

Kenai Peninsula Borough
Finance Department

MEMORANDUM

TO: Brent Johnson, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Borough Mayor *CP for CP*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Sarah Hostetter, Payroll Accountant *SH*

DATE: September 7, 2022

RE: Budget Revisions – August 2022

Attached is a budget revision listing for August 2022. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

AUGUST 2022**INCREASE****DECREASE****LEGAL DEPARTMENT**

To purchase a secure filing cabinet for the Deputy Attorney's office.

100-11310-00000-42210 (Operating Supplies)		\$175.00
100-11310-00000-48720 (Minor Office Furniture)	\$175.00	

MAYOR'S OFFICE

To cover the cost of a printer. Funds are available due to a decrease in software licensing contact costs.

100-11210-00000-43019 (Software Licensing)		\$800.00
100-11210-00000-48710 (Minor Office Equipment)	\$800.00	

PLANNING - RIVER CENTER

To purchase a water bottle filler, it was budgeted for FY23, but it was under the wrong account.

100-21135-00000-43011 (Contractual Services)		\$1,821.39
100-21135-00000-48740 (Minor Machines & Equipment)	\$1,821.39	

RISK MANAGEMENT

To cover insurance premiums, the two new positions added to the department were not on the original allocation spreadsheet.

700-11238-00000-43529 (Other Misc. Coverage)		\$2,077.00
700-11234-00000-43510 (Insurance Premium)	\$2,077.00	

SELDOVIA RECREATION

To cover a purchase that was accidentally budgeted under the wrong account.

227-61210-00000-43960 (Recreational Program Expenses)		\$124.88
227-61210-00000-42410 (Small Tools & Minor Equipment)	\$124.88	

SOLID WASTE - HOMER TRANSFER

To cover the cost of a welder that was not received in FY22. Funds are available due to lower than expected costs for C/D operations.

290-32310-00000-43011 (Contract Services)		\$3,274.99
290-32310-00000-48740 (Minor Machines & Equipment)	\$3,274.99	

SOLID WASTE - LANDFILL

To purchase parts to rebuild a dozer undercarriage.

290-32122-00000-43011 (Contract Services)		\$55,000.00
290-32122-00000-42360 (Motor Vehicle Repair Supplies)	\$55,000.00	