



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Minutes - Draft

Assembly

Blaine Gilman, President

Brent Johnson, Vice President

Dale Bagley

Kelly Cooper

Willy Dunne

Brandii Holmdahl

Gary Knopp

Wayne Ogle

Stan Welles

Tuesday, October 27, 2015

6:00 PM

Assembly Chambers

A. CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

The invocation was given by Pastor Kevin Spence from Soldotna Bible Chapel.

ROLL CALL

Present: 9 - President Dale Bagley, Kelly Cooper, Willy Dunne, Blaine Gilman, Brandii Holmdahl, Brent Johnson, Gary Knopp, Wayne Ogle, and Stan Welles

Also present were:

Colette Thompson, Borough Attorney

Johni Blankenship, Borough Clerk

Michele Turner, Deputy Borough Clerk

COMMITTEE REPORTS

Assembly Member Johnson stated the Finance Committee met and discussed its agenda items.

Assembly Member Johnson stated the Lands Committee met and discussed its agenda items.

Assembly Member Welles stated the Policies and Procedures Committee met and discussed its agenda items.

Assembly Member Cooper stated the Legislative Committee met and discussed its agenda items.

APPROVAL OF AGENDA AND CONSENT AGENDA

Johnson moved to approve the Agenda and Consent Agenda.

Copies have been made available to the public, Borough Clerk Johni Blankenship noted by title only the resolutions and ordinances on the consent agenda.

[KPB-0510](#) October 13, 2015 Regular Assembly Meeting Minutes

Attachments: [101315 Regular Assembly Meeting Minutes](#)

approved.

[KPB-0500](#) A Resolution Commending the Kenai Central High School Girls as the 4A Alaska State Cross Country Champions for the year 2015

Attachments: [Kenai Central High School Girls Cross Country Champions](#)

This Commending Resolution was adopted.

[KPB-0501](#) A Resolution Commending the Homer High School Girls as the 3A Alaska State Cross Country Champions for the Year 2015

Attachments: [Homer Girls State Cross Country Champions](#)

This Commending Resolution was adopted.

[KPB-0512](#) LAYDOWN A Resolution Commending the Soldotna High School Football Team as the Alaska School Activities Association Medium Schools State Champions for the Year 2015

Attachments: [LAYDOWN So-Hi Football Team Medium School State Champions](#)

This Commending Resolution was adopted.

The following public hearing items met the required conditions of KPB 22.40.110 and were added to the consent agenda:

[2015-19-15](#) An Ordinance Expanding the Scope of a Project Previously Appropriated by Ordinance 2011-19-78 for Improvements to School Facilities (Mayor)

Attachments: [O2015-19-15](#)

[Memo](#)

[KPBSD Request Letter](#)

This Budget Ordinance was enacted.

[2015-19-16](#) An Ordinance Authorizing the Purchase and Implementation of the

Epic Electronic Health Record System and Appropriating \$6,340,044 from the CPGH, Inc. Plant Replacement and Expansion Fund for this Project (Mayor)

Attachments: [O2015-19-16](#)

[LAYDOWN SAB Recommendations](#)

[Memo](#)

[Clerk's Note: The last Whereas clause of Ordinance 2015-19-16 was amended to read, "the Central Kenai Peninsula Hospital Service Area Board, at its meeting of October 12, 2015 recommended approval by unanimous consent;"]

This Budget Ordinance was enacted as amended.

[2015-19-17](#) An Ordinance Accepting and Appropriating A Donation of \$5,000 From the Lowell Point Community Council to the Seward Bear Creek Flood Service Area for Spruce Creek Sediment Management (Mayor)

Attachments: [O2015-19-17](#)

[Memo](#)

This Budget Ordinance was enacted.

[2015-25](#) An Ordinance of Assessment Confirming the Assessment Roll for the Birch Park Utility Special Assessment District and Establishing the Method for Terminating Assessments and Making Refunds to Property Owners (Mayor)

Attachments: [O2015-25](#)

[Memo](#)

[Exhibit A](#)

This Ordinance was enacted.

New Business

[2015-044](#) A Resolution Authorizing Community Revenue Sharing Program Expenditures for Unincorporated Communities (Mayor)

Attachments: [R2015-044](#)

[Memo](#)

This Resolution was adopted.

[2015-045](#) Approving Amendments to the Kenai Peninsula Borough Records Retention Schedule (Bagley at the Request of the Borough Clerk)

Attachments: [R2015-045](#)

[Memo](#)

[Retention Schedule](#)

This Resolution was adopted.

[2015-046](#) A Resolution Supporting the Planning Process Undertaken by the Central Area Rural Transit System Organization to be Submitted to the State of Alaska Department of Transportation and Public Facilities (Mayor)

Attachments: [R2015-046](#)

[Memo](#)

[2015 Transportation Plan](#)

[CARTS Letter](#)

[LAYDOWN Request for Withdrawl](#)

[Clerk's Note: This resolution was withdrawn by the sponsor prior to approval of the agenda.]

[2015-048](#) LAYDOWN A Resolution Supporting the Kachemak Nordic Ski Club's Application to the Recreational Trails Program to Secure Funding for Ski Trail Grooming Equipment for the Trails at McNeil Canyon Elementary School and Eveline State Recreation Area (Dunne)

Attachments: [LAYDOWN R2015-048](#)

[LAYDOWN Public Comment](#)

This Resolution was adopted.

[2015-26](#) An Ordinance Amending the Notice Requirements in KPB 5.35.150(C) and KPB 14.31.100(B) to Allow Ordinances of Assessment to be Heard at Least 13 Days After Introduction as Allowed in KPB 1.12.010 (Mayor) (Hearing on 12/08/15)

Attachments: [O2015-26](#)

[Memo](#)

This Ordinance was introduced and set for public hearing.

Approval of the Consent Agenda

President Bagley called for public comment with none being offered.

The motion to approve the agenda and consent agenda as amended carried by the following vote:

Yes: 9 - Bagley, Cooper, Dunne, Gilman, Holmdahl, Johnson, Knopp, Ogle, and Welles

ASSEMBLY REORGINIZATION

Election of President and Vice President

[Clerk's Note: Blaine Gilman was nominated and unanimously declared Assembly President. Brent Johnson was nominated and unanimously declared Assembly Vice President.]

COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-0500](#) A Resolution Commending the Kenai Central High School GIRls as the 4A Alaska State Cross Country Champions for the year 2015

Attachments: [Kenai Central High School Girls Cross Country Champions](#)

[Clerk's Note: Mayor Navarre presented the Commending Resolution to Kenai Central High School Girls Cross Country Team.]

[KPB-0501](#) A Resolution Commending the Homer High School Girls as the 3A Alaska State Cross Country Champions for the Year 2015

Attachments: [Homer Girls State Cross Country Champions](#)

[Clerk's Note: Mayor Navarre presented the Commending Resolution to the Homer High School Girls Cross Country Team.]

[KPB-0502](#) Mayor's Proclatmation Declaring the Month of October, 2015 as "Domestic Violence Awareness Month"

Attachments: [Mayor's Proclamation - Domestic Violence Awareness Month](#)

[Clerk's Note: Mayor Navarre presented the proclamation to Ashley Blatchford from the LeeShore Center.]

presented.

[KPB-0512](#) LAYDOWN A Resolution Commending the Soldotna High School Football Team as the Alaska School Activities Association Medium Schools State Champions for the Year 2015

Attachments: [LAYDOWN So-Hi Football Team Medium School State Champions](#)

[Clerk's Note: Assembly Member Bagley presented the Commending Resolution to the Soldotna High School Football Team.]

PRESENTATIONS WITH PRIOR NOTICE

None.

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Gilman called for public comments.

Pero Marinkovski, Soldotna addressed the assembly regarding problems with accessing his rental property and construction on Pero Street.

Brian Olson, Soldotna addressed the assembly regarding City of Soldotna annexation.

Marie McConnell, Sterling addressed the assembly regarding spice useage within the borough.

There being no one else who wished to speak, the public comment period was closed.

MAYOR'S REPORT

1. Assembly Requests/Responses - None.
2. Agreements and Contracts
 - a. [KPB-0503](#) Authorization to Award Purchase of Calcium Chloride - Summer 2016 from Polar Supply Company, Anchorage, AK
Attachments: [Authorization to Award Purchase - Polar Supply Company](#)

presented.
 - b. [KPB-0504](#) Authorization to Award Contract for North Peninsula Recreation Pool Exterior Repairs to Endries Company of Soldotna, AK
Attachments: [Authorization to Award Purchase - Endries Company](#)

presented.
3. Other
 - a. [KPB-0505](#) Budget Revision – September 2015
Attachments: [Budget Revision - September 2015](#)

presented.
 - b. [KPB-0506](#) Revenue – Expenditure Report – September 2015

Attachments: [Revenue Expenditure Report - September 30, 2015](#)

presented.

- c. [KPB-0507](#) Project Reports – September 30, 2015

Attachments: [Project Reports - September 2015](#)

presented.

- d. [KPB-0508](#) Delegation of Management Authority to Anchor Point Fire & Emergency Medical Service Area: Resch Road Site

Attachments: [Delegation of Management Authority - Resch Road Site](#)

presented.

ITEMS NOT COMPLETED FROM PRIOR AGENDA

None.

UNFINISHED BUSINESS

Postponed Items

- [2014-32](#) An Ordinance Authorizing an Exchange with Paula and Timothy Keohane of a 4.3 Acre Drainage Easement at Karluk Avenue for a 1.84 Acre Parcel of Borough Land at Mile 12.1 K-Beach Road Which Shall be Subject to the Reservation of a 0.9 Acre Drainage Outlet Easement (Mayor)

Attachments: [O2014-32 \(Johnson\) Substitute](#)
[\(Johnson\) Sub Memo](#)
[LAYDOWN \(Johnson\) Sub Easement Purchase Agreement](#)
[LAYDOWN \(Johnson\) Sub Quitclaim Deed with Reservation of Drainage Easement](#)
[LAYDOWN \(Johnson\) Sub Purchase Agreement](#)
[O2014-32](#)
[Executive Summary of Keohane Exchange Proposal](#)
[Quitclaim Deed](#)
[Drainage Easement](#)
[Maps](#)
[Exchange Map](#)
[Memo](#)
[Exhibit A](#)
[Exchange Proposal Response Letter](#)
[Welles Comment](#)
[Public Comment](#)
[Additional Public Comment](#)
[Planning Commission Recommendations \(approved 11/25/14\)](#)
[Postponement Memo \(Dealt with on 11/25/14\)](#)
[Request to Remove from Table \(dealt with on 07/07/15\)](#)
[Information Provided by Wolf](#)
[Additional Public Comment \(2\)](#)
[01/20/15 Memo & Summary Evaluation](#)
[Revised Amendment Memo & Drainage Easement Map \(dealt with on 08/18/15\)](#)
[Additional Public Comment \(3\)](#)
[Alaska Dept. of Transportation and Public Facilities Letter](#)
[Additional Public Comment \(4\)](#)
[Public Comment \(5\)](#)

[Clerk's Note: The motion to enact was on the floor from the November 25, 2104 meeting.]

President Gilman called for public comments:

Toby Burke, Soldotna spoke in opposition to Ordinance 2014-32.

There being no one else who wished to speak, the public comment period was closed.

Johnson moved to postpone Ordinance 2014-32 to November 10, 2015 meeting.

The motion to postpone to November 10, 2015 carried by the following vote:

Yes: 9 - Bagley, Cooper, Dunne, Gilman, Holmdahl, Johnson, Knopp, Ogle, and Welles

NEW BUSINESS

Resolutions

[2015-047](#) A Resolution Requesting Governor Walker to Ask the Alaska National Guard Engineering Battalion to Repair and Reopen Rocky River Road Easement From Kachemak Bay to the Gulf of Alaska (Bagley)

Attachments: [R2015-047](#)

[Memo](#)

[LAYDOWN Public Comments](#)

Bagley moved to adopt Resolution 2015-047.

President Gilman called for public comment.

Marie McConnell, Sterling spoke in support of Resolution 2015-047.

There being no one else who wished to speak, the public comment period was closed.

Bagley moved to table Resolution 2015-047. The motion to table carried by the following vote:

Yes: 9 - Bagley, Cooper, Dunne, Gilman, Holmdahl, Johnson, Knopp, Ogle, and Welles

Other

[KPB-0509](#) Suspension of 2016 Assembly Travel to Juneau (Bagley)

Attachments: [Suspension of 2016 Assembly Travel to Juneau](#)

Bagley moved to approve the suspension of 2016 assembly travel to Juneau.

President Gilman called for public comment with none being offered.

Assembly Members Knopp and Dunne spoke in opposition to the motion.

Assembly Member Welles spoke in support of the motion.

The motion to suspend assembly travel to Juneau failed by the following vote:

Yes: 4 - Bagley, Gilman, Ogle, and Welles

No: 5 - Cooper, Dunne, Holmdahl, Johnson, and Knopp

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

President Gilman called for public comment.

Marie McConnell, Sterling addressed the assembly regarding oil price trends in Alaska.

There being no one else who wished to speak, the public comment period was closed.

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. October 29, 2015 Marijuana Task Force Meetin 6:00 PM
Assembly Chambers, Borough Administration Building
2. November 10, 2015 Regular Assembly Meeting 6:00 PM
Assembly Chambers, Borough Administration Building

ASSEMBLY COMMENTS

Assembly Member Knopp thanked all his supporters and everyone who came out to vote. Mr. Knopp stated that he too was concerned about being fiscally responsible, but still advocated for the borough's presence in Juneau.

Assembly Member Johnson thanked the candidates for running for office this election and congratulated the elected assembly members. Mr. Johnson thanked the assembly for electing President Gilman and himself as Vice President. He stated that in his opinion, the assembly president makes a large sacrifice, as they do not consistently give their opinion about agenda items, unless they pass the gavel. Mr. Johnson stated that he appreciated the Mayor traveling to Juneau and meeting with the legislature.

Assembly Member Cooper thanked Dale Bagley for serving as the assembly's former president and stated he did a wonderful job. Ms. Cooper congratulated Blaine Gilman as the new assembly president and Brent Johnson as the vice president.

Assembly Member Dunne thanked the folks in District 9 for their support. He stated he had been working hard to get up to speed regarding District 9 issues and assembly issues as a whole. Mr. Dunne stated he met with stakeholders of the Watermelon Trail project and it was good to see folks come together for a common purpose. He reminded everyone that the Alaska Chapter of the American Fisheries Society was coming to Homer November 2 - 6, 2015. Mr. Dunne thanked the borough clerk's office and the borough attorney for their help in getting his first piece of legislation before the assembly at his first meeting.

Assembly Member Welles welcomed the new assembly members and wished everyone a good evening.

Assembly Member Ogle welcomed the new assembly members and stated he looked

forward to working with everyone. He stated there were some big issues coming forward in our borough; such as healthcare, sales and property tax code revisions; FY17 borough budget and school funding, and the AK LNG project - just to name a few. He stated the assembly will need to be at their best to meet those challenges. Mr. Ogle congratulated Blaine Gilman as the new assembly president and Brent Johnson as the vice president, as well as thanked Dale Bagley for his service as the former president. Mr. Ogle provided a brief update of the healthcare task force and encouraged everyone to read the recent article in the Peninsula Clarion regarding the Mayor's vision on the restructure and consolidation of health services in the borough. He stated the AK LNG project recently had a meeting regarding redirecting the Spur Highway on October 19, 2015 and they continued to hold more meetings as the project developed. He thanked the Mayor for having Larry Persily schedule such meetings as he believed they were very helpful to the community of Nikiski.

Assembly Member Holmdahl thanked everyone in District 6 for voting in the election. She stated District 6 had good voter turnout and that was very exciting to see. She stated she was excited to step into Sue McClure's shoes and do her proud, but that they were big ones to fill. Ms. Holmdahl stated Seward was celebrating the US Capital Christmas tree tonight. She thanked everyone for making her first meeting simple and straight forward. Ms. Holmdahl stated it was difficult to vote on an item that you don't exactly know how it may or may not affect you in the future, but stated she didn't want to shut a door when she didn't know what was on the other side. Ms. Holmdahl thanked everyone for all their help making the beginning of this journey so wonderful.

Assembly Member Bagley stated he felt the sacrifice of an assembly president was to always stay on point and keep the meeting going. He thanked Blaine Gilman for stepping up to serve as assembly president. Mr. Bagley welcomed the new assembly members. He stated he remembered his first time on the assembly in 1995 and stated it was both scary and exciting all at the same time. Mr. Bagley thanked the SoHi Stars for his championship hat.

Assembly President Gilman thanked everyone for their confidence and electing him as president. He stated to be a good president, like Mr. Bagley was, you needed to be able to run a fair and efficient meeting, so would not be passing the gavel often.

PENDING LEGISLATION

None.

INFORMATIONAL MATERIALS AND REPORTS

None.

NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on November 10, 2015, at 6:00 p.m. in the Borough Assembly Chambers, Soldotna, Alaska.

With no further business to come before the assembly, President Bagley adjourned the meeting at 8:03 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of October 27, 2015.

Johni Blankenship, MMC, Borough Clerk

Approved by the Assembly: _____