

Kenai Peninsula Borough  
Office of the Borough Mayor

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**MAYOR'S REPORT TO THE ASSEMBLY – Meeting Notes**

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Peter A. Micciche, Kenai Peninsula Borough Mayor

**DATE:** October 10, 2023

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Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award a Contract for ITB23-016 Brushing Vegetation Control – North Region, Units 1, 2, 3, 4 & 5
- b. Authorization to Award a Contract for ITB23-017 Brushing Vegetation Control – South Region, Units 3, 4 & 5
- c. Authorization to Award a Contract for ITB23-017 Brushing Vegetation Control – South Region, Units 7 & 8
- d. Authorization to Award a Contract for ITB23-018 Brushing Vegetation Control – East Region, Unit 3
- e. Authorization to Award a Contract for ITB24-019 Brushing Vegetation Control – West Region, Units 2, 6 & 7
- f. Authorization to Award a Contract for ITB24-019 Brushing Vegetation Control – West Region, Units 3, 4 & 5
- g. Authorization to Award a Contract for ITB24-020 Brushing Vegetation Control – Central Region, Units 1, 2 & 10
- h. Authorization to Award a Contract for ITB24-020 Brushing Vegetation Control – Central Region, Units 4 & 5
- i. Authorization to Award a Contract for ITB24-021 Summer & Winter Road Maintenance – East Region, Unit 4

Other

- a. Budget Revisions – August 2023
- b. Revenue-Expenditure Report – August 2023

ASSEMBLY DAY SCHEDULE

- 3:15 PM Finance Committee**  
Presentation: Strategic Review of the Land Trust Investment Fund for the period ending August 31, 2023, Blake Phillips, CFA, Alaska Permanent Capital (30 minutes)
- 4:00 PM Lands Committee**
- 4:30 PM Policies and Procedures Committee**
- 6:00 PM Regular Assembly Meeting**

MEETINGS – September 20-October 10

Wed. 9/20

- KSRM *Sound Off!* – Community Outreach 9:00-10:00 AM
  - Recording Homeschool Meeting Ad 10:00-10:30 AM
- Eric Eleton – North Peninsula Recreation Service Area 2:00-2:45 PM
- Brenda Ahlberg 3:00-3:30 PM

Thurs. 9/21

- Alaska Gasline Development Corporation Quarterly Board Meeting (teleconference) 9 AM-Noon
- Shari Blackman *et al.* re: Caribou Hills at Lobo Lane 10:00-11:00 AM
  - Robert Ruffner
- DOT Andy Mills (phone call) 2:00-3:30 PM
- Meet new Planning Dept. surveyor Dylan Hickey 3:45-4:00 PM
- Kenai Peninsula Builders Association – Speaker 6:00-8:00 PM

Fri. 9/22 – No Meetings

Sat. 9/23

- Lowell Point Public Meeting – Capital Projects and CAP Grant 11:00 AM-Noon
- Moose Pass Public Meeting – Capital Projects and CAP Grant 1:00-2:00 PM
- Hope Public Meeting – Capital Projects and CAP Grant 3:00-4:00 PM
- Cooper Landing Senior Center Soup Supper Fundraiser for CLES 6:00-7:00 PM
- Cooper Landing Public Meeting – Capital Projects 7:00-8:00 PM

October 10, 2023

Mayor's Report – Meeting Notes

and CAP Grant

Mon. 9/25

- Joe Rizzo – Communications Update 9:00-9:45 AM
- Chief Brackin re: Eastern Peninsula Emergency Services Noon-1:00 PM
- Mayor's Packet Meeting for 10/10 Assembly 1:30-2:15 PM

Tues. 9/26 – No Meetings

Wed. 9/27

- KSRM *Sound Off!* – Community Outreach 9:00-10:00 AM
- Lane Chesley & Robert Ruffner – Material Site 11:00 AM-1:15 PM
- Lee Frey – Birds at Landfill 2:00-2:15 PM
- Anchor Point Public Meeting – Capital Projects and CAP Grant 6:00-8:00 PM

Thurs. 9/28

- K-Beach Engineer's Report and Project Plan Eastway Road to Chine Circle 11:30 AM-Noon
  - Robert Ruffner
  - Walker Steinhage
  - Brenda Ahlberg
  - John Hedges
  - Sean Kelley
  - Scott Griebel
- Sovala Kisena 1:00-1:30 PM
  - Kasilof
  - Clam Gulch
  - Cohoe
- Public Meeting – Capital Projects and CAP Grant 6:00-8:00 PM

Fri. 9/29

- Ninilchik Public Meeting – Capital Projects and CAP Grant 1:00-3:00 PM
- Harvest of Hope – Auctioneer 6:00-7:00 PM
- Furie Rainbow Challenge Dinner – Auctioneer 6:00-9:00 PM

Sat. 9/30

- Furie Rainbow Challenge – Boys & Girls Club Fundraiser 8:00 AM-1:00 PM

October 10, 2023

Mayor's Report – Meeting Notes

Mon. 10/2

- Joe Rizzo – Communications Updates 9:00-9:45 AM
- Scott Griebel – Evaluation Follow-Up Meeting 10:00-10:45 AM
- Grants Administrator Candidate – Follow-Up Interview 11:00-Noon
- Adeena Wilcox – Evaluation Follow-Up Meeting 1:00-1:50 PM
- KPBSD Work Session Presentation 2:30-3:30 PM
- Sean Kelley – Evaluation Follow-Up Meeting 3:30-4:00 PM
- Todd Sherwood & Robert Ruffner – Signatures 4:00-4:30 PM
- Land Management Meeting – Off-Site 5:00-6:00 PM

Tues. 10/3

- Tom Nelson – Evaluation Follow-Up Meeting 9:00-9:30 AM
- Justen Huff – Evaluation Follow-Up Meeting 10:00-10:30 AM
- Louis Forstner – Evaluation Follow-Up Meeting 10:30-11:00 AM
- Sovala Kisenia – Evaluation Follow-Up Meeting Noon-12:30 PM
- Brandi Harbaugh – Evaluation Follow-Up Meeting 1:00-1:30 PM
- Bob Ciccarella – Evaluation Follow-Up Meeting and other topics 2:00-3:00 PM

Wed. 10/4

- KSRM *Sound Off!* – Community Outreach 9:00-10:00 AM
- Lunch with Chiefs in Cooper Landing re: Eastern Peninsula EMS 11:00-1:00 PM
- Robert Ruffner – GIS Position 1:30-2:00 PM
- DOT Road Swap Meeting 2:00-2:45 PM
  - Sean Kelley
  - Scott Griebel
  - Walker Steinhage

Thurs. 10/5

- Education Bond Meeting 9:00-10:00 AM
  - Brandi Harbaugh
  - Sean Kelley
  - John Hedges
- Mayor's Update Presentation – Kenai-Soldotna Joint Chamber of Commerce in Kenai Noon-1:00 PM
- John Hedges – Evaluation Follow-Up Meeting 2:00-2:30 PM
- John Hedges & Chief Browning re: CES Fire Station #1 Replacement Project 2:30-3:00 PM
- Chief Roy Browning – Evaluation Follow-Up Meeting 3:00-3:30 PM
- Brandi Harbaugh – EPA ASAP.gov grant account 3:30-4:00 PM
- Welcome Remarks – Alaska Historical Society 5:00-5:30 PM

October 10, 2023

Mayor's Report – Meeting Notes

Conference Opening Reception

- Homeschool Community Conversation 6:00-9:00 PM
  - KPBSD Superintendent Clayton Holland
  - Connections Principal Doug Hayman

Fri. 10/6

- KPC Director Cheryl Siemers re: Workforce Partnerships 11:00-11:30 PM
- City of Soldotna Bed Tax proposal 1:00-2:00 PM
  - Janette Bower – City Manager
  - Melanie Imholte – Finance Director
  - Brandi Harbaugh

Sat. 10/7

- Nikiski Senior Center - Fundraiser

Mon. 10/9

- Joe Rizzo – Communications Updates 9:00-9:45 AM
- Robert Ruffner – Evaluation Follow-Up Meeting 10:00-10:30 AM
- Trevor Kaufmann, Forestry Contractor re: Beetle Kill Projects 10:30-11:30 AM
- Tammy Goggia – Evaluation Follow-Up Meeting 11:30-11:50 AM
- Mayor's Packet Meeting 1:30-2:00 PM
- Tom Nelson and John Hedges 2:10-2:30 PM
- Lee Frey – Evaluation Follow-Up Meeting 2:30-2:50 PM
- CPH CEO Shaun Keef Check-In 3:00-4:00 PM
  - Brandi Harbaugh
  - Sean Kelley
  - John Hedges
- Seward City Council Meeting – Peter's Presentation East Peninsula Emergency Service Area 7:00-9:00PM

Tues. 10/10 – Assembly Day

- Brenda Ahlberg – Evaluation Follow-Up Meeting 9:00-9:30 AM