

Kenai Peninsula Borough  
Mayor's Office

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**MEMORANDUM**

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *AR for CP*  
Brandi Harbaugh, Finance Director *BH*

**FROM:** Aaron Rhoades, Chief of Staff *AR*

**DATE:** April 19, 2022

**RE:** LAYDOWN Resolution 2022-<sup>021</sup>\_\_\_ Changing the Special Assistant to the Mayor from a Part-Time Position to a Full-Time Position and Removing the Position's Designation as Chief of Emergency Services (Mayor)

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This resolution will change the quarter-time Special Assistant to the Mayor position to a full-time position and remove the Chief of Emergency Services designation. The Mayor's Office is presently in need of additional resources to serve as a liaison to the Borough's various boards and commissions, assist with upcoming capital projects, a potential \$65 million bond package, work with cities and their councils to collaborate on borough and city issues, and other duties as assigned.

Sufficient funds exist in the current FY2022 budget and no additional fiscal appropriations will be necessary. This position is listed as a full-time position in the Mayor's FY2023 proposed budget.

Your consideration of this resolution is appreciated.