



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Planning Commission

Jeremy Brantley, Chair – Ridgeway/Funny River/Sterling District

Pamela Gillham – Kalifornsky/Kasilof District

*Virginia Morgan, Parliamentarian – Cooper Landing/Hope/East
Peninsula District*

Dawson Slaughter – South Peninsula District

Jeffery Epperheimer - Nikiski District

Diane Fikes – City of Kenai

Franco Venuti – City of Homer

Paul Whitney – City of Soldotna

Karina England – City of Seward

Monday, September 22, 2025

7:30 PM

Betty J. Glick Assembly Chambers

Zoom Meeting ID: 907 714 2200

Remote participation will be available through Zoom, or other audio or video means, wherever technically feasible

ZOOM MEETING DETAILS

Zoom Meeting Link: <https://us06web.zoom.us/j/9077142200>

Zoom Toll Free Phone Numbers: 888-788-0099 or 877-853-5247

Zoom Meeting ID: 907 714 2200

The hearing procedure for the Planning Commission public hearings are as follows:

- 1) Staff will present a report on the item.
- 2) The Chair will ask for petitioner's presentation given by Petitioner(s) / Applicant (s) or their representative – 10 minutes
- 3) Public testimony on the issue. – 5 minutes per person
- 4) After testimony is completed, the Planning Commission may follow with questions. A person may only testify once on an issue unless questioned by the Planning Commission.
- 5) Staff may respond to any testimony given and the Commission may ask staff questions.
- 6) Rebuttal by the Petitioner(s) / Applicant(s) to rebut evidence or provide clarification but should not present new testimony or evidence.
- 7) The Chair closes the hearing and no further public comment will be heard.
- 8) The Chair entertains a motion and the Commission deliberates and makes a decision.

All those wishing to testify must wait for recognition by the Chair. Each person that testifies must write his or her name and mailing address on the sign-in sheet located by the microphone provided for public comment. They must begin by stating their name and address for the record at the microphone. All questions will be directed to the Chair. Testimony must be kept to the subject at hand and shall not deal with personalities. Decorum must be maintained at all times and all testifiers shall be treated with respect.

A. CALL TO ORDER**B. ROLL CALL****C. APPROVAL OF CONSENT AND REGULAR AGENDA**

All items marked with an asterisk () are consent agenda items. Consent agenda items are considered routine and non-controversial by the Planning Commission and will be approved by one motion. There will be no separate discussion of consent agenda items unless a Planning Commissioner so requests in which case the item will be removed from the consent agenda and considered in its normal sequence on the regular agenda.*

If you wish to comment on a consent agenda item or a regular agenda item other than a public hearing, please advise the recording secretary before the meeting begins, and she will inform the Chairman of your wish to comment.

1. Time Extension Request - None
2. Planning Commission Resolutions - None
3. Plats Granted Administrative Approval - None
4. Plats Granted Final Approval (KPB 20.10.040) - None
5. Plat Amendment Request - None
6. Commissioner Excused Absences - None
7. Minutes

[KPB-7201](#) September 8, 2025 Planning Commission Meeting Minutes

Attachments: [C7. 090825 PC Meeting Minutes](#)

D. OLD BUSINESS - None**E. NEW BUSINESS**

1. [KPB-7202](#) Section Line Easement Vacation; KPB File 2025-058V
R & M Consultants / AK Mental Health Trust Authority
Request: Vacate the entire 50' section line easement on the north line of Government Lots 2 & 3 and the entire 50' section line easement on the west line of Government Lots 3 & 4, SEC 27; and the entire west 50' and the entire south 50' of the S1/2 SW1/4 of SEC 22 all being located in T03N, R12W
Kasilof Area
Staff Responsible: Platting Manager Vince Piagentini

 Attachments: [E1. SLEV Gov Lots 3 & 4 Packet](#)
 [PHN_SLEV West Cohoe Sub](#)

2. [KPB-7203](#) Building Setback Encroachment Permit; KPB File 2022-167
PC RES 2025-22
Peninsula Surveying / Druhot
Request: Permits a 32.3-foot x 24.3-foot shop to remain 19.9 feet in the build setback on Lot 1-D, granted by Old Kasilof Subdivision Addn. No. 1. Plat KN
Kalifornsky Area
Staff Responsible: Platting Manager Vince Piagentini

 Attachments: [E2. BSEP Old Kasilof Sub Addn No 1 Packet](#)
 [PHN BSEP Old Kasilof Sub Addn No 1](#)

3. [KPB-7204](#) Utility Easement Vacation; KPB File 2025-127V
Peninsula Surveying / Raymond Property Management
Request: Vacates an approximate 3,550 square foot portion of the utility easement granted per Plat HM 56-2936, excluding the western most 10' by 20', of Lot 2A, Block 6, Fairview Subdivision Flyum Addition, Plat HM 2005-61
City of Homer
Staff Responsible: Platting Manager Vince Piagentini

 Attachments: [E3. UEV Fairview Sub Flyum Addn Packet](#)
 [PHN UEV Fairview Sub Flyum Addn](#)

4. [KPB-7205](#) Utility Easement Vacation; KPB File 2025-120V
Peninsula Surveying / Quint
Request: Vacates a 10' x 20' portion of the 10' x 30' anchor easement located on Lot 8 and all the interior anchor easements adjacent to lot lines within Lots 7 – 9, as shown by the detail on page 2 Highland Bluff Subdivision Quint Addition Plat KN 80-38
Cohoe Area
Staff Responsible: Platting Manager Vince Piagentini

Attachments: [E4. UEV Highland Bluff Sub Quint Addn Packet](#)
[PHN UEV Highland Bluff Sub Quint Addn](#)

F. PLAT COMMITTEE REPORT - Plat Committee will review 6 plats

G. OTHER

H. PUBLIC COMMENT/PRESENTATION

(Items other than those appearing on the agenda or scheduled for public hearing. Limited to five minutes per speaker unless previous arrangements are made)

I. DIRECTOR'S COMMENTS

J. COMMISSIONER COMMENTS

K. ADJOURNMENT

MISCELLANEOUS INFORMATIONAL ITEMS

NO ACTION REQUIRED

NEXT REGULARLY SCHEDULED PLANNING COMMISSION MEETING

The next regularly scheduled Planning Commission meeting will be held Monday, October 13, 2025 in the Betty J. Glick Assembly Chambers of the Kenai Peninsula Borough George A. Navarre Administration Building, 144 North Binkley Street, Soldotna, Alaska at 7:30 p.m.

CONTACT INFORMATION

KENAI PENINSULA BOROUGH PLANNING DEPARTMENT

Phone: 907-714-2215

Phone: toll free within the Borough 1-800-478-4441, extension 2215

e-mail address: planning@kpb.us

website:

<https://www.kpb.us/local-governance-and-permitting/leadership-governance/planning-commission/planning-commission-overview>

A party of record may file an appeal of a decision of the Planning Commission in accordance with the requirements of the Kenai Peninsula Borough Code of Ordinances. An appeal must be filed with the Borough Clerk within 15 days of the notice of decision, using the proper forms, and be accompanied by the filing and records preparation fees. Vacations of right-of-ways, public areas, or public easements outside city limits cannot be made without the consent of the borough assembly.

Vacations within city limits cannot be made without the consent of the city council. The assembly or city council shall have 30 calendar days from the date of approval in which to veto the planning commission decision. If no veto is received within the specified period, it shall be considered that consent was given.

A denial of a vacation is a final act for which the Kenai Peninsula Borough shall give no further consideration. Upon denial, no reapplication or petition concerning the same vacation may be filed within one calendar year of the date of the final denial action except in the case where new evidence or circumstances exist that were not available or present when the original petition was filed.