

# Kenai Peninsula Borough Assembly

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## MEMORANDUM

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Tyson Cox, Assembly Vice President 

**DATE:** February 9, 2023

**SUBJECT:** Amendment to Ordinance 2023-03, Amending KPB 22.30 and KPB 22.40 Regarding Assembly Committees, Excused Absences and Remote Participation of Assembly Members (Cox, Hibbert, Ecklund)

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[Please note the bold underlined language is new and the bracketed language is to be deleted.]

➤ Amend KPB 22.40.025 to read as follows:

- A. In order for an absence to be excused, an assembly member must contact the borough clerk **in writing** prior to the meeting and state the reason for their inability to attend the meeting.
- B. The borough clerk will inform the assembly president of the request for an excused absence prior to the meeting and the assembly president will rule whether **the** absence is excused or unexcused. The assembly president's ruling may be overruled by a majority of members present. The motion is a motion to excuse the absent member and the motion is non-debatable.
- C. During the roll call for the meeting, the borough clerk will indicate whether a member's absence was ruled excused or unexcused and make an appropriate notation in the minutes.
- D. A member will not be granted an excused absence if the member:
  - [a.] 1. failed to request an excused absence in writing; or
  - [b.] 2. has missed more than 25 percent of the regular and special meetings held by the assembly during any past consecutive twelve-month period;
  - [c.] 3. will not be able to attend at least 75 percent of the regular meetings of the assembly during any future consecutive twelve-month period;  
or
  - [d.] 4. has missed three consecutive regular meetings.

**The assembly president may relax the foregoing limitations in the event of a health or family emergency, or inclement weather.**

Your consideration is appreciated.