

Kenai Peninsula Borough Road Service Area Board Meeting Minutes

May 12, 2026 – 6:00 PM - KPB Assembly Chambers & Zoom Conference Call

A. CALL TO ORDER:

A regular meeting of the Kenai Peninsula Borough Road Service Area Board was held on May 12, 2026, in the Assembly Chambers and via Zoom Conference Call. Hartline called the meeting to order at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE:

Hartline led the board in the Pledge of Allegiance

C. ROLL CALL & ESTABLISHMENT OF QUORUM:

Board Members in attendance:

Michele Hartline – North Region

Kathryn Thomas – West Region

Paul Hartley – At Large

Ed Holsten – East Region

Heidi Covey – At Large

Buck Jones – South Region

Jim Fellman – Central Region

Absent Board Members: None

Quorum met.

Also, in attendance:

Dil Uhlin, RSA Director

Elaine Agosti, RSA Administrative Assistant

Jenna Hagel – RSA Temp

Wayne Cary, Borough Attorney

Scott Griebel, Assembly Representative

Public members in attendance: None

D. APPROVAL OF AGENDA:

Holsten moved to approve the May 12, 2026, Agenda. Hartley seconded.

Approved by unanimous consent.

E. APPROVAL OF MINUTES: Holsten moved to approve the April 14, 2026, minutes. Hartley seconded.

Approved by unanimous consent.

F. CORRESPONDENCE: None

G. DIRECTORS' REPORT: (2:01)

Road Capital Improvement Projects Update:

Uhlin stated that there are no new report updates to the capital improvement projects.

RSA Equipment: Condition, Service, and Usage: Uhlin reported all RSA vehicles are in good condition, and all of the new vehicles are running. There is an older vehicle up for auction soon, and

another that will be kept as a backup in case any vehicles break down throughout the year.

Permit Status Report:

Uhlin discussed the permits listed on page 7. Permits are increasing in preparation for spring/summer construction. Currently, there are: (16) sixteen driveway permits, (2) two citizen maintenance permits, (1) one sign request and (6) six project-specific permits.

Uhlin mentioned that there may a permit coming to the board next month for an appeal after it was denied, due to it being through wetlands and needing an engineer to design it.

Board Request from April 14, 2026: None

H. PUBLIC COMMENTS AND PRESENTATION: None

I. PUBLIC HEARINGS: (4:12)

I.1: Fannie Mae Ave RIAD: Recommending not

Uhlin gave an overview of the Fannie Mae Avenue RIAD, citing his non-approval for the following reason: nine of the fifteen lots that are serviced by this road are owned by one individual who is not in support of this RIAD.

Holsten motioned not to approve the Fannie Mae Ave RIAD. Covey Second.

Roll Call to Not Approve Fannie Mae Ave RIAD:

Yes: Hartline, Covey, Thomas, Hartley, Holsten, Fellman, Jones

Absent:

No: 0

Motion Passes: 7 Yes, 0 No, 0 Absent, 0 Vacancy

I.2 Strawberry & Kyndall Roads Project Specific: (7:28)

Uhlin introduced the Strawberry & Kyndall Road Project Specific Permit, which explains that the project requires an engineer design review and pre-approval by the board before construction. The applicant already hired Foster Construction and Larson Engineering to design and construct the road to Borough standards with intent to request road maintenance in the future. The design was explained as standard and Uhlin recommended approving the designs so construction could be started.

Thomas motioned to approve the Strawberry & Kyndall Road Project Specific. Covey Second.

Roll Call to Approve Strawberry & Kyndall Roads Project Specific:

Yes: Hartline, Covey, Thomas, Hartley, Holsten, Fellman, Jones

Absent:

No: 0

Motion Passes: 7 Yes, 0 No, 0 Absent, 0 Vacancy

J. OTHER ITEMS: None

K. BOARD & STAFF COMMENTS:

Jim Fellman: Discusses the need for the borough to be involved in highway design and maintenance due to upcoming changes.

Elaine Agosti: Introduces Jenna Hagel, who has been temping in the roads department for about a month. Elaine also announces that this is her last meeting as she is retiring.

Remaining board members and staff gave closing comments and well-wishes for Elaine's retirement.

L. MEETING SET FOR: June 23, 2026, at 6:00 in the Assembly Chambers.

M. ADJOURNMENT: With no further business, Holsten motioned to adjourn the meeting at 6:17 PM

ATTEST:

Michele Hartline, RSA Chair