



# Assembly Action Agenda

June 1, 2021 - 6:00 PM

Regular Meeting

Betty J. Glick Assembly Chambers  
George A. Navarre Kenai Peninsula  
Borough Administration Building and Through  
Zoom. Meeting ID: 938 6524 5999 Passcode: 886199

Brent Hibbert  
President  
Seat 1 – Kalifornsky  
Term Expires 2021

Brent Johnson  
Vice President  
Seat 7 – Central  
Term Expires 2022

Jesse Bjorkman  
Assembly Member  
Seat 3 - Nikiski  
Term Expires 2022

Kenn Carpenter  
Assembly Member  
Seat 6 – East Peninsula  
Term Expires 2021

Lane Chesley  
Assembly Member  
Seat 8 – Homer  
Term Expires 2023

Tyson Cox  
Assembly Member  
Seat 4 - Soldotna  
Term Expires 2022

Richard Derkevorkian  
Assembly Member  
Seat 2 - Kenai  
Term Expires 2023

Willy Dunne  
Assembly Member  
Seat 9 - South  
Peninsula  
Term Expires 2021

Bill Elam  
Assembly Member  
Seat 5-Sterling/Funny  
River  
Term Expires 2023

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

*[Clerk's Note: The invocation was given by Paul Hartley.]*

## ROLL CALL

## COMMITTEE REPORTS

## APPROVAL OF AGENDA AND CONSENT AGENDA

(Action items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

## APPROVAL OF MINUTES

- \*1. May 18, 2021 Regular Assembly Meeting Minutes

## COMMENDING RESOLUTIONS AND PROCLAMATIONS

## PRESENTATIONS WITH PRIOR NOTICE (20 Minutes total)

1. Kenai Peninsula Borough School District Quarterly Report (10 Minutes)

2. **CANCELLED** Kenai Peninsula Tourism and Marketing Council Presentation, Carol Fraser, Board Treasurer (10 Minutes)

## **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

(3 minutes per speaker; 20 minutes aggregate)

## **ITEMS NOT COMPLETED FROM PRIOR AGENDA**

### **PUBLIC HEARINGS ON ORDINANCES** (Testimony limited to 3 minutes per speaker)

1. **ENACTED AS AMENDED** Ordinance 2021-19: Appropriating Funds for Fiscal Year 2022 (Mayor) (Referred to Finance Committee) **[8 Yes, 0 No, 1 Absent]**
- \*2. Ordinance 2020-19-32: Accepting and Appropriating an Additional \$9,010 from the State of Alaska Department of Military and Veteran Affairs, Division of Homeland Security and Emergency Management for the Cybersecurity Vulnerability Assessment (Mayor) (Referred to Finance Committee)
- \*3. Ordinance 2020-19-33: Appropriating Funding from the Central Peninsula Hospital Plant Replacement Expansion Fund to Replenish Central Peninsula General Hospital, Inc.'s 90 Days Cash on Hand (Mayor) (Referred to Finance Committee)
4. **ENACTED** Ordinance 2021-21: Amending KPB 22.40.050 to Authorize the Borough Clerk to Insert Advisory Board Recommendations in Pending Legislation (Hibbert) (Referred to Policies and Procedures Committee)

*[Clerk's Note: Above referenced ordinance was introduced on May 4, 2021 and set for public hearing on May 18, 2021 as indicated on the ordinance. The public hearing date was incorrect and should have been June 1, 2021 per KPB 1.12.010 which states, ordinances that amend any provision in the KPB Code must have at least 25 days pass before the public hearing and assembly vote occurs. Therefore, public hearing on this ordinance has been rescheduled to the June 1, 2021 assembly meeting.]*

## **UNFINISHED BUSINESS**

## NEW BUSINESS

1. Resolutions
  - a. **ADOPTED AS AMENDED** Resolution 2021-038: Setting the Rate of Levy for Fiscal Year 2022, Tax Year 2021 (Mayor) (Referred to Finance Committee) **[8 Yes, 0 No, 1 Absent]**
  - \*b. Resolution 2021-039: Authorizing a Sole Source Contract for the Port Graham Landfill Operations and Maintenance with Windy Bay Services, LLC (Mayor) (Referred to Finance Committee)
  - \*c. Resolution 2021-040: Modifying the Scope of the Existing Emergency Operations Center Capital Improvement Project (Mayor) (Referred to Finance Committee)
2. Ordinances for Introduction
  - \*a. Ordinance 2020-19-34: Appropriating Insurance Proceeds to Fund the Repair of Central Emergency Service Area's Medic #935 (Mayor) (Hearing on 06/15/21) (Referred to Finance Committee)
  - \*b. Ordinance 2020-19-35: Approving and Accepting Grant Funds from the State of Alaska Department of Labor and Workforce Development to Credit Unemployment Benefits for the Kenai Peninsula Borough through the US Treasury Coronavirus Aid Relief, and Economic Security Act of 2020 Funds (Mayor) (Hearing on 06/15/21) (Referred to Finance Committee)
  - \*c. Ordinance 2020-19-36: Appropriating \$71,988.62 in Supplemental Funding for Repairs to the Leachate Tank at the Central Peninsula Landfill Resulting from the November 30, 2018 Cook Inlet 7.0 Earthquake and Approving the Award to CCI Industrial Services, LLC (Mayor) (Hearing on 06/15/21) (Referred to Finance Committee)
3. Other – None.

## **MAYOR'S REPORT**

1. Assembly Requests/Responses
2. Agreements and Contracts
  - a. Authorization to Award a Contract for RFP21-009 Operational and Organizational Assessment for Asset Management to Facility Engineering Associates P.C. of Santa Rosa, CA.
  - b. Authorization to Award a Contract for ITB21-026 Creary Circle (W2CRE) to CIC Inc., Soldotna, AK.
  - c. Authorization to Award a Contract for ITB21-027 Gym Floor Refinishing 2021-Chapman Elementary School to AK Finishing and Supply, LLC., Anchorage, AK.
  - d. Authorization to Award a Contract for ITB21-031 Susan B Generator and Tank Switch to Cummins Sales and Service, Anchorage, AK.
3. Other
  - a. Mini Grant Award Notice

## **PUBLIC COMMENTS AND PUBLIC PRESENTATIONS** (3 minutes per speaker)

## **ASSEMBLY COMMENTS**

## **PENDING LEGISLATION** (This item lists legislation that will be addressed at a later date as noted.)

1. Ordinance 2020-19-07: Appropriating Refinanced 2013 Bear Creek Fire Service Area General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) *[Tabled as amended on 12/01/20]*
2. Ordinance 2020-19-08: Appropriating Refinanced 2013 School General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) *[Tabled as amended on 12/01/20]*

3. Ordinance 2020-19-09: Appropriating Refinanced 2011 Hospital General Obligation Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) [Tabled as amended on 12/01/20]
4. Ordinance 2021-18: Amending Title 4 Regarding Borough Elections and Enacting a New Chapter of Code, KPB 4.60, Election Security and Integrity, to Ensure Borough Elections are Accessible, Reliable and Secure (Bjorkman, Elam) (Referred to Policies and Procedures Committee) (Postponed as amended to 06/15/21)

**INFORMATIONAL MATERIALS AND REPORTS**

1. Trip Report: National Association of Counties, Western Interstate Region Board of Directors Meeting, May 26 – 28, 2021, Brent Johnson, NACo Representative ..... **LAYDOWN**

**ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. June 15, 2021      Regular Assembly Meeting  
6:00 PM              Betty J. Glick Assembly Chambers  
                            Borough Administration Building  
                            Remote participation available through Zoom  
                            Meeting ID: 938 6524 5999 Passcode: 886199

**ADJOURNMENT**

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).*

*The meeting will be held through Zoom, the Meeting ID: 938 6524 5999 Passcode: 886199 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. COVID-19 mitigation protocols will be observed. To join the meeting from a computer, visit <https://zoom.us/j/93865245999>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 938 6524 5999 Passcode: 886199. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [kpb.us](http://kpb.us): "Meeting and Public Notices" "Current Assembly Agenda".*

*Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at [www.kpb.us](http://www.kpb.us) for copies of the agenda, meeting summaries, ordinances and resolutions.*