

Kenai Peninsula Borough

Finance Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Peter A. Micciche, Borough Mayor *PAM*

THRU: Brandi Harbaugh, Finance Director *BH*

FROM: Tyra Rivera, Payroll Accountant *TR*

DATE: October 2, 2025

RE: Budget Revisions – August 2025

Attached is a budget revision listing for August 2025. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

AUGUST 2025**INCREASE DECREASE****HUMAN RESOURCES - ADMINISTRATION**

Move funds to purchase a desk.

100-11230-00000-43011 (Contract Services)		\$404.00
100-11230-00000-48720 (Minor Office Furniture)	\$404.00	

Move funds for office furniture due to additional tariff surcharge.

100-11230-00000-43011 (Contract Services)		\$106.98
100-11230-00000-48720 (Minor Office Furniture)	\$106.98	

KACHEMAK EMERGENCY SERVICES

Move funds to purchase a pressure washer.

212-51810-00000-43780 (Building/Grounds Maintenance)		\$1,249.99
212-51810-00000-48740 (Minor Machines & Equipment)	\$1,249.99	

SOLID WASTE

Allocated cooking oil collection program budget from landfills/hauling budget to each respective Solid Waste Department based on location.

290-32570-00000-43011 (Contractual Services)		\$35,000.00
290-32122-00000-43011 (Contractual Services)	\$15,000.00	
290-32310-00000-43011 (Contractual Services)	\$10,850.00	
290-32150-00000-43011 (Contractual Services)	\$9,150.00	