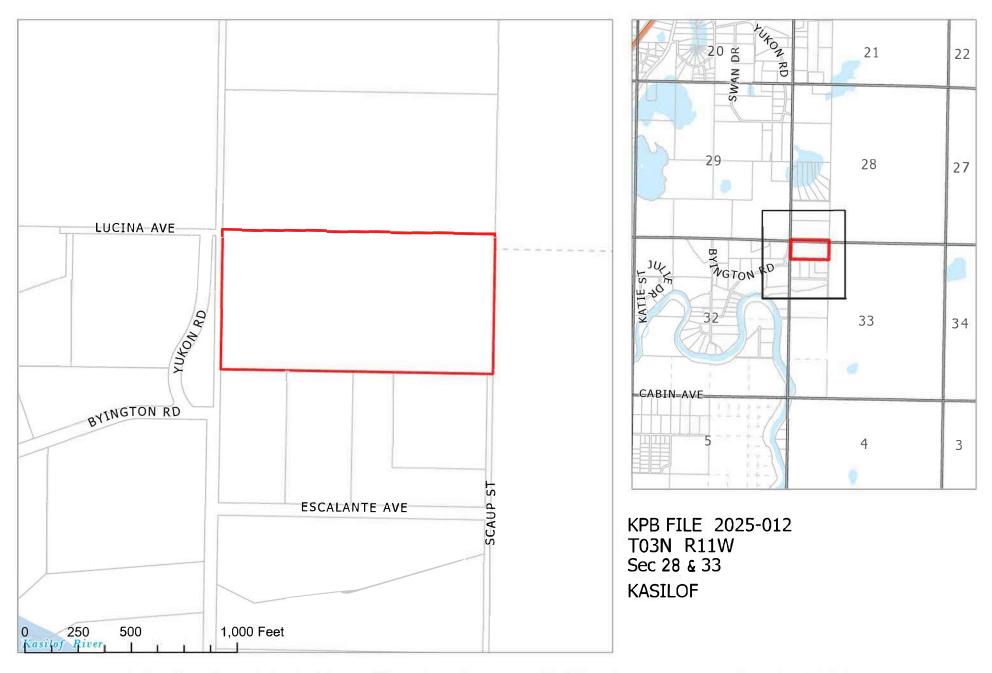
E. NEW BUSINESS

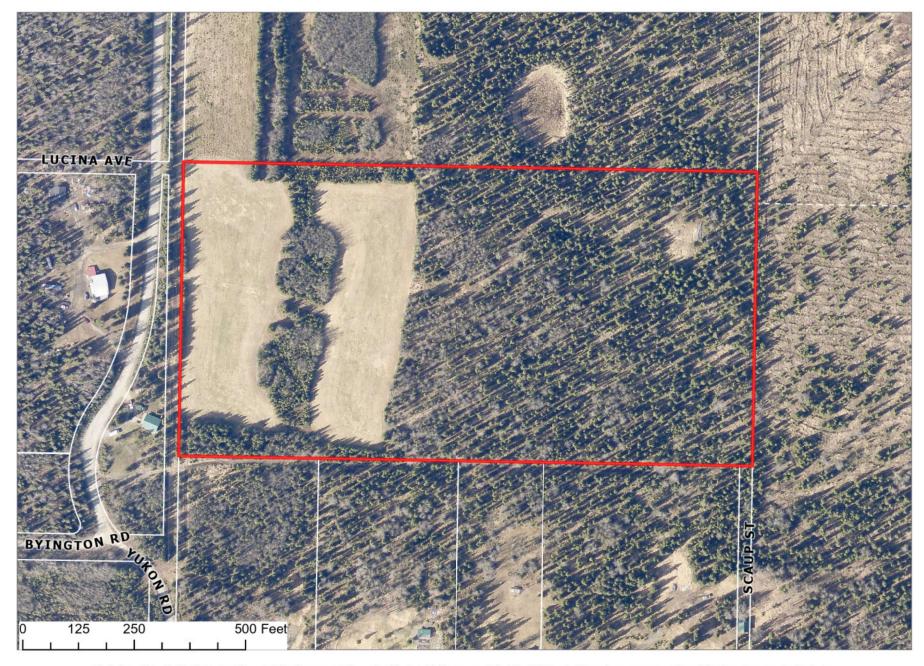
4. Kenai Horse Trails Subdivision; KPB File 2025-012 Edge Survey & Design / Udelhoven Rentals, LLC Location: Yukon Road & Scaup Street Kasilof Area Vicinity Map

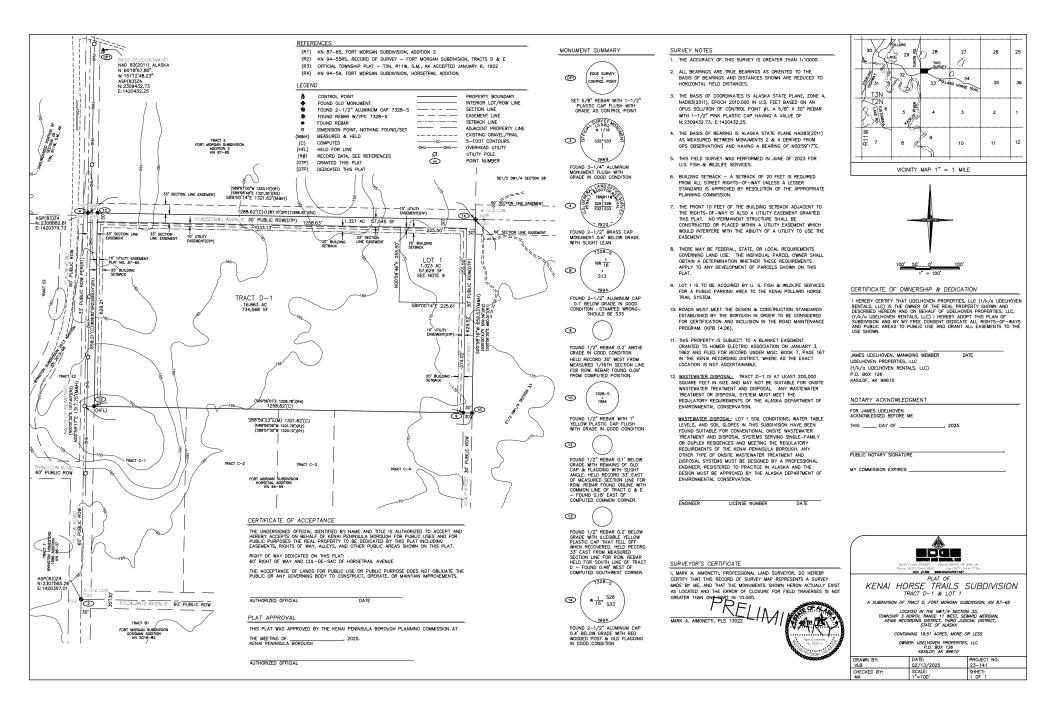












ITEM #4 - PRELIMINARY PLAT Kenai Horse Trails Subdivision

KPB File No.	2025-010
Plat Committee Meeting:	February 24, 2025
Applicant / Owner:	Udelhoven Rentals, LLC
Surveyor:	Veronica Bojko / Edge Survey and Design
General Location:	Yukon Road, Kasilof area

Parent Parcel No.:	133-513-04
Legal Description:	Township 3 North, Range 11 West, Section 33, Seward Meridian, Plat KN 87-65,
	Fort Morgan Subdivision Addition 2, Tract D
Assessing Use:	Residential Improved Land
Zoning:	Unrestricted
Water / Wastewater	On-Site / On-Site
Exception Request	None Requested

STAFF REPORT

Specific Request / Scope of Subdivision: The proposed plat will subdivide a 19.50-acre parcel into two parcels; one of 16.863 acres and one of 1.323 acres.

Location and Legal Access (existing and proposed):

Legal access is provided by Yukon Road to the west and Scaup street to the southeast. Yukon road is a 33-foot pre-existing road, with portions of the road dedicated. Yukon road connects to the Sterling Highway to the north and west, a state-maintained road. Scaup Street is a 33-foot dedicated road located to the southeast which connects to Escalante Avenue further to the south. Escalante Ave then runs west to connect with Yukon Road and the Sterling Highway.

The proposed plat dedicates two roads: Horsetrail Avenue to the north and Scaup Street to the east. Horsetrail Avenue is a 30-foot dedication that will begin from the intersection of Yukon Road, extending east. Scaup Street is a 30-foot dedication extending the Scaup Street dedication from the south. Potential future subdividing of the adjacent parcels abutting the subdivision will be able to provide additional right-of-way for the proposed dedications. Horsetrail Avenue will provide access to both proposed tracts and the unsubdivided parcel to the east. **Staff Recommends** the surveyor modify "Horsetrail Avenue" to "Horse Trail Avenue" per the KPB Addressing Officers review.

Section line easements affect the proposed plat as noted in plat note 5. There are 33' section line easements on the north and west. The west easement is located within the previously dedicated Yukon Rd. The easement on the North is noted on the plat as 3' remains outside the 30' dedication of Horsetrail Ave. there are 33' section line easements to the north and west across the section lines to be noted also, the one to the north has been shown, but the one to the west has not. The easements widen to 50' as they go east beyond the plat and are also shown.

No vacations are proposed with this platting action.

Block length is compliant due to the presence of existing roads and proposed dedications: Yukon Road to the west, Horsetrail Avenue on the north, Scaup Avenue on the east and Escalante Avenue to the south.

KPB Roads Dept RSA review	Out of Jurisdiction: No
	Roads Director: Griebel, Scott
	Comments:

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	Legal access to both parcels currently relies upon multiple private property
	easements. No additional RSA comments or objections.
SOA DOT comments	No comment

Site Investigation:

The submitted plat does not show any improvements. Reviewing that information with KPB GIS Imagery and KPB Assessing records, the subject property is determined as vacant.

Plat note number 9 states that proposed Lot 1 will be used as a public parking area to the Kenai Pollard Horse Trail system.

Contours have been provided on the plat and confirming with the KPB GIS contours layer. There are no steep slopes with slopes not exceeding 10% across the plat. No wetlands affect this property according to KWF Wetlands Assessment. **Staff Recommends** the contours to be removed on the final plat.

The River Center Reviewers did not identify this plat to be located in a FEMA-designated flood hazard area or habitat protection district.

KPB River Center review	A. Floodplain
	Reviewer: Hindman, Julie
	Floodplain Status: Not within flood hazard area
	Comments: No comments
	B. Habitat Protection
	Reviewer: Aldridge, Morgan
	Habitat Protection District Status: Is NOT within HPD
	Comments: No comments
State of Alaska Fish and Game	No Response

Staff Analysis

The land was originally aliquot parts of the SW1/4 of Section 28 and NW1/4 of Section 33, Township 3 North, Range 11 West, Seward Meridian, Alaska. Fort Morgan Subdivision Addition 2 Tracts D, E, F, and G, plat KN 87-65, subdivided the land into tracts D through G. The proposed plat will subdivide Tract D into one Tract consisting of 16.863 acres and one Lot consisting of 1.323 acres.

The parent plat, Fort Morgan Subdivision Addition 2 Tracts D, E, F, and G, plat KN 87-65, includes a plat note granting a 50-foot building set-back from all rights-of-ways. It was hand crossed-out from 20' and wrote in as 50' The current KPB code, KPB 20.30.240, requires a 20-foot building setback. The note on the parent plat does not provide a justification to the change. Plat note 6 on the proposed plat contains the proper building setback of 20' according to current KPB code 20.30.240 Building Setbacks. **Staff recommends** the Plat Committee concur that the plat note does not need to be carried forward and the current note can remain as is according to current KPB Code 20.30.240.

A soils report will be required and an engineer will sign the final plat for Lot 1.

A soils report will not be needed as the lots are over 200,000 sq ft in size for Tract D-1.

Per the preliminary Certificate to Plat, beneficial interest holders do not affect the proposed plat. Notification per KPB 20.10.100 will not be required unless the final Certificate to Plat states the property is affected by beneficial interest holders.

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The property is not within an advisory planning commission.

The subdivision plat has been reviewed and generally complies with the 2019 Kenai Peninsula Borough Comprehensive plan.

Utility Easements

The parent plat, Fort Morgan Subdivision Addition 2 Tracts D, E, F, and G, plat KN 87-65, granted a 10-foot utility easement, including the entire setback within 5-feet of side lot lines adjacent to all street rights-of-way. The 10-foot utility easement is being carried forward on the plat, as determined by the depiction and label. A 10-foot utility easement is being granted on the proposed rights-as-way.

A general easement was granted to Homer Electric Association, Inc. on January 3, 1962 for electric lines or system and/or telephone lines as recorded by book 7, Page 167, KRD. This easement is noted on the plat as plat note number 11.

A blanket easement was granted to Glacier State Telephone Co. on March 5, 1981, as recorded by Book 168, Page 16. **Staff recommends** the surveyor determine the location of the easement and depict and note it on the plat.

As part of our routine notification process, the subdivision plat was emailed to the affected utility providers for review. **Staff recommends:** the surveyor work with the utility providers to accommodate their request, ensuring optimal use of the owner's land and maximum benefit for both the provider and the public.

Utility provider review:

HEA	No Comments
ENSTAR	No Comments or Recommendations
ACS	No Response
GCI	No Response

KPB department / agency review:

Addressing Review	Reviewer: Leavitt, Rhealyn
	Affected Addresses: 22950 YUKON RD
	Existing Street Names are Correct: Yes
	List of Correct Street Names: YUKON RD, SCAUP ST, LUCINA AVE
	List of correct officer names. Forcert his journal of journal name
	Existing Street Name Corrections Needed:
	All New Street Names are Approved: Yes
	List of Approved Street Names: HORSE TRAIL AVE (TWO WORDS)
	List of Street Names Denied:
	Comments: 22950 YUKON RD WILL BE DELETED.
Code Compliance	Reviewer: Ogren, Eric
	Comments: No comments
LOZMS Review Planner	Reviewer: Raidmae, Ryan
	There are not any Local Option Zoning District issues with this proposed
	plat.

	Material Site Comments: There are not any material site issues with this proposed plat. Povious Not Populared
Assessing Review	Review Not Required Reviewer: Windsor, Heather Comments: No comment

STAFF RECOMMENDATIONS

CORRECTIONS / EDITS

KPB 20.25.070 - Form and contents required

Staff recommendation: final plat submittals must comply with 20.25.070. Additional information, revisions, and/or corrections are required as noted below.

- A. Within the Title Block
 - 1. Name of the subdivision which shall not be the same as an existing city, town, tract, or subdivision of land in the borough, of which a plat has been previously recorded, or so nearly the same as to mislead the public or cause confusion. The parent plat's name shall be the primary name of the preliminary plat.
 - 2. Legal description, location, date, and total area in acres of the proposed subdivision;
 - 3. Name and address of owner(s), as shown on the KPB records and the certificate to plat, and registered land surveyor.

Staff recommendation:

- Modify the KPB File No to 2025-012
- o The name of the subdivision should include the parent plat's name, please modify to include. Please note Fort Morgan Subdivision, Horse Trail Addition has been used previously.
- Please modify the owner's name to "Udelhoven Rentals, LLC"
- Correct the spelling of sheet
- C. The location, width, and name of existing or platted streets and public ways, railroad rights-of-way, and other important features such as section lines or political subdivisions or municipal corporation boundaries abutting the subdivision;

Staff recommendation:

- Please depict the roads more prominently abutting the subdivision and provide a label for Yukon Road directly to the east traveling north and south. Change the weight of the contours and road ROW lines as the contours show more prominent than the ROWs.
- Show location, width, and name of Lucina Avenue
- D. A vicinity map, drawn to scale showing location of proposed subdivision, north arrow if different from plat orientation, township and range, section lines, roads, political boundaries, and prominent natural and manmade features, such as shorelines or streams;

Staff recommendation:

- Either reduce how many sections are shown or label all sections and lakes with names if available.
- o Make roads more prominent
- E. All parcels of land including those intended for private ownership and those to be dedicated for public use or reserved in the deeds for the use of all property owners in the proposed subdivision, together with the purposes, conditions, or limitations of reservations that could affect the subdivision;

Staff recommendation:

- o Add CTP # 4
- o Add CTP #15

- G. The status of adjacent lands within 100 feet of the proposed subdivision boundary or the land status across from any dedicated rights-of-way that adjoin the propose subdivision boundary, including names of subdivisions, lot lines, block numbers, lot numbers, rights-of-way; or an indication that the adjacent land is not subdivided; **Staff recommendation:**
 - Correct Tract E2, KN 2013-68, to the west to "Tract E3" and name of subdivision to the south to "Horstrail Addition"

KPB 20.30 – Subdivision Design Requirements

Staff recommendation: final plat submittals must comply with 20.30. Additional information, revisions, and/or corrections are required as noted below.

KPB 20.40 – Wastewater Disposal

Staff recommendation: final plat submittals must comply with 20.40. Additional information, revisions, and/or corrections are required as noted below.

20.40.010 Wastewater disposal.

Platting Staff Comments:

Staff recommendation: comply with 20.40.

KPB 20.60 – Final Plat

Staff recommendation: final plat submittals must comply with 20.60. Additional information, revisions, and/or corrections are required as noted below.

RECOMMENDATION:

STAFF RECOMMENDS:

- GRANT APPROVAL OF THE PRELIMINARY PLAT SUBJECT TO STAFF RECOMMENDATIONS, AND
- COMPLIANCE WITH KPB 20.25.070 (FORM AND CONTENTS), KPB 20.25.080 (PETITION REQUIRED), KPB 20.30 (DESIGN REQUIREMENTS); AND KPB 20.40 (WASTEWATER DISPOSAL), AND
- COMPLIANCE WITH KPB 20.60 TO ENSURE ADMINISTRATIVE APPROVAL OF THE FINAL PLAT.

NOTE: KPB 20.25.120. - REVIEW AND APPEAL.

IN ACCORDANCE WITH KPB 2.40.080, ANY PERSON, AGENCY, OR CITY THAT PARTICIPATED AT THE PLAT COMMITTEE HEARING, EITHER BY WRITTEN OR ORAL PRESENTATION, MAY REQUEST THAT A DECISION OF THE PLAT COMMITTEE BE REVIEWED BY THE PLANNING COMMISSION BY FILING A WRITTEN REQUEST WITHIN 15 DAYS OF DATE OF DISTRIBUTION OF THE DECISION.

A DECISION OF THE PLAT COMMISSION MAY BE APPEALED TO THE HEARING OFFICER BY A PARTY OF RECORD WITHIN 15 DAYS OF THE DATE OF NOTICE OF DECISION IN ACCORDANCE WITH KPB 21.20.250.

END OF STAFF REPORT



Wetlands KPB File 2025-0

1/31/2025





The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.

Aerial with 5-foot Contours

KPB File 2025-012 1/31/2025





