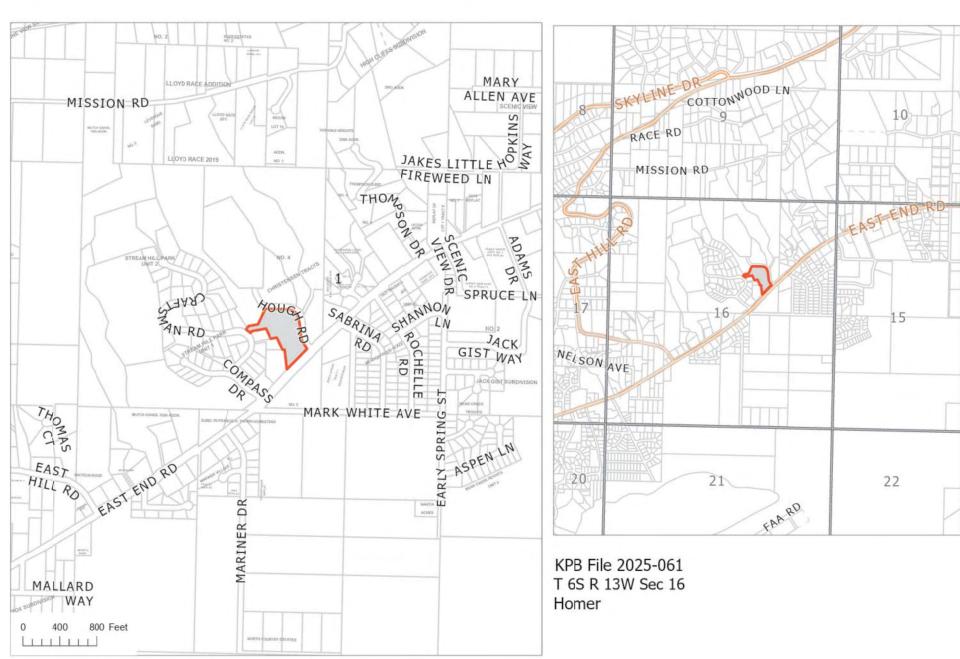
E. NEW BUSINESS

2. Christensen Gardens; KPB File 2025-061 Mullikin Surveys / Hough Location: Hough Road off East End Road City of Homer Vicinity Map 4/28/2025

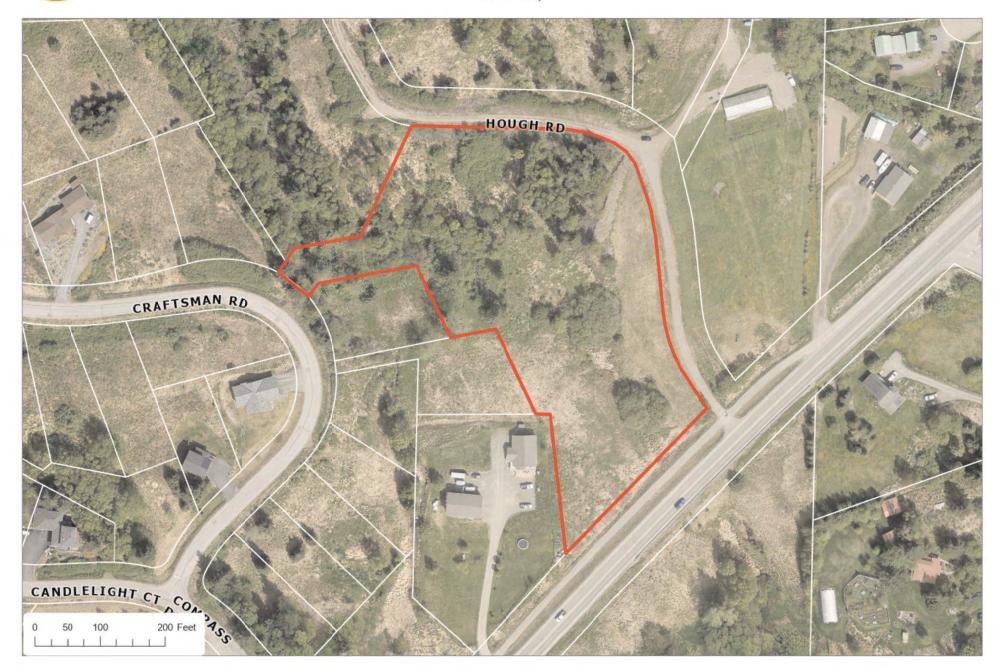


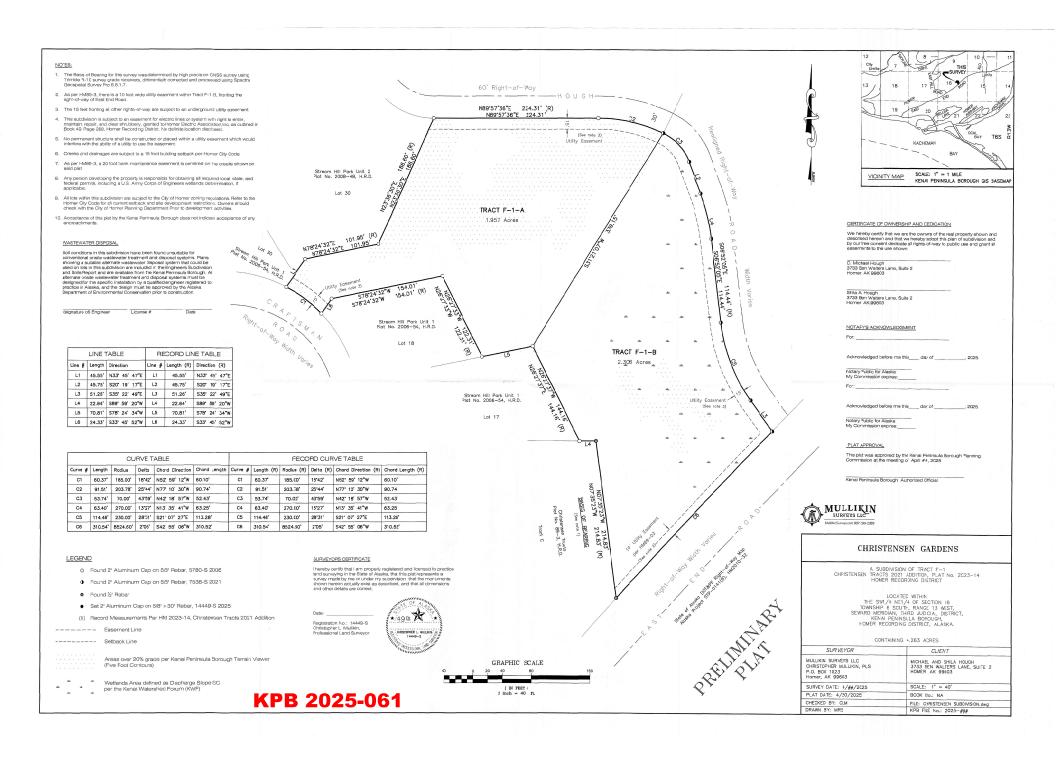
The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.

Aerial Map

KPB File 2025-061 4/28/2025







ITEM #2 - PRELIMINARY PLAT Christensen Gardens

KPB File No.	2025-061
Plat Committee Meeting:	August 11, 2025
Applicant / Owner:	Michael and Shila Hough of Homer, Alaska
Surveyor:	Christopher Mullikin / Mullikin Surveys, LLC
General Location:	Hough Road, Craftsman Road and near milepost 1.5 East End Road

Parent Parcel No.:	179-021-66
Legal Description:	Township 6 South, Range 13 West, Section 16, Seward Meridian, Homer
	Recording District, Plat 2023-14, Christensen Tracts 2021 Addition, Tract F-1
Assessing Use:	Residential Vacant
Zoning:	City of Homer Rural Residential
Water / Wastewater	City Water for both Lots / City Sewer for Tract F-1-A and On-Site for Tract F-1-B
Exception Request	None Requested

STAFF REPORT

<u>Specific Request / Scope of Subdivision:</u> The proposed plat will subdivide a 4.263-acre parcel into two parcels ranging in size from 1.957-acres to 2.306-acres.

Location and Legal Access (existing and proposed):

The proposed plat is located near milepost 1.4 East End Road.

Legal access is by Hough Road to the East, Craftsman Road to the West and East End Road to the south. Hough Road is a 60-foot platted and constructed road that appears to be the primary access for both proposed lots. Craftsman Road is a city-maintained road and provides access to the western portion of proposed Tract 4-1-A. Both roads connect to East End Road to the south, a state-maintained road. **Staff recommends** the surveyor include the following notes on the final plat:

PER DOT: The platting action voids any previous issued permits. Land owners will need to reapply for driveway access permits to state road and right-of-way access.

No structures are permitted within the panhandle portion of the flag lot.

There are no proposed right-of-way dedications or vacations by this platting action. No section line easements affect the proposed plat.

The block is non-compliant and defined by East End Road to the south, Compass Drive and Craftsman Road to the west and Hough Road to the east. No roads connect the block on the north. The area is affected by steep slopes, ravines, and drainages making a compliant block length nearly impossible. The rights-of-way dedicated in the area appear to be the most feasible for configuration. The parent plats dedicated rights-of-way in the area and further dedications where available, would not improve compliance. **Staff recommends** the Plat Committee concur that an exception for KPB 20.30.170 Blocks Length Requirements is not required.

KPB Roads Dept RSA review	Out of Jurisdiction: Yes
	Roads Director: Uhlin, Dil Comments:
	City of Homer Jurisdiction
SOA DOT comments	No Response

Page 1 of 6

Site Investigation:

No structures are provided on the preliminary plat. KPB GIS Imagery and KPB Assessing Records show the parcels are vacant.

A creek is depicted and notated on the parent plats. Christensen Tracts (Plat HM 89-3) included a plat note stating there is a 20-foot bank maintenance easement centered on all creeks. The proper plat notes have been carried forward as plat notes number 6 and 7. **Staff recommends** the surveyor depict the creek on the plat to indicate where the associated bank maintenance easement and/or drainage easement are located. Include CTP item #5 to the plat in reference to the creek.

Wetlands categorized as discharge slopes by the KWF Wetlands Assessment are present on the subject property and have been properly delineated on the preliminary plat. The proper development within wetlands notes have been added as plat notes #8 and #9. This area is not within an anadromous water's habitat protection district per the KPB River Center Reviewer.

KPB GIS Imagery Contours layer show steep slopes located within the subdivision, primarily to the north and an area located centrally of proposed Tract F-1-B. Slopes greater than 20% are represented with a dotted hatch on the preliminary plat. The area does not stand out well on the drawing and **staff recommends** the surveyor add different indictors or shading to represent the steep area and direction of grade.

KPB River Center review	A. Floodplain
	Reviewer: Hindman, Julie Floodplain Status: Within City of Homer Comments: No comments
	B. Habitat Protection
	Reviewer: Aldridge, Morgan Habitat Protection District Status: Is NOT within HPD Comments: No comments
State of Alaska Fish and Game	No Response

Staff Analysis

The land was originally part of the E1/2 of Section 6 Township 6 South Range 13 West SM Alaska. Christensen Tracts HM 88-41 Amended HM89-3 was the first to divide this area of land. Multiple plats have been recorded since HM89-3, with the most recent being Christensen Tracts 2021 Addition (plat HM 2023-14) in 2023. The proposed plat will subdivide Tract F-1 of HM2023-14 into the two proposed tracts.

The City of Homer Planning Commission reviewed and granted unanimous consent to conditional approval of the proposed plat during their May 21, 2025 meeting. A copy of city documents is available in the staff packet. **Staff recommends** the surveyor satisfy the conditions set forth by the City of Homer Planning Commission.

The City of Homer Staff Report stated that City Water and Sewer are available to proposed Tract F-1-A. City Water is available to proposed Tract F-1-B; however, city sewer is not available. The parent plat, Christensen Tracts 2021 Addition (HM 2023-14) included a soils report that was approved by the KPB Platting. The current proposed plat is creating additional lots increasing density and therefore does not satisfy KPB 20.40.020 *Wastewater system review not required*. Therefore, per KPB 20.40.020, a soils report will be required for proposed Tract F-1-B and an engineer will need sign the final plat as the new lot is less than 200,000 square feet. The surveyor does have a wastewater disposal note present on the drawing. The Wastewater Disposal note will be reviewed once the soils report has been received. **Staff recommends** the surveyor make any necessary modifications to the Wastewater Disposal Note to comply with KPB code.

Page **2** of **6**

Per the preliminary Certificate to Plat, beneficial interest holders do not affect the proposed plat. Notification per KPB 20.10.100 will not be required unless the final Certificate to Plat states the property is affected by beneficial interest holders.

The subdivision plat has been reviewed and generally complies with the 2019 Kenai Peninsula Borough Comprehensive plan.

Utility Easements

There is a 10 foot utility easement at plat note 2, which the City of Homer has requested to be removed. Staff recommends the note be removed and plat note 3 be modified to show the 15' underground utility is being carried forward from plat HM2023-14 and it parent plats.

Christensen Tracts (Plat HM 89-3) granted a 20-foot utility easement centered on existing powerlines. **Staff recommends** the surveyor confirm if there are existing powerlines within the subject area. If so, carry forward the plat note.

A blanket easement for electric lines or system was granted to Homer Electric Association, Inc. as recorded in Book 49, Page 288, HRD. This easement has been added to the plat as plat note number 4.

As part of our routine notification process, the subdivision plat was emailed to the affected utility providers for review. **Staff recommends:** the surveyor work with the utility providers to accommodate their request, ensuring optimal use of the owner's land and maximum benefit for both the provider and the public.

Utility provider review:

HEA	No Comments
ENSTAR	No Response
ACS	No Objections
GCI	No Response

KPB department / agency review:

KPB department / agency review.		
Addressing Review	Reviewer: Pace, Rhealyn	
	Affected Addresses:	
	4580 CRAFTSMAN RD	
	Existing Street Names are Correct: Yes	
	List of Correct Street Names:	
	CRAFTSMAN RD, HOUGH RD, EAST END RD	
	Existing Street Name Corrections Needed:	
	All New Observations are Assessed New	
	All New Street Names are Approved: No	
	List of Annroyad Street Names	
	List of Approved Street Names:	
	List of Street Names Denied:	
	List of other mariles befiled.	
	Comments:	
	CITY OF HOMER WILL ADVISE ON ADDRESSING	
Code Compliance	Reviewer: Ogren, Eric	
	Comments: No comments	
LOZMS Review Planner	Reviewer: Raidmae, Ryan	
	, ,	

	There are not any Local Option Zoning District issues with this proposed plat.	
	Material Site Comments: There are not any material site issues with this proposed plat. Review Not Required	
Assessing Review	Reviewer: Windsor, Heather	
	Comments: No comment	

STAFF RECOMMENDATIONS

CORRECTIONS / EDITS

Depict the creeks crossing the plat and show the 20' bank easements

Carry forward plat note 12 from HM2023-14.

Revise the easement along East End Road to 15'

Remove setback line from legend per City of Homer recommendation

Darken 20% grade shading or change designation method.

PLAT NOTES TO ADD

- No structures are permitted within the panhandle portion of the flag lot(s).
- No access to state maintained rights-of-way permitted unless approved by the State of Alaska Department of Transportation.

KPB 20.25.070 – Form and contents required

Staff recommendation: final plat submittals must comply with 20.25.070. Additional information, revisions, and/or corrections are required as noted below.

- A. Within the Title Block
 - 1. Name of the subdivision which shall not be the same as an existing city, town, tract, or subdivision of land in the borough, of which a plat has been previously recorded, or so nearly the same as to mislead the public or cause confusion. The parent plat's name shall be the primary name of the preliminary plat.
 - 2. Legal description, location, date, and total area in acres of the proposed subdivision;
 - 3. Name and address of owner(s), as shown on the KPB records and the certificate to plat, and registered land surveyor.

Staff recommendation:

- o Please include City of Homer within the legal description
- Please modify the KPB file number to 2025-061
- Consider renaming plat to include the majority of the parent plats name: Christensen Tracts Garden Addition. City Approval of new name will be required.
- D. A vicinity map, drawn to scale showing location of proposed subdivision, north arrow if different from plat orientation, township and range, section lines, roads, political boundaries, and prominent natural and manmade features, such as shorelines or streams;

Staff recommendation:

- Clarify delineation of the City of Homer Limits- portion of Section 9, 10 and 13 are not within the city limits and the depictions indicates the sections are within the city
- Sections 10, 13 and 15 include depictions with no labels that do not match KPB roads or creeks.
 Please modify accordingly
- F. The location, width and name of existing and platted streets and public ways, railroad rights-of-way, easements, and travel ways existing and proposed, within the subdivision;

Staff recommendation:

- Add depiction of creek/drainage easement
- Verify existing powerlines/20-foot utility easement.

Page 4 of 6

G. The status of adjacent lands within 100 feet of the proposed subdivision boundary or the land status across from any dedicated rights-of-way that adjoin the propose subdivision boundary, including names of subdivisions, lot lines, block numbers, lot numbers, rights-of-way; or an indication that the adjacent land is not subdivided:

Staff recommendation:

- Add labels and lot lines for all lots across from Hugh Road ROW
- Modify the label for the west parcel: Tract B HM 2008-48
- H. Approximate locations of low wet areas, areas subject to inundation, areas subject to flooding or storm water overflow, and the line of ordinary high water. This information may be provided on an additional sheet if showing these areas causes the preliminary plat to appear cluttered and/or difficult to read; **Staff recommendation:**
 - Creek depicted on parent plats HM 89-3 and HM 2008-48. Locate and accurately depict creek.

KPB 20.30 – Subdivision Design Requirements

Staff recommendation: final plat submittals must comply with 20.30. Additional information, revisions, and/or corrections are required as noted below.

KPB 20.40 - Wastewater Disposal

Staff recommendation: final plat submittals must comply with 20.40. Additional information, revisions, and/or corrections are required as noted below.

20.40.010 Wastewater disposal.

Platting Staff Comments:

Staff recommendation: comply with 20.40.

KPB 20.60 - Final Plat

Staff recommendation: final plat submittals must comply with 20.60. Additional information, revisions, and/or corrections are required as noted below.

20.60.190 Certificates, statements, and signatures required.

- A. 5. The certificate of ownership and dedication:
 - o Modify the owners' names to match how they're listed in the title block and Certificate to Plat
- C. Statement of Plat Approval
 - o Modify the plat approval date to August 11, 2025

RECOMMENDATION:

STAFF RECOMMENDS:

- GRANT APPROVAL OF THE PRELIMINARY PLAT SUBJECT TO STAFF RECOMMENDATIONS, AND
- COMPLIANCE WITH KPB 20.25.070 (FORM AND CONTENTS), KPB 20.25.080 (PETITION REQUIRED), KPB 20.30 (DESIGN REQUIREMENTS); AND KPB 20.40 (WASTEWATER DISPOSAL), AND
- COMPLIANCE WITH KPB 20.60 TO ENSURE ADMINISTRATIVE APPROVAL OF THE FINAL PLAT.

NOTE: KPB 20,25,120. - REVIEW AND APPEAL.

IN ACCORDANCE WITH KPB 2.40.080, ANY PERSON, AGENCY, OR CITY THAT PARTICIPATED AT THE PLAT COMMITTEE HEARING, EITHER BY WRITTEN OR ORAL PRESENTATION, MAY REQUEST THAT A

Page 5 of 6

DECISION OF THE PLAT COMMITTEE BE REVIEWED BY THE PLANNING COMMISSION BY FILING A WRITTEN REQUEST WITHIN 15 DAYS OF DATE OF DISTRIBUTION OF THE DECISION.

A DECISION OF THE PLAT COMMISSION MAY BE APPEALED TO THE HEARING OFFICER BY A PARTY OF RECORD WITHIN 15 DAYS OF THE DATE OF NOTICE OF DECISION IN ACCORDANCE WITH KPB 21.20.250.

END OF STAFF REPORT

Aerial Map

KPB File 2025-061 4/28/2025

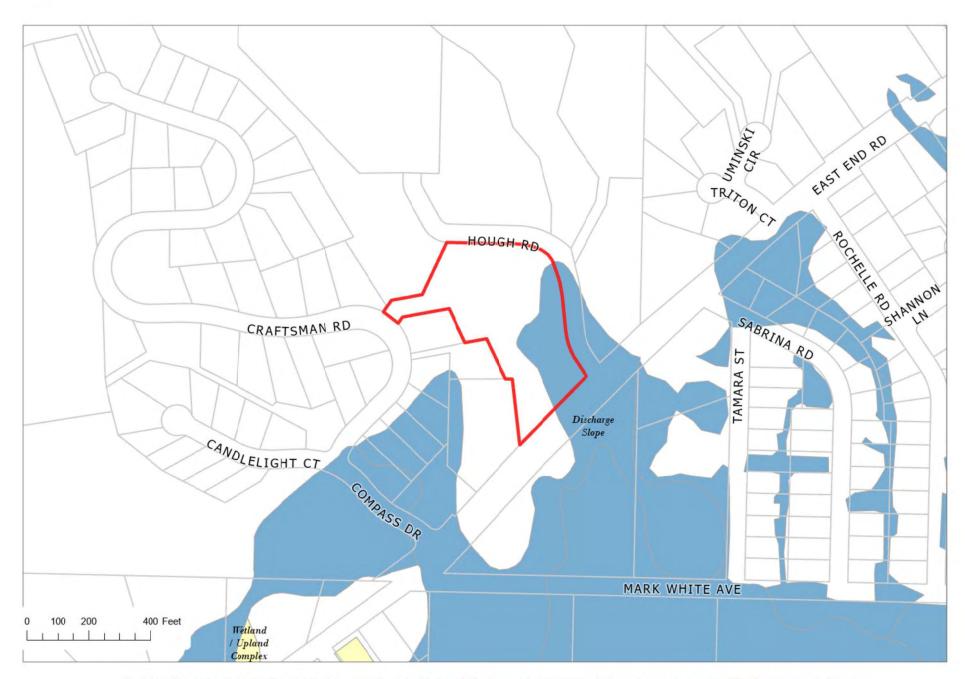




Wetlands 4/.





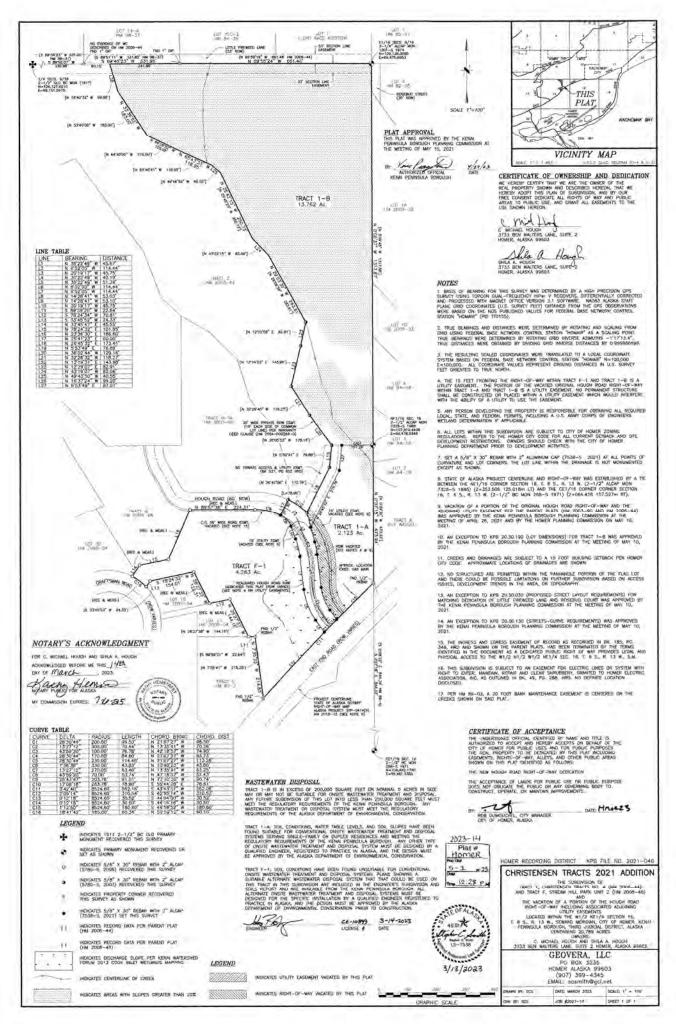


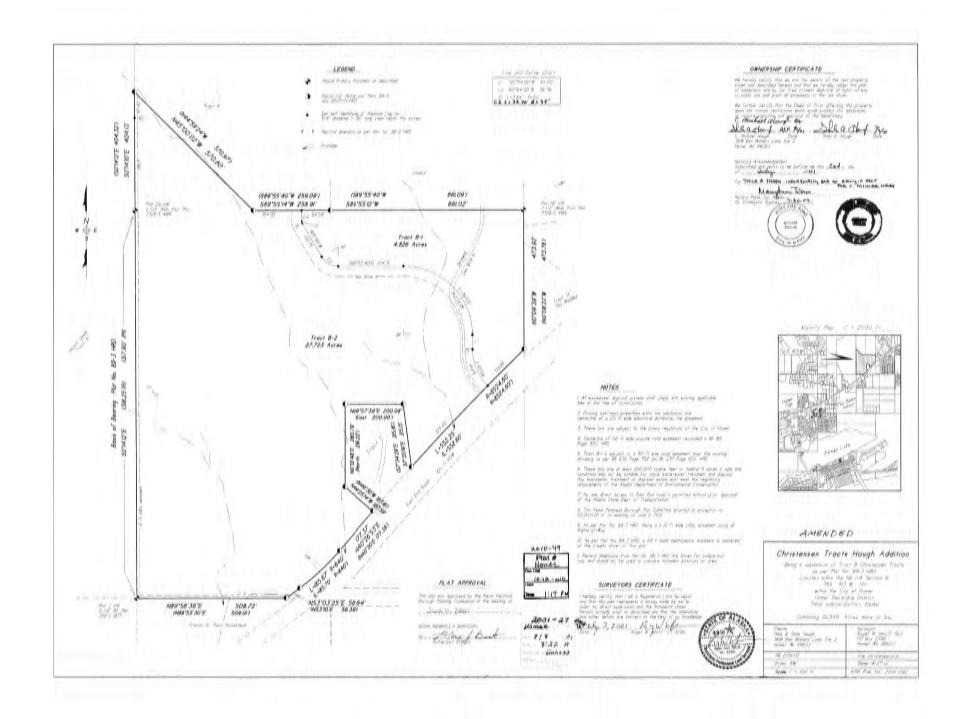
Aerial with 5-foot Contours

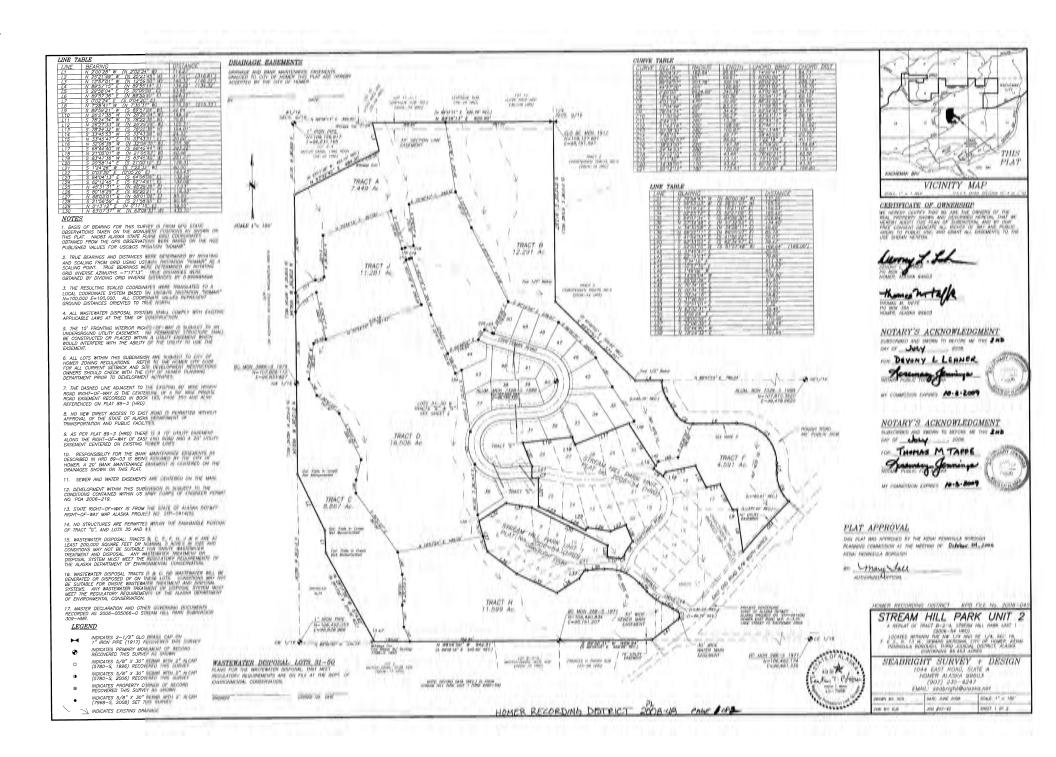
KPB File 2025-061 4/28/2025

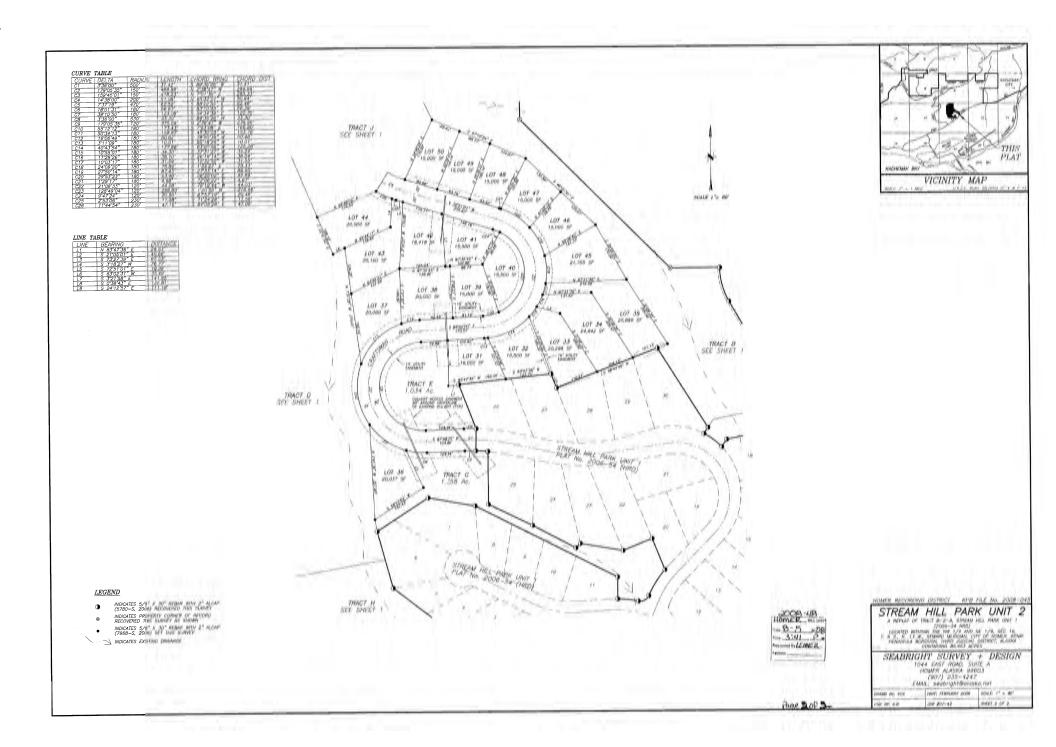


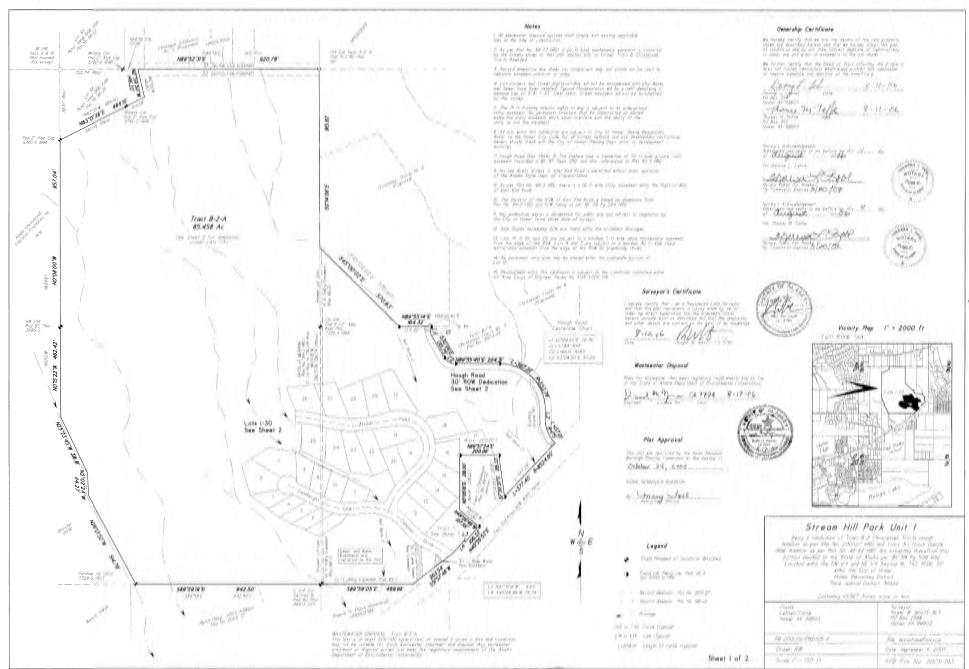




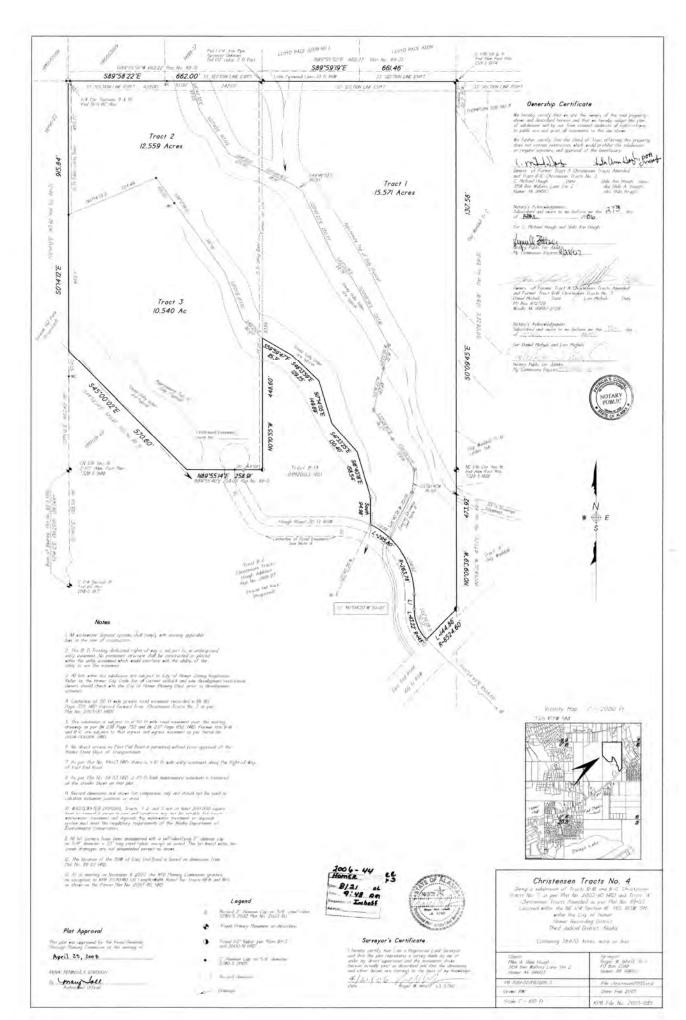












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Agenda Planning Commission Regular Meeting

Wednesday, May 21, 2025 at 6:30 PM City Hall Cowles Council Chambers In-Person & Via Zoom Webinar

Homer City Hall

491 E. Pioneer Avenue Homer, Alaska 99603 www.cityofhomer-ak.gov

Zoom Webinar ID: 979 8816 0903 Password: 976062

https://cityofhomer.zoom.us Dial: 346-248-7799 or 669-900-6833; (Toll Free) 888-788-0099 or 877-853-5247

CALL TO ORDER, 6:30 P.M.

AGENDA APPROVAL

PUBLIC COMMENTS The public may speak to the Commission regarding matters on the agenda that are not scheduled for public hearing or plat consideration. (3 minute time limit).

RECONSIDERATION

A. Foss Acres 2025 Addition Preliminary Plat, Staff Report 25-25, Commissioner Barnwell

CONSENT AGENDA All items on the consent agenda are considered routine and non-controversial by the Planning Commission and are approved in one motion. There will be no separate discussion of these items unless requested by a Planning Commissioner or someone from the public, in which case the item will be moved to the regular agenda.

A. Unapproved Regular Meeting Minutes of May 7, 2025

PRESENTATIONS / VISITORS

REPORTS

A. City Planner's Report, Staff Report 25-27

PUBLIC HEARINGS

PLAT CONSIDERATION

- A. Christensen Gardens Preliminary Plat, Staff Report 25-28
- B. Virginia Lynn 2025 Replat Preliminary Plat, Staff Report 25-29
- C. A A Mattox Sub. 1958 Addn. a Portion of Lot 15 Replat Preliminary Plat, Staff Report 25-30

PENDING BUSINESS

City of Homer www.cityofhomer-ak.gov

Planning 491 East Pioneer Avenue Homer, Alaska 99603

Planning@ci.homer.ak.us (p) 907-235-3106 (f) 907-235-3118

Staff Report 25-028

Homer Advisory Planning Commission TO:

Ryan Foster, City Planner FROM:

DATE: May 21, 2025

Christensen Gardens Preliminary Plat SUBJECT:

Requested Action: Approval of a preliminary plat to subdivide Tract F-1 of the Christensen Tracts

2021 Addition into two lots, designated as Tract F-1-A & Tract F-1-B, through

the creation of a lot line.

General Information:

Applicants:	Michael & Shila Hough 3733 Ben Walters Lane, Suite 2 Homer, AK 99603	Mullikin Surveys LLC Christopher Mullikin P.O. Box 1023 Homer, AK 99603
Location:	North of East End Road, located Craftsman Road to the south wes the north east, within Homer City	st and fronting Hough Road to
Parcel ID:	17902166	
Size of Existing Lot(s):	4.263 acres	
Size of Proposed Lot(s):	1.957 acres, 2.306 acres	
Zoning Designation:	Rural Residential District	
Existing Land Use:	Vacant	
Surrounding Land Use: Comprehensive Plan:	North: Vacant South: Vacant East: Vacant, Accessory Building West: Vacant, Residential Chapter 4 Land Use, Goal 1 Objected	ective C: Maintain high quality
	supporting a variety of dwelling o	•
Wetland Status:	Property contains wetlands per K	enai Watershed Forum (WKF)
Flood Plain Status:	Not located in a coastal flood plain	
BCWPD:	Outside the Bridge Creek Watershed Protection District.	
Utilities:	City water and sewer are available	

Public Notice:	Notice was sent to 54 property owners of 46 parcels as shown on
	the KPB tax assessor rolls.

Analysis: This subdivision is located within the Rural Residential District of Homer City Limits. Encompassing 4.263 acres, the purpose of this plat is to divide an existing lot into two lots. The proposed subdivision will create Tract F-1-A at 1.957 acres, which will front Craftsman Road to the west, and Tract F-1-B at 2.306 acres, which will front East End Road to the south. City water and sewer utilities are available off of Craftsman Road to service Tract F-1-A. City water is available off of East End Road to service Tract F-1-B; however, city sewer is not available for Tract F-1-B.

Homer City Code 22.10.051 Easements and rights-of-way

A. The subdivider shall dedicate in each lot of a new subdivision a 15-foot-wide utility easement immediately adjacent to the entire length of the boundary between the lot and each existing or proposed street right-of-way.

Staff Response: The plat does not meet these requirements. The utility easement shown on the plat along East End Road is identified as 10 feet. In contrast, 15-feet is designated for all other utility easements along Hough Road and Craftsman Road. According to Note 2 on the plat, the surveyor identifies Tract F-1-B—which fronts the right-of-way of East End Road—as having a 10-foot utility easement. However, in accordance with HCC 22.101.051, staff recommends that the surveyor remove Note 2 and revise the utility easement along East End Road to reflect the required 15 feet.

B. The subdivider shall dedicate in each lot of a new subdivision any water and/or sewer easements that are needed for future water and sewer mains shown on the official Water/Sewer Master Plan approved by the Council.

Staff Response: The plat meets these requirements. City sewer and water mains are located on Craftsman Road, with City water also available along East End Road.

C. The subdivider shall dedicate easements or rights-of-way for sidewalks, bicycle paths or other non-motorized transportation facilities required by HCC 11.04.120.

Staff Response: The plat meets these requirements. No rights-of-way are proposed.

Preliminary Approval, per KPB code 20.25.070 Form and contents required. The commission will consider a plat for preliminary approval if it contains the following information at the time it is presented and is drawn to a scale of sufficient size to be clearly legible.

- A. Within the Title Block:
- Names of the subdivision which shall not be the same as an existing city, town, tract or subdivision of land in the borough, of which a plat has been previously recorded, or so nearly the same as to mislead the public or cause confusion;
- 2. Legal description, location, date, and total area in acres of the proposed subdivision; and

Staff Report 25-028 Homer Planning Commission Meeting of May 21, 2025 Page 3 of 5

3. Name and address of owner(s), as shown on the KPB records and the certificate to plat, and registered land surveyor;

Staff Response: The plat meets these requirements.

B. North point;

Staff Response: The plat meets these requirements.

C. The location, width and name of existing or platted streets and public ways, railroad rights-of-way and other important features such as section lines or political subdivisions or municipal corporation boundaries abutting the subdivision;

Staff Response: The plat meets these requirements.

D. A vicinity map, drawn to scale showing location of proposed subdivision, north arrow if different from plat orientation, township and range, section lines, roads, political boundaries and prominent natural and manmade features, such as shorelines or streams;

Staff Response: The plat meets these requirements.

E. All parcels of land including those intended for private ownership and those to be dedicated for public use or reserved in the deeds for the use of all property owners in the proposed subdivision, together with the purposes, conditions or limitation of reservations that could affect the subdivision;

Staff Response: The plat meets these requirements. *No such areas are proposed.*

F. The names and widths of public streets and alleys and easements, existing and proposed, within the subdivision; [Additional City of Homer HAPC policy: Drainage easements are normally thirty feet in width centered on the drainage. Final width of the easement will depend on the ability to access the drainage with heavy equipment. An alphabetical list of street names is available from City Hall.]

Staff Response: The plat does not meet the specified requirements. Drainage easements are present on both Tracts F-1-A and F-1-B. According to the plat, notes 6 and 7 reference the presence of creeks and drainages; however, their locations are not illustrated. Staff recommends that the surveyor clearly indicate the locations of all existing creeks and drainage features as referenced in the notes. Additionally, staff recommends that the plat either remove "setback line" from the legend, as no setbacks are illustrated, or include the appropriate setback illustrations as referenced in the legend.

G. Status of adjacent lands, including names of subdivisions, lot lines, lock numbers, lot numbers, rights-of-way; or an indication that the adjacent land is not subdivided;

Staff Response: The plat does not meet these requirements, as it lacks any indication of the status of the adjacent lands to the east, fronting Hough Road. Staff recommends that information regarding the status of these lands eastward across Hough Road be included on the plat. Additionally, staff advises that the lot number of the adjacent land to the northwest of Tract F-1-A be revised to reflect the record and be labeled as "Tract B" instead of "Lot 30."

Staff Report 25-028 Homer Planning Commission Meeting of May 21, 2025 Page 4 of 5

H. Approximate location of areas subject to inundation, flooding or storm water overflow, the line of ordinary high water, wetlands when adjacent to lakes or non-tidal streams, and the appropriate study which identifies a floodplain, if applicable;

Staff Response: Not applicable, the plat meets these requirements.

I. Approximate locations of areas subject to tidal inundation and the mean high water line;

Staff Response: The plat meets these requirements. Not within a tidal area.

J. Block and lot numbering per KPB 20.60.140, approximate dimensions and total numbers of proposed lots;

Staff Response: The plat meets these requirements.

K. Within the limits of incorporated cities, the approximate location of known existing municipal wastewater and water mains, and other utilities within the subdivision and immediately abutting thereto or a statement from the city indicating which services are currently in place and available to each lot in the subdivision;

Staff Response: The plat meets these requirements. City water and sewer utilities are available off of Craftsman Road to service Tract F-1-A. City water is available off of East End Road to service Tract F-1-B however, city sewer is not available for Tract F-1-B

L. Contours at suitable intervals when any roads are to be dedicated unless the planning director or commission finds evidence that road grades will not exceed 6 percent on arterial streets, and 10 percent on other streets;

Staff Response: Not applicable, the plat meets these requirements. No roads are being dedicated.

M. Approximate locations of slopes over 20 percent in grade and if contours are shown, the areas of the contours that exceed 20 percent grade shall be clearly labeled as such;

Staff Response: The plat meets these requirements. Areas of 20 percent slope are indicated with a stipple hatch, see legend.

N. Apparent encroachments, with statement indicating how the encroachments will be resolved prior to final plat approval; and

Staff Response: No known encroachments. The plat meets these requirements.

O. If the subdivision will be finalized in phases, all dedications for through streets as required by KPB 20.30.030 must be included in the first phase.

Staff Response: Not applicable, the plat meets these requirements.

Public Works Comments:

This is a two lot subdivision so utility improvements are not required.

There are no existing water and sewer stub-outs to the lots, so there is nothing to abandon or relocate.

Staff Report 25-028 Homer Planning Commission Meeting of May 21, 2025 Page 5 of 5

Tract F-1-A has access to city sewer and water from Craftsman Road, Tract F-1-B has no access to city sewer.

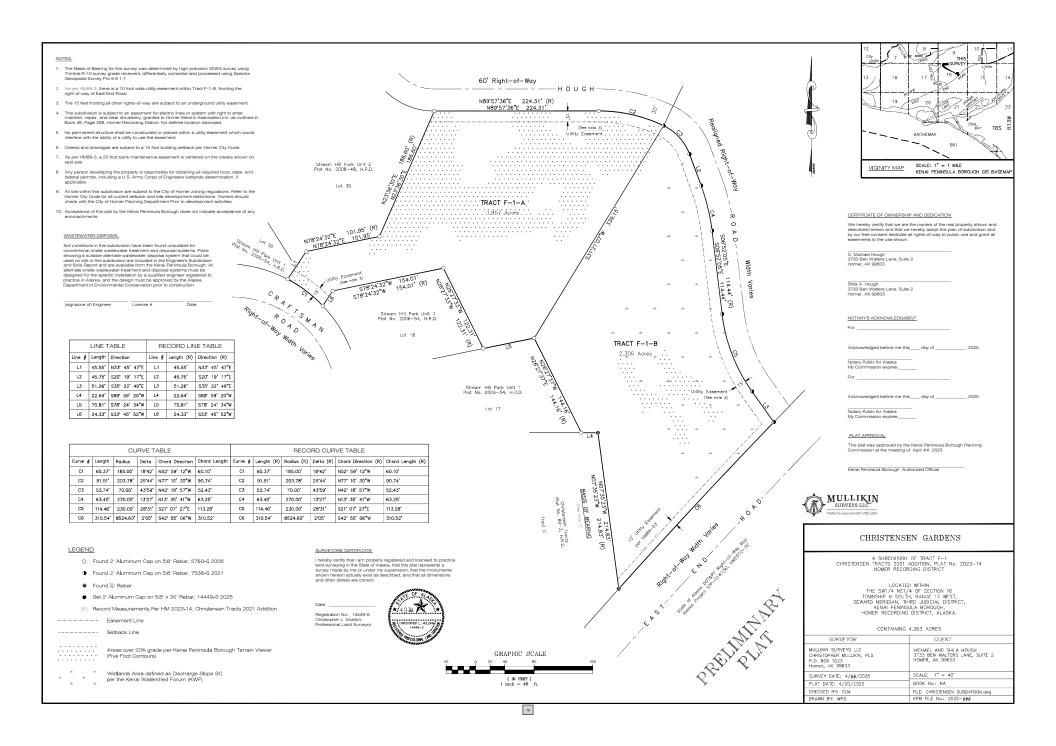
Creeks and drainages exist on both Tract F-1-A & B. They are noted by the plat, but are not illustrated.

Staff Recommendation: The Planning Commission recommends approval of the preliminary plat, with the following comments:

- 1. In accordance with HCC 22.101.051, staff recommends that the surveyor remove Note 2 and revise the utility easement along East End Road to reflect the required 15 feet.
- 2. Staff recommends that the surveyor clearly indicate the locations of all existing creeks and drainage features as referenced in the notes.
- 3. Staff recommends that the surveyor either remove "setback line" from the plat's legend, as no setbacks are illustrated, or illustrate the appropriate setbacks as referenced in Note 6.
- 4. Staff recommends that information regarding the status of lands across Hough Road to the east be included on the plat.
- 5. Staff recommends that the lot number of the adjacent land to the northwest of Tract F-1-A be revised to reflect the record and read as "Tract B" instead of "Lot 30."

Attachments:

- 1. Preliminary Plat
- 2. Surveyor's Letter to City of Homer
- 3. Public Notice
- 4. Aerial Map





Christopher Mullikin, PLS P.O. Box 1023, Homer, AK 99603

PRELIMINARY PLAT SUBMITTAL

Planning Dept. City of Homer 491 E. Pioneer Ave Homer, AK 99603

Re: Christensen Gardens

To Whom it may concern,

This is a preliminary plat submittal for Michael and Shila Hough, owners of Tract F-1, Christensen Tracts 2021 Addition.

Please find included in this packet:

- o One full sized paper plat
- o 1 reduced size (11x17) drawing
- o \$300 check (#246) for plat submittal fee
- o KPB Preliminary Plat Submittal Form

Sincerely,

Christopher Mullikin, PLS

RECEIVED

APR 2 2 2025

CITY OF HOMER PLANNING/ZONING

NOTICE OF SUBDIVISION

Public notice is hereby given that a preliminary plat has been received proposing to subdivide or replat property. You are being sent this notice because you are an affected property owner within 500 feet of a proposed subdivision and are invited to comment.

Proposed subdivision under consideration is described as follows:

Christensen Gardens Preliminary Plat

The location of the proposed subdivision affecting you is provided on the attached map. A preliminary plat showing the proposed subdivision may be viewed at the City of Homer Planning and Zoning Office. Subdivision reviews are conducted in accordance with the City of Homer Subdivision Ordinance and the Kenai Peninsula Borough Subdivision Ordinance. A copy of the Ordinance is available from the Planning and Zoning Office. **Comments should be guided by the requirements of those Ordinances.**

A public meeting will be held by the Homer Planning Commission on Wednesday, May 21, 2025 at 6:30 p.m. In-person meeting participation is available in Cowles Council Chambers located downstairs at Homer City Hall, 491 E. Pioneer Ave., Homer, AK 99603. To attend the meeting virtually, visit zoom.us and enter the Meeting ID & Passcode listed below. To attend the meeting by phone, dial any one of the following phone numbers and enter the Webinar ID & Passcode below, when prompted: 1-253-215-8782, 1-669-900-6833, (toll free) 888-788-0099 or 877-853-5247.

Meeting ID: 979 8816 0903 Passcode: 976062

Additional information regarding this matter will be available by 5 p.m. on the Friday before the meeting. This information will be posted to the City of Homer online calendar page for May 16, 2025 at https://www.cityofhomer-ak.gov/calendar. It will also be available at the Planning and Zoning Office at Homer City Hall and at the Homer Public Library.

Written comments can be emailed to the Planning and Zoning Office at the address below, mailed to Homer City Hall at the address above, or placed in the Homer City Hall drop box at any time. Written comments must be received by 4 p.m. on the day of the meeting.

If you have questions or would like additional information, contact Ryan Foster at the Planning and Zoning Office. Phone: (907) 235-3106, email: <u>clerk@cityofhomer-ak.gov</u>, or in-person at Homer City Hall.

NOTICE TO BE SENT TO PROPERTY OWNERS WITHIN 500 FEET OF PROPERTY.



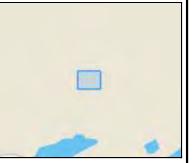
Christensen Gardens Preliminary Plat



NOTE: Every reasonable effort has been made to ensure the accuracy of these data. However, by accepting this material, you agree that the

data are provided without warranty of any kind, either expressed or implied, including but not limited to time, money or goodwill arising fro

indemnify, defend, and hold harmless Kenai Peninsula Borough for any and all liability of any nature arising from the lack of accuracy or corr



Legend

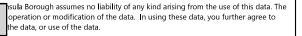
Physical Addresses

Transportation Mileposts

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Parcels and PLSS

Tax Parcels



PLANNING COMMISSION REGULAR MEETING MAY 21, 2025

CALL TO ORDER

Session 25-10, a Regular Meeting of the Planning Commission was called to order by Chair Scott Smith at 6:35 p.m. on May 21st, 2025 in the Cowles Council Chambers in City Hall, located at 491 E. Pioneer Avenue, Homer, Alaska, and via Zoom Webinar.

PRESENT: COMMISSIONERS BARNWELL, VENUTI, S. SMITH, SCHNEIDER, STARK, & H. SMITH

ABSENT: COMMISSIONER CONLEY

STAFF: CITY PLANNER FOSTER & DEPUTY CITY CLERK PETTIT

AGENDA APPROVAL

Chair S. Smith requested a motion and second to approve the agenda as presented.

SCHNEIDER/BARNWELL MOVED TO APPROVE THE AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA

Ole Andersson, city resident, shared that he lives at the end of Tundra Rose Road. He commended Kyra Wagner for her presentation regarding erosion that she presented to the Commission on May 7th. He urged the Commission to make good choices in their future decisions, and stated that he's in favor of the reconsideration for the Foss Acres 2025 Addition Preliminary Plat.

Jinky Handy, city resident, urged the Commission to reconsider the Foss Acres 2025 Addition Preliminary Plat.

RECONSIDERATION

A. Foss Acres 2025 Addition Preliminary Plat, Staff Report 25-25, Commissioner Barnwell

Chair S. Smith introduced the item by reading of the title and deferred to City Planner Foster, who provided a summary review of his report included in the packet.

BARNWELL/VENUTI MOVED TO RECONSIDER THE FOSS ACRES 2025 ADDITIONAL PRELIMINARY PLAT.

Commissioner Barnwell provided his reasoning for issuing the reconsideration, summarizing that he felt the Commission needed to spend more time with this application before making a decision. He cited insufficient information as the key reason as to why he issued the reconsideration. He also highlighted various other issues he had with the plat, including walking trail connectivity, traffic safety concerns, and wetlands.

UNAPPROVED

Commissioner Stark stated that the Commission followed due process in regards to this plat. He added that it shouldn't be incumbent upon the applicant to fix the traffic problems.

Commissioner H. Smith noted that his biggest concern is the drainage easements and how that water is taken care of. He acknowledged that platting is just part of the process, not the entire process.

Hearing no further discussion, Chair S. Smith requested the Clerk to perform a roll-call vote.

VOTE: YES: VENUTI, SCHNEIDER, H. SMITH, BARNWELL.

VOTE: NO: S. SMITH, STARK.

Motion carried.

CONSENT AGENDA

A. Unapproved Regular Meeting Minutes of May 7, 2025

BARNWELL/SCHNEIDER MOVED TO ADOPT THE CONSENT AGENDA AS PRESENTED.

There was no discussion.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

PRESENTATIONS/VISITORS

REPORTS

A. City Planner's Report, Staff Report 25-27

City Planner Foster reviewed his staff report included in the packet, covering the following items:

- Comprehensive Plan update
- Ordinance 25-11(S)(A) was adopted as amended with discussion by the City Council
- Cancellation of the next Regular Meeting on June 4th, 2025
- Joint Worksession with City Council on June 11th, 2025
- Next Regular Meeting is scheduled for June 18th, 2025.
- Next Commissioner Report to Council on May 27th, 2025

PUBLIC HEARINGS

PLAT CONSIDERATION

A. Christensen Gardens Preliminary Plat, Staff Report 25-28

Chair S. Smith introduced the item by reading of the title and deferred to City Planner Foster, who provided a summary review of his staff report included in the packet.

PLANNING COMMISSION REGULAR MEETING MAY 21, 2025

Chair S. Smith opened the floor for the Applicant. Christopher Mullikin noted that he was the surveyor who prepared the plat. He highlighted the oversight of the missing creek from the plat, providing that the creek comes around the edge of the wetlands on Tract F-1-B. He stated that the creek will be added to the next version. Chair S. Smith then opened the public comment period.

Jan Keiser, city resident, recalled a section of City Code requiring connectivity be provided when a development is within a certain proximity of an existing non-motorized trail. She encouraged the Commission to include a condition on the plat directing staff to explore whether that provision applies. Ms. Keiser also noted that City Code stipulates a property can't connect to city water unless it is also connected to city sewer. In reference to the staff's recommendation to add the locations of existing creeks, she additionally requested that the Commission require the inclusion of drainage easements.

With no other members of the public wishing to speak, Chair S. Smith closed the public comment period. He then opened the floor to questions and comments from the Commission.

Commissioner Barnwell questioned if the Stream Hill Trails were part of the City's trail system and whether there's a requirement in City Code to have connectivity to those trails. City Planner Foster noted that staff determined there weren't requirements to put that type of improvement on this plat after reviewing Homer City Code Title 11.

There were brief conversations regarding water and sewer in the area.

H. SMITH/SCHNEIDER MOVED TO ADOPT STAFF REPORT 25-028 AND RECOMMEND APPROVAL OF THE CHRISTENSEN GARDENS PRELIMINARY PLAT, WITH THE FOLLOWING COMMENTS:

- 1. IN ACCORDANCE WITH HCC 22.101.051, STAFF RECOMMENDS THAT THE SURVEYOR REMOVE NOTE 2 AND REVISE THE UTILITY EASEMENT ALONG EAST END ROAD TO REFLECT THE REQUIRED 15 FEET.
- 2. STAFF RECOMMENDS THAT THE SURVEYOR CLEARLY INDICATE THE LOCATIONS OF ALL EXISTING CREEKS AND DRAINAGE FEATURES AS REFERENCED IN THE NOTES, AS WELL AS DRAINAGE EASEMENTS.
- 3. STAFF RECOMMENDS THAT THE SURVEYOR EITHER REMOVE "SETBACK LINE" FROM THE PLAT'S LEGEND, AS NO SETBACKS ARE ILLUSTRATED, OR ILLUSTRATE THE APPROPRIATE SETBACKS AS REFERENCED IN NOTE 6.
- 4. STAFF RECOMMENDS THAT INFORMATION REGARDING THE STATUS OF LANDS ACROSS HOUGH ROAD TO THE EAST BE INCLUDED IN THE PLAT.
- 5. STAFF RECOMMENDS THAT THE LOT NUMBER OF THE ADJACENT LAND TO THE NORTHWEST OF TRACT F-1-A BE REVISED TO REFLECT THE RECORD AND READ AS "TRACT B" INSTEAD OF "LOT 30."

There was a brief discussion regarding the addition of a condition to investigate trail connectivity for this particular plat.

VOTE: NON-OBJECTION: UNANIMOUS CONSENT.

Motion carried.

B. Virginia Lynn 2025 Replat Preliminary Plat, Staff Report 25-29