

**ANCHOR POINT FIRE & EMS AREA  
PO BOX 350  
72440 MILO FRITZ AVENUE  
ANCHOR POINT, AK 99556-0350  
REGULAR BOARD MEETING MINUTES  
WEDNESDAY EVENING, OCTOBER 18<sup>th</sup>, 2017  
18:00 HOURS**

**CALL TO ORDER**

Chairman, Robert Craig called the meeting to order at 18:06 hours.

**PLEDGE OF ALLEGIANCE**

All rose for the Pledge of Allegiance. Chairman, Robert Craig led the pledge of allegiance.

**ROLL CALL**

**Board Members Present:** Roberta Proctor, Vice Chair, Seat A; Robert Craig, Board Chair, Seat B; Thomas Latimer, Seat C (arrive after roll call); Conrad Woodhead, Seat E (on cell phone, as he was traveling to the meeting) Chief, Al Terry; Deputy Chief, James Dycus; Cassie Parkinson, FF Tech/ Acting Secretary;

**Absent: Seat D - vacant;** Jon Marsh, Fire Fighter Tech

**Visitors:** Lora Craig; Brenda Ahlberg, KPB Grant Administrator and husband

**APPROVAL OF THE AGENDA**

**Discussion:** None

   **R Proctor**    /    **C Woodhead**    moved and seconded to approve the Agenda as written.

  3   Yes,   0   No,   1   Absent      Motion Passed

**APPROVAL OF THE MINUTES, Regular Board Meeting, Wednesday, September 20<sup>th</sup>, 2017.**

**Discussion:** None.

   **R Proctor**    /    **C Woodhead**    moved and seconded to approve the minutes of the September 20<sup>th</sup>, 2017 Board Meeting as written.

  3   Yes,   0   No,   1   Absent      Motion Passed

**PUBLIC COMMENTS UPON MATTERS ALREADY ON THE AGENDA**

**Comments:** None

## KPB ALL HAZARDS MITIGATION PLAN - BRENDA AHLBERG:

### Key Points:

1. Starting to coordinate the update for the All Hazards Mitigation Plan. The Plan update is due in October 2018.
2. Public meetings are starting now to explain the process and request input.
3. Creating a public outreach document by asking community members to define the boundary of their service area and identify what they deem as a local hazard.
4. Local knowledge is paramount to adding potential hazards that may need to be mitigated to the report.
5. Public survey has two primary questions: first - identify local hazards and offer a solution on how to mitigate the hazard, and secondly - identify Borough wide hazards and who should be responsible for the mitigation of that hazard.
6. 2014 Current Mitigation Plan is on the website.
7. Questions can be emailed to the Planning Commission or Brenda Ahlberg.
8. Public information is the most reliable for updating hazard information.

Ms Brenda Ahlberg asked for the support of the Service Area Board, formally for the update process of the Plan.

   **R Proctor**    /    **C Woodhead**    moved and seconded for the Service Area Board to formally support the KPB All Hazards Mitigation Plan and the update process.

  4   Yes,   0   No,   0   Absent            Motion    Passed

The information for the Plan and the Public Opinion Survey are listed on the Kenai Peninsula Borough's public website. To access the information go to [www.kpb.us](http://www.kpb.us), on the home page look at the Hot Topics list, at the bottom is the KPB All Hazards Mitigation Plan link. Choose the link and the page for the Plan and Survey will open. Choose the links to take and submit the survey.

## REPORTS

### A. Chief's Report ~ Al Terry: (attached)

#### Key Points:

1. Borough Auction is in progress, closes on October 23<sup>rd</sup>.
2. Received Department of Homeland Security grant in the amount of \$26,005.00 for ALMR radios.
3. Training: Alaska Fire Conference in September was attended by Robert Gaedecke, Jeran Marchbanks, Chelsea Marsh, Vanessa Emery and Jon Marsh. Fire Fighter 1 class is ongoing, EMS Symposium is the first week in November, Emergency Pediatric Care class in November, Active Threat Integrated Response Course in Homer January 10 - 12, 2018.
4. Billing collection rate is at 67%.
5. Total calls for assistance: 202.

6. Alaska Fire Chiefs and Alaska Firefighters Association is having a Gun Raffle. Tickets are \$100.00 each, drawing will be held Christmas Day in Unalaska.
7. Ninilchik Emergency Services is hosting their gun raffle, quilt raffle and fund raising dinner this weekend.

**B.** SREMSC / KPESI Report ~ Samantha Cunningham:  
Absent, no report

#### **BUILDING PROBLEMS / NEEDS ~ ANCHOR POINT**

**A.** Lighting repairs / upgrades: Have received two of three quotes. A detailed breakdown of the quotes has been requested in order to make a comparison and informed decision.

#### **BUILDING PROBLEMS / NEEDS ~ NIKOLAEVSK**

**A. Building Damage:** the building has been repaired. Protective bollard has been installed.

**B. Station 2 Internet Service Progress report:** Deputy Chief Dycus is still working on trying to get internet service at Station 2. The idea of "piggy" backing Station 2 onto the internet service for Nikolaevsk School seems to be out of the equation. The trees are too tall and block the signal.

#### **PENDING BUSINESS & FOLLOW-UP FROM LAST MEETING**

**A: New Engine progress report:** New pictures have arrived. The graphics are on the Engine. Pump tests are scheduled. It is close to being completed. Pictures were passed around and discussed.

**B: Resch Road Property:** the project is coming along. There has been a lot of activity on the property.

#### **NEW BUSINESS**

**A: Command Vehicle - addition funds are needed in capital projects:**

Chief Al Terry has been communicating with the Borough Purchasing Department about the specifications of the new command vehicle. Purchasing has noted that the capital projects fund is short for the purchase of this vehicle by \$6,500.00.

   **R Proctor**    /    **T Latimer**    moved and seconded to recommend that the Kenai Peninsula Borough Assembly pass an ordinance to appropriate an additional \$6,500.00 from the fund balance into capital projects for the purchase of the command vehicle.

   **4**    Yes,    **0**    No,    **0**    Absent      Motion Passed

#### **NEW PURCHASE ORDERS**

**None at this time.**

**INFORMATIONAL MATERIAL**

Expense sheet: normal annual open purchase orders  
Chief’s Report  
Letter from KPB Clerks office concerning Legislative Priorities

**EXECUTIVE SESSION**

None

**PUBLIC COMMENTS**

None

**BOARD COMMENTS**

Seat A; Roberta Proctor: Questioned about Board vacancies and commented on Dawson Slaughter resigning his position on the Board to avoid a conflict of interest. Chief Al Terry informed the Board of KPB Assembly Representative Mr Dunne supporting the introduction of legislation to allow minority volunteer responders to serve on the Service Area Board.

Seat B; Mr. Robert Craig, Chairman: none

Seat C; Thomas Latimer: none

Seat D; Vacant:

Seat E; Mr. Conrad Woodhead: October is Fire Safety Month. Halloween carnival is Friday from 6:00 – 8:00. The Fire Department has a booth. Question about AED supplies.

**NOTICE OF NEXT REGULAR BOARD MEETING**

**Discussion:** None.

Wednesday, November 15<sup>th</sup> at 18:30, will be the next regularly scheduled meeting.

**ADJOURNMENT**

Chairman, Robert Craig adjourned the meeting at 18:56 hours.

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Robert Craig, Board Chair

\_\_\_\_\_  
Date Approved

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Cassie Parkinson, Acting Secretary APFSA  
RC/CRP

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Date Approved