

Kenai Peninsula Borough

Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director JH

FROM: Roy Browning, Central Emergency Services RB

FROM: John Harris, Nikiski Fire Service Area JH

FROM: Jon Marsh, Western Emergency Services JM

FROM: Eric Schultz, Kachemak Emergency Services EMS

DATE: August 25, 2025

RE: Authorization to Award a Contract for RFP26-002 Emergency Responder Medical Physical / Testing Requirements

On July 25, 2025, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP26-002 Emergency Responder Medical Physical / Testing Requirements. The request for proposals was advertised on BidExpress.com from July 25 – August 8, 2025.

The project consists of providing firefighters and emergency responders medical physicals and a variety of other medical tests. Also, will be providing new employee physicals as well as annual department physicals.

On the due date of August 8, 2025, two (2) proposals were received and reviewed by a review committee as follows:

<u>FIRMS</u>	<u>LOCATION</u>	<u>TOTAL SCORE</u>
Odyssey Family Practice	Kenai, Alaska	292
Fairweather, LLC	Anchorage, Alaska	217

The highest-ranking proposal, which includes a cost factor, was submitted by Odyssey Family Practice, LLC. The proposal review committee recommends award of a contract to Odyssey Family Practice, LLC, Kenai, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 211-51610-00000-43014 (CES); 206-51110-00000-43014 (NFSA); 212-51810-00000-43014 (KESA) and 209-51410-43014 (WES).



Peter A. Micciche, Borough Mayor

8/26/2025

Date

FINANCE DEPARTMENT
FUNDS VERIFIED

Acct. No. 211-51610-00000-43014 CES \$59,170.00

Acct. No. 206-51110-00000-43014 NFSA \$38,000.00

Acct. No. 212-51810-00000-43014 KESA \$7,000.00

Acct. No. 209-51410-00000-43014 WES \$11,771.00

By: CJ BH

Date: 8/26/2025

NOTES: NA