



Position Description

Kenai Peninsula Borough

Lead Landfill Operator – Central Peninsula Landfill

Service Type: Classified, Range P

Definition: Under the general direction and supervision of the Solid Waste Director or designee, the **Lead Landfill Operator** assists in the operation and maintenance of the baling facility, landfill, equipment, vehicles, and other solid waste projects. Supervises landfill operations and staff on weekends and in the absence of the Landfill Manager.

Minimum Qualifications: High school diploma or GED; minimum of five years' paid experience within the last seven in the operation of equipment such as forklifts, loaders, bulldozers, excavators, compactors, and semi-tractors; a minimum of two years' supervisory experience; knowledge of welding, hydraulic maintenance and repair; ability to read, write, and follow instructions; the ability to read plans and prints; ability to deal with the public in a friendly and direct manner; and possesses a valid, unrestricted Alaska driver's license which allows the performance of all functions. Must have basic computer experience and have some experience using Microsoft Word and Excel. Must have proven leadership abilities and the ability to establish and maintain effective working relationships with others. This position requires flying in small aircraft or travel by barge or boat to visit remote sites as needed.

Preferred Knowledge, Skills and Experience: Ability to achieve journeyman-level work in several crafts and/or trades; knowledge of environmental disposal regulations; basic surveying/land measurement. Knowledge of baling operations associated with landfill activities.

Essential Functions:

1. Operates, maintains, repairs, and constructs improvements to solid waste equipment, vehicles, site and facilities. Operates all heavy equipment and waste processing equipment in the facility and disposal areas. Maintains records, and monitors data.

2. Assists with all site and facility activities as directed, including, but not limited to, waste screening, removal of prohibited material, weigh system operation, waste disposal, recycling, hazardous waste, special waste, water, leachate, washwater, gas, litter collection, housekeeping/cleaning, snow removal, and ground work.
3. Directly supervises landfill operations and staff on the weekends and in the absence of the Landfill Manager.
4. Provides disposal instructions, directs material placement, and performs landfill development as required.
5. May perform diagnosis, maintenance, repair, overhaul, fabrication (welding), minor construction and rebuilds of vehicular equipment (heavy equipment, baler, conveyor, trucks, etc.) structures and site and facility equipment (pumps, blowers, motors, generators, emergency systems, fire systems, etc.).
6. Conducts site surveying/measurements and completes development data.
7. Performs operation, repairs, minor construction, inspections, spill and abandoned material collection/cleanup, at other sites as needed. Loads, hauls and transports waste and recyclable material to various solid waste sites and to Anchorage.
8. Purchases supplies; completes site records and logs; and maintains inventory.
9. Must complete training as required. Training may include, but will not be limited to, 40- hour hazardous waste certification, refrigerant recovery certification, welding, first aid, CPR, asbestos certification, CDL (commercial driver's license), and Manager of Landfill Operations certification.

Other Functions:

1. May assist with bid/proposal solicitation, response and administration.
2. Other related duties as assigned.

Physical Demands

Physical Demands: While performing the duties of this job, the employee is frequently required to use hands and fingers dexterously to operate tools or controls; reach with hands and arms; sit, stand, walk, climb, balance, stoop, kneel, crouch, and crawl; wear a respirator and other personal protective equipment; and communicate orally and in writing. Vision abilities required. The employee must frequently transport up to 50 pounds and occasionally transport up to 100 pounds. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this job.

Position Description Record:

Date Updated: 03.06.2020

Reason for Update: Reformatted

Date Updated: 08.2017

Reason for Update: Updated, see footnote for scoring (405) (SSB)
