

Kenai Peninsula Borough

Community & Fiscal Projects

MEMORANDUM

TO: Brent Hibbert, Assembly President
Members of the Kenai Peninsula Assembly

THRU: Charlie Pierce, Mayor *CP*
Brandi Harbaugh, Finance Director *BH*
Brenda Ahlberg, Community & Fiscal Projects Manager *BA*

FROM: Jon Marsh, WESA Fire Chief *JM*
Bob Ciccarella, KESA Fire Chief *BC*
Bryan Crisp, NFSA Fire Chief *BC*

DATE: March 25, 2021

SUBJECT: Ordinance 2020-19- ____, Approving and Appropriating Grant Funds Totaling \$14,610.43 from the Alaska Department of Natural Resource for the Volunteer Fire Assistance Program on Behalf of Western Emergency Service Area, Kachemak Emergency Service Area, and Nikiski Fire Service Area (Mayor)

The Alaska Department of Natural Resources, Division of Forestry provides assistance in training, equipment purchases and prevention activities through the Volunteer Fire Assistance ("VFA") program. The VFA program may be used for both wildland and structure protection needs. The assistance is provided to increase firefighter safety, improve the firefighting capabilities of rural volunteer fire departments, and enhance protection in the urban-wildland interface.

The following service areas were notified of grant award: Western Emergency Service Area (WESA), Kachemak Emergency Service Area (KESA), and Nikiski Fire Service Area (NFSA). At the time of application, the Anchor Point and Ninilchik response areas were not formally one entity under WESA. Upon award, the Division of Forestry approved the award transfer to WESA.

The 2021 VFA awards by service area match:

Service Area	Award	Project Description	Account	Match	Admin Service Fee
WESA	\$4,998.42	Protective gear, suppression hand tools	209.51410.48760	\$499.84	\$54.98

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RE: Ordinance 2020-19-_____

KESA	\$4,986.01	Protective gear, suppression hand tools	212.51810.48760	\$498.60	\$54.84
NFSA	\$4,626.00	Protective gear	206.51110.48760	\$462.60	\$50.88

The VFA program requires 10 percent matching funds. Each service area will meet the match requirement and the one percent borough administrative fee through expenditures made from the approved FY21 operating budget if purchases are made prior to June 30, 2021; or, from the FY22 operating budget if purchases are made between July 1, 2021 and December 31, 2021. Each service area fire chief shall provide grant oversight and project completion.

This ordinance is scheduled to come before the service area boards of WESA, KESA and NFSA on April 14, April 15 and April 14, respectively. The recommendations of each board will be submitted to the assembly prior to the scheduled hearing on this ordinance.

Attachments: 03/10/21 Award Notification;
03/22/21 AK DoF Email Transfer Clarification.

**FINANCE DEPARTMENT
MATCH & ADMIN FEE FUNDS/ACCOUNT VERIFIED**

Account: 209.51410.48760 \$554.82
212.51810.48760 \$553.44
206.51110.48760 \$513.48

By: PP Date: 3/24/2021