



**KENAI PENINSULA BOROUGH**

Purchasing & Contracting  
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**MIKE NAVARRE  
BOROUGH MAYOR**

MEMORANDUM

TO: Mike Navarre, Mayor

THRU: Valentina Sustaita, Purchasing & Contracting Director *V. Sustaita*

FROM: Kevin Lyon, Project Manager *KL*

DATE: May 22, 2017

SUBJECT: Authorization to Award Contract for ITB17-038 Homer High School ADA Elevator Repair

The Purchasing and Contracting Office formally solicited and received bids for ITB17-038 Homer High School Elevator Repair. Bid packets were released on April 26, 2017 and the Invitation to Bid was advertised in the Peninsula Clarion and the Alaska Dispatch News on April 26, 2017 and the Homer News on April 27, 2017.

The project consists of a complete turn-key repair including all labor and materials necessary to return to service the existing elevator at Homer High School consisting of replacing the hydraulic ram and hydraulic pump and motor, inspecting the sleeve for corrosive damage, cleaning up contaminated material from ram failure, replacing vitriolic fittings, and hydraulic oil to return elevator to operation including recertification.

On the due date of May 10, 2017 two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$46,875.00 was submitted by FT Elevator, Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.72010.17782.43011

*Mike Navarre*  
Mike Navarre, Mayor

5/23/17  
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>400.72010.17782.43011</u>
Amount	<u>\$46,875.00</u>
By: <i>PP</i>	Date: <u>5/22/17</u>

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PURCHASING & CONTRACTING**

**BID TAB FOR: ITB17-038 Homer High School ADA Elevator Repair**

CONTRACTOR	LOCATION	Base Bid	Sleeve Replacement	Total Bid
Arctic Elevator Co. LLC	Anchorage, Alaska	\$ 48,200.00	\$ 37,000.00	\$ 85,200.00
FT Elevator	Anchorage, Alaska	\$ 46,875.00	\$ 37,000.00	\$ 83,875.00

DUE DATE: May 10, 2017 @ 2:00 PM

KPB OFFICIAL: *V. Sustaita*  
Valentine Sustaita, Purchasing & Contracting Director