



October 26, 2016

Kenai Peninsula Borough
Attn: Johni Blankenship
Michele Turner
VIA Email: jblankenship@kpb.us
micheleturner@kpb.us

License Number:	10831
License Type:	Retail Marijuana Store
Licensee:	High Bush Buds, Inc.
Doing Business As:	HIGH BUSH BUDS
Physical Address:	36312 Irons Ave., Suite 2 Soldotna, AK 99669
Designated Licensee:	Patricia Patterson
Phone Number:	907-398-0202
Email Address:	info@luckyraven.com

- New Application** **Transfer of Ownership Application** **Renewal Application**
 Onsite Consumption Endorsement

We have received a completed application for the above listed license (see attached application documents) within your jurisdiction. This is the notice required under 3 AAC 306.025(d)(2).

This application is scheduled for the December 6-7 Marijuana Control Board Meeting.

A local government may protest the approval of an application(s) pursuant to 3 AAC 306.060 by furnishing the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice. If a protest is filed, the board will deny the application unless the board finds that the protest is arbitrary, capricious, and unreasonable. To protest the application referenced above, please submit your protest within 60 days and show proof of service upon the applicant.

3 AAC 306.010, 3 AAC 306.080, and 3 AAC 306.250 provide that the board will deny an application for a new license if the board finds that the license is prohibited under AS 17.38 as a result of an ordinance or election conducted under AS 17.38 and 3 AAC 306.200.

3 AAC 306.010(c) provides that the board will not issue a license when a local government protests an application on the grounds that the applicant's proposed licensed premises are located in a place within the local government where a local zoning ordinance prohibits the marijuana establishment, unless the local government has approved a variance from the local ordinance.

At this time, the fingerprints submitted by the applicant cannot be submitted for a criminal history report until a date to be determined by the Department of Public Safety and the Federal Bureau of Investigation based upon the effective date of the act containing enabling statutory language for such criminal history report. On April 27, 2016, the Marijuana Control Board directed me to determine applications complete based solely upon the representations made by the applicant in Form MJ-00.

Sincerely,

A handwritten signature in blue ink, appearing to read 'C. Franklin', is positioned above the typed name.

Cynthia Franklin, Director

amco.localgovernmentonly@alaska.gov



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

What is this form?

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	High Bush Buds, Inc.	License Number:	10831		
License Type:	Marijuana Retail Store				
Doing Business As:	High Bush Buds				
Premises Address:	36312 Irons Ave., Suite 2				
City:	Soldotna	State:	AK	ZIP:	99669

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Patricia Patterson
Title:	President

Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

PP

I certify that I am not currently on felony probation or felony parole.

PP

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

PP

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

PP

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

PP

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

PP

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

PP

I certify that my proposed premises is not located in a liquor licensed premises.

PP

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

PP

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application.

PP

I certify that all proposed licensees have been listed on my application with the Division of Corporations.

PP

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

PP



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

All marijuana establishment license applicants:

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that I have examined the online application and this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find them to be true, correct, and complete.

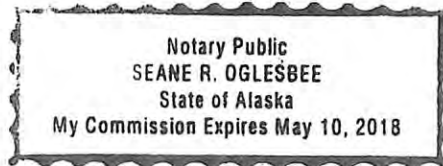
Patricia Patterson
Signature of licensee

PATRICIA PATTERSON
Printed name

Subscribed and sworn to before me this 8th day of September, 2016.

Seane R. Oglesbee
Notary Public in and for the State of Alaska.

My commission expires: May 10, 2018





Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38 of Alaska Statutes** and **Chapter 306 of the Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03, Form MJ-04, Form MJ-05, or Form MJ-06**) to meet the additional operating plan requirements for each license type.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	High Bush Buds, Inc.	License Number:	10831		
License Type:	Retail Marijuana Store				
Doing Business As:	HIGH BUSH BUDS				
Premises Address:	36312 Irons., Suite 2				
City:	Soldotna	State:	ALASKA	ZIP:	99669
Mailing Address:	1009 Crow Ct.				
City:	Kenai	State:	ALASKA	ZIP:	99611
Primary Contact:	Patricia Patterson				
Main Phone:	907-398-0202	Cell Phone:	SAME		
Email:	info@luckyraven.com				



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 2 – Security

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

Restricted Access Areas (3 AAC 306.710):

Describe how you will prevent unescorted members of the public from entering restricted access areas:

The Facility will be equipped with proper lighting, 24 hour video surveillance, an alarm system, locked doors on all restricted access areas, and signs that identify restricted access area and that entrance is for persons over the age of 21. The interior of the facility will have security cameras installed for 24 hour monitoring of all entrances and exits, the ID check area, all security doors and restricted access areas, all windows, and all points of purchase. All restricted access areas within the facility will be monitored at all times and separated from public areas by locked doors. The doors will be equipped with spring-loaded hinges to ensure that they close behind each person. Access to the restricted areas will only be granted by owner, manager on duty or authorized employee. Access will require owner, manager on duty or authorized employee to personally unlock door. Cameras will also be placed conspicuously at each door to deter visitors from attempting access alone.

Describe your processes for admitting visitors into and escorting them through restricted access areas:

The owner, manager on duty, or authorized employee, and any emergency personnel during the time of an emergency will have unrestricted access to the entire facility. All other individuals who are permitted access to restricted areas must be accompanied by an escort at all times. All visitors will enter through the front entrance door and check in with an employee in the ID check area. Valid government-issued identification will be required with no exceptions. The visitor will sign into a log with the date, time in and out of the restricted space, and purpose of their visit. The log will be kept and stored as a business record and will be made available to the MCB upon request. All visitors will be given a visitor badge to be displayed on their person at all times and returned upon exit. Visitors will be escorted by an employee while in the restricted access areas, and once the visit has concluded, the visitor must leave the Facility immediately.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your recordkeeping of visitors who are escorted into restricted access areas:

Visitors will sign into a visitor's log noting their name, the date, time in and out of the restricted space, and the purpose of their visit. Visitor log will be made available to AMCO upon request. Visitors will be escorted by an employee at all times while inside the restricted access areas, and any additional information, activity, or behavior will be recorded, as necessary, during the visit.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:

All individuals who have been approved for access on the Facility will be given an identification badge to display on their person at all times. The badge will identify whether the person is an owner, manager or employee.

High Bush Buds Employee Identification Card

Alaska Marijuana Retail Facility License No. 10831

36312 Irons St. Suite 2, Soldotna AK, 99669



Employee: Patricia Patterson

Marijuana Handler Card: 000000000

*Or similar format or content



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

The exterior lighting will be checked regularly by an employee to ensure that each light in the system is operational. Exterior lighting will be positioned against the building and perimeter, and evenly distributed on the building. The light fixtures will keep the outdoor premises, signs, doors, and windows well lit, and allow the exterior surveillance camera to record individuals up to twenty (20) feet from all the entry point. The lighting fixtures will be positioned at an inaccessible height with sturdy housings to deter vandalism and common obstructions. The bulbs will be of adequate brightness to ensure lighting for security cameras and to increase visibility and deter crime.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

The alarm system that will be installed will be monitoring the facility 24 hours a day, 7 days a week, to ensure the safety of agents and assets, and detect any unauthorized activity. The alarm system will be set up to monitor for intrusions with motion detectors in all areas of the facility during closed hours. Designated Employees will be trained on how and when to set alarm, test alarm, and turn off alarm. All owners and managers will be educated on proper use, troubleshooting, and control of the alarm system. Each morning, an authorized employee will disable the overnight alarm system and check the surveillance cameras and recordings to ensure the system is functioning as expected. The last facility agent to leave the facility each night will activate the overnight devices and sensors, and lock all doors and windows.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

Sensors will be installed and maintained on all potential entry points, including all doors, windows to monitor for motion, intrusion, or activity when the alarm system is activated. The last employee to leave the facility each day will lock all doors and windows, and will activate the overnight security devices and sensors. The alarm system will be active at all times that the facility is closed, and any attempted intrusion will initiate an immediate and electronic notification to the owner/licensee. Each morning, an authorized employee will disable the alarm system, and inspect the security cameras and recordings to ensure that the system is functioning as expected.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures for preventing diversion of marijuana or marijuana product:

Video surveillance will continuously monitor registers, storage, display, packaging areas, and the single exit and entry point. High Bush Buds will enact a "double check" system. Each evening at close of the store, an employee will perform a mandatory inventory counts, reconcile cash and sales at closing and document the reports as official business records. Each morning before the store opens, an employee will perform the same mandatory inventory counts, and re-count money for starting till. A manager or owner will re-count money, review closing records and business documents. All cash, sales records, and business documents will be reviewed by two separate authorized personnel. The company has a zero tolerance policy for theft and diversion, and all employees will complete mandatory training in recognizing diversion. In the event that theft or diversion is suspected, all employees will alert management immediately. In the event that an employee is caught stealing marijuana, High Bush Buds will notify local law enforcement immediately, comply with all directives, and provide all necessary information and records for the investigation. Ownership will take the necessary steps to ensure that illegal conduct by an employee does not compromise the facility's license and legitimate business operations. Once a theft is reported, ownership will update the product records in the tracking system, as needed, to maintain an accurate and comprehensive accounting for all marijuana products and inventory. Ownership will comply with all inquiries and investigations lodged by the MCB as a result. All marijuana product will be stored in a restricted access area when the facility is closed, and only designated personnel will have access. Video recordings will be stored for forty (40) days. Marijuana on display during business hours will be in labeled display cases out of the reach of customers in the retail area. Cameras will be prominently displayed in the display areas and next to all check out counters and provide a full view of the retail room, entryway, safes, money counting areas, and product packaging areas. Security monitors and video recording equipment will be located in a locked and secured cabinet.

Describe your policies and procedures for preventing loitering:

Once a customer has completed a purchase and no longer has a purpose inside the retail area, and will be asked to leave if they continue to loiter. Agents will politely state that the company has a "No Loitering" policy and request that the customer exit the retail area and wait for any other parties outside. Company agents will contact local law enforcement for assistance when necessary.

Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:

The alarm system will monitor for intrusions with motion detectors on all access points, including doors, and windows during closed hours. Any unauthorized or attempted intrusion will prompt an automatic, electronic alert to the owner/licensee who will then contact local law enforcement. All alarm systems and devices will be tested every six (6) months. Each employee will be trained in robbery prevention and response.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:

The Owner/Licensee of this Facility has been operating a non-cannabis retail store in this location for many years and has extensive experience and communication relations with the Kenai Peninsula Troopers. In the event the Alarm goes off, the Licensee will call the troopers on the way to the facility; if the Kenai Peninsula Troopers have a car in the area, they will likely meet Licensee at the store, often they tell her to go and see if any thing looks odd or broken from the outside and then call again if there appears to be an issue and wait in her vehicle until they show up to inspect the facility. Licensee will continue this practice with this new retail establishment as she does with her current non-cannabis retail establishment.

Video Surveillance (3 AAC 306.720):

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Both the interior and exterior of each entrance to the facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each point of sale area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clearly and accurately displays the time and date	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:

Surveillance cameras will be positioned with ample lighting. Video surveillance cameras will be placed strategically to record all areas of the facility inside, at a variety of angles. All doors, safes, and the check-out counters will have video coverage to clearly identify the faces of those present. During a power outage all video cameras and recording equipment will be run on emergency power with a battery backup system to ensure that they can continue to operate for at least one (1) hour.

Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:

All surveillance recording equipment and footage will be stored in a secured locked cabinet. The cabinet will be accessible only by authorized agents. Ownership will have remote access to surveillance recordings to monitor operations virtually. The security system will be password protected to prevent any data tampering, and recorded data will be stored for a minimum of forty (40) days as an official business record. All surveillance footage will accessible for upload to a separate hard drive in the event that it must be stored longer for criminal, civil, or administrative investigations. All recordings will be time and date stamped, and archived in a format that prevents alteration of the recorded image. Recordings and surveillance data will be available to the MCB and local law enforcement upon request.

Location of Surveillance Equipment and Video Surveillance Records:

Yes No

Surveillance room or area is clearly defined on the premises diagram

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

Video surveillance records are stored off-site

Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan



Business Records (3 AAC 306.755):

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

Business Records Maintained and Kept on the Licensed Premises:

- | | | |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Records related to advertising and marketing |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | A current diagram of the licensed premises including each restricted access area |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | A log recording the name, and date and time of entry of each visitor permitted into a restricted access area |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | All records normally retained for tax purposes |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f) |



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records. Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:

All paper business records will be stored at the facility for 6 months from date of creation and then moved off-site to storage after 6 months. All electronic business records will be backed up to an external hard drive and stored offsite. Additional back ups will be stored on local hard drives and on company computers. Only ownership, management, and authorized agents will have access to the secured storage cabinet. Employees managing facility records will be trained in standard retention policies to ensure that all records are maintained and filed in a consistent and searchable fashion until they may be destroyed.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 3 – Inventory Tracking of All Marijuana and Marijuana Product

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

Marijuana Tracking and Weighing:

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:

High Bush Buds will use the Metrc inventory tracking system to increase product security, track the movement of products, and minimize diversion and illegal practices. Data will be recorded throughout: (1) delivery; (2) sale, sample, and transport; and at (3) disposal, destruction, and theft. Ownership will ensure that there will be adequate Internet necessary to ensure Metrc can run its systems without interruption or lag time. All employees will be trained to use the system to ensure that: Establishments that High Bush Buds purchased product from are licensed; and any loss or theft of marijuana products is reported promptly. Employees will record sales, testing, and transportation arrangements in the system, and generate a transport manifest to accompany products in transit. Employees will use the system to verify sales and shipment, and to identify the licenses for all business partners. Products marked for disposal will be recorded in Metrc at least three (3) days prior to any disposal action, and any destruction, loss, or theft of marijuana will be promptly reported in Metrc to notify the MCB, in addition to reporting to local authorities.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer "Yes" to all items below.

Marijuana Handler Permit:

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person's marijuana handler permit card in that person's immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person's marijuana handler permit card is valid and has not expired

Describe how your establishment will meet the requirements for employee qualifications and training:

Qualified agents will be given all necessary education and training upon hiring to be proficient in their jobs, as well as a three (3) month probationary period during which time they will receive training and evaluation.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 5 – Waste Disposal

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to the statement below.

Marijuana Waste Disposal:	Yes	No
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The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:

For any marijuana that does not meet the company's internal quality standards for any reason will be disposed in proper manner. Marijuana waste will be stored away from all other products in a secured container inside the facility, and will be rendered unusable prior to leaving the facility for disposal. Management will maintain a log on the status of all marijuana waste, tracking the type of waste, the date of the disposal, the date it was rendered unusable. All marijuana labeled for disposal will be stored in a secured container, separated from all other products and materials, until it can be rendered usable. A log of any disposal activities and dates of which will be kept on site and will be available to AMCO at any time upon request, and securely stored.

Describe what material or materials you will mix with the ground marijuana waste to make it unusable:

Once High Bush Buds has given the MCB at least three (3) days notice into Metrc, all marijuana waste will be ground up with: (1) paper waste; (2) plastic waste; (3) cardboard waste; and (4) soil.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:

To render marijuana unusable, High Bush Buds will grind/mix and incorporate the marijuana waste with either non-compostable or compostable solid wastes so that the resulting mixture is at least fifty percent (50%) non-marijuana waste. Authorized agents will use paper waste, plastic waste, cardboard waste, soil, food waste, yard waste, and/or vegetable-based grease or oils. An authorized employee will inspect the resulting mixture to ensure it is composed of no more than fifty percent (50%) marijuana by volume, and will record the composition of the mixture in the disposal log. All marijuana waste will be secured in waste storage within the facility, separate from all other marijuana products, storage, and waste.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer "Yes" to all items below.

Marijuana Transportation:

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

For all transports of products the establishment will create a Trip Manifest. Trip Manifests will be filed and stored at the facility for six months and off-site after that time as official business records. The Trip Manifest documents will include the strain name(s), type of product(s), batch number of product(s), amount / weight of product(s), the name of the transporter (will have Marijuana Handler's Card on them during transport), the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle. Marijuana flower and products will be in a sealed package / container (up to 5 lb each) in a locked storage compartment within the transport vehicle. No products will be directly visible. The transport vehicle will travel directly between destinations without making any unnecessary stops and a printed Trip Manifest will be on board with the transporter at all times.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

Any vehicle transporting marijuana products will be unmarked and inconspicuous. Vehicles that will be used for transportation of marijuana products will contain a secured compartment in the transportation vehicle that will lock and will ensure the products cannot be seen by anyone from outside of the transportation vehicle. Prior to departure, a designated employee will ensure all marijuana is in sealed packages, and locked in the safe and secure storage compartment in the transport vehicle. All employees will be trained and will understand that under no circumstances (absent instruction from a duly authorized law enforcement officer) shall a sealed package containing marijuana be opened during transportation.



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Section 7 – Signage and Advertising

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

High Bush Buds will not post or use any signs or advertisements that have are larger than 4800 sq inches and will have 2 signs for High Bush Buds . No signs will have any type of advertisement that is enticing to children. All additional postings outside the facility will be required postings. High Bush Buds will ensure that these signs are maintained and the visibility and quality of such signs with up to date information, including: (1) operating hours, (2) no persons under 21, (3) "No Loitering" sign.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that:	Agree	Disagree
Is false or misleading	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Promotes excessive consumption	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Represents that the use of marijuana has curative or therapeutic effects	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Depicts a person under the age of 21 consuming marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21

On or in a public transit vehicle or public transit shelter

On or in a publicly owned or operated property

Within 1000 feet of a substance abuse or treatment facility

On a campus for post-secondary education

Signage and Promotional Materials:

Agree Disagree

I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)

The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products

All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

Alcohol and Marijuana Control Office

550 W 7th Avenue, Suite 1600

Anchorage, AK 99501

marijuana.licensing@alaska.gov

<https://www.commerce.alaska.gov/web/amco>

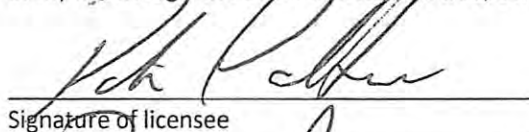
Phone: 907.269.0350

Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

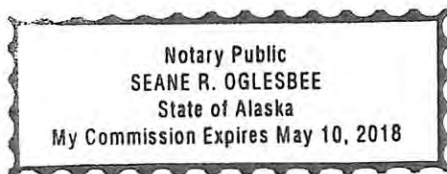
At no time will a person under the age of twenty one (21) be permitted to remain on the premises. All entrants will be directed to enter through the front entrance door where they will check in with a designated agent in the ID check in area. A sign will be posted on both the front entrance door and on the door leading into the retail area stating "No one under 21 years of age allowed." At check in, visitors will be required to present valid government-issued photo identification showing that they are twenty one (21) years of age or older. A valid form will include: (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia (3) US Military identification card. High Bush Buds will refuse entrance to all persons who fail to produce valid photo identification, regardless of how old they appear. If at any time an employee suspects that a visitor is under twenty one (21), the employee will refuse access and have the individual escorted out of the facility if needed. Any ID that appears to have been tampered with will not be accepted. Any ID that the designated agent cannot clearly read will not be accepted. Any ID that is the designated agent cannot make a photo comparison will not be accepted. Any person who's ID does not pass the agents criteria will be refuse access and have the individual escorted out of facility if needed.

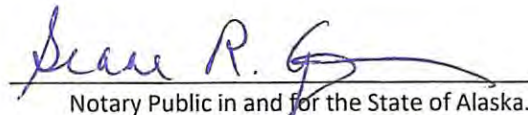
I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.


Signature of licensee

PATRICIA PATTERSON
Printed name

Subscribed and sworn to before me this 8th day of September, 2016.




Notary Public in and for the State of Alaska.

My commission expires: May 10, 2018



Alaska Marijuana Control Board

Form MJ-01: Marijuana Establishment Operating Plan

(Additional Space as Needed):



Alaska Marijuana Control Board
Form MJ-02: Premises Diagram

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

The second page of this form is not required. Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

Checkboxes: one checked, one empty

Section 1 - Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Table with 5 rows and 4-6 columns containing license details: Licensee (High Bush Buds, Inc.), License Type (Retail Marijuana Storeq), Doing Business As (HIGH BUSH BUDS), Premises Address (36312 Irons., Suite 2), City (Soldonta), License Number (10831), State (AK), ZIP (99669)



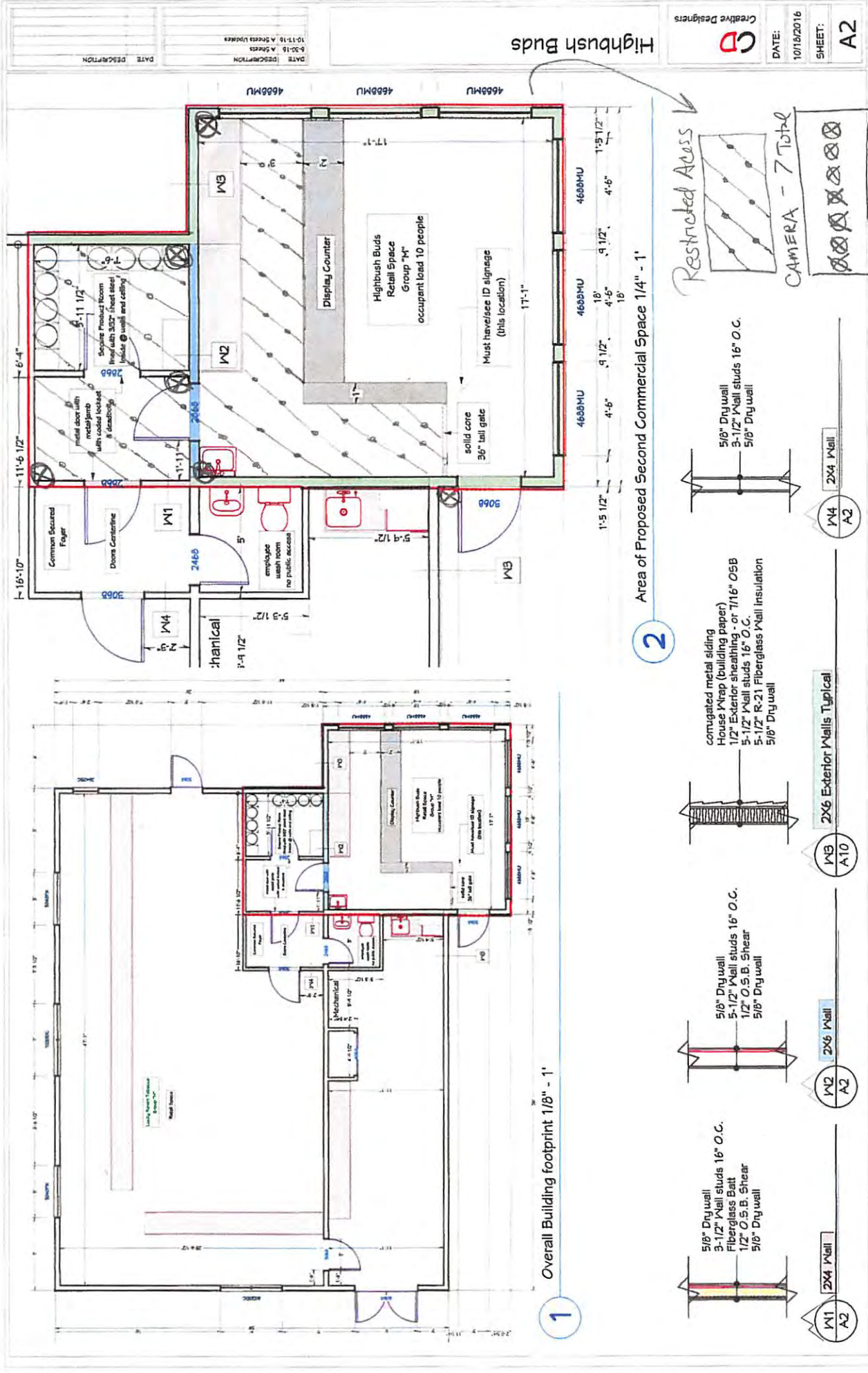
Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Alaska Marijuana Control Board
Form MJ-02: Premises Diagram

Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances, walls, partitions, counters, windows, areas of ingress and egress, restricted access areas, and storage areas. Include dimensions in your drawing. Use additional copies of this form or attached additional documents as needed.

See attached revised drawing

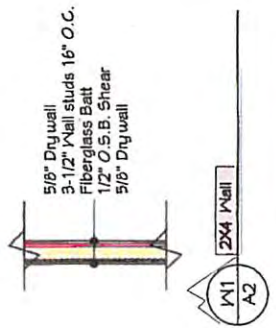
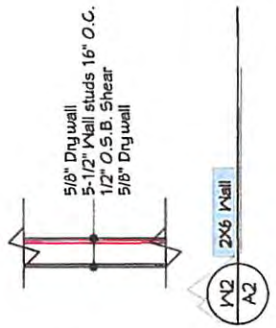
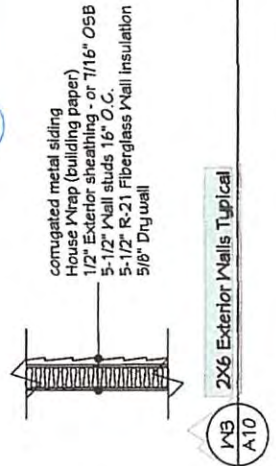
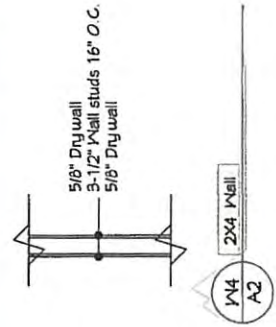
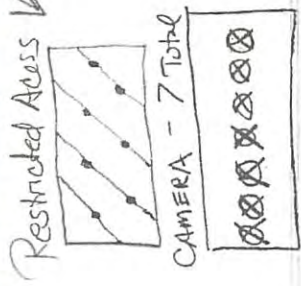


Highbush Buds

DATE	DESCRIPTION
10-13-16	AS BUILT
10-13-16	AS BUILT

1 Overall Building footprint 1/8" - 1'

2 Area of Proposed Second Commercial Space 1/4" - 1'



Restricted Access

CAMERA - 7 Total

5/8" Dry wall
3-1/2" Wall studs 16" O.C.
5/8" Dry wall

corrugated metal siding
House Wrap (building paper)
1/2" Exterior sheathing - or 7/16" OSB
5-1/2" Wall studs 16" O.C.
5-1/2" R-21 Fiberglass Wall Insulation
5/8" Dry wall

5/8" Dry wall
5-1/2" Wall studs 16" O.C.
1/2" O.S.B. Shear
5/8" Dry wall

5/8" Dry wall
3-1/2" Wall studs 16" O.C.
Fiberglass Batt
1/2" O.S.B. Shear
5/8" Dry wall

W4 A2
2X4 Wall

W3 A10
2X6 Exterior Walls Typical

W2 A2
2X6 Wall

W1 A2
2X4 Wall

Display Counter
Highbush Buds Retail Space
Group "A"
occupant load 10 people

Must have/see ID signage
(this location)

solid core
36" tall gate

Storage Product Room
Floor with 302" Street doors
locks @ wall and ceiling

metal door with
metal frame
with locked lockset
& doorstop

Common Seated Foyer

Down Centerline

employee wash room
no public access

mechanical

solid core
36" tall gate

solid core
36" tall gate

solid core
36" tall gate

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Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Alcohol and Marijuana Control Office
 550 W 7th Avenue, Suite 1600
 Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
 Phone: 907.269.0350

What is this form?

This operating plan supplemental form is required for all applicants seeking a retail marijuana store license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 3** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.315(2).

What additional information is required for retail stores?

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- On-site consumption
- Displays and sales
- Exit packaging and labeling
- Security

This form must be submitted to AMCO's main office before any retail marijuana store license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	High Bush Buds, Inc.	License Number:	10831			
License Type:	Retail Marijuana Store					
Doing Business As:	HIGH BUSH BUDS					
Premises Address:	36312 Irons Ave., Suite 2					
City:	Soldotna	State:	ALASKA	ZIP:	99669	



Alaska Marijuana Control Board
**Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store**

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350

Section 2 – Prohibitions

Applicants should review 3 AAC 306.310 and be able to answer “Agree” to all items below.

The retail marijuana store will not:

Agree Disagree

- | | | |
|---|-------------------------------------|--------------------------|
| Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product in a quantity exceeding the limit set out in 3 AAC 306.355 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Sell, give, distribute, deliver, or offer to sell, give, distribute, or deliver marijuana or marijuana product over the internet | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Offer or deliver to a consumer, as a marketing promotion or for any other reason, free marijuana or marijuana product, including a sample | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Offer or deliver to a consumer, as a marketing promotion or for any other reason, alcoholic beverages, free or for compensation | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Allow a person to consume marijuana or a marijuana product on the licensed premises, except as provided in 3 AAC 306.305(a)(4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Describe how you will ensure that the retail marijuana store will not sell, give, distribute, or deliver marijuana or marijuana product to a person who is under the influence of an alcoholic beverage, inhalant, or controlled substance:

All customers will enter through the front entrance door and a designated agent will check the customers identification. The facility will have a sign displayed on the gate leading to the retail area stating that the facility will not sell marijuana products to any person under the influence of alcohol or other drugs. The designated agent will greet customers and inspect their government-issued IDs for the age requirement and inspect all entrants. If any agent suspects a customer of being impaired, the person will be asked to leave the facility and come back at a later date. If an individual inside the retail area appears to be impaired, the retail agents have the authority to refuse service, person will be asked to leave and the customer will be escorted out of the facility if needed.



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

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Section 3 – On-site Consumption

Yes No

Do you plan to request approval of the board with your initial application to permit consumption of marijuana or marijuana product in a designated area on the proposed premises?

If "Yes", describe how you ensure that only marijuana or marijuana products that were purchased at your proposed premises are being consumed, per 3 AAC 306.305(a)(4):

Section 4 – Displays and Sales

Describe how marijuana and marijuana products at the retail marijuana store will be displayed and sold:

During business hours, all marijuana products will be displayed in display cases and cabinets, out of the reach of customers and accessible only by an employee. All employees will be monitored by video cameras while working in the retail area to ensure compliance that all product is accounted for at all times. Retail agents will be interacting, and educating customers on the displayed products and the prices. All displays will be monitored by 24 hour video surveillance. Only products that are packaged and labeled in accordance with the state regulations will be eligible for display and sale to the public. For all purchases, the agent will weigh the selected flower strain using a certified scale, register the purchase in the POS system, seal the product into a child-proof container, and print the packaging label. The check-out counter will be monitored by video surveillance to capture all transactions and easily identify all parties.



Alaska Marijuana Control Board Operating Plan Supplemental Form MJ-03: Retail Marijuana Store

Section 5 – Exit Packaging and Labeling

Review the requirements under 3 AAC 306.345, and identify how the proposed establishment will meet the listed requirements.

Describe how the retail marijuana store will ensure that marijuana and marijuana products sold on its licensed premises will meet the packaging and labeling requirements set forth in 3 AAC 306.345(a):

Employees will have access to the Marijuana Alaska Regulations and will review the packaging and labeling requirements. Labels will be checked for: (1) name and license number of the providing entity; (2) production lot and batch number; (3) strain information; (4) net weight of the product in the package (not including weight of packaging); and (5) packaging date and expiration date. Employees will ensure that no item reaches the facility's display shelf that portrays any cartoons, or other characters that would entice a child to play with or consume the product, ensure it does not resemble any familiar looking candy or pictures that look like candy on the packaging. The Facility will also ensure that any product that is purchased by a consumer does not leave in a package that is not child resistant (whether that be exit packaging or resistant product individual item packaging).

Provide a sample label that the retail marijuana store will use to meet the labeling requirements under 3 AAC 306.645(b):

The labels will vary as product will be provided from various cultivation facilities - but all labels will contain the following information at a minimum.

Business Name:

License Number:

Strain:

Batch / Lot Number:

Gross Weight:

Net MJ Weight:

Packaging Date:

Expiration Date:

THC %:

Alaska Safety Warning: Marijuana has intoxicating effects and may be habit forming and addictive. Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence. There are health risks associated with consumption of marijuana. For use by adults twenty-one and older. Keep out of the reach of children. Marijuana should not be used by women who are pregnant or breast feeding.



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-03: Retail Marijuana Store

Alcohol and Marijuana Control Office
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Phone: 907.269.0350

Section 6 – Security

Identification Requirement to Prevent Sale to Person Under 21 (3 AAC 306.350):

Describe the retail marijuana store's procedures for ensuring a form of valid photographic identification has been produced before selling marijuana or marijuana product to a person, per 3 AAC 306.350(a):

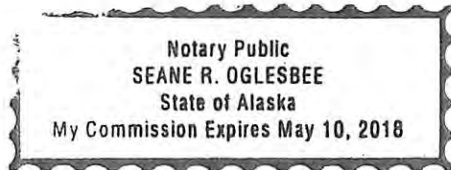
At no time will a person under the age of twenty one (21) be permitted to remain in the facility. If at any time any employee of the facility suspects that a person in the facility is a minor, the employee will have the right to refuse access and/or sale, ask the individual to leave and have them escorted out of the facility if needed. All customers and visitors will enter through one front entrance door. All entrants will be required to present a valid government-issued photo identification showing that they are twenty one (21) years of age or older. A valid form of identification includes: (1) an unexpired, unaltered passport; (2) an unexpired, unaltered driver's license; instruction permit, or identification card of any state or territory of the United States, the District of Columbia; and (3) an identification card issued by the US Military. The facility will refuse entrance to all persons who fail to produce valid photo identification, regardless of how old they appear. Any ID that appears to have been tampered with will not be accepted. Any ID that the designated agent cannot clearly read will not be accepted. Any ID that is the designated agent cannot make a photo comparison will not be accepted. Any person who's ID does not pass the agents criteria will be refuse access and have the individual escorted out of facility if needed.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Patricia Patterson
Signature of licensee

PATRICIA PATTERSON
Printed name

Subscribed and sworn to before me this 7th day of September, 2016.



Seane R. Oglesbee
Notary Public in and for the State of Alaska.

My commission expires: May 10, 2018

(Additional Space as Needed):



Alaska Marijuana Control Board

Operating Plan Supplemental

Form MJ-03: Retail Marijuana Store

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
<https://www.commerce.alaska.gov/web/amco>
Phone: 907.269.0350



Alaska Marijuana Control Board

Form MJ-07: Public Notice Posting Affidavit

What is this form?

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by posting a copy of the application (produced by the board's application website) for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	High Bush Buds, Inc.	License Number:	10831		
License Type:	Marijuana Retail Store				
Doing Business As:	High Bush Buds				
Premises Address:	36312 Irons Ave., Suite 2				
City:	Soldotna	State:	AK	ZIP:	99669

Section 2 – Certification

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

Start Date: 7/22/16 End Date: 8/15/16

Other conspicuous location: SAFE-V-More 43531 Kalifornsky Beach Rd Soldotna AK 99669

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

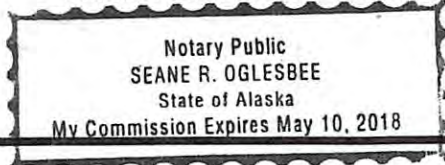
Patricia Patterson
 Signature of licensee

PATRICIA PATTERSON
 Printed name of licensee

Seane R. Oglesbee
 Notary Public in and for the State of Alaska

My commission expires: May 10, 2018

Subscribed and sworn to before me this 8th day of September, 2016.





Alaska Marijuana Control Board

Form MJ-08: Local Government Notice Affidavit

What is this form?

A local government notice affidavit is required for all marijuana establishment license applications with a proposed premises that is located within a local government, per 3 AAC 306.025(b)(3). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by submitting a copy of the application to the local government and any community council in the area of the proposed licensed premises. For purposes of this notification, the document that must be submitted is the application document produced by the online application system titled "Public Notice".

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	High Bush Buds, Inc.	License Number:	10831		
License Type:	Marijuana Retail Store				
Doing Business As:	High Bush Buds				
Premises Address:	36312 Irons Ave., Suite 2				
City:	Soldotna	State:	AK	ZIP:	99669

Section 2 – Certification

I certify that I have met the local government notice requirement set forth under 3 AAC 306.025(b)(3) by submitting a copy of my application to the following local government official and community council (if applicable):

Local Government: Kenai Peninsula Borough Name of Official: Katie Ring
 Title of Official: Clerk Secretary Date Submitted: 9/6/16
 Community Council: N/A Date Submitted: _____
 (Municipality of Anchorage and Matanuska-Susitna Borough only)

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

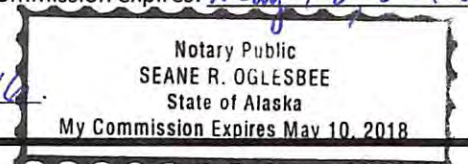
[Signature]
Signature of licensee

PATRICIA PATTERSON
Printed name of licensee

[Signature]
Notary Public in and for the State of Alaska

My commission expires: May 10, 2018

Subscribed and sworn to before me this 8th day of September, 2016.





Alaska Marijuana Control Board

Form MJ-09: Statement of Financial Interest

What is this form?

A statement of financial interest completed by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) and affiliate (as defined in 3 AAC 306.990(a)(1)) is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(4). A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

This form must be completed and submitted to AMCO's main office by each proposed licensee or affiliate before any license application will be considered complete.

Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	High Bush Buds, Inc.	License Number:	10831		
License Type:	Retail Marijuana Store				
Doing Business As:	High Bush Buds				
Premises Address:	36312 Irons Ave., Suite 2				
City:	Soldotna	State:	AK	ZIP:	99669

Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Patricia Patterson				
Title:	President				
SSN:	[REDACTED]				



Alaska Marijuana Control Board

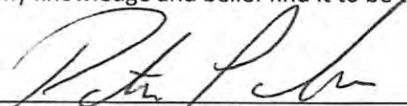
Form MJ-09: Statement of Financial Interest

Section 3 – Certifications

I certify that no person other than a proposed licensee listed on my marijuana establishment license application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which a marijuana establishment license is being applied for.

I further certify that any ownership change shall be reported to the board as required under 3 AAC 306.040.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

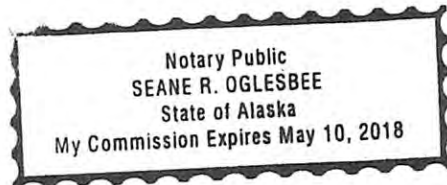


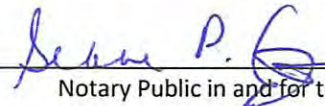
Signature of licensee/affiliate

PATRICIA PATTERSON

Printed name

Subscribed and sworn to before me this 9th day of September, 2016.




Notary Public in and for the State of Alaska.

My commission expires: May 10, 2018

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional
Licensing

State of Alaska > Commerce > Corporations, Business, & Professional Licensing > Corporations Search

NAME(S)

Type	Name
Legal Name	High Bush Buds, Inc.

ENTITY DETAILS

Entity Type: Business Corporation
Entity #: 10037662
Status: Good Standing
AK Formed Date: 4/13/2016
Duration/Expiration: Perpetual
Home State: ALASKA
Next Biennial Report Due: 1/2/2018
Entity Mailing Address: 1009 CROW CT, KENAI, AK 99611
Entity Physical Address: 36312 IRONS AVE, SUITE 2, SOLDOTNA, AK 99669

REGISTERED AGENT

Agent Name: Jana Weltzin
Registered Mailing Address: 3003 MINNESOTA DRIVE, ANCHORAGE , AK 99503
Registered Physical Address: 3003 MINNESOTA DRIVE, ANCHORAGE , AK 99503

OFFICIALS

AK Entity#	Name	Titles	Percent Owned
	Patricia Patterson	Director, President, Shareholder, Secretary, Treasurer	100

FILED DOCUMENTS

Date Filed	Type	Filing	Certificate
4/13/2016	Creation Filing		
4/13/2016	Initial Report		

Juneau Mailing Address

P.O. Box 110806
 Juneau, AK 99811-0806

Physical Address

333 Willoughby Avenue
 9th Floor
 Juneau, AK 99801-1770

Phone Numbers

Main Phone: (907) 465-2550
 FAX: (907) 465-2974

Anchorage Mailing/Physical Address

550 West Seventh Avenue
 Suite 1500
 Anchorage, AK 99501-3567

Phone Numbers

Main Phone: (907) 269-8160
 FAX: (907) 269-8156

BYLAWS
OF
HIGH BUSH BUDS, INC.

Adopted the 5th day of August, 2016.

PREAMBLE

THESE BYLAWS (these “Bylaws”) are adopted as of the 5th day of August, 2016, by and among the shareholders, or a counterpart thereof, of HIGH BUSH BUDS, INC., an Alaska business corporation (hereinafter referred to as the “Corporation”).

ARTICLE I. CORPORATE FORMATION AND ARTICLES

1.1. References Thereto. Any reference made herein to the Corporation's “Articles” will be deemed to refer to its Articles of Incorporation and all amendments thereto which are on file with the Alaska Department of Commerce, Community, and Economic Development at any given time, together with any and all certificates theretofore filed by the Corporation with the Alaska Department of Commerce, Community, and Economic Development pursuant to the Alaska Statutes.

1.2. Seniority Thereof. The Articles will in all respects be considered senior and superior to these Bylaws, with any inconsistency to be resolved in favor of the Articles, and with these Bylaws to be deemed automatically amended from time to time to eliminate any such inconsistency which may then exist.

1.3. Purpose. The purpose of the Corporation shall be to operate a state licensed retail establishment for various crops and goods, and any other lawful purpose as determined by the Board of Directors (the “Board”).

ARTICLE II. SHAREHOLDERS' MEETINGS

2.1. Annual Meetings. Annual meetings of the shareholders shall be held on the 26th day of December of each year at a time of day and place as determined by the Board (or, in the absence of action by the Board, as set forth in the notice given, or waiver signed, with respect to such meeting pursuant to Section 2.3 below). If any such annual meeting is for any reason not held on the date determined as aforesaid, a special meeting may thereafter be called and held in lieu thereof, and the same proceedings (including the election of directors) may be conducted thereto as at an annual meeting.

2.2. Special Meetings. Special meetings of the shareholders may be held whenever and wherever called for by the President or the Board, or by the written demand of the holders of not fewer than ten percent (10%) of all issued and outstanding shares of stock, regardless of class. The

business which may be conducted at any such special meeting will be confined to the purposes stated in the notice thereof, and to such additional matters as the chairman of such meeting may rule to be germane to such purpose.

2.3. Notices. At least ten (10) but no more than sixty (60) days (inclusive of the date of meeting) before the date of any meeting of the shareholders, the Secretary will cause a written notice setting forth the day, time and place and, in the case of a special meeting the purpose or purposes of the meeting, to be deposited in the mail, with postage prepaid, addressed to each shareholder of record at her last address as it then, or on the applicable record date, appears on the stock transfer books of the Corporation. Any shareholder may expressly waive call or notice of any annual or special meeting (and any adjournment thereof) at any time before, during or after it is held. The waiver shall be in writing, signed by the shareholder entitled to the call or notice and delivered to the corporation for inclusion in the minutes or filing with the corporate records. Attendance by a shareholder at any such meeting in person or by proxy will automatically evidence her waiver thereof without a writing unless she or her proxy at the beginning of the meeting objects to holding the meeting or transacting business at the meeting. A shareholder's attendance shall also be deemed a waiver of objection to a consideration of a particular matter at the meeting that is not within the purposes described in the meeting notice, unless the shareholder objects to considering the matter when it is presented. No call or notice of a meeting of the shareholders will be necessary if each of them waives the same in writing or by attendance as aforesaid.

2.4. Registered Shareholders. To determine the shareholders entitled to notice of any shareholders' meeting, to demand a special meeting, to vote or to take any other action by consent or otherwise, the Board may fix in advance a date, not exceeding seventy (70) days preceding the date of such meeting or action, as a record date for the determination of shareholders of record entitled to notice of, and to vote at, such meeting or to take such action. The shares of stock, and the shareholders, "entitled to vote" (as that or any similar term is hereafter used) at any meeting of the shareholders will be determined as of the applicable record date if one has been fixed as aforementioned; otherwise, as of four o'clock in the afternoon (4:00 P.M.) on the day before notice of the meeting is sent, first demand is made, or action is taken; or, if notice is waived, at the commencement of the meeting.

2.5. Proxies. Any shareholder entitled to vote thereat may vote by proxy at any meeting of the shareholders (and at any adjournment thereof) which is specified in such proxy, provided that her proxy is executed in writing by him (or by her duly authorized attorney-in-fact) within twelve (12) months prior to the date of the meeting so specified, unless otherwise provided in the proxy or permitted or prohibited by law. The burden of proving the validity of any undated proxy at any such meeting of the shareholders will rest with the person seeking to exercise the same. An electronic message, telegram, cablegram or other means of electronic transmission appearing to have been transmitted by a shareholder (or by her duly authorized attorney-in-fact) may be accepted as a sufficiently written and executed proxy.

2.6 Corporate Shareholders. Any other corporation entitled to vote shares of the Corporation's stock at any meeting of the Corporation's shareholders may be represented at the meeting by such persons designated by the bylaws of such corporation or by resolution of its board of

directors, and such officer or other person so designated may vote such corporation's stock in this Corporation in person or by proxy appointed by him.

2.7. Quorum. At any meeting of the shareholders, the presence in person or by proxy of the holders of a majority of all issued and outstanding shares of the Corporation which would then be entitled to vote on any single subject matter which may be brought before the meeting will constitute a quorum of the shareholders for all purposes. In the absence of a quorum, any meeting may be adjourned from time to time, until a quorum is present, by the affirmative vote thereof by the holders of a majority of shares then present, without notice other than by announcement thereat of the time and place of the adjourned meeting, except as otherwise provided by law. At any such adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted at a meeting as originally noticed. The shareholders present at a duly organized meeting may continue to transact business until adjournment, notwithstanding the withdrawal of enough shareholders to leave less than a quorum, provided, that if the shares then represented are less than required to constitute a quorum, the affirmative vote on any matter must be such as would constitute a majority if a quorum were present.

2.8. Participation in Shareholders' Meeting. The Board may permit any or all shareholders to participate in an annual or special shareholders' meeting by or conduct the meeting through use of any means of communication by which all shareholders participating may simultaneously hear each other during the meeting. If the Board in its sole discretion elects to permit participation by such means of communication, the notice of the meeting shall specify how a shareholder may participate in the meeting by such means of communication. The participation may be limited by the Board in its sole discretion to specified locations or means of communications. A shareholder participating in a meeting by this means is deemed to be present in person at the meeting.

2.9. Election Inspectors. The Board, in advance of any shareholders' meeting, may appoint an election inspector or inspectors to act at such meeting (and any adjournment thereof). If an election inspector or inspectors are not so appointed, the chairman of the meeting may, or upon the request of any person entitled to vote at the meeting will, make such appointment. If any person appointed as an inspector fails to appear or to act, a substitute may be appointed by the chairman of the meeting. If appointed, the election inspector or inspectors (acting through a majority of them if there is more than one) will determine the number of shares outstanding, the authenticity, validity and effect of proxies and the number of shares represented at the meeting in person and by proxy; they will receive and count votes, ballots and consents and announce the results thereof; they will hear and determine all challenges and questions pertaining to proxies and voting; and, in general, they will perform such acts as may be proper to conduct elections and voting with complete fairness to all shareholders. No such election inspector need be a shareholder of the Corporation.

2.10. Organization and Conduct of Meetings. Each shareholders' meeting will be called to order and thereafter chaired by the President, or if the President is unavailable, then by such other officer of the Corporation or such shareholder as may be appointed by the Board. The Corporation's Secretary will act as secretary of each shareholders' meeting; in her absence, the chairman of the meeting may appoint any person (whether a shareholder or not) to act as secretary thereat. After

calling a meeting to order, the chairman thereof may require the registration of all shareholders intending to vote in person, and the filing of all proxies, with the election inspector or inspectors, if one or more have been appointed (or, if not, with the secretary of the meeting). After the announced time for such filing of proxies has ended, no further proxies or changes, substitutions or revocations of proxies will be accepted. If directors are to be elected, a tabulation of the proxies so filed will, if any person entitled to vote in such election so requests, be announced at a meeting (or adjournment thereof) prior to the closing of the election polls. Absent a showing of bad faith on her part, the chairman of a meeting will, among other things, have absolute authority to fix the period of time allowed for the registration of shareholders and the filing of proxies, to determine the order of the business to be conducted at such meeting and to establish reasonable rules for expediting the business of the meeting (including any informal, or question and answer portions thereof).

2.11. Voting. Except for the election of directors (which will be governed by the cumulative voting laws of Alaska) and except as may otherwise be required by the Corporation's Articles or by statutes, each issued and outstanding share of the Corporation's capital stock (specifically excluding shares held in the treasury of the Corporation) represented at any meeting of the shareholders in person or by a proxy given as provided in Section 2.5 above, will be entitled to one (1) vote. The voting on any question as to which a ballot vote is demanded, prior to the time the voting begins, by any person entitled to vote on such question; otherwise, a voice vote will suffice. No ballot or change of vote will be accepted after the polls have been declared closed following the ending of the announced time for voting.

2.12. Shareholder Approval or Ratification. The Board may submit any contract or act for approval or ratification at any duly constituted meeting of the shareholders, the notice of which either includes mention of the proposed submittal or is waived as provided in Section 2.3 above. If any contract or act so submitted is approved or ratified by a majority of the votes cast thereon at such meeting, the same will be valid and as binding upon the Corporation and all of its shareholders as it would be if approved and ratified by each and every shareholder of the Corporation, except as specifically provided to the contrary by statute.

2.13. Action Without a Meeting. Any action required to be taken at a meeting of the shareholders of the Corporation, or any action that may be taken at a meeting of the shareholders, may be taken without a meeting and without notice if a consent in writing setting forth the action so taken, shall be signed by all of the shareholders entitled to vote with respect to the subject matter thereof. This consent shall have the same effect as a unanimous vote of the shareholders. Unless otherwise specified in the consent or consents, the action is effective on the date that the last consenting shareholder signs, except where notice to non-voting shareholders requires a different effective date as specified under the Alaska Statutes.

2.14. Informalities and Irregularities. All informalities or irregularities in any call or notice of a meeting, or in the areas of credentials, proxies, quorums, voting and similar matters, will be deemed waived if no objection is made regarding call, notice, proxy or quorum, at the beginning of the meeting, and regarding voting for specific matters, when the matter is presented.

2.15. List of Shareholders. The officer who has charge of the stock ledger of the Corporation or its equivalent shall prepare and make available, at least ten (10) days before every meeting of shareholders, a complete list of the shareholders entitled to vote, arranged in alphabetical order, and showing the address and number of shares issued in the name of each shareholder. Such list shall be open to the examination of any shareholder, for any purpose germane to the meeting at the corporation's principal office, the office of the corporation's transfer agent if specified in the meeting notice or at another place identified in the meeting notice in the city where the meeting will be held. The list shall also be produced and kept at the place of the meeting during the whole time thereof, and may be inspected by any shareholder present.

ARTICLE III. BOARD OF DIRECTORS

3.1. Number and Qualification. The business and affairs of the Corporation shall be managed by a Board of Directors comprised of no less than one (1), but no more than two (2) members. The directors need not be shareholders of the Corporation or residents of the State of Alaska. The Board may appoint from its members a "Chairman of the Board" to preside over all meetings of shareholders and of the Board.

3.2. Election. The members of the initial Board shall hold office until the first annual meeting of the shareholders and until their successors shall have been elected and qualified. At the first annual meeting of shareholders, and at each annual meeting thereafter or special meeting in lieu of an annual meeting called for such purpose, the shareholders shall elect the directors to hold office until the next succeeding annual meeting. The directors shall hold office for the term for which they are elected and until their successors shall be elected and qualified.

3.3. Vacancies. Except as provided in Section 3.4 below, any vacancy in the Board caused by death, resignation, removal, increase in the number of directors, or any other cause, may be filled for the unexpired term by a majority vote of the remaining directors though less than a quorum, or by a sole remaining director. In the event that there are no directors then in office, the vacancy may be filled by majority vote of the shareholders at the next annual meeting or at any special meeting called for that purpose.

3.4. Removal of Directors. Unless prohibited or restricted by an agreement to the contrary, any director may be removed at any time, either with or without cause, by the affirmative vote of the holders of a majority of the stock of the Corporation issued and outstanding and entitled to vote, given at a special meeting of such shareholders called for that purpose, provided that if less than the entire Board is to be removed, one of the directors may not be removed if the votes cast against her removal would be sufficient to elect him if then cumulatively voted at an election of the entire Board, and the vacancy in the Board caused by any such removal may be filled by the shareholders at such meeting.

3.5. Regular Meetings. A regular annual meeting of the directors is to be held immediately after the adjournment of each annual shareholders' meeting at the place at which such shareholders' meeting was held for the purpose of organization, election of officers and consideration of any other business that may properly come before the meeting. Regular meetings, other than as

specified herein, may be held at regular intervals at such places and at such times as the Board may provide.

3.6. Participation in Directors' Meetings. The Board may permit any or all directors to participate in a regular or special meeting by or conduct the meeting through the use of any means of communication by which all directors participating may simultaneously hear each other during the meeting. A director participating in a meeting by this means is deemed to be present in person at the meeting.

3.7. Special Meetings. Special meetings of the Board may be held whenever and wherever called for by the President or the number of directors which would be required to constitute a quorum.

3.8. Notices. No notice need be given of regular annual meetings of the Board. Written notice of the day, place and time (but not necessarily the purpose or all the purposes) of any regular meeting, other than annual meetings, or any special meeting shall be given to each director in person or by mail or telefacsimile addressed to him at her latest address appearing on the Corporation's records. Notice to any director of any such special meeting will be deemed given sufficiently in advance when, if given by mail, the same is deposited in the United States mail, with postage prepaid, at least four (4) days before the meeting date. Notice is sufficiently given if delivered personally or by telefacsimile to the director, or by telephone, at least forty-eight (48) hours prior to the convening of the meeting. Any director may expressly waive call or notice of any meeting (and any adjournment thereof) at any time before, during or after it is held. Such waiver shall be in writing, signed by the director entitled to the call or notice and filed with the minutes or corporate records. Attendance of a director at any meeting shall evidence her waiver without a writing of call and notice of such meeting (and any adjournment thereof) unless the director, at the beginning of the meeting or promptly upon her arrival, objects to holding the meeting or transacting business at the meeting and does not thereafter vote for or assent to action taken at the meeting. No call or notice of a meeting of directors will be necessary if each of them waives the same in writing or by attendance as aforementioned. Any meeting, once properly called and noticed (or as to which call and notice have been waived as aforementioned) and at which a quorum is present, may be adjourned to another time and place by a majority of those in attendance, and notice of any adjourned meeting need not be given, other than by announcement at the meeting at which such action to adjourn be taken.

3.9. Quorum. A quorum for the transaction of business at any meeting or adjourned meeting of the directors will consist of a majority of the number of directors in office immediately before the meeting begins. Any act of a majority of the directors present at a meeting at which a quorum is present shall be the act of the Board unless the act of a greater number is required by statute, the Articles or these Bylaws. If a quorum shall not be present at any meeting of the Board, any meeting may be adjourned from time to time until a quorum is present by the affirmative vote of the directors then present, without notice other than by announcement thereof of the time and place of the adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted at the original meeting which was adjourned.

3.10. Executive Committee. The Board may, by resolution adopted by a majority of the whole Board, name two (2) or more of its members as an “Executive Committee.” Except as otherwise prohibited by statute, such Executive Committee will have and may exercise the powers of the Board in the management of the business and affairs of the Corporation while the Board is not in session, subject to such limitations as may be included in the Board's resolution and the prohibited actions in the Alaska Statutes. A majority of those named to the Executive Committee will constitute a quorum. In the event that vacancy occurs in the Executive Committee, the vacancy shall be filled by the Board.

3.11. Other Committees. Other standing or temporary committees may from time to time be appointed from its own membership by the Board and be vested with such powers as the Board may lawfully delegate. All committees are to keep regular minutes of the transactions of their meetings and make such minutes available to the Board at large.

3.12. Presumption of Assent. A director of the Corporation who is present at a meeting of the Board, or of any committee, at which action is taken on any corporate matter will be presumed to have assented to the action taken unless her dissent is entered in the minutes of the meeting or unless she files her written dissent to such action with the Secretary of the Corporation by five o'clock in the afternoon (5:00 P.M.) of the next day after the adjournment of the meeting, holidays and weekends excepted. A right to dissent will not be available to a director who voted in favor of the action.

3.13. Action Without A Meeting. Any action that may be taken at a meeting of the Board may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all the directors or committee members, whichever is applicable. Such consent shall have the same effect as a unanimous vote. Unless otherwise specified in the consent or consents, the action is effective on the date that the last consenting director signs.

3.14. Compensation. Each director, in consideration of her serving as such, shall be entitled to receive from the Corporation such amount per annum or such fees for attendance at directors' meetings, or both, as the Board shall from time to time determine, together with reimbursement for the reasonable expenses incurred by him in connection with the performance of her duties. Nothing contained herein shall preclude the director from serving the Corporation, its affiliates or subsidiaries in any other capacity and receiving proper compensation therefore. Members of any committee established may be allowed such similar compensation and reimbursement as determined by the Board.

ARTICLE IV. OFFICERS

4.1. Officers. The officers of the Corporation shall consist of a President, Secretary and Treasurer, and may consist of one or more Vice-Presidents and such additional officers, agents and employees as shall be appointed in accordance with the provisions of Section 4.2 hereof. Any two (2) or more offices may be held by the same person. Officers need not be directors of the Corporation. The Board may require any such officer, agent or employee to give security for the faithful performance of her duties.

4.2. Additional Officers. The Board may appoint such subordinate officers, agents or employees as it may deem necessary or advisable, each of whom shall hold office for such period, have such authority and perform such duties as are provided in these Bylaws or as the Board may from time to time determine. The Board may delegate to any executive officer or to any committee the power to appoint any such additional officers, agents or employees.

4.3. Election; Term of Office. The officers of the Corporation shall be elected at the annual meeting of the Board, each of whom shall serve with such power and duties and for such tenure as provided by these Bylaws or as the Board may from time to time determine and shall hold office until her successor has been duly elected and qualified, or until her death, resignation or removal.

4.4. Removal. Unless prohibited or restricted by an agreement to the contrary, any officer of the Corporation may be removed, either with or without cause, at any time, by a majority of the whole Board at a special meeting thereof called for that purpose, or by any committee or executive officer upon whom such power of removal may be conferred by the Board.

4.5. Resignations. Any director or officer may resign her office at any time, by giving written notice of her resignation to the President or Secretary of the Corporation. Such resignation shall take effect at the time specified therein, or if no time be specified therein, at the time of the receipt thereof, and the acceptance thereof shall not be necessary to make it effective.

4.6. Vacancies. A vacancy in any office, because of death, resignation, removal, or any other cause, shall be filled by the Board, and the officer so elected shall hold office until her successor is elected and qualified.

4.7. Salaries. The salaries of the officers and employees of the Corporation, if any, shall be fixed from time to time by the Board, or (except as to her own) be left to the discretion of the President, and none of the officers of the Corporation shall be prevented from receiving a salary by reason of the fact that she is also a member of the Board; and any officer who shall also be a member of the Board shall be entitled to vote in the determination of the amount of the salary that shall be paid to him.

4.8. The President. The President shall be the chief executive officer of the Corporation and shall supervise and manage the business and affairs of the Corporation, subject to the control of the Board. She shall see that all orders and resolutions of the Board are carried into effect. She may sign, with the Secretary or an Assistant Secretary, certificates of stock of the Corporation; and she may sign, execute and deliver in the name of the Corporation all instruments of conveyance, evidences of indebtedness, contracts or other instruments authorized by the Board, except in cases where the signing, execution or delivery thereof shall be expressly delegated by the Board or by these Bylaws to some other officer or agent of the Corporation or where any thereof shall be required by law to be otherwise signed, executed and delivered. In general she shall perform all duties as may from time to time be assigned to her by these Bylaws or by the Board.

4.9. Vice-President. Each Vice-President shall have such powers and perform such other duties as the Board or the President may, from time to time, prescribe.

4.10. The Treasurer. The Treasurer shall have charge and custody of, and be responsible for, all the funds and securities of the Corporation and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Corporation in such banks or other depositories as may be designated by the Board; she shall disburse the funds of the Corporation under the direction of the President or the Board, taking proper vouchers for such disbursements, and shall render to the President and to the directors at the regular meetings of the Board or whenever they may require it, a statement of all her transactions as Treasurer and a statement of the financial condition of the Corporation; and, in general, she shall perform all the duties incident to the office of Treasurer and such other duties as the Board or the President may from time to time prescribe.

4.11. The Secretary. The Secretary shall attend all meetings of the shareholders and of the Board, and shall keep, or cause to be kept in a book provided for the purpose, a true and complete record of the proceedings of these meetings. She shall be custodian of the stock book and also of other books, records and the seal of the Corporation, if any, and shall affix the seal of the Corporation to all certificates of stock and all documents, the execution of which on behalf of the Corporation under its seal is duly authorized. She may sign, with the President or a Vice-President, certificates of stock of the Corporation. She shall cause to be given all notices of meetings of the shareholders and directors, and shall perform such other duties as the Board or the President may from time to time prescribe.

ARTICLE V. RECORDS

5.1. Records to be Kept. The Corporation shall keep as permanent records, minutes of all meetings of its shareholders and the Board, a record of all actions taken by the shareholders or Board without a meeting and a record of all actions taken by a committee of the Board in place of the Board on behalf of the Corporation. The Corporation shall also keep appropriate accounting records.

5.2. Shareholder List. The Corporation or its agent shall maintain a record of its shareholders in a form that permits preparation of a list of the names and addresses of all shareholders and in alphabetical order by class of shares showing the number and class of shares held by each.

5.3. Form of Records. The Corporation shall maintain its records in written form or in another form capable of conversion into written form within a reasonable time.

5.4. Records Available for Inspection. The Corporation shall keep a copy of all of the following records, at its known place of business or at the office of its agents, for the purpose of inspection within five (5) days of an appropriate demand by a qualifying shareholder: (i) the Articles or restated Articles of Incorporation and all amendments to them currently in effect; (ii) the Bylaws or restated Bylaws and all amendments to them currently in effect; (iii) resolutions adopted by the Board creating one (1) or more classes or series of shares and fixing their relative rights, preferences and limitations, if shares issued pursuant to those resolutions are outstanding; (iv) the minutes of all

shareholders' meetings and records of all action taken by shareholders without a meeting for the past three (3) years; (v) all written communications to shareholders generally within the past three (3) years, including the financial statements furnished for the past three (3) years; (vi) a list of the names and business addresses of the current directors and officers; (vii) the most recent Annual Report delivered to the Alaska Department of Commerce, Community, and Economic Development; and (viii) any agreements among shareholders.

ARTICLE VI. INDEMNIFICATION; SHAREHOLDER LIABILITY

6.1. Indemnification. The Corporation shall indemnify every director (including outside directors) and every officer, employee or agent to the full extent consistent with public policy and to the full extent permitted by and in fulfillment of the conditions found in the indemnification provisions of the Alaska Statutes or of any amended or successor statute thereto. Such indemnification shall be mandatory and shall extend to both liability and expenses (including advances for expenses) as those terms are defined in under Alaska law.

6.2. Shareholder Liability. The private property of the shareholders of the Corporation shall be exempt from liability for corporate debts.

ARTICLE VII. STOCK CERTIFICATES

7.1. Certificates. Certificates of stock shall be in such form as required by statute and as approved by the Board and shall be issued and signed by the President or a Vice-President and by the Secretary or an Assistant Secretary, and impressed with the seal of the Corporation, if any.

7.2. Shares Without Certificates. The Board of the Corporation may authorize the issuance of some or all of the shares of any or all of its classes or series without certificates. Notwithstanding such authorization by the Board, every holder of uncertified shares is entitled to receive a certificate that complies with statutory requirements upon request to the Corporation. The authorization does not affect shares already represented by certificates until such certificates are surrendered to the Corporation. Within a reasonable time after the issuance or transfer of shares without certificates, the Corporation shall send the shareholder a written statement of the information required on certificates by statute.

7.3. Ownership. The Corporation will be entitled to treat the registered owner of any share as the absolute owner thereof and, accordingly, will not be bound to recognize any beneficial, equitable or other claim to, or interest in, such share on the part of any other person, whether or not it has notice thereof, except as may expressly be provided by statute.

7.4. Transfers. Transfers of stock shall be made only on the books of the Corporation by the holder of the shares in person, or by her duly authorized attorney or legal representative, and upon surrender and cancellation of certificates for a like number of shares.

7.5. Lost Certificates. In the event of the loss, theft or destruction of any certificate of stock of this Corporation or of any predecessor corporation, the Corporation may issue a certificate

in lieu of that alleged to be lost, stolen or destroyed, and cause the same to be delivered to the owner of the stock represented thereby, provided that the owner shall have submitted such evidence showing the circumstances of the alleged loss, theft or destruction, and her ownership of the certificate, as the Corporation considers satisfactory, together with any other facts which the Corporation considers pertinent, and, if required by the Board of Directors, a surety bond in the form and amount satisfactory to the Corporation, unless the stock represented by the certificate lost, stolen or destroyed has at the time of issuance of the new certificate a market value of five hundred dollars (\$500.00) or less (as determined by the Corporation on the basis of such information as it may select), in which case the requirement of a surety bond shall be waived.

ARTICLE VIII. DIVIDENDS

8.1. Dividends. Subject to such restrictions or requirements as may be imposed by law or the Corporation's Articles or as may otherwise be binding upon the Corporation, the Board may from time to time declare dividends on stock of the Corporation outstanding on the dates of record fixed by the Board, to be paid in cash, in property or in shares of the Corporation's stock on or as of such payment or distribution dates as the Board may prescribe.

ARTICLE IX. AMENDMENT

9.1. Amendment. These Bylaws may be altered, amended, repealed or temporarily or permanently suspended, in whole or in part, or new bylaws adopted, at any duly constituted meeting of the shareholders or the Board, the notice of which meeting either includes the proposed action in respect thereof or is waived as provided above in Section 2.3 or 3.8 (whichever is applicable). If, however, any such action arises as a matter of necessity at any such meeting and is otherwise proper, no notice thereof will be required. The Board may exercise all emergency powers permitted under the Alaska Statutes. These Bylaws may contain any provisions for the regulation and management of the affairs of the Corporation not prohibited by law or the Articles.

ARTICLE X. TERMINATION OF CORPORATION

10.1. Termination of Corporation. The Corporation shall cease to exist only upon the first to happen of the following events: (i) the death of the last surviving shareholder; or (ii) voluntary or involuntary dissolution pursuant to the laws governing the same for an Alaska private corporation organized for profit.

ARTICLE XI. MISCELLANEOUS

11.1. Gender. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular or plural as the identity of the person or persons may require.

11.2. Governing Law. These Bylaws shall be construed and enforced in accordance with the laws of the State of Alaska, as interpreted by the courts of the State of Alaska, notwithstanding any rules regarding choice of law to the contrary.

11.3. Separability of Provisions. Each provision of these Bylaws shall be considered separable. If for any reason any provision or provisions herein are determined to be invalid and contrary to any existing or future law, such invalidity shall not impair the operation of or affect those portions of these Bylaws which are valid.

11.4. Section Titles. Section titles are for descriptive purposes only and shall not control or alter the meaning of these Bylaws as set forth in the text.

11.5. Entire Agreement. These Bylaws embody the entire agreement and understanding between the shareholders, officers and Board hereto with respect to the subject matter hereof and supersedes all prior agreements and understandings relating to such subject matter.

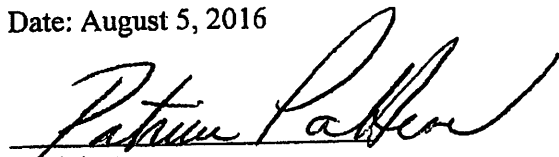
Authorization of Further Actions

RESOLVED, that the officers of the Corporation are, and each of them hereby is, authorized, empowered and directed, for and on behalf of the Corporation, to execute all documents and to take all further actions they may deem necessary, appropriate or advisable to effect the purposes of each of the foregoing resolutions.

RESOLVED, that any and all actions taken by any officer of the Corporation in connection with the matters contemplated by the foregoing resolutions are hereby approved, ratified and confirmed in all respects as fully as if such actions had been presented to the Board for approval prior to such actions being taken.

IN WITNESS WHEREOF, each of the undersigned, being all the directors of the Corporation, has executed this Written Consent as of the date set forth below.

Date: August 5, 2016



Patricia Patterson
Sole Shareholder & President & Secretary & Treasurer



Application for Food Establishment Permit

Alaska Department of Environmental Conservation
Division of Environmental Health
Food Safety and Sanitation Program



Permit ID: _____

Section 1- GENERAL INFORMATION (All applicants complete entire section – please print).

Purpose (check one) New Information Change Extensive Remodel Change of owner/operator Reactivate

Owner/Business Information	Name of Entity or Owner Responsible for Food Service High Bush Buds, Inc.		AK Business License # 1036025		
	Business/Corporate Mailing Address 1009 CROW CT.		City KENAI	State AK	
	Business/Corporate Phone 907-398-0202		Email info@luckyraven.com		
	Owner(s) or Corporate Officer(s) & Title(s) or Responsible Party Patricia Patterson -President			Fax	
	Type of Entity <input type="checkbox"/> Individual <input type="checkbox"/> Partnership <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> Other:				

Establishment Information	Establishment Name High Bush Buds		Physical Location 60.302000, -151.050000		Nearest Community Soldotna	
	Establishment Mailing Address 1009 CROW CT		City KENAI	State AK	Zip 99611	
	Establishment Phone		Fax		Contact Person	
	Establishment Physical Address 36312 Irons Ave., Suite 2		City Soldotna	State AK	Zip 99669	

SEATING: (Food Service Only) N/A 25 or less 26-100 > 101

TYPE OF OPERATION Please describe the type of facility you plan to open below (i.e. restaurant, bar, grocery store, etc.)

Marijuana Retail Store - every edible product will be prepackage and no consumption will be on-site - more akin to a convenience store.

SECTION 2 – NEW OR EXTENSIVELY REMODELED FACILITIES

a. A plan review will be required if your facility has never been permitted by the Alaska's Food Safety and Sanitation Program; has not had an active permit in the last five years; will be extensively remodeled; or is a new construction. If any of these apply, a Plan Review Application is required to process your application. Have you attached the [Plan Review Application?](#) Yes No

SECTION 3 – COMPLETE FOR ALL FOOD ESTABLISHMENTS (Check all that apply)

FOOD SERVICE ESTABLISHMENTS

a. A copy of your menu will be required. Have you attached a copy of the proposed menu? N/A Yes No

b. Attach appropriate label, placard, or menu notation for the [consumer advisories](#) if you serve:
 Wild Mushrooms Unpasteurized juices Farmed halibut, salmon, or sablefish
 Raw/undercooked animal foods such as beef, shell eggs, lamb, pork, poultry, seafood, and shellfish.

c. Methods of food preparation (check the one that most closely describes the establishment): ****Establishment will not prepare food it will purchase prepackaged products for sale to consumers**
 Assembly of Ready to Eat Foods Cook and Serve
 Hot or cold Service for 2 hours or more is done
 Complex (Preparation 1 day or more in advance, cooling and reheating is done).

d. Style of Service: Counter Service Self Service (i.e. buffet line, salad bar) Table Service
 Other: ****Prepackaged edibles for off site consumption only**

e. Do you plan to operate as a [caterer](#)? Yes No

If **yes**, list all the equipment used to protect food from contamination and maintain product temperature during:
Transportation: _____ Hot or Cold Holding: _____



f.	Will your food establishment be a kiosk or mobile unit ?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	Are employee toilets available within 200 feet? <i>If you have an agreement with another business to use their restrooms, please attach written verification.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Portable water tanks, plumbing, and hoses are NSF or FDA approved components?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	If you have a kiosk, is it located outside of a building?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
	Will you have a service provide water or remove wastewater? <i>If yes, provide a letter of agreement from water hauler or wastewater hauler outlining services provided and frequency.</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

g. Will another permitted food establishment ([commissary](#)) provide support to your facility? If yes, attach a copy of the [Commissary Agreement](#). Yes No

FOOD PROCESSORS

a. A copy of a label for each type of product you will produce is required. Have you attached food labels of each product to be produced? Yes No

b. Describe who you will be distributing your product to (i.e. grocery stores, etc):
Prepackaged marijuana edible products will be distributed from High Bush Buds

c. Will you be doing any of the following processes? Check all that apply.

<input type="checkbox"/> Reduced Oxygen Packaging	<input type="checkbox"/> Smoking	<input type="checkbox"/> Other:
<input type="checkbox"/> Low Acid Canned Foods	<input type="checkbox"/> Curing	
<input type="checkbox"/> Shelf Stable Acidified Foods	<input type="checkbox"/> Dehydrating	

Be sure to check with your local Environmental Health Officer for any applicable forms and FDA requirements.

d. Do you have a [HACCP Plan](#)? Yes No N/A
Required for high hazard food processors such as smoking, curing, acidifying, dehydrating, thermally processing low acid foods, reduced oxygen packaging, etc.

e. You are required to have a product coding system and a [recall plan](#). Have you attached a copy of the coding system and recall procedures? Yes No

MOBILE RETAIL VENDOR SELLING SEAFOOD

a. A list of products that you will be selling is required. Have you attached a copy of the list of products? Yes No

b. Provide names of suppliers where you will be purchasing your product:
Unknown - no manufacturing companies are approved by the Alaska Marijuana Control Board to date.

c. Will **all** of your product be prepackaged? Yes No

d. Will another permitted food establishment ([commissary](#)) provide support to your facility? If yes, attach a copy of the [Commissary Agreement](#). Yes No

MACHINES VENDING POTENTIALLY HAZARDOUS FOODS

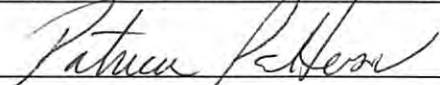
a. Have you attached the label that will be affixed to the front of each machine with name, physical address, and phone number of the permitted food establishment servicing the machine? Yes No

SECTION 4 – Food Managers Certification/Alaska Safe Food Worker Card

a. Have you attached a copy of a [Food Manager's Certification](#)? Yes No N/A
The operator of a food establishment that serves and prepares unwrapped or unpackaged food, except for a bar, tavern, or limited food service, must have at least one Certified Food Protection Manager who is involved in the daily operations of the establishment.

b. Does everyone who works or will work at the food establishment have a [Food Worker Card](#)? Yes No N/A
An operator of a food establishment shall keep on file a copy of the Food Worker Card issued by the department for each employed food worker and make the copy available to the Department upon request.

I declare, under penalty of unsworn falsification, that this application (including any accompanying statements) has been examined by me and to the best of my knowledge and belief is true, correct, and complete. I agree to pay all fees before operating.

Applicant's Signature		Date	8/29/16
Applicant's Printed Name	PATRICIA PATTERSON	Title	PRESIDENT



Plan Review Application

Alaska Department of Environmental Conservation
Division of Environmental Health
Food Safety and Sanitation Program



Permit ID: _____

Section A- General Information (All applicants complete entire section – please print).

Purpose (check one) New Construction Remodel of Existing Structure Reactivation

General Information	Establishment Name: High Bush Buds, Inc.	Date
	Plan Review Contact Name Patricia Patterson	
	Phone Number 907-398-0202	Email info@luckyraven.com
	Address 36312 Irons Ave., Suite 2, Soldotna, AK 99669	
	Operating Days/Hours M-Sunday 9AM -8pm	Proposed Opening Date TBD

If you are proposing to build a new food establishment or extensive remodeling of an existing food establishment in Alaska (except in the Municipality of Anchorage), you must submit a **completed Plan Review Packet 30 days prior to construction**. Additional information regarding calculations and drawings can be found in the Plan Review Guide.

Please Note: Failure to provide all the required information may delay the plan review process and permit issuance.

REQUIRED DOCUMENTATION LIST (Include the following in your packet)

- Food Establishment Application Floor Plan
- Fees Plumbing Schematic
- Plot Plan Complete list of equipment (including manufacturer's specifications)

SECTION B – REQUIRED DOCUMENTATION

a. **Potable Water Supply.** Have plans been submitted to the Drinking Water Program as required by 18 AAC 80?

- Yes* No N/A (Municipal Water Supply) **Specify in comments.**

Comments:

***Attach a confirmation email or letter from the Drinking Water Program stating that the system has been approved.**

b. **Wastewater Disposal System.** Have plans been submitted to the Wastewater Program as specified by 18 AAC 72?

- Yes* No N/A (Municipal System) **Specify in comments.**

Comments: AMCO should submit the waste plan to the appropriate entities during review process.

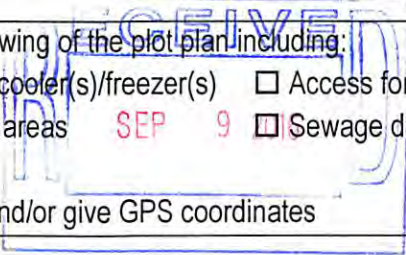
***Attach a confirmation email or letter from the Wastewater Program stating that the system has been approved.**

c. **Solid Waste Disposal.** Please describe how you plan to dispose of your solid waste:

There will be no solid waste

d. **Plot Plan.** Have you included a detailed to scale drawing of the plot plan including: Yes No

- All buildings Outside walk-in cooler(s)/freezer(s) Access for deliveries
- Refuse storage site Outside storage areas Sewage disposal system
- Potable water supply Oil/Fuel tanks
- Identify nearby roads, streets, other landmarks, and/or give GPS coordinates



- e. **Floor Plan.** A floor plan with the listed components must be submitted as part of the application packet. Have you included a floor plan? Yes No
- Layout and purpose of each room Type and location of lighting
- Location of fixed equipment and plumbing features Type and location of ventilation, both building and local systems
- Size, construction, and design of fixed equipment
- Location of restrooms, including the number of toilets and handwash sinks.

- f. **Plumbing Schematic.** A plumbing schematic with the listed components must be submitted as part of the application packet. Have you included a detailed drawing of the plumbing schematic? Yes No
- Plumbing schematic showing each hot, cold, and wastewater line.
- Plumbing connection to the wastewater line (direct vs. indirect)
- Hot water capacity
- Have you contacted the State Plumbing Inspector? Yes No

- G **Fire Marshall.** Have you contacted the State Fire Marshall? Yes No

Please describe your ventilation/hood system:

Fire Marshall will be contacted by AMCO to review the retail marijuana application.

SECTION C – ADDITIONAL INFORMATION

- a. **Storage.** How often will you receive food deliveries? Do you have adequate storage to support your operation? Consult the Plan Review Guide for information about storage capacity.

TBD

- b. **Dressing Rooms and Locker Rooms.** Describe how employee clothing, belongings, etc will be stored:
Cabinet to store their belongings.

- c. **Poisonous/Toxic Materials.** Describe location and means to store poisonous or toxic materials:
None

- d. **Floors/Walls/Ceilings.** Describe how the floors, walls, ceilings, and shelving will be finished (tile, paint, etc):
Floors - Heated concrete floors. Ceilings in retail space- Tongue and groove 100% Pine wood. Ceilings in safe room and sink room - standard drywall, textured and painted. Walls - standard drywall, textured and painted. Shelving - either wood or "wood composite" product purchased at Home Depot.

- e. **Warewashing:** Describe how dishes, utensil, and equipment will be washed:
No dishes or utensils will be used

- f. **Linens.** Describe how soiled and clean clothing/linens will be stored and where they will be cleaned:
N/A

SECTION D

I declare, under penalty of unsworn falsification, that this application (including any accompanying statements) has been examined by me and to the best of my knowledge and belief is true, correct, and complete. I agree to pay all fees before operating.

Applicant's Signature

Patricia Patterson

Date

9/1/16

Applicant's Printed Name

Patricia Patterson

Title

President

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High Bush Buds' Plan

Version Verification

High Bush Buds' Plan shall be reviewed annually and revised as necessary when personnel, procedures, processes, suppliers, or as other factors change. The Plan will also be reviewed after any company recall.

Version

Approved by _____
Name of Approver

Title

Date Approved _____

Introduction

The primary goal of a food recall is to protect public health by removing products from commerce that have been determined to be unsafe. A recall plan can aid in the execution of a recall by apportioning duties, centralizing current contact information, and providing prewritten templates for communications. Key Individuals that will be participating in a company recall should review the recall plan and be familiar with the execution of the plan.

Coding – Metrc is the program the State of Alaska has adopted to implement and track all marijuana products and marijuana. Each product will have a batch code number and will be traceable to the manufacturer and to the cultivator. Metrc is the coding system that this establishment will utilize to track and identify any product needing to be recalled.

Statement of Recall Plan

High Bush Buds maintains a recall plan which provides specific procedures, defines terms, and assigns roles and responsibilities when a food safety issue arises with any of our products.

The plan will be activated whenever a potential recall requirement arises and includes the following elements:

1. Recall committee member designations
2. Recall responsibility assignments
3. Key personnel and external contact information
4. Recall procedures
5. Communication templates

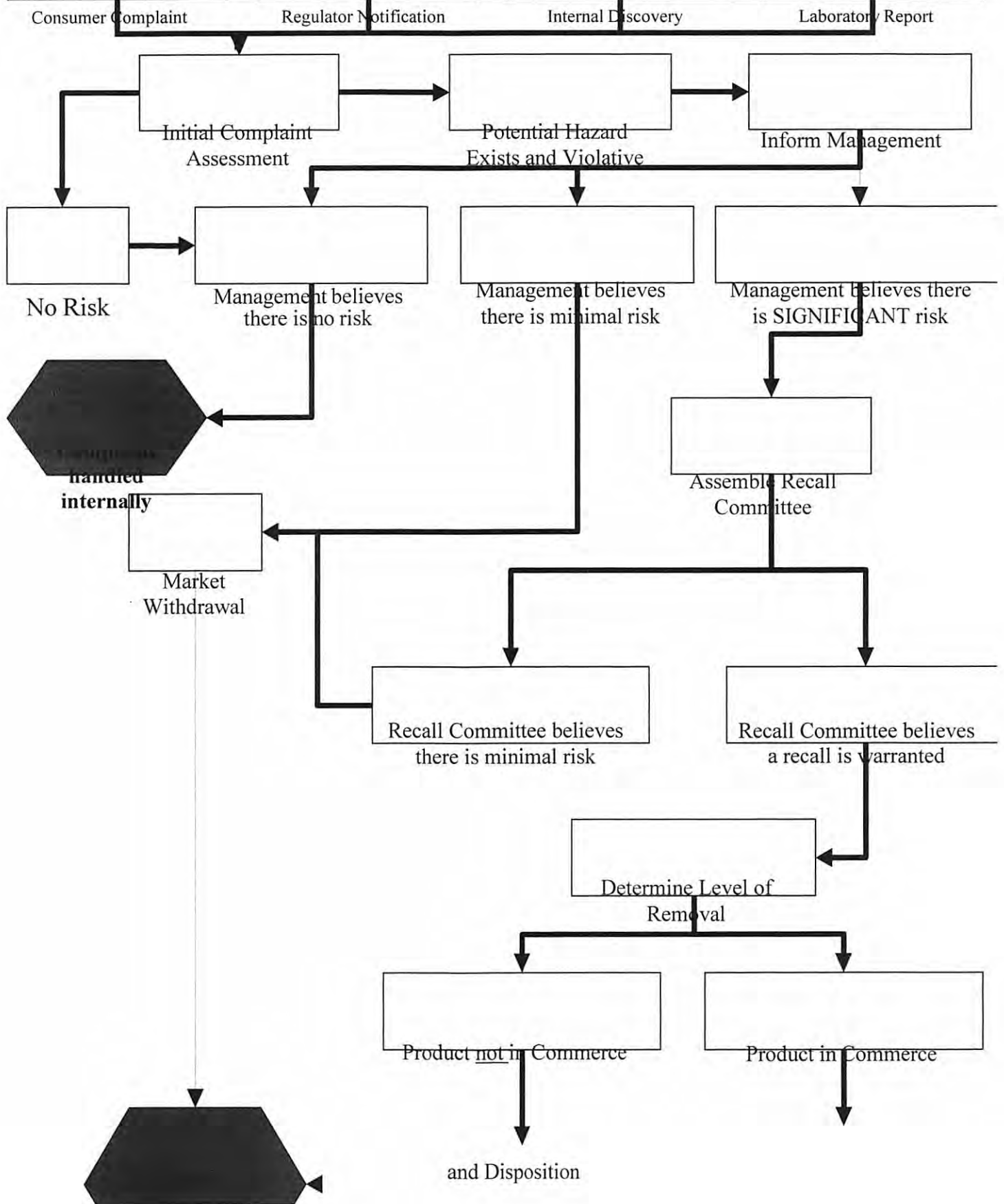
Success of the plan relies on the proper execution of plan elements and up-to-date information.

Recall Plan Flow Charts

The following two diagrams are graphical representations of the various steps of a recall. Figure 1, illustrates the typical evaluation of complaints or conditions which may lead to a recall. Figure 2, outlines the various steps of a recall.

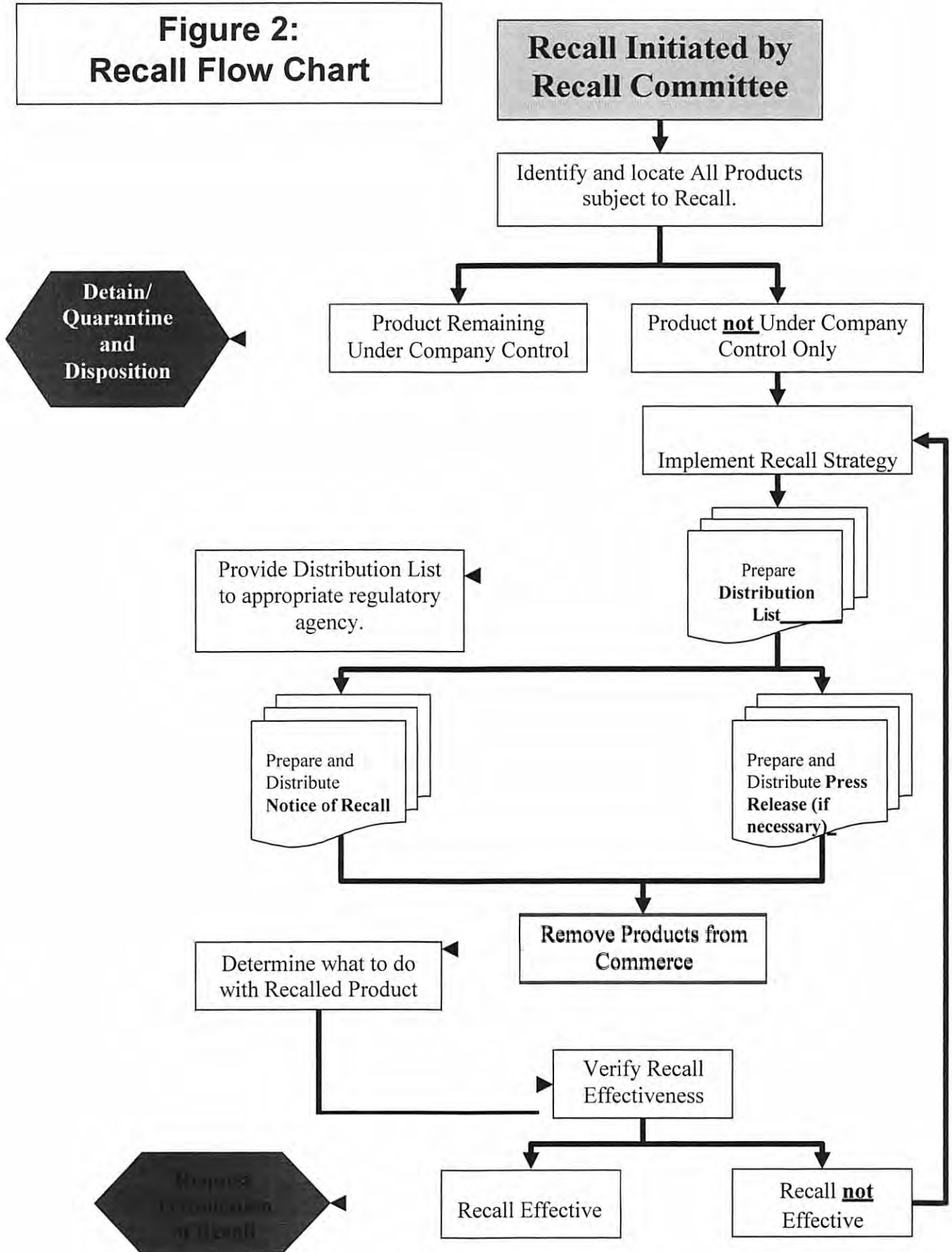
Figure 1: Complaint/Condition Evaluation Flow Chart

Figure 1: Complaint/Condition Evaluation Flow Chart



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**Figure 2:
Recall Flow Chart**



Recall Procedures

The recall procedure outlines the activities that High Bush Buds will take to manage the recall of our product(s) which has/have been determined to be unsafe and/or subject to regulatory action. The procedure contains the major recall elements below:

- **Assignment of Roles and Responsibilities**
- **Evaluation of the Complaint or Condition**
- **Identification of Implicated Products**
- **Notification of Affected Parties**
- **Removal of Affected Products**

Assignment of Roles and Responsibilities

The roles and responsibilities of every individual on the Recall Committee should be clearly defined in the recall plan. Oversight of the following recall elements should be assigned to a member of the Recall team. Note that individuals may be responsible for more than one recall element.

Recall Coordinator

The recall co-coordinator, has been given authority by the management of High Bush Buds to execute the activities of the recall. Responsibilities of the Recall Coordinator include, but are not limited to:

- Assure the documentation of all recall decisions and actions in a master recall file.
- Initiate the formation of the recall committee.
- Activate various components within the company for priority assistance.
- Make recall decisions on behalf of our Company.
- Manage and coordinate the implementation of the company's product recall.
- Keep management informed at all stages of the recall.

Recall Committee

High Bush Buds Product Recall Committee is composed of the various components of the company's organization. The following functions should be represented on the committee (an individual may be responsible for more than one function):

- Management (Administration)
- Recall Coordinator
- Accounting
- Consumer Affairs/Public Relations
- Customer Service
- Distribution and Supply
- Information Technology
- Legal Counsel
- Marketing
- Operations
- Production
- Purchasing
- Quality Assurance
- Sales
- Maintenance
- Records Management
- Regulatory Affairs
- Sanitation

Note: Outside resources may need to be obtained for some of the functions.

Responsibilities

Individual recall activities should be assigned prior to a recall event to avoid confusion during a recall. Assignment of the recall responsibilities are found in [Appendix D](#) (assign an individual to each activity).

Evaluation of the Complaint or Condition

Complaint receipt, processing, and evaluation are the first steps in the recall process. The steps involved in the evaluation process are:

- Receive the complaint – A file should be maintained containing any product complaints the company receives. Information that should be maintained in the product complaint file is:
 - i. Complainant contact information
 - ii. Reported problem with the product
 - iii. Product Identification
 - iv. Product Storage
 - v. Product purchase date and location
 - vi. Illness and Injury details
- Provide the complaint to knowledgeable staff for initial evaluation. If an initial assessment indicates a recall may be necessary, the Recall Coordinator assembles the Recall Committee for a full evaluation.
- Determine the hazard and evaluate the safety concerns with the product.
- Determine the product removal strategy appropriate to the threat and location in commerce.
- Contact the appropriate regulatory authorities.
- Alert legal counsel, insurance, etc. as appropriate.
- Maintain a log of the events of the recall including information such as dates, actions, communications, and decisions.

Identification of Implicated Products

It is High Bush Buds responsibility to ensure the identification of all products and quantities of products implicated in the recall. In addition, determination should be made if any other codes, brands or sizes of product handled by the company are affected.

A distribution list should be prepared as part of the Identification process. The distribution list should at minimum identify:

- Account name (consignees) that received the recalled product(s)
- Account addresses
- Contact names
- Contact telephone numbers
- Type of account (e.g., manufacturer, distributor, retailer)

Additional information relating to product information may include:

- Amount of product received/shipped
- Product ship date(s)
- Amount of product returned
- Amount of product consumed

A link to the FDA Distribution Template can be found in [Appendix B](#).

Notification of Affected Parties

Notifications during a recall must be done in a timely manner and should include the appropriate regulatory agencies, the product distribution chain, and consumers when necessary. Recall notices are typically used to notify regulatory agencies and those businesses in the distribution chain. Press releases are generally oriented to consumers, but may be used to notify any affected party.

- Regulatory Agencies should be notified at the earliest opportunity after the decision has been made to conduct a recall. Regulatory guidance may be found at: <http://www.fda.gov/Safety/Recalls/IndustryGuidance/ucm129259.htm>.
 - Subsequent to the initial notification, the regulatory authority should be updated throughout the recall process.
- Distribution Chain contacts will be notified by appropriate means (telephone, fax, email, letter, etc.). It is recommended that a written recall notice be provided to all consignees. The Recall Notice **must** include all relevant recall information (see Appendix B, section (a)(ii)).
 - Confirm receipt of the Notice of Recall with all accounts. A record of all account communications should be maintained.
- Consumers should be notified by the most effective method available. If appropriate, a press release can be used to notify consumers. Considerations for preparing a press release include:
 - Issuance of a press release should be the highest priority and should be issued promptly.
 - The local FDA District Recall Coordinator should be consulted before issuance of a press release whenever possible.
 - All relevant information should be included in the press release (see sample templates in Appendix B).

Removal of Affected Product

The procedure for product removal can be divided into five components including: removal, control, and disposition of affected product, recall effectiveness, and recall termination.

Removal

All reasonable efforts must be made to remove affected products from commerce.

- Products in commerce should be detained, segregated, and handled in a manner determined by the recalling firm.
- Products that are still in the recalling firm's control (e.g. inventory located onsite, in transit, in off-site storage, and in offsite distribution) should be detained, and segregated.
- All quantities and identification codes shall be documented to assist in the reconciliation of product amounts.

Control of Recalled Product

When High Bush Buds chooses to retain recalled product, control must be regained to prevent reentry of the product into commerce.

- All affected product returned will be clearly marked, not for sale or distribution, and stored in an area that is separated from any other food products.

All quantities and identification codes shall be documented to assist in the reconciliation of product amounts.

Product Disposition

The final disposition of the recovered product must be determined. The final disposition must be reviewed and approved by the regulatory agency. Options include:

- Redirection – Products may be redirected for uses other than human consumption.
- Destruction - Products determined to be unsafe for human consumption may be destroyed or denatured, and disposed by appropriate means.
- Recondition – Products may be reworked to remove the safety risk. For example, would be relabeling a product to declare an allergen originally omitted from the label.

All quantities, identification codes, and disposition shall be documented.

Recall Effectiveness

High Bush Buds is responsible for determining whether the recall is effective. Recall Effectiveness Checks verify that all consignees have been notified and have taken the appropriate action. Steps include:

- Verifying that all consignees have received the notification.
- Verifying that consignees have taken appropriate action.
- If the response from our consignees is less than 100%, then the recall should be deemed ineffective and the recall strategy should be reassessed. Certain circumstances (e.g. amount of product actually returned vs. expected, potential for consumption, shelf-life, etc.) may also require a reassessment of the recall strategy.

All verifications shall be documented.

Termination of a recall

Termination of the recall may be considered after all reasonable efforts have been made to remove the affected products from commerce, including reconciliation, recall effectiveness, and disposition.

A termination of the recall may be requested by submitting a written request to the regulatory authorities. Guidance for the termination of a recall is provided in [Appendix C](#).

Mock Recall

In addition to an annual verification of the recall plan, High Bush Buds will conduct a mock recall annually or whenever there are significant changes to the plan or personnel. The mock recall will include the following elements:

- Selecting a product which has reached the consumer market.
- Tracing the product from the raw ingredient (e.g. source) level to the finished product in the marketplace.
- Verifying communications systems (e.g. contact information, test emails and faxes, etc.) to outside contacts.
- Modifying the recall plan to correct any problems encountered during the test.

Records of these mock recalls will be documented and filed appropriately.

Appendix A – Contact Information

Recall Committee and Key Personnel Contact Information

The contact information including phone number, fax number, email address, and alternate 24/7 information of all committee members, their alternates, and “outside” key personnel should be confirmed and updated as often as necessary to assure accuracy.

Contact Information

- Recall Committee (24/7)
 - i. Recall Committee Members 907-398-0202

Appendix B – Templates

1. Communication Templates

- i. Model Press Releases(FDA)
 - a. Allergens (Allergy Alert)
<http://www.fda.gov/Safety/Recalls/IndustryGuidance/ucm129262.htm>
 - b. Listeria monocytogenes
<http://www.fda.gov/Safety/Recalls/IndustryGuidance/ucm129267.htm>
 - c. Clostridium botulinum
<http://www.fda.gov/Safety/Recalls/IndustryGuidance/ucm129273.htm>
 - d. Salmonella (all serotypes)
<http://www.fda.gov/Safety/Recalls/IndustryGuidance/ucm129275.htm>
 - e. E. coli 0157:H7
<http://www.fda.gov/Safety/Recalls/IndustryGuidance/ucm129287.htm>
- ii. FDA Guidance for Written Recall Notification Letters
<http://www.fda.gov/Safety/Recalls/IndustryGuidance/default.htm>
- iii. FDB Distribution List Template
<http://www.cdph.ca.gov/pubsforms/Guidelines/Documents/fdb%20eru%20Gde%20DistListTemp.xls>

2. Recall Events Log (should include the following information):

- i. Name of the person creating the action
- ii. Dates
- iii. Actions
- iv. Communications
- v. Decisions
- vi. Product disposition

3. Recalled Product Information Data Sheet (should include the following information):

- i. Product description: brand, product name, size, etc.
- ii. Lot codes
- iii. Quantity of recalled product
- iv. Date of the action
- v. Action taken for each product

Appendix C – Additional Resources

1. Industry Guidance: Information on Recalls of FDA Regulated Products
<http://www.fda.gov/Safety/Recalls/IndustryGuidance/default.htm>
2. Recall policy – 21 CFR Recall Regulations Sec. 7.40
http://edocket.access.gpo.gov/cfr_2004/aprqtr/21cfr7.40.htm
3. US Food and Drug Administration
<http://www.fda.gov/>
4. USDA (FSIS)
<http://www.fsis.usda.gov/wps/portal/fsis/home>
5. Center for Disease Control
<http://www.cdc.gov/>
6. FDA District Recall Coordinators
<http://www.fda.gov/Safety/Recalls/IndustryGuidance/ucm129334.htm>
7. FDA Guidance: Action levels for Poisonous or Deleterious Substances in Human and Animal Feed
<http://www.fda.gov/food/guidanceregulation/guidancedocumentsregulatoryinformation/chemicalcontaminantsmetalsnaturaltoxinspesticides/ucm077969.htm>
8. FDA Defect Levels Handbook
<http://www.fda.gov/food/guidanceregulation/guidancedocumentsregulatoryinformation/sanitiationtransportation/ucm056174.htm>

APPENDIX D – Assigned Responsibilities

Sample Assignments (may include, but not limited to the following)

Assignment

1. Management of the Recall – **(Insert Name, Title)** is responsible for the coordination of all recall activities.
2. Assemble the Recall Committee – **(Insert Name, Title)** is responsible for communicating the decision to recall to the members of the Recall Committee and that each member knows their responsibilities.

Evaluation

1. Management Approval of the Recall – **(Insert Name, Title)** is responsible to decide if the recall should go forward.

Identification

1. Create a Product Recall Log – **(Insert Name, Title)** is responsible to create and maintain a product recall log to document all events, when they occur and the company's response to each.
2. Identify all Products to be Recalled – **(Insert Name, Title)** is responsible for identifying all products which need to be recalled.

Notification

1. Notify the Appropriate Regulatory Authority – **(Insert Name, Title)** is responsible for notifying the appropriate regulatory authority (use the contact information in the Recall Plan). Contacts shall only be made through the designated committee member. Recommended information to be submitted can be found in the FDA guidance document at:
<http://www.fda.gov/Safety/Recalls/IndustryGuidance/ucm129259.htm>
2. Prepare the Press Release (if required) – **(Insert Name, Title)** is responsible for the recall press release if the decision to prepare a press release is made. Considerations for preparing a press release include:
 - a. Issuance of a press release should be the highest priority and it should be issued promptly.
 - b. Consult with your local District Recall Coordinator before issuance of a press release whenever possible.
 - c. If the company decides to prepare the press release, include all relevant information (see sample templates in Appendix B)
3. Prepare the Distribution List – **(Insert Name, Title)** is responsible for preparing the recalled product distribution list. The FDB distribution list template requests account type, name, address, phone number, and contact name.
4. Prepare the Notice of Recall – **(Insert Name, Title)** is responsible for preparing the written notice includes all recall relevant information (see FDA Guidance for Written Recall Notification Letters in Appendix).
5. Distribute the Notice of Recall – **(Insert Name, Title)** is responsible for distribution of the Notice of Recall to all accounts that received the recalled product. Responsibilities include:
 - d. Confirm receipt of the Notice of Recall with all accounts.
 - e. Contact accounts that have not responded to the request for conformation.
 - f. Maintain records of the account communications.

Removal

1. **Detain and Segregate all Products to be Recalled which are in your Firm's Control – (TBD)** – is responsible to ensure that all products to be recalled in the firm's control are not distributed (identify, detain, and segregate products on-site, in transit, off-site storage, and off-site distribution).
2. **Control the recalled product(s) – (TBD)** is responsible to ensure that recalled products do not re-enter commerce. Responsibilities include:
 - a. Quarantine and clearly identify recalled products.
 - b. Reconcile quantities, identification codes, and monitor recalled products.
 - c. Document the returned products.
3. **Decide what to do with the recalled product(s) – (TBD)** is responsible for determining the action to be taken on the recalled product (destruction, reworking, and redirection). Other related responsibilities include:
 - a. Determine if the regulatory authority requires actions such as witnessing destruction of the recalled product.
 - b. Verify that the action taken has been effective.
 - c. Document the action(s) taken.
4. **Verify Recall Effectiveness – (TBD)** – is responsible for verifying the effectiveness of the recall. Responsibilities include:
 - a. Verify that distribution of recalled products has ceased.
 - b. Verify that all consignees at the recall depth specified by the recall strategy have received notification about the recall.
 - c. Verify that consignees have taken appropriate action.
 - d. Document all verifications.

Alcohol & Marijuana Control Office

License Number: 10831

License Status: New

License Type: Retail Marijuana Store

Doing Business As: HIGH BUSH BUDS

Business License Number: 1036025

Designated Licensee: Patricia Patterson

Email Address: info@luckyraven.com

Local Government: Soldotna

Community Council:

Latitude, Longitude: 60.302000, -151.050000

Physical Address: 36312 Irons Ave., Suite 2
Soldotna, AK 99669
UNITED STATES

Owner #1

Licensee Type: Entity

Alaska Entity Number: 10037662

Alaska Entity Name: High Bush Buds, Inc.

Phone Number: 907-398-0202

Email Address: info@luckyraven.com

Mailing Address: 1009 CROW CT,
Kenai, AK 99611
UNITED STATES

Affiliate #1

Licensee Type: Individual

Name: Patricia Patterson

SSN: [REDACTED]

Date of Birth: 05/23/1959

Phone Number: 907-398-0202

Email Address: info@luckyraven.com

Mailing Address: 1009 Crow Ct.
Kenai, AK 99611
UNITED STATES

LEASE AGREEMENT

WHEREAS, on this 9th day of Sept, 2016, the Lessor. Whose name and address is:

Patricia Patterson
1009 Crow Court
Kenai, Alaska 99611

And the Lessee, named (s) and address is:

High Bush Buds
36312 Irons Ave, Suite 2
Soldotna, Alaska 99669

Section 1.01 DESCRIPTION OF Property

Address commonly known as 36312 Irons Ave, Suite 2
Soldotna, AK 99669

Section 2.01 LENGTH OF TERM

And the following terms which each has read and fully understands as follows, and shall be referenced to as the "Lease":


Lease to be month to month beginning on October 1, 2016.

- 1) Duration. The term of this agreement shall be month to month, except that either party may terminate the agreement upon substantial breach of this agreement and prior written notice to the other party ten (10) days to cure the defect to avoid the termination.
- 2) Amount. The monthly Lease amount shall be \$150.00 Dollars, which includes the rental of Suite 2 which is approximately 392 square feet, and signage rental, all utilities, building and parking lot maintenance. Rent must be tendered on or prior to the 1st day of each month. A late charge of \$10.00 will be charged if the payment is not delivered to Lessor by the 5th day of the month.
- 3) Security Deposit. There will be no security deposit required at the date of execution of this Lease Agreement.
- 4) All applicable Alaskan law not specifically preempted herein is made a part of this agreement to the extent that such law would give a reasonable effect upon the agreement. Landlord is aware and agrees that the property will be used for a State of Alaska marijuana retail store establishment.

WHEREFORE, the parties bind themselves hereto by their signatures below and agree to all terms herein above written, on this 1st October, 2016.



Patricia Patterson



High Bush Buds, INC.
President, Patricia Patterson

CLARION PENINSULA



PO Box 3009, Kenai, AK 99611 - (907) 283-7551 - Fax (907) 283-3299

High Bush Buds, Inc
 Attn: Patricia Patterson
 1009 Crow Court
 Kenai, AK 99611

Invoice # 2871/722928

Date		Quantity	Total
	New Retail Marijuana Store License		
07/26/16	Legal	6	57.00
08/02/16	Legal	6	57.00
08/09/16	Legal	6	57.00
	Affidavit Charge		10.00
	Sales Tax		10.86
	Payment - Thank You		-191.86
	Total		\$0.00

Please include invoice and account numbers on all correspondence

Peninsula Clarion**Receipt of Payment****Customer Name:** HIGH BUSH BUDS**Address:** 36312 IRONS AVE**Acct #:** 1000722928

Suite 2

Phone #: 907-3980202**City:** SOLDOTNA **State:** AK **Zip:** 99669**Contact Name:****Email Address:****Order No:** 7000065194**Category:** CLASSIFIED > LEGALS > LEGAL NOTICES**Start Date:** 07/26/2016**Package:** n/a**Stop Date:** 08/09/2016**Campaign/Rate:** KEN-LEGAL-DISP: Legal Display**Sales Rep:** Beth Ulricksen**Products:** KEN PENINSULA CLARION (3)**Copy Line:** 2871 Retail Mar Store

Date/Time:	Paytype:	Amount paid:	Trans type:	CC Info/Notes:	Authorization/Ref#:
07/22/2016 16:51	Credit/Debit card	\$ 191.86	PAY		04061D

Print Ad Size:	2 col x 3.000"
# of Agate Lines:	
# of Words:	
Ad Price:	\$ 191.86
Overrides:	\$ 20.86
Total Cost:	\$ 191.86
Payment:	\$ 191.86
Balance Due:	\$ 0.00
PO #:	

No preview available

Peninsula Clarion
150 Trading Bay Rd, Suite 1, Kenai, AK 99611
www.peninsulaclarion.com

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THE UNIVERSITY OF CHICAGO

DEPARTMENT OF CHEMISTRY

PHYSICAL CHEMISTRY

REPORT OF THE
COMMISSIONERS OF THE
LAND OFFICE

STATE OF NEW YORK

ALBANY: 1884

JOHN WILEY & SONS

PUBLISHER'S AFFIDAVIT

UNITED STATES OF AMERICA, }
STATE OF ALASKA } ss:

Denise Reece being first duly sworn, on oath deposes and says:

That I am and was at all times here in this affidavit mentions, Supervisor of Legals of the Morris Publishing Group/Peninsula Clarion, a newspaper of general circulation and published at Kenai, Alaska, that the New Retail Marijuana Store License

a printed copy of which is hereto annexed was published in said paper one each and every week for three successive and consecutive weeks in the issues on the following dates:

July 26, 2016

August 2, 9, 2016

X Denise Reece

SUBSCRIBED AND SWORN to me before this 9th day of August, 2016

J. Hamlin
NOTARY PUBLIC in favor for the State of Alaska.

My Commission expires 6-May-19

RETAIL MARIJUANA STORE LICENSE

High Bush Buds, Inc is applying under 3 AAC 306.300 for a new Retail Marijuana Store License, license #10831, doing business as HIGH BUSH BUDS, located at 36312 Irons Ave., Suite 2, Soldotna, AK, 99669, UNITED STATES.

Interested persons should submit written comment or objection to their local government, the applicant, and to the Alcohol & Marijuana Control Office at 550 W 7th Ave, Suite 1600, Anchorage, AK 99501 or to marijuana.licensing@alaska.gov not later than 30 days after this notice of application.

PUBLISH: 7/26, 8/2, 9, 2016 2871/722928

Notary Public
J. HAMLIN
State of Alaska
My Commission Expires May 6, 2019

STATE OF VIRGINIA
OFFICE OF THE ATTORNEY GENERAL
JAMES H. HUNTER