

Kenai Peninsula Borough Planning Department

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *AR for CP*
Melanie Aeschliman, Planning Director *MA*

FROM: Samantha Lopez, Senior Manager *SL*

DATE: April 7, 2022

RE: Resolution 2022-025, Providing a 30-Day Application Period Prior to Inactivating the Kalifornsky Advisory Planning Commission (Mayor)

The Kenai Peninsula Borough has established Advisory Planning Commissions (APCs) in several communities throughout the borough, one being the Kalifornsky APC. The Kalifornsky APC was established by Ordinance 2019-21 and held its first meeting on November 18, 2019. APCs may seat up to seven members, and at least four members are required to make a quorum.

There are two declared vacancies on the Kalifornsky APC (Seats D and E) as the terms for both seats expired on September 30, 2021. No applications have been received to date to fill Seats D or E. In addition, as of January 2022, four of the five-seated Kalifornsky APC members have submitted resignations and/or cannot be reached (Seats B, C, F, and G). This APC now only has one seated member and therefore the APC is not able to declare vacancies for the other seats per KPB 21.02.100. Code does not address how or when APCs should be inactivated when a quorum cannot be formed.

Through this resolution, Kalifornsky APC seats B, C, F, and G shall be declared vacant and advertised for 30 days. If, during the application period, the borough receives applicants for the APC but there is still not a sufficient number of qualified applicants to secure a quorum on the APC, then the APC will be listed as inactive.

Your consideration of this resolution is appreciated.