



# Assembly Action Agenda

February 6, 2024 - 6:00 PM

Regular Meeting

Betty J. Glick Assembly Chambers  
George A. Navarre Kenai Peninsula  
Borough Administration Building and Through  
Zoom Meeting ID: 895 1103 3332 Passcode: 193069

Brent Johnson  
President  
Seat 7 – Central  
Term Expires 2025

Tyson Cox  
Vice President  
Seat 4 - Soldotna  
Term Expires 2025

Kelly Cooper  
Assembly Member  
Seat 8 – Homer  
Term Expires 2026

Cindy Ecklund  
Assembly Member  
Seat 6 – East Peninsula  
Term Expires 2024

Bill Elam  
Assembly Member  
Seat 5-Sterling/Funny  
River  
Term Expires 2026

Brent Hibbert  
Assembly Member  
Seat 1 – Kalifornsky  
Term Expires 2024

Peter Ribbens  
Assembly Member  
Seat 3 - Nikiski  
Term Expires 2025

Ryan Tunseth  
Assembly Member  
Seat 2 - Kenai  
Term Expires 2026

Michael Tupper  
Assembly Member  
Seat 9 - South  
Peninsula  
Term Expires 2024

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

## ROLL CALL

## COMMITTEE REPORTS

## APPROVAL OF AGENDA AND CONSENT AGENDA

(Action items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

## APPROVAL OF MINUTES

- \*1. KPB-5761: January 16, 2024 Regular Assembly Meeting Minutes

## COMMENDING RESOLUTIONS AND PROCLAMATIONS

- \*1. KPB-5760: Commending the Kenai Central High School Esports Team as the 2023 Fall Alaska Super Smash Brothers State Champion (Mayor, Tunseth)

## PRESENTATIONS WITH PRIOR NOTICE (20 minutes total)

- 1. KPB-5762: Project Homeless Connect Update, Jodi Stuart (10 minutes)

## **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

(3 minutes per speaker; 20 minutes aggregate)

### **MAYOR'S REPORT**

1. Assembly Requests/Responses - None
2. Agreements and Contracts
  - a. KPB-5766: Authorization to Award a Contract for ITB24-024 KCHS Pool Boiler Replacement
  - b. KPB-5767: Authorization to Award a Contract for ITB24-029 Cybersecurity Hardware Replacement Purchase
  - c. KPB-5768: Authorization to Award a Contract for RFP24-008 Safe Streets & Roads for All (SS4A) Comprehensive Action Plan
  - d. KPB-5769: Authorization to Award a Contract for RFP24-011 Hope School Roof Replacement Professional Design
3. Other
  - a. KPB-5770: Budget Revisions – December 2023
  - b. KPB-5771: Revenue-Expenditure Report – December 2023
  - c. KPB-5772: Tax Adjustment Request Approval
  - d. KPB-5773: FY24-2Q Grant Reports
    1. Alaska Small Business Development District
    2. Kenai Peninsula Economic Development District
    3. Senior Center Grants
  - e. KPB-5774: Litigation Status Report

### **ITEMS NOT COMPLETED FROM PRIOR AGENDA**

**PUBLIC HEARINGS ON ORDINANCES** (Testimony limited to 3 minutes per speaker)

- \*1. Ordinance 2023-19-33: Appropriating \$350,000 from the School Maintenance Fund for Snow Removal and Sanding (Mayor) (Referred to Finance Committee)
- \*2. Ordinance 2023-19-34: Accepting and Appropriating Opioid Settlement Funds for the Opioid Settlement Fund Program (Mayor) (Referred to Finance Committee)
- \*3. Ordinance 2024-01: Authorizing a Negotiated Lease with Traylor Bros, Inc. for a Temporary Craft Worker Housing Site in Support of the Sterling Highway MP 45-60 Construction Project Near Cooper Landing (Mayor) (Referred to Lands Committee)
- 4. **ENACTED** Ordinance 2024-02: Correcting the Description for the Anchors Aweigh North Subdivision Single-Family Residential (R-1) Local Option Zoning District and Amending KPB 21.46.040 (Mayor) (Referred to Lands Committee) **[9 Yes, 0 No, 0 Absent]**

**UNFINISHED BUSINESS**

**NEW BUSINESS**

- 1. Resolutions
  - \*a. Resolution 2024-004: Designating the Newspaper and Authorizing Award of a Contract for the Publication of the 2024 Foreclosure List, and the Delinquent Leasehold, Mobile Homes, Personal and Other Tax Lists for the Tax Year 2023 and Prior (Mayor) (Referred to Finance Committee)
  - \*b. Resolution 2024-007: Authorizing a Sole Source Contract for the Tyonek Landfill Operation and Maintenance with Tyonek Contractors, LLC (Mayor) (Referred to Finance Committee)
- 2. Ordinances for Introduction
  - \*a. Ordinance 2023-19-35: Appropriating Supplemental Funds from the Land Trust Fund Fund Balance to Land Management Operations for Surveying Resources (Mayor) (Hearing on 02/27/24) (Referred to Finance Committee)

- \*b. Ordinance 2024-03: Authorizing the Sale of Certain Parcels of Kenai Peninsula Borough-Owned Land by Outcry Auction Followed by a Secondary Online Auction (Mayor) (Hearing on 02/27/24) (Referred to Lands Committee)

3. Other

- \*a. KPB-5763: Petition to Vacate the Easternmost approximately 30-foot by 660-foot portion of Glacier Avenue West Right-of-Way, Sterling Area, Plat KN 2017-79, KPB 2024-002V (Referred to Lands Committee)

*[Clerk's Note: At its regularly scheduled meeting of the Kenai Peninsula Borough Planning Commission on January 22, 2024 the proposed vacation was approved by unanimous consent.]*

- \*b. KPB-5775: Confirming the Appointments to Advisory Planning Commissions (Mayor) Referred to Policies and Procedures Committee)

**Anchor Point Advisory Planning Commission**

<u>Applicant</u>	<u>Seat</u>	<u>Term Expires</u>
Catherine Mohn	B	09/30/2026

**Kachemak Bay Advisory Planning Commission**

<u>Applicant</u>	<u>Seat</u>	<u>Term Expires</u>
Samuel Walker	B	09/30/2025

- c. **TABLED** KPB-5789: Requesting Formal Assembly Protest to the Transfer of Controlling Interest Application filed by Harbor Gateway, Inc. dba Gateway Liquor & Food Mart, License No. 2683, Seward (Referred to Finance Committee) **[9 Yes, 0 No, 0 Absent]**

**PUBLIC COMMENTS AND PUBLIC PRESENTATIONS** (3 minutes per speaker)

**ASSEMBLY COMMENTS**

**PENDING LEGISLATION** (This item lists legislation that will be addressed at a later date as noted.)

1. Resolution 2023-005: A Resolution of Intent by The Kenai Peninsula Borough Assembly Establishing that Financing of Energy and Resilience Improvement Projects through Assessments Serves a Valid Public Purpose and Related Matters (Ecklund) (Referred to Lands Committee) [Tabled on 10/24/23]

## **INFORMATIONAL MATERIALS AND REPORTS**

### **ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS**

1. February 27, 2024      Regular Assembly Meeting  
6:00 PM                      Betty J. Glick Assembly Chambers  
                                    Borough Administration Building  
                                    Remote participation available through Zoom  
                                    Meeting ID: 895 1103 3332 Passcode: 193069

## **ADJOURNMENT**

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula and KIBH FM 91.7 (East Peninsula).*

*The meeting will be held through Zoom, the Meeting ID: 895 1103 3332 Passcode: 193069 and in-person from the Betty J. Glick Assembly Chambers, George A. Navarre Borough Administration Building, Soldotna, Alaska. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 895 1103 3332 Passcode: 193069. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [www.kpb.us](http://www.kpb.us): "Borough Assembly Meeting Agendas" "Assembly Meeting Calendar".*

*For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.*