



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

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Tuesday, February 27, 2024

4:30 PM

Betty J. Glick Assembly Chambers  
Meeting ID: 895 1103 3332 Passcode: 193069  
[https://yourkpb.zoom.us/j/8951103332?  
pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1](https://yourkpb.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

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### MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-5826](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)  
[Mayor's Report Meeting Notes](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

a. [KPB-5827](#) Authorization to Award a Contract for ITB24-032 Leachate Hauling Term Contract

Attachments: [Auth to Award Leachate Hauling](#)

b. [KPB-5828](#) Authorization to Award a Contract for RFP24-010 Kenai Peninsula Borough Website Overhaul & Redesign

Attachments: [Auth to Award KPB Website](#)

c. [KPB-5829](#) Authorization to Award a Contract for RFP24-012 Nikiski North Star & Mountain View Elementary Roof Replacements

Attachments: [Auth to Award School Roof Replacements](#)

d. [KPB-5830](#) Authorization to Award a Contract for RFP24-014 Municipal Government Services & Tourism / Economic Development PR Campaign

Attachments: [Auth to Award Gov Services & Tourism Campaign](#)

3. Other

a. [KPB-5831](#) Budget Revisions – January 2024

Attachments: [Budget Revisions Jan 2024](#)

- b. [KPB-5832](#) Capital Project Reports – December 31, 2023

Attachments: [Capital Project Reports - December 31, 2023](#)

- c. [KPB-5833](#) Investment Report Quarter Ended 12/31/23

Attachments: [Investment Report Quarter Ended 123123](#)

- d. [KPB-5834](#) Revenue-Expenditure Report – January 2024

Attachments: [Revenue-Expenditure Report Jan 2024](#)

- e. [KPB-5835](#) Tax Adjustment Request Approval

Attachments: [Tax Adjustment Request](#)

## NEW BUSINESS

### 1. Resolutions

- a. [2024-008](#) A Resolution Requesting the State Legislature Transfer a Grant Awarded to the Kenai Peninsula Borough For Construction of a School Facility in Kachemak-Selo from the Department of Education and Early Development to the Department of Commerce, Community & Economic Development (Mayor, Assembly)

Attachments: [Resolution 2024-008](#)

[Memo](#)

[Supporting Documents](#)

### 2. Ordinances for Introduction

- \*e. [2024-05](#) An Ordinance Amending Borough Code to Add a New Section of Code Relating to Public Notice Requirements and Amending Various Sections of Code to Provide for Alternative Methods of Public Notice (Mayor) (Hearing on 04/02/24)

Attachments: [Ordinance 2024-05](#)

[Memo](#)

[Publication Comparison Table](#)

### 3. Other

- \*b. [KPB-5803](#) Confirming the Appointments to Service Area Boards (Mayor)

Kachemak Emergency Service Area

Mark Kirko, Seat C, Term Expires October 2024

Western Emergency Service Area  
Mark Ball, Seat C, Terms Expires October 2026

Attachments: [Appointments to Service Area Boards](#)