

Department of Commerce, Community, and Economic Development  
Division of Corporations, Business and Professional  
Licensing

State of Alaska > Commerce > Corporations, Business, & Professional Licensing > Search & Database Download > Corp. > Corporation Details

## NAME(S)

Type	Name
Legal Name	Smoking Joe's Terps Co.

## ENTITY DETAILS

**Entity Type:** Business Corporation  
**Entity #:** 10066546  
**Status:** Good Standing  
**AK Formed Date:** 8/21/2017  
**Duration/Expiration:** Perpetual  
**Home State:** ALASKA  
**Next Biennial Report Due:** 1/2/2019  
**Entity Mailing Address:** 6857 S.HANGAR TALK CIR, WASILLA, AK 99623  
**Entity Physical Address:** 24276 MORAIN VISTA ST, KASILOF, AK 99610

## REGISTERED AGENT

**Agent Name:** Jacob Thom  
**Registered Mailing Address:** 6857 S. HANGAR TALK CIR, WASILLA, AK 99623  
**Registered Physical Address:** 24276 MORAIN VISTA ST, KASILOF, AK 99610

## OFFICIALS

Show Former

AK Entity #	Name	Titles	Owned
	Bert Nelson	Shareholder, Vice President, Secretary	49
	Jacob Thom	Director, President, Shareholder, Assistant Treasurer, Treasurer, Assistant Secretary	51

## FILED DOCUMENTS

Date Filed	Type	Filing	Certificate
8/21/2017	Creation Filing	<a href="#">Click to View</a>	<a href="#">Click to View</a>
8/21/2017	Initial Report	<a href="#">Click to View</a>	

### Juneau Mailing Address

P.O. Box 110806  
Juneau, AK 99811-0806

### Physical Address

333 Willoughby Avenue  
9th Floor  
Juneau, AK 99801-1770

### Phone Numbers

Main Phone: (907) 465-2550  
FAX: (907) 465-2974

### Anchorage Mailing/Physical Address

550 West Seventh Avenue  
Suite 1500  
Anchorage, AK 99501-3567

### Phone Numbers

Main Phone: (907) 269-8160  
FAX: (907) 269-8156

Alaska Entity #10066546

**State of Alaska**  
**Department of Commerce, Community, and Economic Development**  
**Corporations, Business, and Professional Licensing**

## **Certificate of Incorporation**

The undersigned, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that a duly signed and verified filing pursuant to the provisions of Alaska Statutes has been received in this office and has been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community, and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

**Smoking Joe's Terps Co.**



IN TESTIMONY WHEREOF, I execute the certificate  
and affix the Great Seal of the State of Alaska  
effective **August 21, 2017**.

A handwritten signature in black ink, appearing to read "Chris Hladick".

Chris Hladick  
Commissioner



THE STATE  
of **ALASKA**

Department of Commerce, Community, and Economic Development  
Division of Corporations, Business, and Professional Licensing  
PO Box 110806, Juneau, AK 99811-0806  
(907) 465-2550 • Email: [corporations@alaska.gov](mailto:corporations@alaska.gov)  
Website: [Corporations.Alaska.gov](http://Corporations.Alaska.gov)

AK Entity #: 10066546  
Date Filed: 08/21/2017  
State of Alaska, DCCED

FOR DIVISION USE ONLY

**Business Corporation**  
Initial Biennial Report

Web-8/21/2017 3:42:13 PM

**Entity Name:** Smoking Joe's Terps Co.  
**Entity Number:** 10066546  
**Home Country:** UNITED STATES  
  
**Home State/Province:** ALASKA

**Registered Agent**

**Name:** Jacob Thom  
**Physical Address:** 24276 MORaine VISTA ST,  
KASILOF, AK 99610  
**Mailing Address:** 6857 S. HANGAR TALK CIR,  
WASILLA, AK 99623

**Entity Physical Address:** 24276 MORaine VISTA ST, KASILOF, AK 99610

**Entity Mailing Address:** 6857 S. HANGAR TALK CIR, WASILLA, AK 99623

Please include all officials. Check all titles that apply. Must use titles provided. All domestic business corporations must have a president, secretary, treasurer and at least one director. The secretary and the president cannot be the same person unless the president is 100% shareholder. The entity must also list any alien affiliates and those shareholders that hold 5% or more of the issued shares.

Name	Address	% Owned	Titles
Jacob Thom	6857 S Hangar Talk Cir, Wasilla, AK 99623	51	Assistant Secretary, Assistant Treasurer, Director, President, Shareholder, Treasurer
Bert Nelson	42160 Hazel CRT., Soldotna, AK 99669	49	Secretary, Shareholder, Vice President

**NAICS Code:** 111998 - ALL OTHER MISCELLANEOUS CROP FARMING

**New NAICS Code (optional):**

Complete the below stock information on record with the Department. You may not change your authorized shares with this form. An amendment is required. Fill in number of shares issued.

Class	Series	Authorized	Par Value	Amount Issued
Common		100000	\$0.00	100

I certify under penalty of perjury under the Uniform Electronic Transaction Act and the laws of the State of Alaska that the information provided in this application is true and correct, and further certify that by submitting this electronic filing I am contractually authorized by the Official(s) listed above to act on behalf of this entity.

**Name:** Jacob Thom

Alaska Business License # **1058934**

**Alaska Department of Commerce, Community, and Economic Development**

Division of Corporations, Business and Professional Licensing  
P.O. Box 110806, Juneau, Alaska 99811-0806

This is to certify that

**SMOKING JOE'S TERPS CO.**

6857 S. HANGAR TALK CIR WASILLA AK 99623

owned by

SMOKING JOE'S TERPS CO.

is licensed by the department to conduct business for the period

August 21, 2017 through December 31, 2018  
for the following line of business:

11 - Agriculture, Forestry, Fishing and Hunting

This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location. It is not transferable or assignable.

Chris Hladick



# BYLAWS

of

*Smoking Joe's Terps Company*

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## ARTICLE I

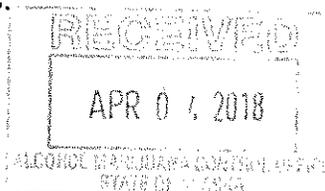
### Offices

- 1.1 **Registered Office and Registered Agent:** The registered office of the corporation shall be the same as listed on the articles of incorporation and at such place as may be fixed from time to time by the Board of Directors upon filing of such notices as may be required by law, and the registered agent shall have a business office identical with such registered office.
- 1.2 **Other Offices:** The Corporation may have other offices within or outside the State of incorporation at such place or places as the Board of Directors may from time to time determine.

## ARTICLE 2

### Shareholder's Meetings

- 2.1 **Meeting Place:** All meetings of the shareholders shall be held the registered office of the corporation, or at such place as shall be determined from time to time by the Board of Directors, and the place at which any such meeting shall be held shall be stated in the notice of the meeting.
- 2.2 **Annual Meeting Time:** The annual meeting of the shareholders for the election of directors and for the transaction of such other business as may properly come before the meeting, shall be held each year on December 1, at the hour of 2 p.m., if not a legal holiday, and if a legal holiday, then on the day following, at the same hour, or January 31 of every year if no other meeting time is specifically appointed.
- 2.3 **Annual Meeting - Order of Business:** At the annual meeting of shareholders, the order of business shall be as follows:
- (a) Calling of the meeting to order.
  - (b) Proof of notice of meeting (or filing of waiver).
  - (c) Reading of minutes of last annual meeting.
  - (d) Report of officers.
  - (e) Reports of committees.
  - (f) Election of directors.



(g) Miscellaneous business.

**2.4 Special Meetings:** Special meetings of the shareholders for any purpose may be called at any time by the President, Board of Directors, or the holders of not less than one-twenty of all shares entitled to vote at the meeting.

**2.5 Notice:**

(a) Notice of the time and place of an annual meeting of shareholders shall be given by delivering personally or by mailing a written or printed notice of the same, at least ten days, and not more than fifty days, prior to the meeting, to each shareholder of record entitled to vote at such meeting.

(b) At least ten days and not more than fifty days prior to the meeting, written or printed notice of each special meeting, and the purpose or purposes for which the meeting is called, shall be delivered personally, or mailed to each shareholder of record entitled to vote at such meeting.

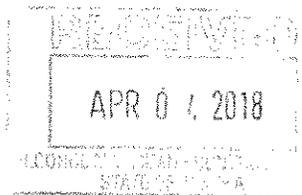
**2.6 Voting Record:** At least ten days before each meeting of shareholders, a complete record of the shareholders entitled to vote at such meeting, or any adjournment thereof, shall be made, arranged in alphabetical order, with the address of and number of shares held by each, which record shall be kept on file at the registered office of the corporation for a period of ten days prior to the meeting. The records shall be kept open at the time and place of such meeting for the inspection of any shareholder.

**2.7 Quorum:** Except as otherwise required by law:

(a) A quorum at any annual or special meeting of shareholders shall consist of shareholders representing, either in person or by proxy, a majority of the outstanding capital stock of the corporation, entitled to vote at such meeting.

(b) The voters of a majority in interest of those present at any properly called meeting or adjourned meeting of shareholders at which a quorum as in this paragraph defined is present, shall be sufficient to transact business.

**2.8 Closing of Transfer Books and Fixing Record Date:** For the purpose of determining shareholders entitled to notice of or to vote at any meeting of shareholders, or any adjournment thereof, or entitled to receive payment of any dividend, the Board of Directors may provide that the stock transfer books shall be closed for a stated period not to exceed fifty days nor be less than ten days preceding such meeting. In lieu of closing the stock transfer books, the Board of Directors may fix in advance a record date for



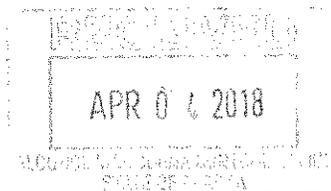
any such determination of shareholders, such date to be not more than fifty days, and, in case of a meeting of shareholders, not less than ten days prior to the (late on which the particular action requiring such determination of shareholders is to be taken.

- 2.9 **Proxies**: A shareholder may vote either in person or by proxy executed in writing by the shareholder, or his duly authorized attorney-in-fact. No proxy shall be valid after eleven months from the date of its execution, unless otherwise provided in the proxy.
- 2.10 **Action by Shareholders Without a Meeting**: Any action required or which may be taken at a meeting of shareholders of the corporation, may be taken at a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the shareholders entitled to vote with respect to the subject matter thereof. Such consent shall have the same force and effect as a unanimous vote of the shareholders.
- 2.11 **Waiver of Notice**: A waiver of notice required to be given any shareholder, signed by the person or persons entitled to such notice, whether before or after the time stated therein for the meeting, shall be equivalent to the giving of such notice.

### ARTICLE 3

#### Stock

- 3.1 **Certificates**: Certificates of stock shall be issued in numerical order, and each shareholder shall be entitled to a certificate signed by the President, or a Vice President, and the Secretary or Assistant Secretary, and may be sealed with the seal of the corporation or a facsimile thereof. The signatures of such officers may be facsimiles if the certificate is manually signed on behalf of the transfer agent, or registered by a registrar, other than the corporation itself or an employee of the corporation. If an officer who has signed or whose facsimile signature has been placed upon such certificate ceases to be an officer before the certificate is used, it may be issued by the corporation with the same effect as if the person were an officer on the date of issue.
- 3.2 **Transfer**: Transfers of stock shall be made only upon the stock transfer books of the corporation, kept at the registered office of the corporation or at its principal place of business, or at the office of its transfer agent or registrar; and before a new certificate is issued, the old certificate shall be surrendered for cancellation. The Board of Directors may, by resolution, open a share register in any state of the United States, and may employ an agent or agents to keep such register, and to record transfers or shares therein.



**3.3 Registered Owner:** Registered shareholders shall be treated by the corporation as the holders in fact of the stock standing in their respective names and the corporation shall not be bound to recognize any equitable or other claim to or interest in any share on the part of any other person, whether or not it shall have express or other notice thereof, except as expressly provided below or by the laws of the State of incorporation. The Board of Directors may adopt by resolution a procedure whereby a shareholder of the corporation may certify in writing to the corporation that all or a portion of the shares registered in the name of such shareholder are held for the account of a specified person or persons. The resolution shall set forth:

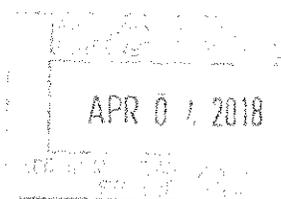
- (a) The classification of shareholder who may certify;
- (b) The purpose or purposes for which the certification may be made;
- (c) The form of certification and information to be contained therein;
- (d) If the certification is with respect to a record date or closing of the stock transfer books, the date within which the certification must be received by the corporation; and
- (e) Such other provisions with respect to the procedure as are deemed necessary or desirable.

Upon receipt by the corporation of a certification complying with the procedure, the persons specified in the certification shall be deemed, for the purpose or purposes set forth in the certification, to be the holders of record of the number of shares specified in place of the shareholder making the certification.

**3.4 Mutilated, Lost, or Destroyed Certificates:** In case of any mutilation, loss or destruction of any certificate of stock, another may be issued in its place on proof of such mutilation, loss or destruction. The Board of Directors may impose conditions on such issuance and may require the giving of a satisfactory bond or indemnity to the corporation in such sum as they might determine or establish such other procedures as they deem necessary.

**3.5 Fractional Shares or Scrip:** The Corporation may:

- (a) Issue fractions of a share which shall entitle the holder to exercise voting rights, to receive dividends thereon, and to participate in any of the assets of the corporation in the event of liquidation;
- (b) Arrange for the disposition of fractional interests by those entitled thereto;
- (c) Pay in cash the fair market value of fractions of a share as of the time when those entitled to receive such shares are determined; or
- (d) Issue script in registered or bearer form which shall entitle the holder to receive a certificate for the full share upon surrender of such script aggregating a full share.



- 3.6 **Shares of Another Corporation:** Shares owned by the corporation in another corporation, domestic or foreign, may be voted by such officer, agent or proxy as the Board of Directors may determine or, in the absence of such determination, by the President of the Corporation.

## ARTICLE 4

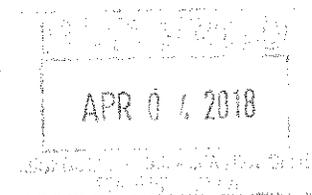
### Board of Directors

- 4.1 **Numbers and Powers:** The management of all the affairs, property and interest of the corporation shall be vested in the Board of Directors, consisting of one person who shall be elected for a term of one year, and shall hold office until their successors are elected and qualified. Directors need not be shareholders or residents of the State of incorporation. In addition to the powers and authorities granted by these Bylaws, and the Articles of Incorporation expressly conferred upon it, the Board of Directors may exercise all such powers of the corporation and do all such lawful acts and things as are not by statute or by the Articles of Incorporation or by these Bylaws directed or required to be exercised or done by the shareholders.
- 4.2 **Change of Number:** The number of directors may at any time be increased or decreased by amendment of these Bylaws, but no decrease shall have the effect of shortening the term of any incumbent director.
- 4.3 **Vacancies:** All vacancies in the Board of Directors, whether caused by resignation, death or, otherwise, may be filled by the affirmative vote of a majority of the remaining directors though less than a quorum of the Board of Directors. A director elected to fill any vacancy shall hold office for the unexpired term of his predecessor and until his successor is elected and qualified. Any directorship to be filled by reason of an increase in the number of directors may be filled by the Board of Directors for a term of office continuing only until the next election of directors by the shareholders.
- 4.4 **Removal of Directors:** At a meeting of shareholders called expressly for that purpose, the entire Board of Directors, or any member thereof, may be removed by a vote of the holders of a majority of shares then entitled to vote at an election of such shareholders.
- 4.5 **Regular Meetings:** Regular meetings of the Board of Directors or any committee may be held without notice at the registered office of the corporation or at such place or places, either within or without the State of Washington, as the Board of Directors or such committee, as the case may be, may from time to time designate. The annual meeting of the Board of



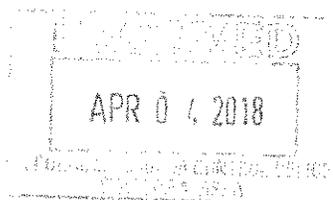
Directors shall be held without notice immediately after the adjournment of the annual meeting of shareholders.

- 4.6 Special Meetings:** Special meetings of the Board of Directors may be held at any place and at any time and may be called by the Chairman of the Board, the President, Vice President, Secretary or Treasurer, or any two or more directors.
- 4.7 Notice of Meetings:** Unless the Articles of Incorporation provide otherwise, any regular meeting of the Board of Directors may be held without notice of the date, time, place, or purpose of the meeting. Any special meeting of the Board of Directors may be preceded by at least two days' notice of the date, time, and place of the meeting, but not of its purpose, unless the Articles of Incorporation of these Bylaws require otherwise. Notice may be given personally, by facsimile, by mail, or in any other manner allowed by law. Oral notification shall be sufficient only if a written record of such notice is included in the Corporation's minute book. Notice shall be deemed effective at the earliest of: (a) receipt; (b) delivery to the proper address or telephone number of the directors as shown in the Corporation's records; or (c) five days after its deposit in the United States mail, as evidenced by the postmark, if correctly addressed and mailed with first-class postage prepaid. Notice of any meeting of the Board of Directors may be waived by any director at any time, by a signed writing, delivered to the Corporation for inclusion in the minutes, either before or after the meeting. Attendance or participation by a director at a meeting unless the director promptly objects to holding the meeting or to the transaction of any business on the grounds that the meeting was not lawfully convened and the director does not thereafter vote for or assent to action taken at the meeting.
- 4.8 Quorum:** A majority of the whole Board of Directors shall be necessary at all meetings to constitute a quorum for the transaction of business.
- 4.9 Waiver of Notice:** Attendance of a director at a meeting shall constitute a waiver of notice of such meeting, except where a director attends for the express purpose of objecting to the transaction of any business because the meeting was not lawfully called or convened. A waiver of notice signed by the director or directors, whether before or after the time stated for the meeting, shall be equivalent to the giving of notice.
- 4.10 Registering Dissent:** A director who is present at a meeting of the Board of Directors at which action on a corporate matter is taken shall be presumed to have assented to such action unless his dissent shall be entered in the minutes of the meeting, or unless he shall file his written dissent to such action with the person acting as the secretary of the meeting, before the adjournment thereof, or shall forward such dissent by registered mail to the Secretary of the corporation immediately after the



adjournment of the meeting. Such right to dissent shall not apply to a director who voted in favor of such action.

- 4.11 Executive and Other Committees:** Standing or special committees may be appointed from its own number by the Board of Directors from time to time and the Board of Directors may from time to time invest such committees with such powers as it may see fit, subject to such conditions as may be prescribed by such Board. An Executive Committee may be appointed by resolution passed by a majority of the full Board of Directors. It shall have and exercise all of the authority of the Board of Directors, except in reference to amending the Articles of Incorporation, adopting a plan of merger or consolidation, recommending sale, lease or exchange or other disposition of all or substantially all the property and assets of the corporation otherwise than in the equal and regular course of business, recommending a voluntary dissolution or a revocation thereof, or amending the Bylaws. All committees so appointed shall keep regular minutes of the transactions of their meetings and shall cause them to be recorded in books kept for that purpose in the office of the corporation. The designation of any such committee and the delegation of authority thereto, shall not relieve the Board of Directors, or any member thereof, of any responsibility imposed by law.
- 4.12 Remuneration:** No stated salary shall be paid directors, as such, for their service, but by resolution of the Board of Directors. A fixed sum and expenses of attendance, if any, may be allowed for attendance at each regular or special meeting of such Board; provided, that nothing herein contained shall be construed to preclude any director from serving the corporation in any other capacity and receiving compensation therefore. Member of standing or special committees may be allowed like compensation for attending committee meetings.
- 4.13 Loans:** No loans shall be made by the corporation to the directors, unless first approved by the holders of two-thirds of the voting shares. No loans shall be made by the corporation secured by its' own shares.
- 4.14 Action by Directors Without a Meeting:** Any action required or which may be taken without a meeting of the directors, or of a committee thereof, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the directors, or all of the members of the committee, as the case may be. Such consent shall have the same effect as a unanimous vote.
- 4.15 Action of Directors by Communications Equipment:** Any action required or which may be taken at a meeting of directors, or of a committee thereof, may be taken by means of a conference telephone or similar



communications equipment by means of which all persons participating in the meeting can hear each other at the same time.

## ARTICLE 5

### Officers

- 5.1 Designations:** The officers of the corporation shall be a President, one or more Vice-Presidents (one of more of whom may be Executive Vice-President), a Secretary and a Treasurer, and such Assistant Secretaries and Assistant Treasurers as the Board may designate, who shall be elected for one year by the directors at their first meeting after the annual meeting of shareholders, and who shall hold office until their successors are elected and qualified. Any two or more offices may be held by the same person, except the offices of President and Secretary.
- 5.2 The President:** The president shall preside at all meetings of shareholders and directors, shall have general supervision of the affairs of the corporation, and shall perform all other duties as are incident to his office or are properly required of him by the Board of Directors.
- 5.3 Vice President:** During absence or disability of the President, the Executive Vice-Presidents in the order designated by the Board of Directors, shall exercise all functions of the President. Each Vice-President shall have such powers and discharge such duties as may be assigned to him from time to time by the Board of Directors.
- 5.4 Secretary and Assistant Secretaries:** The Secretary shall issue notices for all meetings, except for notices for special meetings of shareholders and special meetings of the directors which are called by the requisite number of shareholders or directors, shall keep the minutes of all meetings, shall have charge of the seal and the corporate books, shall make such reports and perform other duties as are incident to his office, or are properly required of him by the Board of Directors. The Assistant Secretary, or Assistant Secretaries in the order designated by the Board of Directors, shall perform all of the duties of the Secretary during the absence or disability of the Secretary, and at other times may perform such duties as are directed by the President or the Board of Directors.
- 5.5 The Treasurer:** The Treasurer shall have the custody of all moneys and securities of the corporation and shall keep regular books on account. He shall disburse funds of the corporation in payment of the just demands against the corporation or as may be ordered by the Board of Directors, taking proper vouchers for such disbursements, and shall render to the Board of Directors from time to time as may be required of him, an account of all his transactions as Treasurer and of the financial conditions to his office or that are properly required of him by the Board of Directors. The



Assistant Treasurer, or Assistant Treasurers in the order designated by the Board of Directors, shall perform all of the duties of the Treasurer in the absence or disability of the Treasurer, and at other times may perform such other duties as are directed by the President or the Board of Directors.

- 5.6 Delegation:** In the case of absence or inability to act of any officer of the corporation and of any person herein authorized to act in his place, the Board of Directors may from time to time delegate the powers or duties of such officer to any other officer or any director or other person whom it may select.
- 5.7 Vacancies:** Vacancies in any office arising from any cause may be filled by the Board of Directors at any regular or special meeting of the Board.
- 5.8 Other Officers:** Directors may appoint such other officers and agents as they shall deem necessary or expedient with who shall hold their offices for such terms and shall exercise such powers and perform such duties as shall be determined from time to time by the Board of Directors.
- 5.9 Loans:** No loans shall be made by the corporation to any officer, unless first approved by the holders of two-thirds of the voting shares.
- 5.10 Term - Removal:** The officers of the corporation shall hold office until their successors are chosen and qualify. Any officer or agent elected or appointed by the Board of Directors may be removed at any time, without cause, by the affirmative vote of a majority of the whole Board of Directors, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.
- 5.11 Bonds:** The Board of Directors may, by resolution, require any and all of the officers to give bonds to the corporation, with sufficient surety or sureties, conditioned for the faithful performance of the duties of their respective offices, and to comply with such other conditions as may from time to time be required by the Board of Directors.
- 5.12 Salaries:** The salaries of the officers shall be fixed from time to time by the Board of Directors, and no officer shall be prevented from receiving such salary by reason of the fact that he is also a director of the corporation.

## ARTICLE 6

### Dividends and Finance

- 6.1 Dividends:** Dividends may be declared by the Board of Directors and paid by the corporation out of the unreserved and unrestricted earned surplus of the corporation, or out of the unreserved and unrestricted net earnings of the current fiscal year, or in treasury shares of the corporation, subject to

the conditions and limitations imposed by the State of incorporation. The stock transfer books may be closed for the payment of dividends during such periods of not exceeding fifty days, as from time to time may be fixed by the Board of Directors. The Board of Directors, however, without closing the books of the corporation, may declare dividends payable only to holders of record at the close of business, on any business day not more than fifty days prior to the date on which the dividend is paid.

- 6.2 **Reserves:** Before making any distribution of earned surplus, there may be set aside out of the earned surplus of the corporation such sum or sums as the directors from time to time in their absolute discretion deem expedient dividends, or for maintaining any property of the corporation, or for any other purpose, and earned surplus of any year not set apart until otherwise disposed of by the Board of Directors.
- 6.3 **Depositories:** The moneys of the corporation shall be deposited in the name of the corporation in such bank or trust company or trust companies as the Board of Directors shall designate, and shall be drawn out only by check or other order for payment of money signed by such persons and in such manner as may be determined by resolution of the Board of Directors.

## ARTICLE 7

### Notices

Except as may otherwise be required by law, any notice to any shareholder or director may be delivered personally or by mail. If mailed, the notice shall be deemed to have been delivered when deposited in the United States mail, addressed to the addressee at his last known address in the records of the corporation, with postage thereon prepaid.

## ARTICLE 8

### Seal

The corporate seal of the corporation shall be in such form and bear such inscription as may be adopted by resolution of the Board of Directors, or by usage of the officers on behalf of the corporation. The procurement of a corporate seal shall be discretionary only, and is not required.

## ARTICLE 9

### Books and Records

The corporation shall keep correct and complete books and record of accounts and shall keep minutes of the proceedings of its shareholders and Board of Directors, and shall keep at its registered office or principal place of business, or at the office of its transfer agent or registrar, a record of its shareholders, giving the names and addresses of all shareholders and the number and class of the

shares held by each. Any books, records, and minutes may be in written form or any other form capable of being converted into written form within a reasonable time.

## ARTICLE 10

### Special Corporate Acts

- 10.1 Execution of Written Instruments:** Contracts, deeds, documents, and instruments shall be executed by the President alone unless the Board of Directors shall, in a particular situation, designate another procedure for their execution.
- 10.2 Signing of Checks or Notes:** Checks, notes, drafts, and demands for money shall be signed by the officer or officers from time to time designated by the Board of Directors.
- 10.3 Indemnification of Directors and Officers:** The corporation shall indemnify any and all directors or officers or former directors or former officers or any person who may have served at its request as a director or officer of the corporation or of any other corporation in which it is a creditor, against expenses actually or necessarily incurred by them in connection with the defense or settlement of any action, suit, or proceeding brought or threatened in which they, or any of them, are or might be made parties, or a party, by reason of being or having been directors or officers or a director or an officer of the corporation, or of such other corporation. This indemnification shall not apply, however, to matter as to which such director or officer or former director or officer or person shall be adjudged in such action, suit, or proceeding to be liable for negligence or misconduct in the performance of duty. Such indemnification shall not be deemed exclusive of other rights to which those indemnified may be entitled, under any law, bylaw, agreement, vote of shareholders, or otherwise.

## ARTICLE 11

### Amendments

- 11.1 By Shareholders:** These Bylaws may be altered, amended or repealed by the affirmative vote of a majority of the voting stock issued and outstanding at any regular or special meeting of the shareholders.
- 11.2 By Directors:** The Board of Directors shall have the power to make, alter, amend and repeal the Bylaws of this corporation. However any such alteration, amendment, or repeal of the Bylaws, may be changed or repealed by the holders of a majority of the stock entitled to vote at any shareholders meeting.

**11.3 Emergency Bylaws:** The Board of Directors may adopt emergency Bylaws, Bylaws: subject to repeal or change by action of the shareholders, which shall be operative during any emergency in the conduct of business of the corporation resulting from an attack on the United States or any nuclear or atomic disaster.

Adopted by resolution of the Corporation's Board of Directors or incorporator on This 21 day of August, 2017.

Jacob Thom

\_\_\_\_\_  
Incorporator or Director

APR 01 2018

State of Alaska  
Office of the State Fire Marshal  
Plan Review

This is to certify that the plans for this building were reviewed by the *State Fire Marshal* on April 03, 2018 for conformance with AS 18.70.010 -- 100; 13 AAC 50.027.

This certificate shall be posted in a conspicuous place on the premises named Smoking Joes (24276 Maraine Vista St.) and shall remain posted until construction is completed.

**NOTICE:** Any changes or modifications to the approved plans **must** be resubmitted for review by the *State Fire Marshal*.

Plan Review #: 2018Anch1068

By: 

Authority: AS 18.70.080  
Form: 12-741  
(6/01)

**Existing Building Review ONLY**

Timothy Fisher  
Plans Examiner



Alaska Marijuana Control Board

# Form MJ-00: Application Certifications

## What is this form?

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

**This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.**

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	SMOKING JOE'S TERPS CO.	<b>License Number:</b>	14579		
<b>License Type:</b>	Limited Marijuana Cultivation Facility				
<b>Doing Business As:</b>	SMOKING JOE'S TERPS CO.				
<b>Premises Address:</b>	24276 Moraine Vista ST				
<b>City:</b>	Kasilof,	<b>State:</b>	AK	<b>ZIP:</b>	99610

### Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

<b>Name:</b>	Jacob Thom
<b>Title:</b>	President

### Section 3 – Other Licenses

**Ownership and financial interest in other licenses:**

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

**If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?**

16511 a Standard Marijuana Cultivation Facility, 16517 a Marijuana Product Manufacturing Facility



Alaska Marijuana Control Board

# Form MJ-00: Application Certifications

## Section 4 – Certifications

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

JT

I certify that I am not currently on felony probation or felony parole.

JT

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

JT

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

JT

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

JT

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

JT

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

JT

I certify that my proposed premises is not located in a liquor licensed premises.

JT

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

JT

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application.

JT

I certify that all proposed licensees have been listed on my application with the Division of Corporations.

JT

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

JT



Alaska Marijuana Control Board

Form MJ-00: Application Certifications

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

All marijuana establishment license applicants:

As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that I have examined the online application and this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find them to be true, correct, and complete.

Signature of licensee

Jacob Thom

Printed name

Subscribed and sworn to before me this 28 day of SEPTEMBER, 2017.



Sally Jo Sprinkle
Notary Public in and for the State of Alaska.

My commission expires: 03/22/2021



Alaska Marijuana Control Board

# Form MJ-00: Application Certifications

## What is this form?

This application certifications form is required for all marijuana establishment license applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306.

**This form must be completed and submitted to AMCO's main office by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) before any license application will be considered complete.**

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SMOKING JOE'S TERPS CO.	License Number:	14579		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SMOKING JOE'S TERPS CO.				
Premises Address:	24276 Moraine Vista ST				
City:	Kasilof,	State:	AK	ZIP:	99610

### Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Bert Nelson
Title:	Vice President

### Section 3 – Other Licenses

Ownership and financial interest in other licenses:

Yes No

Do you currently have or plan to have an ownership interest in, or a direct or indirect financial interest in another marijuana establishment license?

If "Yes", which license numbers (for existing licenses) and license types do you own or plan to own?

16511 a Standard Marijuana Cultivation Facility, 16517 a Marijuana Product Manufacturing Facility



**Alaska Marijuana Control Board**  
**Form MJ-00: Application Certifications**

**Section 4 – Certifications**

Read each line below, and then sign your initials in the box to the right of each statement:

Initials

I certify that I have not been convicted of a felony in any state or the United States, including a suspended imposition of sentence, for which less than five years have elapsed from the time of the conviction to the date of this application.

BW

I certify that I am not currently on felony probation or felony parole.

BW

I certify that I have not been found guilty of selling alcohol without a license in violation of AS 04.11.010.

BW

I certify that I have not been found guilty of selling alcohol to an individual under 21 years of age in violation of 04.16.051 or AS 04.16.052.

BW

I certify that I have not been convicted of a misdemeanor crime involving a controlled substance, violence against a person, use of a weapon, or dishonesty within the five years preceding this application.

BW

I certify that I have not been convicted of a class A misdemeanor relating to selling, furnishing, or distributing marijuana or operating an establishment where marijuana is consumed within the two years preceding this application.

BW

I certify that my proposed premises is not within 500 feet of a school ground, recreation or youth center, a building in which religious services are regularly conducted, or a correctional facility, as set forth in 3 AAC 306.010(a).

BW

I certify that my proposed premises is not located in a liquor licensed premises.

BW

I certify that I meet the residency requirement under AS 43.23 for a permanent fund dividend in the calendar year in which I am initiating this application.

BW

I certify that all proposed licensees (as defined in 3 AAC 306.020(b)(2)) and affiliates (as defined in 3 AAC 306.990(a)(1)) have been listed on my online marijuana establishment license application.

BW

I certify that all proposed licensees have been listed on my application with the Division of Corporations.

BW

I certify that I understand that providing a false statement on this form, the online application, or any other form provided by AMCO is grounds for denial of my application.

BW



Alaska Marijuana Control Board

**Form MJ-00: Application Certifications**

Read each line below, and then sign your initials in the box to the right of only the applicable statement:

Initials

Only initial next to the following statement if this form is accompanying an application for a marijuana testing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility.

Only initial next to the following statement if this form is accompanying an application for a retail marijuana store, a marijuana cultivation facility, or a marijuana products manufacturing facility license:

I certify that I do not have an ownership in, or a direct or indirect financial interest in a marijuana testing facility license.

**All marijuana establishment license applicants:**

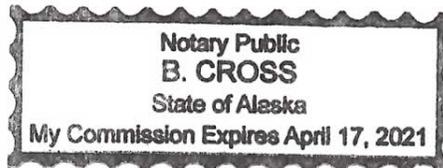
As an applicant for a marijuana establishment license, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that I have examined the online application and this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find them to be true, correct, and complete.

Signature of licensee

**Bert Nelson**

Printed name

Subscribed and sworn to before me this 2 day of April, 2018.



Notary Public in and for the State of Alaska.

My commission expires: April 17, 2021



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## What is this form?

An operating plan is required for all marijuana establishment license applications. Applicants should review **Title 17.38** of **Alaska Statutes** and **Chapter 306** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those statutes and regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020(c).

## What must be covered in an operating plan?

Applicants must identify how the proposed premises will comply with applicable statutes and regulations regarding the following:

- Security
- Inventory tracking of all marijuana and marijuana product on the premises
- Employee qualification and training
- Waste disposal
- Transportation and delivery of marijuana and marijuana products
- Signage and advertising
- Control plan for persons under the age of 21

Applicants must also complete the corresponding operating plan supplemental forms (**Form MJ-03**, **Form MJ-04**, **Form MJ-05**, or **Form MJ-06**) to meet the additional operating plan requirements for each license type.

## Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SMOKING JOE'S TERPS CO.	License Number:	14579		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SMOKING JOE'S TERPS CO.				
Premises Address:	24276 Moraine Vista ST				
City:	Kasilof	State:	ALASKA	ZIP:	99610

Mailing Address:	6857 S. Hangar Talk Cir.				
City:	Wasilla	State:	ALASKA	ZIP:	99623

Primary Contact:	Jacob Thom				
Main Phone:	907-715-1180	Cell Phone:	907-715-1180		
Email:	smokingjoesterps@gmail.com				



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 2 – Security**

Review the requirements under 3 AAC 306.710 – 3 AAC 306.720 and 3 AAC 306.755, and identify how the proposed premises will meet the listed requirements.

Describe how the proposed premises will comply with each of the following:

**Restricted Access Areas (3 AAC 306.710):**

**Describe how you will prevent unescorted members of the public from entering restricted access areas:**

Facility will not be open to the public. No tours or leisure visits are permitted. Any visitor to the premises will have to be able to prove: that they are over 21 years of age, and need to be escorted into any restricted access area. If a need is determined, Visitor's identification will be screened, and the visitors log will be filled out. Visitor will wear an identification tag at all times while in the facility. No more than 5 visitors per employee or agent will be permitted in the facility at a time, in accordance with applicable laws.

**Describe your processes for admitting visitors into and escorting them through restricted access areas:**

1. Determine if purpose of visit is business essential.
2. Screen Identification for age 21 years or above, sign visitor's log, issue visitor I.D. badge.
3. Escort visitors in accordance with 3 AAC 306.710
4. Collect visitors I.D. badge, and ensure visitors log is updated with departure time upon completion of visit.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

Describe your recordkeeping of visitors who are escorted into restricted access areas:

A logbook to record the persons full name, date of visit, time of entry and departure and nature/purpose of visit will be maintained. Visitor's 1.0. numbered badges will also be required to be worn at all times while upon the premises. Badges will be returned at the end of said visit and they will be accounted for at the end of each visit as well.

Provide a copy of a sample identification badge to be displayed by each licensee, employee, or agent while on the premises:





Alaska Marijuana Control Board

## Form MJ-01: Marijuana Establishment Operating Plan

### Security Alarm Systems and Lock Standards (3 AAC 306.715):

Exterior lighting is required to facilitate surveillance. Describe how the exterior lighting will meet this requirement:

Exterior lighting will be provided on sides of the building covering all facility exits. Some of the lighting will be motion sensitive or constant on if desired. Security cameras will be I. R. capable, and the field of view will cover the approach up to each point of ingress and egress. Security cameras will record 24 hours per day, seven days per week, 365 days per year and go back a minimum of 40 days as required.

An alarm system is required for all license types. Describe the security alarm system for the proposed premises:

(1) Pursuant to 3 AAC 306.715(c)(2) a security alarm system will be on all exterior doors and entrances and exits. There will not be any windows in the facility. Motion detectors will also be in use at all times after hours. See also response set forth on block below this.

The alarm system must be activated on all exterior doors and windows when the licensed premises is closed for business. Describe how the security alarm system meets this requirement:

(1) Pursuant to 3 AAC 306.715(c)(2) a security alarm system on all exterior doors and the Licensed Facility will have:  
a. GE/ Simon XTi 5 security package installed consisting of the following equipment:1-Keypads Simon XT/XTi VoLTE 4G Verizon Cellular Communicator (located in main entrance points to the building), 1- GE 60-807-95R | NX-481 Simon 3/Simon XTWireless Pet Immune Infrared Motion Sensor,104db alarm siren,1 Panic buttons wIU be located with in the licensed premises for added security. The employees will have Wireless Four Button Key chain Remote to carry on them with a panic button on them for additional security.  
b. Motion Activated Wireless Image Sensor for LiveWatch sensors with: Advanced ASIC-based processing,Spill-zone optics technology, lolally silent relay operation, Immune to pets up to 40lbs. Tamper proof design, PIR motion sensor with an Ultra-low current.  
c. Security system will be monitored by a third party monitoring agency 24/7. In the event of an alarm activation local law enforcement and the business owner will be notified.

(2) The alarm system will be monitored by a third party agency. LiveWATCH certifications includes IQ Certified Central Station (One of first in nation). UL Certified Facility, UL Certified Operators, SIA Certified Operators., SIA Central Station Trained Instructors. APCO Certified Operators and - FARA and Federal UL 2050. Supporting Alarm Communications and Interactive Service from Every Major Manufacturer  
The list includes Connect 24, C24 Interactive, Alarm NET, AES, Uplink, DMP Internet, Tellular,Alarm.com. Based In Kansas with monitoring centers nationwide that are staffed 24 hours a day, 7 days a week. During non-business hours monitoring of all devices (Motion Detectors, door contacts) within the system will be active and monitored. In the event of a security breach of the licensed premises an Interior sounder will be activated immediately, an alarm signal will be received by the monitoring center who will notify security, local law enforcement and the licensee.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Describe your policies and procedures for preventing diversion of marijuana or marijuana product:**

Owners, employees, visitors and other individuals will be held to a zero-tolerance policy on the diversion of marijuana (3 AAC 306.715(c)(1)). The "METRC" electronic tracking system will be used to ensure diversion of marijuana does not occur throughout the normal processes of the cultivation facility. Marijuana will be entered into the system and tracked throughout the cultivation, packaging, testing, disposal and selling process. If the tracking system shows potential diversion of product authorized personnel will initiate an investigation that will include; talking to employees on shift, assessing last login to the system and product in question, notifying the Marijuana Control Board and reviewing video feed. In addition to the above, authorized personnel will randomly check video feed for potential diversion (1x per week), will supervise all visitors and require them to remain in the building until law enforcement arrives if diversion is suspected, restrict access to restricted areas where marijuana or cash are present as well as will provide information pertaining to the consequences of breaking the policy. Consequences include notifying law enforcement, immediate termination, visitor access removal and prosecution of crimes.

**Describe your policies and procedures for preventing loitering:**

Signs will be posted stating a clear message that "No Trespassing" or "No Loitering" is permitted, and that area is video monitored 24/7. Video surveillance of the exterior areas will be available to employees inside the facility. Standard policy is to notify law enforcement of any violation these regulations or of any suspicious activity. There will be no loiterers or trespassers. Anyone caught loitering will be asked to leave. If they will not leave voluntarily, law enforcement will be contacted immediately to deal with the situation.

**Describe your policies and procedures regarding the use of any additional security device, such as a motion detector, pressure switch, and duress, panic, or hold-up alarm to enhance security of the proposed premises:**

- (1) Motion detectors are utilized for after-hours monitoring of the interior of the licensed premises.
- (2) Duress and panic switches are easily accessible to facilitate a response by public safety and security in an efficient manner and will be utilized by licensee, employees and agents during business hours. These devices are silent alarms and will be activated in the event of a security breach in progress such as robbery, or in the event of an assault on the premises.
- (3) All key pads will be programmed with a silent medical and fire duress option to alert medical personnel or fire fighters in the event of a medical emergency or fire.
- (4) Any use of the duress or panic buttons will notify the monitoring center by silent alarm, giving the appropriate agency information that a security breach is in progress and to use extreme caution when approaching.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Describe your policies and procedures regarding the actions to be taken by a licensee, employee, or agent when any automatic or electronic notification system alerts a local law enforcement agency of an unauthorized breach of security:**

The licensee, all employees and agents shall assist in any way to help law enforcement by providing detailed descriptions of person/persons and events leading up to the breach in security. The licensee, employees and agents shall protect and preserve any evidence or area where the breach occurred, restricting access to the area and not disturbing anything until law enforcement arrives.

**Video Surveillance (3 AAC 306.720):**

All licensed marijuana establishments must meet minimum standards for surveillance equipment. Applicants should be able to answer "Yes" to all items below.

Video surveillance and camera recording system covers the following areas of the premises:	Yes	No
Each restricted access area and each entrance to a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Both the interior and exterior of each entrance to the facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each point of sale area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Each video surveillance recording:	Yes	No
Is preserved for a minimum of 40 days, in a format that can be easily accessed for viewing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clearly and accurately displays the time and date	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is archived in a format that does not permit alteration of the recorded image, so that the images can readily be authenticated	<input checked="" type="checkbox"/>	<input type="checkbox"/>



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Describe how the video cameras will be placed to produce a clear view adequate to identify any individual inside the licensed premises, or within 20 feet of each entrance to the licensed premises:**

Security cameras will consist of GW Security GW5516NP Dome Network Cameras. All security cameras will be positioned in such a manner as to get the most identifiable view of anyone within 20 feet of their line of sight at each entrance and along the exterior and interior of each Restricted Access Area. Cameras will be placed at a height to insure unobstructed viewing of all product, plants and persons insuring all are captured on a maximum clear sight picture. And exterior cameras will be at a height of 12 feet to prevent damage to cameras. All cameras will have a recording resolution of at least 1920x1080(2mp)-2560x1920 (4mp), and will can see at night using infrared technology for night time recordings. GW Security GW5516NP Dome Network Cameras will be installed in growing, trimming, processing areas, curing, sales, and designated waste processing area to insure 100 percent coverage of the secure areas.(reference security packet attached)

**Describe the locked and secure area where video surveillance recording equipment and records will be housed and stored and how you will ensure the area is accessible only to authorized personnel, law enforcement, or an agent of the board:**

(1) Pursuant to 3AAC 306.720(b) Surveillance recording equipment and video surveillance records will be housed in a locked and secure area or in a lock box, cabinet, closet or other secure area that is accessible only to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board.

**Location of Surveillance Equipment and Video Surveillance Records:**

Yes No

Surveillance room or area is clearly defined on the premises diagram

Surveillance recording equipment and video surveillance records are housed in a designated, locked, and secure area or in a lock box, cabinet, closet or other secure area

Surveillance recording equipment access is limited to a marijuana establishment licensee or authorized employee, and to law enforcement personnel including an agent of the board

Video surveillance records are stored off-site



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

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**Business Records (3 AAC 306.755):**

All licensed marijuana establishments must maintain, in a format that is readily understood by a reasonably prudent business person, certain business records. Applicants should be able to answer "Yes" to all items below.

**Business Records Maintained and Kept on the Licensed Premises:**

Yes No

All books and records necessary to fully account for each business transaction conducted under its license for the current year and three preceding calendar years; records for the last six months are maintained on the marijuana establishment's licensed premises; older records may be archived on or off-premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current employee list setting out the full name and marijuana handler permit number of each licensee, employee, and agent who works at the marijuana establishment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The business contact information for vendors that maintain video surveillance systems and security alarm systems for the licensed premises	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Records related to advertising and marketing	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A current diagram of the licensed premises including each restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
A log recording the name, and date and time of entry of each visitor permitted into a restricted access area	<input checked="" type="checkbox"/>	<input type="checkbox"/>
All records normally retained for tax purposes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Accurate and comprehensive inventory tracking records that account for all marijuana inventory activity from seed or immature plant stage until the retail marijuana or retail marijuana product is sold to a consumer, to another marijuana establishment, or destroyed	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Transportation records for marijuana and marijuana product as required under 3 AAC 306.750(f)	<input checked="" type="checkbox"/>	<input type="checkbox"/>



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

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**A marijuana establishment is required to exercise due diligence in preserving and maintaining all required records.**

**Describe how you will prevent records and data, including electronically maintained records, from being lost or destroyed:**

A fire rated safe with a weight of 1,035 lbs. will be provided to protect and preserve essential physical records. Daily data back-ups of all product tracking and surveillance data will ensure continuity of daily operations in the event of an equipment failure.

The electronic video storage is password protected to prevent any alterations. The security system will generate a daily open/close report by user. All systems are programmed with password lockout protection. The security room housing all supporting security and camera equipment will be insulated and temperature controlled to insure the integrity of all security supported hardware for the licensed facility.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 3 – Inventory Tracking of All Marijuana and Marijuana Product**

Review the requirements under 3 AAC 306.730, and identify how the proposed establishment will meet the listed requirements.

All licensed marijuana establishments must use a marijuana inventory tracking system capable of sharing information with the system the board implements to ensure all marijuana cultivated and sold in the state, and each marijuana product processed and sold in the state, is identified and tracked from the time the marijuana propagated from seed or cutting, through transfer to another licensed marijuana establishment, or use in manufacturing a product, to a completed sale of marijuana or marijuana product, or disposal of the harvest batch of marijuana or production lot of marijuana product.

Applicants should be able to answer "Yes" to all items below.

**Marijuana Tracking and Weighing:**

Yes No

A marijuana inventory tracking system, capable of sharing information with the system the board implements to ensure tracking for the reasons listed above, will be used

All marijuana delivered to a marijuana establishment will be weighed on a scale certified in compliance with 3 AAC 306.745

**Describe the marijuana tracking system that you plan to use and how you will ensure that it is capable of sharing information with the system the board implements:**

The proposed facility will purchase a license to use Franwell's "METRC" tracking solution. All tracking tags that are used will be supplied by Franwell. This is the company that the SOA is using in this industry and our systems of sharing information are all compatible. This will track all marijuana grown from "seed to sale."



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 4 – Employee Qualification and Training

Review the requirements under 3 AAC 306.700, and identify how the proposed establishment will meet the listed requirements.

A marijuana establishment and each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or a marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at a marijuana establishment.

Applicants should be able to answer “Yes” to all items below.

**Marijuana Handler Permit:**

Yes No

Each licensee, employee, or agent of the marijuana establishment who sells, cultivates, manufactures, tests, or transports marijuana or marijuana product, or who checks the identification of a consumer or visitor, shall obtain a marijuana handler permit from the board before being licensed or beginning employment at the marijuana establishment

Each licensee, employee, or agent who is required to have a marijuana handler permit shall keep that person’s marijuana handler permit card in that person’s immediate possession (or a valid copy on file on the premises of a retail marijuana store, marijuana cultivation facility, or marijuana product manufacturing facility) when on the licensed premises

Each licensee, employee, or agent who is required to have a marijuana handler permit shall ensure that that person’s marijuana handler permit card is valid and has not expired

**Describe how your establishment will meet the requirements for employee qualifications and training:**

The proposed establishment will require all licensees, agents, or any other employee associated with it, to hold current Alaska marijuana handler permits. Copies of all employee permits will be kept in a physical form at the proposed premises. All expiration dates will be noted and calendared for employee recertification prior to their expiration. All personnel will be trained on the Metric system and will demonstrate competence before use. The training for Franwell Metric system for licensees will be through a training sessions and webinars from Franwell to provide a thorough understanding of METRC. Licensees will be required to demonstrate their knowledge of METRC. We will conduct training to continuously improve operations as well as training on the marijuana regulations to ensure we stay in compliance. We will use sign-in rosters to record the topic, date, and employees that receive training and keep them on file on location.



Alaska Marijuana Control Board

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 5 – Waste Disposal**

Review the requirements under 3 AAC 306.740, and identify how the proposed establishment will meet the listed requirements. Applicants should be able to answer “Yes” to the statement below.

**Marijuana Waste Disposal:**

Yes No

The marijuana establishment shall give the board at least 3 days notice in the marijuana inventory tracking system required under 3 AAC 306.730 before making the waste unusable and disposing of it

**Describe how you will store, manage, and dispose of any solid or liquid waste, including wastewater generated during marijuana cultivation, production, process, testing, or retail sales, in compliance with applicable federal, state, and local laws and regulations:**

Extra care will be taken not to generate excess waste in the cultivation process. However, in the event that waste is generated that cannot be reused in a beneficial way, it will be stored on-site until disposal can be arranged with Bert Nelson for his home garden/flowerbeds etc. Or taken to the landfill for solid waste disposal. This will only be done after mixing/mulching in a 50/50% ratio with organic biodegradable materials such as grass clippings, leaves, food or house hold paper etc. Three days notice must be given to AMCO before making the marijuana unusable.

All attempts will be used to once again utilize the water on the plants, however, excess water will be drained into a sump and the sumps will be pumped into a tote for storage. The tote of waste water will be reused with the next watering. This will be on a continuous cycle and between water cycles some may evaporate.

**Describe what material or materials you will mix with the ground marijuana waste to make it unusable:**

Organic material, such as soil, grass clippings and leaves, household food products, as well as shredded paper will be mixed with the ground marijuana waste at a 50/50% ratio.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

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**Marijuana waste must be rendered unusable for any purpose for which it was grown or produced before it leaves the marijuana establishment. Describe the process or processes that you will use to make the marijuana plant waste unusable:**

Any solid plant waste (stems, root balls, leaf material etc.) will be ground up and mixed with a minimum 50% organic material (soil/ grass clippings/ leaves/household garbage( non-plastic materials).

Three days notice must be given to AMCO prior to making the marijuana unusable.



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 6 – Transportation and Delivery of Marijuana and Marijuana Products

Review the requirements under 3 AAC 306.750, and identify how the proposed establishment will meet the listed requirements.

Applicants should be able to answer “Yes” to all items below.

**Marijuana Transportation:**

Yes No

The marijuana establishment from which a shipment of marijuana or marijuana product originates will ensure that any individual transporting marijuana shall have a marijuana handler permit required under 3 AAC 306.700

The marijuana establishment that originates the transport of any marijuana or marijuana product will use the marijuana inventory tracking system to record the type, amount, and weight of marijuana or marijuana product being transported, the name of the transporter, the time of departure and expected delivery, and the make, model, and license plate number of the transporting vehicle

The marijuana establishment that originates the transport of any marijuana or marijuana product will ensure that a complete printed transport manifest on a form prescribed by the board must be kept with the marijuana or marijuana product at all times during transport

During transport, any marijuana or marijuana product will be in a sealed package or container in a locked, safe, and secure storage compartment in the vehicle transporting the marijuana or marijuana product, and the sealed package will not be opened during transport

Any vehicle transporting marijuana or marijuana product will travel directly from the shipping marijuana establishment to the receiving marijuana establishment, and will not make any unnecessary stops in between except to deliver or pick up marijuana or marijuana product at any other licensed marijuana establishment

When the marijuana establishment receives marijuana or marijuana product from another licensed marijuana establishment, the recipient of the shipment will use the marijuana inventory tracking system to report the type, amount, and weight of marijuana or marijuana product received

The marijuana establishment will refuse to accept any shipment of marijuana or marijuana product that is not accompanied by the transport manifest



## Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

Describe how marijuana or marijuana product will be prepared, packaged, and secured for shipment:

After product has been harvested and processed, a sample will be taken from each batch and sent for testing. While results are pending, batch will be "quarantined" until it is deemed acceptable by the testing facility. Marijuana product will be packaged in a variety of ways. Bulk wholesale batch packs of up to 5 pounds consisting of single strains or a mixture of strains as identified on the label. Or batches of single gram up to a ounce packs will also be produced for sale without additional handling by the retail store except to add the stores own name or logo and license number. All labeling on all packaging will meet the standards as required for cultivators. Witch will include the following statements 1) "Marijuana has intoxicating effects and may be habit forming and addictive," 2) Marijuana impairs concentration, coordination, and judgment. Do not operate a vehicle or machinery under its influence." 3) "There are health risks associated with consumption of marijuana." 4) "For use only by adults twenty-one and older. Keep out of the reach of children." 5) Marijuana should not be used by women who are pregnant or breast feeding." All marijuana product slated to leave the facility will be placed into a durable, tamper-evident METRC packaging prior to transport and locked in the safe for storage. Each package will be identified by a tracking label from metric. The marijuana will be sealed within a tamper-evident shipping container affixed with a label. The shipment will be accompanied by the appropriate transport manifest from Metrc, and will be verified by the licensee or designated agent before the shipment is permitted to leave.

Describe the type of locked, safe, and secure storage compartments that will be used in any vehicles transporting marijuana or marijuana product:

The locked, safe and secure storage compartment is located behind the rear seat of our transport vehicle and will be bolted or chained in to the vehicle frame. All marijuana product will be contained within this safe. The compartment measures approximately 18" wide x 15" tall x 59" long. In the event that the proposed facility's planned transport vehicle is not available, a contract transportation/ security company such as Valkyrie Security & Asset Protection or The Transfer Answer will be utilized to carry out product transfers.

## Sample Label

Smoking Joe's Terps Co.

Smoking Joe's Terps Co.

License # 14579

Strain: Smoking Joe's Terps Honey Banana

Harvest Batch # 1 (provided by Metric)

Net Weight 1LB.

No Pesticides, Fungicides, or Herbicides were used in the Cultivation of this Marijuana.

Wholesale Marijuana must be repackaged for resale.

(Test Results)Including: Cannabinoid potency, Microbial, Contaminants of residual Solvents, any additional contaminants

Tested by Cann Test

All nutrients used in the cultivation of this Marijuana were Emerald Harvest nutrients.

This Marijuana was grown in Pro-mix BX soil.



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

**Section 7 – Signage and Advertising**

Describe any signs that you intend to post on your establishment with your business name, including quantity and dimensions:

One 4800 sq. inches (48"x100"max) sign maybe located on the front of the building designating the name of the Facility: Smoking Joe's Terps Co.

If you are not applying for a retail marijuana store license, you do not need to complete the rest of Section 7, including Page 17.

**Restriction on advertising of marijuana and marijuana products (3 AAC 306.360):**

All licensed retail marijuana stores must meet minimum standards for signage and advertising.

Applicants should be able to answer "Agree" to all items below.

No advertisement for marijuana or marijuana product will contain any statement or illustration that: Agree Disagree

**Is false or misleading**

**Promotes excessive consumption**

**Represents that the use of marijuana has curative or therapeutic effects**

**Depicts a person under the age of 21 consuming marijuana**

**Includes an object or character, including a toy, a cartoon character, or any other depiction designed to appeal to a child or other person under the age of 21, that promotes consumption of marijuana**



**Alaska Marijuana Control Board**

**Form MJ-01: Marijuana Establishment Operating Plan**

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No advertisement for marijuana or marijuana product will be placed:

Agree Disagree

**Within one thousand feet of the perimeter of any child-centered facility, including a school, childcare facility, or other facility providing services to children, a playground or recreation center, a public park, a library, or a game arcade that is open to persons under the age of 21**

**On or in a public transit vehicle or public transit shelter**

**On or in a publicly owned or operated property**

**Within 1000 feet of a substance abuse or treatment facility**

**On a campus for post-secondary education**

Signage and Promotional Materials:

Agree Disagree

**I understand and agree to follow the limitations for signs under 3 AAC 306.360(a)**

**The retail marijuana store will not use giveaway coupons as promotional materials, or conduct promotional activities such as games or competitions to encourage sale of marijuana or marijuana products**

**All advertising for marijuana or any marijuana product will contain the warnings required under 3 AAC 306.360(e)**



Alaska Marijuana Control Board

# Form MJ-01: Marijuana Establishment Operating Plan

## Section 8 – Control Plan for Persons Under the Age of 21

Describe how the marijuana establishment will prevent persons under the age of 21 from gaining access to any portion of the licensed premises and marijuana items:

- (1) Visitors must present a valid I. D prior to entering the licensed premises . (ie. State Drivers License, State issued I. D. Card, Governments I. D. card or passport). All valid IDs must be unaltered; no other documents will be considered valid.
- (2) Any person without valid identification will not be allowed within the licensed premises or any Restricted Access Areas.

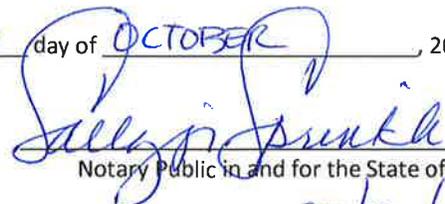
I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

  
\_\_\_\_\_  
Signature of licensee

Jacob Thom  
\_\_\_\_\_  
Printed name

Subscribed and sworn to before me this 10 day of OCTOBER, 2017.



  
\_\_\_\_\_  
Notary Public in and for the State of Alaska.  
My commission expires: 03/22/2021



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501

[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

**Alaska Marijuana Control Board**

## **Form MJ-01: Marijuana Establishment Operating Plan**

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**(Additional Space as Needed):**

N/A.



## Alaska Marijuana Control Board Form MJ-02: Premises Diagram

### What is this form?

A detailed diagram of the proposed licensed premises is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(8). Your diagram must show all entrances and boundaries of the premises, restricted access areas, and storage areas, and dimensions. If your proposed premises is located within a building or building complex that contains multiple businesses and/or tenants, please provide an additional page that clearly shows the location of your proposed premises within the building or building complex, along with the addresses and/or suite numbers of the other businesses and/or tenants within the building or building complex. For those applying for a limited marijuana cultivation license, the proposed area(s) for cultivation must be clearly delineated.

**The second page of this form is not required.** Blueprints, CAD drawings, or other clearly drawn and marked diagrams may be submitted in lieu of the second page of this form. The first page must still be completed, attached to, and submitted with any supplemental diagrams. An AMCO employee may require you to complete the second page of this form if additional documentation for your premises diagram is needed.

**This form must be completed and submitted to AMCO's main office before any license application will be considered complete.**

Yes No

I have attached blueprints, CAD drawings, or other supporting documents in addition to, or in lieu of, the second page of this form.

### Section 1 – Establishment Information

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SMOKING JOE'S TERPS CO.	License Number:	14579		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SMOKING JOE'S TERPS CO.				
Premises Address:	24276 Moraine Vista ST				
City:	Kasilof	State:	AK	ZIP:	99610



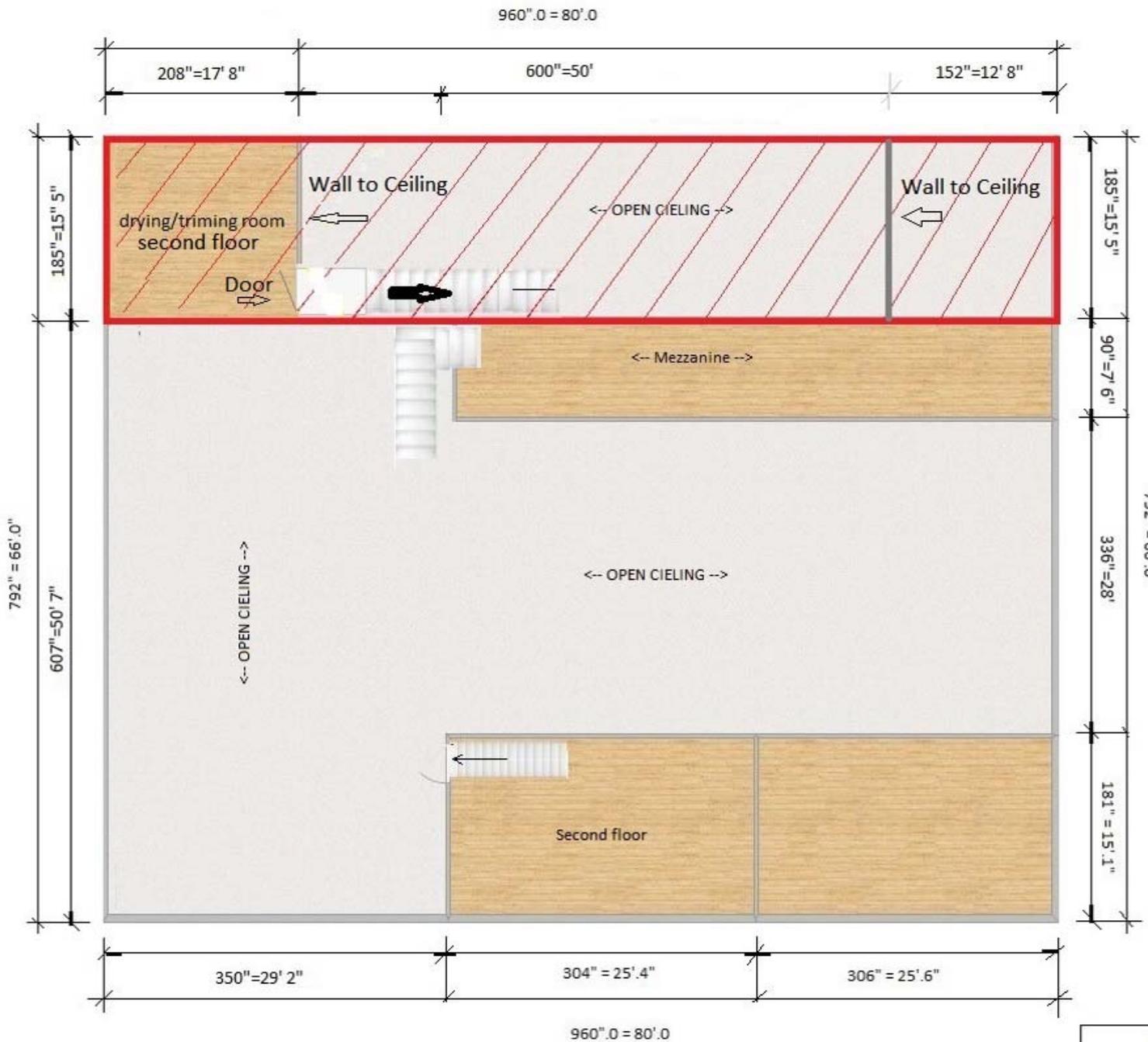
Alaska Marijuana Control Board

## Form MJ-02: Premises Diagram

### Section 2 – Detailed Premises Diagram

Clearly indicate the boundaries of the premises and the proposed licensed area within that property. Clearly indicate the interior layout of any enclosed areas on the proposed premises. Clearly identify all entrances, walls, partitions, counters, windows, areas of ingress and egress, restricted access areas, and storage areas. Include dimensions in your drawing. Use additional copies of this form or attached additional documents as needed.

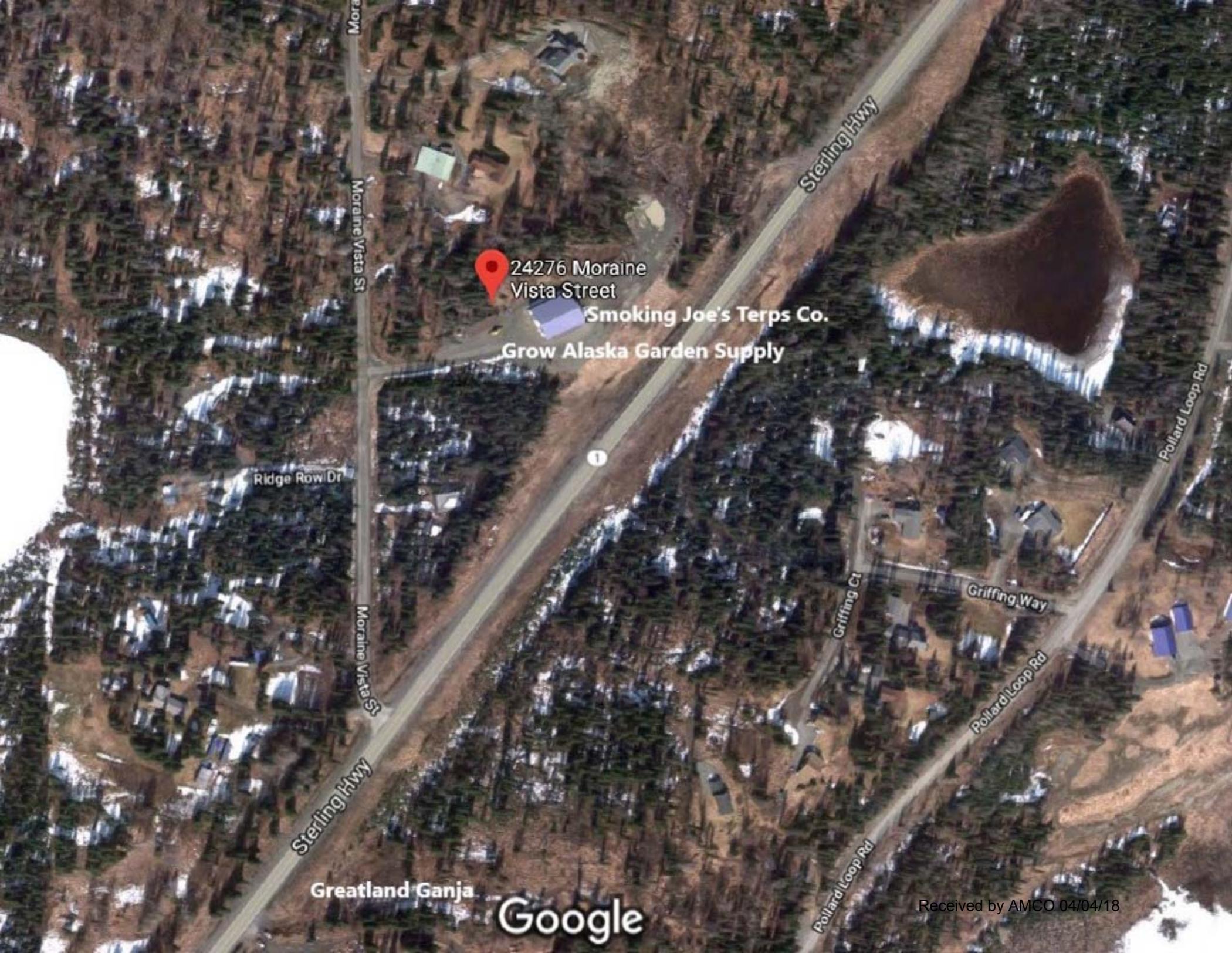




Licensed Premises  
RESTRICTED ACCESS Area

SMOKING JOES TERPS Co.  
Facility # 14579  
Restricted Access Area, and Licensed Premises  
Received by AMCO 4/20/18

SECOND FLOOR PLAN



24276 Moraine  
Vista Street

Smoking Joe's Terps Co.  
Grow Alaska Garden Supply

Ridge Row Dr

Moraine Vista St

Moraine Vista St

Sterling Hwy

Sterling Hwy

Griffing Ct

Griffing Way

Pollard Loop Rd

Pollard Loop Rd

Pollard Loop Rd

Greatland Ganja

Google

Received by AMCO 04/04/18



Smoking Joe's  
Terps Co

Grow Alaska Garden  
Supply

Parking and Loading Zone

Driveway Entrance →

20  
-Sm  
24  
Kas

Received by AMCO 04/04/18



**Alaska Marijuana Control Board**

**Operating Plan Supplemental  
Form MJ-04: Marijuana Cultivation Facility**

**What is this form?**

This operating plan supplemental form is required for all applicants seeking a marijuana cultivation facility license and must accompany the **Marijuana Establishment Operating Plan (Form MJ-01)**, per 3 AAC 306.020(b)(11). Applicants should review **Chapter 306: Article 4** of the **Alaska Administrative Code**. This form will be used to document how an applicant intends to meet the requirements of those regulations. If your business has a formal operating plan, you may include a copy of that operating plan with your application, but all fields of this form must still be completed per 3 AAC 306.020 and 3 AAC 306.420(2).

**What additional information is required for cultivation facilities?**

Applicants must identify how the proposed establishment will comply with applicable regulations regarding the following:

- Prohibitions
- Cultivation plan
- Odor control
- Testing procedure and protocols
- Security

**This form must be submitted to AMCO’s main office before any marijuana cultivation facility license application will be considered complete.**

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	SMOKING JOE'S TERPS CO.	<b>License Number:</b>	14579		
<b>License Type:</b>	Limited Marijuana Cultivation Facility				
<b>Doing Business As:</b>	SMOKING JOE'S TERPS CO.				
<b>Premises Address:</b>	24276 Moraine Vista ST				
<b>City:</b>	Kasilof	<b>State:</b>	ALASKA	<b>ZIP:</b>	99610



# Alaska Marijuana Control Board

## Operating Plan Supplemental

### Form MJ-04: Marijuana Cultivation Facility

### Section 2 – Prohibitions

Applicants should review 3 AAC 306.405 – 3 AAC 306.410 and be able to answer “Agree” to all items below.

The marijuana cultivation facility will not:

Agree Disagree

Sell, distribute, or transfer any marijuana or marijuana product to a consumer, with or without compensation

Allow any person, including a licensee, employee, or agent, to consume marijuana or marijuana product on its licenses premises or within 20 feet of the exterior of any building or outdoor cultivation facility

Treat or otherwise adulterate marijuana with any organic or nonorganic chemical or compound to alter the color, appearance, weight, or odor of the marijuana

### Section 3 – Cultivation Plan

Review the requirements under 3 AAC 306.420, and identify how the proposed premises will meet the listed requirements.

Describe the size of the space(s) the marijuana cultivation facility intends to be under cultivation, including dimensions and overall square footage. Provide your calculations below:

Table 1 will be 6'x8'=48sq'  
Table 2 will be 6'x8'=48sq'  
Table 3 will be 6'x8'=48sq'  
Table 4 will be 6'x8'=48sq'  
Table 5 will be 6'x8'=48sq'  
Table 6 will be 3'x8'=18sq'  
Table 7 will be 4'x8'=32sq'  
Table 8 will be 4'x10'=40sq'  
Table 9 will be 4'x6'x=24sq'  
Table 10 will be 4'x10'x=40sq'  
Table 11 will be 3'x4'=12sq'  
Table 12 will be 4'x14' =56sq'  
Table 13 will be 1'9"x4' 8"=8.167sq'  
Table 14 will be 1'9"x8'5"=14.73sq'  
Table 15 will be 1'9"x8'5"=14.73sq'  
Total square feet of cultivation : 499.63sq'



## Alaska Marijuana Control Board

# Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

Describe the marijuana cultivation facility's growing medium(s) to be used:

- 1.) Hydroton-Clay pebbles
- 2.) Grodan-high quality horticultural stone wool
- 3.) Pro-mix BX Mycorrhizae-a general purpose peat-based professional growing medium suitable for a wide variety of horticultural plants and transplanting applications.
- 4.) Cocotek-Coco Coir line of Organic Growing Media that contains only coconut pith and fibers

Describe the marijuana cultivation facility's fertilizers, chemicals, gases, and delivery systems, including carbon dioxide management, to be used:

Fertilizers utilized will be: Emerald Harvest King Kola, Emerald Harvest Root Wizard, Emerald Harvest Cal-Mag, Emerald Harvest Cali Pro Grow A, Emerald Harvest Cal Pro Grow B, Emerald Harvest Cal Pro Grow A, Emerald Harvest Cali Pro Bloom A, Emerald Harvest Cali Pro Bloom B, Emerald Harvest Emerald Goddess, Emerald Harvest Honey Chome, GH Flora Gro, GH Flora Bloom, GH Flora Micro, GH Floracious Plus, GH Flora Nectar Banana Bliss, GH Flora Nectar Pineapple Rush, GH FloraBlend, GH Flora Kleen, GH Diamond Nector, GH MaxiBloom, Emerald-ttriangle-crystal-burst, Vermi T Bio  
Delivery system will be: Hand watering  
Chemicals include: Safer Brand 3-in-1garden Spray, Fling skull Nuke Em  
Delivery system will be: Hand sprayer  
Gases: CO2 with tank with Sentinel GPS CPPM-4i Fussy Logic CO2 Controller  
Delivery system will be: CO2 tubing from the regulator to behind a circulation fan controlled with the Sentinel

Describe the marijuana cultivation facility's irrigation and waste water systems to be used:

The cultivation facility irrigation will all be all done by hand. And the waste water system from each table will drain into a sump and the sumps will be pumped into a tote for storage. The tote of waste water will be reused with the next watering. This will be a continuous cycle and between water cycles some may evaporate before the next watering.



**Alaska Marijuana Control Board**  
**Operating Plan Supplemental**  
**Form MJ-04: Marijuana Cultivation Facility**

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

**Describe the marijuana cultivation facility's waste disposal arrangements:**

Marijuana plant waste will be made unusable by grinding the marijuana plant waste and mixing it with at least an equal amount of other compostable or non-compostable materials. Material that may be mixed with the marijuana waste includes

- (1) compostable materials including food waste, yard waste, vegetable based grease or oils.
- (2) non-compostable materials including paper waste, cardboard waste, plastic waste, oil.

Once this is done, the mulched material will be rendered unusable per statute and will be reused again in Bert Nelson home garden/flowerbeds etc. or taken to the landfill for solid waste disposal.

The in the marijuana inventory tracking system requires under 3 AAC 306.730, to give the board notice not later than three days before making the waste unusable and disposing of it.

### **Section 4 – Odor Control**

Review the requirements under 3 AAC 306.430, and identify how the proposed premises will meet the listed requirement.

**Describe the odor control method(s) to be used and how the marijuana cultivation facility will ensure that any marijuana at the facility does not emit an odor that is detectable by the public from outside the facility:**

An canister style air scrubber with carbon filters (also called 'carbon scrubbers') will be used to pull the smells out of the air, neutralizing any odors that pass through.

The filter will be used on all air exhausted from the facility to prevent any marijuana odor from being detected by the public.

Ozone generators may be utilized if determined necessary near exits to mitigate any unwanted smell from exiting the facility that may/could exist.



## Alaska Marijuana Control Board Operating Plan Supplemental Form MJ-04: Marijuana Cultivation Facility

### Section 5 – Testing Procedure and Protocols

Review the requirements under 3 AAC 306.455 and 3 AAC 306.465, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer "Agree" to the item below.

I understand and agree that:

Agree Disagree

The board will or the director shall from time to time require the marijuana cultivation facility to provide samples of the growing medium, soil amendments, fertilizers, crop production aids, pesticides, or water for random compliance checks

Describe the testing procedure and protocols the marijuana cultivation facility will follow:

Upon notification that the board or the director require samples for random compliance checks of the proposed facility, a licensee or an authorized agent of the proposed facility will notify an independent testing laboratory (of the states' choice if applicable) to send a representative to collect the required samples. This way, a chain of custody is established, and the possibility of unintentional contamination due to improper sample collection practices is minimized.

All marijuana product batches will be tested for a battery of state required impurities and/or contaminants by a state licensed lab in accordance with 3 AAC 306.455. The facility will collect random samples from homogeneous batches of individual strains of bud or flower in the amount required by the selected testing facility. Harvested marijuana will be segregated in five pound lots. While results are pending, batches will be "quarantined" until it is deemed acceptable by the testing facility.

We will further select homogeneous samples from our cultivation facility for random testing during our growing cycles in order to ensure the highest of quality of standards are met.



**Alaska Marijuana Control Board**  
**Operating Plan Supplemental**  
**Form MJ-04: Marijuana Cultivation Facility**

Alcohol and Marijuana Control Office  
 550 W 7<sup>th</sup> Avenue, Suite 1600  
 Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
 Phone: 907.269.0350

**Section 6 – Security**

Review the requirements under 3 AAC 306.430 and 3 AAC 306.470 – 3 AAC 306.475, and identify how the proposed premises will meet the listed requirements.

Applicants should be able to answer “Agree” to the two items below.

**The marijuana cultivation facility applicant has:**

Agree Disagree

Read and understands and agrees to the packaging of marijuana requirements under 3 AAC 306.470

Read and understands and agrees to the labeling of marijuana requirements under 3 AAC 306.475

**Restricted Access Area (3 AAC 306.430):**

Yes No

Will the marijuana cultivation facility include outdoor production?

If “Yes”, describe the outdoor structure(s) or the expanse of open or clear ground fully enclosed by a physical barrier:

n/a.



Alaska Marijuana Control Board
Operating Plan Supplemental
Form MJ-04: Marijuana Cultivation Facility

Alcohol and Marijuana Control Office
550 W 7th Avenue, Suite 1600
Anchorage, AK 99501
marijuana.licensing@alaska.gov
https://www.commerce.alaska.gov/web/amco
Phone: 907.269.0350

Describe the method(s) used to ensure that any marijuana at the marijuana cultivation facility cannot be observed by the public from outside the facility:

The proposed facility is designed to be a completely indoor growing cultivation facility. There will be no direct outside access from the designated growing area. No marijuana will ever be visible to the public.

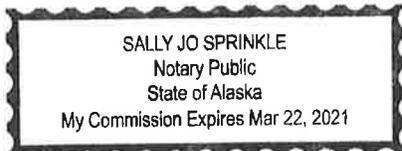
I certify that as a marijuana cultivation facility, I will submit monthly reports to the Department of Revenue and pay the excise tax required under AS 43.61.010 and 43.61.020 on all marijuana sold or provided as a sample to a marijuana establishment, as required under 3 AAC 306.480.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee

Jacob Thom
Printed name

Subscribed and sworn to before me this 15 day of OCTOBER, 2017.



Sally Jo Sprinkle
Notary Public in and for the State of Alaska.
My commission expires: 03/22/2021



Alaska Marijuana Control Board

**Form MJ-07: Public Notice Posting Affidavit**

**What is this form?**

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by posting a copy of the application (produced by the board's application website) for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

**This form must be completed and submitted to AMCO's main office before any license application will be considered complete.**

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	Jacob Thom	License Number:	14579		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SMOKING JOE'S TERPS CO.				
Premises Address:	24276 Moraine Vista ST				
City:	Kasilof	State:	AK	ZIP:	99610

**Section 2 – Certification**

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

Start Date: 8-23-2017 End Date: 9-4-2017

Other conspicuous location: Post Office

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Jacob Thom  
 Signature of licensee

Sally Jo Sprinkle  
 Notary Public in and for the State of Alaska

**Jacob Thom**

Printed name of licensee

My commission expires: 03/22/2021



Subscribed and sworn to before me this 28 day of SEPTEMBER, 2017.



Alaska Marijuana Control Board

**Form MJ-07: Public Notice Posting Affidavit**

**What is this form?**

A public notice posting affidavit is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(10). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by posting a copy of the application (produced by the board's application website) for ten (10) days at the location of the proposed licensed premises and one other conspicuous location in the area of the proposed premises, per 3 AAC 306.025(b)(1).

This form must be completed and submitted to AMCO's main office before any license application will be considered complete.

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SMOKING JOE'S TERPS CO.	License Number:	14579		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SMOKING JOE'S TERPS CO.				
Premises Address:	24276 Moraine Vista ST				
City:	Kasilof	State:	AK	ZIP:	99610

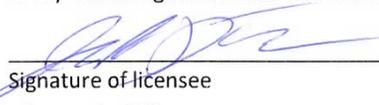
**Section 2 – Certification**

I certify that I have met the public notice requirement set forth under 3 AAC 306.025(b)(1) by posting a copy of my application for the following 10-day period at the location of the proposed licensed premises and at the following conspicuous location in the area of the proposed premises:

Start Date: 3-30-2018 End Date: 4-3-2018

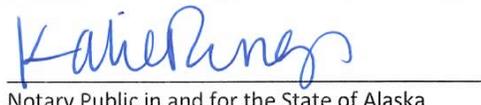
Other conspicuous location: Kasilof Post Office

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

  
 Signature of licensee

Jacob Thom  
 Printed name of licensee



  
 Notary Public in and for the State of Alaska

My commission expires: 9.20.19

Subscribed and sworn to before me this 4<sup>th</sup> day of April, 2018.



Alaska Marijuana Control Board

**Form MJ-08: Local Government Notice Affidavit**

**What is this form?**

A local government notice affidavit is required for all marijuana establishment license applications with a proposed premises that is located within a local government, per 3 AAC 306.025(b)(3). As soon as practical after initiating a new marijuana establishment license application, an applicant must give notice of the application to the public by submitting a copy of the application to the local government and any community council in the area of the proposed licensed premises. For purposes of this notification, the document that must be submitted is the application document produced by the online application system titled "Public Notice".

**This form must be completed and submitted to AMCO's main office before any license application will be considered complete.**

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

Licensee:	SMOKING JOE'S TERPS CO.	License Number:	14579		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SMOKING JOE'S TERPS CO.				
Premises Address:	24276 Moraine Vista ST				
City:	Kasilof	State:	AK	ZIP:	99610

**Section 2 – Certification**

I certify that I have met the local government notice requirement set forth under 3 AAC 306.025(b)(3) by submitting a copy of my application to the following local government official and community council (if applicable):

Local Government: Kenai Peninsula Borough Name of Official: Johni Blankenship  
 Title of Official: Borough Clerk Date Submitted: 3/30/2018  
 Community Council: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
 (Municipality of Anchorage and Matanuska-Susitna Borough only)

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

Signature of licensee: *Jacob Thom*  
 Printed name of licensee: Jacob Thom  
 OFFICIAL SEAL  
 Katie Ring  
 Notary Public - State of Alaska  
 My commission expires: 9-20-19

Subscribed and sworn to before me this 4<sup>th</sup> day of April, 2018.



**Alaska Marijuana Control Board**

**Form MJ-09: Statement of Financial Interest**

**What is this form?**

A statement of financial interest completed by each proposed licensee (as defined in 3 AAC 306.020(b)(2)) and affiliate (as defined in 3 AAC 306.990(a)(1)) is required for all marijuana establishment license applications, per 3 AAC 306.020(b)(4). A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

**This form must be completed and submitted to AMCO's main office by each proposed licensee or affiliate before any license application will be considered complete.**

**Section 1 – Establishment Information**

Enter information for the business seeking to be licensed, as identified on the license application.

<b>Licensee:</b>	SMOKING JOE'S TERPS CO.	<b>License Number:</b>	14579		
<b>License Type:</b>	Limited Marijuana Cultivation Facility				
<b>Doing Business As:</b>	SMOKING JOE'S TERPS CO.				
<b>Premises Address:</b>	24276 Moraine Vista ST				
<b>City:</b>	Kasilof	<b>State:</b>	AK	<b>ZIP:</b>	99610

**Section 2 – Individual Information**

Enter information for the individual licensee or affiliate.

<b>Name:</b>	Jacob Thom
<b>Title:</b>	President



Alaska Marijuana Control Board

# Form MJ-09: Statement of Financial Interest

Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501

[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)

<https://www.commerce.alaska.gov/web/amco>

Phone: 907.269.0350

## Section 3 – Certifications

I certify that no person other than a proposed licensee listed on my marijuana establishment license application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which a marijuana establishment license is being applied for.

I further certify that any ownership change shall be reported to the board as required under 3 AAC 306.040.

I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

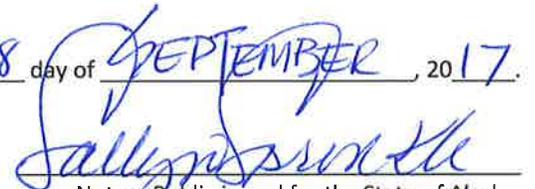
  
\_\_\_\_\_  
Signature of licensee/affiliate

**Jacob Thom**

Printed name



Subscribed and sworn to before me this 28 day of SEPTEMBER, 2017.

  
\_\_\_\_\_  
Notary Public in and for the State of Alaska.

My commission expires: 03/22/2017



Alaska Marijuana Control Board

# Form MJ-09: Statement of Financial Interest

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Licensee:	SMOKING JOE'S TERPS CO.	License Number:	14579		
License Type:	Limited Marijuana Cultivation Facility				
Doing Business As:	SMOKING JOE'S TERPS CO.				
Premises Address:	24276 Moraine Vista ST				
City:	Kasilof	State:	AK	ZIP:	99610

## Section 2 – Individual Information

Enter information for the individual licensee or affiliate.

Name:	Bert Nelson
Title:	Vice President



Alcohol and Marijuana Control Office  
550 W 7<sup>th</sup> Avenue, Suite 1600  
Anchorage, AK 99501  
[marijuana.licensing@alaska.gov](mailto:marijuana.licensing@alaska.gov)  
<https://www.commerce.alaska.gov/web/amco>  
Phone: 907.269.0350

Alaska Marijuana Control Board

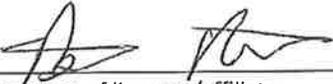
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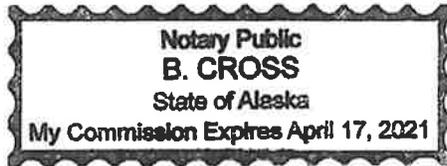
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I declare under penalty of perjury that I have examined this form, including all accompanying schedules and statements, and to the best of my knowledge and belief find it to be true, correct, and complete.

  
\_\_\_\_\_  
Signature of licensee/affiliate

**Bert Nelson**  
\_\_\_\_\_  
Printed name

Subscribed and sworn to before me this 3 day of October, 2017.



  
\_\_\_\_\_  
Notary Public in and for the State of Alaska.  
My commission expires: April 17, 2021

# Alcohol & Marijuana Control Office

**License Number:** 14579

**License Status:** New

**License Type:** Limited Marijuana Cultivation Facility

**Doing Business As:** SMOKING JOE'S TERPS CO.

**Business License Number:** 1058934

**Designated Licensee:** Jacob Thom

**Email Address:** smokingjoesterps@gmail.com

**Local Government:** Kenai Peninsula Borough

**Community Council:**

**Latitude, Longitude:** 60.332858, -151.244711

**Physical Address:** 24276 Moraine Vista ST  
Kasilof, AK 99610  
UNITED STATES

## Licensee #1

**Type:** Entity

**Alaska Entity Number:** 10066546

**Alaska Entity Name:** Smoking Joe's Terps Co.

**Phone Number:** 907-715-1180

**Email Address:** smokingjoesterps@gmail.com

**Mailing Address:** 6857 S. Hangar Talk Cir.  
Wasilla, AK 99623  
UNITED STATES

## Entity Official #1

**Type:** Individual

**Name:** Jacob Thom  
[REDACTED]

**Phone Number:** 907-715-1180

**Email Address:** smokingjoesterps@gmail.com

**Mailing Address:** 6857 S. Hangar Talk Cir.  
Wasilla, AK 99623  
UNITED STATES

## Entity Official #2

**Type:** Individual

**Name:** Bert Nelson  
[REDACTED]

**Phone Number:** 907-262-1658

**Email Address:** articman800@hotmail.com

**Mailing Address:** 42160 Hazel CRT.  
Soldotna, AK 99669  
UNITED STATES

**Note:** No affiliates entered for this license.

# COMMERCIAL LEASE

This lease is entered into this 10th day of June 2018 between **Jacob Thom** and **SMOKING JOE'S TERPS CO**. The premises are located at **SMOKING JOE'S TERPS CO** in the City of **Meriden**, Connecticut. The term of this lease shall be for a period of **12** months, commencing on **06/10/2018** and terminating on **06/10/2019**.

The parties agree that the rent for the premises shall be **\$1,000.00** per month, payable in advance on the **10th** day of each month. The tenant shall be responsible for all utilities and taxes. The landlord shall provide a safe and sound premises for the use of the tenant.

The parties agree that the tenant shall be responsible for all damages to the premises.

**Premises** The tenant shall use the premises for **retail** purposes. The tenant shall not use the premises for any illegal activities.

**Rent** The tenant shall pay the rent of **\$1,000.00** per month, payable in advance on the **10th** day of each month.

The tenant shall be responsible for all utilities and taxes.

The tenant shall be responsible for all damages to the premises.

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## Use of Premises

The tenant shall use the premises for **retail** purposes. The tenant shall not use the premises for any illegal activities.

The tenant shall be responsible for all damages to the premises.

**Quiet enjoyment** The tenant shall have the quiet enjoyment of the premises. The landlord shall not interfere with the tenant's use of the premises.

## Utilities

The tenant shall be responsible for all utilities and taxes.

the provisions of this policy shall apply to the property described in the schedule of property and to the other property described in the schedule of property which is included in the schedule of property and to the other property which is included in the schedule of property.

the provisions of this policy shall apply to the property described in the schedule of property and to the other property described in the schedule of property.

**Repair** The cost of repairing or replacing damaged property shall be determined on the basis of the actual cost of repair or replacement at the time of loss, less any depreciation which has accrued on the property immediately before the loss. The cost of repair or replacement shall not exceed the actual cash value of the property immediately before the loss. The cost of repair or replacement shall not exceed the actual cash value of the property immediately before the loss.

The cost of repairing or replacing damaged property shall be determined on the basis of the actual cost of repair or replacement at the time of loss, less any depreciation which has accrued on the property immediately before the loss.

The cost of repairing or replacing damaged property shall be determined on the basis of the actual cost of repair or replacement at the time of loss, less any depreciation which has accrued on the property immediately before the loss.

**Indemnity & Insurance** The insured shall be indemnified and held harmless for the amount of loss or damage sustained by the insured or any other person or property as a result of the loss or damage, up to the limit of the amount of the loss or damage, less any amount payable by any other insurance policy covering the same property.

\$000,000 per occurrence limit on aggregate limit of \$000,000

\$000,000 per occurrence limit on aggregate limit of \$000,000

\$00,000 per occurrence limit on aggregate limit of \$000,000

Printed name of insured

□

the said premises with the said fire and other casualty insurance policy.

The said policy was issued to the said insured and the said insured has paid the said premium and the said policy is in full force and effect. The said policy covers the said premises against fire and other casualty and the said insured has paid the said premium and the said policy is in full force and effect.

**Fire and Other Casualty** The said policy covers the said premises against fire and other casualty and the said insured has paid the said premium and the said policy is in full force and effect. The said policy covers the said premises against fire and other casualty and the said insured has paid the said premium and the said policy is in full force and effect.

The said policy covers the said premises against fire and other casualty and the said insured has paid the said premium and the said policy is in full force and effect. The said policy covers the said premises against fire and other casualty and the said insured has paid the said premium and the said policy is in full force and effect.

Either party or parties may at any time terminate this policy by giving notice in writing to the other party or parties.

**Improvements and Fixtures.** The said policy covers the said premises against fire and other casualty and the said insured has paid the said premium and the said policy is in full force and effect.

the provisions of this lease shall be deemed to be a part of the lease and shall be construed together with the lease and the provisions hereof and shall be given the same effect as if they were a part of the lease.

**00 Assignment and Subletting.** The Lessee shall have the right to assign or sublet all or part of the premises hereunder, in whole or in part, to any person or entity, without the consent of the Lessor, provided that the Lessee shall remain obligated to the Lessor under the terms and conditions of this lease.

**00 Default** The Lessee shall be deemed to be in default of this lease if the Lessee fails to pay the rent when due or fails to comply with any other material provision of this lease.

The Lessee shall be deemed to be in default of this lease if the Lessee fails to maintain the premises in good and tenable condition, or fails to comply with any other material provision of this lease.

The Lessee shall be deemed to be in default of this lease if the Lessee fails to pay the rent when due, or fails to comply with any other material provision of this lease.

The Lessee shall be deemed to be in default of this lease if the Lessee fails to maintain the premises in good and tenable condition, or fails to comply with any other material provision of this lease.

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The Lessee shall be deemed to be in default of this lease if the Lessee fails to maintain the premises in good and tenable condition, or fails to comply with any other material provision of this lease.

The Lessee shall be deemed to be in default of this lease if the Lessee fails to pay the rent when due, or fails to comply with any other material provision of this lease.

**00 Lessor Remedies on Default.** In the event of a default by the Lessee under this lease, the Lessor shall have the right to terminate this lease, to re-enter the premises, and to collect the rent due under this lease, without prejudice to any other remedies available to the Lessor.

**00 Return of Premises Upon Termination.** Upon termination of this lease, the Lessee shall return the premises to the Lessor in good and tenable condition, and shall remove all personal property and fixtures from the premises.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on this \_\_\_\_\_ day of \_\_\_\_\_, 2018.



the undersigned hereby certifies that the above information is true and correct to the best of his knowledge and belief and that he is not aware of any information that might cause the above information to be untrue or incorrect.

Witness my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Director of the \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

J. \_\_\_\_\_

\_\_\_\_\_

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SMOKING JOE'S TERPS CO

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# CLARION

PENINSULA



PO Box 3009, Kenai, AK 99611 - (907) 283-7551 - Fax (907) 283-3299

## PUBLISHER'S AFFIDAVIT

UNITED STATES OF AMERICA, }  
STATE OF ALASKA } SS:

Elizabeth A. Ulricksen being first duly sworn, on oath deposes and says:

That I am and was at all times here in this affidavit mentions, Supervisor of Legals of the Morris Publishing Group/Peninsula Clarion, a newspaper of general circulation and published at Kenai, Alaska, that the

*Marijuana Dec*  
a printed copy of which is hereto annexed was published in said paper once each and every *wk* for 3 successive and consecutive *weeks* in the issues on the following dates:

Account No. 1000741276

Jacob Thom  
68575 S. Hangar Talk Cir. Wasilla AK 99623 US

Ad # 8132810

Pub Date	Edition	Section	Page
08/25/2017	KEN PENINSULA CLARION	LEGAL NOTICES	B 4
09/01/2017	KEN PENINSULA CLARION	LEGAL NOTICES	B 5
09/08/2017	KEN PENINSULA CLARION	LEGAL NOTICES	B 5

X *[Signature]*  
SUBSCRIBED AND SWORN to me before  
this *12th* day of *Sept* *2017*.  
*[Signature]*  
NOTARY PUBLIC in favor for the State of Alaska.

My commission expires *August 29, 2020*.



**NEW LIMITED MARIJUANA CULTIVATION FACILITY LICENSE**

Smoking Joe's Terps Co. is applying under 3 AAC 306.400(a)(2) for a new Limited Marijuana Cultivation Facility License, license #14579, doing business as SMOKING JOE'S TERPS CO., located at 24276 Moraine Vista ST, Kaslof, AK, 99610, UNITED STATES.

Interested persons should submit written comment or objection to their local government, the applicant, and to the Alcohol & Marijuana Control Office at 550 W 7th Ave, Suite 1600, Anchorage, AK 99501 or to marijuana.licensing@alaska.gov not later than 30 days after this notice of application.

Pub:8/25,9/1 & 9/8/2017 8132810/741276