

OPERATIONAL PLAN (Exhibit A)
To
MUTUAL AID AGREEMENT BETWEEN
BEAR CREEK FIRE SERVICE AREA
and
MOOSE PASS VOLUNTEER FIRE COMPANY

This Operational Plan (hereinafter the “Plan”) between the Bear Creek Fire Service Area (BCFSA) and the Moose Pass Volunteer Fire Company (MPVFC) is for mutual aid response of fire apparatus and personnel.

The purpose of the Plan is to outline the procedures for carrying out a mutual aid response between BCFSA and MPVFC. This Plan is a guide for day-to-day operations, and may be revised, amended or altered annually by mutual consent of BCFSA and MPVFC with approval by the Borough Mayor and the Moose Pass Fire Company for the purpose of carrying out the original intent of the Mutual Aid Agreement. Should the mutual aid agreement between the parties be terminated, this Plan shall automatically terminate.

I. MUTUAL AID RESPONSE AREAS and AMOUNT AND TYPE OF ASSISTANCE

- a. When staffing levels and call volumes permit, BCFSA will respond to a MPVFC request for any structural fire within the MPVFC boundaries (map attached), and will provide a tanker/pumper and four personnel on a first alarm response. Unless redirected by the On-Scene Incident Commander (OIC), the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response. The deployment of designated mutual aid may be restricted by current staffing and conditions, and will be at the discretion of the Fire Chief, Chief of Operations, or On-Call Command Officer.
- b. When staffing levels and call volumes permit, MPVFC will respond upon request for any structural fire within the BCFSA boundaries (map attached), and will provide a tanker/pumper and four personnel on a first alarm response. Unless redirected by the OIC, the response will be to the fire scene. If the tanker/pumper responding can only safely carry two personnel, the additional responders will accompany the tanker/pumper in a utility vehicle or other vehicle suitable for emergency response. The deployment of designated mutual aid may be restricted by current staffing and conditions, and will be at the discretion of the Fire Chief, Chief of Operations, or On-Call Command Officer.
- c. Each Agency may also request assistance for EMS, Rescue, Brush type incidents as needed.
- d. Cancellation may occur in small uncomplicated incidents that may be false alarms, out on arrival, out immediately after arrival, etc.

II. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Chief, Deputy Chief, Chief of Operations, or Training Officers in each department. Classroom instruction should be available upon request by each department, and should include ICS and unified command exercises.

III. COMMUNICATIONS

- a. RADIO – When dispatching a call, dispatch shall state that a Mutual Aid is needed. The responding agency, after notifying dispatch that they are en route, will switch to the requesting department’s dispatch channel and advise the OIC they are en route.
- b. The responding agency will communicate with the OIC unless advised otherwise.
- c. Radio traffic will be kept to a minimum.
- d. Clear text will be used at all times.

IV. FIRE INCIDENT REPORTING

Each agency shall be responsible for reporting the incident in accordance with their department, Borough or Community Council policy and procedures.

V. REVISIONS

The Operational Plan shall be reviewed annually and remain a part of the Mutual Aid Agreement upon consent of the agencies and execution by the Borough Mayor and Moose Pass Volunteer Fire Company.

BEAR CREEK FIRE SERVICE AREA

MOOSE PASS VOLUNTEER FIRE COMPANY

By: _____
Richard Brackin, Fire Chief

By: _____
Phillip Ingersoll, Fire Chief

Date: _____

Date: _____

KENAI PENINSULA BOROUGH

ATTEST

By: _____
Charlie Pierce, Mayor

By: _____
Johni Blankenship, Borough Clerk

Date: _____