

# Kenai Peninsula Borough Purchasing & Contracting

## MEMORANDUM

**TO:** Peter A. Micciche, Borough Mayor

**THRU:** John Hedges, Purchasing & Contracting Director *JH*

**FROM:** Carmen Vick, Project Manager *CV*

**DATE:** January 8, 2024

**RE:** Authorization to Award a Contract for RFP24-011 Hope School Roof Replacement Professional Design

On December 1, 2023, the Kenai Peninsula Borough Purchasing & Contracting Department formally solicited proposals for RFP24-011 Hope School Roof Replacement Professional Design Services. The request for proposals was advertised in the Peninsula Clarion on December 2, 2023 and in the Anchorage Daily News on December 1, 2023.

The project consists of providing professional architectural and engineering (all disciplines) services. To include design, estimating and CA services for the purpose of preparing comprehensive inspection / report and design options and estimates in support of a roof system replacement at Hope School, 19635 Hope Highway, Hope, AK 99605.

On the due date of December 20, 2023, one (1) proposal was received from K+A designstudios and was reviewed by the Kenai Peninsula Borough Purchasing & Contracting personnel.

The proposal, which includes a cost factor, was submitted by K+A designstudios with a lump sum cost proposal of \$74,730.00. The Purchasing & Contracting Department recommends award of a contract to K+A designstudios, Soldotna, Alaska. Your approval for this award is hereby requested.

Funding of this contract will be charged to account number 400-71040-SLF08-49311.

*A. Micciche*  
\_\_\_\_\_  
Peter A. Micciche, Borough Mayor

1/12/2024  
\_\_\_\_\_  
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400-71040-SLF08-49311
Amount	\$74,730.00
By: <i>CV JH</i>	Date: 1/10/2024