



KENAI PENINSULA BOROUGH

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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Kelly Cooper, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Mike Navarre, Mayor *MN*

DATE: January 3, 2017

SUBJECT: Designation of Administrative Officer

Pursuant to the attached. I am designating my Chief of Staff, Larry Persily, as the administrative officer to exercise the powers and duties of the Mayor when I am unable to discharge the duties of my office due to absence or incapacity. This designation is pursuant to AS 29.20.260 and KPB 2.04.030 and is submitted for approval by the assembly.