



Assembly Action Agenda

August 4, 2020 - 6:00 PM

Regular Meeting

The meeting will be held through
Zoom Meeting ID: 128 871 931
From the Betty J. Glick Assembly Chambers

Kelly Cooper
Assembly President
Seat 8 – Homer
Term Expires 2020

Harold "Hal" Smalley
Assembly Vice
President
Seat 2 - Kenai
Term Expires 2020

Jesse Bjorkman
Assembly Member
Seat 3 - Nikiski
Term Expires 2022

Norm Blakeley
Assembly Member
Seat 5-Sterling/Funny
River
Term Expires 2020

Kenn Carpenter
Assembly Member
Seat 6 – East Peninsula
Term Expires 2021

Tyson Cox
Assembly Member
Seat 4 - Soldotna
Term Expires 2022

Willy Dunne
Assembly Member
Seat 9 - South
Peninsula
Term Expires 2021

Brent Johnson
Assembly Member
Seat 7 – Central
Term Expires 2022

Brent Hibbert
Assembly Member
Seat 1 – Kalifornsky
Term Expires 2021

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation will be offered by Brenda Crim.]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(Action items listed with an asterisk (*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

APPROVAL OF MINUTES

- *1. July 7, 2020 Regular Assembly Meeting Minutes

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE (20 Minutes total)

1. Central Peninsula Hospital Quarterly Report
(10 Minutes)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA (3 minutes per speaker; 20 Minutes aggregate)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES (Testimony limited to 3 minutes per speaker)

1. **POSTPONED TO SEPTEMBER 1, 2020** Ordinance 2019-19-43: To Record FY2020 Expenditures Paid by the State of Alaska Department of Administration, Division of Retirement and Benefits on Behalf of the Kenai Peninsula Borough Towards the Borough's Unfunded PERS Liability (Mayor) (Referred to Finance Committee) **[8 Yes, 0 No, 1 Absent]**
- *2. Ordinance 2020-19-01: Appropriating Refinanced 2010 General Obligation School Bond Proceeds for the Purpose of Paying Bond Refinancing Issuance Costs (Mayor) (Referred to Finance Committee)
- *3. **AS AMENDED** Ordinance 2020-34: Authorizing a Negotiated Sale of Tract E, Alaska State Land Survey 2003-5, Plat No. 2006-21, Seward Recording District to Jerry and Cheryle James at Fair Market Value (Mayor) (Referred to Lands Committee)
4. **ENACTED AS AMENDED** Ordinance 2020-32: Amending KPB 1.24, General Penalty, KPB 12.04, Parking Regulations, and KPB 14.40 Right of Way Permits to Replace Civil Fines with Citations to Improve Enforcement and be Consistent with Other Recent Code Updates (Mayor) (Referred to Policies and Procedures Committee) **[8 Yes, 0 No, 1 Absent]**

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions
 - *a. Resolution 2020-050: Accepting \$160,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management for Emergency Management Operations (Mayor) (Referred to Finance Committee)

- b. **ADOPTED** Resolution 2020-051: Approving a Sole Source Award to Eagleview™ for the Purchase and Implementation of Pictometry Oblique Imagery (Mayor) (Referred to Finance Committee) **[7 Yes, 1 No, 1 Absent]**
- *c. Resolution 2020-052: Providing Authorization for Sole Source Procurement to Enter into a Three Year Software Licensing and Services Agreement with Environmental Systems Research Institute, Inc. (Mayor) (Referred to Finance Committee)
- *d. Resolution 2020-053: Authorizing the Central Peninsula Landfill's Sole Source Procurement of a Replacement Transmission for the Volvo L150G Loader (Mayor) (Referred to Finance Committee)
- *e. Resolution 2020-054: Authorizing the Borough, on Behalf of the South Kenai Peninsula Hospital Service Area, to Enter into a Long-Term Lease Agreement for a Professional Office Building at 4251 Bartlett Street, Homer, Alaska (Mayor) (Referred to Lands Committee)
- *f. Resolution 2020-055: Authorizing the Sublease of Real Property Located at 72470 Clutts Avenue in Anchor Point for a Maintenance and Storage Facility for the Anchor Point Fire and Emergency Medical Service Area (Mayor) (Referred to Lands Committee)

2. Ordinances for Introduction

- *a. Ordinance 2020-19-02: Appropriating Funds to Pay Fees Associated with Collection of Remote Sales Tax (Mayor) (Hearing on 09/01/20) (Referred to Finance Committee)
- *b. Ordinance 2020-19-03: Appropriating Funds from the South Peninsula Hospital Plant Replacement and Expansion Fund for the Homer Medical Clinic Roof Replacement (Mayor) (Hearing on 09/01/20) (Referred to Finance Committee)

- *c. Ordinance 2020-35: Authorizing the Assessor to Accept One Late Filed Senior Citizen Exemption Application for 2020 Filed After March 31 and Providing an Exception to KPB 5.12.040(B) (Mayor) (Hearing on 09/01/20) (Referred to Finance Committee)
- d. **WITHDRAWN BY SPONSOR** Ordinance 2020-36: Amending KPB 20.70 Vacation Requirements and KPB 21.20 Hearings and Appeals to Improve Vacation and Hearing Officer Appeal Procedures (Mayor) (Hearing on 09/01/20) (Referred to Policies and Procedures Committee)

3. Other

- *a. Approving a Letter of Non-Objection to the Issuance of the New Liquor License and Restaurant Designation Permit as Requested by Small Town Coffee Roasters, License No. 5919 (Referred to Finance Committee)
- *e. Ordinance 2020-19-04: Appropriating \$1,500 for the Costs of Printing and Distributing Information about the Ballot Proposition Seeking Voter Approval to Expand the Anchor Point Fire and Emergency Medical Service Area into the Newly Created Western Emergency Service Area which will Encompass both Ninilchik and Anchor Point Communities (Johnson) (Hearing on 09/01/20) (Referred to Finance Committee)**LAYDOWN**
- *b. Petition to Vacate Utility Easements:
 - 10-foot Utility Easement Adjoining the South Boundary of Lot 1, Excluding 10 Feet Adjoining Owen Road Right of Way
 - 10-foot Utility Easement Adjoining the East Boundary of Lot 10, Excluding the 10 Feet Adjoining Cowen Road Right of Way
 - 10-foot Utility Easement Adjoining the East and North Boundary of Lot 11, Excluding the 10 feet Adjoining Owen Road Right of Way, located within Cowan-McFarland Subdivision No. 3 (Plat KN8.-227), Utility Easements Granted by Cowan McFarland Subdivision No 1 (Plat KN 1660) and Cowan-McFarland Subdivision. No. 3 (Plat KN 83-227); Within Section 22, Township 5 North, Range 9 West, Seward Meridian, Alaska, Within the Kenai

Peninsula Borough. KPB File 2020-053V. (Referred to Lands Committee)

[Clerk’s Note: The Planning Commission approved the above referenced petition to vacate at its July 13, 2020 meeting by unanimous vote.]

- *c. Approval of the Proposition Summary to be Included in the Voter Pamphlet for Proposition No. 1 – Expanding the Anchor Point Fire and Emergency Medical Service Area Boundaries to Include the Ninilchik Area and Creating the Western Emergency Service Area (Referred to Policies and Procedures Committee)
- d. Confirming Appointments to the Kenai Peninsula Borough Planning Commission (Mayor) (Referred to Policies and Procedures Committee)

<u>Appointment</u>	<u>Board Seat</u>	<u>Term Expires</u>
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CONFIRMED:

Cindy Ecklund	Seward City	July 31, 2023
Pamela Gillham	Ridgeway	July 31, 2023

POSTPONED TO SEPTEMBER 1, 2020:

Lou Oliva	Northwest Borough	July 31, 2023
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- *e. Approval of the Proposition Summary to be Included in the Voter Pamphlet for Proposition No. 2 – Repeal Ordinance 2020-24, An Ordinance Amending KPB Title 4 Regarding Borough Elections to Provide for Vote by Mail Elections, for More Time Between a Regular Election and a Run-Off Election, and to Remove Proposition Statements (Referred to Policies and Procedures Committee)**LAYDOWN**

MAYOR’S REPORT

- 1. Assembly Requests/Responses – None.

2. Agreements and Contracts

- a. Authorization to Award a Contract for ITB20-028 Roosevelt Circle (W6ROC) to Foster Construction, Inc., Soldotna, Alaska
- b. Authorization to Award a Contract for ITB20-027 Basargin Road (S8BSG) to East Road Services, Inc., Homer, Alaska.
- c. Authorization to Award a Contract for RFP20-013 Flood Hazard Analyses Seward Mapped Flood Data Area to AWR Engineering, LLC.
- d. Authorization to Award a Contract for ITB20-032 Redoubt Elementary School Roof Replacement to Orion Construction, Inc., Wasilla, Alaska.
- e. Comtech Solacom Technologies – Guardian 911 Call Management, Under the Government General Services Administration (GSA) H-GAC Contract #20-00504.
- f. Authorization to Award a Contract for ITB20-033 Homer Solid Waste Facility Phase 2 Landfill Closure to Qayaq Construction, Anchorage, Alaska.
- g. Sole Source Purchasing Request for Medical Patient Simulator Package from iSimulate USA.
- h. Authorization to Award a Contract for RFP20-018 South Peninsula Hospital and Homer Medical Center Roof Professional Designs Services to K+A Design Studios, Kenai, Alaska

3. Other

- a. Budget Revisions – June 2020
- b. Revenue – Expenditure Report – June 2020
- c. FY20-4Q Economic Development Grant Reports
- d. FY20-4Q Senior Center Grant Reports

- e. Kenai Peninsula College FY20 Program Narrative Report
- f. Litigation Status Report – Quarter Ending 06/30/20

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS (3 minutes per speaker)

ASSEMBLY COMMENTS

PENDING LEGISLATION (This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

- 1. August 11, 2020
2:00 PM Special Assembly Meeting
This meeting will be held through Zoom
Meeting ID: 128 871 931
From the Betty J. Glick Assembly Chambers

- 2. September 1, 2020
6:00 PM Regular Assembly Meeting
This meeting will be held through Zoom
Meeting ID: 128 871 931
From the Betty J. Glick Assembly Chambers

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 128 871 931. To join the meeting from a computer, visit <https://zoom.us/j/128871931>. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 128 871 931. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at kpb.us: "Meeting and Public Notices" "Current Assembly Agenda".

Copies of the agenda and ordinances to be considered can be viewed on the website referenced above or at the Public Bulletin Board located on the window right of the double doors in the back of the Borough Administration Building. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting summaries, ordinances and resolutions.