



## **KENAI PENINSULA BOROUGH**

Finance Department

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MIKE NAVARRE  
BOROUGH MAYOR

**To:** Blaine Gilman, Assembly President  
Members of the Kenai Peninsula Borough Assembly

**Thru:** Mike Navarre, Borough Mayor *MD*

**Thru:** Craig C. Chapman, Finance Director *CChap*

**From:** Brandi Harbaugh, Controller *BH*

**From:** Lauri Lingafelt, Auditor/Accountant *L*

**Date:** August 8, 2016

**Subject:** Budget Revisions –July 2016

Attached is a budget revision listing for July 2016. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

Jul-16

INCREASE

DECREASE

**HUMAN RESOURCES**

Quote for purchase of a mini Ipad did not include cost of 2 year extended service agreement. Transfer budget to cover shortfall.

100.11233.42210 (Operating Supplies)

49.85

100.11233.48710 (Minor Office/Comm Equipment)

49.85

**PURCHASING & CONTRACTING**

Funds were budgeted to the wrong object code through the budget process, for new software Bluebeam Reader.

100.31110.42120 (Computer Software)

1,800.00

100.31110.43019 (Software Licensing)

1,800.00