



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda

Policies and Procedures Committee

Tuesday, January 6, 2026

3:30 PM

Betty J. Glick Assembly Chambers

Meeting ID: 897 1694 8642 Passcode: 075938

MAYOR'S REPORT

[KPB-7366](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses- None.

2. Agreements and Contracts

a. [KPB-7367](#) Authorization to Award Contract for RFP26-006 Solid Waste Environmental Compliance 11.24.25

Attachments: [Authorization to Award Contract for RFP26-006 Solid Waste Environmental Co](#)

b. [KPB-7368](#) Authorization to Award Contract for RFP26-007 Baler Building Redesign 12.17.25

Attachments: [Authorization to Award Contract for RFP26-007 Baler Building Redesign 12.17.](#)

3. Other

a. [KPB-7369](#) Revenue-Expenditure Report - November 2025

Attachments: [Revenue-Expenditure Report - November 2025](#)

b. [KPB-7370](#) Budget Revisions - November 2025

Attachments: [Budget Revisions - November 2025](#)

PUBLIC HEARINGS ON ORDINANCES

3. [2025-25](#) An Ordinance Amending Borough Code, KPB 3.04.235, Regarding Defense and Indemnification (Mayor)

Attachments: [Ordinance 2025-25](#)

[Memo](#)

4. [2025-26](#) An Ordinance Amending Borough Code, KPB 21.02.080 and KPB 21.02.100 Regarding Advisory Planning Commission Terms and Vacancies (Neisen, Mayor)

Attachments: [Ordinance 2025-26](#)
[Memo](#)

5. [2025-27](#) An Ordinance Amending Borough Code, KPB 1.08.180, Regarding the Definition of a Newspaper of General Circulation (Mayor)

Attachments: [Ordinance 2025-27](#)
[Memo](#)
[LAYDOWN Public Comment](#)
[LAYDOWN Ecklund Amendment](#)

6. [2025-28](#) An Ordinance Amending Borough Code, KPB 16.20.030, to Allow a Volunteer Firefighter/EMS Provider for the Service Area to Serve on the Kachemak Emergency Service Area Board (Dunne)

Attachments: [Ordinance 2025-28](#)
[Memo](#)
[LAYDOWN Advisory Board Recommendations](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions

*b. [2026-002](#) A Resolution Approving a Quarterly Update to the Borough Retention Schedule (Tunseth at the Request of Borough Clerk)

Attachments: [Resolution 2026-002](#)
[Memo](#)
[Retention Schedule Requests](#)

2. Ordinances for Introduction

*c. [2026-01](#) An Ordinance Amending Borough Code, KPB 22.40.130, Regarding Formal Presentations to the Assembly (Tunseth, Cooper)

Attachments: [Ordinance 2026-01](#)
[Memo](#)

3. Other

*b. [KPB-7397](#) Confirming Appointments to the Board of Equalization (Mayor)
Preston Penrod, Seat B, Term Expires 12/31/2028
Jonathan Wheeler, Seat E, Term Expires 12/31/2028

Attachments: [Appointments to the Board of Equalization](#)