



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Policies and Procedures Committee

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Tuesday, September 3, 2024

3:15 PM

Betty J. Glick Assembly Chambers  
Meeting ID: 895 1103 3332 Passcode: 193069  
[https://yourkpb.zoom.us/j/8951103332?  
pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1](https://yourkpb.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

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Meeting ID: 895 1103 3332 Passcode: 193069

### MAYOR'S REPORT

#### 1. Assembly Requests/Responses

None

#### 2. Agreements and Contracts

- a. [KPB-6275](#) Authorization to Award a Contract for ITB25-005 Kenai Safe Egress Spruce Bark Beetle Mitigation

*Attachments:* [Authorization to Award Contract ITB25-005 Kenai Safe Egress Spruce Bark Bee](#)

- b. [KPB-6276](#) Authorization to Award a Contract for ITB25-007 Panoramic Drive Gravel Road Project – Central Region, Unit 2

*Attachments:* [Authorization to Award Contract - ITB25-007 Panoramic Drive Gravel Road Proj](#)

- c. [KPB-6277](#) Authorization to Award a Contract for ITB25-010 CES Fire Station #1 Quality Control Testing

*Attachments:* [Authorization to Award Contract ITB25-010 CES Fire Station #1 Air Quality Con](#)

- d. [KPB-6278](#) Authorization to Award a Contract for RFP24-020 Road Improvement Assessment District Projects FY25

*Attachments:* [Authorization to Award Contract - RFP24-020 FY25 RIAD Projects 07.31.24](#)

#### 3. Other

- a. [KPB-6279](#) Request for Determination by Mayor that an Emergency Is Imminent for Procurement and OEM Contingency Fund Purposes—Seward/Bear Creek Area

*Attachments:* [Request for Determination by Mayor that an Emergency Is Imminent for Procure](#)

- b. [KPB-6280](#) Capital Project Reports – June 30, 2024  
*Attachments:* [Capital Project Reports - June 30, 2024](#)
- c. [KPB-6281](#) Budget Revisions – July 2024  
*Attachments:* [Budget Revisions - July 2024](#)
- d. [KPB-6282](#) Revenue-Expenditure Report – July 2024  
*Attachments:* [Revenue-Expenditure Report - July 2024](#)
- e. [KPB-6283](#) Tax Adjustment Request Approval  
*Attachments:* [Tax Adjustment Request Approval 08.15.24](#)

## NEW BUSINESS

### 1. Resolutions

- \*b. [2024-038](#) A Resolution Approving a 2024 Revised Memorandum of Agreement Between the Kenai Peninsula Borough and the Cities of Homer, Kenai, Seldovia, Seward and Soldotna, for the Purpose of Intergovernmental Administration of Borough and City Elections (Johnson at the Request of the Borough Clerk)
- Attachments:* [Resolution 2024-038](#)  
[Memo](#)  
[2024 Revised MOA](#)  
[Soldotna Reso 2024-023](#)  
[Kenai Reso 2024-36](#)  
[Homer Reso 24-084](#)

- \*c. [2024-039](#) A Resolution Adopting Joint Resolution No. 2024-002 of the Assembly of the Kenai Peninsula Borough and the Councils of the Cities of Homer, Kachemak, Kenai, Seward, Seldovia, and Soldotna, Supporting the Kenai Peninsula Economic Development District's Request that the 2026 and 2027 Cook Inlet Finfish Meetings be Held in Soldotna, Alaska, and Rotated Thereafter Among the Three Primary Affected Boroughs (Anchorage, Mat-Su and Kenai Peninsula) to Provide Resource Stakeholders with the Opportunity to be Present at Public Discussions Affecting the Management of their Resources (Mayor)

Attachments: [Resolution 2024-039](#)  
[Memo](#)  
[Joint Resolution JR2024-002](#)  
[Joint Resolution-Board of Fish Meeting Proposal](#)  
[Soldotna R2024-026](#)

### 3. Other

- \*b. [KPB-6285](#) Confirming an Appointment the Road Service Area Board (Mayor)

Road Service Area  
James Fellman, Central Seat, Term Expires 10/2027  
Edward Holsten, East Seat, Term Expires 10/2027

Attachments: [Appointments to Road Service Area Board](#)

- \*c. [KPB-6288](#) Confirming an Appointment to the Seldovia Recreational Service Area Board (Mayor)

Seldovia Recreational Service Area  
Piper Paulish, Seat A, Term Expires 10/2027

Attachments: [Appointment to Seldovia Recreational Service Area Board](#)

\*d. [KPB-6286](#) Confirming Appointments to the Advisory Planning Commissions (Mayor)

Anchor Point

Jeff Kirchner, Seat G, Term Expires 09/30/2027

Cooper Landing

David Story, Seat E, Term Expires 09/30/2027

Kathryn Recken, Seat F, Term Expires 09/30/2027

Funny River

Allen Rasmusan, Seat C, Term Expires 09/30/2027

Attachments:

[Appointments to Advisory Planning Commissions](#)