

Kenai Peninsula Borough  
Office of the Borough Mayor

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**MAYOR'S REPORT TO THE ASSEMBLY – Meeting Notes**

**TO:** Brent Johnson, Assembly President  
Members, Kenai Peninsula Borough Assembly

**FROM:** Peter A. Micciche, Kenai Peninsula Borough Mayor

**DATE:** May 21, 2024

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Assembly Request / Response

*None*

Agreements and Contracts

- a. Authorization to Award a Contract for ITB24-048 Kenai Central High School Site Improvements
- b. Authorization to Award a Contract for ITB24-050 Asbestos Flooring Abatement
- c. Replacement of Tanker 125, Under the National Purchasing Partners (NPPGov) Contract

Other

- a. Capital Project Reports – March 31, 2024
- b. Investment Report Quarter Ended 3/31/24

**ASSEMBLY DAY SCHEDULE**

**Budget Work Session #4**

9:00 AM     Assessing  
9:20 AM     Central Emergency Service Area  
9:40 AM     Kachemak Emergency Service Area

Meeting Notes – May 21, 2024

- 10:00 AM Western Emergency Service Area
- 10:20 AM Nikiski Fire Service Area
- 10:40 AM **Break / Overflow**
- 11:00 AM 911 Communications
- 11:20 AM Mayor's Office
- 11:40 AM Assembly, Clerk's Office, Elections, and Records
  
- 3:00 PM Finance Committee
- 4:00 PM Lands Committee
- 4:30 PM Policies and Procedures
- 4:45 PM Committee of the Whole
- 6:00 PM Assembly Meeting

MEETINGS – May 8-May 21

Wed. 5/8

- *KSRM* "Sound Off" – Community Outreach 9:00-10:00 AM
- NFHP FHP Coordinators' Monthly Meeting (MS Teams) 10:00-11:00 AM
- Keynote: 30th Annual Soldotna Chamber Scholarship Awards Luncheon Noon-1:00 PM
- Scott Waterman, Chair of KPB Resilience & Security Advisory Commission re: Projects & Communication 2:00-2:30 PM
- Sean Kelley & Aaron Hughes re: Halpin 3:00-3:30 PM
- Walker Steinhage, Robert Ruffner & Aaron Hughes re: Vertical Bridge Communications Site Lease 3:30-4:00 PM
- Aaron Hughes re: Land Mgmt. 4:00-5:00 PM

Thurs. 5/9

- Brenda Ahlberg & Joe Rizzo re: Emergency Communications – Follow-Up 9:00-9:45 AM
- Seward City Manager Kat Sorenson and Seward Police Chief Crites re: Eastern Peninsula Emergency Service Area – City/KPB Issues 10:00 AM-1:30 PM
- Robert Ruffner – Planning 2:00-2:30 PM
- Ashlyn O'Hara – *Peninsula Clarion* Interview 2:30-3:15 PM
- Lee Frey re: Homer Landfill Fire 3:30-3:35 PM
- Elizabeth Hardie – Grants 3:35-4:00 PM
- John Hedges 4:00-4:15 PM

Meeting Notes – May 21, 2024

Fri. 5/10

- Dean Bartsch – General Borough Issues 9:00-10:00 AM
- Sean Kelley, John Hedges & Brandi Harbaugh 11:00-11:45 AM
- Kelly Cooper – Phone Call 12:30-1:00 PM

Sat. 5/11

- KPB 2024 Spring Land Sale Auction 10:00 AM-Noon
- Auctioneer at Seward Senior Center Art & Cake Auction 6:00-9:00 PM

Mon. 5/13

- Joe Rizzo – Communications Update 9:00-10:00 AM
- Elizabeth Hardie re: MIH 10:00-10:30 AM
- Litigation of Active Cases 11:00-Noon
  - Robert Ruffner
  - Sean Kelley
  - Walker Steinhage
  - Scott Griebel
  - John Hedges
- Scott Griebel - Roads re: Road Swap Proposal/Transfer 1:00-1:30 PM

Tues. 5/14

- Dispatch DPS Mental Health Policy 10:00-11:00 AM
  - Chief Roy Browning
  - Tammy Goggia
  - Sean Kelley
  - Todd Sherwood
- John Hendrix - Pres & CEO at HEX/Furie 12:30-1:00 PM
- Jeffrey Dolifka and Shannette Wik - Boys & Girls Club 1:00-2:00 PM

Wed. 5/15

- *KSRM* "Sound Off" – Community Outreach 9:00-10:00 AM
- "History and Founding Purpose and Vision of the National Fish Habitat Partnership" – Webinar 10:00-11:00 AM
- Kenai Peninsula Collaborative Care Summit – Welcome Remarks and "Peninsula Pulse" Panelist Noon-2:00 PM

Meeting Notes – May 21, 2024

Thurs. 5/16

- Elizabeth Hardie – Grants 9:30-10:00 AM
- John Hedges & Aaron Hughes re: Chapman Elementary School Property Acquisition 10:00-11:00 AM
- Assemblyman Bill Elam 11:30-Noon
- Mayor’s Packet Meeting for June 3 Assembly 1:30-3:00 PM
- HR Total Compensation Survey Presentation to KPB Employees 3:30-4:00 PM

Fri. 5/17

- NMTCS for Boys & Girls Club – Kenai 9:30-10:30 AM

Sat. 5/18

- MC at Special Olympics Police/Fire Fundraiser 10:00-11:30 AM

Mon. 5/20

- Budget Meetings 9:00 AM-3:30 PM
  - 9:00 AM Risk Management
  - 9:40 AM Maintenance
  - 10:00 AM Office of Emergency Management
  - 10:30 AM Planning, GIS, and River Center
  - 11:00 AM Land Management
  - 11:20 AM Solid Waste
  - 1:20 PM Nikiski Senior Service Area
  - 1:40 PM Road Service Area
  - 2:00 PM Seldovia Recreational Service Area
  - 2:20 PM North Peninsula Recreation Service Area
  - 3:00 PM Information Technology
  - 3:20 PM Alaska Small Business Development Center
- Peter Ribbens 12:15-12:30 PM
- John Hedges 12:30-12:45 PM
- Ashlynn Ohara – *Peninsula Clarion* Interview 4:00-4:30 PM

Tues. 5/21 – Assembly Day