



**KENAI PENINSULA BOROUGH**

**Planning Department • Land Management Division**

144 North Binkley Street • Soldotna, Alaska 99669-7520

PHONE: (907) 714-2205 • FAX: (907) 714-2378

[www.kpb.us/land](http://www.kpb.us/land)

**APPLICATION FOR A COMMUNITY TRAIL MANAGEMENT AGREEMENT  
FOR PUBLIC TRAILS ON BOROUGH LAND**

KPB 17.10.185

1. NAME OF APPLICANT

Name: Tsalteshi Trails Association

Mailing Address: PO Box 4076 Soldotna, AK 99669

Physical Address: \_\_\_\_\_

Phone Number: ( ) \_\_\_\_\_ Email Address: tsalteshi@yahoo.com

Website Address: www.tsalteshi.org

2. AGENT OR REPRESENTATIVE

Name: John Pothast Title: Chairman, Tsalteshi Trails Association

Mailing Address: PO Box 2717 Soldotna, AK 99669

Physical Address: 36328 Dawn Drive Soldotna, AK 99669

Phone Number: ( 907 ) 252-3826 Email Address: jpothast@kpbsd.org

3. TYPE OF ORGANIZATION: (CHECK ONE)

Government Entity  Non-Profit Association  Community Organizations

Note: Please submit, as appropriate, the following items with this application:

- i. Designation of signatory authority to act for the organization or individuals.
- ii. If non-profit, has IRS Tax Exempt Status been obtained? Yes  No . If yes, attach letter of determination. If no, please attach certificate, articles of incorporation, by-laws, or other appropriate documentation.

4. TRAIL LOCATION:

Trails:  Existing  New Trail name(s) if existing: \_\_\_\_\_

Parcel Identification Number(s) 13104526, 13104347, 13104350, 13164003, 13104358, 13109120,

13109106, 13109121, 13109105

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Briefly describe any existing uses of the trails identified above: The proposed trails do not yet exist

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5. Terms of management agreement: Starting Date: March 1, 2016 Ending Date: March 1, 2036  
(Not to exceed 20 years)

6. Adjoining Land Uses: Identify any existing uses or improvements that may affect this proposal (i.e.: schools, other 3<sup>rd</sup> party uses).

TTA currently maintains ski trails north of Isaak Road and around Skyview Middle School, per a previous lease through the KP Borough. Ultimately, the trails plan would incorporate a trailhead at Isaak Road, allowing users to easily access both the current trail system and the new, proposed multi-use trail system. Additionally, the Borough Landfill is located across the Sterling Highway from the requested land parcels, thus the land contained within this request is designated as Refuse Buffer Zone Land. As such, we have designed trail layout to best utilize the topography of the land while also providing corridors, or set asides, for future KPB use.

7. Does the applicant anticipate applying for grant funding? Yes  No  If yes, briefly describe the nature of the grant.

Over the years, TTA has received several trails grants to help pay for the development and maintenance of the existing trails. Similar grants will be sought to help fund the proposed new trails.

8. Please describe how this trail management proposal serves the public's best interest.

TTA's current trails serve our local community members, but are also a draw from people around the state to come use our trails for Nordic skiing and show-shoeing in the winter and running, mountain biking and disc golf in the non-snow months. This new trail will give greater access to a larger segment of our community by creating trails for more varied, year round activities, such as fat tire biking, skijoring, winter runners, snow shoe

recreationists and single track biking, all of which have very limited access to winter trail use anywhere on the peninsula currently.

9. Briefly describe the qualifications of the applicant to perform the activities outlined in the proposed trail management plan.

TTA has a long history of successfully creating and maintaining the trails on our existing leased land. Our trail system is recognized by outdoor enthusiasts as one of the best developed and maintained systems within the state of Alaska. We are confident the additional trails will be as equally successful

10. Summary of Proposed Activities (check all that apply):

**SEASONS OF TRAIL MANAGEMENT**

Winter    Summer    Year Round

**TRAIL WIDTH (Typical)**

Under 5 Feet  
 5-10 Feet  
 10-20 Feet

**TRAIL MAINTENANCE ACTIVITIES**

Periodic Brushing/Clearing  
 Grading  
 Snow Grooming  
 Erosion Controls

**TRAIL IMPROVEMENTS**

Trailheads  
 Parking Area  
 Loading/Unloading Area  
 Signs  
 Sanitation (Trash/Outhouse)  
 Picnic Area  
 Shelters

Culverts

Bridges

Stairs

Gates & Bollards

Hardening

New Trails

Interpretive/Heritage Sites

Other \_\_\_\_\_

**TRAIL ADMINISTRATION**

Competitions/Sponsored Events

Grants

Signage

Equipment Storage Facilities

**TRAIL ACTIVITIES**

***Motorized:***

ATV

Snow Machines



**Non-Motorized:**

- Dog Sleds
- Skiing
- Snowshoeing
- Skijoring
- Sledding
- Hiking
- Biking
- Walking/Running

- Biathlon
- Horses
- Pet Friendly
- Other: \_\_\_\_\_

**Water Access**

- Landing Area
- Dock
- Mooring
- Other: \_\_\_\_\_

11. Organizations entering into a Community Trail Management Agreement (CTMA) may manage and regulate the type of use, time of use, or restrict specific types of use; however, all trails shall be considered open to the public.

a. Please describe any proposed regulations that may affect the types and times of use or any restrictions to types of use(s).

The trails will limit access to non-motorized use only, as noted in the previous section. Because of trail maintenance issues and trail safety, motorized vehicles such as cars/trucks, ATV's and snowmachines will be restricted. \_\_\_\_\_

b. Please describe proposed management methods to support the regulations and restrictions.

Similar to our current trail system, we will use signage and gates to limit access to the trails to non-motorized use only. \_\_\_\_\_

12. Attach a draft Trail Management Plan to include following:

- A narrative description of the activities, operations, and scope of the proposal. Include information on short-term and long-range plans/goals.
  - Brief history of the organization, membership size, accomplishments, etc.
  - Summary of proposed activities: briefly describe the trail management elements that make up your management plan, including potential source of funding.
  - Means and method for maintenance, erosion control, litter and trash pick-up, etc.
  - Measures of performance, timeframes, ownership of improvements & reclamation.
  - Estimated value of proposed structures and facilities, when applicable.
- Conceptual Site Plan (if available include aerial photo, contour map, etc.)
  - Location of trail improvements and buffers.

- Property lines, rights-of-way, easements, access, etc.
- Location of wetlands, water bodies, anadromous stream crossings, and major topography.

- Detailed Plans

- Plans for specific improvements including architectural or engineering designs, when applicable.
- Grant proposals, when applicable.

Complete the following applicant qualification statement for each individual applicant or organization. Attach additional statements if needed.

**APPLICANT QUALIFICATION STATEMENT**

Name of Applicant: John Pothast, acting as Chairperson of Tsalteshi Trails Association

Address: PO Box 2717

City: Soldotna State: AK Zip: 99669

- I hereby affirm to the best of my knowledge:
- That I am eighteen years of age or older; and
- That I am a citizen of the United States or a permanent resident who has filed a declaration of intention to become a citizen or a representative of a group, association or corporation which is authorized to conduct business under the laws of Alaska; and
- That the above named applicant is not delinquent on any deposit or payment of any obligation to KPB; and
- That the above named applicant is not currently in breach or default on any contract or lease involving land in which KPB has an interest; and
- The above named applicant has not failed to perform under a contract or lease involving KPB land in the previous five years and KPB has not acted to terminate the contract or lease or to initiate legal action.

I hereby certify that the information contained herein is true to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Applicant or Agent

11-13-15  
Date

\_\_\_\_\_  
Signature of Applicant or Agent

\_\_\_\_\_  
Date

John Pothast  
(Print Name)

\_\_\_\_\_  
(Print Name)

# Division of Corporations, Business and Professional Licensing

## Search Corporations Database

**Entity Number**   Current Only

**Entity Name**   Starts With  Contains

Showing results 1 to 1 of 1

Entity Type	Entity#	Entity Name	Entity Name Type	Status
Nonprofit Corporation	47863D	TSALTESHI TRAIL ASSOCIATION, INC.	Legal Name	Good Standing

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**State of Alaska**  
**Department of Commerce and Economic Development**  
**Division of Banking, Securities and Corporations**

**CERTIFICATE**  
**OF**  
**AMENDMENT**  
**Nonprofit Corporation**

The undersigned, as Commissioner of Commerce and Economic Development of the State of Alaska, hereby certifies that Articles of Amendment to the Articles of Incorporation, duly signed and verified pursuant to the provisions of the Alaska Nonprofit Corporation Act, have been received in this office and have been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce and Economic Development, and by virtue of the authority vested in him by law, hereby issues this Certificate of Amendment to the Articles of Incorporation of

**KENAI PENINSULA AEROBIC SPORTS ASSOCIATION, INC.**

and attaches hereto the original copy of the Articles of Amendment changing the corporate name to

**TSALTESHI TRAIL ASSOCIATION, INC.**

IN TESTIMONY WHEREOF, I execute this certificate and affix the Great Seal of the State of Alaska on

APRIL 1, 1996.



William L. Hensley

COMMISSIONER OF COMMERCE  
AND ECONOMIC DEVELOPMENT





# *Tsalteshi Trails Association*

*PO Box 4076*

*Soldotna, AK 99669*

## **Trails Management Agreement Application Trail Development, Maintenance and Management Plan for development of multi-use trails on KPB "Refuse Buffer Zone Land"**

Tsalteshi Trails Association has successfully developed and currently maintains over 25 kilometers of trails on approximately 440 acres of land pursuant to a lease authorized by Kenai Peninsula Borough Assembly Ordinance 99-19, Ordinance 2005-13, 2009-51 and 2011-31. The trail system is located near Skyview Middle School and extends from Kalifornsky Beach Road on the northern border to Isaak Road on the southern border. The trails are frequented by the local middle and high schools, a youth (6-12 years old) ski program, several adult fitness groups and countless members of the community at large. Just on the trails system itself in 2014, TTA hosted community-wide race events that totaled approximately 9300 kilometers, or 5800 miles, of race course, with an additional 1000 miles of TTA events held away from the trail system. We believe healthy outdoor activity is fundamental to physical, mental, and emotional health and are proud to contribute to the high quality of life available to residents of Central Peninsula Community. Over the years, TTA has demonstrated its ability to provide and administer a quality trail system which has been used not only by the above mentioned events and groups, but also by the Arctic Winter Games, Besh Cup Nordic Racing Series, and KPBSD regional and statewide events.

However, these existing trails have been designated primarily for Nordic skiing in the winter and running, mountain biking, dog walking and disc golf use during the non-snow months. Dogs, bicycles, walking and running are not allowed on the groomed ski trails, and snow-shoe use is restricted to the Wolverine loop and the newly constructed snow-shoe trail during the winter. Tsalteshi recognizes that this restriction limits some users the opportunity to use the trails, and TTA has received continued pressure from other user groups (fat tire bikes, skijor, winter runners, snow-shoe recreationists) to use the trails because there are no good opportunities elsewhere in the local area. As a result we are pursuing ways to provide year round, multi-use (human-powered only) trails that can benefit multiple user groups while maintaining the integrity of the current Nordic trails.

The Kenai Peninsula Borough owns over 200 acres on the west side of the Sterling Highway between Slikok Creek to the south and Isaak Road to the north. This land has been designated as a "buffer" between the KPB landfill on the east side of the Sterling Highway and the private property west of the buffer parcel. The property consists of rolling glacial deposits which would be very suitable terrain for a multi-use trail system, and the planned use for the public trail system expansion is compatible with the site and surrounding uses. Tsalteshi hopes to partner with other groups to develop a multi-use trail system on this "Refuse Buffer Zone" land.

Tsalteshi Trails Association (TTA) is requesting to obtain a twenty-year "Trail Management Agreement" with the Kenai Peninsula Borough to build multi-use trails on the "Refuse Buffer Zone" property (see map for parcel identification and concept trail lay-out). TTA recognizes that the KPB may have other, unknown uses for this land at some time in the future, and as a result, all trails will be constructed in a way that best utilizes the topography of the land for trails while providing corridors, or set asides, for KPB future use.





# Tsaltheshi Trails Association

PO Box 4076

Soldotna, AK 99669

Trails will be constructed using a multi-use model that will provide for a ski, snow-shoe, bike, skijor and dog-friendly main trail system with narrower, tighter single-track bike and running trails that branch off the main trail. These side trails will generally be more difficult than the main trail, but will give users choices depending on their skill levels. The main trail will be approximately 10 feet wide and will be constructed utilizing heavy equipment such as a dozer, excavator, skid steer and mulcher. The single track, side trails will vary from about 18 inches to six feet wide and will be built with mini-equipment and hand tools.

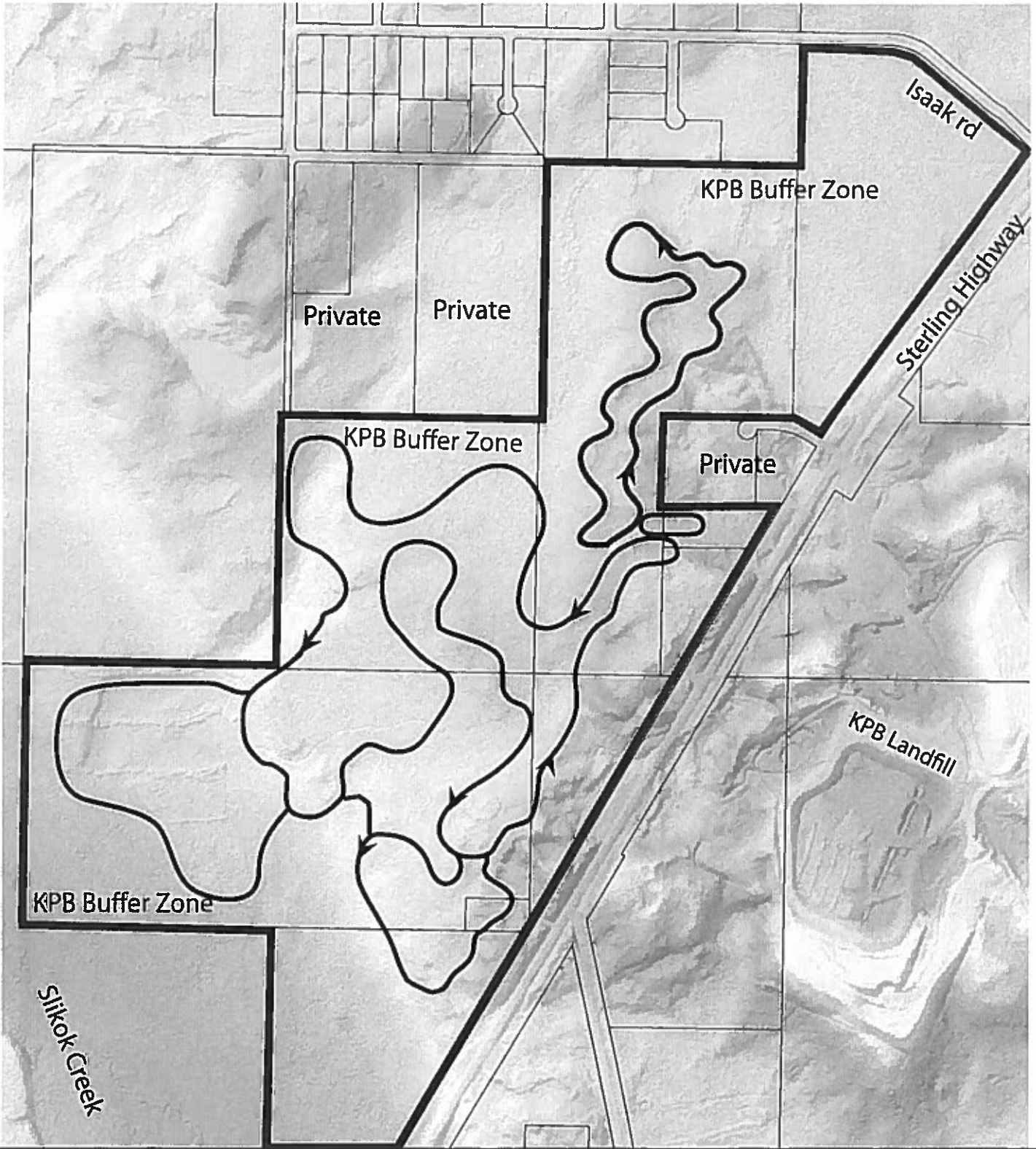
Trail layout will begin as soon as the Management Agreement is approved and KPB land manager and other agents have had a chance to view the project and make any needed modifications. Construction of the trails will not begin until TTA adds the parcel to TTA's general liability insurance policy or obtains a new policy specific to the project.

Because we want to limit access to the trails, particularly to keep motorized machines off the trails such as snowmobiles and four wheelers, access to the trail system will initially be through the current driveway directly across from the landfill entrance. This section of borough land is currently being used by State Forestry as a fire-fighter base camp. TTA recognizes their priority, will not interfere with their camp and will keep them informed of the trail construction schedules. The trail will eventually connect with the Tsaltheshi Trails across Isaak Road after the new trail is established.



John Pothast  
TTA Board President  
252-3826

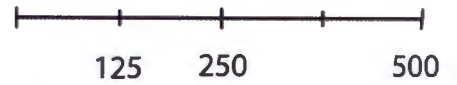
Attachments: Map with proposed location for new multi-use trail.







Scale: Meters



Powerline

Lincoln st

Roosevelt st



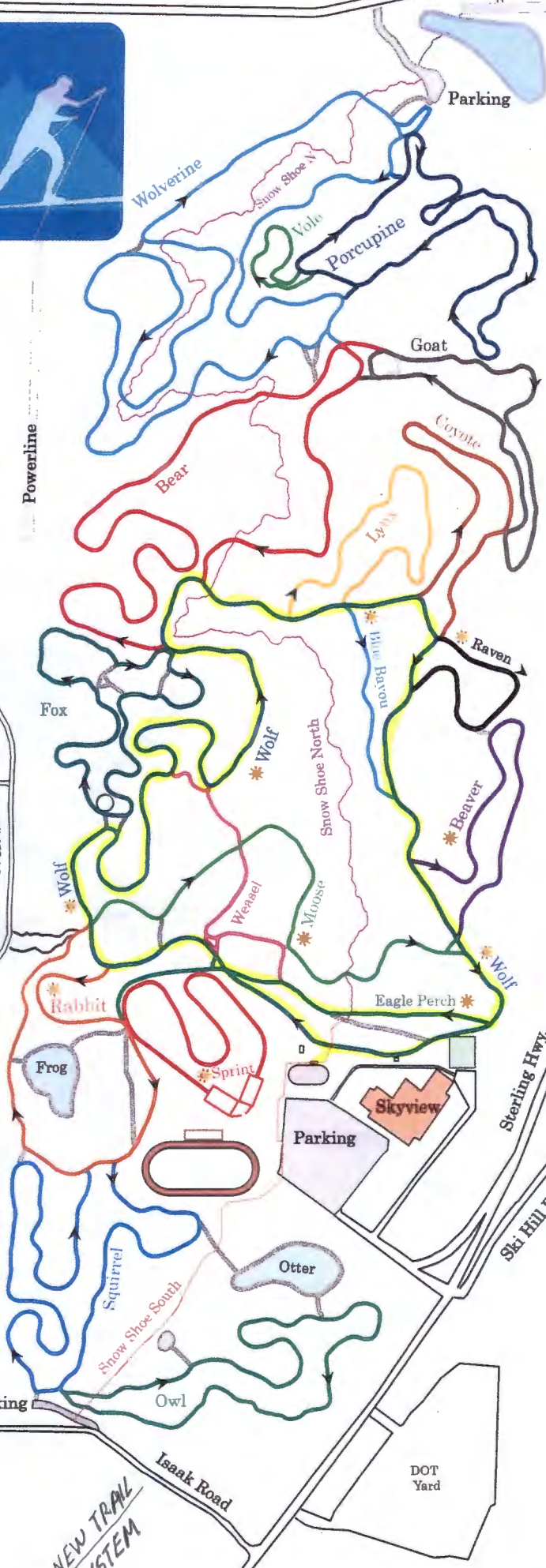
Parking

NEW TRAIL SYSTEM

Isaak Road

DOT Yard

Sterling Hwy.  
Ski Hill Rd



### Legend

Direction to Ski

Lighted Trails

- Bear 2,076 m
- \* Beaver 792 m
- \* Blue Bayou 330 m
- Coyote 842 m
- \* Eagle Perch 439 m
- Fox 1,030 m
- Goat 1,154 m
- Lynx 764 m
- \* Moose 933 m
- Owl 1,503 m
- Porcupine 1,704 m
- \* Rabbit 1,185 m
- \* Raven 440 m
- Sprint Course 1,000 m
- Squirrel 1,774 m
- Vole 362 m
- Weasel 563 m
- \* Wolf 3,333 m
- Wolverine 2,975 m
- Bypass trails
- Snow Shoe N 2,787 m
- Snow Shoe S 872 m

1600 M = 1 MILE