

# Kenai Peninsula Borough Purchasing & Contracting

## MEMORANDUM

**TO:** Peter A. Micciche, Borough Mayor

**THRU:** John Hedges, Purchasing & Contracting Director *JH*

**FROM:** Thomas Nelson, Maintenance Director *TN*

**DATE:** March 5, 2024

**RE:** Authorization to Award a Contract for ITB24-031 Homer Middle School Elevator Upgrades

The Purchasing and Contracting Office formally solicited and received bids for the ITB24-031 Homer Middle School Elevator Upgrades. Bid packets were released on January 30, 2024 and the Invitation to Bid was advertised in the Peninsula Clarion on January 31, 2024, Homer News on February 1, 2024 and Anchorage Daily News on January 30, 2024.

The project consists of providing all material, equipment and qualified personnel to upgrade the existing elevator at Homer Middle School. This upgrade shall include but is not limited to, the Controller assembly, the operator, replacing the hall, traveling cable wiring, and installing new panels and grab bars in the cab.

On the due date of February 28, 2024, one (1) bid was received and reviewed to ensure that all the specifications and delivery schedules were met. The low base bid of \$135,520 was submitted by Alaska Elevator Service, Fairbanks, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account numbers 400-78050-19803-43780; 400-78050-20803-43780 and 400-78050-21803-43780.



Peter A. Micciche, Borough Mayor

3/11/2024

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>400-78050-19803-43780</u>	<u>\$49,369.20</u>
Acct. No. <u>400-78050-20803-43780</u>	<u>\$50,000.00</u>
Acct. No. <u>400-78050-21803-43780</u>	<u>\$36,150.80</u>
By: <u><i>CJH</i> <i>BH</i></u>	Date: <u>3/5/2024</u>
NOTES: NA	

**KENAI PENINSULA BOROUGH  
PURCHASING & CONTRACTING**

**BID TAB FOR: ITB24-031 Homer Middle School Elevator Upgrades**

CONTRACTOR	LOCATION	BASE BID
Alaska Elevator Services	Fairbanks, Alaska	\$135,520.00

DUE DATE: February 28, 2024

KPB OFFICIAL:  John Hedges, Purchasing & Contracting Director