



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Kelly Cooper, President
Wayne Ogle, Vice President
Dale Bagley
Willy Dunne
Paul Fischer
Blaine Gilman
Brandii Holmdahl
Gary Knopp
Stan Welles

Tuesday, November 22, 2016

6:00 PM

Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

[Clerk's Note: The invocation will be given by Carrie Henson from the Last Frontier Freethinkers]

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

G. APPROVAL OF MINUTES

[KPB-979](#) October 25, 2016 Regular Assembly Meeting Minutes

Attachments: [102516 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE

[KPB-976](#) Central Peninsula Hospital Quarterly Report (10 minutes)

Attachments: [Central Peninsula Hospital Quarterly Report](#)

[KPB-977](#) “Project Homeless Connect”, Kathy Gensel and Jodi Stuart (10 minutes)

Attachments: [KP PHC 2017 Presentation](#)
[2016 PHC Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR’S REPORT

1. Assembly Requests/Responses - None.

2. Agreements and Contracts

a. [KPB-964](#) Authorization to Award Contract for RFP17-003, Professional Design Services for Eddy Hill Drive RIAD Paving Project – Ridgeway, Project No. EDDYH to McLane Consulting, Soldotna, Alaska

Attachments: [Authorization to Award Contract - McLane Consulting](#)

b. [KPB-965](#) Sole Source Request – Magellan

Attachments: [Sole Source Request - Magellan](#)

c. [KPB-966](#) Authorization to Award Contract for RFP17-002 - Custody and Safekeeping of Marketable Debt Securities to Wells Fargo Bank N.A., Minneapolis Minnesota

Attachments: [Authorization to Award Contract - Wells Fargo Bank](#)

3. Other

a. [KPB-967](#) Kenai Peninsula Borough Healthcare Task Force 2016 Report and Recommendations

Attachments: [KPB HCTF 2016 Report and Recommendations](#)
[Appendix 1 Stroudwater Report](#)

b. [KPB-968](#) Investment Portfolio Report

Attachments: [Investment Portfolio Report](#)

- c. [KPB-969](#) Alaska Department of Transportation Sterling Highway MP45-60 Project Comments
Attachments: [ADOT Sterling Highway MP45-60 Project Comments](#)
- d. [KPB-970](#) Project Reports – June 30, 2016
Attachments: [Project Reports - June 30, 2016](#)
- e. [KPB-971](#) Revenue – Expenditure Report – October 2016
Attachments: [Revenue - Expenditure Report - October 2016](#)
- f. [KPB-972](#) Budget Revisions – October 2016
Attachments: [Budget Revisions – October 2016](#)
- g. [KPB-973](#) FY17- 1st Quarter Senior Grant Narrative Reports
Attachments: [FY17- 1st Quarter Senior Grant Narrative Reports](#)
- h. [KPB-974](#) FY17- 1st Quarter Non-Department Grant Reports
Attachments: [FY17- 1st Quarter Non-Department Grant Reports](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2016-19-13](#) An Ordinance Accepting and Appropriating \$104,000 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management to Purchase Radio Consoles (Mayor)

Attachments: [O2016-19-13](#)
[Memo](#)
[Amended Grant Award Letter](#)

[2016-19-14](#) An Ordinance Appropriating \$75,000 from the Seward/Bear Creek Flood Service Area Fund Balance to Complete Repair and Recovery Work on Box Canyon Creek, Sawmill Creek and Two Sites on Salmon Creek near Seward, Alaska (Mayor)

Attachments: [O2016-19-14](#)
[Memo](#)

[2016-19-15](#) An Ordinance Approving Construction and Accepting and Appropriating \$5,142,231.38 from the U.S. Department of Transportation, Western Federal Lands Highway Division to Extend a Portion of the Kenai Spur Highway within the Borough Right-of-Way (Mayor, Ogle)

Attachments: [O2016-19-15](#)
[Service Area Board Recommendations](#)
[Memo](#)
[Reso 2016-017](#)
[Memorandum of Agreement](#)
[Federal Lands Access Program Match Agreement](#)

Ordinances referred to Policies and Procedures Committee

[2016-38](#) An Ordinance Amending KPB 5.12.245 Allowing for Permanent Motor Vehicle Registration Tax for Non-Commercial Motor Vehicles and Non-Commercial Trailers that are at Least Eight Years Old (Bagley) (Hearing on 11/22/16)

Attachments: [O2016-38](#)
[Memo](#)
[DMV Revenues - additional page added 11/23/16](#)
[Backup](#)
[Craig Chapman email dated 10/25/16](#)
[Bagley Memo dated 11/04/16](#)
[City of Kenai Resolution and Backup](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Bid Awards

Bid Awards referred to Finance Committee

[2016-066](#) A Resolution Approving a Sole-Source Contract in the Amount of \$40,600 to McLane Consulting, Inc. for Review of Existing Plans and Permits, Road Design and Revisions, and Permit Assistance and Preparation of Final Bid Documents for the Kenai Spur Highway Extension Project (Mayor)

Attachments: [R2016-066](#)
[Service Area Board Recommendations](#)
[Memo](#)

2. Resolutions

Resolutions referred to Finance Committee

[2016-067](#) A Resolution Authorizing the Issuance and Sale of General Obligation Bonds, in One or More Series, of the South Kenai Peninsula Hospital Service Area in the Principal Amount Not to Exceed \$4,800,000 to Finance the Costs of Certain Capital Improvements to the South Kenai Peninsula Hospital and Homer Medical Center in the Borough as Authorized By Ordinance No. 2016-15 of the Borough and Ratified by the Borough's Voters at an Election Held on October 4, 2016, Fixing Certain Details of Such Bonds, and Pledging the Full Faith and Credit of the South Kenai Peninsula Hospital Service Area to the Payment Thereof (Mayor)

Attachments: [R2016-067](#)
[Memo](#)

[2016-068](#) A Resolution Authorizing the Issuance and Sale of General Obligation Bonds of the Kenai Peninsula Borough in the Principal Amount Not to Exceed \$6,000,000 to Finance the Costs of Solid Waste Improvements in the Borough as Authorized by Ordinance No. 2016-14 of the Borough and Ratified by the Borough's Voters at an Election Held on October 4, 2016, Fixing Certain Details of Such Bonds, and Pledging the Full Faith and Credit of the Borough to the Payment Thereof (Mayor)

Attachments: [R2016-068](#)
[Memo](#)

Resolutions referred to Policies and Procedures Committee

[2016-069](#) A Resolution Approving a Quarterly Update to the Borough Retention Schedule (Cooper at the Request of the Borough Clerk)

Attachments: [R2016-069](#)
[Assessing Record Series Revision Request](#)
[Clerk's Record Series Revision Request](#)

[2016-070](#) A Resolution Approving an Automatic Aid Agreement and Operational Plan Between Kachemak Emergency Service Area and the City of Homer Volunteer Fire Department for Fire Apparatus and Personnel (Mayor) (Postponed Until 01/17/17)

Attachments: [R2016-070](#)
[Request for Postponement](#)
[Memo](#)
[Auto Aid Agreement](#)
[Operational Plan](#)
[Homer Public Comment](#)

[2016-071](#) A Resolution Authorizing an Ambulance Gurney & Load Systems Standardization Policy for the Fire Service Areas (Mayor)

Attachments: [R2016-071](#)
[Memo](#)
[Gurney and Load System Policy](#)
[Backup](#)

[2016-072](#) A Resolution Amending the Assembly Policy Regarding Invocations before Borough Assembly Meetings (Cooper) [Notice of Reconsideration given by Gilman]

[Clerks Note: A teleconference site will be established at the Borough Office in Homer in order to take public testimony if Resolution 2016-072 is reconsidered]

Attachments:

[R2016-072](#)

[Memo](#)

[Definition of Religion submitted by Cooper](#)

[Public Comments](#)

[Cooper Amendment](#)

[Additional Public Comments \(1\)](#)

[Knopp Amendment \(dealt with on 11/22/16\)](#)

[11/22/16 eComments](#)

[Additional Public Comments \(2\)](#)

[12/06/16 eComments](#)

[2016-073](#) A Resolution Approving a Management Agreement between the City of Seldovia and the Kenai Peninsula Borough on Behalf of the Seldovia Recreational Service Area to Manage the Sea Otter Community Center (Mayor) (Postponed Until 01/03/17)

Attachments:

[R2016-073](#)

[Request for Postponement](#)

[Memo](#)

[SOCC Management Agreement](#)

3. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

[2016-19-16](#) An Ordinance Appropriating \$1,000,000 from the School Fund, Fund Balance to the Kenai Peninsula Borough School District (Mayor)

Attachments:

[O2016-19-16](#)

[Memo](#)

[2016-19-17](#) An Ordinance Appropriating Supplemental Funding in the Amount of \$75,000 for Legal Costs Relating to the Invocation Policy (Mayor, Knopp) (Hearing on 12/06/16)

Attachments: [O2016-19-17](#)
[Memo](#)
[Public Comments](#)
[eComment](#)
[Additional Public Comment](#)

[2016-39](#) An Ordinance Amending the Effective Date of Amendments in Ordinance 2016-31, Relating to Sales Taxes on Non-Prepared Food by Certain Sellers in KPB 5.18.200(A)(15)(d) and Relating to Sales Taxes on Certain Nonprofit Sales in KPB 5.18.200(A)(20) (Cooper, Bagley, Holmdahl) (Shortened Hearing on 12/06/16)

Attachments: [O2016-39](#)
[Memo](#)
[Public Comment](#)
[eComment](#)

[2016-40](#) An Ordinance Amending KPB 5.18.200(A)(11) and KPB 5.18.900(Q) to Exempt Flightseeing from Sales Taxes (Bagley) (Hearing on 01/03/17)

Attachments: [O2016-40](#)
[Memo](#)
[O94-54](#)

Ordinances for Introduction and referred to the Policies and Procedures Committee

[2016-41](#) An Ordinance Amending KPB 5.35.107(B), Regarding Deadlines to Collect Signatures on Petitions to Form Utility Special Assessment Districts (Mayor) (Hearing on 01/03/17)

Attachments: [O2016-41](#)
[Memo](#)

[2016-42](#) An Ordinance Adopting Imagine Kenai 2030 as the Official Comprehensive Plan for that Portion of the Borough within the Boundaries of the City of Kenai (Mayor) (Hearing 01/03/17)

Attachments: [O2016-42](#)
[Memo](#)
[City of Kenai Letter](#)
[Kenai P & Z Commission Resolution No. PZ16-24](#)
[Kenai Ordinance No. 2908-2016](#)
[City of Kenai Comprehensive Plan](#)

4. Other

Other items referred to Policies and Procedures Committee

[KPB-961](#) Approval of the 2017 Assembly Meeting Schedule (Cooper)

Attachments: [2017 Assembly Meeting Schedule](#)

[KPB-962](#) Confirming Appointments to the Bear Creek Fire Service Area Board (Mayor)

Earl Kloster, Seat A, Term Expires October, 2017

Dan Logan, Seat D, Term Expires October, 2017

Attachments: [Memo](#)
[Applications](#)

[KPB-963](#) Confirming Appointments to the Road Service Area Board (Mayor)

Larry L. Smith, Seat At-Large, Term Expires September 30, 2019

Sam McLane, Seat At-Large, Term Expires September 30, 2019

Attachments: [Memo](#)
[Applications](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

December 6, 2016 Regular Assembly Meeting 6:00 PM Assembly Chambers, Borough Administration Building

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

INFORMATIONAL MATERIALS AND REPORTS**NOTICE OF NEXT MEETING AND ADJOURNMENT**

The next meeting of the Kenai Peninsula Borough Assembly will be held on December 6, 2016, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.