

Kenai Peninsula Borough

144 North Binkley Street

Soldotna, AK 99669



Meeting Agenda

Tuesday, May 6, 2025

6:00 PM

Meeting ID: 835 6358 3837 Passcode: 606672

Betty J. Glick Assembly Chambers

Meeting ID: 835 6358 3837 Passcode: 606672

Assembly

Peter Ribbens, President

Kelly Cooper, Vice President

James Baisden

Tyson Cox

Willy Dunne

Cindy Ecklund

Brent Johnson

Leslie Morton

Ryan Tunseth

CALL TO ORDER**PLEDGE OF ALLEGIANCE****INVOCATION**

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL**COMMITTEE REPORTS****APPROVAL OF AGENDA AND CONSENT AGENDA**

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-6852: April 15, 2025 Regular Assembly Meeting Minutes

Resolution 2025-020: Authorizing a Standardization Policy for the Use of VertiGIS Studio Software

Ordinance 2025-19: Appropriating Funds for Fiscal Year 2026

Ordinance 2024-19-36: Appropriating and Allocating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska to the City of Seward and to the City of Homer

Ordinance 2024-19-37: Appropriating Funds from the South Peninsula Hospital Service Area Capital Project Fund for Critical Hospital Construction and Infrastructure Repairs

Ordinance 2025-08: Approving Humpy Point (R-1) Local Option Zoning District and Amending KPB 21.46.040

Ordinance 2025-09: Authorizing and Approving the Land Affordability Program

ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2024-19-35: Appropriating Funds for the Central Peninsula Landfill Leachate Infrastructure Improvements Project

APPROVAL OF MINUTES

*1. [KPB-6852](#) April 15, 2025 Regular Assembly Meeting Minutes

Attachments: [April 15, 2025 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE*(20 minutes total)*

1. [KPB-6860](#) South Peninsula Hospital Quarterly Report, Angela Hinnegan, Chief Operating Officer (10 Minutes)

Attachments: [South Peninsula Hospital Quarterly Presentation](#)
[South Peninsula Hospital Quarterly Presentation - REVISED](#)

2. [KPB-6861](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent (10 Minutes)

Attachments: [KPBSD Quarterly Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA*(3 minutes per speaker; 20 minutes aggregate)***MAYOR'S REPORT**

[KPB-6863](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None
2. Agreements and Contracts
 - a. [KPB-6864](#) Authorization to Award Contract ITB25-045 West Homer Elementary Parking Maintenance
Attachments: [Authorization to Award Contract - ITB25-045 West Homer Elementary Parking M](#)
 - b. [KPB-6865](#) Authorization to Award Contract ITB25-046 McNeil Canyon Parking Maintenance 04.17.25
Attachments: [Authorization to Award Contract - ITB25-046 McNeil Canyon Parking Maintenar](#)
 - c. [KPB-6866](#) Authorization to Award Contract ITB25-047 West Homer Elementary Asphalt Patch
Attachments: [Authorization to Award Contract - ITB25-047 West Homer Elementary Asphalt F](#)
 - d. [KPB-6867](#) Authorization to Award Contract ITB25-048 McNeil Canyon Asphalt Patch
Attachments: [Authorization to Award Contract - ITB25-048 McNeil Canyon Asphalt Patch 04.C](#)

- e. [KPB-6868](#) Authorization to Award Contract ITB25-050 Homer High School Entrance 04.21.25

Attachments: [Authorization to Award Contract - ITB25-050 Homer High School Entrance 04.2](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2024-19-35](#) An Ordinance Appropriating Funds for the Central Peninsula Landfill Leachate Infrastructure Improvements Project (Mayor)

Attachments: [Ordinance 2024-19-35](#)
 [Memo](#)

Ordinances referred to Policies and Procedures Committee

2. [2025-05](#) An Ordinance Amending Borough Code Sections KPB 3.04.110 and KPB 3.04.115 Regarding Minimum Qualifications for Employment (Mayor)

Attachments: [Ordinance 2025-05](#)
 [Memo](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2025-020](#) A Resolution Authorizing a Standardization Policy for the Use of VertiGIS Studio Software (Mayor)

Attachments: [Resolution 2025-020](#)
 [Memo](#)
 [License Agreement](#)

- b. [2025-021](#) A Resolution Determining the Amount to be Provided from Local Sources for School Purposes During Fiscal Year 2026 and Approving the Kenai Peninsula Borough School District Total Budget (Mayor)

Attachments:

[Resolution 2025-021](#)
[Johnson Amendment](#)
[Cooper Morton Amendment](#)
[Memo](#)
[KPBSD FY26 Budget Transmittal](#)
[Public Comment Received as of 042925](#)
[Public Comments 050625](#)
[FY26 Budget Reduction Scenarios submitted by Cox](#)
[Min, Max & Actual KPB Contributions](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a. [2025-19](#) An Ordinance Appropriating Funds for Fiscal Year 2026 (Mayor) (Hearings on 05/20/25 & 06/03/25)

[Clerk's Note: FY26 Budget Presentation, Brandi Harbaugh, Finance Director, During Finance Committee Only (1 Hour)]

Attachments:

[Ordinance 2025-19](#)
[O2025-19 Memo](#)
[Proposed FY26 Budget](#)
[FY26 Budget Presentation](#)

- *b. [2024-19-36](#) An Ordinance Appropriating and Allocating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska to the City of Seward and to the City of Homer (Mayor) (Hearing on 05/20/25)

Attachments:

[Ordinance 2024-19-36](#)
[Memo](#)
[Shared Revenue Breakdown](#)
[Seward Request](#)
[Homer Request](#)

- *c. [2024-19-37](#) An Ordinance Appropriating Funds from the South Peninsula Hospital Service Area Capital Project Fund for Critical Hospital Construction and Infrastructure Repairs (Mayor) (Hearing on 05/20/25)

Attachments: [Ordinance 2024-19-37](#)
 [Memo](#)

Ordinances for Introduction and referred to the Lands Committee

- *d. [2025-08](#) An Ordinance Approving Humpy Point (R-1) Local Option Zoning District and Amending KPB 21.46.040 (Mayor) (Hearing on 06/03/25)

Attachments: [Ordinance 2025-08](#)
 [Memo](#)
 [Maps 1 - 4](#)
 [Maps and Planning Documents](#)

- *e. [2025-09](#) An Ordinance Authorizing and Approving the Land Affordability Program (Mayor, Ribbens, Tunseth) (Hearing on 05/20/25)

Attachments: [Ordinance 2025-09](#)
 [Memo](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2025-07](#) An Ordinance Amending KPB 4.10.100 Relating to the Use of Public Funds on Ballot Propositions to Mirror State Law (Cox)

Attachments: [Ordinance 2025-07](#)
 [Memo](#)

INFORMATIONAL MATERIALS AND REPORTS

1. [KPB-6853](#) Cook Inlet Regional Citizens Advisory Council April Report

Attachments: [Cook Inlet Regional Citizens Advisory Council April Report](#)

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. May 19, 2025 9:00 AM
Budget Work Session #3
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

2. May 20, 2025 9:00 AM
Budget Work Session #4
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

3. May 20, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.