

Kenai Peninsula Borough

*144 North Binkley Street
Soldotna, AK 99669*



Meeting Agenda

Tuesday, May 6, 2025

6:00 PM

Meeting ID: 835 6358 3837 Passcode: 606672

Betty J. Glick Assembly Chambers

Meeting ID: 835 6358 3837 Passcode: 606672

Assembly

Peter Ribbens, President

Kelly Cooper, Vice President

James Baisden

Tyson Cox

Willy Dunne

Cindy Ecklund

Brent Johnson

Leslie Morton

Ryan Tunseth

CALL TO ORDER**PLEDGE OF ALLEGIANCE****INVOCATION**

Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.

ROLL CALL**COMMITTEE REPORTS****APPROVAL OF AGENDA AND CONSENT AGENDA**

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-6852: April 15, 2025 Regular Assembly Meeting Minutes

Resolution 2025-020: Authorizing a Standardization Policy for the Use of VertiGIS Studio Software

Ordinance 2025-19: Appropriating Funds for Fiscal Year 2026

Ordinance 2024-19-36: Appropriating and Allocating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska to the City of Seward and to the City of Homer

Ordinance 2024-19-37: Appropriating Funds from the South Peninsula Hospital Service Area Capital Project Fund for Critical Hospital Construction and Infrastructure Repairs

Ordinance 2025-08: Approving Humpy Point (R-1) Local Option Zoning District and Amending KPB 21.46.040

Ordinance 2025-09: Authorizing and Approving the Land Affordability Program

ACTION ITEM ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2024-19-35: Appropriating Funds for the Central Peninsula Landfill Leachate Infrastructure Improvements Project

APPROVAL OF MINUTES

*1. [KPB-6852](#) April 15, 2025 Regular Assembly Meeting Minutes

Attachments: [April 15, 2025 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE*(20 minutes total)*

1. [KPB-6860](#) South Peninsula Hospital Quarterly Report, Angela Hinnegan, Chief Operating Officer (10 Minutes)

Attachments: [South Peninsula Hospital Quarterly Presentation](#)

2. [KPB-6861](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent (10 Minutes)

Attachments: [KPBSD Quarterly Report](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA*(3 minutes per speaker; 20 minutes aggregate)***MAYOR'S REPORT**

[KPB-6863](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None

2. Agreements and Contracts

- a. [KPB-6864](#) Authorization to Award Contract ITB25-045 West Homer Elementary Parking Maintenance

Attachments: [Authorization to Award Contract - ITB25-045 West Homer Elementary Parking M](#)

- b. [KPB-6865](#) Authorization to Award Contract ITB25-046 McNeil Canyon Parking Maintenance 04.17.25

Attachments: [Authorization to Award Contract - ITB25-046 McNeil Canyon Parking Maintenar](#)

- c. [KPB-6866](#) Authorization to Award Contract ITB25-047 West Homer Elementary Asphalt Patch

Attachments: [Authorization to Award Contract - ITB25-047 West Homer Elementary Asphalt F](#)

- d. [KPB-6867](#) Authorization to Award Contract ITB25-048 McNeil Canyon Asphalt Patch

Attachments: [Authorization to Award Contract - ITB25-048 McNeil Canyon Asphalt Patch 04.C](#)

- e. [KPB-6868](#) Authorization to Award Contract ITB25-050 Homer High School Entrance 04.21.25

Attachments: [Authorization to Award Contract - ITB25-050 Homer High School Entrance 04.2](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

1. [2024-19-35](#) An Ordinance Appropriating Funds for the Central Peninsula Landfill Leachate Infrastructure Improvements Project (Mayor)

Attachments: [Ordinance 2024-19-35](#)
 [Memo](#)

Ordinances referred to Policies and Procedures Committee

2. [2025-05](#) An Ordinance Amending Borough Code Sections KPB 3.04.110 and KPB 3.04.115 Regarding Minimum Qualifications for Employment (Mayor)

Attachments: [Ordinance 2025-05](#)
 [Memo](#)

UNFINISHED BUSINESS

NEW BUSINESS

1. Resolutions

Resolutions referred to Finance Committee

- *a. [2025-020](#) A Resolution Authorizing a Standardization Policy for the Use of VertiGIS Studio Software (Mayor)

Attachments: [Resolution 2025-020](#)
 [Memo](#)
 [License Agreement](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

- *a. [2025-19](#) An Ordinance Appropriating Funds for Fiscal Year 2026 (Mayor) (Hearings on 05/20/25 & 06/03/25)

[Clerk's Note: FY26 Budget Presentation, Brandi Harbaugh, Finance Director, During Finance Committee Only (1 Hour)]

Attachments: [Ordinance 2025-19](#)
[O2025-19 Memo](#)
[Proposed FY26 Budget](#)

- *b. [2024-19-36](#) An Ordinance Appropriating and Allocating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska to the City of Seward and to the City of Homer (Mayor) (Hearing on 05/20/25)

Attachments: [Ordinance 2024-19-36](#)
[Memo](#)
[Shared Revenue Breakdown](#)
[Seward Request](#)
[Homer Request](#)

- *c. [2024-19-37](#) An Ordinance Appropriating Funds from the South Peninsula Hospital Service Area Capital Project Fund for Critical Hospital Construction and Infrastructure Repairs (Mayor) (Hearing on 05/20/25)

Attachments: [Ordinance 2024-19-37](#)
[Memo](#)

Ordinances for Introduction and referred to the Lands Committee

- *d. [2025-08](#) An Ordinance Approving Humpy Point (R-1) Local Option Zoning District and Amending KPB 21.46.040 (Mayor) (Hearing on 06/03/25)

Attachments: [Ordinance 2025-08](#)
[Memo](#)
[Maps 1 - 4](#)
[Maps and Planning Documents](#)

- *e. [2025-09](#) An Ordinance Authorizing and Approving the Land Affordability Program (Mayor) (Hearing on 05/20/25)

Attachments: [Ordinance 2025-09](#)
[Memo](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS**PENDING LEGISLATION**

(This item lists legislation which will be addressed at a later date as noted.)

1. [2025-07](#) An Ordinance Amending KPB 4.10.100 Relating to the Use of Public Funds on Ballot Propositions to Mirror State Law (Cox) (Hearing on 05/20/25)

Attachments: [Ordinance 2025-07](#)
[Memo](#)

INFORMATIONAL MATERIALS AND REPORTS

1. [KPB-6853](#) Cook Inlet Regional Citizens Advisory Council April Report

Attachments: [Cook Inlet Regional Citizens Advisory Council April Report](#)

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. May 19, 2025 9:00 AM
Budget Work Session #3
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

2. May 20, 2025 9:00 AM
Budget Work Session #4
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

3. May 20, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).

The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 835 6358 3837 Passcode: 606672. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Minutes - Draft

Assembly

Peter Ribbens, President

Kelly Cooper, Vice President

James Baisden

Tyson Cox

Willy Dunne

Cindy Ecklund

Brent Johnson

Leslie Morton

Ryan Tunseth

Tuesday, April 15, 2025

6:00 PM

Seward Community Library & Museum

239 Sixth Avenue, Community Room

Seward, Alaska

Meeting ID: 835 6358 3837 Passcode: 606672

[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

[pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJGaVtBJG86PXlsuNvm.1)

Meeting ID: 835 6358 3837 Passcode: 606672

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

The invocation was given by Frank Alioto, Chaplain for Central Emergency Services via Zoom.

ROLL CALL

[Clerk's Note: Assembly Member Dunne attended via Zoom.]

Present: 9 - Brent Johnson, Tyson Cox, Ryan Tunseth, Vice President Kelly Cooper, President Peter Ribbens, Cindy Ecklund, James Baisden, Willy Dunne, and Leslie Morton

Also present were:

Peter A. Micciche, Borough Mayor

Brandi Harbaugh, Finance Director

Sean Kelley, Borough Attorney

Michele Turner, Borough Clerk

Sue Ellen Essert, Deputy Borough Clerk

COMMITTEE REPORTS

Assembly Member Tunseth stated the Finance Committee met and discussed its agenda items.

[9 present: Baisden, Cox, Cooper, Dunne (via Zoom), Ecklund, Johnson,

Morton, Tunseth, Ribbens]

Assembly Member Cox stated the Policies and Procedures Committee met and discussed its agenda items.

[9 present: Baisden, Cox, Cooper, Dunne (via Zoom), Ecklund, Johnson, Morton, Tunseth, Ribbens]

Assembly Member Tunseth stated the Legislative Committee met and discussed its agenda items.

[9 present: Baisden, Cox, Cooper, Dunne (via Zoom), Ecklund, Johnson, Morton, Tunseth, Ribbens]

Assembly Member Tunseth stated that the Assembly held Budget Work Session #1 and discussed its agenda items.

[9 present: Baisden, Cox, Cooper, Dunne (via Zoom), Ecklund, Johnson, Morton, Tunseth, Ribbens]

APPROVAL OF AGENDA AND CONSENT AGENDA

Cooper moved to approve the Agenda and Consent Agenda

Copies have been made available to the public, Borough Clerk Michele Turner noted by title only the resolutions and ordinances on the consent agenda.

[KPB-6810](#) April 1, 2025 Regular Assembly Meeting Minutes
approved.

The following public hearing items met the required conditions of KPB 22.40.110 and were added to the consent agenda:

[2024-19-34](#) An Ordinance Accepting and Appropriating Congressionally Directed Spending Grant Funds from the U.S. Department of Health and Human Services, Health Resources and Services Administration for Upgrading the Mechanical and Power Plant at South Peninsula Hospital (Mayor)

This Budget Ordinance was enacted.

[2025-06](#) An Ordinance Providing an Exception to Borough Code to Accept the FY26 Late-Filed Senior Citizen Grant Applications for the Senior Citizen Program (Mayor)

This Ordinance was enacted.

New Business

- [KPB-6811](#) A Resolution Commending the Seward High School Football Team – 2024 Alaska Nine-Man State Champion (Ecklund)
This Commending Resolution was adopted.
- [KPB-6812](#) A Resolution Commending the Seward High School Girls' Cross Country Running Team – 2024 Alaska Division II State Champions (Ecklund)
This Commending Resolution was adopted.
- [KPB-6813](#) A Resolution Commending the Seward High School Girls' Basketball – 2025 Alaska Class 2A State Champion (Ecklund)
This Commending Resolution was adopted.
- [KPB-6814](#) A Resolution Commending the Seward High School Girls' Cheerleaders – 2025 Alaska State Division II Academic Award Winners and Competition Runner-Ups (Ecklund)
This Commending Resolution was adopted.
- [KPB-6822](#) A Resolution Commending the Seward High School - 2025 Alaska Division II State Wrestling Champions (Ecklund)
This Commending Resolution was adopted.
- [2025-018](#) A Resolution Urging the U.S. Congress and the U.S. National Oceanic and Atmospheric Administration to Address Outages of National Data Buoy Center Stations (Morton, Dunne, Tunseth, Johnson, Ecklund, Cox)
This Resolution was adopted.
- [2024-19-35](#) An Ordinance Appropriating Funds for the Central Peninsula Landfill Leachate Infrastructure Improvements Project (Mayor)
This Budget Ordinance was introduced and set for public hearing.
- [2025-07](#) An Ordinance Amending KPB 4.10.100 Relating to the Use of Public Funds on Ballot Propositions to Mirror State Law (Cox) (Hearing on 05/20/25)
This Ordinance was introduced and set for public hearing.
- [KPB-6823](#) Confirming an Appointment to the Planning Commission

Karina England, City of Seward Seat, Term Expires 07/31/26
approved.

Approval of the Agenda and Consent Agenda

President Ribbens called for public comment with none being offered.

The motion to approve the agenda and consent agenda as amended carried by the following vote:

Yes: 9 - Johnson, Cox, Tunseth, Cooper, Ribbens, Ecklund, Baisden, Dunne, and Morton

COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-6811](#) A Resolution Commending the Seward High School Football Team – 2024 Alaska Nine-Man State Champion (Ecklund)

[Clerk's Note: Assembly Member Ecklund presented the commending resolution to the athletes and coaches.]

[KPB-6812](#) A Resolution Commending the Seward High School Girls' Cross Country Running Team – 2024 Alaska Division II State Champions (Ecklund)

[Clerk's Note: Assembly Member Ecklund presented the commending resolution to the athletes and coaches.]

[KPB-6813](#) A Resolution Commending the Seward High School Girls' Basketball – 2025 Alaska Class 2A State Champion (Ecklund)

[Clerk's Note: Assembly Member Ecklund presented the commending resolution to the athletes and coaches.]

[KPB-6814](#) A Resolution Commending the Seward High School Girls' Cheerleaders – 2025 Alaska State Division II Academic Award Winners and Competition Runner-Ups (Ecklund)

[Clerk's Note: Assembly Member Ecklund presented the commending resolution to the athletes and coaches.]

[KPB-6822](#) A Resolution Commending the Seward High School - 2025 Alaska Division II State Wrestling Champions (Ecklund)

[Clerk's Note: Assembly Member Ecklund presented the commending resolution to the athletes and coaches.]

[KPB-6815](#) Mayor's Proclamation Declaring April 2025 as "Sexual Assault Awareness Month" (Mayor)

[Clerk's Note: Mayor Micciche presented the proclamation to Seaview Center]

and Seward Safe Harbor representatives.]

PRESENTATIONS WITH PRIOR NOTICE

1. [KPB-6816](#) Otto Nipp, Seward High School Student Body President (10 Minutes)

[Clerk's Note: Otto Nipp, Seward High School Student Body President and Somi Clem Daniel, Seward High School Student Activity Director, presented to the Assembly.]

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Ribbens call for public comments.

The following people addressed the assembly regarding school funding:

Erik Davidson, Hope
Tara Swanson, Seward
Christy Jorden, Lowell Point
Mary Beth Zimmerle, Seward
Dr. Erin Parrison, Seward

Albi Tatum, Bear Creek, spoke in opposition to Bear Creek Fire Service Area.

Pursuant to KPB 22.40.080 the 20 minute aggregate was reached and the public comment period was closed.

MAYOR'S REPORT

[KPB-6824](#) Mayor's Report Cover Memo

1. Assembly Requests/Responses - None
2. Agreements and Contracts
 - a. [KPB-6825](#) Authorization to Award a Contract for ITB25-044 – Kenai River Center Roof
 - b. [KPB-6826](#) Authorization to Award a Contract for RFP25-022 – Emergency Operations Plan Update
 - c. [KPB-6827](#) Authorization to Purchase a Replacement of Ambulance, Under the Houston Galveston Area Council (HGAC) Cooperative Contract AM 10-23
3. Other

- a. [KPB-6828](#) Budget Revisions – March 2025
- b. [KPB-6829](#) Revenue-Expenditure Report – March 2025
- c. [KPB-6830](#) Tax Adjustment Request Approval
- d. [KPB-6831](#) Litigation Status Report – Quarter Ending March 31, 2025

ITEMS NOT COMPLETED FROM PRIOR AGENDA - None

UNFINISHED BUSINESS

1. Postponed Items

[2025-017](#) A Resolution Requesting the Alaska Legislature Provide Municipalities Authority to Enact a Cap on Real Property Tax Assessments Increases (Mayor, Cooper) [Postponed on 04/01/25]

[Clerk's Note: The motion to enact Resolution 2025-017 was on the floor from the April 1, 2025 meeting.]

[Clerk's Note: Public hearing on Resolution 2025-017 was held at the April 1, 2025 meeting.]

Assembly Members Cooper and Tunseth spoke in support of Resolution 2025-017.

Assembly Members Johnson, Cox, Morton and Ecklund spoke in opposition to Resolution 2025-017.

Cooper moved to amend Resolution 2025-017 as follows:

Amend Section 1 to read, "That the Assembly requests the current legislature review and amend AS 29.45, relating to Municipal Taxation, and any other relevant state statutes, to provide discretionary authority for municipalities to enact, at their option, a cap or limit on real property tax assessment increases **of 5% or more** [no more than] 5%] from the previous year's assessment unless there have been improvements or changes to the property. State law should provide that municipalities must enact such a cap by ordinance and the State shall not penalize municipalities that enact the optional cap." and

Section 2 to read, "That a proposed amendment to AS 29.45.110 is provided below for the Alaska Legislature's consideration with additions shown in bold underline:

AS 29.45.110. Full and true value

(a) The assessor shall assess property at its full and true value as of January 1 of the assessment year, except as provided in this section, AS 29.45.060, and 29.45.230. The full and true value is the estimated price that the property would bring in an open market and under the then prevailing market conditions in a sale between a willing seller and a willing buyer both conversant with the property and with prevailing general price levels. The assessor shall determine the full and true value as provided in standards adopted by the department under (e) of this section or another set of standards provided by ordinance. Notwithstanding any requirements of this section to the contrary, a municipality may, by ordinance, provide a cap on real property assessments that limits assessment increases for a property to [no more than] a 5% or greater increase from the previous year's assessment, unless the assessment increase for the property is based on the addition of structures or other improvements that were not previously known to the assessor. A municipality is authorized to enact other requirements to administer and enforce a limit on assessment increases in accordance with this section and the state shall not penalize, in any way, a municipality for enacting a limit on assessment increases. The department shall provide such guidance and assistance to local municipalities as may be needed to implement this provision."

The motion to amend Resolution 2025-017 carried by the following vote:

Yes: 9 - Johnson, Cox, Tunseth, Cooper, Ribbens, Ecklund, Baisden, Dunne, and Morton

The motion to adopt Resolution 2025-017 as amended failed by the following vote:

Yes: 4 - Tunseth, Cooper, Baisden, and Morton

No: 5 - Johnson, Cox, Ribbens, Ecklund, and Dunne

NEW BUSINESS

1. Resolutions

2025-019

A Resolution Amending Resolution 2024-037 to Extend the Last Meeting and Final Report Deadline of the Tourism Industry Working Group (Cooper)

Tunseth moved to adopt Resolution 2025-019.

President Ribbens called for public comment, with none being offered.

Cox moved to amend Resolution 2025-019 as follows:

Section 1 to read, "Resolution 2024-037 is hereby amended to extend the deadlines established in Section 4 of Resolution 2024-037 by [30]**60** days. The last meeting of Tourism Industry Working Group is extended to [May] **June** 15, 2025 and a final report, if adopted, will be provided to the Assembly by [May] **June** 30, 2025."

The motion to amend Resolution 2025-019 carried by the following vote:

Yes: 9 - Johnson, Cox, Tunseth, Cooper, Ribbens, Ecklund, Baisden, Dunne, and Morton

The motion to adopt Resolution 2025-019 as amended carried by the following vote:

Yes: 7 - Johnson, Tunseth, Cooper, Ribbens, Baisden, Dunne, and Morton

No: 2 - Cox, and Ecklund

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

President Ribbens called for public comments.

The following people addressed the assembly regarding school funding:

June Premerton, Seward

Mica Van Buskirk, Seward

Sara Spanos, Seward

Fifth Grader, Seward Elementary

Bob Birdwell, Seward

Grace Williams, Seward

Zen Kelly, Board of Education President

Becky Dunn, Bear Creek, addressed the Assembly regarding school funding and Resolution 2025-017.

There being no one else who wished to speak, the public comment period was closed.

ASSEMBLY COMMENTS

Assembly Member Dunne thanked everyone for attending and congratulated the Seward athletes. Mr. Dunne stated he appreciated the comments regarding school funding and wished all a good night.

Assembly Member Johnson congratulated the Seward students for their athletic excellence and for their academic excellence. Mr. Johnson stated he was supporting funding the school district to the cap.

Assembly Member Ecklund thanked the Assembly for coming to Seward. Ms. Ecklund thanked everyone for the comments regarding school funding. Ms. Ecklund wished everyone a happy Easter.

Assembly Member Morton congratulated the Seward student athletes and also for the public testimony.

Assembly Member Cox thanked Seward residents for attending the meeting. He congratulated Karina England on her appointment to the Planning Commission. Mr. Cox wished everyone a happy Easter.

Assembly Member Tunseth thanked the Seward residents for attending the meeting and thanked the library for the use of the facility. Mr. Tunseth congratulated the Seward student athletes and thanked Chief Brackin and Nick Chapman for their budget presentations. Mr. Tunseth gave an update from the April 7, 2025 Board of Education Finance Committee and work sessions, as well as the April 10, 2025 Kenai River Special Management area meeting. He congratulated AJ Hall, from Kenai, who was inducted into the Alaska Sports Hall of Fame. Mr. Tunseth noted that the City of Kenai was starting the bluff stabilization project. He noted the new Triumvirate Theatre grand opening was Friday, April 18, 2025 at 4:00pm.

Assembly Member Baisden thanked everyone in Seward for attending.

Assembly Member Cooper thanked staff for the work setting up the meeting. Ms. Cooper noted that the South Peninsula Hospital Operating Board was conducting a phone survey within the service area.

PENDING LEGISLATION

1. [2025-05](#) An Ordinance Amending Borough Code Sections KP.B 3.04.110 and KP.B 3.04.115 Regarding Minimum Qualifications for Employment (Mayor)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. May 6, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

With no further business to come before the assembly, President Ribbens adjourned the meeting at 8:48 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of April 15, 2025.

Michele Turner, CMC, Borough Clerk

Approved by the Assembly: _____

South Peninsula Hospital Report

Prepared for

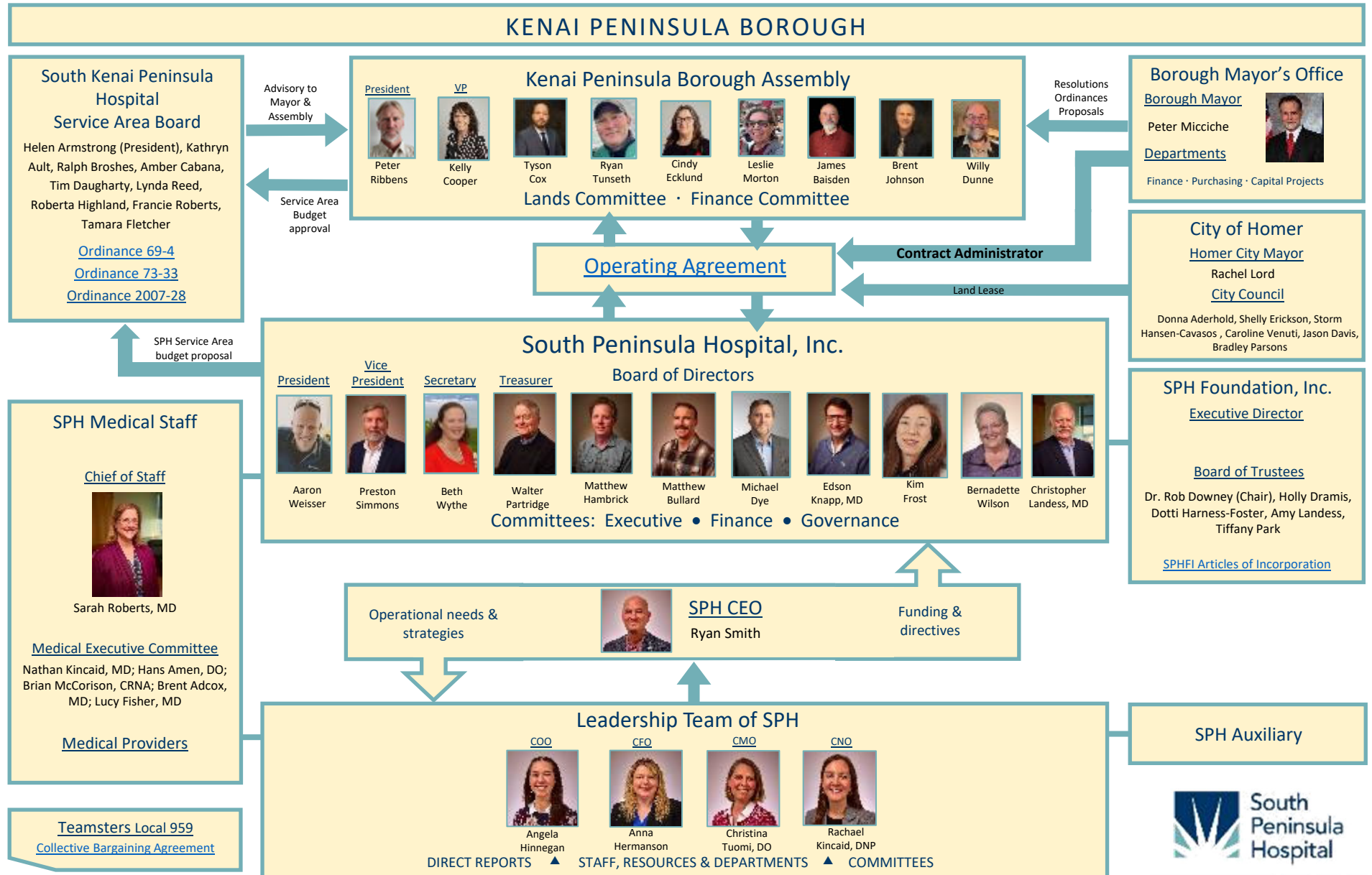
Kenai Peninsula Borough Assembly

May 6, 2025

*South Peninsula Hospital is the healthcare provider of choice,
with a dynamic and dedicated team committed to service excellence.*



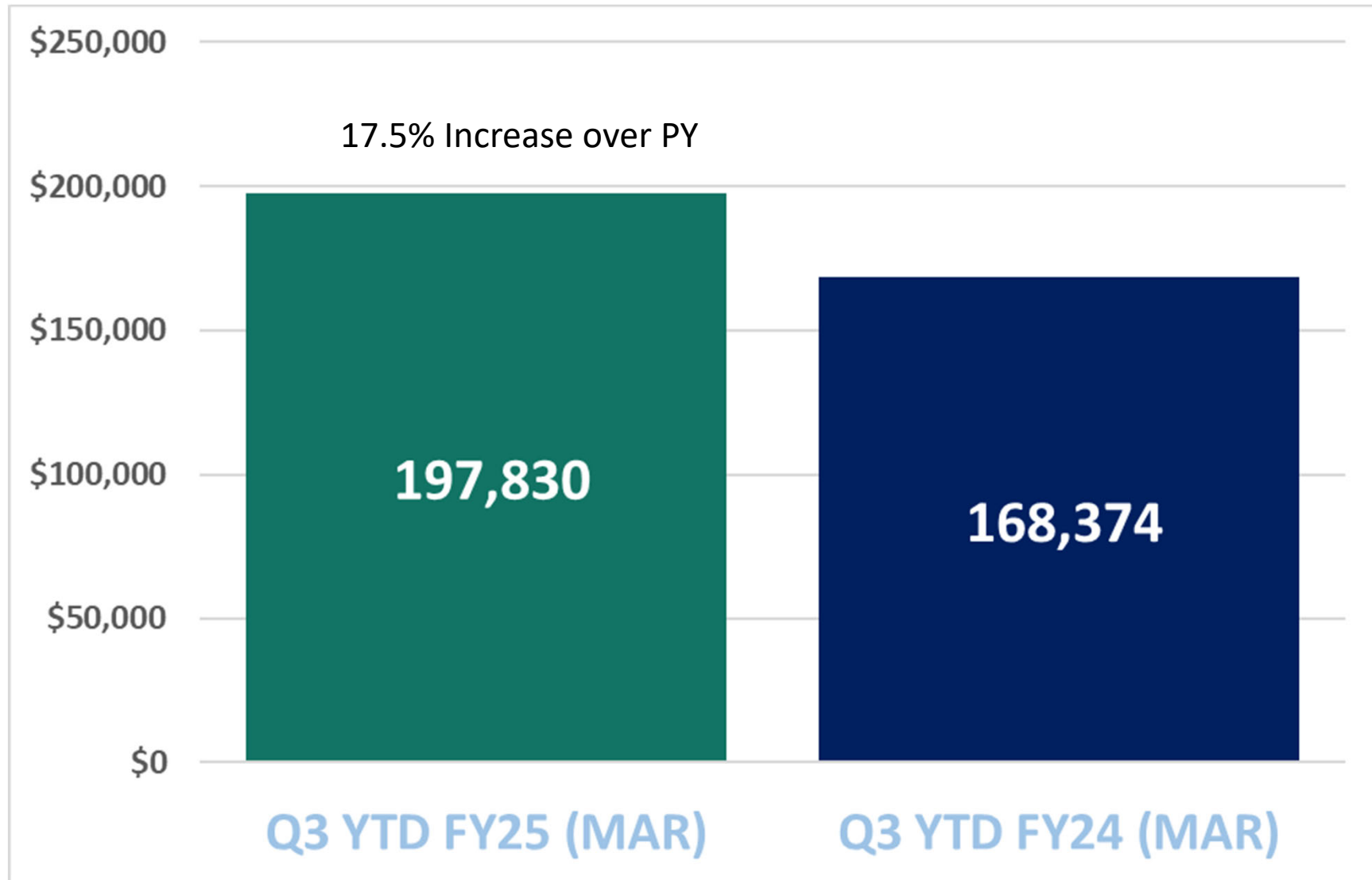
SOUTH PENINSULA HOSPITAL OWNERSHIP AND GOVERNANCE



Questions or concerns with care? Call South Peninsula Hospital (907) 235-0389 or Alaska State Health Facilities Licensing & Certification (907) 334-2483

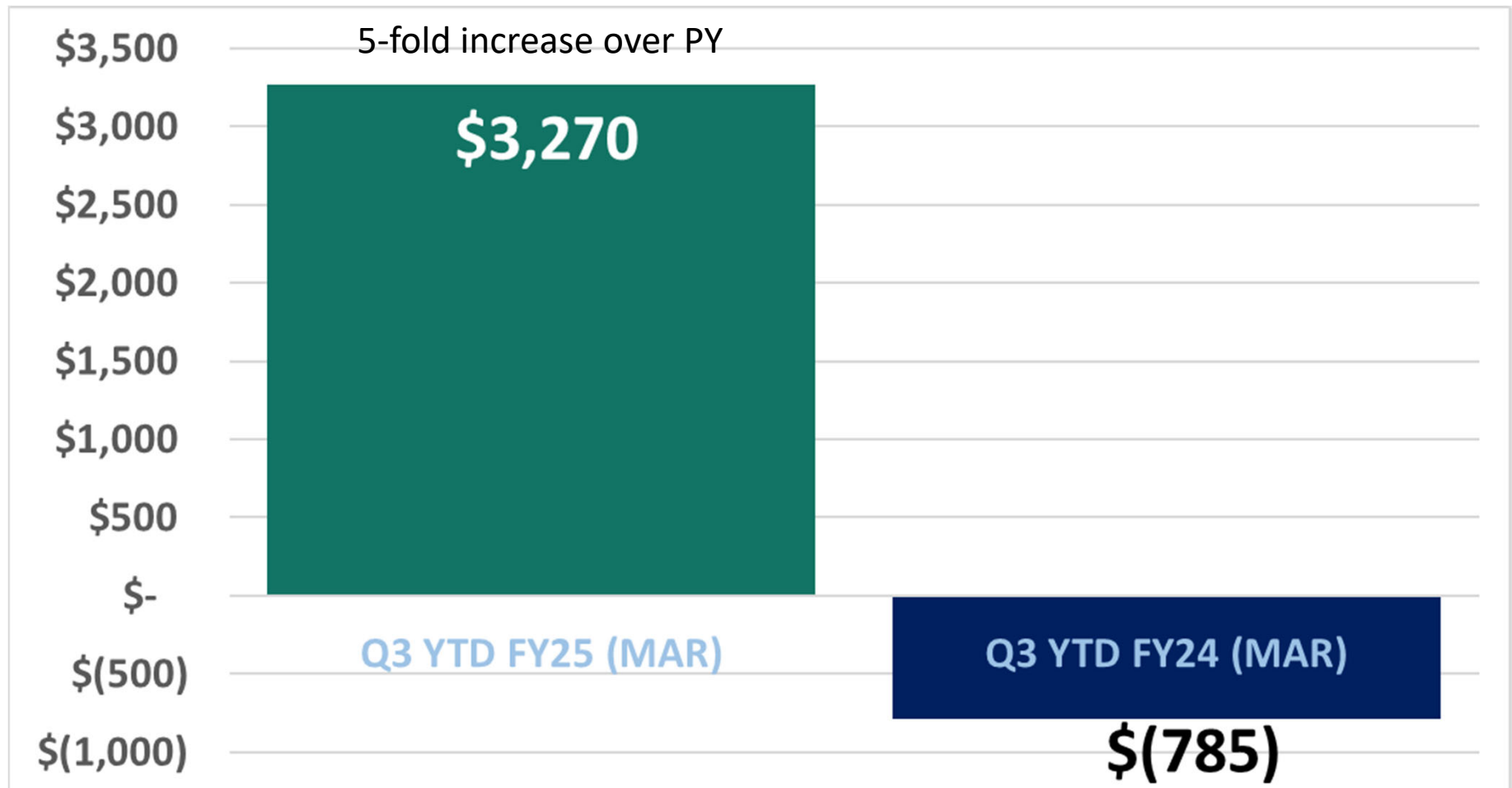
Gross Patient Revenue-Q3 YTD FY25

(in thousands)



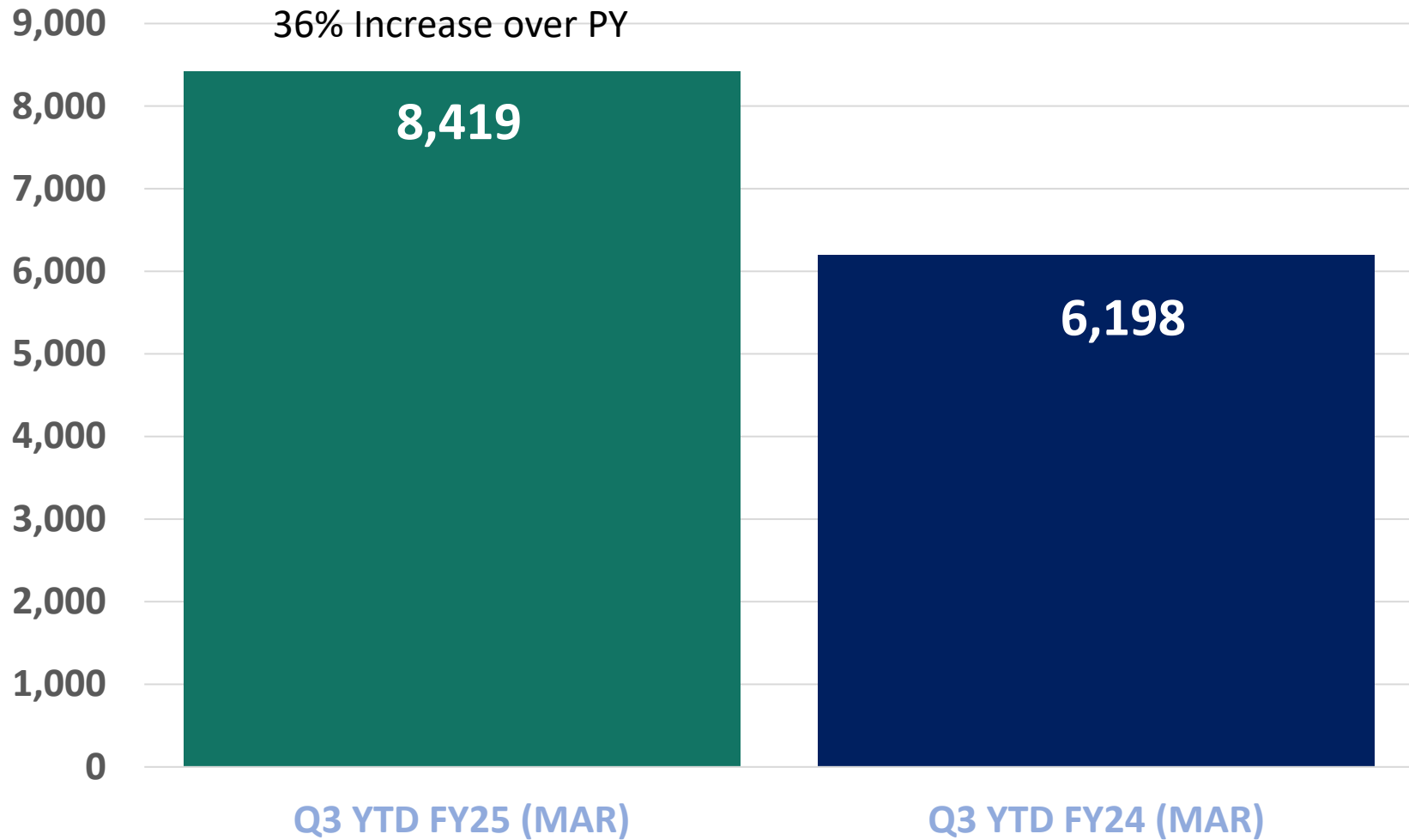
Operating Income-Q3 YTD FY25

(in thousands)

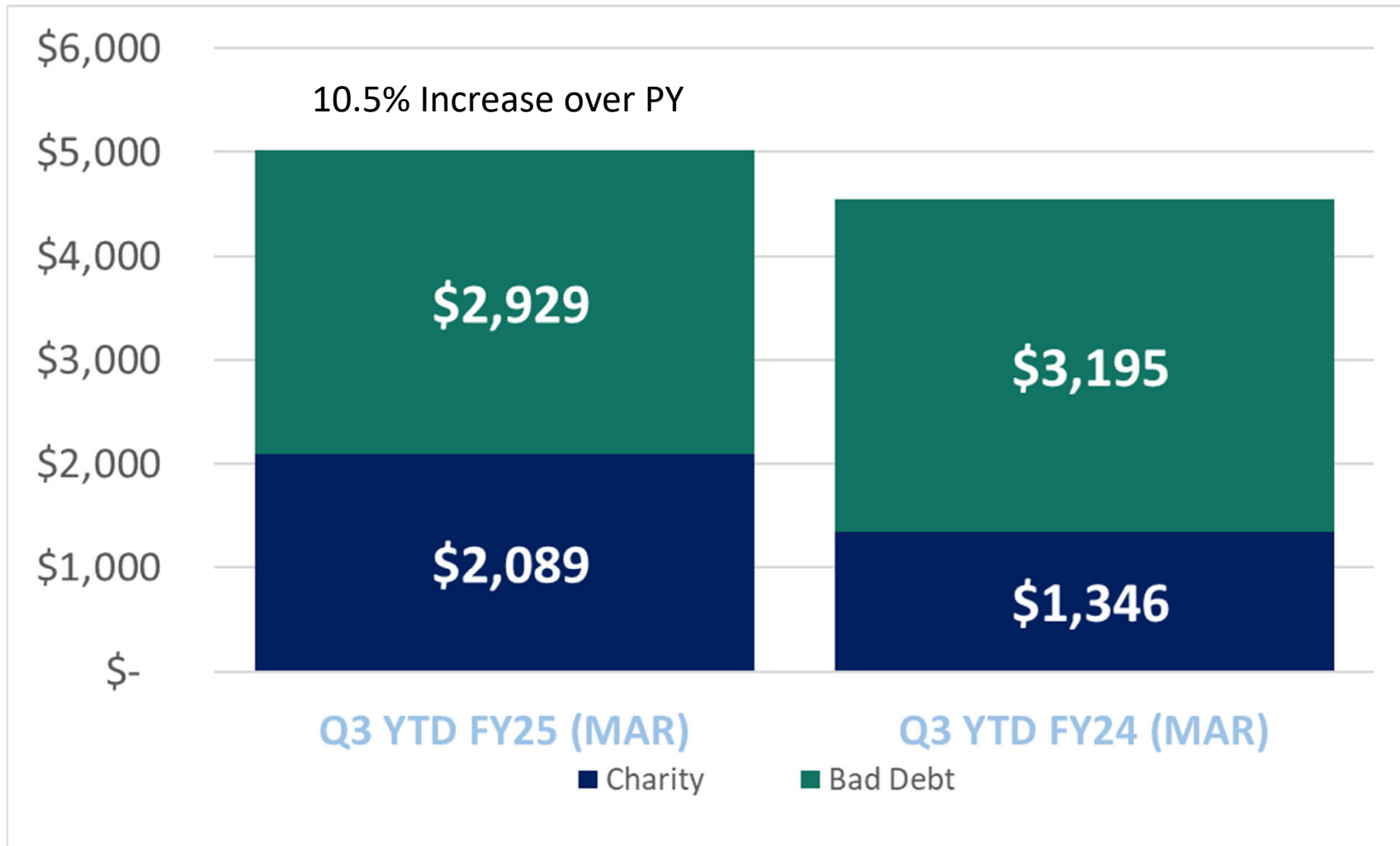


Net Income-Q3 YTD FY25

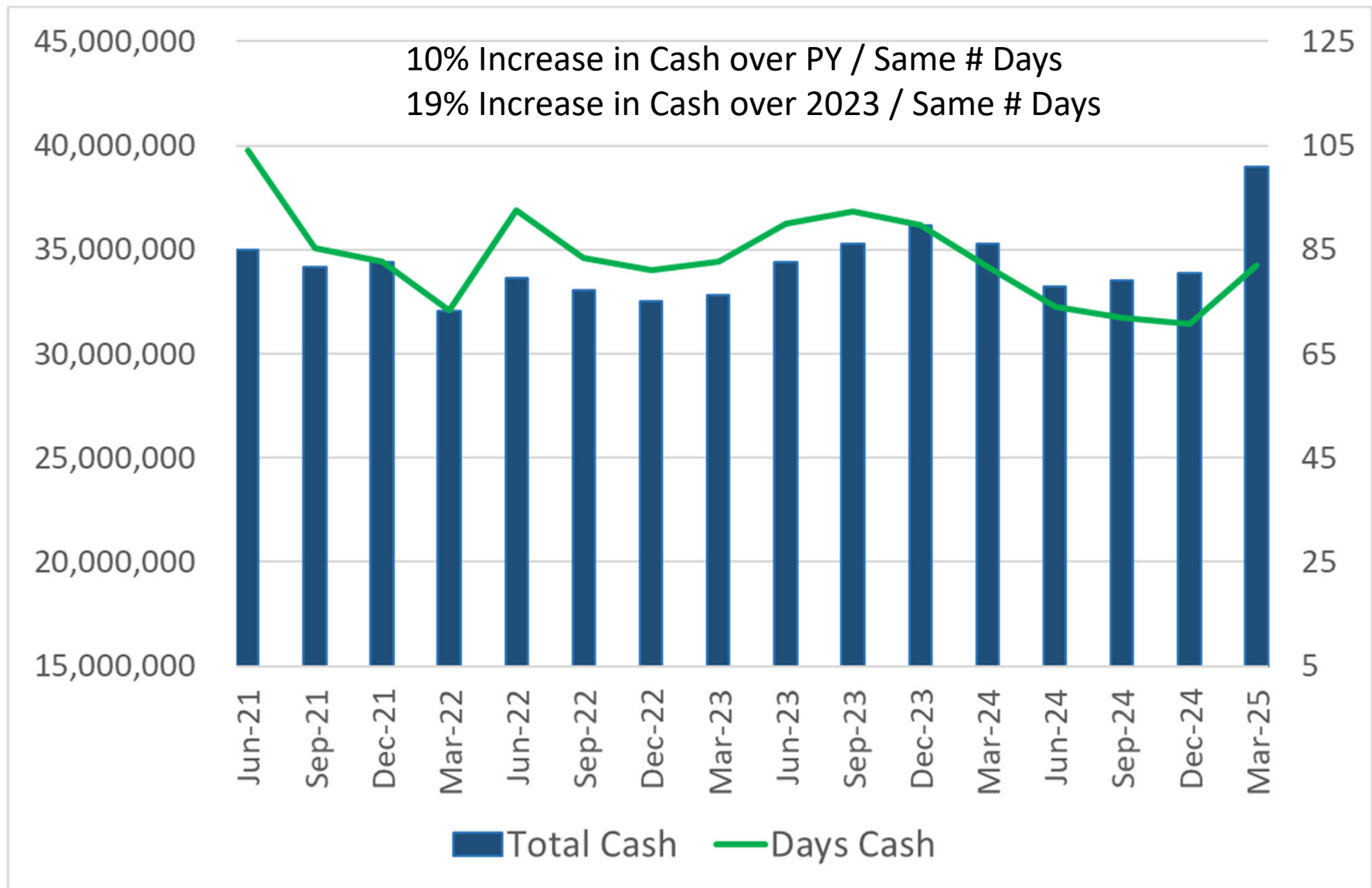
(in thousands)



Charity Care & Bad Debt-Q3 YTD FY25 (in thousands)



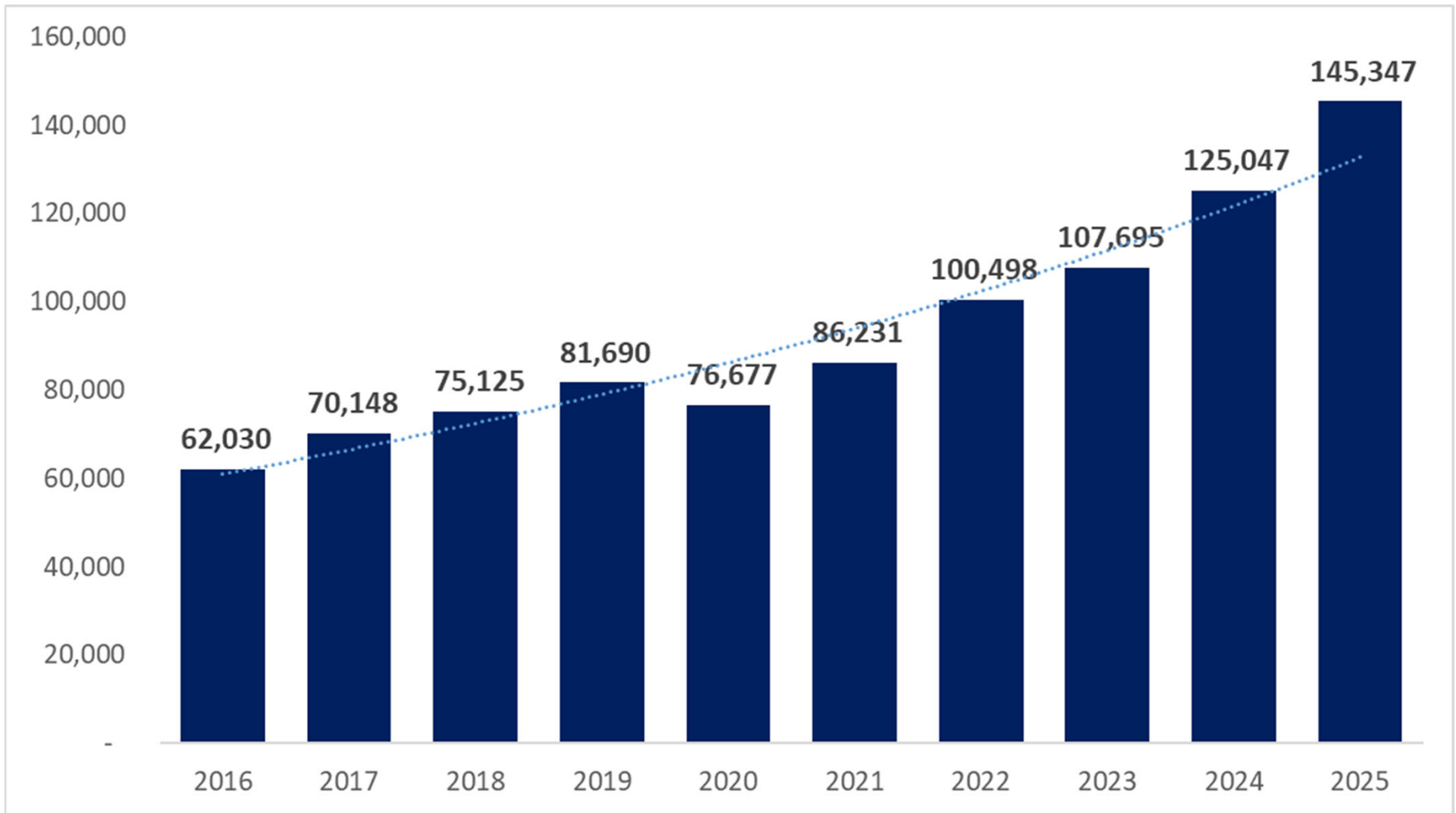
Days Cash on Hand



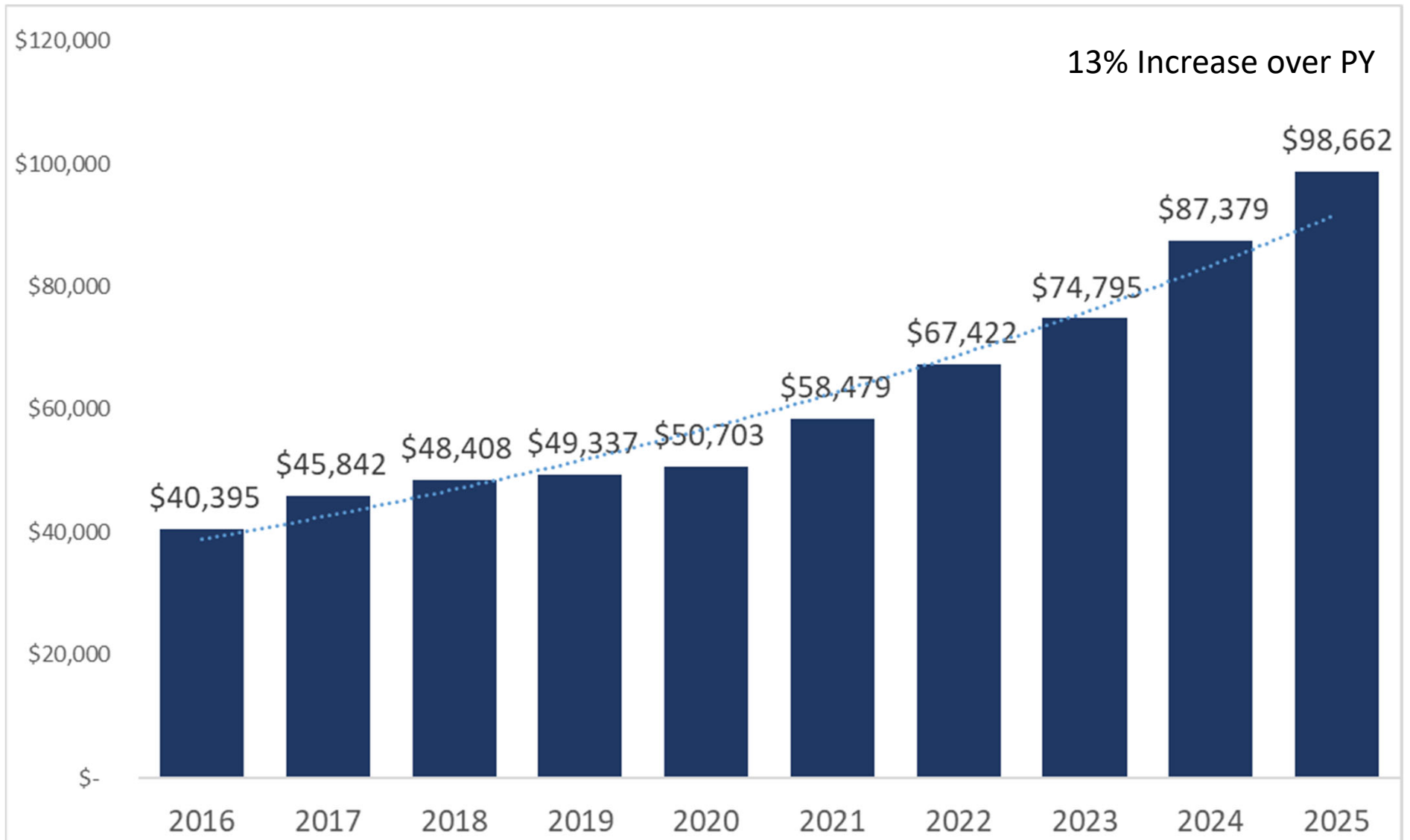
Total Operating Revenue

(in thousands)

16% Increase over PY



Salaries Wages & Benefits (in thousands)



Housing Project Update

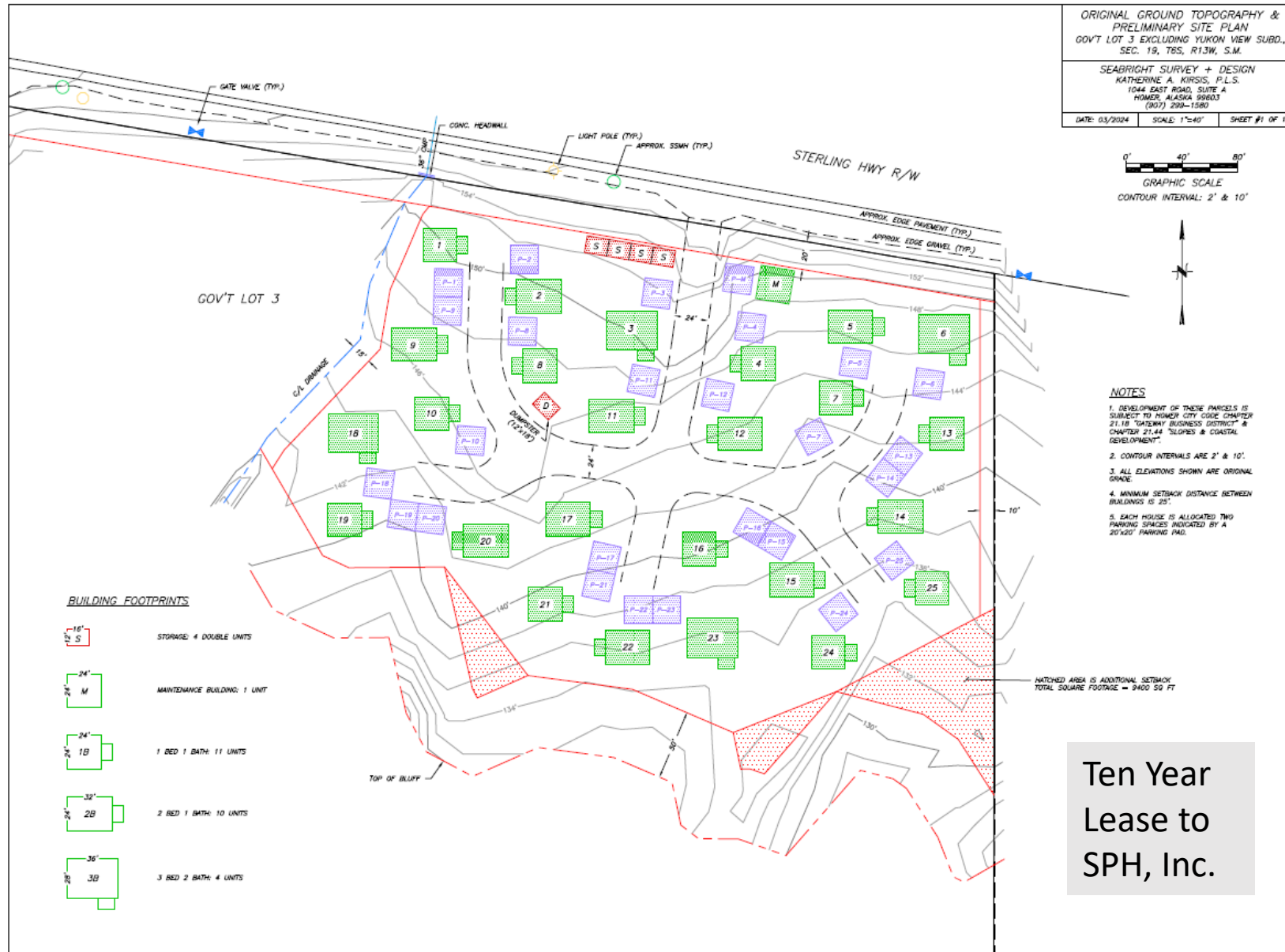
Timeline for SPH Housing Project

- April 2024 - Begin Wetlands Delineation
- April 2024 - Begin Site Design/Layout/Engineering
- May 2024 - Begin CUP Permit from City of Homer
- May 2024 - SWPPP, DAP, BMP, Water and Sewer, SWP, Driveway Permits
- August/Sept 2024 - Begin Installing Utilities, Driveways, Parking
- April 2025 - Begin Construction on 25 Rental Units
- April 1st 2026 - Phase One Completed (13 Rental Units)
- July 1st 2026 – Phase Two Completed (12 Rental Units)
- Gantt Chart will be supplied to SPH before construction begins

Update - Hope to Break Ground in May!



Housing Project – Site Concept



Ten Year
Lease to
SPH, Inc.

Childcare Update

Anticipated construction completion – July 2025

Complete

Interior framing

Electrical and plumbing

Family Handbooks and Manuals

Classroom furniture has arrived



Funding

\$1.3 million grant from the American Rescue Plan Act / Coronavirus Response & Relief

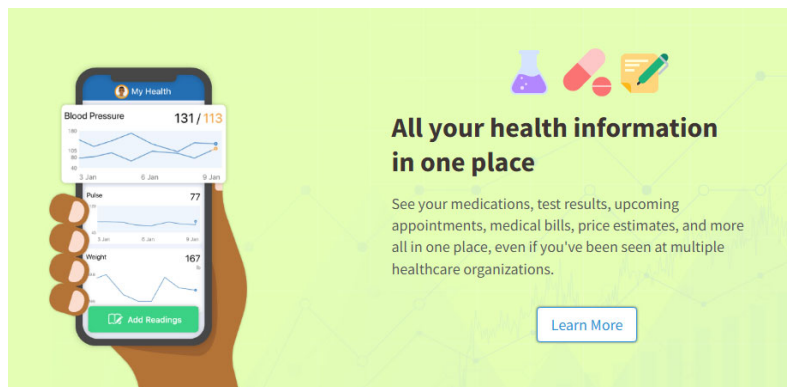
Several smaller grants (Rasmuson/AHHA)

Hundreds in Foundation donations

Applied for \$800 thousand in additional funding from Thread

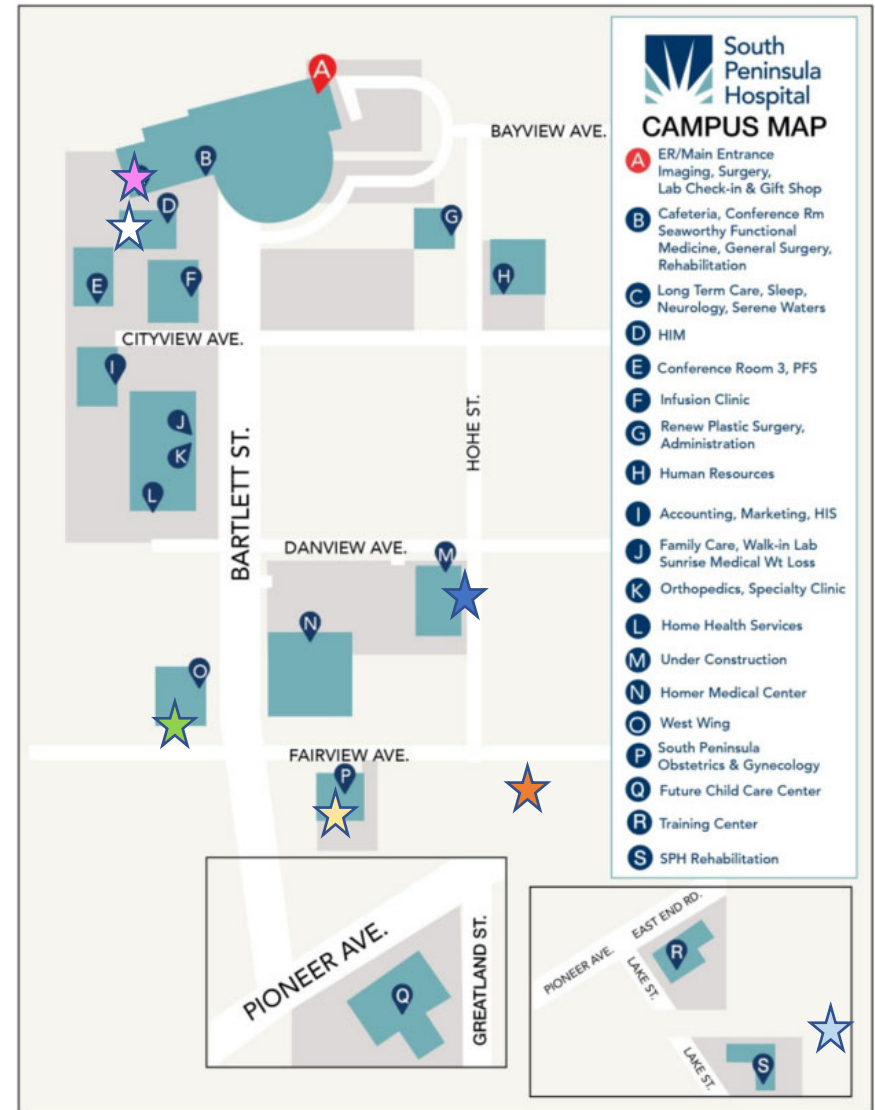
EPIC Update

- Total Spend \$1.56M/\$7M Approved (\$5M by June)
- “Sage” Intact ERP implemented & live
- “Envi” Materials Management March Go Live
- Compatible Equipment Replacement Near Completion
- Multiple Active Workgroups/Online Training
- EPIC Go Live August 9-11



Relocation of Services

- Rehabilitation Svcs – Lake Street
- Behavioral Health Svcs – Clinic flooded Oct 2024/ non-recoverable
- SPH Seaside Women's Health – OB/GYN & Midwifery combining June 2025
- Dermatology & Plastic Surgery – will reopen in a larger space on Fairview



Welcome to SPH!



Lauren Dorsey-Spitz, DO – Pediatrics (May/June 2025)

Joining the team at Homer Medical Center

Medical School: University of Minnesota, Minneapolis



Jenna Aird, M.D. – Dermatology (2025)

Opening a new Dermatology Clinic out of the Renew Clinic

Hometown: Homer, Alaska

Medical School: Creighton Medical School,

Residency: Mayo Clinic College of Medicine and Science

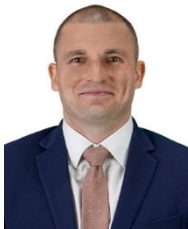


Gregory Aird, M.D. – Diagnostic Radiology (2025)

Joining Dr. Knapp as a full-time employed Radiologist

Medical School: Creighton University School of Medicine,

Residency: Mayo Clinic College of Medicine and Science



Ian Lawrence, M.D. – Internal Medicine-Pediatrics (2025)

Joining the hospitalist team

Medical School: University of Colorado School of Medicine

Residency: University of Colorado School of Medicine, Internal Medicine-Pediatrics Residency

Training Program



South Peninsula Hospital Cares



The graphic features the title 'Financial Assistance Program' in a mix of script and bold sans-serif fonts. Below it, a paragraph explains the program's purpose. A list of included services is provided with checkmarks. A circular callout titled 'What Is Covered?' details the scope of assistance. The South Peninsula Hospital logo is in the top right corner. The background has a stylized wave pattern at the bottom.

Financial Assistance Program

Financial Assistance offers a percentage discount off the remaining balance owed by eligible patients.

Included Services

- ✓ Homer Medical & Family Care Clinic
- ✓ Specialty Clinics & Rehabilitation
- ✓ Surgical Procedures & Emergency Care
- ✓ Radiology & Laboratory Services
- ✓ Functional Medicine & Sleep Lab
- ✓ Most medically necessary services

What Is Covered?

Financial Assistance covers medically necessary services and provides discounts as high as 100% off your balance.

South Peninsula Hospital

Sliding Scale for:
Households up to
350% of the FPG

**Medical
Indigence:** Total
balance exceeds
20% of household
income

<https://www.sphosp.org/for-patients/financial-assistance/>

Call one of our Financial Counselors for more information: (907)235-0994

Follow up to projects in failed bond proposition

- Buildings – Strategic properties being reviewed by KPB, Current Strategy continue leasing key properties
- Infusion Department Relocation / Pharmacy Upgrade & Relocation
 - Infusion Clinic/Pharm design to resume – regulatory; 65% designed; searching for funding
- Temporary Backup and New Relocated Generator/power plant
 - \$5 million Congressional discretionary allocation via DHSS/HRSA
 - Taking Contractor solicitations through July
 - Construction: late 2025 – early 2027



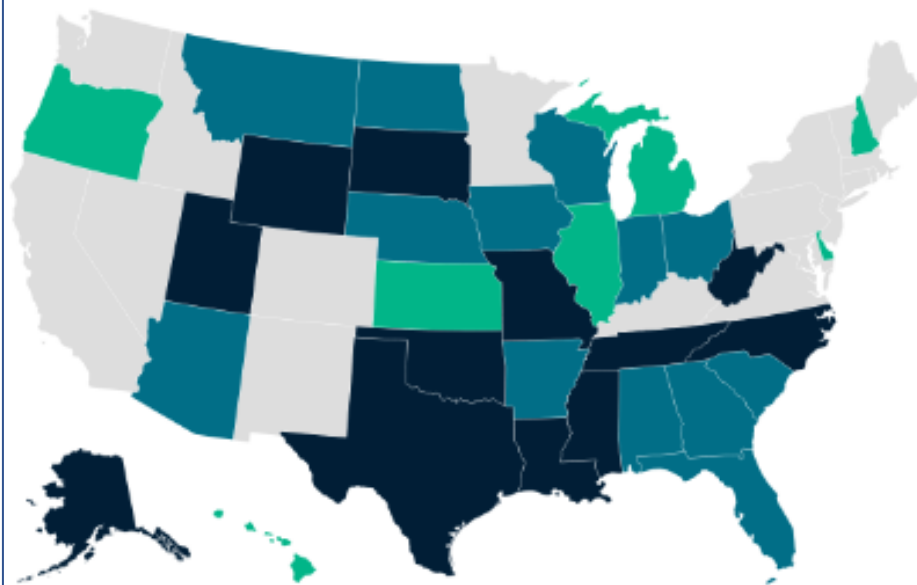
Monitoring the Political Landscape – Healthcare Uncertainty

Among States Using HealthCare.gov, on Average, Premium Payments Would At Least Double in 12 States If Enhanced Subsidies Expire

Percent Change in Premium Payments Without Inflation Reduction Act Subsidies Among HealthCare.gov Consumers Receiving APTC, 2024

Percent Change Dollar Change

Less than 80% 80% - 99% 100% or more



How major cuts to Medicaid could be 'catastrophic,' even for Alaskans with private insurance

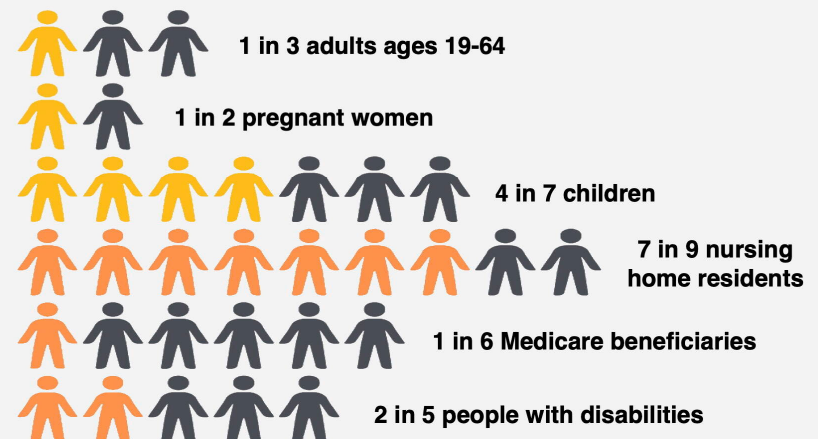
Alaska Public Media | By Rachel Cassandra, Liz Ruskin
Published March 11, 2025 at 11:05 AM AKDT

▶ LISTEN • 5:51



Alaskans protest potential federal and state funding cuts March 4, 2025 in Anchorage.

Medicaid coverage in Alaska





What's Next?

- Community Public Relations Outreach
- Community Health Survey has started
 - Started in April – 300 Responses Received
- Board of Directors Strategic Planning Retreat held April 26th-27th



Thank you

QUESTIONS?



*South Peninsula Hospital is the healthcare provider of choice,
with a dynamic and dedicated team committed to service excellence.*



Kenai Peninsula Borough School District

Ma y 6, 2025

Clayton Holland,
Superintendent



One District

- 8383 students
- 1200 employees
- 42 schools
- 3 different school calendars
- Comparable to the size of West Virginia



KPBSD Core Values

- Community
- Perseverance
- Academic Excellence
- Integrity



KPBSD Strategic Plan

District Priorities

Student Success

Literacy & math growth
CTE course attainment
College credits earned

Family & Community Engagement

Strong communication
Family involvement
Business partnerships

School Climate & Safety

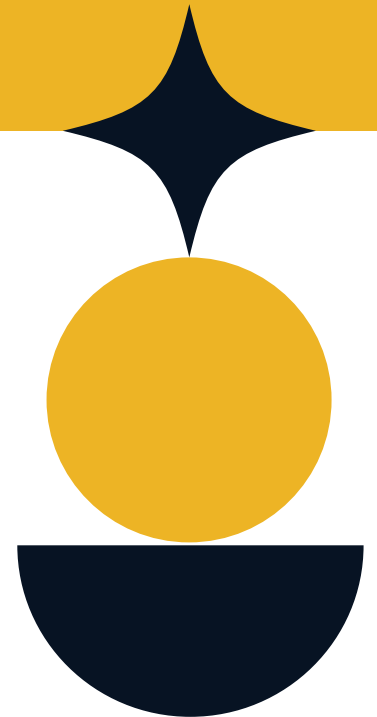
Sense of belonging
Safe, secure schools

Workforce Development

Onboarding improvements
Staff retention focus

Organizational & Resource Management

Align funding to goals
Train - the - trainer PD
Grant committee
Capital improvement process



Celebrations and Gratitude



Marathon Petroleum Corporation and all of their employees congratulate all participants and winners for the creative thinking in our 35th Annual "Caring for the Kenai" Contest

Caring for the Kenai is a cooperative effort of the entire Kenai Peninsula Community. It challenges high school students to respond to the question: What can I do, invent, or create to better care for the environment of the Kenai Peninsula or to improve the area's preparedness for a natural disaster?

CFK 2025 Winners

1 st PLACE	2 nd PLACE	3 rd PLACE
\$2,000 Cash Hannah Leatherman Seward High School <i>Replace brittle sidewalks on winter roads with a thermal asphalt mix</i>	\$1,300 Cash Kyle Foster Kenai Central High School <i>Moose Mosh for the bike race and X-Country ski race series</i>	\$1,100 Cash Tilea Lockwood Homer High School <i>Reduce oil sheens in the harbor caused by boat motors</i>
4 th PLACE	5 th PLACE	6 th PLACE
\$1,000 Cash Lucy Salzer SoHi <i>Create a "Fire Stakes" youth program</i>	\$850 Cash Elloree Smith Kenai Central High School <i>Start a Magnet Masters Derby</i>	\$750 Cash Eli Richards SoHi <i>Bring a robotic dog to the Cennal Peninsula Landfill</i>

Runners Up, Winning \$500 Cash
(No Specific Orders)

Dorothy Brown SoHi <i>Beautification by Nature</i>	Shea Linton SoHi <i>Compostable Cardboard Planters</i>	Ollie Dahl SoHi <i>Electric Speed Signs</i>
Thomas Cooper SoHi <i>Magnetic Fishing Rods</i>	Abigail Crumrine CIA <i>Time Shredding for the landfill</i>	Alexis Verba SoHi <i>Cool Closet</i>

Sponsors: Marathon, PCHS, Davis Block, Northrim Bank, Hilti, H&A, etc.











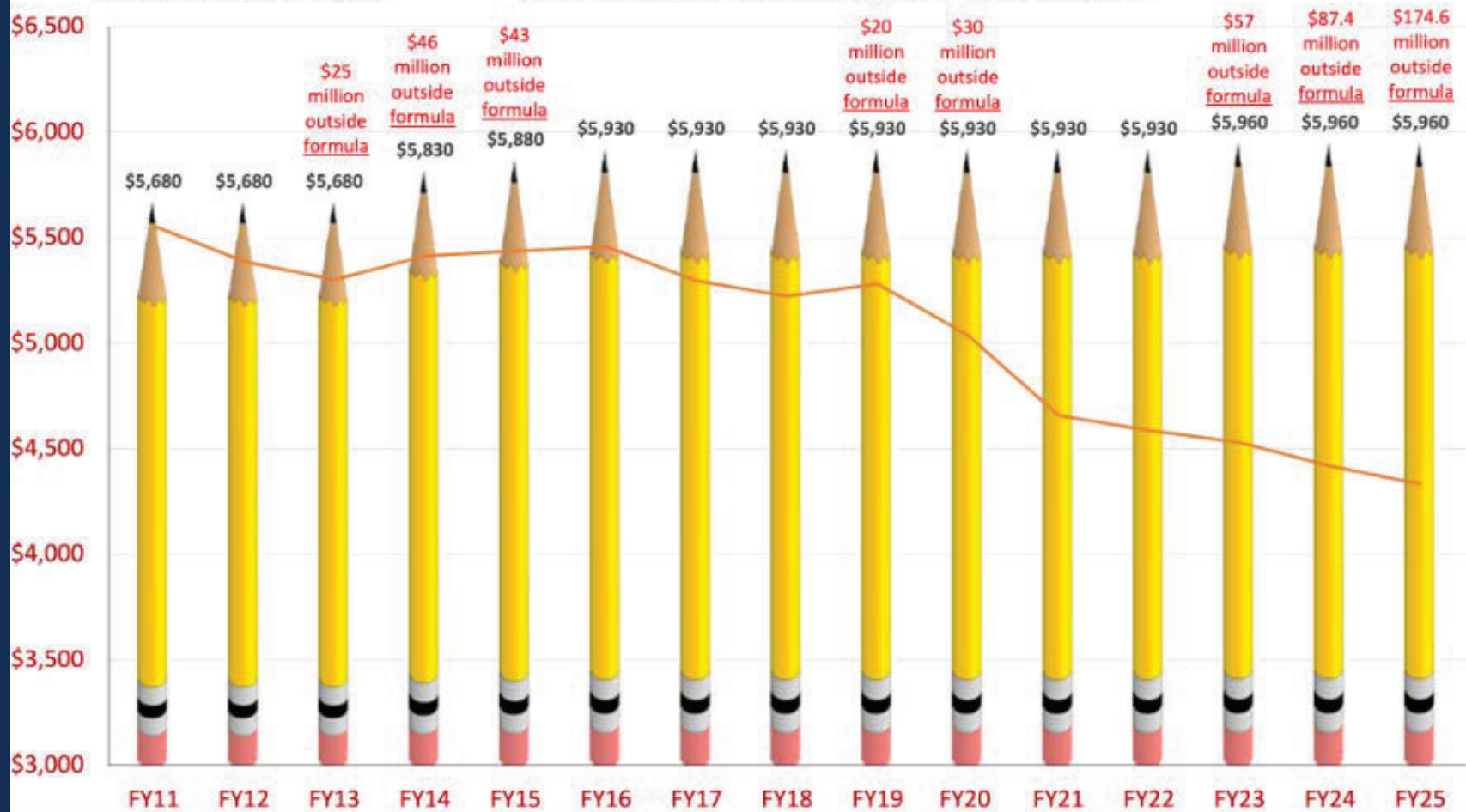
Job Shadow and Career Exploration



**Alaska K-12 Funding
Base Student Allocation
Fiscal Year 2011 - 2025**

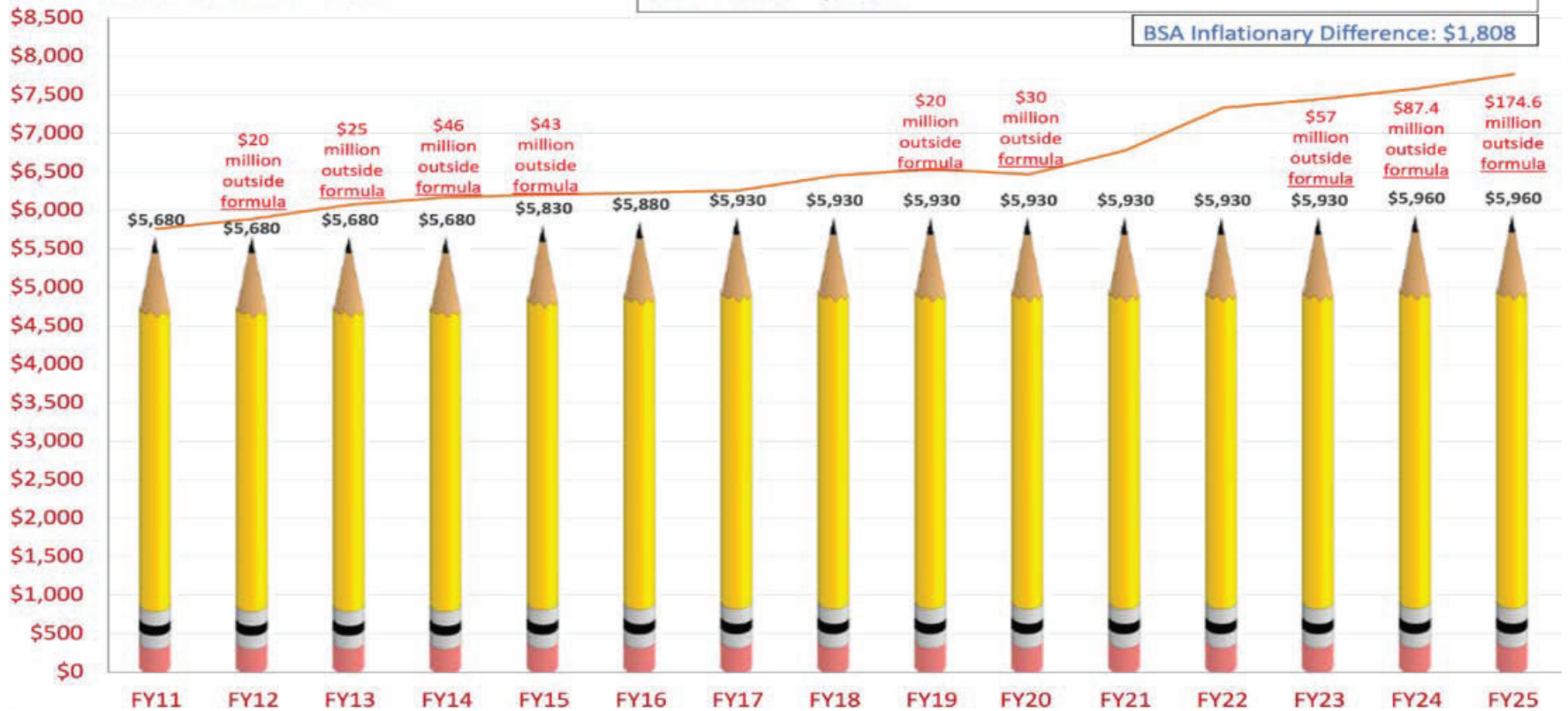
Data source: Legislative Finance

Line shows inflation adjusted to FY11 value (year not shown on graph);
BSA of \$5,960 in FY25 has an FY11 value of **\$4,419**

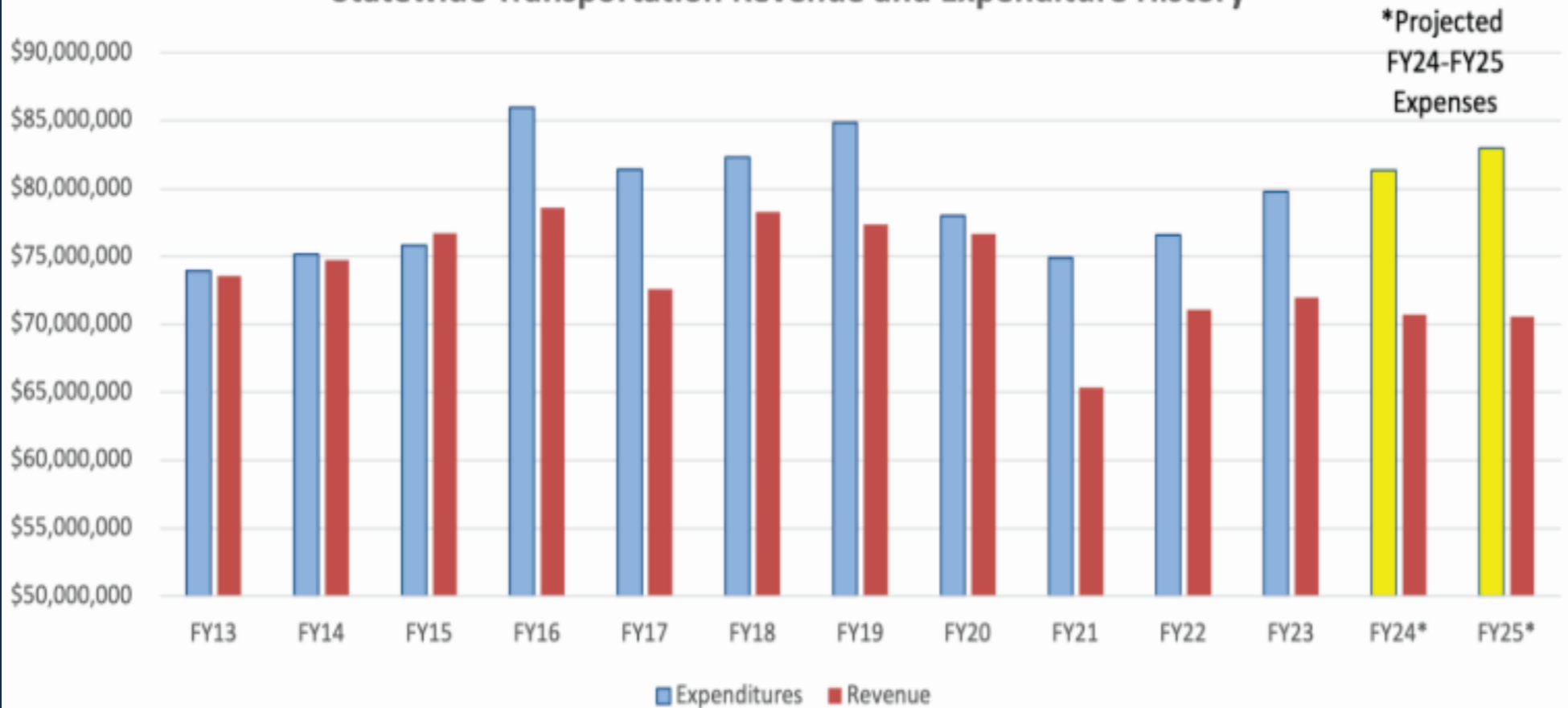


Alaska K-12 Funding
Base Student Allocation
Fiscal Year 2011 - 2025

Data source: Urban Alaska Annual CPI-U
Line shows what the BSA would have been if inflation adjusted since 2011 - FY25 = **\$7,769**



Statewide Transportation Revenue and Expenditure History



Amendment to the Budget with a \$1000 BSA Increase

Attachment A

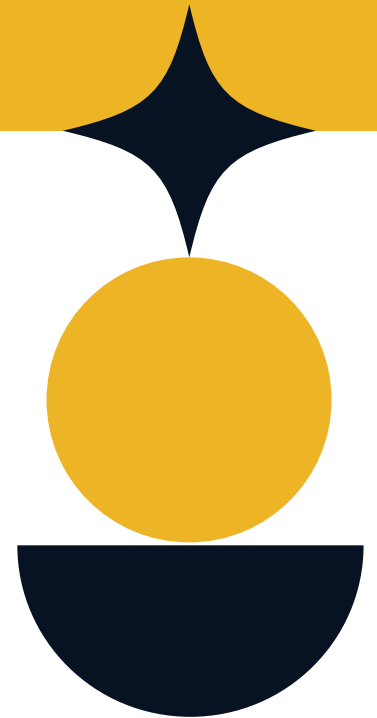
Description	Cost
Reverse Distance Ed Certified Salaries/Benefits reduction (by 25% instead of 50%)	\$ 284,140.00
Reverse Programmatic Staffing Salaries/Benefits reduction (by 25%)	\$ 475,560.00
Reverse Small schools with Counselors outside formula elimination	\$ 206,336.00
Reverse High School PTR increase (PTR 1:31 = Plus 1)	\$ 345,867.00
Reverse Middle School PTR increase (PTR 1:26 = Plus 1)	\$ 172,933.00
Reverse Elementary Schools K-6 (100-250 students) PTR increase (PTR 1:20.5 = Plus 1)	\$ 461,156.00
Reverse Elementary Schools K-6 (>=250 students) PTR increase (PTR Plus 1)	\$ 172,933.00
Reverse Counseling Assistants Elimination	\$ 387,988.00
Reverse Pool Manager Elimination at Five Schools	\$ 547,945.00
Reverse Theater Techs/Managers reduction (by 1.5 FTE)	\$ 156,797.00
Reverse Secretaries workdays alignment to 199 days	\$ 36,762.00
Reverse Student Support Liaisons elimination	\$ 432,193.00
Reverse Bilingual Tutors workdays reduction (by 5 workdays)	\$ 10,367.00
Reverse Special Education Aides workdays reduction (by 5 workdays)	\$ 180,243.00
Reverse Instructional Aides workdays reduction (by 5 workdays)	\$ 2,230.00
Reverse Extra-Curricular Middle School Athletics stipends reduction (by 50%)	\$ 96,430.00
Reverse Extra-Curricular High School Athletics stipends reduction (by 50%)	\$ 425,484.00
Reverse Middle College elimination	\$ 265,000.00
Reverse Districtwide Operating Accounts reduction (by 10%)	\$ 4,230.00
Reverse School Closures - Sterling Elementary	\$ 702,113.00
Total Additions if a \$1,000 BSA increase is Provided	\$5,366,707.00

Kenai Peninsula Borough School District				
FY26 Budget Reduction Scenarios				
	Adjustments	Plus \$340 to the BSA Scenario #1	Plus \$680 to the BSA Scenario #2	Plus \$1,000 to the BSA Scenario #3
Revenue				
KPB Appropriation		47,044,984	47,044,984	47,044,984
KPB In-Kind		15,314,096	15,314,096	15,314,096
SOA - Foundation		64,297,274	64,297,274	64,297,274
Adjustment to SOA- Foundation (+\$340 to the BSA)		5,695,300	-	-
Adjustment to SOA- Foundation (+\$680 to the BSA)		-	11,390,599	-
Adjustment to SOA- Foundation (+\$1,000 to the BSA)		-	-	16,750,880
SOA - Quality Schools		268,014	268,014	268,014
SOA - On Behalf		6,861,026	6,861,026	6,861,026
SOA - One-Time Funds		-	-	-
Other Revenue		1,180,000	1,180,000	1,180,000
Unassigned Fund Balance		-	-	-
Total Revenue		140,660,694	146,355,993	151,716,274
Expenditures				
Distance Ed Certified Salaries/Benefits reduction (by 50%)	(568,279)	151,901,148	151,901,148	151,901,148
Middle School Reading Certified Salaries/Benefits elimination	(461,156)	(568,279)	(568,279)	(284,140)
Elementary School Counselors Salaries/Benefits elimination	(680,594)	(461,156)	-	-
Elementary Counselors reduction (by 50%)	(340,297)	(680,594)	(680,594)	(680,594)
Programmatic Staffing Salaries/Benefits reduction (by 25%)	(475,560)	-	-	-
Programmatic Staffing Salaries/Benefits reduction (by 50%)	(951,136)	-	(475,560)	-
Small schools with Counselors outside formula elimination	(206,336)	(951,136)	(951,136)	-
Quest Certified Salaries/Benefits elimination	(749,378)	(206,336)	(206,336)	-
Districtwide Quest (Gifted and Talented) - 2.5 FTE	(274,583)	(749,378)	(749,378)	(749,378)
Kenai Alternative reduction (by 1.75 FTE)	(201,756)	(274,583)	-	-
High School PTR increase (PTR 1:31 + Plus 1)	(345,867)	(201,756)	(201,756)	(201,756)
High School PTR increase (PTR 1:32 + Plus 2)	(834,089)	-	(345,867)	-
High School PTR increase (PTR 1:33 + Plus 3)	(807,023)	-	-	-
High School PTR increase (PTR 1:34 + Plus 4)	(1,325,823)	-	-	-
Middle School PTR increase (PTR 1:26 + Plus 1)	(172,933)	(1,325,823)	-	-
Middle School PTR increase (PTR 1:27 + Plus 2)	(345,867)	-	(172,933)	-
Middle School PTR increase (PTR 1:28 + Plus 3)	(576,445)	-	-	-
Elementary Schools K-6 (100-250 students) PTR increase (PTR 1:20.5 + Plus 1)	(461,156)	(576,445)	-	-
Elementary Schools K-6 (100-250 students) PTR increase (PTR 1:21.5 + Plus 2)	(749,378)	(461,156)	(461,156)	-
Elementary Schools K-6 (~250 students) PTR increase (PTR Plus 1)	(172,933)	-	-	-
Elementary Schools K-6 (~250 students) PTR increase (PTR Plus 2)	(345,867)	-	(172,933)	-
Connections PTR increase (PTR 1:150 + Plus 60)	(576,447)	(345,867)	-	-
Connections PTR increase (PTR 1:125 + Plus 35)	(403,513)	(576,447)	-	-
Counseling Assistants elimination	(387,988)	-	(403,513)	(403,513)
Library Aides (at school with certified librarian elimination)	(218,792)	(387,988)	(387,988)	-
Pools Managers/Supervisors workdays reduction (by 10 workdays)	(30,121)	(218,792)	-	-
Pool Supervisor	(112,829)	-	-	(30,121)
Remaining Pool Managers	(547,945)	(112,829)	(112,829)	(112,829)
Ninlichik Pool	(103,299)	(547,945)	(547,945)	-
Susan B. English Pool	(94,136)	(103,299)	(103,299)	(103,299)
Theater Techs/Managers workdays reduction (by 10 workdays)	(20,918)	(94,136)	(94,136)	(94,136)
Theater Techs/Managers reduction (by 1.5 FTE)	(156,797)	-	-	(20,918)
Theater Techs/Managers	(641,406)	(156,797)	(156,797)	-
Secretaries workdays alignment to 199 days	(36,762)	(641,406)	-	-
Student Support Liaisons elimination	(432,193)	(36,762)	(36,762)	-
Bilingual Tutors workdays reduction (by 5 workdays)	(10,367)	(432,193)	(432,193)	-
Special Education Aides workdays reduction (by 5 workdays)	(180,243)	(10,367)	(10,367)	-
Instructional Aides workdays reduction (by 5 workdays)	(2,230)	(180,243)	(180,243)	-
Supply Buyer	(96,661)	(2,230)	(2,230)	-
Extra-Curricular Middle School Athletics stipends	(192,860)	(96,661)	(96,661)	(96,661)
Extra-Curricular High School Athletics stipends	(850,968)	(192,860)	-	-
Extra-Curricular Middle School Athletics stipends reduction (by 50%)	(96,430)	(850,968)	-	-
Extra-Curricular High School Athletics stipends reduction (by 50%)	(425,484)	-	(96,430)	-
Extra-Curricular transfer elimination	(145,000)	-	(425,484)	-
Athletic Directors	(281,298)	(145,000)	(145,000)	(145,000)
Athletic Directors reduction (by .25 FTE)	(70,325)	(281,298)	-	-
Safety Funds elimination	(25,000)	-	-	-
Ice Rental for Hockey elimination	(15,000)	(70,325)	(25,000)	(25,000)
District Office Certified Salaries/Benefits reduction (Title IX)	(197,502)	(15,000)	(15,000)	(15,000)
District Office Operating Accounts reduction (by 10%)	(75,200)	(197,502)	(197,502)	(197,502)
Middle College elimination	(265,000)	(75,200)	(75,200)	(75,200)
Middle College reduction (by 50%)	(132,500)	-	(265,000)	-
Curriculum reduction (by 50%)	(357,050)	(132,500)	-	-
Districtwide Operating Accounts reduction (by 10%)	(4,230)	(357,050)	(357,050)	(357,050)
School Sites Supplies reduction (by 10%)	(118,284)	(4,230)	(4,230)	-
Transportation transfer elimination	(550,000)	(118,284)	(118,284)	(118,284)
School Closures-Nikolaevsk	(476,247)	(550,000)	-	-
School Closures - Sterling Elementary	(702,113)	(476,247)	(476,247)	(476,247)
School Closures - Tustumena Elementary	(573,535)	(702,113)	(702,113)	-
Total Expenditures	(20,453,129)	137,534,089	142,398,853	147,714,521
Funding Contingency		3,126,605	3,957,140	4,001,754

Why fund *INSIDE*the BSA?

- Reliability
- Predictability
- Putting one time money into fixed costs is discouraged, risky, and uncertain
- Allows our School Boards to be better stewards of their obligation to adopt budgets for their school district

One time money does not meet the needs of teachers,
classrooms, other educators and *students* in the
future



In Millions of Dollars

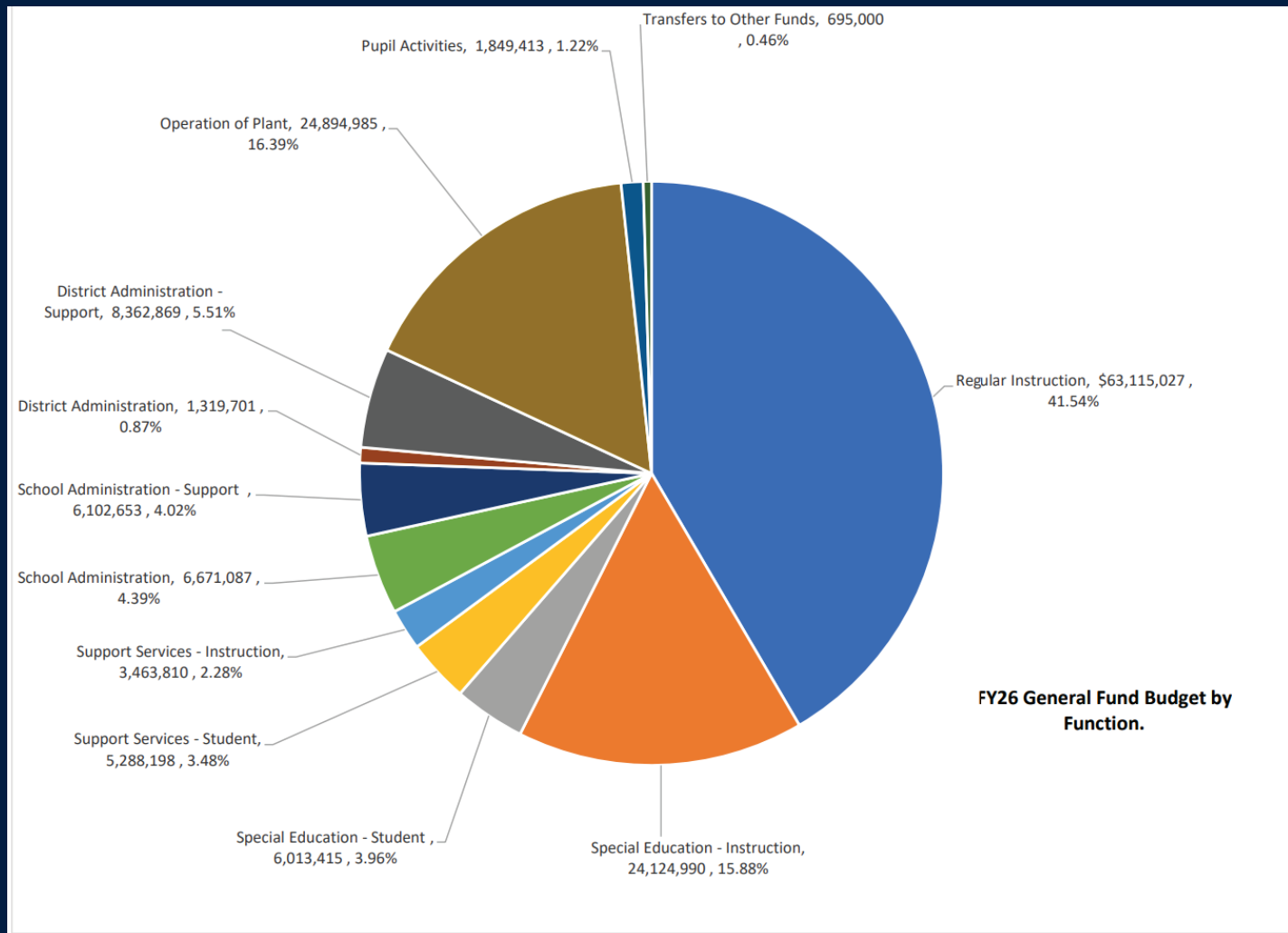
SOA Department Summary Comparison FY17 to FY26

Based on the Governor's proposed budget for FY26, dated 12/12/24

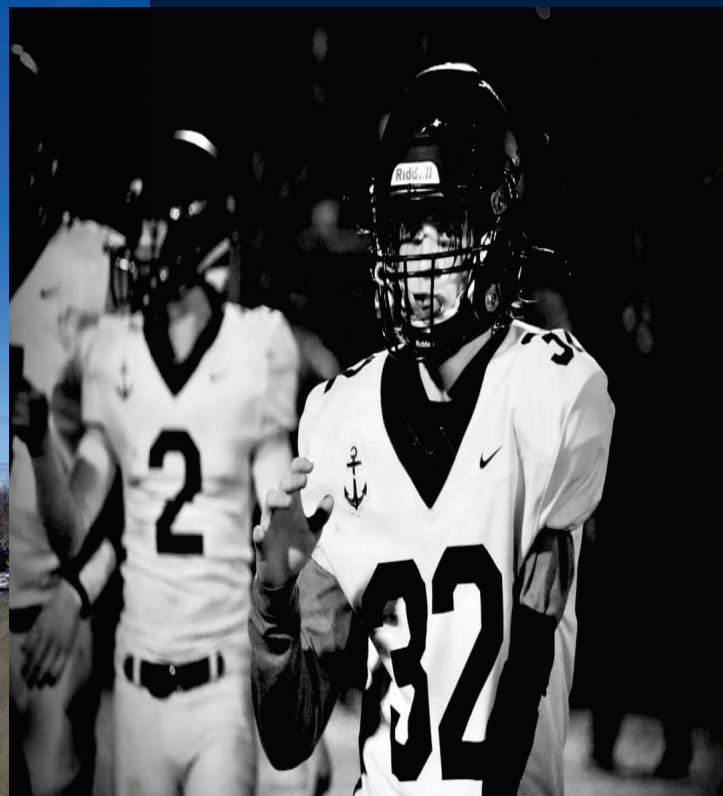
Department	FY17	FY26	\$ Change	% Change
Administration	329,699.30	334,572.50	4,873.20	1.5%
Commerce	231,360.30	240,515.50	9,155.20	4.0%
Corrections	315,917.40	481,123.20	165,205.80	52.3%
DEED Operations	1,614,209.10	1,622,465.50	8,256.40	0.5%
<i>DEED K-12 Support for Districts</i>	<i>1,281,045.30</i>	<i>1,206,270.90</i>	<i>(74,774.40)</i>	<i>-5.8%</i>
<i>Other DEED Operations</i>	<i>333,163.80</i>	<i>416,194.60</i>	<i>83,030.80</i>	<i>24.9%</i>
Environmental Conservation	83,819.20	114,693.80	30,874.60	36.8%
Family and Community Services	-	492,749.70	492,749.70	100.0%
Fish and Game	203,720.20	267,504.50	63,784.30	31.3%
Governor	25,880.40	34,861.90	8,981.50	34.7%
Health	2,729,831.90	3,529,135.10	799,303.20	29.3%
Labor and Workforce	163,802.40	181,245.20	17,442.80	10.6%
Law	84,458.50	133,250.30	48,791.80	57.8%
Military and Veterans Affairs	57,288.90	66,817.10	9,528.20	16.6%
Natural Resources	155,984.60	188,853.00	32,868.40	21.1%
Public Safety	189,033.40	347,333.10	158,299.70	83.7%
Revenue	397,505.20	506,170.40	108,665.20	27.3%
Transportation	585,287.80	804,099.90	218,812.10	37.4%
University of Alaska	899,796.50	1,111,093.20	211,296.70	23.5%
Judiciary	110,439.20	159,387.70	48,948.50	44.3%
Legislature	65,549.20	92,099.30	26,550.10	40.5%
Total Statewide Items	8,243,583.50	10,707,970.90	2,464,387.40	29.9%

https://omb.alaska.gov/ombfiles/26_budget/FY26Gov_dept_summary_all_funds_12-12-24.pdf

https://omb.alaska.gov/ombfiles/17_budget/Department_Summary_All_Funds_6-29-16.pdf




Thank you!



Kenai Peninsula Borough
Office of the Borough Mayor

MAYOR'S REPORT TO THE ASSEMBLY

TO: Peter Ribbens, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor 

DATE: May 6, 2025

Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award Contract ITB25-045 West Homer Elementary Parking Maintenance
- b. Authorization to Award Contract ITB25-046 McNeil Canyon Parking Maintenance 04.17.25
- c. Authorization to Award Contract ITB25-047 West Homer Elementary Asphalt Patch
- d. Authorization to Award Contract ITB25-048 McNeil Canyon Asphalt Patch
- e. Authorization to Award Contract ITB25-050 Homer High School Entrance 04.21.25

Other

None

Kenai Peninsula Borough
Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director JH

FROM: Nick Kemp, Acting Maintenance Director NK

DATE: April 11, 2025


RE: Authorization to Award a Contract for ITB25-045 West Homer Elementary
Parking Maintenance

The Purchasing and Contracting Office formally solicited and received bids for the ITB25-045 West Homer Elementary Parking Maintenance. Bid packets were released on March 10, 2025 and the Invitation to Bid was advertised on Bid Express from March 10 – April 2, 2025.

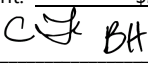
The project consists of providing all materials, equipment and qualified competent personnel to provide crack sealing, seal coating and striping to protect the parking lot at West Homer Elementary.

On the due date of April 2, 2025, three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$29,400.00 was submitted by Gregoire Construction, Homer, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400-78050-24802-43780.


Peter A. Micciche, Borough Mayor

4/11/2025
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400-78050-24802-43780
Amount:	\$29,400.00
By: 	Date: 4/11/2025


NOTES: NA

KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING

BID TAB FOR: ITB25-045 WEST HOMER ELEMENTARY PARKING MAINTENANCE

CONTRACTOR	LOCATION	BASE BID
Gregoire Construction	Homer, Alaska	\$29,400.00
Anchorage Striping	Anchorage, Alaska	\$38,600.00
Boehmer Services	Anchorage, Alaska	\$43,189.00

DUE DATE: April 2, 2025

KPB OFFICIAL: 
John Hedges, Purchasing & Contracting Director

Kenai Peninsula Borough
Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Nick Kemp, Acting Maintenance Director *NK*

DATE: April 17, 2025

RE: Authorization to Award a Contract for ITB25-046 McNeil Canyon Parking Maintenance

The Purchasing and Contracting Office formally solicited and received bids for the ITB25-046 McNeil Canyon Parking Maintenance. Bid packets were released on March 10, 2025 and the Invitation to Bid was advertised on Bid Express from March 10 – April 2, 2025.

The project consists of providing all materials, equipment and qualified competent personnel to provide crack sealing, seal coating and striping to protect the parking lot at McNeil Canyon School.

On the due date of April 2, 2025, three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$36,600.00 was submitted by Boehmer Services, Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400-78050-24802-43780.

Alynn

Peter A. Micciche, Borough Mayor

4/22/2025

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400-78050-24802-43780
Amount:	\$36,600.00
By: <i>CJK BH</i>	Date: 4/19/2025


NOTES: NA

KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING

BID TAB FOR: ITB25-046 MCNEIL CANYON PARKING MAINTENANCE

CONTRACTOR	LOCATION	BASE BID
Boehmer Services	Anchorage, Alaska	\$36,600.00
Gregoire Construction	Homer, Alaska	\$43,500.00
Anchorage Striping	Anchorage, Alaska	\$44,300.00

DUE DATE: April 2, 2025

KPB OFFICIAL: 
John Hedges, Purchasing & Contracting Director

Kenai Peninsula Borough
Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Nick Kemp, Acting Maintenance Director *NK*

DATE: April 8, 2025

RE: Authorization to Award a Contract for ITB25-047 West Homer Elementary Asphalt Patch

The Purchasing and Contracting Office formally solicited and received bids for the ITB25-047 West Homer Elementary Asphalt Patch. Bid packets were released on March 3, 2025 and the Invitation to Bid was advertised on Bid Express from March 3 - 27, 2025.

The project consists of providing all labor, equipment and material to cut out approx. 5,300 SQ FT of asphalt and replace with new asphalt concrete paving at West Homer Elementary.

On the due date of March 27, 2025, two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$27,798.75 was submitted by Gregoire Construction, Homer, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400-78050-24802-43780.

[Signature]

Peter A. Micciche, Borough Mayor

4/9/2025

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400-78050-24802-43780
Amount:	\$27,798.75
By: <i>CF BH</i>	Date: 4/9/2025


NOTES: NA

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB25-047 WEST HOMER ELEMENTARY ASPHALT PATCH

CONTRACTOR	LOCATION	BASE BID
Gregoire Construction	Homer, Alaska	\$27,798.75
East Road Services, Inc.	Homer, Alaska	\$38,388.75

DUE DATE: March 27, 2025

KPB OFFICIAL: 
John Hedges, Purchasing & Contracting Director

Kenai Peninsula Borough

Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Nick Kemp, Acting Maintenance Director *NK*

DATE: April 8, 2025

RE: Authorization to Award a Contract for ITB25-048 McNeil Canyon Asphalt Patch

The Purchasing and Contracting Office formally solicited and received bids for the ITB25-048 McNeil Canyon Asphalt Patch. Bid packets were released on March 3, 2025 and the Invitation to Bid was advertised on Bid Express from March 3 - 27, 2025.

The project consists of providing all labor, equipment and material to cut out approx. 8,400 SQ FT of asphalt and replace with new asphalt concrete paving at McNeil Canyon.

On the due date of March 27, 2025, two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$42,840.00 was submitted by Gregoire Construction, Homer, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400-78050-24802-43780.



Peter A. Micciche, Borough Mayor

4/9/2025

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400-78050-24802-43780
Amount:	\$42,840.00
By: <i>CJ BH</i>	Date: 4/9/2025


NOTES: NA

KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING

BID TAB FOR: ITB25-048 MCNEIL CANYON ASPHALT PATCH

CONTRACTOR	LOCATION	BASE BID
Gregoire Construction	Homer, Alaska	\$42,840.00
East Road Services, Inc.	Homer, Alaska	\$60,900.00

DUE DATE: March 27, 2025

KPB OFFICIAL:  _____
John Hedges, Purchasing & Contracting Director

Kenai Peninsula Borough

Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Carmen Vick, Project Manager *CV*

DATE: April 21, 2025

RE: Authorization to Award a Contract for ITB25-050 Homer High School Entrance

The Purchasing and Contracting Office formally solicited and received bids for the ITB25-050 Homer High School Entrance. Bid packets were released on March 5, 2025 and the Invitation to Bid was advertised on Bid Express from March 5 – April 3, 2025.

The project consists of providing all labor and materials to demo and reconstruct entrance walkways, parking and landscaping per contract documents. Timeline to complete from June 1, 2025 until August 1, 2025.

On the due date of April 3, 2025, one (1) bid was received and reviewed to ensure that all the specifications and delivery schedules were met. Per KPB Code 5.28.230, Part C, a negotiated bid of \$1,600,000 was submitted by Steiner's North Star Construction, Homer, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 401-78050-23S12-43011.



Peter A. Micciche, Borough Mayor

4/24/2025

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	401-78050-23S12-43011
Amount:	\$1,600,000.00
By: <i>CV JH</i>	Date: 4/22/2025

NOTES: NA

KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING

BID TAB FOR: ITB25-050 Homer High School Front Entrance

CONTRACTOR	LOCATION	BASE BID
Steiner's North Star Construction	Homer, Alaska	\$1,600,000.00

DUE DATE: April 18, 2025

KPB OFFICIAL:  John Hedges, Purchasing & Contracting Director

Introduced by:	Mayor
Date:	04/15/25
Hearing:	05/06/25
Action:	
Vote:	

**KENAI PENINSULA BOROUGH
ORDINANCE 2024-19-35**

**AN ORDINANCE APPROPRIATING FUNDS FOR THE CENTRAL
PENINSULA LANDFILL LEACHATE INFRASTRUCTURE
IMPROVEMENTS PROJECT**

WHEREAS, additional funds are necessary to complete the leachate infrastructure improvements project at the Central Peninsula Landfill (CPL); and

WHEREAS, the single largest additional costs is for the purchase and installation of the Supervisory Control and Data Acquisition (SCADA) system, which is an automation system necessary for the successful operation of the system as design; and

WHEREAS, the total appropriation necessary to cover the cost of the system, as well as ancillary services, materials, equipment and project-related design additions is \$977,504;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. This is a non-code appropriation ordinance.

SECTION 2. That \$977,504 is appropriated from the General Fund fund balance account 100.27900 to account 411.32122.LEAC1.49999 to support the Central Peninsula Landfill Leachate Infrastructure Improvements Project and related costs.

SECTION 3. That appropriations made in this ordinance are project length in nature and as such do not lapse at the end of any particular fiscal year.

SECTION 4. If any provision of this ordinance or its application is determined to be invalid, the remaining provisions shall continue in full force and effect.

SECTION 5. That this ordinance shall be effective immediately.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS *
DAY OF *, 2025.**

Peter Ribbens, Assembly President

ATTEST:

Michele Turner, CMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough
Purchasing and Contracting

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BH*
Tim Crumrine, Acting Solid Waste Director *TC*

FROM: John Hedges, Purchasing and Contractor Director *JH*

DATE: April 3, 2025

RE: Ordinance 2024-19- 35 , Appropriating Funds for the CPL Leachate Infrastructure Improvements Project (Mayor)

On October 24, 2024, the Kenai Peninsula Borough awarded a contract for \$6,300,000 to Polar North Construction, LLC for the construction of the new leachate evaporator building and equipment. In addition, a previous contract for the purchase and install of the new evaporator unit was awarded to Heartland Water Technology, Inc for \$2,999,000.

In support of these projects, and as part of the coordination of the scope of work, additional funding is necessary to cover costs necessary for the successful completion of the project. The additional costs were not included in the original contracts. The largest of the additional needs are for the Supervisory Control and Data Acquisition (SCADA) system; an automation system necessary for the successful operation of the system as design. This system was removed from the previous work to allow the other efforts to proceed while the system was refined to meet the minimum needs necessary for the project. The ancillary services, materials, and equipment include site utility improvements, and changes to the existing Polar North contract for design omissions.

The total appropriation necessary to cover the cost of these items is \$977,504.

This Ordinance appropriates funds from the General Fund for the leachate evaporator facility and related infrastructure improvements at the Central Peninsula Landfill.

Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Account:	<u>100.27900</u>
Amount:	<u>\$ 977,504.00</u>
By:	<u><i>CJ</i></u>
Date:	<u>4/3/2025</u>

Introduced by:	Mayor
Date:	04/01/25
Hearing:	05/06/25
Action:	
Vote:	

**KENAI PENINSULA BOROUGH
ORDINANCE 2025-05**

**AN ORDINANCE AMENDING BOROUGH CODE SECTIONS KPB
3.04.110 AND KPB 3.04.115 REGARDING MINIMUM QUALIFICATIONS
FOR EMPLOYMENT**

WHEREAS, this ordinance provides a mechanism to promote high-performing and talented internal candidates who may not have the strict amount of years of experience for a promotion but have demonstrated the skillset and work ethic to perform the job;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. Classification. This ordinance will be codified.

SECTION 2. That KPB 3.04.110 is hereby amended to read as follows:

3.04.110. Qualifying procedures.

Applications for positions in the classified service will be accepted only after employment lists have been exhausted and position openings have been advertised and only until a filing deadline which will be set out in each position announcement. Upon the information supplied in the application and any attachments thereto, applications will be screened to determine if minimum required qualifications are evident. [ONLY THOSE]Subject to the terms of this section, applicants [WHO]must meet minimum required qualifications as advertised for the position [WILL BE ALLOWED TO PROCEED TO THE NEXT STEP] in order to be considered for employment. Notwithstanding, an internal candidate who demonstrates the necessary skillset to perform the job may qualify and be considered for the position upon: (1) a signed statement and recommendation from the head of the department that the individual has demonstrated the requisite ability and skillset to perform the job; (2) consent of the Human Resources Director; and, (3) approval of the Mayor. [AFTER THIS SCREENING, APPLICANTS MAY BE REQUIRED TO PASS A WRITTEN EXAMINATION WHICH IS DESIGNED TO TEST THE APPLICANT'S BASIC KNOWLEDGE OF SKILLS REQUIRED FOR THE POSITION. A MINIMUM PASSING SCORE SHALL BE 70%. THE WRITTEN EXAMINATION MAY BE WAIVED FOR CERTAIN POSITIONS. AN IN-PERSON INTERVIEW SHALL ALSO BECOME A PART OF THE OVERALL RATING. PERFORMANCE EVALUATIONS AND THE RESULTS OF PHYSICAL EXAMINATIONS WILL NOT BE WEIGHTED BY SCORE.]

SECTION 3. That KPB 3.04.115 is hereby amended to read as follows:

3.04.115. Administrative positions of employment—Job descriptions.

The assembly shall authorize, either through the borough's approved annual budget, or by resolution, all positions of employment in the administrative service. The mayor or any administrative officer designated by the mayor shall make each appointment in the administrative service from among the top candidates who have qualified for that appointment and who have met minimum qualifications. Notwithstanding, an internal candidate who demonstrates the necessary skillset to perform the job may qualify and be considered for the position upon: (1) a signed statement and recommendation from the head of the department that the individual has demonstrated the requisite ability and skillset to perform the job; (2) consent of the Human Resources Director; and, (3) approval of the Mayor. A list of all approved administrative positions [SHALL]will be maintained in the borough office of human resources including the job description for each such position.

SECTION 4. Severability. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances will not be affected.

SECTION 5. That this ordinance shall be effective immediately.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY OF * 2025.

Peter Ribbens, Assembly President

ATTEST:

Michele Turner, CMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough

Human Resources Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*

FROM: Justen Huff, HR Director *JH*

DATE: March 20, 2025

RE: Ordinance 2025- 05, Amending Borough Code Sections KPB 3.04.110 and KPB 3.04.115 Regarding Minimum Qualifications for Employment (Mayor)

This ordinance provides a mechanism to promote high-performing and talented internal candidates who may not have the strict number of years of experience for a promotion but have demonstrated the skillset and work ethic to perform the job. The purpose is to provide a method for heads of departments, upon consent of the HR director and approval of the Mayor, to recommend, in writing, an employee for an open position based on demonstrated ability, skillset, and work ethic.

Your consideration is appreciated.

Introduced by:
Date:
Action:
Vote:

Mayor
05/06/25

**KENAI PENINSULA BOROUGH
RESOLUTION 2025-020**

**A RESOLUTION AUTHORIZING A STANDARDIZATION POLICY FOR
THE USE OF VERTIGIS STUDIO SOFTWARE**

WHEREAS, GIS web applications and tools are essential to the day-to-day operations of multiple Kenai Peninsula Borough (KPB) departments; and

WHEREAS, the main KPB online GIS viewer, “viewKPB”, is built on the VertiGIS Studio platform and remains one of the most frequently accessed public-facing resources provided by the KPB; and

WHEREAS, the platform has proven to be reliable, stable, and well-supported, allowing for consistent performance and dependable service delivery to both internal staff and the public; and

WHEREAS, the adoption and use of VertiGIS Studio across multiple departments has streamlined internal processes, reduced manual workloads, and improved data accuracy and service delivery to the public; and

WHEREAS, it is in the best interest of the KPB to standardize the procurement in order to maintain existing KPB business practices;

NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That the Assembly approves the policy of standardizing the use and procurement of VertiGIS Studio software for the development and deployment of GIS web applications and tools across the Kenai Peninsula Borough.

SECTION 2. That this standardization policy will expire on July 1, 2031.

SECTION 3. That this resolution is effective immediately.

ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 6TH DAY OF MAY 2025.

Peter Ribbens, Assembly President

ATTEST:

Michele Turner, CMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough Purchasing & Contracting

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Robert Ruffner, Planning Director *RR*

FROM: John Hedges, Purchasing and Contracting Director *JH*
Ben Hanson, IT Director *BH*

DATE: April 24, 2025

RE: Resolution 2025- 020 Authorizing the Standardization of VertiGIS Studio Software (Mayor)

KPB 5.28.280, Proprietary procurement, allows for direct procurement pursuant to a standardization policy approved by the Assembly.

VertiGIS Studio, a software product developed by VertiGIS North America Ltd, is the development platform used to power “viewKPB”, the KPB’s main public GIS viewer and one of the most visited resources on the KPB website. Importantly, VertiGIS Studio is also used for a variety of internal applications and automated workflows for staff across multiple departments.

KPB GIS staff has spent a considerable amount of effort developing custom applications that allow non-GIS staff to complete many GIS-related tasks without the need for high-end hardware or advanced training. Repetitive and complex processes have been automated, improving consistency, reducing errors, and saving staff time. To redo this customized development would mean considerable cost Incurred by the KPB.

VertiGIS North America Ltd has provided a quote for a Small Municipal & County Enterprise License Agreement and General Enterprise Services Package totaling \$69,975. Licensing and development costs have been included in the FY26 GIS operating budget, with future funding to be requested through the regular budget process as needed. Standardization is requested for a period of six years, equivalent to the duration of two typical contract terms.



Kenai Peninsula Borough

Small Municipal & County Enterprise License Agreement (SMC ELA)

Reference ID: OP-VGNA-00002409 | March 25, 2025

From:

VertiGIS North America Ltd.
300 - 1117 Wharf Street
Victoria, BC V8W 1T7
Canada

Contact:

Aaron Oxley
Email: aaron.oxley@vertigis.com
Tel: +1 250-381-8130

Legal

Privacy & Confidentiality

The contents of this document are confidential and proprietary. Disclosure, distribution or sharing of this information with persons or entities, for which it is not intended, in any form or for any other purpose than the evaluation of this proposal, is prohibited without the express, written consent of VertiGIS North America Ltd.

In situations where information is required to be shared publicly to comply with policies regarding transparency of information, all statements must be signed off on by both VertiGIS and Kenai Peninsula Borough prior to being published.

Trademarks

Geocortex, *VertiGIS Studio*, and *VertiGIS* are registered trademarks of VertiGIS North America Ltd. in the United States and Canada. *Essentials* is a registered trademark of VertiGIS North America Ltd. in the United States. Other companies and products mentioned are trademarks or registered trademarks of their respective owners. Trademarks provided under license from Esri.

Acceptance of Terms & Conditions

Kenai Peninsula Borough acknowledges that it has reviewed the process, terms, conditions, and reserved rights contained in this proposal and has voluntarily chosen to participate in this proposal subject to those procedures, terms, conditions, and reserved rights.

This proposal is valid for **30** calendar days from the date of delivery.

All services and deliverables are subject to the terms and conditions of this proposal and shall supersede any conflicting terms in the client's purchase order.

All VertiGIS Studio software included in this proposal are subject to licensing terms and conditions. If you have any questions, please contact legal-ca@vertigis.com.

The General Enterprise Services Package is subject to the General Enterprise Services Package Agreement in Appendix B.

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Document Control Sheet

Version History

Version	Date	Changed by:	Nature of Amendment
1.0	March 25, 2025	Joshua Zapf	1st Draft

Approvals

Name:

Position:

Signature:

Date:

Name:

Position:

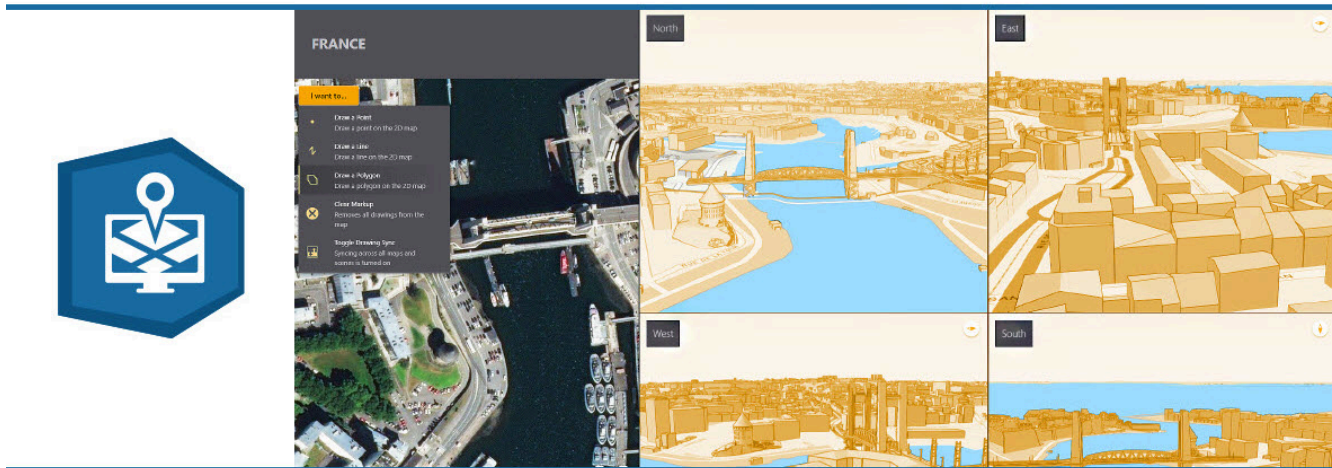
Signature:

Date:

VertiGIS Studio

With VertiGIS Studio you gain access to a suite of tools that extend your Esri and ArcGIS applications. Where standard Esri platforms and functionalities stop, VertiGIS Studio begins.

VertiGIS Studio Web



Build and Deliver Cutting-edge Applications



Fast

Speed up your applications with a powerful, optimized viewer



Beautiful

Build stunning applications without costly custom development



Versatile

Have complete control over look and feel of your applications

VertiGIS Studio Web

Our most powerful and lightweight viewer framework yet, [Web has been architected using the latest in web-development techniques](#), such as deferred-loading of resources and geoinformation models, to provide the best performance possible.

A Fully Accessible Viewer

Web offers comprehensive support for users of all abilities, conforming to the World Wide Web Consortium (W3) and Web Content Accessibility Guidelines (WCAG) right out-of-the-box.

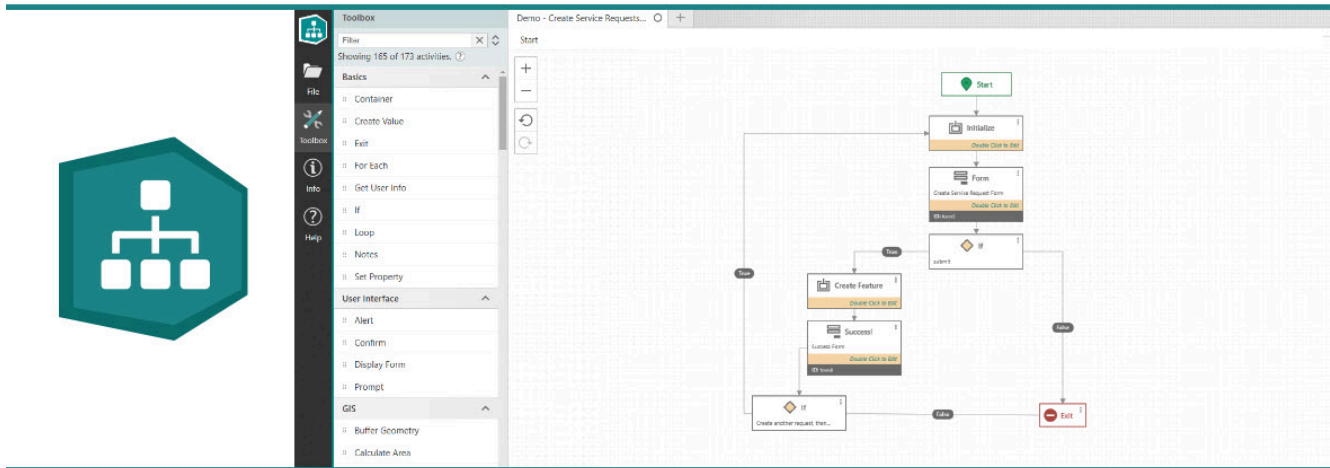
An Interactive Designer

Users can create visually stunning applications inside their browser and instantly preview changes. Meaning there is no need to swap back and forth between windows when updating apps. Immediately locate the configuration element of interest with the Pinpoint Search feature, helping users quickly and easily make changes.

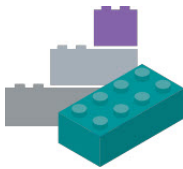
3D Toggling

Web allows users to toggle between 2D and 3D web scenes or viewer them side-by-side.

VertiGIS Studio Workflow

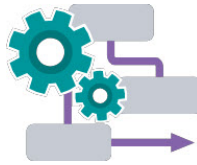


Build Applications to Solve any Business Data Integration Problem



Build Anything

Streamline even the most complex of business processes



Operate Efficiently

Display step-by-step interactions to help your users be successful



Work Offline

Workflows can run offline, keeping field teams productive

VertiGIS Studio Workflow

[Workflow technology](#) will transform how you think about process automation and application development. Workflows are visual expressions of business processes and allow you to develop 7 times faster than by writing custom code.

Tasks that would require thousands of lines of code can now be quickly automated by chaining together pre-built activities using a drag-and-drop designer. This translates into tremendous time and cost savings for your business.

Using our Workflow technology, users can turn even the most sophisticated business processes into guided end-user interactions.

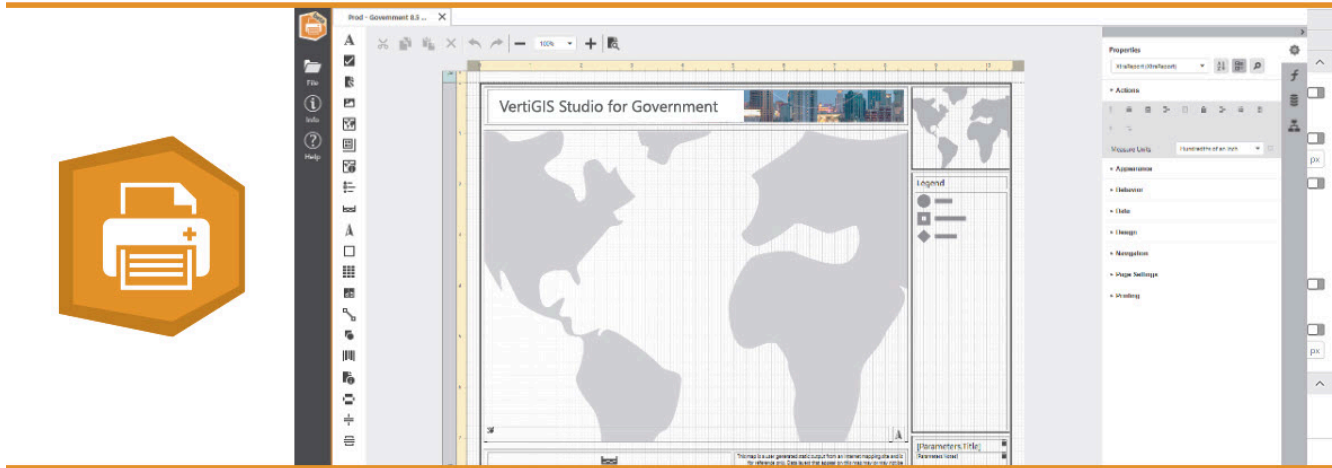
Workflows can be downloaded and run offline in a mobile viewer. This allows users to retain access to their maps and workflows even when working in areas where there is no network connectivity.

Save Time & Automate Anything

Instead of writing custom code to satisfy custom requirements, Workflow lets you build apps right in your browser using drag-and-drop activities. Then save and share. It is really that easy.

Or, if you are looking to get a head start, you can choose from our library of over 200 pre-built activities. From there, you can edit the activities to match your own unique business processes, and deploy your apps quickly.

VertiGIS Studio Printing



High Quality Printouts Whenever You Need Them



Versatility

Email templates and print formats to meet your exact layout needs



Security

Control who accesses templates by user type or role



Flexibility

Easily edit notes, logos, titles, and layouts with intuitive controls

VertiGIS Studio Printing

Application administrators can add serious power to their web and mobile applications through [VertiGIS Studio Printing](#), enabling their users to generate beautiful map outputs from easy to edit templates.

With Printing, users can scale their current map view, select a template, and create a printout – it's really that easy.

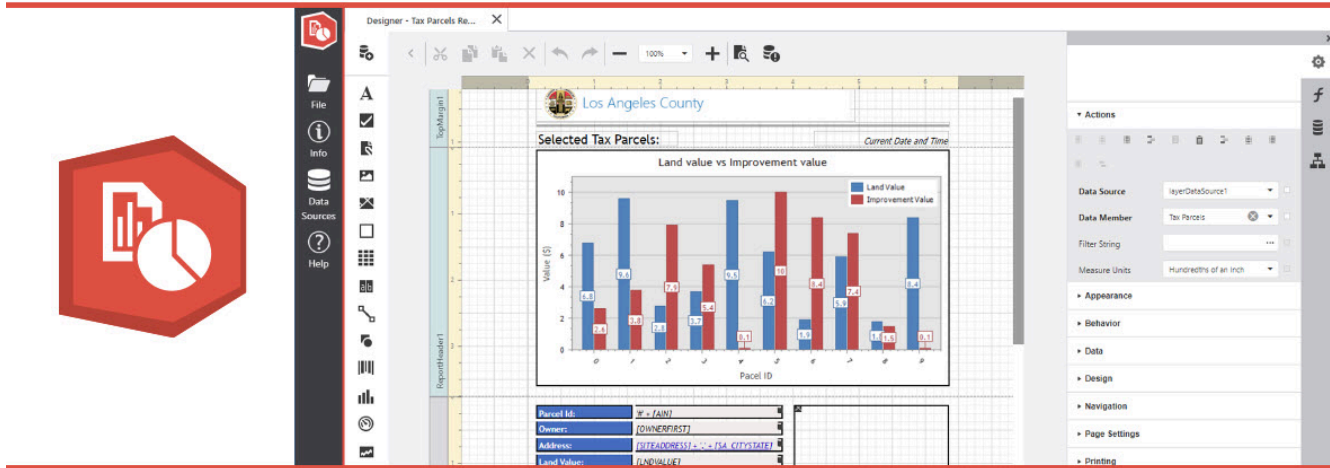
Better yet, Printing enables users to generate map prints in all shapes, sizes, complexities, and requirements – from basic snapshots to rich cartographic outputs.

Print Templates

With ready-made templates at your disposal, finding a format that suits your needs is simple. The web-based designer utilizes drag-and-drop functionality to allow for simple, intuitive editing of items such as:

- Map position
- Legend
- Scale bar and North Arrow
- Text, date, or numerical data
- Dynamically generated QR and Bar Codes
- Static images (i.e. company logos and graphics)

VertiGIS Studio Reporting

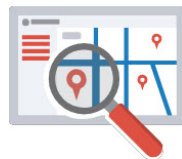


Gather, Visualize, and Share your Data



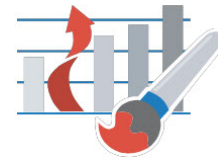
Intuitive Designer

Drag-and-drop to customize your reports right in the browser



Visualize Patterns

Bring maps, spatial, and relational data together to identify key insights



Complete Charting Flexibility

Meet reporting requirements through versatile visualization options

VertiGIS Studio Reporting

Through drag-and-drop functionality, [Reporting allows users to seamlessly design reports](#) for their GIS and non-spatial assets using a variety of different elements: maps, charts, QR codes, feature attachments, related data, dynamic images and URLs that link to different systems, and more.

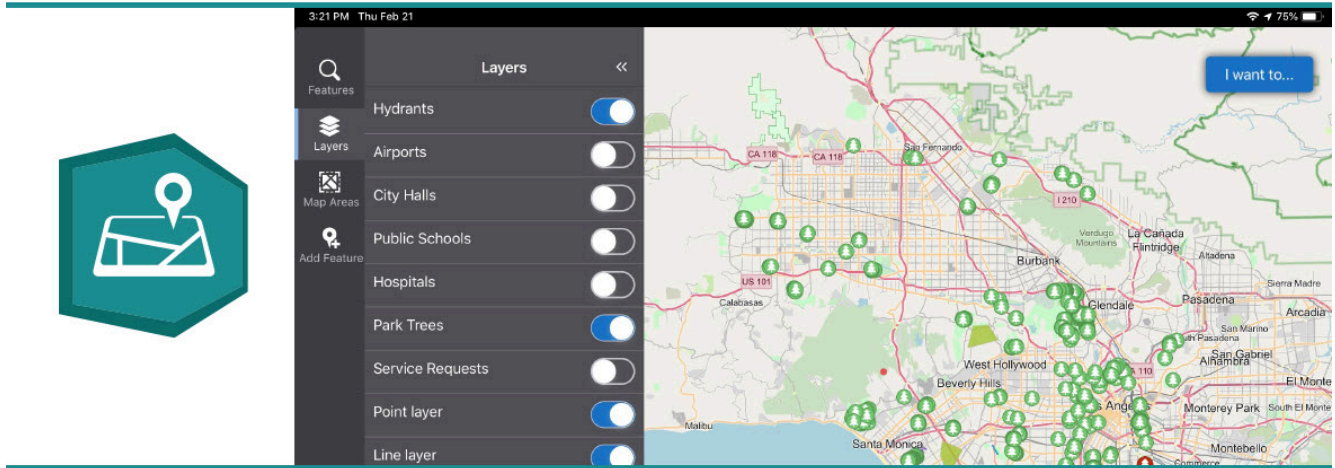
Users can generate reports to deliver reports in different sizes and formats to fit your complex business processes and requirements.

Completely compatible with Esri's ArcGIS Web AppBuilder, Reporting simplifies the manual process of collecting and compiling important data from a range of sources allowing you to gain a better understanding of your business.

Versatility & Precision

With Reporting you can create and configure easy-to-build, high-quality reports that meet your exact needs – choose from a vast set of tools to customize reports that suit your unique needs.

VertiGIS Studio Mobile

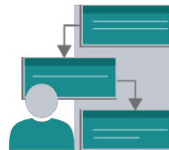


Mobile GIS Applications on Any Device



Go Offline

Build the mobile apps for offline field data collection and synchronization



Make It Your Own

Configure your apps to provide guided interactions to any process



Deploy It Your Way

Improve decision making using dynamic, real-time data

VertiGIS Studio Mobile

Available as a native app for iOS, Android, and Windows devices, VertiGIS Studio Mobile is a powerful framework for configuring and building offline-capable apps.

Pan and zoom the map, search for features, review attributes, add and edit features, and more. Built on the latest version of the ArcGIS .NET Runtime, [Mobile ensures you can support a wide array of business models](#) and, with the ability to configure in our Designer, you can create fully custom apps for your organization. Finally, Mobile apps auto-update when they launch, meaning that administrators don't need to re-deploy to their teams' devices when changes are made.

Deployment Flexibility

User VertiGIS Studio Go via popular app stores or use our build service to manually deploy applications to your organization.

Go Offline with Ease

Mobile apps can run in connected or disconnected states, any changes made in the field will be synched the moment an offline device reconnects.

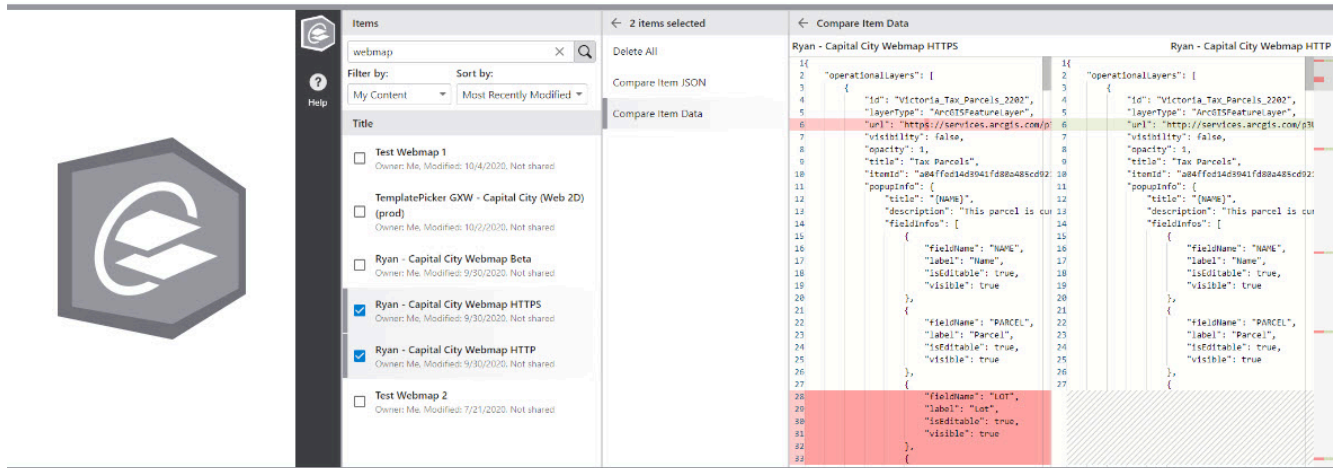
Get more done with Workflows

Combine Mobile with Workflow to build guided interactions to any process your business needs.

Designer

Build custom, branded apps directly inside your browser and optimize them .

VertiGIS Studio Item Manager



Advanced Item Management for ArcGIS Online and Portal



Complete Item Management

Get a range of tools to better manage your ArcGIS item tasks



Free to Use

Simplify your item management process for free



ArcGIS Online & Enterprise

Manage items for both ArcGIS Online and ArcGIS Enterprise

VertiGIS Studio Item Manager

Item Manager is a free, browser-based utility with a familiar, intuitive interface that helps you find, manage, and modify your organization's ArcGIS Online and ArcGIS Enterprise content. That includes web maps, scenes, layers, apps, tools files, and notebooks.

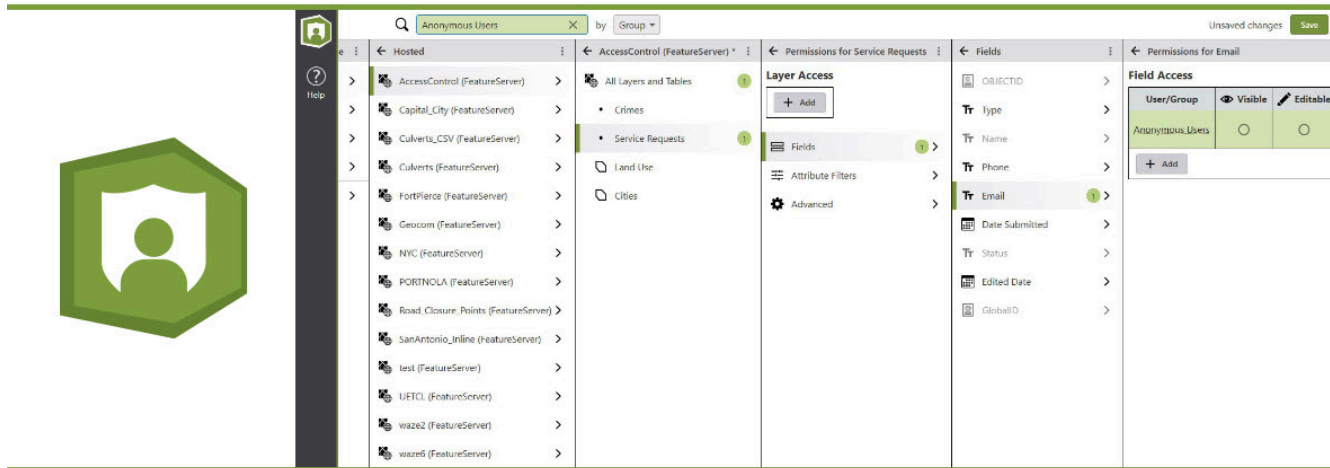
Not only does it work with your existing ArcGIS content, but [Item Manager is designed to easily integrate with your current VertiGIS Studio products](#) like reports, workflows, print templates, and applications.

Tool Management

With Item Manager you can go beyond what's available with traditional ArcGIS tools, offering powerful administrative functionality from a single point of access allowing you to:

- View and edit JSON definitions and text contents
- Compare and spot differences between development and production versions
- Clone items with a single click
- Add or edit item resources within a web interface

VertiGIS Studio Access Control



Customize the Access of your ArcGIS Applications



Control Access

Go beyond the regular permissions control offered by ArcGIS Server



Save Time & Money

Avoid the cost of custom coding your own permissions tool



Manage Permissions

Understands and control who has access to layers, fields, and features

VertiGIS Studio Access Control

[VertiGIS Studio Access Control](#) enables you to control access to layers, fields, and features within any published map or feature services that connects to the ArcGIS REST API. Access Control enables administrators to manage permissions of their GIS apps across different user types.

Easy Edits

Updating visible components to meet the changing needs for your users is a breeze. With Access Control you can configure fine-grained authorization rules for any and all of your resources with a single publishing service.

JavaScript configurations may be used to apply multiple permission rules and filters all at once.

Customizable Access

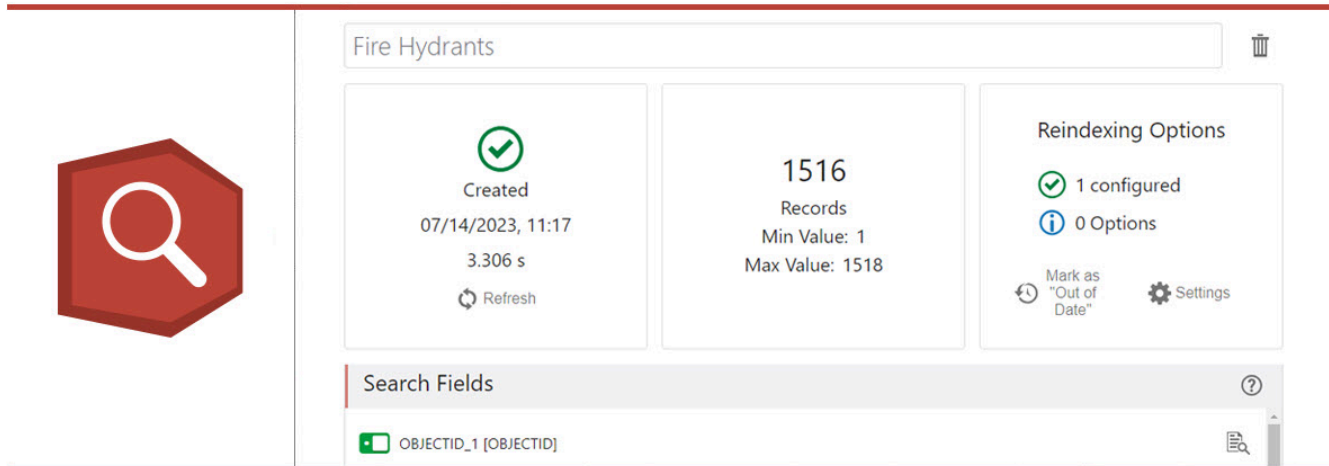
Need to allow access based on roles? No problem! Do you require features to be denied based on a user's location? That's easy. Access Control allows administrators to provide access based on what best suits your organization's needs.

Best yet, Access Control offers fine-grained controls to limit access via geometry, exposing only certain zones or territories.

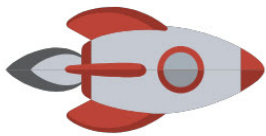
Improve Security

Limiting access can mean keeping users focused on specific features in their geometry but it also means protecting individual geoprocessing tasks without needing to build custom server object extensions or interceptors.

VertiGIS Studio Search



The GIS Search Engine you Always Wanted



Near-instant Search

VertiGIS Studio Search provides a unique, unrivaled search experience



Scan Large Datasets

Index, re-index, and search millions of features with ease



Controlled Configuration

Our search designer lets you configure indexes however you need them

VertiGIS Studio Search

[VertiGIS Studio Search is a GIS search engine](#) that allows administrators to create fast searches and configurable results based on enterprise data. Users can expect a boost to productivity when they quickly receive meaningful search results.

Search is used by organizations that have large data sets and users that need to quickly find the data they require. You can quickly create indexes on enterprise data by using default settings, or dive into advanced settings to customize search results.

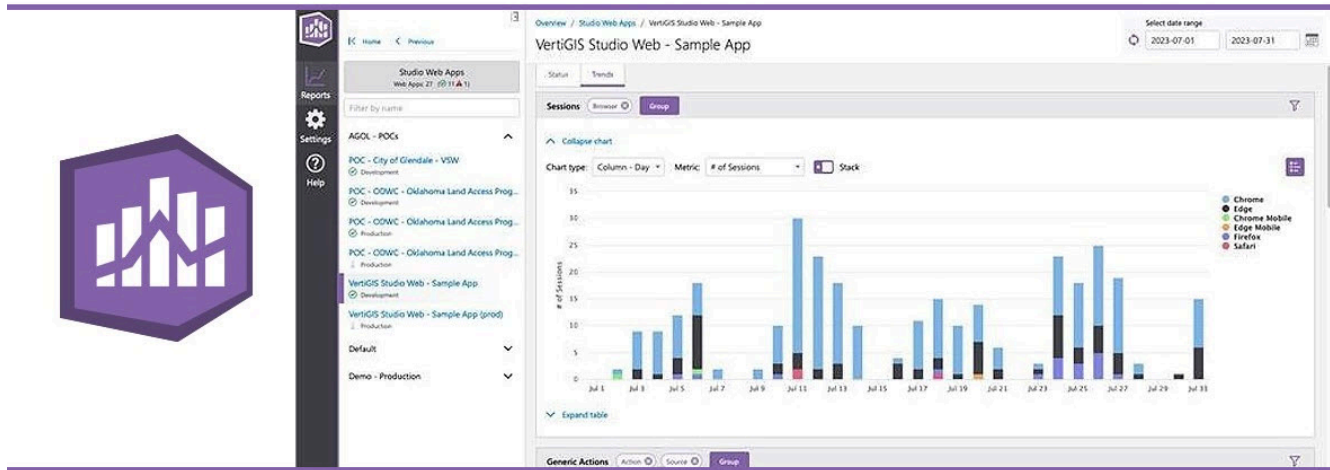
Lightning-fast: Say goodbye to time-consuming searches and enjoy instant access to the data you need.

Configurable Results: Administrators can create customized search indexes and configure results based on your enterprise data.

SaaS or On-Premises: Choose the deployment method that best suits your organization.

Advanced Indexing: Only reindex the necessary delta, based on the configured Change Date Field.

VertiGIS Studio Analytics



Understand How your Systems are Being Used



See Trends

Receive real-time status information about your GIS infrastructure



Keep Users Happy

Be notified of and troubleshoot problems before they impact users



Instant Notifications

Configure response thresholds and receive instant notifications

VertiGIS Studio Analytics

Organizations make significant investments in their web mapping infrastructure but have limited information on how their systems are used. [Analytics lets you understanding use patterns](#) so you can better manage applications.

Dashboard

Bring all of your information into one place with a customizable dashboard interface for summaries, production statuses, reports, and more.

Alarms

With the ability to create custom scenarios, administrators can define service thresholds to monitor and receive instant notifications of anything outside the norm.

Status Reports

With Analytics you can receive relevant, timely information on your entire GIS infrastructure. Symptoms of an application, such as a slow map or missing layer, are often rooted in the underlying system's infrastructure. Status displays what problems are occurring and where to look to troubleshoot them at a glance.

Trends

With the ability to examine and visualize changes over time, such as increases or decreases in usage, performance, and stability, you can inform your purchasing decisions and validate your overall GIS return on investment. Better yet, you can analyze where traffic is coming from and its impact on hardware.

Why VertiGIS Studio Training?

The scope and sophistication of VertiGIS Studio technology can be daunting – where do you start? How long do you want to spend looking through online documentation for the correct way to configure or customize your web GIS applications? But, when you take one of our training courses, you exchange weeks of exploration for days of learning.

VertiGIS Studio Training uses a performance-based learning model. This means you spend your time learning how to create useful work products, that can be re-purposed for your own projects.

Our Training Partner

TeachMeGIS is a leader in GIS training and consulting. Staffed with GIS professionals who have extensive industry experience with Esri and VertiGIS technology, TeachMeGIS' team of instructors enable their students to develop app-building skills and maximize their use of VertiGIS Studio.

Instructor-Led or Self-Directed Training

VertiGIS Studio training has been tailored to be about you. Sometimes what you need is a concentrated, shared learning event that focuses your attention on the job at hand. In that case, our multi-day online workshops (led by experienced instructors) may be a good option for you.

Other times you simply can't get away for two days and need to schedule your learning around other tasks. If this sounds like you, our guided self-directed training includes 2 or 3 consecutive days' access to a VertiGIS Studio training environment, access to an instructor during office hours, and all the associated course materials. All self-directed courses are offered at the same prices as their instructor-led equivalents.

Private Training

Would you like private training for your team? VertiGIS Studio Training can be tailored to the needs and schedule of your specific team.

Training Courses

You can access the VertiGIS Studio Training schedule and course outlines [here](#)! All training courses may be purchased through us or TeachMeGIS directly.

Course Offerings

Introduction to VertiGIS Studio Workflow

This two-day course builds on your knowledge of VertiGIS Studio and teaches you how to configure pre-built activities using VertiGIS Studio Workflow components. You'll use JavaScript expressions, values, and decision logic to build interactive, feature-rich forms for VertiGIS Studio Web, Geocortex Viewer for HTML 5, and Web AppBuilder for ArcGIS® applications.

Introduction to VertiGIS Studio Reporting

Introduction to VertiGIS Studio Reporting course gives you the skills and knowledge to collect and compile spatial, non-spatial, and relational data in a report.

Introduction to VertiGIS Studio Printing

The Introduction to VertiGIS Studio Printing course gives you the skills and knowledge to produce customized print templates, so you can create map prints using VertiGIS Studio Web, Geocortex Viewer for HTML 5 (GVH), and Esri's Web AppBuilder for ArcGIS® (WAB).

Introduction to VertiGIS Studio Web

This two-day, web-based course provides you with the knowledge you need to configure applications with VertiGIS Studio Web. You will learn about app templates and how to configure them; see options and usage for charts and KPI cards; and you will deploy an app to different environment stages. At the end of the course, you will be comfortable building and modifying an app in VertiGIS Studio Web.

Introduction to VertiGIS Studio Mobile

In this course, you will learn how to build VertiGIS Studio Mobile apps that support efficient management of field data. You will build a mobile app using out-of-the-box features and task-specific workflows, refining the app to support field data collection. You will learn to create a custom mobile layout and you will learn to configure and use sideloaded basemaps. Finally, you will learn to deploy mobile apps and create a platform-specific app using a purpose-built self-signed security certificate.

Charting Data Using VertiGIS Studio Reporting

In this course, you will build on your reporting skills and knowledge from the Introduction to VertiGIS Studio Reporting. You will also learn how to efficiently and effectively chart data using the VertiGIS Studio Reporting chart control.

Support & Maintenance

Business Hours and Location

Support personnel are located in Victoria, BC. Operational hours are Monday to Friday, 8:30AM to 5:00PM Pacific Standard Time, excluding statutory holidays.

Logging a Case

Using online submission, email, or telephone, you can log a case with the VertiGIS Technical Support team. When reporting a problem to Technical Support, you will be asked to provide detailed information about the issue you are encountering and the impact on your systems.

Each request or question reported to Technical Support by any method (e.g., web, phone, email) is logged and assigned a case number. This case number allows you and the VertiGIS support analyst to track the case until the problem is resolved. Please note that all requests are placed in the same priority queue.

Technical support requests are processed on a first-come, first-served basis. 'Critical' and 'High' priority requests that require immediate responses or direct help may be promoted within the queue. The problem-solving period depends on the request's priority level, problem complexity, and the potential need to escalate the request to our Development or Professional Services teams.

Technical Support Channels

Online submission

- Using the online submission tool is our preferred method for you to request support. This method allows you to assign a priority to your case.
- When you request support via the web portal, a case will be created for you in our case management system.

Email

- When you email a request for support, a case is automatically created for you in our case management system.
- When requests are filed by email, a priority of 'Level 3 - Medium' is automatically assigned.

Telephone

- Worldwide: 1-250-381-2621.
- Toll-free in North America: 1-888-578-5545.
- Our administrative staff will open a case on your behalf in our case management system.

Response Times

Priority Level	Priority Level Description	Response Target
Level 1 – Critical	<p>This Priority Level is associated with: (a) Services, as a whole, are non-functional or are not accessible; (b) unauthorized exposure of all or part of Licensee Data; or, (c) loss or corruption of all or part of Licensee Data.</p> <p>All critical requests received are automatically routed to the Product Support Manager for immediate review.</p>	Within Four (4) Business Hours of receipt of a service request.
Level 2 – High	This Priority Level is associated with significant or ongoing interruption of a critical function of services and for which no acceptable workaround is available.	Within One (1) Business Day of receipt of a service request.
Level 3 – Medium	This Priority Level is associated with: (a) minor or limited interruption of non-critical function of services; or, (b) a major problem for which an acceptable workaround exists.	Within Two (2) Business Days of receipt of a service request.
Level 4 – Low	This Priority Level is associated with: (a) general questions pertaining to services; or, (b) a minor condition or documentation error that has no significant effect on the licensee's operations.	Within Five (5) Business Days of receipt of a service request.

Maintenance is Covered

Annual subscription fees include the cost of maintenance. This fee also contributes to the continuous improvement of VertiGIS Studio products and our ambitious release schedule of new capabilities.

- Maintenance includes basic technical support for VertiGIS software products.
- Maintenance encompasses research and development for product releases, enhancements, and upgrades provided by VertiGIS to clients.
- Maintenance also includes access to the online VertiGIS Studio Communities with discussion forums, knowledgebase articles, and code gallery.
- Clients benefit from the new technology that has been researched, developed, and tested at no additional cost – these new technologies are developed in direct response to our client's business needs and wishes.

Professional Services

By combining innovative software with world-class services, we empower customers to face their GIS challenges with confidence, help them manage risk, and fast-track deployment of world-class web-mapping systems.

Project-based Services

Custom projects are often necessary to meet the needs of your organization, and our team of experts will help you succeed by providing a range of services from business analysis to project management.

Business Analysis

Our 20+ years of experience creating web mapping applications for clients around the world has given us the experience to address and understand the unique requirements of your organization.

Custom Development

For the vast array of intended uses of GIS, building custom functionality or tailoring the platform to meet your specific requirements is a key part of the process.

Upgrade/Migration Services

As technology evolves, you may have to update your server or platform from time to time. Our services team can help you migrate from one system to another. We can either perform the migration ourselves, or our support team can provide you with assistance.

Project Management

Our project managers will partner with you to do more with VertiGIS Studio. They will help you establish a project plan, manage tasks, and arrive at a project's successful completion. Your project manager will also provide you with information throughout the project so you always know where things stand.

General Enterprise Services Package

To ensure customers remain up-to-date with their VertiGIS Studio implementation and that they are able to accomplish all of their planned projects, VertiGIS offers a General Enterprise Services Package (GESP). The GESP is a menu of services, training, and support that provides licensees with the flexibility to select components that best meet their needs.

GESP Usage

The professional services funds available in this GESP can be used in a variety of ways. Possible uses could include:

- Site set-up and configuration
- Portal for ArcGIS configuration
- Workflow development
- Business analysis
- End-user training
- 3rd party system integration
- Security user profile application set-up

Note that this is not a comprehensive list. Your VertiGIS Account Manager will work with you to explore potential projects that could be performed using your GESP.

Cost

VertiGIS Studio SMC ELA & Subscription Services, 3-year Term

Product Description	Price (USD)
VertiGIS Studio SMC ELA, 3-year Term Includes the following products: <ul style="list-style-type: none"> - VertiGIS Studio Web - VertiGIS Studio Workflow, Reporting, and Printing (for use with VertiGIS Studio Web, VertiGIS Studio Mobile, or ArcGIS® Experience Builder) - VertiGIS Studio Mobile (limited to 10 Mobile users) - VertiGIS Studio Item Manager - VertiGIS Studio Access Control - VertiGIS Studio Search - VertiGIS Studio Analytics Includes: <ul style="list-style-type: none"> - Maintenance and basic technical support for the term 	\$15,950 (per year)
One (1) Virtual or Self-Directed Training Course Year 1 of the ELA	Free
Four (4) Hours of App Development Services Year 1 of the ELA	Free
3-year Total	\$47,850

General Enterprise Services Package (GESP), 3-year Term

Product Description	Unit (Hours)	Price
General Enterprise Services Package, 3-year Term	Not to Exceed 25 Hours	\$7,375 (per year)
3-year Total		\$22,125

Expiry

The GESP expires on an annual basis.

Payment

GESP services are payable net 30.

Appendix A – Small Municipal & County Enterprise License Agreement (SMC ELA)

Remainder of this page intentionally left blank. The SMC ELA Agreement begins on the next page.



SMALL MUNICIPAL AND COUNTY ENTERPRISE LICENSE AGREEMENT

VertiGIS North America Ltd., 300 – 1117 Wharf St., Victoria, BC, Canada V8W 1T7 · Tel: (250) 381-8130 · Fax: (250) 381-8132

ELA Agreement No. 2025-03-836

This Small Municipal and County Enterprise License Agreement (hereafter "ELA") is between the licensee printed below ("Licensee") and VertiGIS North America Ltd. ("VERTIGIS NA"), as licensor of the Software, Data, Online Services and Documentation licensed under this Agreement. This ELA grants Licensee certain rights to use specific VERTIGIS NA Software, Data, Online Services, and Documentation and provides maintenance and basic technical support over a limited, fixed period of time from the effective date subject to payment of fees and the terms of this ELA. The Agreement includes (i) this signature page, (ii) the ELA Terms and Conditions, (iii) the Exhibits and (iv) VERTIGIS NA's ordering document, if applicable. The parties acknowledge that they have read and understood this Agreement and agree to be bound by the terms and conditions hereof as applicable to each party.

This Agreement constitutes the sole and entire agreement of the parties as to the subject matter set forth herein and supersedes any previous agreements, understandings, and arrangements between the parties relating to such subject matter, and any terms on Licensee's purchase order. Any modification(s) or amendment(s) to this Agreement must be accepted by an authorized representative of each party.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed and effective as of the last date written below.

ACCEPTED AND AGREED:

KENAI PENINSULA BOROUGH

(Licensee)

VERTIGIS NORTH AMERICA LTD.

(VERTIGIS NA)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

Licensee Contact Information

Contact: _____

Telephone: _____

Address: _____

Fax: _____

City, State, ZIP: _____

E-mail: _____

Exhibit 1: Scope of Use

Exhibit 2: Enterprise Software and Fee Schedule

ELA TERMS AND CONDITIONS

ARTICLE 1. DEFINITIONS

Definitions. The terms used are defined as follows:

- “Data”, except as otherwise provided herein, means any digital data set(s) owned by VERTIGIS NA or its licensor(s), including, but not limited to, geographic, vector data coordinates, raster data reports, or associated tabular attributes.
- “Deploy,” “Deployed,” or “Deployment” means to redistribute and install or the redistribution and installation of the Enterprise Software or its having been redistributed and installed by Licensee on Licensee’s hardware.
- “Documentation” means all of the printed and digital materials including, but not limited to, help files, user reference documentation, training documentation, or technical information and briefings.
- “ELA Maintenance” means Tier 2 Support, updates, and patches provided by the ELA Maintenance Provider to Licensee for the Enterprise Software as described under Article 11 of the ELA.
- “ELA Fee” means the fee set forth in the ELA Quotation.
- “ELA Maintenance Provider” shall mean the provider of ELA Maintenance for Enterprise Software licensed under the ELA.
- “ELA Quotation” means the Small Local Government ELA sales quote.
- “Enterprise Software” means the Software, Data, Online Services, and Documentation identified in the ELA Quotation as Enterprise Software.
- “Incident” means a failure of the Software to operate according to the Documentation in which such failure substantially impacts operational or functional performance.
- “Licensee Content” means data submitted by Licensee to VERTIGIS NA through the Online Services.
- “Online Services” means the VERTIGIS NA computing and data services, and other software services, that are accessed over the internet and subscribed to by Licensee, including without limitation, third party software services or data components that perform GIS functions, tasks, or data services.
- “Product(s)” means the Software, Data, Online Services, and Documentation.
- “Software” means VERTIGIS NA’s proprietary and licensed software technology, computer software code, components, dynamic link libraries (DLLs), underlying organization, object model, and programs delivered on any media, including any release provided in source, object, or executable code format(s), inclusive of backups, updates, service packs, patches, hot fixes, sample code, sample application, sample extension, or merged copies permitted hereunder, excluding the Online Services and all related software and technology.
- “Samples” means sample code, sample applications, add-ons, or sample extensions of Software, Data, Documentation, or Online Services.
- “Technical Support” means a technical assistance process to troubleshoot and attempt to resolve reported Incidents through patches; hot fixes; workarounds; or any other type of Software issue resolution as specified in the most current applicable software maintenance policy of the ELA Maintenance Provider.
- “Tier 1 Help Desk” means Licensee point of contact from which all Tier 1 Support will be given to Licensee.
- “Tier 1 Support” means the Technical Support provided by the Tier 1 Help Desk as the primary contact to Licensee in attempted resolution of reported Incidents.
- “Tier 2 Support” means the Technical Support as described under Article 11 of the ELA which is provided by the ELA Maintenance Provider to the Tier 1 Help Desk when the Incident cannot be resolved through Tier 1 Support.

ARTICLE 2. INTELLECTUAL PROPERTY RIGHTS AND RESERVATIONS OR OWNERSHIP

VERTIGIS NA is the owner and/or authorized licensee of all intellectual property rights in the Product(s), including, without limitation, written materials, logos, names and other support materials provided pursuant to this ELA and prior to the execution of this ELA. Subject to the licenses expressly granted by VERTIGIS NA herein, these terms of use do not transfer from VERTIGIS NA to Licensee any interest in the Product(s), all right, title and interest in which remains solely with VERTIGIS NA or its licensors. The Product(s) are licensed and not sold. VERTIGIS NA does not and has not transferred any ownership interests in any form or manner to the Licensee. VERTIGIS NA and its licensors own the Product(s), which are protected by Canadian law and applicable international laws, treaties, and conventions regarding intellectual property or proprietary rights, inclusive of trade secrets. From the date of receipt or access, Licensee agrees to use reasonable means to protect the Product(s) from unauthorized use, reproduction, distribution, or publication. VERTIGIS NA and its licensors reserve all rights not specifically granted in this ELA including the right to change and improve or discontinue Products.

ARTICLE 3. GRANT OF LICENSE

3.1 Grant of License. Subject to the terms and conditions of this ELA, VERTIGIS NA grants to Licensee a limited term, personal, nonexclusive, nontransferable license solely to

- a. Use, copy, and Deploy an unlimited quantity of the Enterprise Software (1) for the term identified in this ELA and (2) for Licensee's own internal use.
- b. Access and use any secure VERTIGIS NA Web site resources made available to Licensee for Licensee's internal use, provided that Licensee follows VERTIGIS NA's terms of use policy specified therein. All password or controlled access information provided by VERTIGIS NA shall be treated as VERTIGIS NA confidential information.

3.2 Consultant Access. Subject to 3.1, Licensee may provide access to the Enterprise Software to any consultant or contractor of Licensee, provided consultants and contractors use is for the sole benefit of Licensee while (i) working on-site at Licensee's facilities or (ii) remotely using/accessing Enterprise Software from Licensee's on-site computers or machines. Licensee shall be responsible for compliance by consultants or contractors with the terms and conditions of this ELA. Licensee shall require consultant or contractor to discontinue use of and access to Enterprise Software upon completion of work for Licensee.

3.3 Third-Party Software. Unless included in the software for the Products, Licensee will be responsible for purchasing licenses for any third-party software that is required in connection with the use of the Products, from the third-party licensors. Use of any third-party software will be subject to the terms of the applicable third-party license agreement, and VERTIGIS NA and/or its licensors and/or its Distributor provide no warranties and will have no liability in connection with Licensee's or any other party's use of such third-party software.

ARTICLE 4. SCOPE OF USE

4.1 Permitted Uses

- a. Licensee may install and store the Software, Data, and Documentation on electronic storage device(s).
- b. Licensee may make one (1) copy of the Software, Data and Documentation for archival purposes. Licensee may make routine computer backups.
- c. Licensee may customize the Software using any (i) macro or scripting language, (ii) published application programming interface (API), or (iii) source or object code libraries, but only to the extent that such customization is described in the Documentation.
- d. Licensee may use, copy, or prepare derivative works of the Documentation supplied in digital format and thereafter reproduce, display, and redistribute the customized documentation only for Licensee's own internal use. Portion(s) of Documentation supplied in digital format merged with other software and printed or digital documentation are subject to this ELA. Licensee shall include the following copyright attribution notice acknowledging the proprietary rights of VERTIGIS NA and its licensor(s): "Portions of this document include intellectual property of VERTIGIS NA and its licensor(s) and are used herein under license. Copyright © [Insert the actual copyright date(s) from the source materials] VertiGIS North America Ltd. and its licensor(s). All rights reserved."

4.2 Uses Not Permitted

Except to the extent that applicable law prohibits or overrides these restrictions, or as provided herein, **Licensee shall not:**

- a. Sell, rent, lease, sublicense, lend, assign, transfer, translate, export, or time-share the Product(s).
- b. Act as a service bureau or commercial Application Service Provider (ASP) that allows third-party access to the Product(s). A commercial ASP means a licensee who uses Product(s) for a site or service, and operates the site or the service for a profit, or generates revenue by charging for access to the site or service. Licensee may only use the Product for Commercial ASP Use provided that Licensee acquires a Commercial ASP Use License.
- c. Distribute the Software to third-parties, in whole or in part, including, but not limited to, extensions, components, or DLLs without prior written approval of VERTIGIS NA.
- d. Reverse engineer, decompile, cross-assemble, or disassemble the Product(s).
- e. Remove or obscure any VERTIGIS NA (or its licensor(s)) patent, copyright, trademark, proprietary rights notices, and/or legends contained in or affixed to any Product, Product output, metadata file, or online and/or hard-copy attribution page of any Data or Documentation delivered hereunder.

- f. Make any attempt to circumvent the technological measure(s) that controls access to, or use of, the Product(s).
- g. Distribute Product authorization codes or user credentials to third parties, except as provided in this Agreement.
- h. Use Products in violation of VERTIGIS NA's, its licensor(s)', or a third party's rights, including intellectual property rights, privacy rights, non-discrimination laws, or any other applicable law or government regulation.
- i. Unbundle individual or component parts of the Software or Data for independent use.
- j. Incorporate any portion of Product into any product or service that competes with any Product.
- k. Use, incorporate, modify, distribute, provide access to, or combine any computer code provided with any Product in a manner that would subject such code or any part of the Product to open source license terms, which includes any license terms that require computer code to be (i) disclosed in source code form to third parties, (ii) licensed to third parties for the purpose of making derivative works, or (iii) redistributable to third parties at no charge.
- l. Use the Online Services to transmit spam, spoof, phish or junk email or messages, transmit offensive or defamatory material, or stalk or make threats of physical harm.
- m. Introduce any kind of malware, including but not limited to viruses, worms, Trojan horses or other harmful code that may damage the operation of the Online Services or the systems of other users of the Online Services.
- n. Attempt to gain unauthorized access to the Online Services or their related systems or networks.
- o. Use the Online Services in any manner that could damage, disable, overburden or impair any part of the Online Services, or interfere with any other user's ability to access or use the Online Services.
- p. Probe, scan or test the vulnerability of the Online Services or breach any security or authentication measures used by the Online Services.
- q. Benchmark the availability, performance, or functionality of the Online Services for competitive purposes.

ARTICLE 5. ONLINE SERVICES

5.1 User Activity. Licensee is responsible for any use of the Online Services through Licensee's account or other means of accessing the Online Services specific to Licensee, whether authorized or unauthorized.

5.2 Unauthorized Access. Licensee will use all reasonable efforts to prevent unauthorized access to or use of the Online Services and will not share any passwords, usernames, access keys or other login credentials for the Online Services. Licensee will promptly notify VERTIGIS NA of any known or suspected unauthorized access to or use of the Online Services or any loss, theft or unauthorized use of login credentials.

5.3 Modification of Online Services. VERTIGIS NA may implement updates to modify the features or functions of the Online Services ("Update") at any time and at its sole discretion. In the event an Update results in the removal of material functionality of the Online Services, VERTIGIS NA shall endeavor to provide Licensee with at least sixty (60) days notice of the Update and Licensee may, within 60 days of receiving such notice, terminate the subscription by providing written notice to VERTIGIS NA and receive a refund of any prepaid subscription fees prorated for the remainder of the subscription term following the termination date.

5.4 Suspension of Online Services. VERTIGIS NA reserves the right to temporarily suspend Licensee's access to or use of the Online Services in the event: (i) VERTIGIS NA reasonably believes that Licensee's access to or use of the Online Services may result in liability to VERTIGIS NA or adversely affect the integrity, functionality or usability of the Online Services, including without limitation, interfering with the access to or use of the Online Services by other users; (ii) Licensee is in breach of this Agreement, including without limitation, a failure to pay any amounts due under this Agreement; or (iii) the Online Services are undergoing scheduled maintenance. VERTIGIS NA shall not be responsible for any damages, liabilities or losses of Licensee in connection with any suspension of the Online Services that result from the foregoing.

5.5 Licensee Content. Licensee shall at all times remain the owner of Licensee Content. Licensee hereby grants to VERTIGIS NA a non-exclusive, royalty-free, perpetual, irrevocable, transferable, world-wide license (with the right to sublicense) to access, use, reproduce, modify, transmit, display, store, index and archive the Licensee Content solely for the purposes of: (i) providing the Online Services to Licensee, and (ii) generating and exploiting aggregated and/or statistical data, provided that such data does not contain information that is personally identifiable or identifiable with Licensee.

5.6 Transmission of Data. Licensee acknowledges that hosting data online involves risks of unauthorized access and disclosure and that such risk is inherent in Licensee's access to and use of the Online Services. Licensee agrees that VERTIGIS NA will not be responsible or liable in any manner for any Licensee Content or other data which is

lost, altered or intercepted without authorization due to errors or actions of third parties, and VERTIGIS NA offers no representations or warranties with respect to the foregoing.

5.7 Third Party Products and Services. Licensee acknowledges that the Online Services are provided in part through the use of third-party software, hardware, and hosting and storage services. While VERTIGIS NA has used reasonable efforts to engage high-quality third-party product and services providers, neither VERTIGIS NA nor its third-party suppliers shall be responsible for, and provide no representations or warranties with respect to, any third party hardware, software or services used in connection with the delivery of the Online Services.

ARTICLE 6. PRIVACY

6.1 Privacy Policy. Licensee acknowledges it has been informed about the VERTIGIS NA Privacy Policy located at <https://vertigisstudio.com/legal> (the "Privacy Policy"), which is applicable to the collection, use and disclosure by VERTIGIS NA of personal information relating to Licensee and/or its representative(s) in the context of VERTIGIS NA performing this Agreement and related purposes which is incorporated by reference into this Agreement.

6.2 Personal Data. Licensee acknowledges that Licensee Content may be capable of identifying individual users of the Online Services or other natural persons ("Personal Information"). Personal Information is collected and used by VERTIGIS NA for the purpose of providing the Online Services to Licensee in accordance with this Agreement.

6.3 Legal Compliance. Licensee shall comply with all applicable privacy laws in connection with its use of the Products and this Agreement. Without limiting the generality of the foregoing, Licensee will notify all of its personnel and other individuals using the Online Services about the information handling practices detailed in this Article 6 and the Privacy Policy and will obtain all necessary consents required under applicable privacy law from such individuals with respect to the foregoing. Licensee acknowledges and agrees that: (i) the Online Services are only offered in jurisdictions in which the Online Services are not in violation of applicable privacy laws, including without limitation, any "do not track" legislation, (the "Legal Jurisdictions"); (ii) Licensee is responsible for determining the legality of the Online Services in the Licensee's jurisdiction; and (iii) all licenses and subscriptions granted to Licensee hereunder are not valid outside the Legal Jurisdictions.

ARTICLE 7. TERM AND TERMINATION AND EXPIRATION

7.1 Term. The term of the ELA shall be three (3) years from the Effective Date, unless this ELA is terminated earlier as provided herein. The term of all licenses and the authorized period of use for all Enterprise Software Deployed shall be concurrent with the term of this ELA.

7.2 Termination for Lack of Funds. Either party may terminate this ELA for Lack of Funds. Lack of Funds is the inability of Licensee to secure appropriation of funds through the legislative or governing body's approval process for annual payments due.

7.3 Termination for a Material Breach. Either party may terminate this ELA for a material breach by the other party. The breaching party shall be given a period of ten (10) days from date of written notice to cure any material breach.

7.4 No Use Upon Expiration or Termination. Upon expiration or termination of this ELA, all Enterprise Software Deployed, shall terminate. Licensee shall cease access and use of Online Services and clear Online Services client-side data cache and uninstall, remove, and destroy all Deployed Software, Data, and Documentation and any whole or partial copies, modifications, media, or merged portions in any form and execute and deliver evidence of such actions to VERTIGIS NA. ELA Maintenance and any other products or services provided as part of this Agreement shall also terminate.

ARTICLE 8. LIMITED WARRANTIES AND DISCLAIMERS

8.1 Limited Warranties. For a period of ninety (90) days from the date of receipt of Software or Online Services authorization or keycode file(s) by Licensee, VERTIGIS NA warrants that (i) the unmodified Software and Online Services will substantially conform to the published Documentation and (ii) the media upon which the Software, Data, and Documentation is provided will be free from defects in materials and workmanship under normal use and service.

8.2 Data Disclaimer. If included under this ELA, Licensee acknowledges and agrees that the Data has been obtained from sources believed to be reliable, but the accuracy and completeness of the Data are not guaranteed and the Data may contain some nonconformities, defects, errors, or omissions. VERTIGIS NA AND ITS LICENSOR(S) MAKE NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO THE DATA, AND THE

DATA IS PROVIDED "AS IS." Without limiting the generality of the preceding sentence, VERTIGIS NA and its licensor(s) do not warrant that the Data will meet Licensee's needs or expectations, that the use of the Data will be uninterrupted, or that all nonconformities can or will be corrected. VERTIGIS NA and its licensor(s) are not inviting reliance on the Data, and Licensee should always verify Data before any such reliance.

8.3 Fault Tolerance Disclaimer

The Product(s) are not fault-tolerant and are not designed, manufactured, or intended for resale or use in insurance underwriting or with critical health and safety or online control equipment in hazardous environments that require fail-safe performance, such as, but not limited to, in the operation of nuclear facilities, aircraft navigation, or communication systems, air traffic control, real-time emergency response, real-time terrorism prevention or response, life support, or weapons systems ("Fault-Intolerant Activities"). VERTIGIS NA, ITS DISTRIBUTOR, AND ITS LICENSOR(S) SPECIFICALLY DISCLAIM ANY EXPRESS OR IMPLIED WARRANTY OF FITNESS FOR USE IN FAULT-INTOLERANT ACTIVITIES.

8.4 Special Disclaimer. SAMPLES AND HOT FIXES ARE DELIVERED "AS IS" WITHOUT WARRANTY OF ANY KIND. LICENSEE ASSUMES ALL RISK AS TO THE QUALITY AND PERFORMANCE OF THE SAMPLES AND HOT FIXES.

8.5 Internet Disclaimer. THE PARTIES EXPRESSLY ACKNOWLEDGE AND AGREE THAT THE INTERNET IS A NETWORK OF PRIVATE AND PUBLIC NETWORKS, AND THAT (1) THE INTERNET IS NOT A SECURE INFRASTRUCTURE, (2) THE PARTIES HAVE NO CONTROL OVER THE INTERNET, AND (3) NONE OF THE PARTIES ARE LIABLE FOR DAMAGES UNDER ANY THEORY OF LAW RELATED TO THE DISCONTINUANCE OR OPERATION OR SERVICE INTERRUPTIONS TO ANY PORTION OF THE INTERNET OR RELATED INFRASTRUCTURE OR POSSIBLE REGULATION OF THE INTERNET THAT MIGHT RESTRICT OR PROHIBIT THE OPERATION OF THE ONLINE SERVICES. LICENSEE FURTHER ACKNOWLEDGES THAT USE OF THE ONLINE SERVICES INVOLVES RISKS OF UNAUTHORIZED ACCESS AND DISCLOSURE AND THAT SUCH RISK IS INHERENT IN LICENSEE'S ACCESS TO AND USE OF THE ONLINE SERVICES. LICENSEE AGREES THAT VERTIGIS NA WILL NOT BE RESPONSIBLE OR LIABLE IN ANY MANNER FOR ANY LICENSEE CONTENT OR OTHER DATA WHICH IS LOST, ALTERED OR INTERCEPTED WITHOUT AUTHORIZATION DUE TO THE ERRORS OR ACTIONS OF THIRD PARTIES AND VERTIGIS NA OFFERS NO REPRESENTATIONS OR WARRANTIES WITH RESPECT TO THE FOREGOING.

8.6 General Disclaimer. EXCEPT FOR THE ABOVE EXPRESS LIMITED WARRANTIES, VERTIGIS NA AND ITS LICENSOR(S) DISCLAIM ALL OTHER WARRANTIES OR CONDITIONS OF ANY KIND, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, ACCURACY OR COMPLETENESS, NONINTERFERENCE, SYSTEM INTEGRATION, AND NONINFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS. VERTIGIS NA DOES NOT WARRANT THAT THE PRODUCT(S) WILL MEET LICENSEE'S NEEDS, OR THAT LICENSEE'S OPERATION OF THE SAME WILL BE UNINTERRUPTED, ERROR FREE, FAULT TOLERANT, FAIL-SAFE OR THAT ALL NONCONFORMITIES CAN OR WILL BE CORRECTED. PRODUCT(S) ARE NOT DESIGNED, MANUFACTURED, OR INTENDED FOR USE IN ENVIRONMENTS OR APPLICATIONS THAT MAY LEAD TO DEATH, PERSONAL INJURY, OR PHYSICAL PROPERTY/ENVIRONMENTAL DAMAGE.

8.7 Exclusive Remedy. Licensee's exclusive remedy and VERTIGIS NA's entire liability for breach of the limited warranties set forth in this Article 8 shall be limited, at VERTIGIS NA's sole discretion, to (i) replacement of any defective media; (ii) repair, correction, or provision of a work-around for the defective Software or Online Services such that it substantially conforms to the published Documentation; or (iii) a refund of the License fees actually paid by Licensee for the defective Software or Online Services, provided that the Licensee uninstalls, removes, or destroys all copies of the Software and ceases access to and use of the Online Services, and executes and delivers evidence of such actions to VERTIGIS NA or its Distributor.

ARTICLE 9. LIMITATION OF LIABILITY

9.1 Disclaimer of Certain Types of Liability. VERTIGIS NA, AND ITS LICENSOR(S) SHALL NOT BE LIABLE TO LICENSEE FOR COSTS OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES; LOST PROFITS; LOST SALES OR BUSINESS EXPENDITURES; INVESTMENTS; BUSINESS COMMITMENTS; LOSS OF ANY GOODWILL OR FOR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THIS ELA OR USE OF THE ENTERPRISE SOFTWARE, HOWEVER CAUSED ON ANY THEORY OF LIABILITY, WHETHER OR NOT VERTIGIS NA, OR ITS LICENSOR(S) HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE. THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

9.2 General Limitation of Liability. EXCEPT AS PROVIDED IN ARTICLE 9—INFRINGEMENT INDEMNITY, VERTIGIS NA'S TOTAL CUMULATIVE LIABILITY HEREUNDER, FROM ALL CAUSES OF ACTION OF ANY KIND, INCLUDING, BUT NOT LIMITED TO, CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, BREACH OF WARRANTY, MISREPRESENTATION, OR OTHERWISE, SHALL NOT EXCEED THE AMOUNTS PAID BY LICENSEE FOR ENTERPRISE SOFTWARE PURSUANT TO THIS ELA.

9.3 Applicability of Disclaimers and Limitations. . Licensee agrees that the limitations of liability and disclaimers set forth in this ELA will apply regardless of whether Licensee has accepted the Product(s) or any other product or service delivered by VERTIGIS NA or its distributor. The parties agree that VERTIGIS NA or its distributor has set its prices and entered into this ELA or agreed to the supply of the Product(s) or maintenance and/or technical support services for Products licensed under this ELA in reliance upon the disclaimers and limitations set forth herein, and that the same form an essential basis of the bargain between the parties.

THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

THE FOREGOING WARRANTIES, LIMITATIONS, AND EXCLUSIONS MAY NOT BE VALID IN SOME JURISDICTIONS AND APPLY ONLY TO THE EXTENT PERMITTED BY APPLICABLE LAW IN LICENSEE'S JURISDICTION. LICENSEE MAY HAVE ADDITIONAL RIGHTS UNDER LAW THAT MAY NOT BE WAIVED OR DISCLAIMED. VERTIGIS NA DOES NOT SEEK TO LIMIT LICENSEE'S WARRANTY OR REMEDIES TO ANY EXTENT NOT PERMITTED BY LAW.

ARTICLE 10. INFRINGEMENT INDEMNITY

10.1 VERTIGIS NA shall defend, indemnify as described below, and hold harmless Licensee from and against any loss, liability, cost, or expense, including reasonable attorney's fees, arising out of any claims, actions, or demands by a third party alleging that Licensee's use of the Software or Online Services infringes a U.S. or Canadian patent, copyright, or trademark provided:

- a. Licensee promptly notifies VERTIGIS NA in writing of the claim;
- b. Licensee provides VERTIGIS NA documents describing the allegations of infringement;
- c. VERTIGIS NA has sole control of the defense of any actions and negotiations related to the defense or settlement of any claim; and
- d. Licensee reasonably cooperates fully in the defense of the claim at VERTIGIS NA's request.

10.2 If the Software or Online Services is found to infringe a Canadian or US patent, copyright, or trademark, VERTIGIS NA, at its own expense, may either (i) obtain rights for Licensee to continue using the Software or Online Services, or (ii) modify the allegedly infringing elements of the Software or Online Services while maintaining substantially similar functionality. If neither alternative is commercially reasonable, the License shall terminate, and Licensee shall cease accessing or using the infringing Software or Online Services, and shall uninstall and return to VERTIGIS NA or its Distributor any infringing item(s). VERTIGIS NA's entire liability shall then be to indemnify Licensee pursuant to Article 10.1 and refund the License fees paid with respect to the remainder of the Term.

10.3 VERTIGIS NA shall have no obligation to indemnify or defend Licensee or to pay any resultant costs, damages, or attorney's fees for any claims or demands alleging direct or contributory infringement to the extent arising out of (i) the combination or integration of the Software or the Online Services with a product, process, or system not supplied by VERTIGIS NA or specified by VERTIGIS NA in its Documentation; (ii) material alteration of the Software or the Online Services by anyone other than VERTIGIS NA or its subcontractors; or (iii) use of the Software or the Online Services after modifications have been provided by VERTIGIS NA for avoiding infringement or use after a return is ordered by VERTIGIS NA under Article 10.2.

10.4 THE FOREGOING STATES THE ENTIRE OBLIGATION OF VERTIGIS NA, ITS LICENSOR(S) AND ITS DISTRIBUTOR WITH RESPECT TO INFRINGEMENT OR ALLEGATION OF INFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS OF ANY THIRD PARTY.

ARTICLE 11. ELA MAINTENANCE

ELA Maintenance for Software provided under this ELA is included with the ELA Fee. ELA Maintenance includes standard maintenance benefits specified in the most current applicable software maintenance policy of the ELA Maintenance Provider available at <https://vertigisstudio.com/legal> as modified by this Article 11—ELA Maintenance.

a. Tier 1 Support Provided by Licensee

- (1) Licensee shall provide Tier 1 Support through the Tier 1 Help Desk to all Licensee's authorized users.
- (2) The Tier 1 Help Desk shall use analysts fully trained in the Software they are supporting.
- (3) At a minimum, Tier 1 Support shall include those activities that assist Licensee in resolving how-to and operational questions as well as questions on installation and troubleshooting procedures.
- (4) Tier 1 Support analysts shall be the initial points of contact for all questions and Incidents. Tier 1 Support analysts shall obtain a full description of each reported Incident and the system configuration from Licensee. This may include obtaining any customizations, code samples, or Data involved, if applicable, to the Incident. Analysts shall also use any other information and databases they may develop to satisfactorily resolve Incidents.
- (5) If the Tier 1 Help Desk cannot resolve the Incident, and authorized Tier 1 Help Desk individual may contact Technical Support of the ELA Maintenance Provider. The Tier 1 Help Desk shall provide support in such a way as to minimize repeat calls and make solutions to problems available to Licensee.
- (6) The Licensee may assign up to two (2) Tier 1 Help Desk individuals who will be the only individuals authorized to contact the ELA Maintenance Provider directly for Tier 2 Support. The Licensee shall identify such individuals in writing to the ELA Maintenance Provider. Licensee may revise such individuals upon written notice to the ELA Maintenance Provider.

b. Tier 2 Support Provided by the ELA Maintenance Provider

- (1) ELA Maintenance Provider shall log calls received from the Tier 1 Help Desk individuals.
- (2) ELA Maintenance Provider shall attempt to resolve the Incident by assisting the Tier 1 Help Desk individuals.
- (3) When the Incident is resolved, ELA Maintenance Provider shall communicate the information to the Tier 1 Help Desk individuals, and the Tier 1 Help Desk shall disseminate the resolution to Licensee.
- (4) Tier 2 Support does not include Technical Support for troubleshooting access to Online Services, including access to Software licensed as software-as-a-service (SaaS). Incidents specific to a SaaS version of the Software are eligible for Tier 2 Support.

VERTIGIS NA may, at VERTIGIS NA's sole discretion, make patches, hot fixes, or updates available for downloading from VERTIGIS NA's Web site or through any other means authorized by VERTIGIS NA.

ARTICLE 12. ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

12.1 Purchase Orders, Delivery, and Deployment

- a. Licensee shall issue a Purchase Order payable to VERTIGIS NA or Distributor upon execution of the ELA and annually thereafter in accordance with the payment schedule. Payment shall be due and payable within thirty (30) days of the anniversary date of the Effective Date, with the initial payment due within thirty (30) days of execution of the ELA.
- b. Upon receipt of the initial Purchase Order from Licensee, VERTIGIS NA shall make available for access the Software, Data, and Documentation to Licensee for Deployment activities.
- c. VERTIGIS NA shall provide registration numbers or keycodes, as applicable, to activate the Software.
- d. Licensee shall Deploy, install, configure, and track installation of the Software.

12.2 Purchase Order Requirements

- a. All orders pertaining to this ELA shall be processed through Licensee's centralized point of contact.
- b. The following information shall be included in each Purchase Order:
 - (1) Licensee name, VERTIGIS NA customer number, if known, and bill-to and ship-to addresses
 - (2) Purchase Order number
 - (3) Applicable annual payment due
 - (4) On the face page of its Purchase Order (or ordering document), Licensee shall insert: THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF THE SMALL MUNICIPAL AND COUNTY ELA, AND ANY DIFFERENT OR ADDITIONAL TERMS AND CONDITIONS IN OR WITH THIS PURCHASE ORDER SHALL NOT APPLY.

ARTICLE 13. GENERAL PROVISIONS

13.1 Future Versions. Updated or new Enterprise Software may require additional or revised terms and conditions. Terms and conditions subject to revision are limited to Article 1—Definitions, Article 4—Scope of Use and Exhibit 1—Scope of Use (L300), or any term as required by law. VERTIGIS NA may provide notice of the revisions to Licensee in writing. The revisions shall be incorporated into this ELA upon use of the updated or new Enterprise Software. Should Licensee reject the revisions, then Licensee shall not install or use the revised, updated, or new Enterprise Software.

13.2 Renewal. Upon expiration of this ELA, the parties will evaluate Licensee's requirements. Any follow-on ELA will be offered in accordance with license terms and conditions and pricing then in effect and based upon Licensee's then current population count.

13.2 Export Control Regulations. Licensee expressly acknowledges and agrees that Licensee shall not export, reexport or provide the Enterprise Software in whole or in part, to (i) with the exception of Cuba, any country to which Canada or the United States has embargoed goods; (ii) any person on the U.S. Treasury Department's list of Specially Designated Nationals; (iii) any person or entity on the U.S. Commerce Department's Table of Denial Orders; or (iv) any person or entity where such export, reexport, or provision violates any export control laws or regulations including amendments and supplemental additions as they may occur from time to time.

13.3 Taxes and Fees. License fees quoted to Licensee are exclusive of any and all taxes or fees, including, but not limited to, sales tax, use tax, value-added tax (VAT), customs, duties, or tariffs, and shipping and handling charges.

13.4 No Implied Waivers. The failure of a party to enforce any provision of this ELA shall not be deemed a waiver of the provisions or of the right of such party thereafter to enforce that or any other provision.

13.5 Severability. If any provision of this Agreement is held to be unenforceable for any reason, (i) such provision will be reformed only to the extent necessary to make the intent of the language enforceable, and (ii) all other provisions of this Agreement will remain in effect.

13.6 Successor and Assigns. Licensee shall not assign, sublicense, or transfer Licensee's rights or delegate its obligations under this ELA without VERTIGIS NA's prior written consent, and any attempt to do so without consent shall be void. This ELA shall be binding upon the respective successors and assigns of the parties to this ELA.

13.7 Equitable Relief. The parties agree that any breach of this ELA may cause irreparable damage and that, in the event of such breach, in addition to any and all remedies at law, VERTIGIS NA or Distributor shall have the right to seek an injunction, specific performance, or other equitable relief in any court of competent jurisdiction.

13.8 Force Majeure. Except with respect to payment obligations under this ELA, none of the parties shall be held liable or responsible to the other party nor be deemed to have defaulted under or breached this ELA for failure or delay in fulfilling or performing any obligation under this ELA when such failure or delay is caused by or results from, directly or indirectly, causes beyond the reasonable control of the affected party, including but not limited to fire, floods, earthquakes, epidemic, embargoes, war, acts of war (whether war is declared or not), insurrections, riots, civil commotions, strikes, lockouts or other labor disturbances, cyberattacks, disruptions or outages of third party services, acts of God or acts, omissions or delays in acting by any governmental authority; provided, however, that the affected party shall use reasonable commercial efforts to avoid or remove such causes of nonperformance, and shall resume performance hereunder as commercially reasonable whenever such causes are removed. The affected party shall provide the other parties with prompt written notice of any delay or failure to perform that occurs by reason of Force Majeure.

13.9 Survival of Terms. The provisions of Articles 2, 6, 8, 9, 10 and 13 of this ELA shall survive the expiration or termination of this ELA.

13.10 Governing Law, Arbitration

This ELA shall be governed by and construed in accordance with the laws of the Province of British Columbia without reference to its conflict of laws principles. Any dispute arising out of or relating to this ELA, or the breach thereof, which cannot be settled through negotiation, shall be finally settled by arbitration administered by the Canadian Commercial Arbitration Centre (in Canada). Judgment on the award rendered by the arbitrator may be entered into a court of competent jurisdiction.

EXHIBIT 1
SCOPE OF USE (SMC)
(L300 04/2023)

The scope of use for each VERTIGIS NA Software identified below is described in the applicable footnotes listed in parentheses.

VertiGIS Studio Enterprise Edition (1, 2, 3, 5, 6, 7, 8)

- VertiGIS Studio Workflow (15, 16, 19)
- VertiGIS Studio Reporting (15, 16, 19, 22)
- VertiGIS Studio Printing (15, 16, 19, 22)
- VertiGIS Studio Workflow Builder Edition (15, 17, 19)
- VertiGIS Studio Reporting Builder Edition (15, 17, 19, 22)
- VertiGIS Studio Printing Builder Edition (15, 17, 19, 22)
- VertiGIS Studio Mobile (GXM) (15, 19, 20, 21)
- VertiGIS Studio Web (GXW) (15, 19, 20)
- VertiGIS Studio Access Control (16, 19)
- VertiGIS Studio Search (19)

VertiGIS Studio Analytics (5, 7, 8, 19)

VertiGIS Studio Item Manager (19, 23)

1. "Development Server License." Licensee may install and use the Software on a single computer to design and build applications that interface with or utilize server Software as described in the Documentation.
2. "Staging Server License." Licensee may use and install the Software for the following purposes; user acceptance testing, performance testing, load testing of other third-party software, staging new commercial data update, and training activities.
3. "Production Server License." Licensee may install and use the Software or Data to provide services to multiple users on the same or other computer(s).
4. "Single Application License." Licensee may install and use the Software or Data for one (1) web-GIS application serving multiple users on the same or other computer(s). An application is defined as a discrete web-GIS viewer with a specific URL.
5. "License." Licensee may use the subscription(s), Software, Online Services and Data for a limited time period. When the license term expires Licensee must either stop using the subscription(s), Software, Online Services, and Data, or renew or extend the license upon payment of applicable fees. Licensing is based on the greater of the number of Licensee's activated ArcGIS® Identities (Online and Portal combined) or the number of ArcGIS® Enterprise GIS Server ArcGIS® Server and ArcGIS® Enterprise cores deployed by Licensee.
6. Extensions to Software programs and GEDS Software follow the same scope of use as that granted for the corresponding Software programs.
7. The administrative tools for the Software may be copied and redistributed throughout the Licensee's organization.
8. Redundant Software installation(s) for failover operations may be implemented during the period the primary site is nonoperational. The redundant Software installation(s) shall remain dormant except for system maintenance and updating of databases while the primary site or any other site is operational.
9. Reserved.
10. Reserved.
11. Reserved.
12. Reserved.
13. Reserved.
14. Reserved.
15. For Commercial ASP Licensees, Commercial ASP Use is restricted to on premise deployment.
16. Licensed for use with a VertiGIS Studio or Geocortex Viewer (GVH). Not for use with Esri's ArcGIS® Experience Builder.
17. Licensed for use with Esri's ArcGIS® Experience Builder. Not for use with a VertiGIS Studio or Geocortex Viewer (GVH).
18. Reserved.
19. Active VertiGIS Studio subscription required to use this Product.

20. Value-Added Applications:

- i. Value-Added Applications built with the Product are subject to the terms of use of ArcGIS Runtime Standard Level. Value-Added Application means an application developed by Licensee for use in conjunction with the authorized use of the Products.
- ii. Licensee may use the Product to create Value-Added Applications and distribute and license those Value-Added Applications to its end users in accordance with this Agreement to use anywhere not prohibited under export regulation or in violation of applicable privacy regulations and laws. Licensee is responsible compliance with applicable export control regulations and laws.
- iii. Licensee is responsible for the development, operation, and technical support of Licensee Content and Value-Added Applications.

21. Licensee may not use the Product to develop Internet or server-based Value-Added Applications.

22. Subscription license includes a SaaS consumption limit of 1GB per month. Licensee consumption in excess of 1GB per month may result in additional consumption costs to Licensee.

23. VERTIGIS NA disclaims and makes no representations or warranties whatsoever and provides no indemnities to Licensee for this Product or Licensee's use thereof. The Product is offered as-is and is available for use at Licensee's own risk. There is no maintenance or technical support provided for this Product. VERTIGIS NA reserves the right to discontinue this Product in its sole discretion without providing notice to Licensee.

EXHIBIT 2
ENTERPRISE SOFTWARE AND FEE SCHEDULE

Licensee may Deploy the Software, Data, and Documentation and access Online Services up to the total quantity of licenses indicated below to Licensees. The quantities identified are the cumulative quantities available in any given year for the term of this ELA.

Table A
Enterprise License Software

Product	Total Qty
SMC-ELA includes: <ul style="list-style-type: none"> • VertiGIS Studio Workflow for use with VertiGIS Studio Web, VertiGIS Studio Mobile, or ArcGIS® Experience Builder • VertiGIS Studio Reporting for use with for use with VertiGIS Studio Web, VertiGIS Studio Mobile, or ArcGIS® Experience Builder • VertiGIS Studio Printing for use with for use with VertiGIS Studio Web, VertiGIS Studio Mobile, or ArcGIS® Experience Builder • VertiGIS Studio Item Manager • VertiGIS Studio Access Control • VertiGIS Studio Mobile: limited to ten (10) Mobile users • VertiGIS Studio Web • VertiGIS Studio Search • VertiGIS Studio Analytics • Maintenance and unlimited basic technical support 	Unlimited
Virtual or Self-Directed Training Courses	1 course (Year 1)
VertiGIS Studio Solutions Engineer (Year 1)	4 hours

Table B
Enterprise License Software

The ELA Fee is \$ USD. The ELA Fee is in consideration of the Enterprise License Software, inclusive of the ELA Maintenance and basic technical support for the Term of this ELA.

	Year 1	Year 2	Year 3	ELA Fee
Payments	\$15,950	\$15,950	\$15,950	\$47,850

Appendix B – General Enterprise Services Package Agreement

Remainder of this page intentionally left blank. General Enterprise Services Package Agreement begins on next page.

GENERAL ENTERPRISE SERVICES PACKAGE AGREEMENT

01/2023

VertiGIS NA Contract Number _____

This General Enterprise Services Package Agreement ("GESP Agreement") is between **VertiGIS North America Ltd. ("VERTIGIS NA")**, a British Columbia corporation, at 1117 Wharf Street, Victoria, BC V8W 1T7 and the Customer listed below ("**Customer**") on the ____ day _____ of 2025 ("Effective Date"), each a party ("Party") and collectively the parties ("Parties").

Products, Software, Data, Online Services, and Documentation, as these terms are defined in the Master License Agreement ("MLA" or "License Agreement"), shall continue to be licensed under Master License Agreement ("MLA" or "License Agreement") between Customer and VERTIGIS NA.

This GESP Agreement consists of this signature page and the attached terms and conditions. This GESP Agreement constitutes the sole and entire agreement of the Parties and supersedes any previous agreements, understandings, and arrangements between the Parties relating to the General Enterprise Services Package ("GESP"). Any additional or different terms contained on Customer's purchase order are objected to and shall not apply even if accepted or acknowledged by VERTIGIS NA unless specifically included in a modification to this GESP Agreement. Any modifications or amendments to this GESP Agreement must be in writing and signed by an authorized representative of each Party.

The Parties acknowledge that they have read and understand this GESP Agreement, have the authority to bind their respective organizations, and agree to be bound by its terms and conditions.

(Customer)

VERTIGIS NORTH AMERICA LTD.
(VERTIGIS NA)

By: _____
Authorized Signature

By: _____
Authorized Signature

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

ARTICLE 1. DEFINITIONS

Capitalized terms that have not been defined in this GESP Agreement shall have the meaning found in the applicable License Agreement.

"Confidential Information" means any information, including software or hardware configuration and software design and customization, identified or reasonably identifiable as confidential and proprietary information concerning either Party's business interests, that is not generally available to third parties including but not limited to production processes, business plans and other materials or information relating to the business of such Party.

"General Enterprise Services Package or GESP" means a predefined unit of Services provided for a firm fixed price for a non-cancelable Term.

"Services" means technical support, custom training, custom maintenance for Customer's custom application and implementation and development services.

"Service Order" means a quote or proposal for Services or Subscription Services.

"Subscription Services" means any Services for which applicable fixed, non-cancelable subscription services fees have been paid for a specified time period ("Term") on a subscription basis.

"Term" means the term specified in Article 7 of this GESP Agreement.

ARTICLE 2. GENERAL ENTERPRISE SERVICES PACKAGE

The scope of the GESP will be set out in the Service Order and may be subject to additional terms and conditions. Any additional terms and conditions will be set out in the Service Order and agreed upon by the Parties. The GESP funds expire annually.

ARTICLE 3. WARRANTIES AND DISCLAIMERS

3.1 Warranties and Disclaimers

- i. VERTIGIS NA shall provide the Services in a professional manner standard to the software industry.
- ii. VERTIGIS NA warrants that the Services will substantially conform to the specifications set forth in the applicable Service Order for a period of thirty (30) days from the date of final acceptance ("Warranty Period").
- iii. During the Warranty Period, Customer shall promptly give VERTIGIS NA notice of any warranty claim in writing. Upon such notice, VERTIGIS NA shall promptly take all commercially reasonable actions in order to bring the non-conforming condition back into conformance with the specifications set forth in the applicable Service Order. The foregoing warranty shall not apply, and VERTIGIS NA shall have no liability in respect of, any non-conformity resulting from: (i) installation, integration, modification or enhancement of the Services which have not been carried out by VERTIGIS NA; (ii) failure to use the Services in accordance with the documentation or other reasonable instructions provided by VERTIGIS NA; (iii) any use or combination of the Services with any software, equipment or services not supplied or approved by VERTIGIS NA; (iv) user error, or other use of the Services in a manner or in an operating environment for which it was not intended, or other than as agreed in the Service Order; or (v) failure to install an update or fix which has been made available by VERTIGIS NA to remedy a known error or bug.

3.2 General Disclaimer. EXCEPT FOR THE ABOVE EXPRESS LIMITED WARRANTIES, VERTIGIS NA DISCLAIMS ALL OTHER WARRANTIES OF ANY KIND, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SYSTEM INTEGRATION, AND NONINFRINGEMENT OF INTELLECTUAL PROPERTY RIGHTS. VERTIGIS NA DOES NOT WARRANT AND DISCLAIMS THAT THE GENERAL ENTERPRISE SERVICES PACKAGE OR ANY SERVICES, PROVIDED HEREUNDER WILL MEET CUSTOMER'S NEEDS; THAT CUSTOMER'S OPERATION OF THE SAME WILL BE UNINTERRUPTED, ERROR-FREE, FAULT-TOLERANT, OR FAIL-SAFE; OR THAT ALL NONCONFORMITIES CAN OR WILL BE CORRECTED. THE SERVICES ARE NOT DESIGNED, MANUFACTURED, OR INTENDED FOR USE IN ENVIRONMENTS OR APPLICATIONS THAT MAY LEAD TO DEATH, PERSONAL INJURY, OR PHYSICAL PROPERTY/ENVIRONMENTAL DAMAGE. ANY SUCH USE SHALL BE AT CUSTOMER'S OWN RISK AND COST.

ARTICLE 4. LIMITATION OF LIABILITY

4.1 Disclaimer of Certain Types of Liability. VERTIGIS NA IS NOT LIABLE TO CUSTOMER FOR COSTS OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES; LOST PROFITS, LOST SALES, OR BUSINESS EXPENDITURES; INVESTMENTS; BUSINESS COMMITMENTS; LOSS OF ANY GOODWILL; OR ANY INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THIS GESP AGREEMENT OR USE OF THE SERVICES, HOWEVER CAUSED ON ANY THEORY OF LIABILITY, WHETHER OR NOT VERTIGIS NA HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE. THESE LIMITATIONS SHALL APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

4.2 General Limitation of Liability. VERTIGIS NA'S TOTAL CUMULATIVE LIABILITY HEREUNDER FOR DIRECT DAMAGES SHALL IN NO EVENT EXCEED THE AMOUNT ACTUALLY PAID BY CUSTOMER IN THE APPLICABLE SERVICE ORDER DIRECTLY GIVING RISE TO A CLAIM.

4.3 Applicability of Disclaimers and Limitations. The Parties agree that VERTIGIS NA has set its prices and entered into this GESP Agreement in reliance on the disclaimers and limitations set forth herein, that the same reflect an allocation of risk between the Parties, and that the same form an essential basis of the bargain between the Parties. THESE LIMITATIONS APPLY NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE OF ANY LIMITED REMEDY.

ARTICLE 5. OWNERSHIP OF INTELLECTUAL PROPERTY

5.1 VERTIGIS NA and its licensors own and retain all right, title, and interest in the Services, unless otherwise specified in the Service Order.

5.2 VERTIGIS NA hereby grants to Customer a nonexclusive, royalty-free license to use the Services, unless otherwise specified in the Service Order.

ARTICLE 6. COMPENSATION

5.1 Upon execution of this GESP Agreement, VERTIGIS NA shall invoice Customer as set out in the Service Order. The General Enterprise Services Package funds expire annually. Customer shall pay VERTIGIS NA within thirty (30) calendar days of receipt of the VertiGIS NA invoice.

ARTICLE 7—TERM AND TERMINATION

7.1 The Term of the GESP is for a three (3) year fixed term from the Effective Date billed annually. The Term is non-cancelable, except as provided for in Article 7.2.

7.2 Customer may terminate this GESP Agreement for VERTIGIS NA's breach of a material term upon thirty (30) days' notice to VERTIGIS NA and reasonable opportunity to cure.

7.3 VERTIGIS NA may terminate this GESP Agreement for Customer's breach of a material term upon thirty (30) days' notice to Customer and reasonable opportunity to cure or terminate this GESP Agreement in the event of termination Customer's License Agreement or expiration of Customer's License subscription or maintenance.

ARTICLE 8. CONFIDENTIALITY

8.1 The Parties and their employees, officer, and directors will maintain the confidentiality of all Confidential Information provided by the Parties or acquired by the Parties under this Agreement, and shall not use it except for the performance of the Services and agree not to disclose same to anyone, except upon the prior express written consent of the affected Party or an order entered by a court of competent jurisdiction.

8.2 Confidential Information shall not include any information which is publicly available at the time of disclosure or subsequently becomes publicly available through no fault of the recipient Party or is rightfully acquired by the recipient Party from a third party without obligations of confidentiality.

8.3 Each Party will promptly give the other Party written notice of any judicial proceeding seeking disclosure of any Confidential Information.

ARTICLE 9. EXPORT CONTROLS

Customer must comply with all applicable laws and regulations, including but not limited to export control laws. Licensee expressly acknowledges and agrees not to export, report, transfer, or release the Services, in whole or in part, to (i) any US or Canadian embargoed country (including a resident of any US or Canadian embargoed country); (ii) any person or entity on the U.S. Treasury Department's List of Specially Designated Nationals; (iii) any person or entity of the U.S. Commerce Departments' Lists of Parties of Concern; or (iv) any person or entity where such export, reexport, or provision violates any U.S. or Canadian export control laws or regulations including, but not limited to, the terms of any export license or licensing provision and any subsequent amendments thereof.

ARTICLE 9. GENERAL PROVISIONS

9.1 Independent Contractor. The Services will be furnished by VERTIGIS NA as an independent contractor and not as an agent or employee of Customer. VERTIGIS NA specifically has the right to direct and control VERTIGIS NA's own activities in providing the agreed Services in accordance with the specifications set out in the Service Order. Nothing in this GESP Agreement shall be construed as granting one Party the authority to bind the other except as provided herein.

9.2 Nonsolicitation. Customer shall not solicit for hire any VERTIGIS NA employee who is associated with efforts called for under this GESP Agreement during the Term of this GESP Agreement and for a period of one (1) year thereafter. In the event the foregoing provision is breached, Customer shall pay VERTIGIS NA liquidated damages for recruiting and training costs equal to twelve (12) months of the employee's compensation plus any legal expenses associated with the enforcement of this provision.

9.3 Force Majeure. If the performance of this GESP Agreement, or any obligation except the making of payments, is prevented, restricted, or interfered with by reason of fire, flood, earthquake, explosion, or other casualty or accident; strikes or labor disputes; epidemic; inability to procure or obtain delivery of parts, supplies, or power; war, terrorist act, cyber-attack, or other violence; any law, order, proclamation, regulation, ordinance, demand, or requirement of any governmental agency; or any act or condition whatsoever beyond the reasonable control of the affected Party, the Party so affected, upon giving prompt notice to the other Party, shall be excused from such performance to the extent of such prevention, restriction, or interference.

9.4 No Implied Waivers. The failure of either Party to enforce any provision of this GESP Agreement shall not be deemed a waiver of the provisions or of the right of such Party thereafter to enforce that or any other provision.

9.5 Severability. If any provision of this GESP Agreement is determined to be invalid, illegal, or unenforceable, the Parties agree the remaining provisions of this GESP Agreement shall remain in full force if both the economic and legal substance of the transactions contemplated by this GESP Agreement are not affected in any manner that is materially adverse to either Party by severing the provision determined to be invalid, illegal, or unenforceable.

9.6 Assignment and Delegation. Either Party may assign its rights and obligations, in whole or in part, under this GESP Agreement with the prior written consent of the other Party, except VERTIGIS NA may assign this GESP Agreement to a legal successor in the case of a merger, acquisition or other solvent organization, upon notice to, but without prior written consent of Customer.

9.7 Governing Law. This GESP Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia, Canada without reference to its conflict of laws principles.

Introduced by: Mayor
Date: 05/06/25
Hearings: 05/20/25 & 06/03/25
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2025-19**

AN ORDINANCE APPROPRIATING FUNDS FOR FISCAL YEAR 2026

WHEREAS, Alaska Statute 29.35.100 requires a municipality's governing body to establish the manner for the preparation and submission of the budget and capital program; and

WHEREAS, KPB 05.04.020 requires that the Mayor present a budget proposal to the Assembly for the next fiscal year during or prior to the eighth week preceding the first day of the fiscal year; and

WHEREAS, KPB 1.12.010 and KPB 5.04.050 require two public hearings on the annual budget proposal;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. This is a non-code ordinance.

SECTION 2. That \$103,824,646 is appropriated in the General Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026 as follows:

General Government Operations	\$22,647,635
Transfer to School District for Operations and In-kind Services	57,634,015
Transfer to School Debt Service	4,948,328
Transfer to Special Revenue Funds:	
Solid Waste	11,485,368
Post-Secondary Education	999,300
911 Communications Fund	150,000
Eastern Peninsula Highway Emergency Service Area	310,000
Transfer to Capital Projects Funds:	
School Revenue	4,100,000
General Government	150,000
Solid Waste	1,400,000

SECTION 3. The following is appropriated to the School Fund from local sources for operations purposes and in-kind services:

A. Local Effort	\$42,153,164
B. Maintenance	9,688,754
C. School District Utilities	81,600
D. School District Insurance	5,398,898
E. School District Audit	166,908
F. Custodial Services	<u>144,691</u>
Total Local Contribution per AS 14.17.410	<u>\$57,634,015</u>

SECTION 4. Disbursements from Section 2 item (A) shall be made monthly, and only as needed to supplement other revenues available and received by the school district to fund the operations portion of the school district budget. Any available balance remaining at the end of the fiscal year shall then be disbursed to the school district, provided that the total amount disbursed shall not exceed the amount allowed under AS 14.17.410 as determined after actual enrollment numbers are known.

SECTION 5. That the appropriations for the Special Revenue Funds for the fiscal year beginning July 1, 2025 and ending June 30, 2026 are as follows:

Nikiski Fire Service Area	\$7,656,509
Bear Creek Fire Service Area	1,119,641
Western Emergency Service Area	3,282,481
Central Emergency Service Area	15,055,545
Central Peninsula Emergency Medical Service Area	10,832
Kachemak Emergency Service Area	2,359,380
Eastern Peninsula Highway Emergency Area	359,615
Seward Bear Creek Flood Service Area	636,815
911 Communications	4,270,999
Kenai Peninsula Borough Road Service Area	9,966,784
Engineer's Estimate Fund	22,550
North Peninsula Recreation Service Area	3,110,583
Seldovia Recreational Service Area	82,380
Post-Secondary Education	999,300
Land Trust	2,005,310
Nikiski Senior Service Area	511,875
Solid Waste	13,252,150
Central Kenai Peninsula Hospital Service Area	4,904,340
South Kenai Peninsula Hospital Service Area (Prior Debt Fund 601)	1,490,419
South Kenai Peninsula Hospital Service Area (Operations Fund 602)	2,600,847

SECTION 6. That \$4,948,328 is appropriated in the School Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 7. That \$1,636,438 is appropriated in the Central Emergency Services Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 8. That \$85,855 is appropriated in the Bear Creek Fire Service Area Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 9. That \$4,266,946 is appropriated in the Central Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 10. That \$1,490,419 is appropriated in the South Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 11. That appropriations for the Capital Projects Funds for the fiscal year beginning July 1, 2025 and ending June 30, 2026 are as follows:

School Revenue	\$4,124,000
General Government	\$408,000
911 Communications	40,200
Solid Waste	1,200,000
Service Areas:	
Nikiski Fire	510,000
Bear Creek	45,000
Western Emergency Services	160,000
Central Emergency Services	775,000
Kachemak Emergency Services	310,000
North Peninsula Recreation	685,000
Road Service Area	1,395,000
South Kenai Peninsula Hospital	2,226,819

SECTION 12. That appropriations for the Internal Service Funds for the fiscal year beginning July 1, 2025 and ending June 30, 2026 are as follows:

Insurance and Litigation	\$8,186,775
Health Insurance Reserve	8,492,700
Equipment Replacement	850,000

SECTION 13. That the FY2026 budget of the Kenai Peninsula Borough, as submitted to the Assembly on May 6, 2025, is incorporated as a part of this ordinance to establish the appropriations assigned to the various departments and accounts and the positions authorized therein.

SECTION 14. That funds reserved for outstanding encumbrances as of June 30, 2025 are reappropriated for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 15. That the Salary Range Schedule for Appendix A Personnel presented in the budget document is approved.

SECTION 16. That the fee schedule presented in the budget document is approved.

SECTION 17. Notwithstanding KPB 5.22.040, which provides that grant funds for senior citizen centers and adult day care centers will be distributed proportionately to the number of persons served by each existing center in relation to the total number being served by all centers that have applied for funding, the grant funds distributed pursuant to KPB Chapter 5.22 will be distributed as set out in this ordinance for FY26.

SECTION 18. If any provision of this ordinance or its application is determined to be invalid, the remaining provisions shall continue in full force and effect.

SECTION 19. That this ordinance takes effect at 12:01 a.m. on July 1, 2025.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY OF *, 2025.

Peter Ribbens, Assembly President

ATTEST:

Michele Turner, CMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough

Finance Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PAM*

FROM: Brandi Harbaugh, Finance Director *BH*

DATE: April 24, 2025

RE: Ordinance 2025-19, Appropriating Funds for Fiscal Year 2026 (Mayor)

Ordinance 2025-19 appropriates the money necessary to fund the Kenai Peninsula Borough's annual budget for fiscal year July 1, 2025 to June 30, 2026 (FY2026.) The amounts included in the Ordinance correspond with those appearing in the FY2025 Kenai Peninsula Borough Proposed Budget as presented to the Assembly on May 6, 2025.

Public hearings on May 20, 2025 and June 3, 2025 are requested.

Your consideration is appreciated.

KENAI PENINSULA BOROUGH ALASKA



MAYOR PROPOSED

FY2026 Annual Budget
July 1, 2025 to June 30, 2026



PETER A. MICCICHE
BOROUGH MAYOR

ANNUAL BUDGET

OF THE

KENAI PENINSULA BOROUGH

ALASKA

FOR THE FISCAL YEAR BEGINNING

JULY 1, 2025

PETER A. MICCICHE
BOROUGH MAYOR

PREPARED BY FINANCE DEPARTMENT

BRANDI HARBAUGH
DIRECTOR OF FINANCE

**Kenai Peninsula Borough
Annual Budget for Fiscal Year 2026**

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THE KENAI PENINSULA BOROUGH ASSEMBLY

<u>ASSEMBLY MEMBERS</u>	<u>DISTRICT</u>	<u>TERM EXPIRES</u>
Peter Ribbens	3 – Nikiski	2025
Kelly Cooper	8 – Homer	2026
James Baisden	1 – Kalifornsky	2027
Ryan Tunseth	2 – Kenai	2026
Tyson Cox	4 – Soldotna	2025
Leslie Morton	5 – Sterling/Funny River	2026
Cindy Ecklund	6 – East Peninsula	2027
Brent Johnson	7 – Central	2025
Willy Dunne	9 – South Peninsula	2027

The legislative power of the Kenai Peninsula Borough is vested in an assembly of nine members. This assembly meets in regular session every first and third Tuesday of the month in the Assembly Chambers located in the Borough Administration Building at 144 North Binkley Street, Soldotna, Alaska.

Office of the Borough Mayor

144 N. Binkley St., Soldotna, AK 99669 | Peter A. Micciche, Borough Mayor | (P) 907-714-2150 (F) 907-714-2377



DATE: May 6, 2025

TO: Peter Ribbens, Assembly President
Kenai Peninsula Borough Assembly
Residents of the Kenai Peninsula Borough
Other Users of Borough Financial Information

Kenai Peninsula Borough Assembly Members and Residents,

Creating a responsible and sustainable budget for an organization the size and breadth of the Kenai Peninsula Borough is hard work. It requires daily discipline focused on every category of spending to ensure that we not only have an eye out for today's taxpayers, but that we also manage costs, quality and affordability for future generations of taxpayers as well. This FY2026 budget is a continued, everyday effort to manage costs at or below cost of living increases over time. We believe that government serves the people we represent and that we should require as little an investment from them as possible to provide the quality services they expect. We want to be different, to be better than everywhere else. Tight belts, prioritization and resisting the expansion of services are key principles requires a structured philosophy that must remain a key objective over time. We want to thank KPB employees for embracing the new focus; a sustainable, affordable philosophy while delivering quality essential services for the benefit of KPB citizens; today and into the distant future. The KPB Team has worked hard to arrive at this point, putting ourselves into the shoes of the typical Kenai Peninsula Borough taxpayer. We believe that this budget strikes that balance.

Key Budget Principles

The FY2026 budget is based on policies developed to maintain the stewardship of public funds and reflects the Borough's commitment to prudent financial planning. The principles that guided development of the budget are:

- A transparent budget that ensures the public that we understand the value of their tax revenue participation in the Kenai Peninsula Borough government. In other words, a budget where we put ourselves in the shoes of the taxpayer.
- Adhering to a balanced budget philosophy with spending closely matching revenue and with the discipline to remain at or below an approximate 2.5% consumer price index level over time (based on 10-year projections) after past, recent years of unsustainable budget increases.
- Basic, quality services will be maintained at current levels and will be adequately funded with a disciplined focus on efficiency and cost-control.
- Program cost will be developed to reflect a true picture of the cost of operations.
- Revenues are conservatively estimated at realistic to guarded optimistic levels.
- Fees for services will be directly reflective of the cost of services provided.
- The recommended budget will comply with provisions of Alaska Statutes and Borough Code.

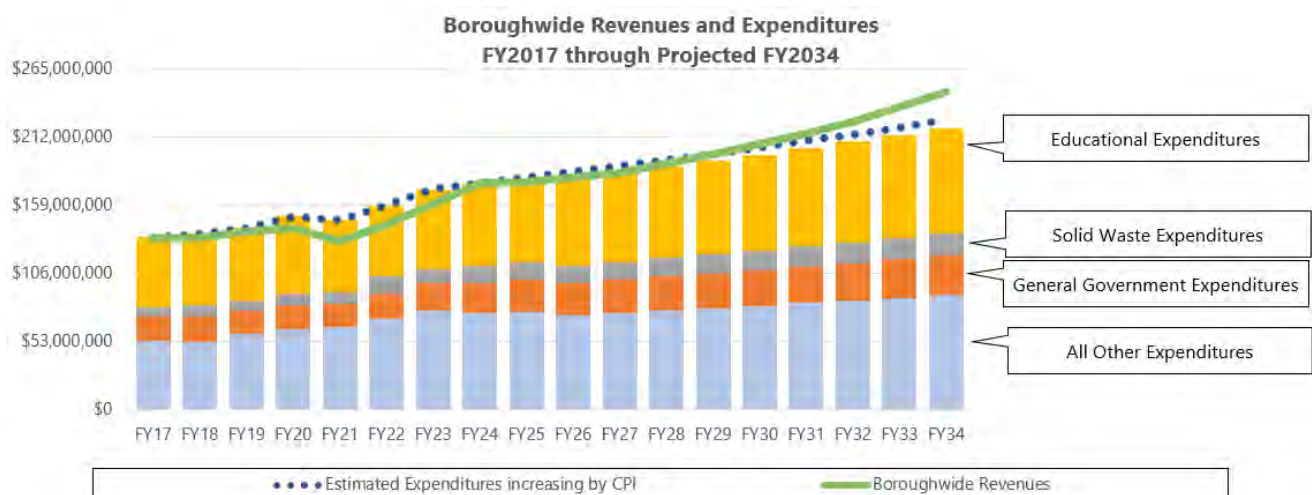
Goals & Objectives

The Borough's major budgetary goals for FY2026 include:

- An ongoing effort to be accountable to taxpayers, reducing mill rates when possible, to minimize impacts on taxpayers while maintaining an affordable revenue/expenditure trajectory over time.
- A level of local educational funding that borough residents can reasonably afford and sustain.

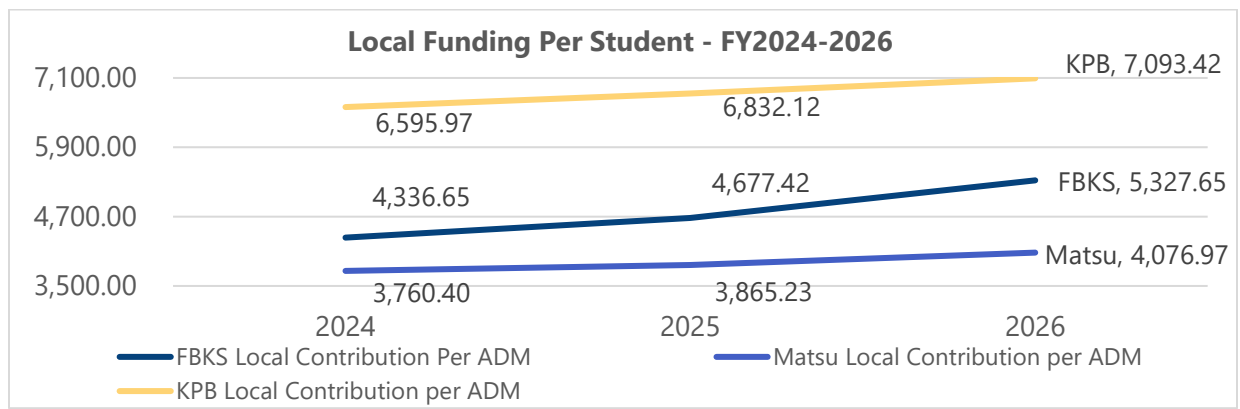
- A quality capital and operational maintenance program ensuring the continued use and economic value of borough assets to avoid the added cost of deferred maintenance.
- A continued effort to work with service area boards and residents to understand and support the needs of the Borough Service Areas at the lowest cost possible to their residents.
- A sufficient level of funding for borough departments to ensure their continued ability to meet the needs of borough residents, visitors, and the communities served, through thoughtful organization.
- A re-balancing of expenditures to revenue sources in the Borough's General Fund for long-term sustainability.
- Stabilization of the borough's financial condition including compliance with the borough's fund balance policy.

The primary goal of this Administration to maintain a balanced budget philosophy this year and in future years where boroughwide expenditures decrease; or increase by an amount equal to or less than the Anchorage Consumer Price Index (CPI). Per the graph below the Kenai Peninsula Borough has shown increases in the boroughwide expenditure budget from FY2015 to FY2021 that were above the changes in CPI. In FY2022 and FY2023 the borough expenditures increased by 7.57% and 8% respectively (two-year total of 15.57% total) creating an incline in the forecasted expenditure curve that is not sustainable based on the revenues forecasted for the next ten years. Unsustainable budgets result in eventually unaffordable mill and tax rates for our borough residents. This budget is attempting to maintain the correction of that condition for current and future borough taxpayers by returning to a sustainable trend. This budget decreases by 0.24%, FY2024 increased 2.50% and FY2025 increased 2.57%, all following the philosophy of staying below the average inflation over time. The combined CPI increases for this same timeframe equal 11.8% which is significantly higher than the combined budgetary increase of 4.82% for fiscal years 2023, 2024 and 2025. In order for the Kenai Peninsula Borough to maintain a sustainable expenditure budget based on the forecasted revenues and remain affordable to Kenai Peninsula individuals and families, the borough must assert fiscal discipline and maintain an equivalent expenditure trajectory to the CPI, in the next ten fiscal years. Onetime funding and inconsistent revenue streams should not be utilized for ongoing operations, but rather capital or isolated programs that are not expected to continue beyond the current period. Other factors that affect overall expenditures and obligations of the borough, are unexpected incidents and disasters, of which the borough maintains a minimum fund balance policy to protect us from those unexpected expenditures events.



Major Budget Issues/Highlights

- FY2026 state legislation was considered during the preparation of the FY2026 budget which includes continued funding for the School Bond Debt Reimbursement, a requested increase in the Base Student Allocation (BSA), PERS/TRS on behalf payments consistent with the Alaska Retirement Management Board recommendation, and strong funding for Community Assistance, fisheries business tax, resource landing tax and commercial vessel passenger tax payments.
- Operational funding for the School District: The largest component of the borough's budget is the contribution the borough makes to fund the Kenai Peninsula Borough School District. The borough's local contribution is governed by AS 14.17.410. This statute outlines the minimum and maximum amounts that can be contributed to the school district. The required minimum local contribution is estimated to be \$35,537,970 and the maximum amount is \$62,359,080. The amount the Borough has appropriated for FY2026 is \$57,634,015 an increase of 2.50% over FY2025. The projected number of students for FY2026 is 8,125 and the Borough's funding per student is approximately \$7,093.



- Total funds provided for school purposes are \$66.7 million; the Borough portion is \$64.9 million and the State of Alaska is forecasted to provide \$1.8 million for debt reimbursement. Funding provided by the borough, net of the State's contribution for debt service, for school purposes is equivalent to 5.73 mills. Sales tax revenue is expected to cover \$48 million, which represents a 1% increase in sales tax revenue from the forecast amount of sales tax revenue anticipated for FY2025; the balance of funding of \$9.7 million (equivalent to 1.49 mills) comes from property taxes, federal and state revenue, and other sources. Total funding provided for schools (not including post-secondary education funding) represents an amount equal to 64% of the Borough's General Fund budget.
- Quality public services require adequate facilities that are suitable for their use and deferred maintenance creates additional cost over and above adequate maintenance. The budget includes a continued effort to address the borough's major maintenance and capital facility needs. The adopted FY2026 budget provides a \$150,000 transfer to the general government capital project fund and \$4.1 million to the school facilities capital project fund to address the borough facilities' (including school district buildings, all of which the borough owns) major maintenance and capital replacement needs. The FY2026 transfer to school capital project has also increased 2.5% from 2025.
- Funding for the Borough's Solid Waste program: A majority of the FY2026 increase is related to inflationary impacts on contractual services in the department. Hauling contracts, ongoing maintenance and operations for all of the solid waste facilities, fuel and supplies are the most impacted categories. The General Fund contribution for FY2026 is budgeted at \$11.5 million. In FY2026 the General Fund is also contributing an additional \$1.4 million to the solid waste capital project fund for required closure/postclosure liability expenditures, regulated by the EPA. The total General Fund contribution to the Solid Waste program represents an amount equal to approximately 12.4% of total General Fund expenditures. The equivalent of 1.14 mills of the Borough's General Fund mill rate of 3.85 mills goes to support the Borough's Solid Waste program.

- The FY2026 budget includes local funding for the Road Service Area Capital Project Fund of \$2.2 million, the FY2027-2029 transfers are projected to increase 2.5% annually. Prior to FY2021, grant funds were utilized to support a significant portion of the annual capital project spend to upgrade numerous roads in the Borough, all grant funds have been fully expended shifting the required burden to be supported by local funds, thus property taxes collected through the Roads Service Area mill rate.
- Although significant requests for additional FTEs exist, no new positions were added to the General Fund in FY2026; but in fact a reduction of .25 in the Seward Annex. 4.5 FTEs were added to Special Revenue Funds. A summary of all position changes for FY2017 to FY2026 can be found on pages 436-437.

Financial Condition Summary

For FY2026, Borough-wide real and personal taxable assessed values increased 8.9%, compared to FY2025 forecast values which increased 7.7% when compared to Actual FY2024 values. Oil and gas property is assessed by the State of Alaska under AS 43.56, and is subject to significant fluctuations in value and plays a vital role in the borough's economy, although the players are changing. Over the last five years, large national and multinational companies have been replaced by independents, which resulted in a resurgence in exploration and production. This has led to new wells in the Anchor Point and Kenai area, jackup rigs being used in Cook Inlet, along with increased exploration in other areas of the borough, resulting in an increase in assessed value for oil and gas properties. Assessed values for oil and gas properties increased from \$1.2 million for FY2016, to \$1.7 billion in FY2026. During this same timeframe, oil production for the borough has decreased from approximately 6.5 million barrels annually to approximately 2.3 million barrels annually. Since 1988, oil production for the borough has decreased from 15.9 million barrels annually to 2.3 million barrels annually. The impact to the Borough if the global reduction in the price of gas and oil continues is unknown at this time.

Traditionally the borough's unemployment rate has been 2% to 3% higher than the statewide rate, much of this due to the seasonality of work in the fishing and tourism industry. In FY2020 and FY2021, the Covid-19 worldwide pandemic created temporary increases in unemployment across the nation and in the Borough as high as 17.2% in April 2020. Unemployment rates in the borough have gone up to 6.7% as of February 2025 and it is anticipated that unemployment rates will increase in 2025.

Calendar Year Ending	Unemployment Rate	Increase (Decrease)	Calendar Year Ending	Unemployment Rate	Increase (Decrease)
2017	7.7%	-0.4%	2021	7.3%	-2.3%
2018	7.1%	-0.6%	2022	4.7%	-2.6%
2019	6.3%	-0.8%	2023	4.7%	0.0%
2020	9.6%	3.3%	2024	5.2%	0.5%

Data is provided by the State of Alaska, Department of Labor and Workforce Development, and reflects the average for the prior 12 months as of December.

Financial Plans

General Fund

Revenues and other financing sources of \$101,938,675 support the FY2026 general fund budget. This total consists of \$45.1 million in property tax revenue, \$48 million in sales tax revenue, \$3.3 million in state revenue, \$3.7 million in federal revenue, and \$1.8 million in other revenues and financing sources. Adopted expenditures are more than projected revenues net of a projected lapse; by \$527,113.

Overall expenditures increased \$2.5 million when compared to the original FY2025 adopted budget. Factors impacting the budget for FY2026 are as follows:

- The total amount appropriated for school purposes is \$66.7 million, a \$1.5 million increase when compared to FY2025. Local educational funding for FY2026 includes \$57.6 million for school district operations, \$5.0 million for school related debt service, and \$4.1 million for capital projects. It should be noted that the borough expects to receive \$1.8 million from the State of Alaska under the school debt reimbursement program, which decreases the Borough's expense. In 1964 the Borough citizens voted to implement an areawide sales tax which would be 100% dedicated to funding education. In FY2026, sales tax revenues are estimated to only be up \$475,000 from the FY25 forecasted amount, reducing the borough's ability to fund education.
- Personnel costs decreased \$29,098 or (0.17%); primarily due to the impacts of the negotiated collective bargaining agreement offset by static healthcare costs as a result of slowed healthcare experience in the qualified high deductible healthcare plan.
- Supplies decreased \$24,155 or (10.52%) due to a tightening of supply line items in efficiencies reduction in use.
- Services decreased \$85,656 or (1.24%); which includes; \$195,051 increase in annual software costs, \$66,875 increase in remote sales tax fees, reclassifications from general object codes for tourism/marketing and Peninsula promotion to specific object codes for tourism/marketing and Peninsula promotion of \$200,000, all offset by reductions in contract services of \$78,016 and a multitude of other service object codes.
- Transfers increased approximately \$2.6 million or 3.33%; which includes an increase to the local contribution for schools of \$1.4 million, and an increase in solid waste closure/post closure costs of \$1.4 million.

The FY2026 General Fund property tax rate decreased from 4.30 to 3.85 mills. Sales tax revenue for FY2026 is expected to increase slightly over the FY2025 forecasted sales tax amount by less than 1%. The estimated FY2026 sales tax revenue generates the equivalent of 4.24 mills in property tax revenue. State revenues include \$850,000 for Community Assistance (Revenue Sharing) and \$1.8 million for school debt reimbursement; representing 70% of only a portion of the outstanding school debt service; fish tax of \$500,000, \$50,000 for facility rental, and \$155,000 from co-op distributions. Federal revenues consist of \$3.1 million for Payment in Lieu of Taxes (PILT) receipts, \$500,000 for National Forest Receipts, and a civil defense grant of \$140,000.

Local Contribution for Kenai Peninsula Borough School District:

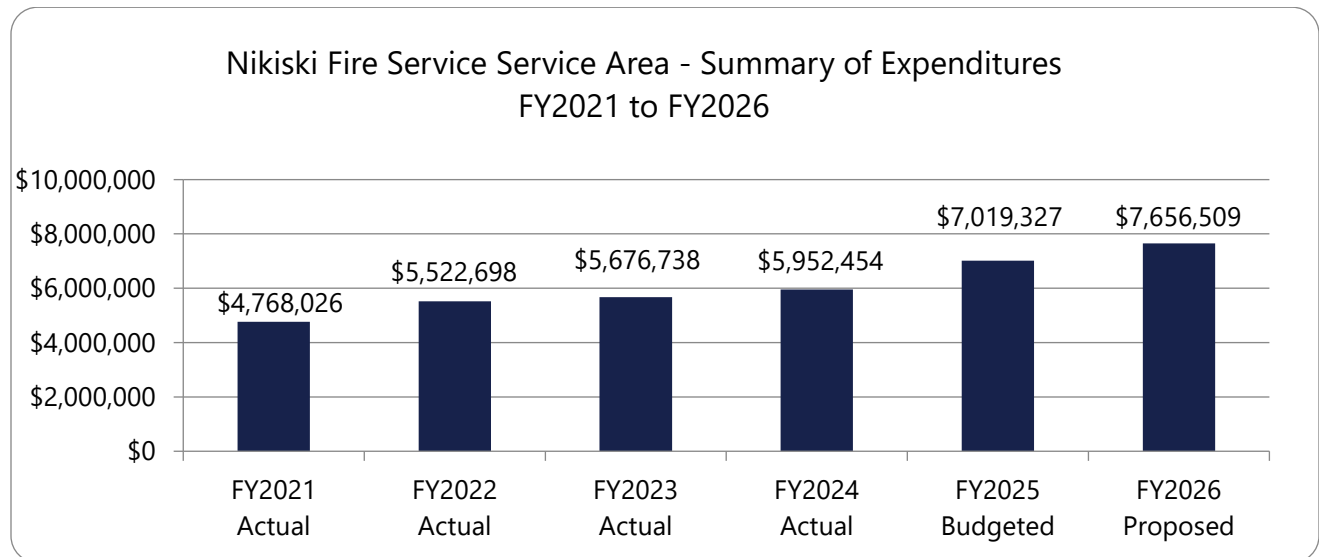
Fiscal Year	Local Contribution	Additional Federal Funding	Total Payments to School District	Increase (Decrease)	Mill Rate Equivalent
2022	\$ 48,000,000	\$ 2,000,000	\$ 50,000,000	\$ -	-
2023	52,564,284	-	52,564,284	2,564,284	.29
2024	54,753,114	-	54,753,114	2,188,830	.22
2025	56,228,307	-	56,228,307	1,475,193	.14
2025	57,634,015	-	57,634,015	1,405,708	.12

Service Areas and Special Revenue Funds

As a whole, the FY2026 service area budgets increased 1.49% from the FY2025 originally adopted. Selected individual funds are as follows:

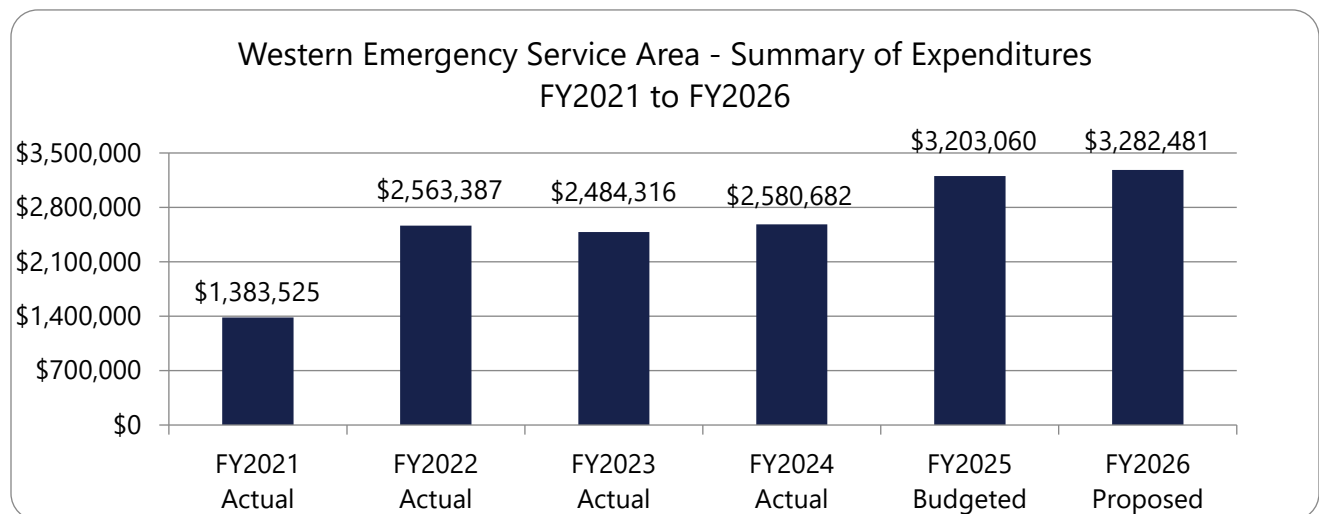
Nikiski Fire Service Area

The Nikiski Fire Service Area (NFSA) budget is up \$637,182 or 9.08% when compared to the prior year. The capital transfer increased \$700,000, leaving operating expenditure decreases of (\$62,818) or (.93%). Expenditures decreases are primarily related to multiple reductions in supplies, services and capital outlay as a result of coming more in line with actuals and tightening of the operating budget, offset by an increase of \$60,000 in capital match funds for Tyonek apparatus. In FY2026 the mill rate is proposed to decrease from 2.70 mills to 2.45 mills. Prior to FY2026 the mill rate had remained at 2.70 mills since FY2018.



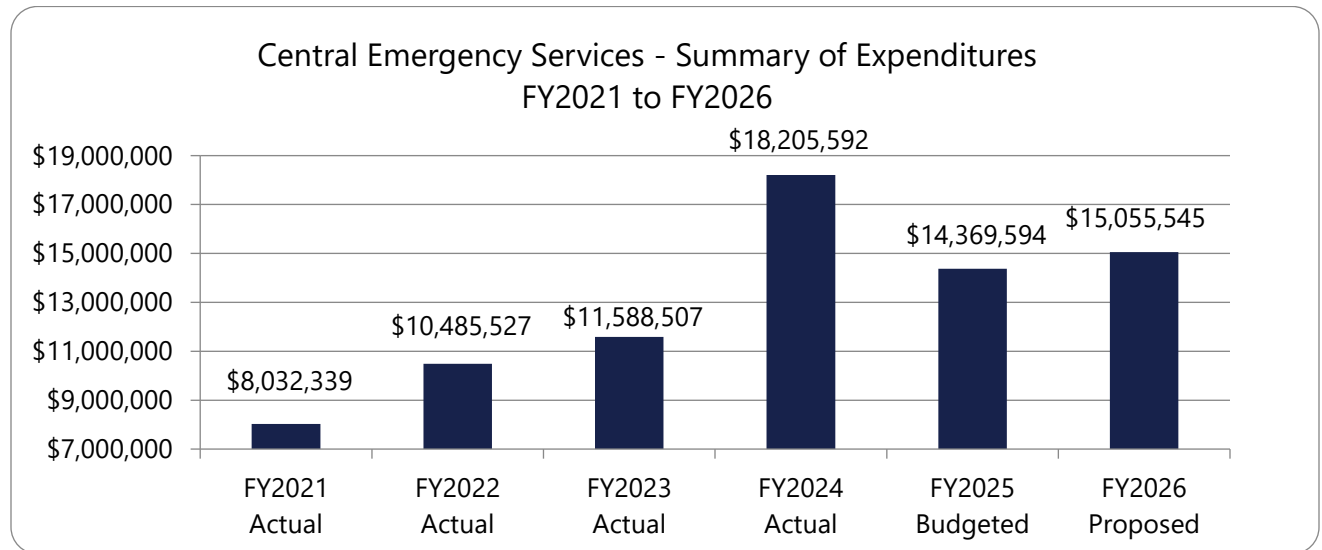
Western Emergency Service Area

The Western Emergency Service Area expenditure budget is up \$79,421 or 2.48% when compared to the prior year. The capital transfer increased \$55,000, leaving operating expenditure increases of \$24,421 or .82%. Operating expenditure increases are primarily related to personnel increases associated with the reclassification of the 2 firefighters to EMTs. Expenditures decreases are primarily related to multiple reductions in supplies, services and capital outlay as a result of coming more in line with actuals and tightening of the operating budget. There are no proposed changes to the mill rate in FY2026.



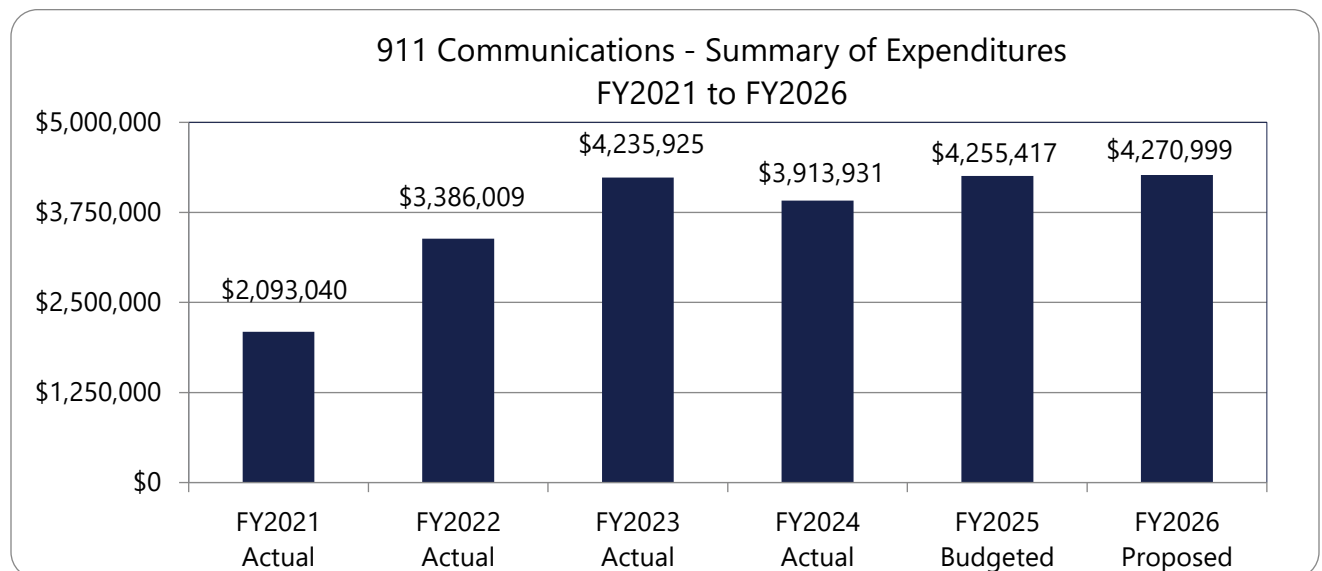
Central Emergency Services

The Central Emergency Service Area (CES) budget is up \$685,951 or 4.77% when compared to the prior year. The debt transfer increased \$7,000, leaving operating expenditure increases of \$678,951 or 5.76%. Expenditures increases are primarily related to the addition of four Engineer/Paramedics, offset by a small decrease in supplies. In FY2026 the mill rate is proposed to decrease from 3.21 mills to 2.95 mills.



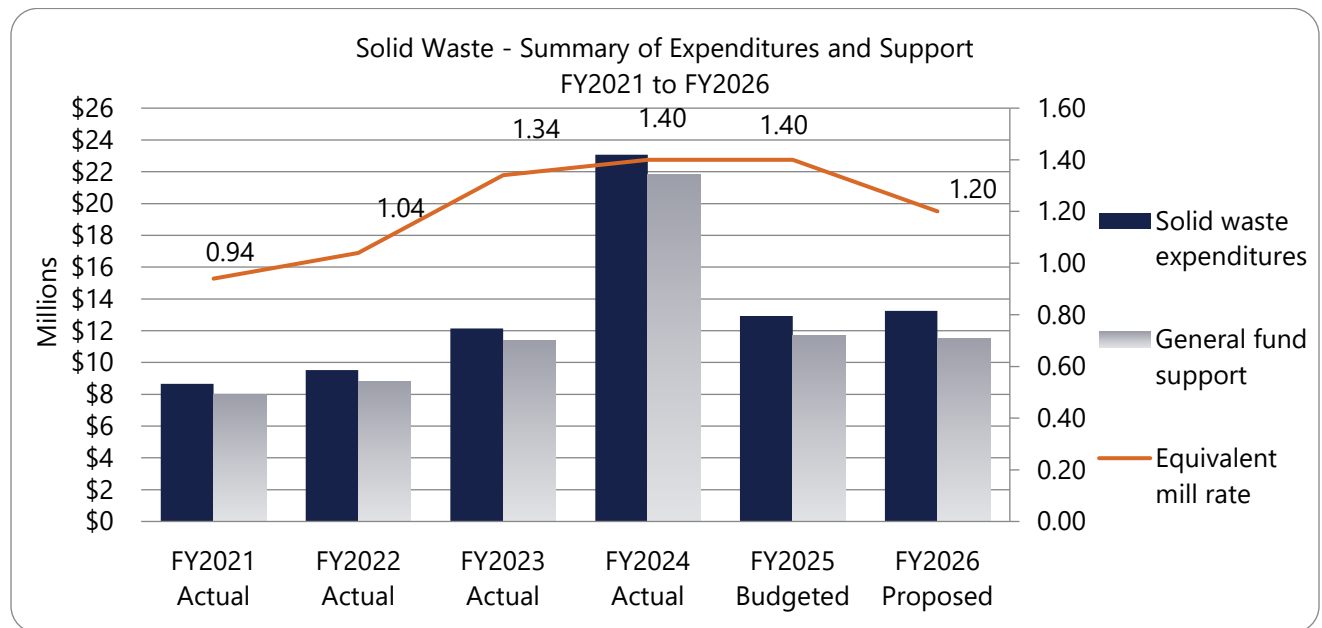
911 Communications

The 911 Communications Center expenditure budget is up \$15,582 or 0.37% when compared to the prior year. The capital transfer increased \$71,462, leaving operational expenditure decreases of (\$55,880) or (1.37%). The as a result of a \$16,000 increase in software licensing and maintenance. In 2021 the Center entered into agreements with agencies to provide call taking and other services for a fee. The fee is based on call volume and specific specialized services. As part of the agreement the Center is required to establish a restricted capital reserve fund for replacement of critical infrastructure.



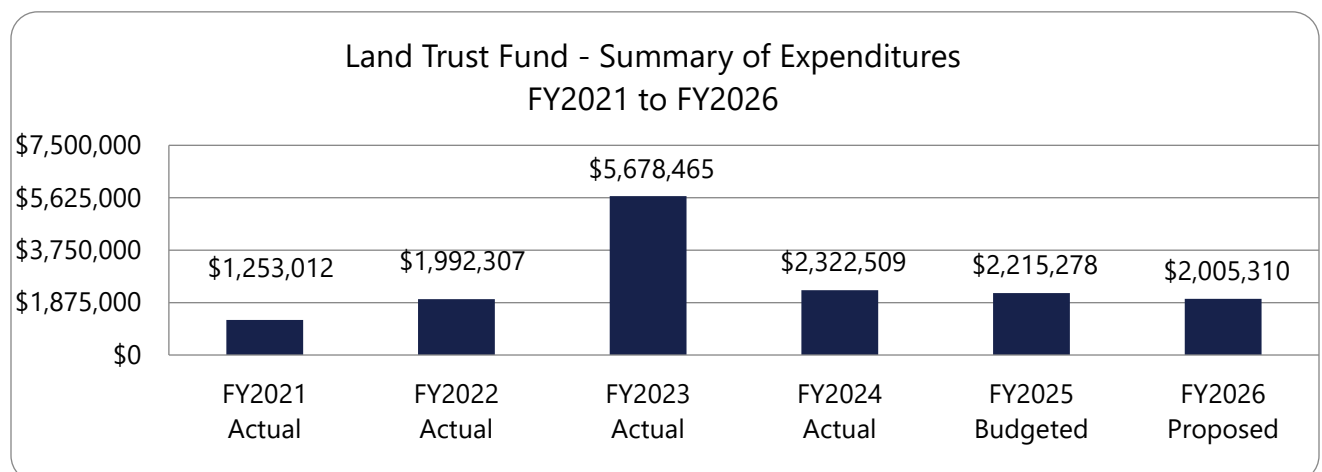
Solid Waste

The Solid Waste expenditure budget is up \$321,498 or 2.49% when compared to FY2025. The capital transfer decreased \$50,000, leaving operational expenditure increases of \$371,498 or 3.03%. primarily due to increases to hauling and operations & maintenance contracts, ongoing contractual obligations and renewed operations & maintenance contracts that were bid at a higher cost than in previous years. The Borough's General Fund continues to provide the majority of the funding necessary to operate solid waste operations. For FY2026, this amount is \$11,485,368 or approximately 87% of the revenue necessary to fund the solid waste program. The General fund contribution is equal to 1.02 mills or 12% of the General Fund budget.



Land Trust Fund

The Land Trust Fund expenditure budget is down (\$209,968) or (9.48%) when compared to FY2025. The land sales transfer to the Land Trust Investment Fund decreased \$260,000 indicating land sale revenues are anticipated to be down in the current year, leaving operating expenditure increases of \$50,032 or 3.32%. The Land Trust Fund, by Code, is required to transfer annual land sale revenue to the Land Trust Investment Fund to be invested for the purpose of supporting the Land Trust Fund and General Government activities in the future. The Land Trust Fund also had increases to their contractual services to provide for subdivision development, auction services and entitlement surveying.



Capital Projects

The FY2026 Capital Budget includes \$4,124,000 for school district major facility maintenance. Several major school maintenance projects have been accomplished over the past couple fiscal years due to additional capital funding provided. This years' funding provides for projects such as heating ventilation and air conditioning (HVAC), boiler upgrades that will reduce utility costs, security and safety in school facilities, roofs, windows, siding, flooring replacements, electrical and lighting upgrade projects in school facilities. The 911 Communications Center capital budget includes \$40,200 for facility and communications equipment and the Solid Waste Department capital budget includes, and \$1,200,000 to provide for cells 1 and 2 seep repairs, overhead door replacements, siding for the bailer building and major bailer maintenance. There was also an increase to the transfer from the General Fund specifically for EPA closure/post closure requirements for municipal solid waste facility.

Service Area capital budgets include funding for facility improvements and equipment purchases of \$510,000 at Nikiski Fire Service Area for response pickup, ambulance, hydrant repair; \$775,000 at Central Emergency Services for offroad response vehicles and trailer as well as exhaust system for stations 3,4,5,6, \$310,000 at Kachemak Emergency Service Area for station paving, water pump upgrade, boiler repairs and a constructed pole barn for cold storage; \$160,000 at Western Emergency Services for 2 response vehicles; \$45,000 for Bear Creek Fire to purchase a power cot gurney for new ambulance, \$1,395,000 in Road Service Area for capital road construction and improvements; \$685,000 at North Peninsula Recreation Service Area for master planning, pool renovations, appliance replacement, lighting replacement, warmup hut for hockey rink, golf simulator, and snowmachine/groomer and \$2,226,819 at South Peninsula Hospital for medical equipment.

Tax Rates

The Borough Code of Ordinances, section 5.12.010 (A), establishes a maximum 8.00 mill tax levy for operations of the Borough general government, including the local effort for education. Per the Code, the maximum is increased for the tax equivalent of the local payments for voter approved debt, or to meet an emergency threatening the public peace, health, or safety. The maximum mill rate that could be levied for FY2026 is 8.6 mills. It is our goal to keep the general fund mill rate at or below the current level unless borough voters authorize significant additional debt.

The Mayor's budget proposes a reduction in the General Fund property tax mill rate from 4.30 mills to 3.85 mills for FY2026. There are also six service areas that have proposed reduction in their mill rates. A summary of all position changes for FY2021 to FY2026 can be found on pages 54.

Summary Data - Governmental Functions

The following schedule is a summary of the FY2026 estimated revenues for the General Fund, special revenue funds, debt service funds, capital projects funds, and internal service funds including the amount and increases or decreases in relation to the original FY2025 budget.

Revenues:	FY2024 Original Revenues	FY2025 Estimated Revenues	Increase (Decrease)
General Property Taxes	\$ 88,748,553	\$ 87,218,955	\$ (1,529,598)
Sales Tax	44,400,000	47,975,000	3,575,000
Intergovernmental:			
Federal	3,740,000	3,740,000	-
State	3,350,641	3,350,380	(261)
Other Revenue	36,903,708	38,429,043	1,525,335
Fund Balance Appropriated (Lapsed)	2,941,392	(1,057,716)	(3,999,108)
	<u>\$ 180,084,294</u>	<u>\$ 179,655,662</u>	<u>\$ (428,632)</u>

- Property and sales tax revenues are up by a combined 6.33% and represents approximately 75% of total revenues (not including fund balance), this compares to 75% for FY2025, FY2024 and 74% for FY2023. Other information is as follows:
- Property taxes are projected to decrease approximately \$1.5 million due to the FY2026 taxable assessed values increasing 8% from the FY2025 original budgeted amounts offset by reduced mill rates for the General Fund and six Service Areas. The FY2026 property tax revenue estimate is down 1.7% with decreases to mill rates for the General Fund mill, North Peninsula Recreation Service Area, Central Emergency Services, Kachemak Emergency Services, Nikiski Fire Service Area, Nikiski Senior Service Area and Road Service Area.
- Sales tax revenues are projected to have very little growth from the FY2025 forecasted amount, coming in more than the originally estimated but consistent with actuals from FY2024 and forecasted FY2025. The original estimate for sales tax was based on FY2024 data through February 2024 which later produced an increase in the last quarter received in August 2024, after the budget was adopted. The FY26 projected revenues are due to brick and mortar lines of business showing little to no growth or reductions in taxable sales from FY2025, such as personal property rentals down 17%, telecommunications 11% and retail only being up 4%; with retail being 54% of the total sales tax collected in FY2025. Remote sales tax collections are going to be the mechanism that is projected to provide increases in sales tax revenues overall.
- Other revenues are projected to increase \$1,525,335 primarily due to increases in project interest income.
- State revenues are expected to decrease approximately \$261 as a result of a decrease in debt reimbursement on education debt satisfied in FY2025. The new education bonds issued in FY2023 are not reimbursable due to a moratorium on new debt service eligibility for the program.
- The use of fund balance as a revenue source decreased due to an across the board tightening of operating expenditure budgets, to recognize potential areas of savings through efficiencies and doing more with less. The budgeting philosophy of staying below the average inflation over time will allow the Borough to provide more affordable government for our citizens and predictable future funding for all functions of the KPB. There were also reductions in projected expenditures as a result of debt maturities and restructuring as well as capital spend as multiyear bond project continue.

The following schedule presents a summary of the General Fund, special revenue funds, debt service funds, capital project funds, and internal service funds appropriations for FY2026. Please note that the FY2025 amounts are based on the original assembly approved budget and do not include encumbrances and certain contingency balances carried forward from the prior year, or supplemental appropriations.

Expenditures:	FY2025 Original Appropriation	FY2026 Mayor Proposed	Increase (Decrease)
General Government	\$26,251,487	\$25,663,328	\$ (588,159)
Solid Waste	13,265,652	13,852,150	586,498
Public Safety	32,430,810	33,469,713	1,038,903
Recreation	3,384,769	3,277,963	(106,806)
Education	66,008,198	67,705,643	1,697,445
Road Maintenance	9,885,309	9,161,784	(723,525)
Hospitals	10,077,908	8,995,606	(1,082,302)
Internal Service	18,780,161	17,529,475	(1,250,686)
	<u>\$180,084,294</u>	<u>\$179,655,662</u>	<u>\$ (428,632)</u>

Total FY2026 appropriations are down 0.24% when compared to the FY2025 original budget. For comparative purposes, the FY2025 budget was up 2.50% when compared to the original FY2024 budget and the FY2023 budget was up 2.57% when compared to the FY2023 budget. The primary drivers of this change include:

- General Government decreases of (\$588,159) or (2.2%) are primarily due to, a one-time capital project in FY2025 associated with the River Center facility of \$643,925 and a reduction in healthcare charge outs to bring healthcare reserves in line with minimum fund balance requirements offset by personnel costs associated with Collective Bargaining Agreement (CBA) requirements.
- Solid waste costs have increased \$586,498 or 4.4% due to additional capital and infrastructure needs as well as increases to operations and maintenance for hauling contracts due to contractual obligations and renewed operations and maintenance contracts that were bid at a higher cost than in previous years.
- Public safety increase of \$1,038,903 is primarily due to costs associated with an increase of four additional firefighters at Central Emergency Services and increases for additional capital apparatus and infrastructure needs for Kachemak Emergency Services, Nikiski Fire Service Area, Bear Creek Fire Service Area and Western Emergency Services.
- Education costs indicate an increase of approximately \$1.7 million. This increase is primarily due to an increase to the local contribution of \$1.4 million, a \$1,377 increase to FY2025 educational debt service payments, and a \$266,860 increase to the FY2026 school capital contribution.
- Hospital expenditures have decreased due to a reduction in debt service for Central Peninsula Hospital Service Area and South Peninsula Hospital Service Area when compared to FY2025. The debt service for Central Peninsula Hospital also decreased as a result of a refunding in FY2025, decreasing payment amounts through reorganization of cash flow and reinvestment at a better interest rate.
- Internal Services have decreased due to a decrease in Healthcare premiums charged out to all departments and service areas to bring healthcare reserves in line with minimum fund balance requirements. The Equipment replacement fund had no changes for FY2025 and the Insurance and Litigation Fund only increase \$58,614 or .72%.

The Future

In reviewing the department and service area budget requests, the Mayor considered carefully the thoughts of the management staff, service area boards, and the assembly and borough citizens. In the end, FTE requests and other reductions were made to the original budgets as submitted. We believe that this budget is consistent with the Mayor's budget priorities that include:

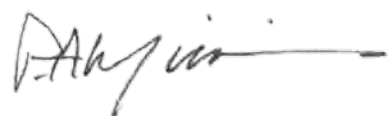
- Delivery of basic quality Borough services at the lowest, sustainable cost possible.
- A level of local educational funding borough residents can reasonably afford and sustain.
- Providing consistent and reliable emergency services throughout the Borough.
- A high-quality capital and operational maintenance program that reduces the cost of deferred maintenance and ensures the continued use and economic value of borough assets.
- Support for the needs of borough service areas as communicated by service area residents and their elected service area boards.
- A balanced budget that can be supported by the borough's current areawide revenues.
- Maintenance of the borough's financial condition with a focus on returning to a sustainable trend today and into the future to ensure affordability for borough residents.

Acknowledgement

Credit is given to those who have participated in the preparation of the FY2026 budget. Service area boards, department heads, and their staffs have all worked very hard to develop department/service area budgets that will provide residents with a high level of service at a reasonable cost. Finance Department staff deserving recognition include: Financial Planning Manager Chad Friedersdorff, Controller Sara Dennis, Auditor Accountant Tiffany Boardman, Payroll Accountant Tyra Rivera, Grant/Treasury Accountants Christina Griffith and Tracy Davis, Sales Tax Supervisor Lauri Lingafelt, Property Tax Supervisor Nolan Scarlett, and Finance Department Administrative Assistant Lori Johnson. All have put in long hours preparing this document.

We look forward to working with the borough assembly, the Kenai Peninsula Borough School District, all residents of the borough and the borough business community in making the Kenai Peninsula an even greater place to live, work, play, visit and conduct business.

Respectfully submitted,



Peter A. Micciche
Borough Mayor



Brandi Harbaugh, CPA CPFO
Director of Finance

Kenai Peninsula Borough FY2026 Budget

User Guide

This user guide is a tool to guide you through the budget document. It provides some basic information about the area and its government structure. It explains the formatting of individual departmental budget sections, and the process of creating and adopting the Borough's primary planning and policy tool - the annual budget.

The user guide has been developed to answer some of the more commonly asked questions regarding the Kenai Peninsula Borough's budget and other topics.

- Under what type of government structure does the Borough operate?
- What are the Borough's areas of responsibilities or powers?
- How do the Borough and School District interrelate?
- When is the budget prepared, and how does the budget cycle operate?
- What is the Borough's basis of budgeting?
- How is the budget data organized?

Brief Introduction to the Borough

The Kenai Peninsula Borough was incorporated in 1964 as a second-class borough. It occupies a geographic area of approximately 24,750 miles and is located in the south central part of the state of Alaska. Per the State of Alaska, Department of Commerce, Community, and Economic Development, the Borough's population for April 2025 is estimated to be 60,898.

Structure

The Borough operates under an assembly-mayor form of government. Policy-making and legislative authority are vested in a governing assembly consisting of nine members. The assembly is responsible, among other things, for passing ordinances, adopting the budget, and appointing committees. The mayor is the Borough's executive officer and is responsible for carrying out the policies and ordinances of the Borough, for overseeing the day-to-day operations of the government, and for appointing the heads of the various departments. The assembly and mayor are elected on a non-partisan basis. Assembly members serve three-year staggered terms with three members elected each year, and are elected by district. The mayor is elected at large and serves a three-year term.

Powers/Areas of Responsibilities

State of Alaska law mandates that second-class boroughs provide certain services on an areawide basis to all taxpayers. Initially, the Borough exercised three mandatory powers: assessment and tax collection, schools, and zoning. All other services must be approved by a majority of voters who are to receive the services. This gives taxpayers control over the type and level of services they receive and pay for.

Currently, the Borough has the following powers: (see page 25 for more detail)

- Areawide powers: assessment and collection of property taxes and sales taxes for the Borough and cities within the Borough, planning, solid waste disposal, education, postsecondary education, 911 emergency communications, emergency management, and general administrative services.

- Non-area-wide services provided by the Borough include fire protection, hospital services, emergency medical and ambulance services, recreation, senior citizen funding, road maintenance, economic development, tourism promotion, and special assessment authority for utility extensions and road improvement districts.
- The Borough also has non-area-wide powers of port and harbor that are authorized but not exercised.

School District

The Kenai Peninsula Borough School District is a component unit of the Borough. The School District has its own elected board which is responsible for setting policy and expenditure appropriations. More information regarding the School District is available at their website, www.kpbsd.k12.ak.us or can be obtained from them at 148 North Binkley St., Soldotna, AK 99669.

The Borough does assume various funding responsibility for the School District. State of Alaska statutes require the Borough to contribute to the School District a minimum contribution in an amount equal to 2.65 mills of the prior year full and true assessed value of property. The State has also established a maximum contribution, which is an amount equal to the minimum contribution plus 2.00 mills of the full and true assessed value of property. In prior years the maximum allowable contribution was based on 23% of basic need. Basic need is defined as total of the adjusted average daily membership times the base student allocation. For FY2026, the Borough's contribution is \$57,634,015. The Borough's sales tax revenue is estimated to fund \$47.98 million of that amount; the balance or \$9.65 million will come from other sources including property taxes, state and federal sources, and interest earnings.

The Borough is also responsible for the construction and capital improvement of all facilities used by the School District as well as the issuance and repayment of school construction debt.

Total funding, net of state debt reimbursement, for Borough schools for FY2026 is \$64,886,963; an amount equal to 63% of the Borough's General Fund budget.

Basis of Accounting & Budgeting

The basis of budgeting is explained here to assist readers of the budget document, and to provide a bridge between the budget presentation in this document and the accounting presentation in the Annual Comprehensive Financial Report (ACFR).

The Borough's governmental funds consist of the General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds. Governmental fund budgets are developed using the modified accrual basis of accounting. Under this basis, revenues are estimated for the fiscal year if they are susceptible to accrual, e.g. amounts can be determined and will be collected within the current period. Principal and interest on general long-term debt are budgeted as expenditures when due, whereas other expenditures are budgeted for liabilities expected to be incurred during the current period.

The Borough's budgets are prepared and adopted on a basis consistent with Generally Accepted Accounting Principles (GAAP) for all governmental funds and proprietary funds except capital project funds, which are adopted on a project-length basis, and the Solid Waste Special Revenue Fund, which is prepared on a budgetary basis. The Borough utilizes encumbrance accounting for its governmental fund types under which purchase orders, contracts, and other commitments are recorded in order to set budget aside for that specific use. Encumbrances lapse and are automatically reappropriated and re-encumbered as part of the subsequent year's budget. Encumbrances are recognition of commitments that will subsequently become expenditures when the goods or services are received.

The Proprietary Funds (Internal Service) budgets use a different budgetary basis for their accounting basis. Proprietary Funds use the accrual basis of accounting; however, their budgets more closely follow the modified accrual method used for governmental funds. For example, the proprietary fund budgets include capital outlay amounts for the initial purchase

of fixed assets, but do not include budget amounts for depreciation of those fixed assets. For the ACFR, capital outlays are not recognized but depreciation is.

Budget Process

The annual budget, which includes both operating and capital budgets, is the mechanism through which the Borough Assembly establishes the appropriations for the Borough. Ordinance 2025-19, a copy of which is included on pages 35 - 38, authorizes spending for the operating and capital budgets indicated in this document. The appropriations are by the fund level for operating funds and at the project level for capital funds.

The budget process begins in January with a meeting of all department heads and service area representatives. The mayor makes a presentation on the financial condition of the Borough and a projection for the coming year considering the economy and the legislature. The mayor outlines his general budget policies and goals at this time, and budget preparation packets are distributed to the departments.

Throughout the remainder of January and February, the Finance Director, Controller, or Financial Planning Manager attends the various service areas budget workshop meetings and presents related information. Completed department and capital budget requests are then submitted to the Finance Department in late February or early March. After draft budgets are prepared, budget review meetings are held with the Mayor, the Finance Director, and the appropriate department head or service area representatives. A proposed budget is then prepared and submitted to the Assembly in May.

The ordinance setting the level of appropriation for the fiscal year is introduced at the first Assembly meeting in May and the resolution setting the mill rates for the General Fund and the Service Areas is presented at the first meeting in June. After holding public work sessions, the Borough Assembly approves the budgets and sets the tax rates for the General Fund and Service Areas prior to June 15th.

Mill Levy

A resolution setting the mill rates is submitted to the assembly at the first Assembly meeting in June for approval as mill rates must be established prior to June 15th in accordance with Alaska Statutes. The Borough voters have approved a tax cap of 8.0 mills not including the amount needed for debt service or to meet an emergency threatening public peace, health or safety. The maximum mill rate calculation for FY2026 is 8.60 mills. The adopted mill rate for FY2026 is 3.85 mills.

Amending the Budget

After the budget has been established, the Assembly may transfer appropriations between major classifications or departments by resolution; however, transfer of appropriations between funds must be done by ordinance. The Borough Mayor has the authority to transfer amounts within a department. Supplemental appropriations, except emergency appropriations, may be made by ordinance only after public hearings and Assembly approval has taken place. Emergency appropriations may be done by Assembly ordinance without a public hearing, but are only effective for 60 days. Extensions of such appropriations must go through the public hearing process.

Budget Presentation and Fund Structure

The budget document is divided into various sections: Introduction, Overview, Individual Fund Detail, and the Appendix.

- The introduction section includes the table of contents, the transmittal letter, this user guide, major financial policies, the budget calendar, an organizational chart, the Kenai Peninsula Borough departmental staff chart, and the appropriating ordinance.
- The overview section includes data on the Borough as a whole.
- The Fund section includes individual budgets for the General Fund, the Special Revenue Funds, Capital Project Funds, Debt Service Funds, and Internal Service Funds. The Special Revenue Funds include Service Area Funds and other special revenue funds that are established when there are legal requirements restricting specific revenue sources to expenditures for specific purposes, which are not appropriately budgeted elsewhere.
 - Operating budgets for the General Fund, Service Area Funds, Debt Service Funds, and Internal Service Funds present detailed expenditure plans. These plans contain a mission/program description, major long-term issues and concerns, current-year objectives, previous-year accomplishments, and performance measures. Expenditure detail is provided for each division and in summary for each department. All detail pages contain historical data for the current year budget and two prior fiscal years.
 - Capital Project budgets have detailed expenditure plans that include general objectives, a description of the current-year projects that have been authorized including a brief description of the impact on future operating budgets, and a nine-year plan of expenditures.
- The appendix section includes data on salary schedules, full-time equivalent employees, a glossary of terms, a list of acronyms, various analytical data, and a schedule of fees.

Powers of the Kenai Peninsula Borough

The Assembly of the Kenai Peninsula Borough has provided funding for the services and programs it has determined to be a priority in this budget. The left-hand column (title Power) provides some sources of the legal authority for the governing body to exercise its appropriation and prioritization authority. The right-hand column, titled Department(s), shows the departments where the appropriation amount and the expenditure authority can be found that reflect the governing body's priorities. Most additional optional powers may be found in Title 29 of the Alaska Statutes and in a few additional statutes outside of Title 29.

Power	Date of Acquisition	Statutory Reference	Method of Acquisition	Department(s)
<u>Mandatory Areawide Powers</u>				
Public Schools	01/01/1964	AS 29.35.160	Mandated	Education
Assessment & Collection of Taxes	01/01/1964	AS Ch. 29.45	Mandated	Assessing/Finance
Planning, Platting, Land Use	01/01/1964	AS Ch. 29.40	Mandated	Planning
<u>Acquired Areawide Powers</u>				
Solid Waste	05/21/1974	AS 29.35.050	Ordinance	Solid Waste
Postsecondary Funding	10/02/1990	KPB 5.24.010	Election	Non-departmental
Senior Citizen Funding	10/01/1985	KPB 5.22.010	Election	Non-departmental
E911 Call Taking	06/30/1985	AS 29.35.130 KPB Ord. 84-75	Ordinance	Emergency Services
Transportation	09/26/2000	AS 29.35.210(b)(1) KPB 13.10	Ordinance	Non-departmental
<u>Acquired Service Area Powers</u>				
Emergency Services	Various	AS 29.35.450	Election	Emergency Services
Road Maintenance, Improvement & Construction	10/06/1981, 10/08/1985 & 10/10/2000	AS.29.35.490 KPB 16.41	Election	Roads
Special Assessment Districts for Road Improvements	06/03/1997	AS 29.46.010 KPB 14.31	Ordinance	Assessing/Roads
Hospital	04/08/1969	AS 29.35.450 KPB 16.08 & 16.24	Election	Hospital Service Areas
Recreation	07/30/1974 & 10/11/2011	AS 29.35.450 KPB 16.16 & 16.55	Election	Recreation Service Areas
Senior Citizen Services	10/05/1993	AS 29.35.450	Election	Nikiski Senior Service Area
Flood Protection, Planning & Mitigation	10/14/2003	AS 29.35.450 KPB 16.50	Election	Emergency Services
<u>Acquired Non-areawide Powers</u>				
Tourism Promotion	05/15/1990	AS 29.35.210(8) KPB 19.10	Ordinance	Non-departmental
Port & Harbor	10/13/1981	AS 29.35.220(c) KPB Res. 81-128	Election	Non-departmental
Special Assessment Districts to Finance Certain Public Utility Services	04/07/1992	AS Ch. 29.46 KPB 5.35	Election & Ordinance	Assessing/Finance
Rural Development Fund Program	12/11/1990	AS 29.35.210(a)(8) KPB 19.20	Ordinance	Mayor's Office
Economic Development	02/04/1997	AS 29.35.210(a)(8) KPB 19.30	Ordinance	Mayor's Office

Fund Structure

The accounts of the Borough are organized on the basis of funds and account groups, each of which is considered a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds are grouped in this report into six generic fund types and three broad fund categories as follows:

GOVERNMENTAL FUNDS

General Fund (100): The General Fund is the general operating fund of the Borough. This fund accounts for all transactions not recorded in other funds and receives financial support from such sources as general property taxes, sales taxes, fees, and intergovernmental revenues. Expenditures are authorized in the general budget and include such areas as administration, assessing, emergency management, River Center, senior citizen funding, and planning & zoning.

Special Revenue Funds (200-299, 600-602): Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. State grants, education, fire and emergency medical service areas, a road service area, two road improvement funds, two recreation service area funds, the Land Trust Fund, the School Fund, the Nikiski Senior Service Area Fund, the 911 Communication Fund, the Central Kenai Peninsula Hospital Service Area, and the South Kenai Peninsula Hospital Service Areas are included in the special revenue funds.

Debt Service Funds (300-399): The debt service funds are used to account for the payment of principal and interest on general obligation debt incurred to finance construction. Each bond issue is accounted for in a separate fund, but these separate funds are included in the budget document as one fund since the appropriation is for the single purpose of debt service on general obligation bonds.

Capital Projects Funds (400-499): Capital projects funds account for financial resources used for the acquisition or construction of capital projects.

PROPRIETARY FUNDS

Internal Service Funds (700-799): The Borough's internal service funds (Insurance and Litigation Fund, Health Insurance Reserve Fund, and the Equipment Replacement Fund) are used to account for the financing of goods and services provided to other departments of the Borough. The Insurance and Litigation fund provides the insurance requirements of the Borough and is financed through interfund charges. The Equipment Replacement Fund is used to finance the major purchases of user departments. The departments are charged an annual fee over the expected life of the vehicle or piece of equipment. This manner of financing major purchases eliminates the substantial impact such purchases would otherwise have on annual operating budgets.

FIDUCIARY FUNDS

Agency Funds (800-899): The Borough maintains two Agency Funds. One of the funds, the Tax Agency Fund, is used to account for resources received by the Borough as an agent for other governmental units. The Borough is responsible for the collection and disbursement of taxes levied by the cities located within the Borough. These cash receipts and disbursements are recorded in the Tax Fund. The second agency fund, Special Assessment Agency Fund, was established to account for monies collected from property owners by the Borough for the construction of natural gas pipeline distribution systems and road improvements which benefit these property owners.

FUNDS OMITTED FROM THE BUDGET

Funds that are included in our audited financial statements but not included in this budget document are the Fiduciary Funds, the Environmental Protection Program Fund, the Disaster Relief Fund, Land Trust Investment Fund, and the Miscellaneous Grants Fund as they are budgeted on a project length basis and funding is usually dependent on outside agencies or events.

Fund Relationship Table

The following table depicts the relationship between the departments of the borough and the various major and non-major funds that each utilizes and/or manages. Expenditure and revenue history, can be found in the General Fund Summary, Special Revenue Fund Summary, Department Summaries.

	Special Revenue Funds (Non-Major Funds)																					
Department	General Fund (1) (2) (Major Fund)	Nikiski Fire (1)	Bear Creek Fire (1) (2)	Western Emergency Services (1)	Central Emergency Services (1)	Central Emergency Services (1) (2)	Kachemak Emergency Medical	Eastern Peninsula Emergency Services (1)	Seward Bear Creek Highway Emergency	911 Communications (1)	North Peninsula Recreation (1)	Seldovia Recreational	Road Service Area (1)	Engineer's Estimate	RIAD Match	School Maintenance (1)	Postsecondary Education	Land Trust Fund	Nikiski Senior	Solid Waste (1)	Central Kenai Peninsula Hospital (1) (2)	South Kenai Peninsula Hospital (1) (2)
Administration/Primary Department	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Assembly Administration	X																					
Assembly Clerk	X																					
Elections	X																					
Records Management	X																					
Assembly Department Totals	X																					
Mayor Administration	X																					
Purchasing and Contracting	X																					
Emergency Management	X																					
Human Resources (HR)	X																					
HR Homer and Seward Annex	X																					
HR Printing/Mail	X																					
HR Custodial Maintenance	X																					
Information Technology	X																					
Legal	X																					
Finance Administration	X																					
Financial Services	X																					
Property Tax and Collections	X																					
Sales Tax	X																					
Assessing Administration	X																					
Appraisal	X																					
Resource Planning	X																					
Geographic Information Systems	X																					
Resource Planning Totals	X																					
Senior Citizens Grant Program	X																					
Business and Economic Development	X																					
Non-Departmental	X																					
School Maintenance																X						
School Custodial																X						
School Non-Departmental																X						
Solid Waste Administration																			X			
Solid Waste Central Peninsula Landfill																			X			
Solid Waste Seward Tranfer Facility																			X			
Solid Waste Homer Transfer Facility																			X			
Solid Waste Landfills, Hauling and Waste Programs																			X			
South Kenai Peninsula Hospital Operations (New Boundaries on 7/1/19)																					X	
South Kenai Peninsula Hospital Operations (Old Boundaries before 7/1/19)																					X	

(1) Also supported by a Capital Project Fund

(2) Also supported by a Debt Service Fund

Financial Policies

The financial policies establish the framework for overall fiscal planning and management, and set forth guidelines for both current and long-term planning. These policies are intended to be consistent with the Kenai Peninsula Borough's Code of Ordinances found at KPB Code of Ordinances Chapter 5 – Revenue and Finance. Policies are to be reviewed annually to assure the highest standards of fiscal management. The Mayor and the Department Directors have the primary role of reviewing financial actions and providing guidance on financial issues to the Borough Assembly.

Overall Goals

The overall financial goals underlying these policies are:

1. **Fiscal Conservatism:** To ensure that the Borough is in a solid financial condition at all times. This can be defined as:
 - A. Cash Solvency – the ability to pay bills
 - B. Budgetary Solvency – the ability to balance the budget
 - C. Solvency – the ability to pay future costs
 - D. Service Level Solvency – the ability to provide needed and desired services
2. **Flexibility:** To ensure that the Borough is in a position to respond to changes in the economy or new service challenges without an undue amount of financial stress.
3. **Adherence to the Highest Accounting and Management Practices:** As set by the Government Finance Officers' Association (GFOA) standards for financial reporting and budgeting, the Governmental Accounting Standards Board, and other professional standards.

Based on the overall goals listed above the following Financial Policies are provided:

1. Operating Budget Policies

The budget is a plan for allocating resources. The objective is to enable service delivery with allocated resources. Services must be delivered to the citizens at a level that will meet real needs as efficiently and effectively as possible.

- The Borough's goal is to pay for all recurring expenditures with recurring revenues and to use non-recurring revenues for non-recurring expenditures.
- It is important that a positive undesignated fund balance and a positive cash balance be shown in all governmental funds at the end of each fiscal year.
- When deficits appear to be forthcoming within a fiscal year, spending during the fiscal year must be reduced sufficiently to create a positive undesignated fund balance and a positive cash balance.
- The budget must be structured so that the Assembly and the general public can readily establish the relationship between expenditures and the achievement of service objectives.
- The individual department budget submissions must be prepared with the basic assumption that the Assembly will always attempt to maintain the current tax rates.
- The budget will provide for adequate maintenance of capital plant and equipment and for its orderly replacement.
- The Borough will develop and annually update a long-range (three to five years) financial forecasting system, which will include projections of revenues, expenditures, future costs, and financing of capital improvements that are included in the capital budget.
- A balanced budget is defined as revenues, including the use of fund balance as a revenue source, equaling expenditures as long as fund balance remains within fund balance policy limits.

2. Debt Policies

- The Borough will not fund current operations from the proceeds of borrowed funds.
- The Borough will consider short-term borrowing or lease/purchase contracts for financing major operating capital equipment when the Finance Director, along with the Borough's Financial Advisor, determines that this is in the Borough's best financial interest. Lease/purchase decisions should have the concurrence of the appropriate operating Manager.
- When the Borough finances capital projects by issuing bonds, it will repay the debt within a period not to exceed the expected useful life of the project.
- The Borough will maintain good communication about its financial condition with bond and credit institutions.
- The Borough will follow a policy of full disclosure in every annual financial statement and bond official statement.
- The Borough will avoid borrowing on tax anticipation and maintain an adequate fund balance.
- The Borough will endeavor to maintain a minimum bond rating for all debt issues of A or better by Moody's and Standard & Poor's rating agencies. Credit enhancements will be used to achieve higher ratings when there is an economic benefit.
- The Borough does not have a debt limit.

3. Revenue Policies

- The Borough will try to maintain a diversified and stable revenue structure to shelter it from short-run fluctuations in any one-revenue source.
- The Borough will attempt to maintain a diversified and stable economic base by supporting policies that promote tourism, agriculture, commercial, and industrial employment.
- The Borough will estimate its annual revenues by an objective, analytical process.
- The Borough, where possible and reasonable, will institute user fees and charges for specialized programs and services. Rates will be established to recover operational, as well as capital or debt service costs.
- The Borough will regularly review user fee charges and related expenditures to determine if pre-established recovery goals are being met.
- The Borough should routinely identify governmental aid funding possibilities. However, before applying for and accepting intergovernmental aid, the Borough will assess the merits of a particular program as if it were funded with local tax dollars. Local tax dollars will not be used to make up for losses of intergovernmental aid without first reviewing the program and its merits as a budgetary increment.

4. Investment Policies

(The Borough Assembly authorized establishment of this policy through KPB Resolution 78-15 in February 1978, enacted in Borough Code in 1989 and updated via KPB Ordinances in 2016 and 2021)

- The Borough will maintain an investment policy based on the Government Finance Officers Association (GFOA) model investment policy.
- The Borough will conduct an analysis of cash flow needs on an ongoing basis. Disbursements, collections, and deposits of all funds will be scheduled to ensure maximum cash availability and investment potential.
- The Borough will invest public funds in a manner that will best meet the objective specified in Chapter 5.10.010 of the Borough code of Ordinances. The relative order of importance are as follows: safety of principal, maintaining sufficient liquidity to meet the Borough's cash flow requirements, and achieving a reasonable market rate of return.

5. Accounting, Auditing, and Reporting Policies

- The Borough will establish and maintain a high standard of accounting practices in conformance with Generally Accepted Accounting Principles (GAAP).
- The accounting system will maintain records on a basis consistent with accepted standards for government accounting according to the Government Accounting Standards Board (GASB).
- An independent firm of certified public accountants will perform an annual financial and compliance audit and will publicly issue an opinion, which will be incorporated into the Annual Comprehensive Financial Report (ACFR).
- The Borough will annually strive for the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.

6. Capital Budget Policies

- The Borough will make all capital improvements in accordance with an adopted capital improvements program.
- The Borough will develop a multi-year plan for capital improvements that considers its development policies and links the development process with the capital plan.
- The Borough will enact an annual capital budget based on the multi-year capital improvements program.
- The Borough will coordinate development of the capital improvement budget with development of the operating budget. Future operating costs associated with new capital projects will be projected and included in operating budget forecasts.
- The Borough will maintain all its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement costs.

7. Fund Balance Policy

(The Borough Assembly authorized establishment of this policy through KPB Resolution 2001-045 in April 2001, updated through KPB Resolution 2017-031 in March 2017)

- The Borough will maintain the fund balances and retained earnings of the various Borough operating funds at levels sufficient to maintain the Borough's creditworthiness, liquidity needs, and to provide financial resources for unforeseeable emergencies.
- The Borough will not approve an appropriation from the general fund that would cause the unrestricted general fund balance to be less than the minimum unrestricted fund balance, except in an emergency expenditure or a major capital purchase.

Strategic & Long-Term Planning

The Kenai Peninsula Borough first developed its Borough-wide Comprehensive Plan in 2005, with significant updates in 2019. The Borough has more recently focused on long-term strategic planning through the Kenai Peninsula Borough's Resilience and Security Advisory Commission established in 2020. The Commission guides and supports the Borough on developing sustainability solutions to promote economic security, safety, self-reliance, and wellbeing of its inhabitants, while maintaining the ability of future generations to do the same. The focus of our comprehensive strategic planning is to mitigate known hazards, adapt to significant changes, and modernize and diversify our energy sector according to the Borough's Comprehensive Plan while maintaining the values and vision of the community and its members. The Plan's goals and objectives center around:

- 1. Diversity and growth in the Kenai Peninsula Borough economy.** Support oil and gas industry, promote outdoor recreation and tourism, sport fishing opportunities and protection, develop seafood industry for commercial fishing and seafood harvesting, support sustainable and healthy agriculture, mari-culture and mining.
- 2. Proactively manage growth to provide economic development opportunities on the Kenai Peninsula Borough while preserving what residents and visitors value about the area's natural features.** To establish land use policies and guidance along with hazard mitigation.
- 3. Preserve and improve quality of life in the Kenai Peninsula Borough through increased access to local and regional facilities, activities, programs and services.** Encourage coordination of utilities and energy sector, increase public safety and emergency services, support health and wellness, increase diverse housing supply, provide for solid waste services and historic preservation.
- 4. Improve access to, from and connectivity within the Kenai Peninsula Borough.** Engage in transportation development, improvement for roads, pathways, marine ferry routes, docking facilities and safe responsible expansion of aviation options.
- 5. Create more active and engaged Kenai Peninsula Borough residents, local communities, and a more effective and efficient Borough government.** Provide and expand on quality education and work to develop a sustainable fiscal plan with less dependency on State funding.

Our Vision: What is Our Future Kenai Peninsula Borough?

Keep the Kenai Peninsula a unique and prosperous, vibrant and attractive place to live



The Borough Administration and Assembly are committed to considering and incorporating future financial impacts while implementing strategic planning to better align with available and future resources. Recent legislative discussions on:

- 1.** August 2024 the Borough adopted the Funny River Community Plan as an element of the Official comprehensive plan for that portion of the Borough.
- 2.** August 2024 the Borough adopted the City of Soldotna Riverfront Development Plan as an element of the Official comprehensive plan for that portion of the Borough.
- 3.** January 2025 the Borough adopted the City of Homer's Transportation Plan as an element of the Official comprehensive plan for that portion of the Borough.
- 4.** April 2025 the Assembly made changes to the structure of the Resilience and Security Advisory Commission, to more effectively support their efforts with internal resources.

FY2026 Budget Calendar

November 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30	31				

January 2025						
S	M	T	W	T	F	S
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19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
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March 2025						
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30	31					

April 2025						
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27	28	29	30			

May 2025						
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23	24	25	26	27	28	29
30	31					

June 2025						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

November 2024

- 01-30 Meetings with Mayor and Finance staff to discuss budget process and budget guidelines.
- 07 Send departments/service areas the forms to request staffing changes for the new fiscal year.
- 22 Notification of budget kickoff meeting sent to departments/service areas.
- 15-30 Load current year budget information into budget excel spreadsheets and update personnel information into budgeting system and worksheets.

December 2024

- 01-15 Schedule budget informational meetings with Service Area boards for January meeting.
- 02 Due date for additional staffing changes from departments/service areas due to Mayor.
- 02 Personnel requests for overtime & temporary employees due to Finance.
- 24 Review of personnel requests submitted to Mayor including fiscal impact.
- 16-20 Personnel numbers and electronic budget packets emailed to departments/service areas.

January 2025

- 02-10 Send budget calendars, preliminary personnel budgets and budget forms to all departments and service areas.
- 02-10 Schedule budget review meetings with Mayor and administrators.
- 02-31 Internal budget development process begins.
- 03 Receive preliminary assessed value estimates from Assessor.
- 07-22 Finance Department meets with service area boards to provide results of operation of prior year activity, fund balance information and to discuss their 10-year CIP needs and projections.
- 09 Budget kickoff meeting: Mayor/department heads/service area administrators.
- 31 Provide preliminary insurance costs to departments and service areas.
- 31 Equipment replacement payment information provided to departments.
- 31 Department budgets submitted to Finance, including department function page (mission, program description, major long-term issues and concerns, current year accomplishments, new initiatives and performance measures) and inventory of rolling stock, travel requests, budget detail and capital project requests.

February 2025

- 03-07 Review department budget requests and proposed fee changes. Prepare packets for meetings with the Mayor and the administrative staff.
- 17-21 Department budget review meetings with Mayor and administrators.
- 28 Real Property assessment notices mailed.

March 2025

- 03 Service area board approved budget requests submitted to Finance.
- 03-14 Review Service Area budget requests and proposed fee changes. Prepare packets for meetings with the Mayor and the administrative staff.
- 17-21 Service Area Budget review meetings with Mayor and administrators.
- 15 Senior citizens grant application due.
- 10-21 Strategic budget planning with administration, departments and service areas.
- 21-31 Prepare preliminary budget document for printing and update minimum/maximum fund balance ranges for all funds.

April 2025

- 1-4 Prepare preliminary budget document for printing and update minimum/maximum fund balance ranges for all funds.
- 7-11 Review draft of preliminary budget documents.
- 15 BCFSA, EPHEA and SBCFSA budget presentations to the Assembly.
- 18 Preliminary budget completed and to the printer.
- 29 FY2026 appropriating Ordinance to Assembly packet.
- 29 Resolution setting school local effort amount to Assembly packet.
- 29 Preliminary budget presented to Borough Clerk and Assembly President for distribution to Assembly.

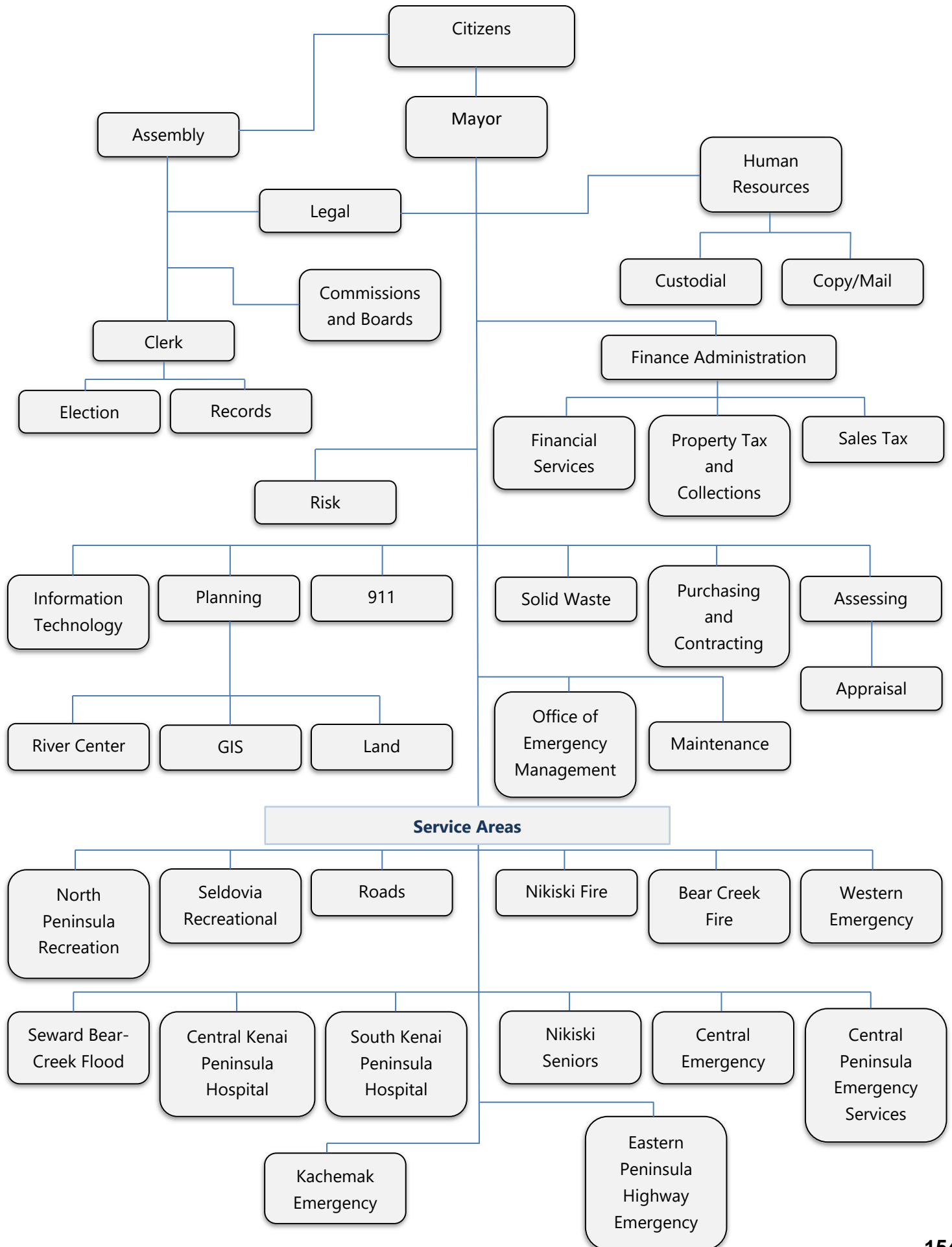
May 2025

- 06 Introduce appropriating budget ordinance.
- 06 Mayor's proposed budget documents presented to the Assembly.
- 06 Department/service area budget presentations to the Assembly.
- 19-20 Department and service area budget presentations to Assembly continue.
- 27 Resolution setting the mill levy to the assembly packet.

June 2025

- 01 Assessor certifies final assessment roll.
- 01-20 Update budget documents to reflect final adopted budget.
- 03 Public hearing and final adoption of budgets and setting mill rates.
- 06 Complete input of budget into financial system.
- 20-21 Roll FY2025 budget into financial system.
- 23-26 Finalize budget document for publication and distribution.

Kenai Peninsula Borough - Organizational Chart



Kenai Peninsula Borough Staff

Peter A. Micciche, Borough Mayor

Vacant	Chief of Staff
Joe Rizzo	Special Assistant to the Mayor
Dana Cannava	Special Assistant to the Mayor
Thomas Winkler	Special Assistant to the Mayor - Facilities

Department and Service Area Leadership

Tammy Goggia-Cockrell	911 Emergency Management Coordinator
Adeena Wilcox	Borough Assessor
Sean Kelley	Borough Attorney
Michele Turner	Borough Clerk
Eric Eleton	Director, North Peninsula Recreation Service Area
Dil Uhlin	Director, Road Service Area
Brandi Harbaugh	Finance Director
Richard Brackin	Fire Chief, Bear Creek Fire Service Area, EPHESA
Roy Browning	Fire Chief, Central Emergency Service Area
Eric Shultz	Fire Chief, Kachemak Emergency Service Area
Trent Burnett	Fire Chief, Nikiski Fire Service Area
Jon Marsh	Fire Chief, Western Emergency Service Area
Justen Huff	Human Resources Director
Ben Hanson	Information Technology Director
Nick Kemp	Maintenance Director (Acting)
Robert Ruffner	Planning Director
John Hedges	Purchasing and Contracting Director
Sovala Kisena	Risk Manager
Brenda Ahlberg	Senior Manager – Office of Emergency Management
Tim Crumrine	Solid Waste Director

Introduced by: Mayor
Date: 05/06/2025
Hearings: 05/20/25 & 06/03/25
Action:

**KENAI PENINSULA BOROUGH
ORDINANCE 2025-19**

AN ORDINANCE APPROPRIATING FUNDS FOR FISCAL YEAR 2026

- WHEREAS,** Alaska Statute 29.35.100 requires a municipality's governing body to establish the manner for the preparation and submission of the budget and capital program;
- WHEREAS,** KPB 05.04.020 requires that the Mayor present a budget proposal to the Assembly for the next fiscal year during or prior to the eighth week preceding the first day of the fiscal year; and
- WHEREAS,** KPB 1.12.010 and KPB 5.04.050 require two public hearings on the budget proposal;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. This is a non-code ordinance.

SECTION 2. That \$103,824,646 is appropriated in the General Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026 as follows:

General Government Operations	\$22,647,635
Transfer to School District for Operations and In-kind Services	57,634,015
Transfer to School Debt Service	4,948,328
Transfer to Special Revenue Funds:	
Solid Waste	11,485,368
Post-Secondary Education	999,300
911 Communications Fund	150,000
Eastern Peninsula Highway Emergency Service Area	310,000
Transfer to Capital Projects Funds:	
School Revenue	4,100,000
General Government	150,000

	Solid Waste	1,400,000
SECTION 3.	The following is appropriated to the School Fund from local sources for operations purposes and in-kind services:	
	A. Local Effort	\$42,153,164
	B. Maintenance	9,688,754
	C. School District Utilities	81,600
	D. School District Insurance	5,398,898
	E. School District Audit	166,908
	F. Custodial Services	<u>144,691</u>
	Total Local Contribution per AS 14.17.410	<u>\$57,634,015</u>
SECTION 4.	Disbursements from Section 2 item (A) shall be made monthly, and only as needed to supplement other revenues available and received by the school district to fund the operations portion of the school district budget. Any available balance remaining at the end of the fiscal year shall then be disbursed to the school district, provided that the total amount disbursed shall not exceed the amount allowed under AS 14.17.410 as determined after actual enrollment numbers are known.	
SECTION 5.	That the appropriations for the Special Revenue Funds for the fiscal year beginning July 1, 2025 and ending June 30, 2026 are as follows:	
	Nikiski Fire Service Area	\$7,656,509
	Bear Creek Fire Service Area	1,119,641
	Western Emergency Service Area	3,282,481
	Central Emergency Service Area	15,055,545
	Central Peninsula Emergency Medical Service Area	10,832
	Kachemak Emergency Service Area	2,359,380
	Eastern Peninsula Highway Emergency Area	359,615
	Seward Bear Creek Flood Service Area	636,815
	911 Communications	4,270,999
	Kenai Peninsula Borough Road Service Area	9,966,784
	Engineer's Estimate Fund	22,550
	North Peninsula Recreation Service Area	3,110,583
	Seldovia Recreational Service Area	82,380
	Post-Secondary Education	999,300
	Land Trust	2,005,310
	Nikiski Senior Service Area	511,875
	Solid Waste	13,252,150
	Central Kenai Peninsula Hospital Service Area	4,904,340
	South Kenai Peninsula Hospital Service Area (Prior Debt Fund 601)	1,490,419
	South Kenai Peninsula Hospital Service Area (Operations Fund 602)	2,600,847
SECTION 6.	That \$4,948,328 is appropriated in the School Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.	

SECTION 7. That \$1,636,438 is appropriated in the Central Emergency Services Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 8. That \$85,855 is appropriated in the Bear Creek Fire Service Area Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 9. That \$4,266,946 is appropriated in the Central Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 10. That \$1,490,419 is appropriated in the South Kenai Peninsula Hospital Service Area Debt Service Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 11. That appropriations for the Capital Projects Funds for the fiscal year beginning July 1, 2025 and ending June 30, 2026 are as follows:

School Revenue	\$4,124,000
General Government	\$408,000
911 Communications	40,200
Solid Waste	1,200,000
Service Areas:	
Nikiski Fire	510,000
Bear Creek	45,000
Western Emergency Services	160,000
Central Emergency Services	775,000
Kachemak Emergency Services	310,000
North Peninsula Recreation	685,000
Road Service Area	1,395,000
South Kenai Peninsula Hospital	2,226,819

SECTION 12. That appropriations for the Internal Service Funds for the fiscal year beginning July 1, 2025 and ending June 30, 2026 are as follows:

Insurance and Litigation	\$8,186,775
Health Insurance Reserve	8,492,700
Equipment Replacement	850,000

SECTION 13. That the FY2026 budget of the Kenai Peninsula Borough, as submitted to the Assembly on May 6, 2025, is incorporated as a part of this ordinance to establish the appropriations assigned to the various departments and accounts and the positions authorized therein.

SECTION 14. That funds reserved for outstanding encumbrances as of June 30, 2025 are reappropriated for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

SECTION 15. That the Salary Range Schedule for Appendix A Personnel presented in the budget document is approved.

SECTION 16. That the fee schedule presented in the budget document is approved.

SECTION 17. Notwithstanding KP.B 5.22.040, which provides that grant funds for senior citizen centers and adult day care centers will be distributed proportionately to the number of persons served by each existing center in relation to the total number being served by all centers that have applied for funding, the grant funds distributed pursuant to KP.B Chapter 5.22 will be distributed as set out in this ordinance for FY26.

SECTION 18. If any provision of this ordinance or its application is determined to be invalid, the remaining provisions shall continue in full force and effect.

SECTION 19. That this ordinance takes effect at 12:01 a.m. on July 1, 2025.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 3TH DAY OF JUNE, 2025.

Peter Ribbens, Assembly President

ATTEST:

Michele Turner CMC, Borough Clerk



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Kenai Peninsula Borough
Alaska**

For the Fiscal Year Beginning

July 01, 2024

Christopher P. Morill

Executive Director

DISTINGUISHED BUDGET PRESENTATION AWARD

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the Kenai Peninsula Borough, Alaska, for its annual budget for the fiscal year beginning July 1, 2024.

In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

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Kenai Peninsula Borough

Date of Incorporation: January 1, 1964

Authority for Incorporation: State of Alaska Borough Act of 1961

Form of Government: Second class borough, elected mayor and 9-member assembly

Areawide Powers: Tax assessment and collection, education, planning and zoning, solid waste disposal, 911 emergency communications, emergency management, senior citizen grant funding, postsecondary education funding, general administrative services

Service Area Powers: Hospital, fire protection, emergency medical and ambulance services, recreation, senior citizen, and road maintenance and construction

Non-Areawide Powers: Ports and harbors, tourism promotion, and special assessment authority for utility line extensions

Area	24,750 square miles	Education	42 schools in operation
Population	61,350	Solid Waste Disposal	8 landfills; 5 manned transfer facilities; and 8 drop box transfer sites
Emergency Services	19 fire stations		
Hospitals	2 hospitals		
Roads	661 miles maintained		



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S. Hostetter

**Kenai Peninsula Borough
Combined Revenues and Appropriations
All Fund Types
Fiscal Year 2026**

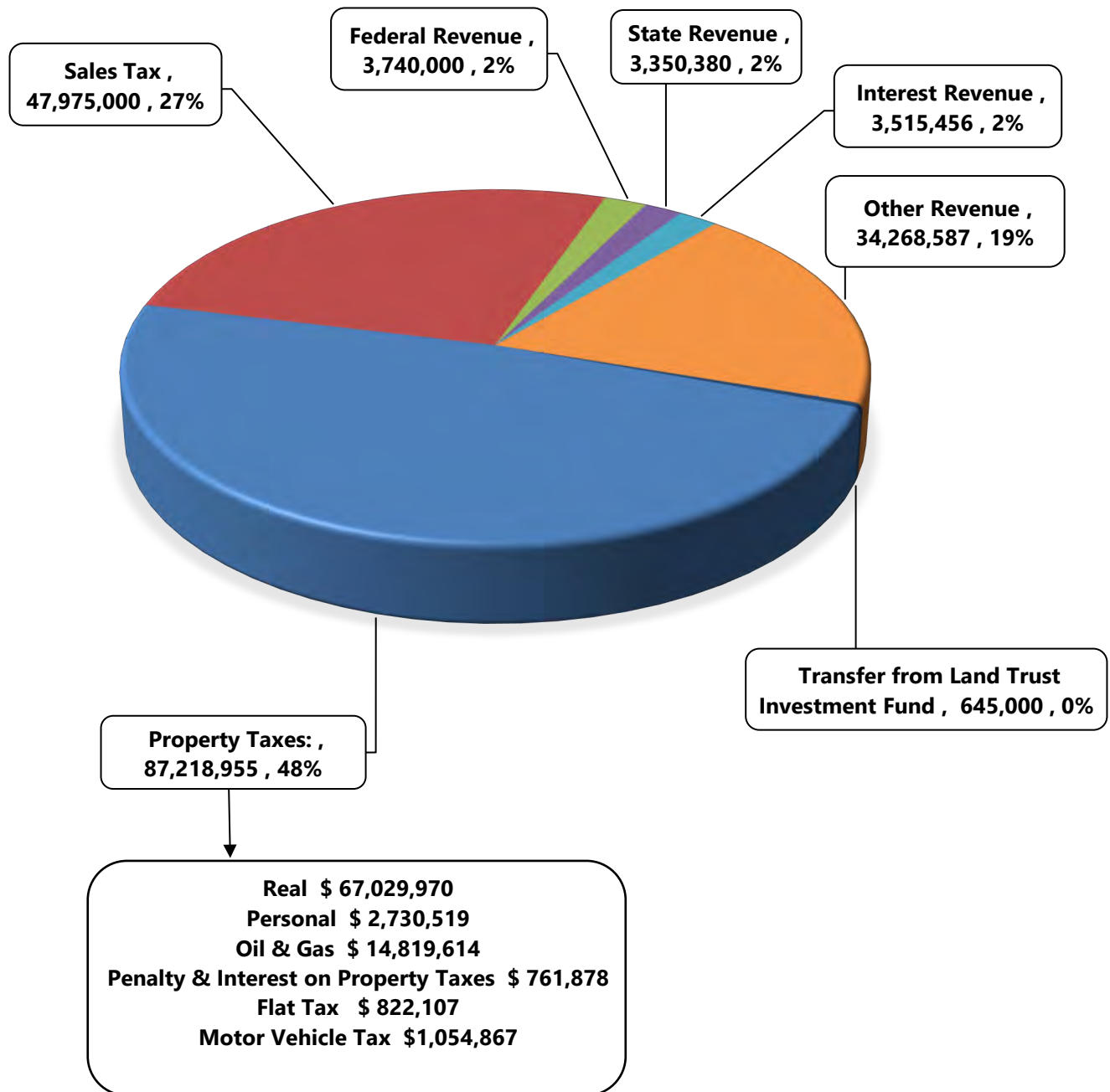
	FY2026 General Fund	FY2026 Special Revenue Fund	FY2026 Debt Service Fund	FY2026 Capital Projects Fund	FY2026 Internal Service Fund	FY2026 Total (Memorandum Only)	FY2025 Adopted (Memorandum Only)
Revenues:							
Property Taxes:							
Real	\$ 35,275,898	\$ 31,754,072	\$ -	\$ -	\$ -	\$ 67,029,970	\$ 67,485,501
Personal	1,475,936	1,254,583	-	-	-	2,730,519	2,816,502
Oil & Gas (AS 43.56)	6,456,789	8,362,825	-	-	-	14,819,614	15,751,298
Penalty & Interest	685,597	76,281	-	-	-	761,878	821,909
Flat Tax	545,507	276,600	-	-	-	822,107	827,477
Motor Vehicle Tax	642,580	412,287	-	-	-	1,054,867	1,045,866
Total Property Taxes	45,082,307	42,136,648	-	-	-	87,218,955	88,748,553
Sales Tax	47,975,000	-	-	-	-	47,975,000	44,400,000
Federal Revenue	3,740,000	-	-	-	-	3,740,000	3,740,000
State Revenue	3,350,380	-	-	-	-	3,350,380	3,350,641
Interest Revenue	1,574,053	996,892	-	621,833	322,678	3,515,456	1,933,794
Other Revenue	216,935	15,489,174	-	-	18,562,478	34,268,587	34,324,914
Transfer from Land Trust Investment Fund	-	645,000	-	-	-	645,000	645,000
Total Revenues	101,938,675	59,267,714	-	621,833	18,885,156	180,713,378	177,142,902
Other Financing Sources/Transfers	-	70,903,029	12,427,989	14,006,819	-	97,337,837	95,054,321
Total Revenue and Other Financing Sources	101,938,675	130,170,743	12,427,989	14,628,652	18,885,156	278,051,215	272,197,223
Appropriations:							
Expenditures/Expenses							
Personnel	17,468,586	36,862,404	-	-	906,924	55,237,914	54,736,659
Supplies	205,387	3,352,350	-	-	3,218	3,560,955	3,520,012
Services	6,828,826	30,644,570	-	-	16,608,417	54,081,813	54,718,490
Debt Service	-	-	12,427,989	-	-	12,427,989	13,175,100
Capital Outlay	165,728	837,309	-	10,639,366	10,916	11,653,319	12,219,314
Payment to School District	-	42,153,164	-	-	-	42,153,164	40,914,211
Interdepartmental Charges	(2,020,892)	781,239	-	1,239,653	-	-	-
Transfer to Land Trust Investment Fund	-	540,508	-	-	-	540,508	800,508
Total Expenditures/Expenses	22,647,635	115,171,544	12,427,989	11,879,019	17,529,475	179,655,662	180,084,294
Other Financing Uses/Transfers	81,177,011	16,160,826	-	-	-	97,337,837	95,054,321
Total Appropriations and Other Financing Uses	103,824,646	131,332,370	12,427,989	11,879,019	17,529,475	276,993,499	275,138,615
Net Results From Operations	(1,885,971)	(1,161,627)	-	2,749,633	1,355,681	1,057,716	(2,941,392)
Projected Lapse	1,358,858	3,229,272	-	-	-	4,588,130	3,639,654
Change in Fund Balance/ Retained Earnings	(527,113)	2,067,645	-	2,749,633	1,355,681	5,645,846	698,262
Beginning Fund Balance/ Retained Earnings	44,972,947	35,592,564	-	40,268,580	21,105,115	141,939,206	107,067,580
Ending Fund Balance/ Retained Earnings	\$ 44,445,834	\$ 37,660,209	\$ -	\$ 43,018,213	\$ 22,460,796	\$ 147,585,052	\$ 107,765,842

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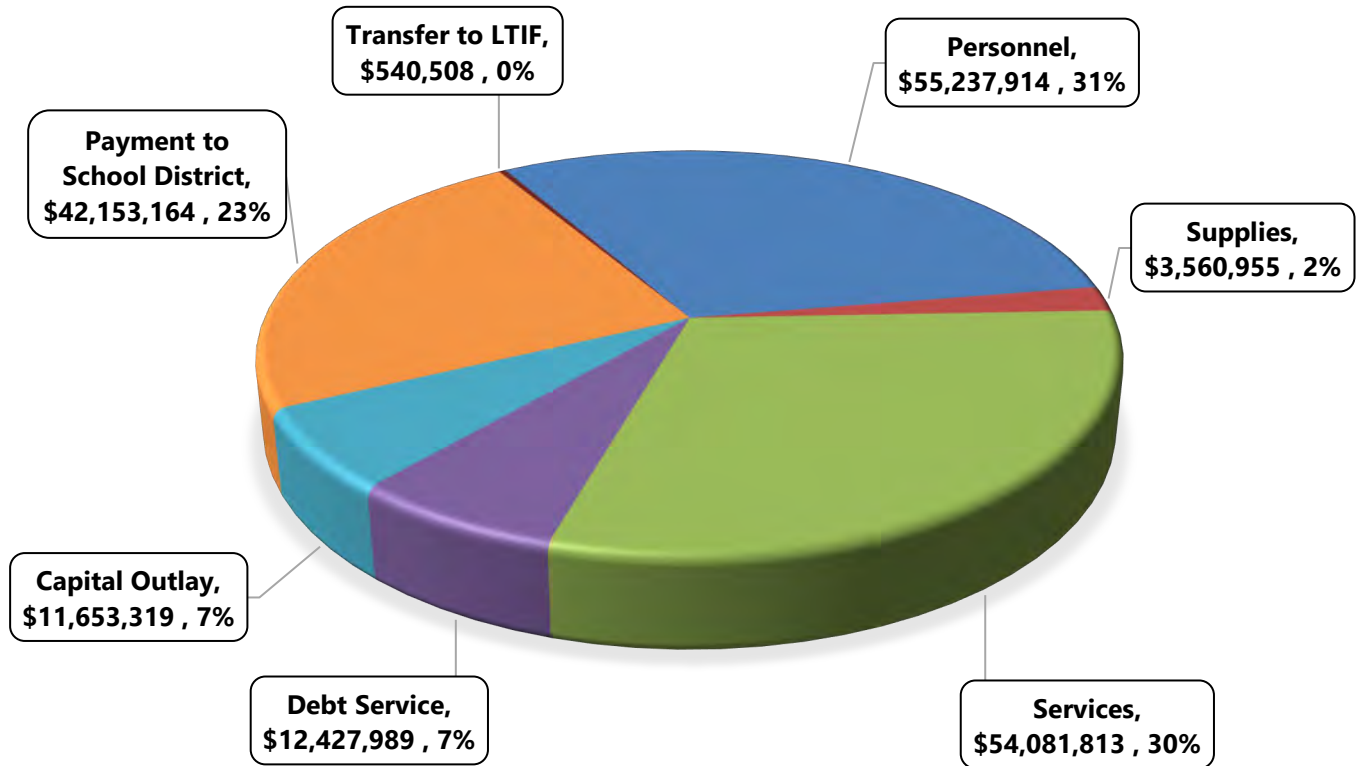
TOTAL PROJECTED GOVERNMENT REVENUES

SOURCES - FY2026

\$180,713,378



TOTAL GOVERNMENT ESTIMATED EXPENDITURES FY2026 - BY OBJECT \$179,655,662



Note: The above graph reflects the following Interdepartmental Appropriations:

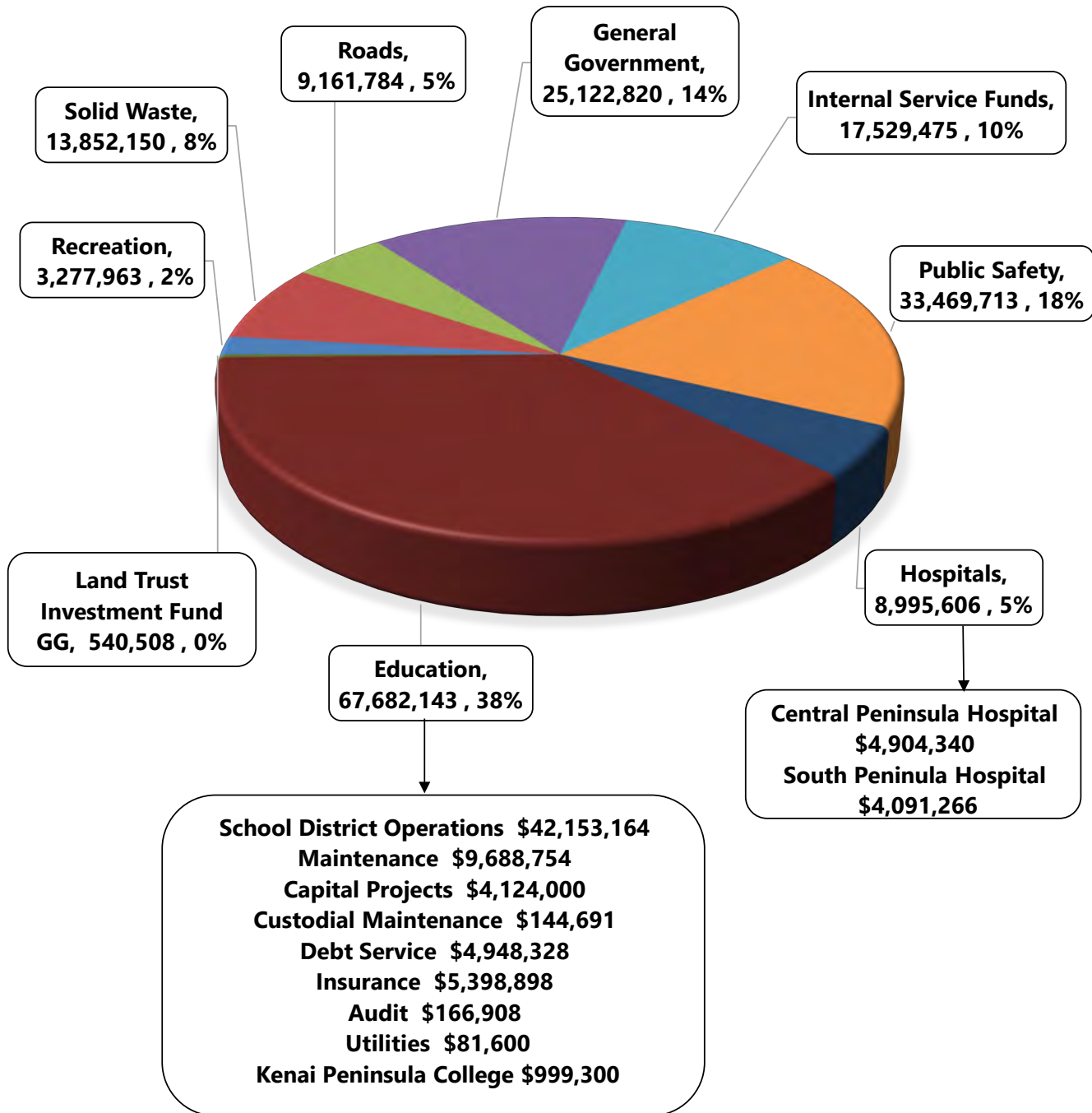
General Fund:	(\$2,020,892)
Special Revenue Funds:	\$ 781,239
Capital Project Funds:	<u>\$1,239,653</u>
Other Funds*	\$ -

*Included in the interdepartmental charges are charges to other funds that are project length or grant funded and are not included in this budget document.

TOTAL GOVERNMENT ESTIMATED EXPENDITURES

FY2026 - BY FUNCTION

\$179,655,662



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Major Revenue Sources

OVERVIEW

Revenue projections are based on 3 methods of determination. Those methods are 1) advice/information received from an expert or department head; 2) analysis of trends and economic forecasts; 3) estimates from the State of Alaska and the various Federal Government Agencies.

PROPERTY TAXES

Real, Personal and Oil Property Taxes: The Borough's authorization to levy a property tax is provided under Alaska State Statutes 29.45. Under this section, the State requires the assessor to assess property at full and true value as of January 1 each year. The full and true value is the estimated price that the property would bring in an open market between a willing seller and a willing buyer. The total estimated taxable assessed value for the Borough for FY2026 is \$11,315,570,000.

The rate of levy is to be fixed by resolution, determined annually before June 15, per AS 29.45.240.

The State of Alaska also requires a number of property exemptions that municipalities must exempt when taxing property (AS 29.45.030). Two of the most significant exemptions in terms of dollars are the Senior Citizen and ANSCA native exemptions. In FY2026 (not including governmental property that has been exempted), these exemptions represent approximately \$6.5 million in property tax not collected in the General Fund, Borough-wide the estimated amount is \$12.6 million. In addition, the Borough has granted optional exemptions. In FY2026, these optional exemptions represent approximately \$5.7 million in property tax not collected for the General Fund; Borough-wide the estimated amount is \$11.2 million. See page 52 for the estimated exemption amount for the Borough's General Fund.

Penalty and Interest on Taxes Receivable: A.S. Title 29.45.250 and Kenai Peninsula Borough Code of Ordinances 05.12.080 outline the deadlines for payment and the rates of penalty and interest for late or nonpayment of taxes. Each service area of the Borough earns the interest on delinquent payments due its service area; however, the General Fund retains all penalties to offset costs involved with collections.

Motor Vehicle Tax: A.S. Title 28.10.431 and Kenai Peninsula Borough Code of Ordinances 05.12.245 authorizes the State of Alaska to collect personal property tax on registered motor vehicles based on a schedule outlined within A.S. 28.10.431, or an amount imposed by the municipality through passage of an ordinance. The tax is collected at the time of vehicle registration by the Department of Public Safety Motor Vehicle Division and remitted to the Borough monthly, less an administrative fee of 8%.

SALES TAX

A.S. Title 29.45.650 - 29.45.710 and Kenai Peninsula Borough Code of Ordinances 05.18.100 - 05.18.900 and 5.19 authorize the Borough and each of the five cities within the Borough to levy and collect sales tax on all retail sales, rents, and services made or rendered within the Borough based on the gross sales of the seller. The current Borough rate is 3% and is collected on sales, rentals, and services made or rendered within the Borough, subject to the exemptions that have been provided by code. The sales tax shall be applied only to the first \$500 of each separate sale. During the October 7, 2008 municipal election, voters passed an initiative which exempts all sales of non-prepared food items from the Borough Sales Tax from September 1 to May 31 of each year. This initiative took effect January 1, 2009.

The Borough also collects sales tax on behalf of the cities within the Borough, which have various rates from 2% - 6.5%, and remits the tax that has been collected to them monthly.

Interest and penalty are assessed on delinquent sales taxes. The interest rate is set at 10% per annum, and penalty is assessed at 5% of the taxes due per month, up to a maximum of 10%.

FEDERAL REVENUES

Payment in Lieu of Taxes: A pro rata payment for federally-owned entitlement land is authorized by Chapter 69, 31 USC, Section 6902, based on the number of acres of federal lands within the Borough and the Borough population. However, the payment may not exceed a statutory limit. Funds received may be used for any governmental purpose. The estimated amount for FY2026 is \$3,100,000.

Civil Defense: A.S. Title 26.20.030 authorizes reciprocal aid agreements between the State of Alaska and other governments. In cooperation with the Federal Government, the State and the Borough have established procedures to provide protection should a disaster occur. Reimbursement up to \$140,000 for operations is received from the Federal Government through the Alaska Department of Military and Veterans Affairs.

National Forest Receipts (Rural Secure Schools): In accordance with 43-CFR 1881.1-2, funds flow from the Federal Government through the State of Alaska to municipalities for in-lieu-of-taxes on national forest lands. Payments are allocated on the basis of a formula. Funds of \$500,000 have been included in the FY2026 budget anticipating funding from the program by Congress.

STATE REVENUES

School Debt Reimbursement: A.S. Title 14.11.100, State Aid for Retirement of School Construction Debt, outlines the procedure by which the Alaska Department of Education will reimburse the Borough for expenditures on school debt. For Borough bonds issued after April 30, 1993 and before July 1, 2015, the reimbursement rate is 70%. For FY2026 the Borough's entitlement for debt reimbursement is projected to be the entire 70% reimbursement of \$1,795,380 based on the State's Preliminary FY2025 budget; compared to FY2024 debt reimbursement of \$1,796,920 and estimated FY2025 debt reimbursement of \$1,795,641.

Community Assistance Program (CAP) formerly called Community Revenue Sharing: During FY17 the State of Alaska legislature passed SB 210 which changed the Community Revenue Sharing Program to the Community Assistance Program. The FY2026 budget includes CAP funding in the amount of \$850,000.

Fisheries Taxes: A.S. Title 43.75.015 refunds to local governments a portion of the taxes levied on the fishing industry. Fishery businesses are those which take, purchase, or otherwise acquire a fishery resource. This revenue sharing is based on 50% of the amount of taxes collected in the Kenai Peninsula Borough outside cities and 25% of the taxes collected within the cities of the Borough; the Borough's projected share for FY2025 is \$500,000.

Electric and Telephone Cooperative: A.S. Title 10.25.570 refunds to the Borough the gross revenue taxes collected from the electric and telephone cooperatives of the Borough for activities outside cities of the Borough, less an administrative fee for collection.

OTHER REVENUES

Other revenues include service charges and fees for foreclosure, recording fees, election judge services, data processing charges, plat filing fees, fire service training seminars, ambulance service fees, recreation program admissions, and land sales and leases. In the internal service funds, other revenue includes amounts received from other funds for insurance premiums and repayment for equipment purchases.

E911 service charges are authorized by the Alaska legislature as a surcharge on local telephone exchange lines for operation of the enhanced 911 system.

Solid waste disposal fees are those fees collected at each of the Borough landfill sites for certain commercial and business waste.

Miscellaneous revenues are those that may be nonrecurring receipts for cash received, and are generally insignificant amounts.

Interest is primarily interest on investments and land sales. Kenai Peninsula Borough Code of Ordinances 5.10.010 - 5.10.120 established the investment policies of the Borough; and through the use of pooled funds, the interest earned from those investments is allocated on an equity basis to special revenue funds, special revenue capital projects funds, enterprise funds, and internal service funds.

OTHER FINANCING SOURCES

Sale of Fixed Assets: This revenue is derived from the sale of fixed assets by sealed bid or at public auction.

Transfers from Other Funds: This source of funding includes interfund transfers for services provided by one fund to another fund and transfers from special revenue operating funds to capital projects and debt service funds. Major transfers from the General Fund include those made for school operations, debt service, solid waste operations, and capital improvements.

Total Taxable Valuation and Tax Rates
Taxable Assessed Valuation in \$1,000s

	Real	Personal	Oil	Total Taxable Valuation	Tax Rate (Mills)	Tax Revenues Penalties, Interest
Borough	\$ 9,255,122	\$ 383,360	\$ 1,677,088	\$ 11,315,570	3.85	\$ 44,439,727
Bear Creek Fire	288,413	2,014	-	290,427	3.25	939,695
Central Emergency Services	3,797,502	132,650	140,099	4,070,251	2.95	11,971,388
Central Peninsula Emergency Medical	8,904	692	-	9,596	1.00	10,398
Central Peninsula Hospital	5,659,601	220,406	1,504,403	7,384,410	0.01	74,748
Kachemak Emergency	639,368	10,184	-	649,552	3.26	2,104,968
Nikiski Fire	874,619	49,833	1,226,591	2,151,043	2.45	5,289,694
Nikiski Senior	773,286	45,046	1,208,868	2,027,200	0.25	506,847
North Peninsula Recreation	874,619	50,378	1,276,009	2,201,006	1.15	2,542,920
Road Service Area	5,991,085	254,083	1,624,895	7,870,063	1.30	10,289,743
Seldovia Recreational	91,802	1,274	-	93,076	0.75	71,697
Seward Bear Creek Flood	673,338	21,076	-	694,414	1.00	716,540
South Peninsula Hospital	2,609,030	104,809	172,685	2,886,524	1.12	3,289,020
South Peninsula Hospital (prior debt)	2,590,157	105,457	259,107	2,954,721	0.34	1,055,921
Western Emergency Service	613,074	47,643	243,126	903,843	3.15	2,860,782

Property Tax Exemptions - Fiscal Year 2026 (Applicable to 2025 Tax Year)
General Fund - 3.85 Mills

PRELIMINARY

	Exempt General Fund Assessed Value (\$1,000)	General Fund Count	Exempted General Fund Tax Revenue	Exempted General Fund & Service Area Funds Tax Revenue
MANDATORY EXEMPTIONS				
\$150,000 Senior Citizen	\$ 936,261	6,564	\$ 3,604,605	\$ 7,055,399
ANCSA Native	759,716	1,813	2,924,906	5,576,769
Cemetery	1,858	11	7,152	12,135
Charitable	99,439	161	382,841	527,258
Disabled Veteran	68,877	480	265,175	545,245
Electric Cooperative	21,894	112	84,291	112,003
Fire Suppression	-	-	-	-
Government	7,238,508	5,089	27,868,255	47,666,248
Hospital	278,464	8	1,072,086	1,746,686
Mental Health Trust	105,020	144	404,325	890,800
Multi-Purpose Senior Center	9,856	10	37,947	76,904
Native Allotment (BIA)	43,633	285	167,987	322,697
Religious (Real and PPV)	105,767	195	407,204	719,656
State Educational	116,400	58	448,140	602,176
University	93,966	185	361,767	631,053
Veterans	3,256	10	12,537	22,215
Total Mandatory Exemptions	\$ 9,882,914	\$ 15,125	\$ 38,049,218	\$ 66,507,244
OPTIONAL EXEMPTIONS				
\$10,000 Volunteer Firefighter/EMS	270	27	1,040	1,925
\$50,000 Homeowner - Borough	561,649	11,775	2,162,350	4,283,251
\$100,000 Personal Property	25,016	753	96,311	159,831
\$150,000 Senior Citizen - Borough Only	689,498	5,800	2,654,567	5,170,136
Housing Authority	13,610	43	52,398	92,783
Community Purpose (Real and PPV)	83,635	199	321,996	564,593
Disabled Veteran - Borough Only	113,142	447	435,597	887,957
River Restoration & Rehabilitation	463	29	1,784	3,299
Total Optional Exemptions	\$ 1,487,284	19,073	\$ 5,726,043	\$ 11,163,775
TOTAL ALL KPB EXEMPTIONS	\$ 11,370,198		\$ 43,775,261	\$ 77,671,019
DEFERMENTS				
Agriculture Deferment	\$ -	-	\$ -	\$ -
Conservation Easement Deferment	-	-	-	-
LIHT Deferment	-	-	-	-
Total Deferments	\$ -	-	\$ -	\$ -
TAX CREDITS - amt deducted from actual taxes owed.				
Disabled Resident up to \$500 tax credit - Borough	\$ -	-	\$ -	\$ -
Habitat	3,409	30	13,126	25,542
Total Tax Credits	\$ 3,409	30	\$ 13,126	\$ 25,542

Overlapping Mill Rates

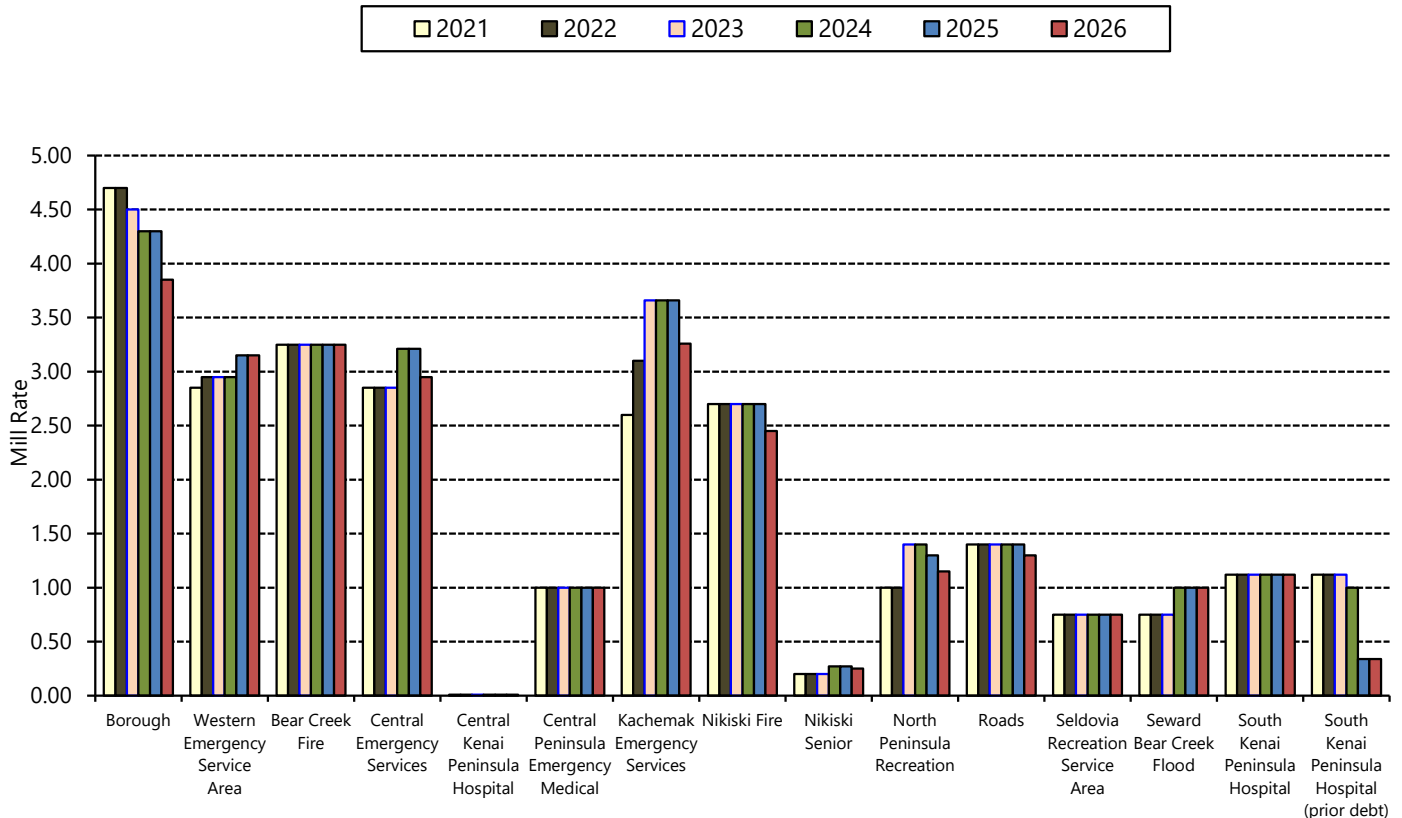
TCA Tax Code Area	Service Area	Borough	NFSA	CES	CPEMS	NPR	SRSA	SBCF	WESA	CPH	SPH (Prior Debt)	SPH	Road Service Area	Total FY2026	Total FY2025	Difference FY2025 MILL/ FY2026 MILL
68 Western Emergency Services (formerly Anchor Pt Fire & EMS)	3.15	3.85									0.34	1.12	1.30	9.76	10.31	-0.55
57 Bear Creek Fire	3.25	3.85					1.00						1.30	9.40	9.95	-0.55
58 Central Emergency Services (CES)	2.95	3.85								0.01			1.30	8.11	8.92	-0.81
64 Central Peninsula Emergency Medical (CPEMS)	1.00	3.85									0.34	1.12	1.30	7.61	8.16	-0.55
59 Central Peninsula Hospital (CPH)	0.01	3.85							3.15		0.34		1.30	8.65	9.20	-0.55
61 Central Peninsula Hospital (WEST) (CPH)	0.01	3.85											1.30	5.16	5.71	-0.55
62 Central Peninsula Hospital (SOUTH) (CPH)	0.01	3.85			1.00						0.34		1.30	6.50	7.05	-0.55
63 Central Peninsula Hospital (EAST) (CPH)	0.01	3.85			1.00								1.30	6.16	6.71	-0.55
81 Kachemak Emergency Services (KES)	3.26	3.85									0.34	1.12	1.30	9.87	10.82	-0.95
53 Nikiski Fire (NFSA)	2.45	3.85				1.15				0.01			1.30	8.76	9.71	-0.95
55 Nikiski Senior	0.25	3.85	2.45			1.15				0.01			1.30	9.01	9.98	-0.97
54 North Peninsula Recreation (NPR)	1.15	3.85		2.95						0.01			1.30	9.26	10.22	-0.96
67 Road Service Area	1.30	3.85												5.15	5.70	-0.55
11 Seldovia Recreation (SRSA)	0.75	3.85										1.12	1.30	7.02	7.57	-0.55
43 Seward Bear Creek Flood (SBCF)	1.00	3.85											1.30	6.15	6.70	-0.55
52 South Peninsula Hospital (SPH-[Prior debt])	0.34	3.85										1.12		5.31	5.76	-0.45
69 South Peninsula Hospital (SPH-K-Bay)	1.12	3.85											1.30	6.27	6.82	-0.55
65 South Peninsula Hospital (Roads) / (SPH)	1.46	3.85											1.30	6.61	7.16	-0.55
20 City of Homer	4.50	3.85									0.34	1.12		9.81	10.26	-0.45
21 City of Homer- ODLA	5.50	3.85									0.34	1.12		10.81	11.26	-0.45
80 City of Kachemak	1.75	3.85									0.34	1.12		7.06	7.51	-0.45
30 City of Kenai	4.35	3.85								0.01				8.21	8.66	-0.45
10 City of Seldovia	7.50	3.85					0.75							12.10	12.55	-0.45
40 City of Seward	3.84	3.85						1.00						8.69	9.14	-0.45
41 City of Seward Special	3.84	3.85						1.00						8.69	9.14	-0.45
70 City of Soldotna	0.50	3.85		2.95						0.01				7.31	8.02	-0.71

Mill Rate History

	Fiscal Year					
	2021	2022	2023	2024	2025	2026
Borough	4.70	4.70	4.50	4.30	4.30	3.85
Service Areas:						
* Western Emergency Service Area	2.85	2.95	2.95	2.95	3.15	3.15
Bear Creek Fire	3.25	3.25	3.25	3.25	3.25	3.25
Central Emergency Services	2.85	2.85	2.85	3.21	3.21	2.95
Central Kenai Peninsula Hospital	0.01	0.01	0.01	0.01	0.01	0.01
Central Peninsula Emergency Medical	1.00	1.00	1.00	1.00	1.00	1.00
Kachemak Emergency Services	2.60	3.10	3.66	3.66	3.66	3.26
Nikiski Fire	2.70	2.70	2.70	2.70	2.70	2.45
Nikiski Senior	0.20	0.20	0.20	0.27	0.27	0.25
North Peninsula Recreation	1.00	1.00	1.40	1.40	1.30	1.15
Roads	1.40	1.40	1.40	1.40	1.40	1.30
Seldovia Recreation Service Area	0.75	0.75	0.75	0.75	0.75	0.75
Seward Bear Creek Flood	0.75	0.75	0.75	1.00	1.00	1.00
South Kenai Peninsula Hospital	1.12	1.12	1.12	1.12	1.12	1.12
South Kenai Peninsula Hospital (prior debt)	1.12	1.12	1.12	1.00	0.34	0.34

*(formerly Anchor Point Fire & EMS, expanded and changed name in 2021)

Fiscal Year



Interfund Transfers Fiscal Year 2026

		Transfers In									
		Special Revenue Funds									
Transfers Out		Central Emergency	Eastern Peninsula Highway Emergency	School Fund	Post- secondary Education	911 Fund	Roads Engineers Estimate Fund	Solid Waste	Debt Service	Capital Projects	
\$ 81,177,011	General Fund	-	310,000	\$ 57,634,015	\$ 999,300	\$ 150,000	\$ -	\$ 11,485,368	\$ 4,948,328	\$ 5,650,000	
Special Revenue Funds:											
1,069,111	Nikiski Fire	-	-	-	-	69,111	-	-	-	1,000,000	
319,296	Bear Creek Fire	-	-	-	-	8,441	-	-	85,855	225,000	
187,258	Western Emergency Services	-	-	-	-	32,258	-	-	-	155,000	
2,590,332	Central Emergency Services	-	-	-	-	153,894	-	-	1,636,438	800,000	
318,117	Kachemak Emergency Services	-	-	-	-	18,117	-	-	-	300,000	
9,143	Eastern Peninsula Highway Emergency	-	-	-	-	9,143	-	-	-	-	
250,000	911 Communications	-	-	-	-	-	-	-	-	250,000	
10,832	Central Peninsula Emergency Medical	10,832	-	-	-	-	-	-	-	-	
600,000	North Peninsula Recreation	-	-	-	-	-	-	-	-	600,000	
2,222,550	Road Service Area	-	-	-	-	-	22,550	-	-	2,200,000	
600,000	Solid Waste	-	-	-	-	-	-	-	-	600,000	
4,266,949	Central Kenai Peninsula Hospital	-	-	-	-	-	-	-	4,266,949	-	
2,226,819	South Kenai Peninsula Hospital Operations	-	-	-	-	-	-	-	-	2,226,819	
1,490,419	South Kenai Peninsula Hospital Debt Fund 601	-	-	-	-	-	-	-	1,490,419	-	
\$ 97,337,837		\$ 10,832	\$ 310,000	\$ 57,634,015	\$ 999,300	\$ 440,964	\$ 22,550	\$ 11,485,368	\$ 12,427,989	\$ 14,006,819	

Interdepartmental Charges Fiscal Year 2026

		Transfers In		
	Transfers Out	General Fund	Special Revenue Fund	Capital Projects
<u>General Fund:</u>				
Purchasing & Contracting	\$ 968,765	\$ -	\$ 260,310	\$ 708,455
Human Resources Print Shop	6,198	-		6,198
Planning - GIS Addressing	112,965	-	112,965	-
Admin Service Fee	1,052,964	-	927,964	125,000
<u>Special Revenue Funds:</u>				
Seward Bear Creek Flood	40,529	-	40,529	-
School Fund-Maintenance	800,000	120,000	280,000	400,000
	<u>\$ 2,981,421</u>	<u>\$ 120,000</u>	<u>\$ 1,621,768</u>	<u>\$ 1,239,653</u>

Interdepartmental charges represent the cost of services provided by a department or division to another department or division. The Borough's policy is to budget 100% of staff time within each oversight department and then charge/allocate the cost of work done to the respective department receiving the service. Included in the interdepartmental charges are charges to other funds that are project length or grant funded and are not included in this budget document.

General Fund

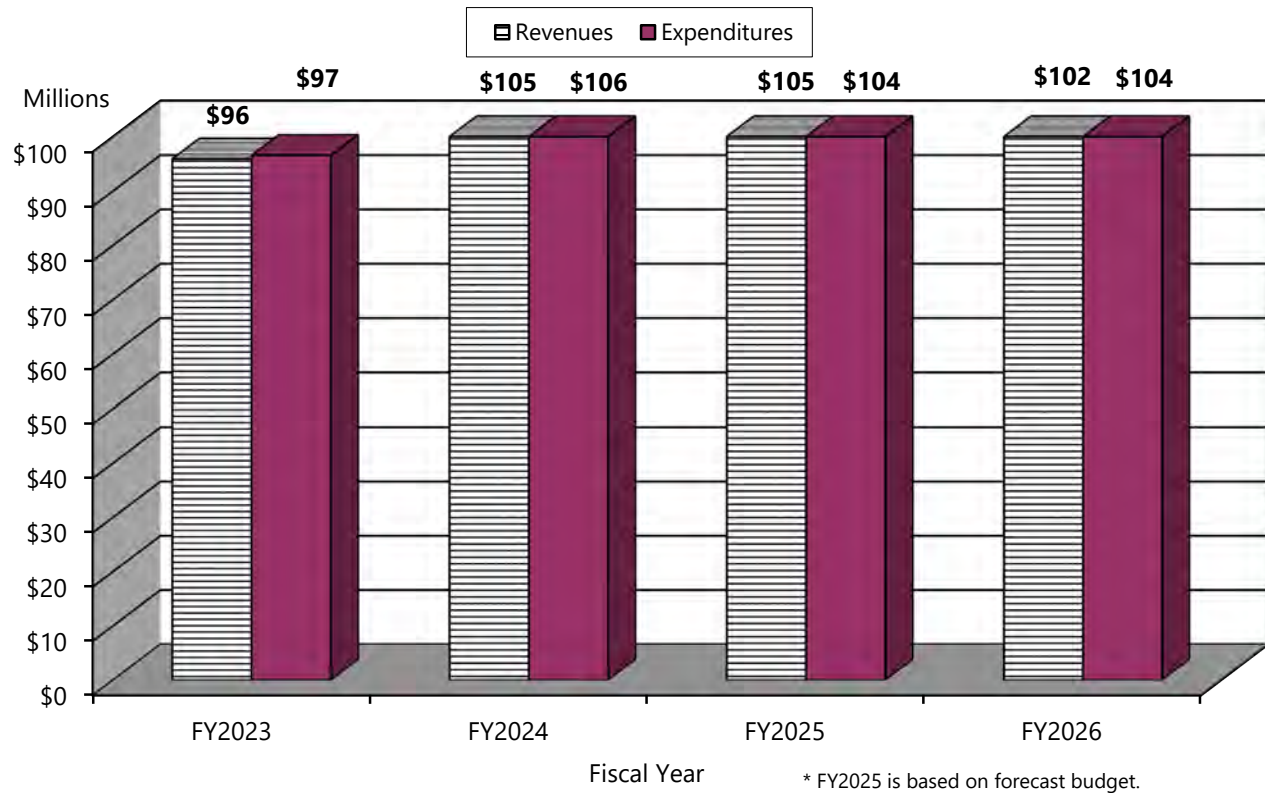
The General Fund is the general operating fund of the Borough. It is used to account for all financial resources except those that must be accounted for in another fund. The General Fund accounts for the normal activities such as general government, assessing, finance, legal, planning, along with funding for schools, solid waste, etc. These activities are funded primarily by property taxes, sales taxes and intergovernmental revenues.

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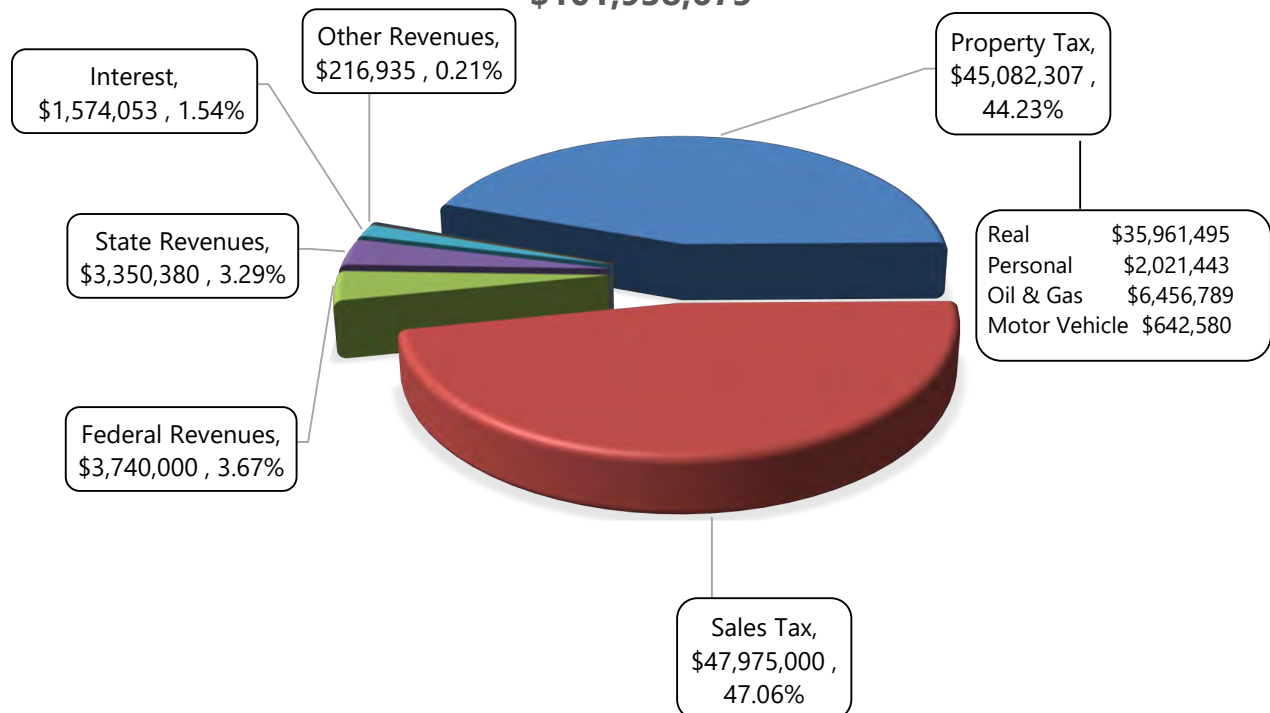
Fund: 100 General Fund

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Values (000'S)								
Real	7,090,334	7,829,243	8,514,007	8,517,519	9,255,122	9,532,776	9,818,759	10,113,322
Personal	330,378	344,892	360,509	375,075	383,360	389,110	394,947	400,871
Oil & Gas (AS 43.56)	1,501,174	1,570,245	1,618,321	1,618,321	1,677,088	1,677,088	1,677,088	1,677,088
Total Taxable Values	8,921,886	9,744,380	10,492,837	10,510,915	11,315,570	11,598,974	11,890,794	12,191,281
Mill Rate	4.50	4.30	4.30	4.30	3.85	3.85	3.85	3.85
Revenues:								
Property Taxes:								
Real	\$ 31,788,010	\$ 33,474,515	\$ 36,244,128	\$ 36,259,078	\$ 35,275,898	\$ 36,701,188	\$ 37,802,222	\$ 38,936,290
Personal	1,522,852	1,667,780	1,550,189	1,580,566	1,475,936	1,468,112	1,490,135	1,512,486
Oil & Gas (AS 43.56)	6,755,285	6,752,056	6,958,780	6,958,780	6,456,789	6,456,789	6,456,789	6,456,789
Penalty and Interest	708,417	662,776	746,815	746,815	685,597	685,597	685,597	685,597
Flat Tax	546,238	544,775	550,877	550,877	545,507	545,507	545,507	545,507
Motor Vehicle Tax	548,015	516,793	642,580	642,580	642,580	642,580	642,580	642,580
Total Property Taxes	41,868,817	43,618,695	46,693,369	46,738,696	45,082,307	46,499,773	47,622,830	48,779,249
Sales Tax	42,650,831	47,547,330	44,400,000	47,500,000	47,975,000	48,694,625	49,425,044	50,166,420
Federal Revenue	4,481,904	4,752,923	3,740,000	3,645,706	3,740,000	3,740,000	3,740,000	3,740,000
State Revenue	4,688,798	4,028,021	3,350,641	3,306,391	3,350,380	3,350,380	3,346,534	3,342,462
Interest Revenue (Loss)	1,974,871	4,856,794	812,722	3,900,000	1,574,053	533,350	501,592	462,038
Other Revenue	226,274	207,595	247,235	297,235	216,935	216,935	216,935	216,935
Total Revenues	95,891,495	105,011,358	99,243,967	105,388,028	101,938,675	103,035,063	104,852,935	106,707,104
Total Revenues and Other								
Financing Sources	95,891,495	105,011,358	99,243,967	105,388,028	101,938,675	103,035,063	104,852,935	106,707,104
Expenditures:								
Personnel	13,887,202	14,903,465	17,497,684	17,441,434	17,468,586	17,992,644	18,532,423	19,088,396
Supplies	136,226	197,235	229,542	245,390	205,387	209,495	213,685	217,959
Services	5,966,963	5,992,341	6,914,482	7,339,570	6,828,826	7,033,691	7,244,702	7,462,043
Capital Outlay	174,771	208,392	164,894	182,899	165,728	169,043	172,424	175,872
Interdepartmental Charges	(1,514,211)	(1,663,428)	(2,054,826)	(2,054,826)	(2,020,892)	(2,234,310)	(2,278,996)	(2,324,576)
Total Expenditures	18,650,951	19,638,005	22,751,776	23,154,467	22,647,635	23,170,563	23,884,238	24,619,694
Operating Transfers To:								
Special Revenue Fund - Schools	52,564,284	54,753,114	56,228,307	56,228,307	57,634,015	59,074,865	60,551,737	62,065,530
Special Revenue Fund - Solid Waste	11,355,538	21,804,733	11,719,442	13,072,526	11,485,368	11,772,502	12,066,815	12,368,485
Special Revenue Funds - Other	1,163,100	1,470,320	1,475,800	1,529,021	1,459,300	1,488,486	1,518,256	1,548,621
Debt Service - School Debt	3,931,900	4,942,152	4,946,951	4,946,951	4,948,328	7,065,358	7,061,166	7,063,171
Capital Projects - Schools	5,250,000	4,000,000	4,000,000	5,050,000	4,100,000	3,000,000	3,000,000	3,000,000
Capital Projects - General Govt.	1,643,846	265,755	200,000	200,000	150,000	100,000	100,000	100,000
Capital Projects - Solid Waste Fund	840,000	-	-	-	1,400,000	1,400,000	1,400,000	1,400,000
Capital Projects - General Govt.-PILT	14,315	32,207	-	-	-	-	-	-
Capital Projects - Fire Service Area-PILT	1,131,768	(433,160)	-	55,446	-	-	-	-
Total Operating Transfers	77,894,751	86,835,121	78,570,500	81,082,251	81,177,011	83,901,211	85,697,974	87,545,807
Total Expenditures and								
Operating Transfers	96,545,702	106,473,126	101,322,276	104,236,718	103,824,646	107,071,774	109,582,212	112,165,501
Net Results From Operations	(834,993)	(1,461,768)	(2,078,309)	1,151,310	(1,885,971)	(4,036,711)	(4,729,277)	(5,458,397)
Projected Lapse	-	-	1,365,107	977,899	1,358,858	1,390,234	1,433,054	1,477,182
Change in Fund Balance	(834,993)	(1,461,768)	(713,202)	2,129,209	(527,113)	(2,646,477)	(3,296,223)	(3,981,215)
Beginning Fund Balance	45,140,499	44,305,506	42,843,738	42,843,738	44,972,947	44,445,834	41,799,357	38,503,134
Ending Fund Balance	\$ 44,305,506	\$ 42,843,738	\$ 42,130,536	\$ 44,972,947	\$ 44,445,834	\$ 41,799,357	\$ 38,503,134	\$ 34,521,919

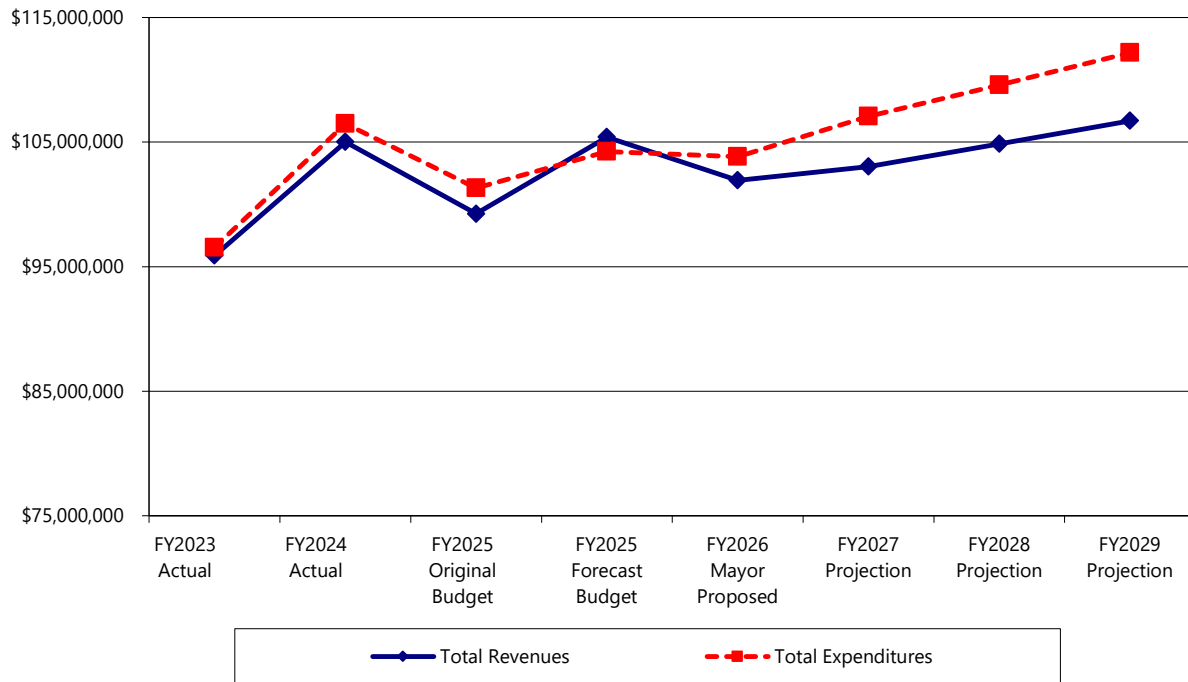
General Fund Revenues and Expenditures History



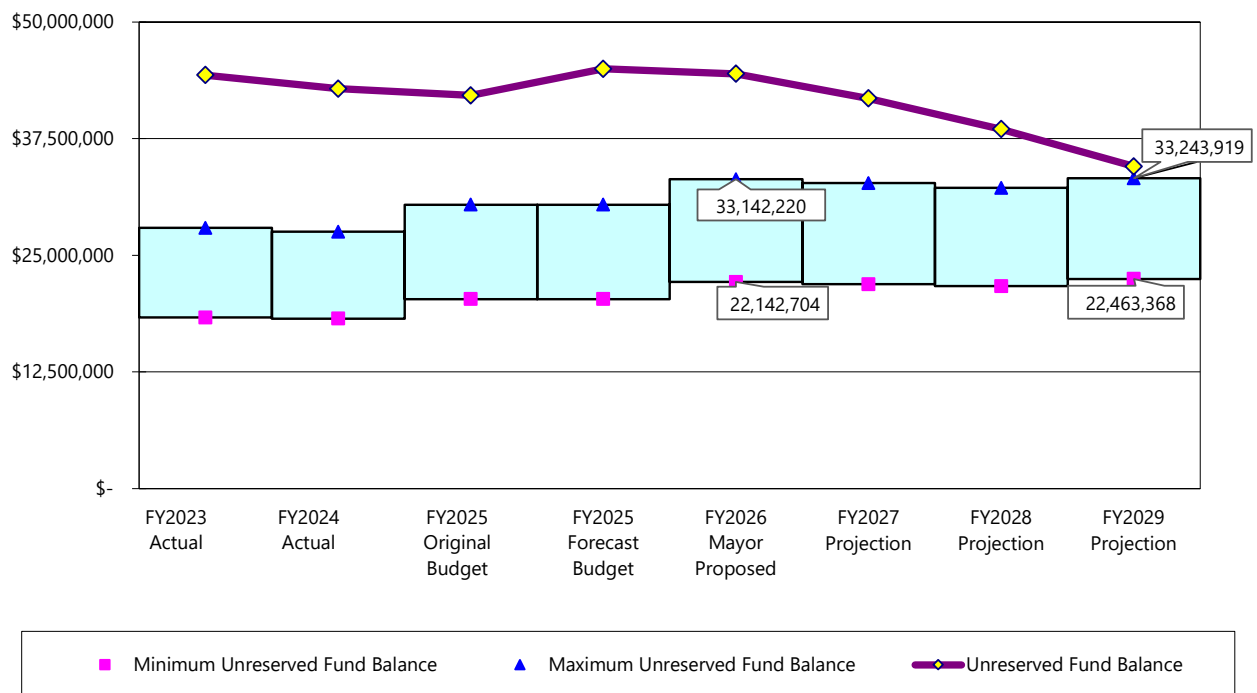
Where The Money Comes From General Fund Revenue Projections - FY2026 \$101,938,675



General Fund Revenues and Expenditures



General Fund Unreserved Fund Balance



Kenai Peninsula Borough Budget Detail

Fund 100 General Fund

Total General Fund Expenditures By Line Item

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed	
				Budget	Budget	Proposed	& Original	Budget %
Personnel								
40110	Regular Wages	\$ 7,183,363	\$ 7,846,025	\$ 9,461,695	\$ 9,395,945	\$ 9,822,724	\$ 361,029	3.82%
40120	Temporary Wages	265,891	169,197	212,701	222,201	220,385	7,684	3.61%
40130	Overtime Wages	41,805	42,069	102,488	102,488	102,065	(423)	-0.41%
40210	FICA	621,422	675,465	868,509	868,509	900,537	32,028	3.69%
40221	PERS	1,887,519	2,066,607	2,141,053	2,141,053	2,204,238	63,185	2.95%
40321	Health Insurance	2,958,731	3,052,020	3,510,320	3,510,320	2,966,000	(544,320)	-15.51%
40322	Life Insurance	10,927	12,716	13,783	13,783	14,176	393	2.85%
40410	Leave	908,664	1,039,366	1,137,135	1,137,135	1,188,461	51,326	4.51%
40511	Other Benefits	8,880	-	50,000	50,000	50,000	-	0.00%
Total: Personnel		13,887,202	14,903,465	17,497,684	17,441,434	17,468,586	(29,098)	-0.17%
Supplies								
42020	Signage Supplies	6,024	11,004	21,000	25,779	11,000	(10,000)	-47.62%
42021	Promotional Supplies	1,434	860	450	3,450	450	-	0.00%
42120	Computer Software	14,287	10,186	31,075	30,175	16,075	(15,000)	-48.27%
42210	Operating Supplies	71,255	90,256	107,707	111,234	106,721	(986)	-0.92%
42230	Fuel, Oils and Lubricants	6,638	5,872	10,600	10,600	10,200	(400)	-3.77%
42250	Uniforms	2,732	8,699	6,199	8,511	9,140	2,941	47.44%
42263	Training Supplies	-	-	200	200	100	(100)	-50.00%
42310	Repair/Maintenance Supplies	18,140	18,957	22,754	23,444	21,844	(910)	-4.00%
42360	Motor Vehicle Supplies	3,139	1,577	5,300	5,303	4,450	(850)	-16.04%
42410	Small Tools & Minor Equipment	12,577	49,824	24,257	26,694	25,407	1,150	4.74%
Total: Supplies		136,226	197,235	229,542	245,390	205,387	(24,155)	-10.52%
Services								
43006	Senior Centers Grant Program	777,876	843,878	843,878	843,878	838,634	(5,244)	-0.62%
43009	Economic Development District	150,000	175,000	175,000	175,000	180,000	5,000	2.86%
43011	Contractual Services	1,484,220	1,442,106	1,526,799	2,064,042	1,448,783	(78,016)	-5.11%
43012	Audit Services	143,520	165,000	177,422	180,771	181,330	3,908	2.20%
43015	Water/Air Sample Testing	5,000	-	5,000	5,000	5,000	-	0.00%
43016	KPB Public Relations	76,949	83,917	100,000	-	-	(100,000)	-100.00%
43017	Investment Portfolio Fees	22,830	23,313	30,000	30,000	35,000	5,000	16.67%
43018	KPB Promotion	70,767	42,770	100,000	-	-	(100,000)	-100.00%
43019	Software Maintenance	919,393	537,167	741,839	653,501	685,806	(56,033)	-7.55%
43021	Peninsula Promotion	2,297	2,151	3,500	3,500	5,000	1,500	42.86%
43026	Software Licensing	-	424,061	431,945	595,178	626,996	195,051	45.16%
43031	Litigation	12,268	10,800	17,000	19,494	18,500	1,500	8.82%
43034	Attorney Fees - Special Cases	112,768	31,672	120,000	120,000	100,000	(20,000)	-16.67%
43036	Contractual Services - ARSSTC Fee	403,631	497,024	455,000	455,000	521,875	66,875	14.70%
43110	Communications	121,980	121,770	175,533	175,888	175,827	294	0.17%
43140	Postage and Freight	121,510	109,721	140,125	137,415	147,025	6,900	4.92%
43210	Transportation/Subsistence	132,000	142,306	256,146	254,343	226,412	(29,734)	-11.61%
43215	Travel Out of State	-	-	-	-	-	-	-
43216	Travel In State	5,009	9,703	13,900	13,900	15,600	1,700	12.23%
43220	Car Allowance	142,562	146,941	169,800	169,800	169,200	(600)	-0.35%
43221	Car Allowance/PC	20,700	15,600	16,200	16,200	16,200	-	0.00%
43260	Training	17,382	26,908	73,173	72,810	62,723	(10,450)	-14.28%
43270	Employee Development	891	865	10,000	10,000	10,000	-	0.00%
43310	Advertising	65,760	43,834	71,050	77,954	70,850	(200)	-0.28%
43410	Printing	85,240	64,335	72,486	66,828	70,855	(1,631)	-2.25%
43510	Insurance/Litigation Fund Premiums	160,478	191,194	212,880	212,880	213,425	545	0.26%
43610	Utilities	208,678	212,171	246,983	246,983	256,092	9,109	3.69%
43720	Equipment Maintenance	49,464	44,647	62,073	71,954	73,446	11,373	18.32%
43750	Vehicle Maintenance	2,474	1,418	4,000	4,000	5,430	1,430	35.75%
43780	Buildings/Grounds Maintenance	56,819	35,753	60,100	60,100	59,100	(1,000)	-1.66%
43810	Rents and Operating Leases	59,793	13,241	14,233	14,234	10,448	(3,785)	-26.59%

Kenai Peninsula Borough Budget Detail

Fund 100 General Fund

Total General Fund Expenditures By Line Item - Continued

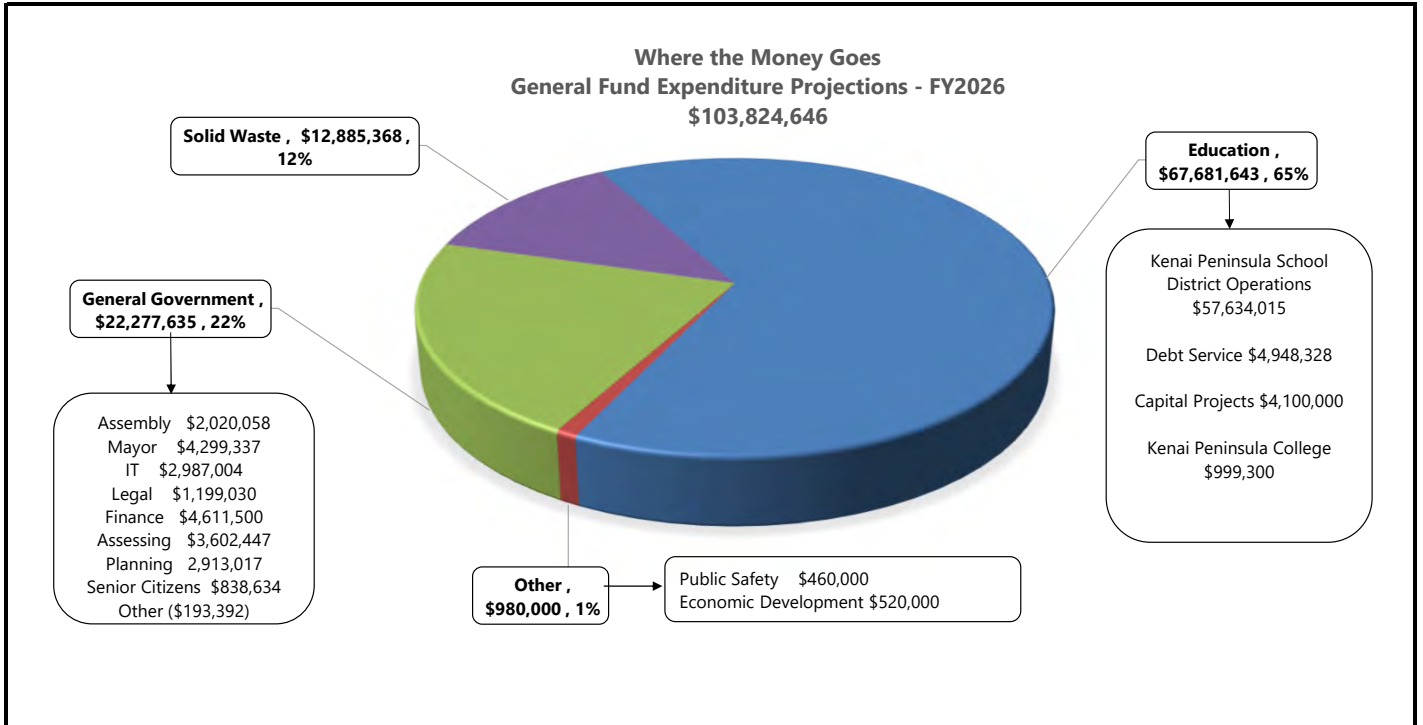
	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services - Continued							
43812	Equipment Replacement Payments	403,000	401,288	300,385	300,385	332,402	32,017 10.66%
43920	Dues and Subscription	77,329	70,043	78,532	79,032	81,177	2,645 3.37%
43931	Recording Fees	15,245	12,294	14,100	14,100	16,850	2,750 19.50%
43932	Litigation Reports	39,130	49,450	90,000	90,000	63,440	(26,560) -29.51%
43999	Contingency	-	-	105,400	105,400	105,400	- 0.00%
	Total: Services	5,966,963	5,992,341	6,914,482	7,339,570	6,828,826	(85,656) -1.24%
Capital Outlay							
48110	Major Office Furniture	-	-	-	-	-	- -
48120	Major Office Equipment	21,992	34,405	17,500	32,820	20,000	2,500 14.29%
48311	Major Machinery & Equipment	18,184	-	-	-	-	- -
48525	Major Computer Software	-	46,950	-	-	-	- -
48710	Minor Office Equipment	86,635	81,798	113,455	115,115	119,108	5,653 4.98%
48720	Minor Office Furniture	40,945	35,339	21,939	22,964	22,620	681 3.10%
48740	Minor Machinery & Equipment	6,020	9,900	12,000	12,000	4,000	(8,000) -66.67%
48750	Minor Medical Equipment	995	-	-	-	-	- -
	Total: Capital Outlay	174,771	208,392	164,894	182,899	165,728	834 0.51%
Transfers							
50235	Tfr EPHESA	178,338	340,000	350,000	350,000	310,000	(40,000) -11.43%
50241	Tfr S/D Operations	52,564,284	54,753,114	56,228,307	56,228,307	57,634,015	1,405,708 2.50%
50242	Tfr Postsecondary Education	834,762	906,955	975,800	975,800	999,300	23,500 2.41%
50260	Tfr Disaster Relief Fund	-	73,365	-	53,221	-	- -
50264	Tfr 911 Fund	150,000	150,000	150,000	150,000	150,000	- 0.00%
50271	Tfr Misc Grants	180,786	-	-	-	-	- -
50290	Tfr Solid Waste	11,355,538	21,804,733	11,719,442	13,072,526	11,485,368	(234,074) -2.00%
50308	Tfr School Debt	3,930,400	4,939,652	4,936,951	4,936,951	4,938,328	1,377 0.03%
50349	Tfr School Debt Expense	1,500	2,500	10,000	10,000	10,000	- 0.00%
50400	Tfr School Capital Projects	5,250,000	4,000,000	4,000,000	5,050,000	4,100,000	100,000 2.50%
50401	Tfr School Bond Capital Projects	-	-	-	-	-	- -
50407	Tfr General Gov't. Capital Projects	1,658,161	297,962	200,000	200,000	150,000	(50,000) -25.00%
50411	Solid Waste Fund Capital Projects	840,000	-	-	-	1,400,000	1,400,000 -
50441	Tfr Nikiski Fire SA Capital Projects	258,727	8,339	-	-	-	- -
50442	Tfr Bear Creek Fire SA Capital Projects	10,105	192,583	-	55,446	-	- -
50443	Tfr CES Capital Projects	342,914	-	-	-	-	- -
50444	Tfr WESA Capital Projects	175,000	-	-	-	-	- -
50446	Tfr KESA Capital Projects	175,000	-	-	-	-	- -
50840	Tfr Special Assesments	170,022	(634,082)	-	-	-	- -
	Total: Transfers	78,075,537	86,835,121	78,570,500	81,082,251	81,177,011	2,606,511 3.32%
Interdepartmental Charges							
60000	Charges (To) From Other Depts.	(1,508,576)	(1,661,282)	(2,054,826)	(2,054,826)	(2,020,892)	33,934 -1.65%
60004	Mileage Ticket Credits	(5,635)	(2,696)	-	-	-	- -
61990	Admin Service Fee	-	550	-	-	-	- -
	Total: Interdepartmental Charges	(1,514,211)	(1,663,428)	(2,054,826)	(2,054,826)	(2,020,892)	33,934 -1.65%
Department Total		\$ 96,726,488	\$ 106,473,126	\$ 101,322,276	\$ 104,236,718	\$ 103,824,646	\$ 2,502,370 2.47%

MILL RATE EQUIVALENTS FOR THE GENERAL FUND

	FY2023 Actual		FY2024 Actual		FY2025 Forecast Budget		FY2026 Proposed Budget	
	Taxable Value	Mill Rate	Taxable Value	Mill Rate	Taxable Value	Mill Rate	Taxable Value	Mill Rate
	8,921,886,000	Equivalent	9,744,380,000	Equivalent	10,510,915,000	Equivalent	11,315,570,000	Equivalent
REVENUES:								
Taxes:								
Property Tax	\$ 41,320,802	4.631	\$ 43,101,902	4.423	\$ 46,096,116	4.386	\$ 44,439,727	3.927
Motor Vehicle Tax	548,015	0.061	516,793	0.053	642,580	0.061	642,580	0.057
Sales Tax	42,650,831	4.780	47,547,330	4.879	47,500,000	4.519	47,975,000	4.240
Total Taxes	84,519,648	9.473	91,166,025	9.356	94,238,696	8.966	93,057,307	8.224
Federal Revenues	4,481,904	0.502	4,752,923	0.488	3,645,706	0.347	3,740,000	0.331
State Revenues:								
Reimbursement for School Debt	2,442,114	0.274	1,796,920	0.184	1,795,641	0.171	1,795,380	0.159
Revenue Sharing	1,058,041	0.119	1,075,886	0.110	850,000	0.081	850,000	0.075
Fish Tax	972,034	0.109	740,361	0.076	500,000	0.048	500,000	0.044
Other	216,609	0.024	414,854	0.043	160,750	0.015	205,000	0.018
Total State Revenues	4,688,798	0.526	4,028,021	0.413	3,306,391	0.315	3,350,380	0.296
Fees, Costs & Miscellaneous	226,274	0.025	207,595	0.021	297,235	0.028	216,935	0.019
Interest Earned	1,974,871	0.221	4,856,794	0.498	3,900,000	0.371	1,574,053	0.139
Total Revenues and Other								
Financing Sources	\$ 95,891,495	10.748	\$ 105,011,358	10.777	\$ 105,388,028	10.027	\$ 101,938,675	9.009
EXPENDITURES:								
General Government:								
Assembly								
Administration	\$ 459,205	0.051	\$ 543,390	0.056	\$ 650,187	0.062	\$ 603,685	0.053
Clerk	413,034	0.046	526,663	0.054	664,699	0.063	662,847	0.059
Elections	338,990	0.038	183,460	0.019	202,992	0.019	262,932	0.023
Records Management	421,277	0.047	363,714	0.037	479,206	0.046	490,594	0.043
Total Assembly	1,632,506	0.183	1,617,227	0.166	1,997,084	0.190	2,020,058	0.179
Mayor								
Administration	620,937	0.070	663,711	0.068	1,108,382	0.105	1,108,209	0.098
Purchasing and Contracting	621,853	0.070	695,568	0.071	848,452	0.081	825,326	0.073
Emergency Management	779,593	0.087	789,143	0.081	1,079,815	0.103	1,065,593	0.094
Human Resources-Administration	797,795	0.089	848,489	0.087	913,368	0.087	894,770	0.079
Print/Mail Services	199,200	0.022	207,864	0.021	220,493	0.021	260,748	0.023
Custodial Maintenance	127,885	0.014	142,826	0.015	146,585	0.014	144,691	0.013
Total Mayor	3,147,263	0.353	3,347,601	0.344	4,317,095	0.411	4,299,337	0.380
Information Technology	2,058,241	0.231	2,412,940	0.248	2,963,502	0.282	2,987,004	0.264
Legal	1,317,570	0.148	1,179,381	0.121	1,205,372	0.115	1,199,030	0.106
Finance								
Administration	581,959	0.065	623,844	0.064	651,983	0.062	673,867	0.060
Financial Services	1,181,433	0.132	1,258,101	0.129	1,309,861	0.125	1,308,270	0.116
Property Tax & Collections	1,002,199	0.112	1,056,533	0.108	1,223,836	0.116	1,256,665	0.111
Sales Tax	1,092,327	0.122	1,263,281	0.130	1,209,309	0.115	1,372,698	0.121
Total Finance	3,857,918	0.432	4,201,759	0.431	4,394,989	0.418	4,611,500	0.408
Assessing								
Administration	1,409,418	0.158	1,553,205	0.159	1,695,147	0.161	1,716,459	0.152
Appraisal	1,597,262	0.179	1,735,928	0.178	1,881,755	0.179	1,885,988	0.167
Total Assessing	3,006,680	0.337	3,289,133	0.338	3,576,902	0.340	3,602,447	0.318
Planning								
Administration	1,259,482	0.141	1,277,134	0.131	1,773,705	0.169	1,342,548	0.119
Geographic Information Systems	588,516	0.066	661,722	0.068	922,674	0.088	711,288	0.063
River Center	772,862	0.087	790,043	0.081	869,856	0.083	859,181	0.076
Total Planning	2,620,860	0.294	2,728,899	0.280	3,566,235	0.339	2,913,017	0.257
Senior Citizens	777,876	0.087	843,878	0.087	843,878	0.080	838,634	0.074

MILL RATE EQUIVALENTS FOR THE GENERAL FUND

	FY2023 Actual Taxable Value 8,921,886,000	Mill Rate Equivalent	FY2024 Actual Taxable Value 9,744,380,000	Mill Rate Equivalent	FY2025 Forecast Budget Taxable Value 10,510,915,000	Mill Rate Equivalent	FY2026 Proposed Budget Taxable Value 11,315,570,000	Mill Rate Equivalent
Economic Development	422,716	0.047	436,687	0.045	584,000	0.056	520,000	0.046
Non-Departmental								
Contract Services	407,944	0.046	295,805	0.030	408,802	0.039	360,000	0.032
Insurance	136,125	0.015	161,125	0.017	179,572	0.017	179,572	0.016
Other	37,877	0.004	-	0.000	50,000	0.005	50,000	0.004
Interdepartmental Charges	(772,625)	-0.087	(876,430)	-0.090	(932,964)	-0.089	(932,964)	-0.082
Total Non-Departmental	(190,679)	-0.021	(419,500)	-0.043	(294,590)	-0.028	(343,392)	-0.030
Total Operations	18,650,951	2.090	19,638,005	2.015	23,154,467	2.203	22,647,635	2.001
Other Financing Uses:								
Operating Transfers To:								
Special Revenue Funds:								
School District Operations	52,564,284	5.892	54,753,114	5.619	56,228,307	5.350	57,634,015	5.093
Postsecondary Education	834,762	0.094	906,955	0.093	975,800	0.093	999,300	0.088
Disaster Relief	-	0.000	73,365	0.008	53,221	0.005	-	0.000
911 Communications	150,000	0.017	150,000	0.015	150,000	0.014	150,000	0.013
Eastern Highway Peninsula Emergency	178,338	0.020	340,000	0.035	350,000	0.033	310,000	0.027
Misc Grant Fund	180,786	0.020	-	0.000	-	0.000	-	0.000
Solid Waste	11,355,538	1.273	21,804,733	2.238	13,072,526	1.244	11,485,368	1.015
Debt Service Fund:								
School Debt	3,931,900	0.441	4,942,152	0.507	4,946,951	0.471	4,948,328	0.437
Capital Projects Funds:								
School Revenue	5,250,000	0.588	4,000,000	0.410	5,050,000	0.480	4,100,000	0.362
School Bond Fund	-	0.000	-	0.000	-	0.000	-	0.000
General Government	1,658,161	0.186	297,962	0.031	200,000	0.019	150,000	0.013
Nikiski Fire SA Capital Projects	258,727		8,339		-		-	0.000
Bear Creek Fire SA Capital Projects	10,105		192,583		55,446		-	0.000
CES Capital Projects	342,914		-		-		-	0.000
WESA Capital Projects	175,000		-		-		-	0.000
KESA Capital Projects	175,000		-		-		-	0.000
Special Assessments	170,022		(634,082)		-		-	0.000
Solid Waste Fund Capital Projects	840,000		-		-		1,400,000	0.124
Total Other Financing Uses	78,075,537	8.751	86,835,121	8.911	81,082,251	7.714	81,177,011	7.174
Total Expenditures and Other Financing Uses	96,726,488	10.841	106,473,126	10.927	104,236,718	9.917	103,824,646	9.175
Fund Balance Increase/(Decrease)	\$ (834,993)	-0.094	\$ (1,461,768)	-0.150	\$ 1,151,310	0.110	\$ (1,885,971)	-0.167



<p>Fund 100</p> <p>Dept 11110</p>	<p>Department Function</p> <p>General Fund</p> <p>Assembly - Administration</p>
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Mission

The Mission of the Kenai Peninsula Borough Assembly and Staff is to provide the community quality public service in partnership with its citizens, schools, other government agencies and business community by providing a full range of municipal services, and to formulate policies and ordinances to guide the orderly development and administration of the Borough.

Major Long-Term Issues and Concerns:

- Provide sufficient levels of funding for Borough departments to ensure their continued ability to meet the needs of Borough residents.
- Provide local educational funding borough residents can reasonably afford and sustain.
- Provide a high-quality capital and operational maintenance program ensuring the continued use and economic value of Borough assets.
- Providing a solution for the underfunded Alaska Public Employees' Retirement System (PERS) / Alaska Teachers' Retirement System (TRS).

FY2025 Accomplishments:

- Formed the Tourism Industry Working Group.
- Approved a Negotiated Lease for a concrete batch plant in support of Sterling Highway MP45-60 Construction Project.
- Approved the submission of a \$38.5 million bond to the qualified voters of South Kenai Peninsula Hospital Service.

- Area to plan, design, acquire property for renovating, constructing and equipping South Peninsula Hospital Campus.
- Approved the updated 2024 Kenai Peninsula Borough Hazard Mitigation Plan, including cities of Seldovia and Seward.
 - Incorporated City of Soldotna Riverfront Development Plan, the Funny River Comprehensive Plan, Homer Transportation Plan .
- Approved the borough's state capital project priorities for possible funding with state legislature.
- Approved 16 amendments to various sections of borough code per requests from assembly, borough clerk and administration in CY2024, including but not limited to:
 - Public noticing requirements and providing alternative methods of public notice.
 - Assembly meetings, providing materials for public presentation and removing language requesting teleconferencing.
 - Place a student council presentation with prior notice on the agenda.
 - Consolidated material extraction with material site permits.
 - Updated anadromous waters within the south district of the KPB 21.18 appendix.
 - Created Kenai Wellness Estates Addition Local Option Zone.

Performance Measures:

Priority: Provide a link between citizens, local governing bodies, borough administration and agencies of government at all levels.

Goal: Promote transparency, accountability, and the democratic decision-making processes within local government.

Objective: Adhere to constitutional government and laws of the borough and state; impart standards of quality and integrity that merit public confidence, and maintain professional ethical standards. Maintain familiarity with current Mason's Manuel of Legislative Procedures to be used in parliamentary assistance to the Assembly. Provide a conduit between the Assembly and the Legal Department and otherwise assist the Assembly in writing ordinances and resolutions. When asked, provide the Assembly with information to assist them in responding to questions from the public. Record and maintain accurate records of Assembly meetings and actions, serve as a conduit between the Administration and the Assembly.

Key Measures	CY2022* Actual	CY2023* Actual	CY2024* Actual	CY2025 Estimated
Regular and Special Assembly Meetings	20	20	20	20
Legislative Priority Community Meetings	0	11	12	12
Number of Ordinances Heard	129	107	84	100
Number of Resolutions Heard	68	80	56	90
Committee Meetings/Work Sessions/Other Meetings*	80	94	81	80

*Includes all meetings other than Regular and Special Assembly Meetings which are noted separately above.

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11110 - Assembly Administration

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Personnel							
40120 Temporary Wages	\$ 44,400	\$ 44,400	\$ 44,400	\$ 44,400	\$ 44,401	\$ 1	0.00%
40120 Temporary Wages - BOE	2,950	2,000	6,000	6,000	6,000	-	0.00%
40210 FICA	3,931	3,868	5,555	5,555	5,371	(184)	-3.31%
40221 PERS	-	845	-	-	-	-	-
40321 Health Insurance	113,700	150,308	199,060	199,060	142,500	(56,560)	-28.41%
40322 Life Insurance	248	266	248	248	248	-	0.00%
Total: Personnel	165,229	201,687	255,263	255,263	198,520	(56,743)	-22.23%
Supplies							
42120 Computer Software	-	-	10,500	10,500	-	(10,500)	-100.00%
42210 Operating Supplies	659	534	1,500	1,500	1,500	-	0.00%
42310 Repair/Maintenance Supplies	-	526	-	-	-	-	-
42410 Small Tools & Minor Equipment	513	-	1,500	1,500	1,500	-	0.00%
Total: Supplies	1,172	1,060	13,500	13,500	3,000	(10,500)	-77.78%
Services							
43011 Contractual Services	14,047	18,322	14,000	14,000	17,000	3,000	21.43%
43012 Audit Services	143,520	165,000	177,422	180,771	181,330	3,908	2.20%
43019 Software Maintenance	28,757	50	-	52	-	-	-
43026 Software Licensing	-	36,240	50,270	50,218	70,750	20,480	40.74%
43110 Communications	2,897	2,891	3,000	3,000	3,000	-	0.00%
43210 Transportation/Subsistence	18,754	20,166	16,000	16,000	16,000	-	0.00%
43210 Transportation/Subsistence - BOE	693	621	1,500	1,500	1,500	-	0.00%
43216 Travel In State	5,009	9,703	13,900	13,900	15,600	1,700	12.23%
43220 Car Allowance	19,800	19,800	22,200	22,200	19,800	(2,400)	-10.81%
43260 Training	1,800	2,850	5,700	5,700	3,500	(2,200)	-38.60%
43610 Utilities	17,182	15,361	20,185	20,185	20,185	-	0.00%
43720 Equipment Maintenance	3,118	1,926	2,000	2,000	2,000	-	0.00%
43810 Rents and Operating Leases - BOE	-	-	-	-	-	-	-
43920 Dues and Subscriptions	37,227	37,262	39,398	39,398	40,400	1,002	2.54%
Total: Services	292,804	330,192	365,575	368,924	391,065	25,490	6.97%
Capital Outlay							
48120 Office Machinery & Equipment	-	5,875	10,000	9,690	7,500	(2,500)	-25.00%
48710 Minor Office Equipment	-	4,576	2,500	2,810	3,600	1,100	44.00%
Total: Capital Outlay	-	10,451	12,500	12,500	11,100	(1,400)	-11.20%
Department Total	\$ 459,205	\$ 543,390	\$ 646,838	\$ 650,187	\$ 603,685	\$ (43,153)	-6.67%

Line-Item Explanations

40120 Temporary Wages. Includes regular monthly compensation for Assembly Members and stipends paid to Board of Equalization members.

43011 Contractual Services. Radio broadcasts - based on regular meetings and additional funding for off-site and special meetings if required (\$12,000), and miscellaneous items including Assembly photos, plaques, hearing transcripts, and miscellaneous small contracts (\$5,000.)

43012 Audit Services. Borough and service area audits, which includes the state and federal single audit. Compliance audits, as well as financial audits, are required of the Borough and all component units.

43026 Software Licensing. Legistar, Media Manager, Live Manager, In-Site, and Vote Cast software used to administer Assembly meetings, legislation, capture audio/video live and on demand streaming, public facing website, Boards & Commissions module and eComment portal (\$61,000), security camera software renewal (\$350), Boards & Commissions (\$7,200) and Zoom (\$2,200.)

43210 Transportation/Subsistence. Assembly travel within the borough, including mileage and subsistence and for borough assembly meetings. Travel and meal costs for Board of Equalization hearings.

43216 Travel In State. Outside of Borough travel to Alaska Municipal League (AML) annual conference, AML legislative committee meetings, and legislative lobbying trips to Juneau.

43720 Equipment Maintenance. 50% copier maintenance agreement (shared cost with Clerk).

43920 Dues and Subscriptions. Includes Alaska Municipal League (\$39,000) and National Association of Counties (\$1,400.)

48120 Office Machinery & Equipment. Replace Extron USB converter and associated costs (\$7,500.)

48710 Minor Office Equipment. iPad replacement as needed (\$2,200), 2 conference phones (\$1,000), and printer in chambers (\$400.)

Department Function

Fund 100

General Fund

Dept 11120

Assembly - Clerk

Mission

To professionally conduct the Office of the Borough Clerk in a manner that ensures an effective link between the community and government through quality administrative support and the dissemination of information.

Program Description

The Borough Clerk's office is comprised of the Borough Clerk ("Clerk"), the Deputy Borough Clerk, Borough Clerk Assistant and Borough Clerk Administrative Assistant. The Clerk serves as the Clerk of the Assembly. The Clerk serves as the parliamentarian to the Borough Assembly and advises other borough boards on parliamentary procedures. The Clerk provides public access to records, administration to the Assembly, and the administration of the policy-making process. The Clerk directs the Borough's records management program. The Clerk codifies the Code and preserves the legislative history of the Borough. The Clerk serves as the custodian of the Municipal Seal and official Borough documents. The Clerk serves as a conduit between the Assembly, administration, and the public. The Clerk coordinates Assembly meetings and work sessions, produces meeting packets, and provides records of the proceedings. The Clerk serves as administration support and keeps record of several of the Borough's appeal processes. The Clerk administers all Borough Elections. The Clerk also certifies petitions and verifies signatures for initiatives, referendum, and recall elections.

Major Long-Term Issues and Concerns:

- Consistently seeking new procedures and technology to realize efficiencies within the work product and a transparent public process. Ensure the very best in customer service.

FY2025 Accomplishments:

- Staffed regular and special Assembly meetings, committees, working groups, and work sessions.
- Processed 369 Real Property Tax Assessment Appeal Applications.
- Staffed 45 Board of Equalization Hearings.
- Processed 128 Liquor Licenses (new/renewal/transfers.)
- Processed 61 Marijuana Licenses (new/renewal/transfers.)
- Administered 53 appointments to the Planning Commission, Advisory Planning Commission, Resilience and Security Advisory Board, working groups and service area boards.
- Administered website updates to Clerk's Office, various boards and commissions, service areas and working groups as well as meeting information and documents.

FY2026 New Initiatives:

- Review of notification requirements to ensure effectiveness, efficiency and fiscal responsibility.
- Staff education and professional development.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	4	4	4	4

Performance Measures:

Priority: Maintain efficient, transparent and accurate records of borough assembly meetings and processes.

Goal: Facilitate effective communication between assembly members, borough officials, and the public, as well as provide administrative support to ensure the efficient operation of the assembly.

Objective: Maintain and provide public access to assembly legislation and meeting information, along with other board and committee meetings conducted in the borough.

Key Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Projected
Public Notices	100	113	95	98	100
Board of Equalization Appeal Application Processed	300	135	309	369	370
Board of Equalization Appeals Heard	20	13	26	45	60
Planning Commission Decision Appeals	2	3	1	2	2
Regular and Special Assembly Meetings	20	20	20	20	20
Legislative Priority Community Meetings	10	0	11	13	12
Utility/Road Improvement Special Assessment Districts	5	2	2	2	5
Administrative Appeals KPB 21.50	1	0	1	2	1

Kenai Peninsula Borough Budget Detail

Fund 100

Department 11120 - Assembly Clerk

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed	
				Budget	Budget	Proposed	& Original	Budget %
Personnel								
40110	Regular Wages	\$ 199,969	\$ 252,488	\$ 326,333	\$ 326,333	\$ 356,543	\$ 30,210	9.26%
40130	Overtime Wages	1,133	2,702	8,528	8,528	3,970	(4,558)	-53.45%
40210	FICA	16,657	22,063	29,550	29,550	31,744	2,194	7.42%
40221	PERS	53,303	61,419	74,677	74,677	80,418	5,741	7.69%
40321	Health Insurance	61,553	92,883	131,040	131,040	84,000	(47,040)	-35.90%
40322	Life Insurance	292	385	460	460	500	40	8.70%
40410	Leave	26,437	41,165	37,836	37,836	40,417	2,581	6.82%
Total: Personnel		359,344	473,105	608,424	608,424	597,592	(10,832)	-1.78%
Supplies								
42210	Operating Supplies	706	1,538	1,000	1,000	2,000	1,000	100.00%
42410	Small Tools & Minor Equipment	1,349	324	100	100	350	250	250.00%
Total: Supplies		2,055	1,862	1,100	1,100	2,350	1,250	113.64%
Services								
43011	Contractual Services	9,080	9,004	10,000	10,300	10,000	-	0.00%
43019	Software Maintenance	149	134	200	200	1,400	1,200	600.00%
43026	Software Licensing	-	24	-	-	-	-	-
43110	Communications	2,420	2,707	3,200	3,200	3,200	-	0.00%
43140	Postage and Freight	1,391	2,059	2,000	2,000	2,000	-	0.00%
43210	Transportation/Subsistence	5,647	5,298	5,450	5,350	5,900	450	8.26%
43220	Car Allowance	3,994	5,668	7,200	7,200	7,200	-	0.00%
43260	Training	1,225	1,800	2,400	2,400	2,900	500	20.83%
43310	Advertising	17,237	13,855	13,000	12,800	14,000	1,000	7.69%
43410	Printing	65	-	-	-	-	-	-
43610	Utilities	6,171	8,202	7,255	7,255	8,300	1,045	14.40%
43720	Equipment Maintenance	3,118	1,926	2,000	2,000	2,000	-	0.00%
43812	Equipment Replacement Payments	-	-	-	-	3,115	3,115	-
43920	Dues and Subscriptions	585	1,019	1,170	1,170	1,140	(30)	-2.56%
Total: Services		51,082	51,696	53,875	53,875	61,155	7,280	13.51%
Capital Outlay								
48710	Minor Office Equipment	1,578	-	1,300	1,300	1,750	450	34.62%
Total: Capital Outlay		1,578	-	1,300	1,300	1,750	450	34.62%
Interdepartmental Charges								
60004	Mileage Ticket Credits	(1,025)	-	-	-	-	-	-
Total: Interdepartmental Charges		(1,025)	-	-	-	-	-	-
Department Total		\$ 413,034	\$ 526,663	\$ 664,699	\$ 664,699	\$ 662,847	\$ (1,852)	-0.28%

Line-Item Explanations

40110 Regular Wages. Staff includes Borough Clerk, Deputy Borough Clerk, 1 Clerk Assistant, and 1 Clerk Administrative Assistant.

43011 Contractual Services. Ordinance codification services (\$10,000.)

43019 Software Licensing. Security camera annual license (\$200.) Adobe Acrobat Pro (\$1,200)

43210 Transportation/Subsistence. Travel costs for Clerk & Deputy Clerk Alaska Association of Municipal Clerks (AAMC) annual conference, Northwest Clerks Institute and miscellaneous training. Also includes mileage, hotel, and meals for travel within the Borough.

43220 Car Allowance. For Borough Clerk and Deputy Borough Clerk.

43310 Advertising. Cost of publishing agendas, meeting notices, and public hearing notices in three Borough newspapers.

43720 Equipment Maintenance. 50% copier maintenance agreement (shared cost with Assembly).

43812 Equipment Replacement Payments. Purchase copy machine.

43920 Dues and Subscriptions. AAMC, IIMC, and Peninsula Clarion.

48710 Minor Office Equipment. One highend desktop computer (\$1,750) regular replacement schedule.

Fund 100	Department Function
Dept 11130	General Fund
	Assembly - Elections

Mission

To establish and increase public confidence in the electoral process by conducting voter registration and elections with the highest level of professional election standards, integrity, security, accuracy, and fairness.

Program Description

The Borough Clerk is responsible for programming and processing municipal elections including elections of the cities of Homer, Kenai, Seldovia, Seward, and Soldotna; and assisting the State of Alaska with Primary and General Elections.

Major Long-Term Issues and Concerns:

- Federal laws that affect State and local elections require constant monitoring.
- Recruiting competent election workers for the October municipal elections.
- Monitor and review Alaska Statutes on election laws making changes to the Borough's process as needed.
- Conduct efficient and litigation-free elections.

FY2025 Accomplishments:

- Administered the regular Borough election without challenge.

- Format ballots for the Borough and Cities of Homer, Kenai, Seldovia, Soldotna, and Seward.
- Maintained up-to-date website to accurately reflect candidate and election information.
- Coordinated with cities within the Borough to produce a comprehensive voter pamphlet for the October regular municipal election.
- Pursuant to the executed Memorandums of Agreement, assisted the cities of Homer, Seldovia, and Kachemak with the administration of elections (i.e., ballot formatting, inclusion in voter pamphlet, and worker recruitment).
- Review of the informational brochure (voter pamphlet) content and future distribution process.
- Provided for accessible voting experiences for all eligible voters.

FY2026 New Initiatives:

- Administer Borough elections without challenge.

Performance Measures:

Priority: Ensure the integrity and fairness of the local electoral process.

Goal: Strive to provide accessible and transparent voting procedures for all borough voters to exercise their right to participate in their local election.

Objective: Provide and certify election results in a concise and timely manner without challenge.

Key Measures	Benchmark	CY2023 Actual	CY2024 Actual	CY2025 Projected	CY2026 Estimated
Regular Election	1	1	1	1	1
Special/Runoff Elections	1	1	0	0	0
Petitions Reviewed (Initiative, Referendum, Recall, Service Area)	0	0	0	1	0
Petitions Certified	0	0	0	1	0
Regular Election: Absentee, Special Needs & Questioned Ballots Processed	1,600	1,652	1,781	2,000	1,500
Special Election: Absentee, Special Needs & Questioned Ballots Processed	0	1,995	0	0	0

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11130 - Assembly Elections

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Personnel								
40120	Temporary Wages	\$ 106,425	\$ 55,272	\$ 58,701	\$ 58,701	\$ 83,245	\$ 24,544	41.81%
40130	Overtime Wages	1,373	948	-	-	-	-	-
40210	FICA	1,910	1,720	4,491	4,491	6,369	1,878	41.82%
40221	PERS	70	10	-	-	-	-	-
40321	Health Insurance	-	25	-	-	-	-	-
	Total: Personnel	109,778	57,975	63,192	63,192	89,614	26,422	41.81%
Supplies								
42210	Operating Supplies	2,925	783	2,000	1,810	2,000	-	0.00%
42410	Small Tools & Minor Equipment	-	9,923	-	400	-	-	-
	Total: Supplies	2,925	10,706	2,000	2,210	2,000	-	0.00%
Services								
43011	Contractual Services	38,100	29,436	39,000	28,119	40,500	1,500	3.85%
43019	Software Maintenance	38,338	-	23,000	-	34,000	11,000	47.83%
43026	Software Licensing	-	20,254	-	29,586	-	-	-
43110	Communications	1,933	2,106	3,000	3,000	3,000	-	0.00%
43140	Postage and Freight	15,214	2,232	7,000	6,790	7,000	-	0.00%
43210	Transportation/Subsistence	425	240	500	1,600	500	-	0.00%
43310	Advertising	12,504	4,316	8,000	8,000	8,000	-	0.00%
43410	Printing	71,807	51,299	55,300	48,614	55,300	-	0.00%
43720	Equipment Maintenance	-	3,207	-	9,881	10,200	10,200	-
43810	Rents and Operating Leases	47,966	400	2,000	2,000	2,000	-	0.00%
43812	Equipment Replacement Pymt.	-	-	-	-	10,818	10,818	-
	Total: Services	226,287	113,490	137,800	137,590	171,318	33,518	24.32%
Capital Outlay								
48120	Major Office Equipment	-	1,289	-	-	-	-	-
	Total: Capital Outlay	-	1,289	-	-	-	-	-
Department Total		\$ 338,990	\$ 183,460	\$ 202,992	\$ 202,992	\$ 262,932	\$ 59,940	29.53%

Line-Item Explanations

40120 Temporary Wages. Wages for election poll workers, absentee voting officials, and the canvass board.

40130 Overtime Wages. For clerk's office employees and other Borough personnel who assist at the receiving center on election night.

43011 Contractual Services. By-mail precincts ballot insertion and handling (\$6,500), voter postcard productions & notifications (\$14,000), election/ballot Set-Up and on-site support (\$20,000.)

43019 Software Licensing. Annual licensing fees for election software (\$34,000.)

43110 Communications. Monthly charges for SIM cards to transmit election results.

43140 Postage and Freight. USPS permits and postage for by-mail precinct ballots, absentee ballots, and mailing voters postcard for voter pamphlet locations.

43210 Transportation/Subsistence. Delivery of election materials and equipment, meetings with city clerks throughout the Borough in preparing for the October election. Training Election Officials throughout the Borough (transportation and refreshments.)

43310 Advertising. Publication of election notices as required by law.

43410 Printing. Printing of ballots, election pamphlets, envelopes for ballots, and election forms.

43500 Insurance Premiums. Shared costs for property insurance at the administration building.

43720 Equipment Maintenance. Annual hardware warranty for election software (\$10,200.)

43810 Rents and Operating Leases. Polling Site Rentals.

Department Function

Fund 100

General Fund

Dept 11140

Assembly – Records Management

Mission

To develop, implement, and manage a borough-wide, comprehensive, integrated, systematic Records and Information Management (RIM) Program designed to comply with federal, state and local requirements.

Program Description

Records Management is a division of the Borough Clerk's Office. The Borough Clerk is responsible for the borough-wide records management program. This program is administered by the Records Manager and has two record technicians.

The records management program serves to safeguard the Borough's official records and informational assets (on various media types) by guiding the management, access, retention, storage, protection, and disposition of those assets. We also provide consultative and operational assistance to all divisions and departments, as well as the school district, concerning records management, retention, disposition, and secure information management practices.

Major Long-Term Issues and Concerns:

- Ongoing training to adhere/administer Generally Accepted Recordkeeping Principals (GARP).
- Continue to assist with implementation of a borough-wide paperless initiative and assist departments to digitize records.
- Audit and inventory vital/essential records of the borough.
- Develop a records Disaster Recovery Plan.

- Assist school district with implementation of a records management program.

FY2025 Accomplishments:

- 119 boxes were transferred to microfilm and/or electronic images.
- 135 microfilm reels were created.
- 366 borough boxes were shredded for the annual destruction of obsolete physical records.
- Updates to the Borough's retention schedule to mirror current business practices, while adhering to borough, state and federal laws.
- Assisted department record custodians with the records management software.
- In collaboration with the Legal Department, administered a consistent and thorough public records request process.
- Processed 368 public records requests.

FY2026 New Initiatives:

- Continue efforts to maintain a current and updated retention schedule.
- Continue efforts with the school district in the growth and development of their retention schedule.
- Implementation of the new records software for school district records.
- Continue annual records management software training sessions with department record custodians.
- Develop processes and expand the new records management software to incorporate electronic records.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	3	3	3	3

Department Function	
Fund 100	General Fund
Dept 11140	Assembly – Records Management - Continued

Performance Measures:

Priority: Ensure that all records are properly organized, stored, and easily accessible/retrievable when needed.
Goal: Continuously improve record management practices that comply with legal and regulatory requirements.
Objective: Maintain record integrity and security to prevent unauthorized access or loss of information.

Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Projected
Public Records Requests	322	322	324	368	375
Files Returned	150	235	190	137	150
Files Out for Review	150	248	163	142	150
Reviewed Box Returned	20	20	22	32	20
Boxes Out for Review	20	13	22	41	20
Microfilm Reels Indexed	200	402	210	140	180
Microfilm Reels Processed	200	402	210	135	180
New Boxes Received	300	277	315	331	300
Number of Boxes Shredded	350	591	352	366	400
Obsolete Document Destruction/Shredded	7,000 lbs.	7,475 lbs.	6,241 lbs.	6,800 lbs.	8,000 lbs.

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11140 - Assembly Records Management

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 163,148	\$ 132,348	\$ 171,007	\$ 171,007	\$ 180,330	\$ 9,323	5.45%
40130	Overtime Wages	-	-	3,504	3,504	1,875	(1,629)	-46.49%
40210	FICA	13,458	10,939	15,489	15,489	16,318	829	5.35%
40221	PERS	42,850	34,327	39,220	39,220	40,985	1,765	4.50%
40321	Health Insurance	85,992	78,233	98,280	98,280	84,000	(14,280)	-14.53%
40322	Life Insurance	242	210	244	244	257	13	5.33%
40410	Leave	25,060	23,670	19,704	19,704	22,506	2,802	14.22%
Total: Personnel		330,750	279,727	347,448	347,448	346,271	(1,177)	-0.34%
Supplies								
42120	Computer Software	490	492	5,270	5,270	5,270	-	0.00%
42210	Operating Supplies	1,275	4,824	5,000	4,900	5,000	-	0.00%
42230	Fuel, Oil & Lubricants	100	-	400	400	400	-	0.00%
42250	Uniforms	416	594	832	832	832	-	0.00%
42310	Repair/Maintenance Supplies	-	326	-	-	-	-	-
42410	Small Tools & Minor Equipment	-	11	500	500	500	-	0.00%
Total: Supplies		2,281	6,247	12,002	11,902	12,002	-	0.00%
Services								
43011	Contractual Services	16,229	3,809	25,900	25,900	25,900	-	0.00%
43019	Software Maintenance	17,493	15,206	-	19,565	-	-	-
43026	Software Licensing	-	9,053	28,790	9,225	39,400	10,610	36.85%
43110	Communications	1,048	1,189	900	900	900	-	0.00%
43140	Postage and Freight	117	30	500	500	500	-	0.00%
43210	Transportation/Subsistence	7	-	5,490	5,490	6,000	510	9.29%
43220	Car Allowance	2,524	3,153	3,600	3,600	3,600	-	0.00%
43260	Training	1,699	-	2,500	2,500	2,500	-	0.00%
43610	Utilities	29,805	22,109	27,635	27,635	27,635	-	0.00%
43720	Equipment Maintenance	2,903	3,057	8,950	8,950	9,800	850	9.50%
43750	Vehicle Maintenance	-	-	200	200	200	-	0.00%
43812	Equipment Replacement Payments	15,981	15,137	13,336	13,336	13,336	-	0.00%
43920	Dues and Subscriptions	440	410	655	655	800	145	22.14%
Total: Services		88,246	73,153	118,456	118,456	130,571	12,115	10.23%
Capital Outlay								
48710	Minor Office Equipment	-	4,587	1,300	1,400	1,750	450	34.62%
Total: Capital Outlay		-	4,587	1,300	1,400	1,750	450	34.62%
Department Total		\$ 421,277	\$ 363,714	\$ 479,206	\$ 479,206	\$ 490,594	\$ 11,388	2.38%

Line-Item Explanations

40110 Regular Wages. Staff includes: Records Manager and 2 Records Technicians.

42120 Computer Software. Purchase 10 user licenses for records management software program Content Manager.

42210 Operating Supplies. For the purchase of bankers boxes, preservation books, general office supplies, and miscellaneous.

43011 Contractual Services. Processing of microfilm (\$20,000), shredding records scheduled for destruction (\$5,000), and Fire Suppression System annual inspection (\$900).

43019 Software Licensing. Records Management Software, Content Manager (\$22,500), Public Records Request Software, GovQA (\$12,000) security camera annual license (\$500), Archive Social (\$3,500) and Adobe (\$900).

43210 Transportation/Subsistence. Travel costs and per diem for Records Manager to attend NAGARA annual conference, ARMA Infocon Conference and off-site training for records software.

43220 Car Allowance. Records Manager car allowance.

43500 Insurance Premiums. Property premium for Records Center.

43720 Equipment Maintenance. High speed scanners (\$2,900), Microfilm reader (\$2,800), fire suppression system annual maintenance (\$3,600), and copier (\$500).

43812 Equipment Replacement Payments. Records software, high speed scanners, Records Van, and copier. See schedule below.

48710 Minor Office Equipment. One highend desktop computer (\$1,750) regular replacement schedule.

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11140 - Assembly Records Management - Continued

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2025 Estimated</u>	<u>FY2026 Projected</u>	<u>Projected Payments FY2027-29</u>
Records software - supplemental *	\$ 20,441	\$ 3,607	\$ 3,607	\$ 10,821
Scanners (2)	9,736	-	-	-
FY23 Copier	4,352	2,176	2,176	1,291
FY23 Vehicle	7,553	7,553	7,553	22,659
	<u>\$ 42,082</u>	<u>\$ 13,336</u>	<u>\$ 13,336</u>	<u>\$ 34,771</u>

* Supplemental of \$40,000 to original software appropriation of \$100,000.

Kenai Peninsula Borough

Budget Detail

Fund 100

Assembly Department Totals

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 363,117	\$ 384,836	\$ 497,340	\$ 497,340	\$ 536,873	\$ 39,533	7.95%
40120	Temporary Wages	153,775	101,672	109,101	109,101	133,646	24,545	22.50%
40130	Overtime Wages	2,506	3,650	12,032	12,032	5,845	(6,187)	-51.42%
40210	FICA	35,956	38,590	55,085	55,085	59,802	4,717	8.56%
40221	PERS	96,223	96,601	113,897	113,897	121,403	7,506	6.59%
40321	Health Insurance	261,245	321,449	428,380	428,380	310,500	(117,880)	-27.52%
40322	Life Insurance	782	861	952	952	1,005	53	5.57%
40410	Leave	51,497	64,835	57,540	57,540	62,923	5,383	9.36%
Total: Personnel		965,101	1,012,494	1,274,327	1,274,327	1,231,997	(42,330)	-3.32%
Supplies								
42120	Computer Software	490	492	15,770	15,770	5,270	(10,500)	-66.58%
42210	Operating Supplies	5,565	7,679	9,500	9,210	10,500	1,000	10.53%
42230	Fuel, Oil, and Lubricant	100	-	400	400	400	-	0.00%
42250	Uniforms	416	594	832	832	832	-	0.00%
42410	Small Tools & Minor Equipment	1,862	10,258	2,100	2,500	2,350	250	11.90%
Total: Supplies		8,433	19,875	28,602	28,712	19,352	(9,250)	-32.34%
Services								
43011	Contractual Services	77,456	60,571	88,900	78,319	93,400	4,500	5.06%
43012	Audit Services	143,520	165,000	177,422	180,771	181,330	3,908	2.20%
43019	Software Maintenance	84,737	15,390	23,200	19,817	35,400	12,200	52.59%
43026	Software Licensing	-	65,571	79,060	89,029	110,150	31,090	39.32%
43110	Communication	8,298	8,893	10,100	10,100	10,100	-	0.00%
43140	Postage and Freight	16,722	4,321	9,500	9,290	9,500	-	0.00%
43210	Transportation/Subsistence	25,526	26,325	28,940	29,940	29,900	960	3.32%
43215	Travel Out of State	-	-	-	-	-	-	-
43216	Travel In State	5,009	9,703	13,900	13,900	15,600	1,700	12.23%
43220	Car Allowance	26,318	28,621	33,000	33,000	30,600	(2,400)	-7.27%
43260	Training	4,724	4,650	10,600	10,600	8,900	(1,700)	-16.04%
43310	Advertising	29,741	18,171	21,000	20,800	22,000	1,000	4.76%
43410	Printing	71,872	51,299	55,300	48,614	55,300	-	0.00%
43610	Utilities	53,158	45,672	55,075	55,075	56,120	1,045	1.90%
43720	Equipment Maintenance	9,139	10,116	12,950	22,831	24,000	11,050	85.33%
43750	Vehicle Maintenance	-	-	200	200	200	-	0.00%
43810	Rents and Operating Leases	47,966	400	2,000	2,000	2,000	-	0.00%
43812	Equipment Replacement Payments	15,981	15,137	13,336	13,336	27,269	13,933	104.48%
43920	Dues and Subscriptions	38,252	38,691	41,223	41,223	42,340	1,117	2.71%
Total: Services		658,419	568,531	675,706	678,845	754,109	78,403	11.60%
Capital Outlay								
48120	Major Office Equipment	-	7,164	10,000	9,690	7,500	(2,500)	-25.00%
48710	Minor Office Equipment	1,578	9,163	5,100	5,510	7,100	2,000	39.22%
Total: Capital Outlay		1,578	16,327	15,100	15,200	14,600	(500)	-3.31%
Interdepartmental Charges								
60004	Mileage Ticket Credits	(1,025)	-	-	-	-	-	-
Total: Interdepartmental Charges		(1,025)	-	-	-	-	-	-
Department Total		\$ 1,632,506	\$ 1,617,227	\$ 1,993,735	\$ 1,997,084	\$ 2,020,058	\$ 26,323	1.32%

Department Function

Fund 100

General Fund

Dept 11210

Mayor

Mission:

The mission of the Office of the Mayor is to effectively and efficiently administer ongoing operations and functions of the Borough, advocate for the best interest of the citizens, facilitate economic growth, and provide community direction and leadership. As the Administrative Officer, the Mayor's powers and duties include, but are not limited to: (1) appointment of administrative officials; (2) supervision of the enforcement of municipal law and directives of the Borough Assembly; (3) preparation, submission, and execution of an annual budget; (4) provide direct oversight for all personnel, finances, and operations throughout the Borough.

Major Long-Term Issues and Concerns:

- Slowing the unsustainable escalation of property values on the Kenai to protect resident working families from dramatically increasing existing housing costs.
- Finding and encouraging practical solutions to create new affordable housing on the Kenai.
- Recruiting quality KPB employees who meet high expectations in service to the public.
- Assisting KPB private-sector partners in growing a sustainable Kenai Peninsula Borough economy.
- Delivering the best possible services to the residents of the KPB at the lowest possible cost.
- Improving services by taking input from the public and living up to our motto "We Work for You."
- Maintaining the KPB as a safe, functional, and efficient workplace, adhering to a philosophy of excellence.
- Working proactively with state and federal agency partners to effectively meet the challenges facing the KPB.
- Delivering out-of-the-box improvements to Solid Waste facilities to lower costs and create efficiencies.
- Continuing to involve citizens both formally and informally to foster an effective and affordable citizen-run borough government.

FY2025 Accomplishments:

- Maintained a balanced budget and controlled growth in a fiscally responsible manner to ensure the borough remains an affordable place to live now and into the future for KPB residents.
- Countered increasing tax burden due to increasing valuations of residents' property through mill rate reductions whenever possible, and focusing on citizen-prioritized services.
- Revamped the KPB website, shifting its focus from employees to the public. Now easily navigable, the website has many more options for residents to find information and complete interactive tasks with their borough government.
- Conducted annual comprehensive surveys of residents to evaluate the KPB's performance in serving the public. This

information is invaluable in implementing new policies and allocating resources.

- Created, produced, and distributed video and digital materials to promote the services offered by KPB to the public.
- Participated in delivering coordinated public transit services on the Kenai Peninsula and directly supported the modernization and effectiveness of the KPB Transportation Plan.
- Reestablished a conference of local mayors and city managers to evaluate partnerships and the unique needs and common challenges of individual communities in the KPB.
- Collaborated with the Kenai Peninsula Economic Development District to support the Kenai Peninsula Regional Broadband Taskforce in the development of broadband infrastructure in the KPB.
- Created the Mayor's Working Group engaging selected citizens to address issues that face all areas of the borough, including housing and workforce development.
- Revived Industry Appreciation Day promoting companies that are the economic engine that provides KPB residents with jobs and opportunities.
- Provided an updated digital dashboard of KPB economic data.
- Held the Groundbreaking Ceremony for the new Soldotna Fire Station, which is slated for completion by January of 2026.
- Mayor Micciche helped form and serves as chair of the Southcentral Mayors Energy Coalition to encourage cost-effective options that meet the energy needs of the rail belt to head off an impending energy crisis for Southcentral Alaska.
- Launched an internship program to prepare the next generation of public servants, training them to always put the public's interests first.
- Appointed the tourism industry working group to process and understand service cost/revenue balance and recommend to the administration and assembly ways to reduce negative impacts on our residents.

FY2026 New Initiatives:

- Deliver the in-progress KPB land plan by completing the inventory of all borough properties, reviewing and selecting lands to be retained and those that can be sold over the next ten years with an eye toward providing affordable, quality properties for KPB residents. The Comprehensive Land Plan will eliminate favoritism, safeguard the borough's property, and ensure judicious execution into the future.
- Pursue state tax statute reform to counter unrestrained property value increases that are impacting citizens of the KPB. Ensure the borough remains an affordable place to live now and into the future.

<div> <div>Fund 100</div> <div>Dept 11210</div> </div>		<div> <div>Department Function</div> <div>General Fund</div> <div>Mayor - Continued</div> </div>
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<div> <div>(FY2026 New Initiatives (Continued))</div> <ul style="list-style-type: none"> Partner with industry, utilities, and other government entities to create low-cost energy options in the rail belt region of our state and create a plan to avoid a crisis that leaves residents vulnerable to shortages and untenatable rising costs which is essential for the KPB. Establish and maintain central coordination of web content overseen by the administration to ensure content consistent with our mission to serve. </div>	<ul style="list-style-type: none"> Firmly establish KPB’s role in promoting responsible tourism through coordination with local partners to increase economic development and mitigate negative impacts on KPB residents. Develop and implement a solid waste management and recycling plan that is cost-effective and yields tangible benefits in protecting the planet and conserving taxpayer funds. Maintain a conservative CPI-based budget with slow growth that maintains services for residents without creating a burden on taxpayers.
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Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing history	6	6	6	6

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11210 - Mayor Administration

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 300,881	\$ 359,483	\$ 616,217	\$ 563,967	\$ 604,096	\$ (12,121)	-1.97%
40120	Temporary Wages	68,405	4,950	6,243	6,243	6,243	-	0.00%
40130	Overtime Wages	30	-	1,062	1,062	-	(1,062)	-100.00%
40210	FICA	29,127	29,177	54,085	54,085	51,598	(2,487)	-4.60%
40221	PERS	72,692	78,294	125,475	125,475	105,675	(19,800)	-15.78%
40321	Health Insurance	79,572	91,891	163,800	163,800	140,000	(23,800)	-14.53%
40322	Life Insurance	440	545	854	854	838	(16)	-1.87%
40410	Leave	12,787	20,905	46,775	46,775	47,047	272	0.58%
Total: Personnel		563,934	585,245	1,014,511	962,261	955,497	(59,014)	-5.82%
Supplies								
42021	Promotional Supplies	1,434	860	450	3,450	450	-	0.00%
42120	Computer Software	221	-	650	650	650	-	0.00%
42210	Operating Supplies	3,129	1,874	4,550	4,550	4,550	-	0.00%
42250	Uniforms	3	704	-	1,000	500	500	-
42310	Repair/Maintenance Supply	9	-	-	-	-	-	-
42410	Small Tools & Minor Equipment	65	297	1,215	1,215	1,215	-	0.00%
Total: Supplies		4,861	3,735	6,865	10,865	7,365	500	7.28%
Services								
43011	Contractual Services	5,469	20,943	1,709	47,709	55,000	53,291	3118.26%
43019	Software Maintenance	4,929	134	10,000	10,000	10,000	-	0.00%
43021	Peninsula Promotion	2,297	2,151	3,500	3,500	5,000	1,500	42.86%
43026	Software Licensing	-	8,709	-	1,000	500	500	-
43110	Communications	3,056	4,492	6,000	6,000	7,200	1,200	20.00%
43140	Postage and Freight	171	166	375	375	375	-	0.00%
43210	Transportation/Subsistence	10,414	11,427	15,698	15,698	15,698	-	0.00%
43220	Car Allowance	8,432	7,734	18,000	18,000	18,000	-	0.00%
43260	Training	175	300	3,000	3,000	3,000	-	0.00%
43310	Advertising	1,146	2,655	3,500	3,500	3,500	-	0.00%
43410	Printing	-	-	500	500	500	-	0.00%
43610	Utilities	10,160	7,842	11,635	11,635	11,635	-	0.00%
43720	Equipment Maintenance	221	1,246	1,000	1,000	1,000	-	0.00%
43810	Rents and Operating Leases	-	290	-	-	-	-	-
43920	Dues and Subscriptions	2,627	1,235	3,829	3,829	3,329	(500)	-13.06%
43999	Contingency	-	-	5,400	5,400	5,400	-	0.00%
Total: Services		49,097	69,324	84,146	131,146	140,137	55,991	66.54%
Capital Outlay								
48710	Minor Office Equipment	1,680	2,858	1,410	2,660	2,260	850	60.28%
48720	Minor Office Furniture	1,365	2,549	1,450	1,450	2,950	1,500	103.45%
48740	Minor Machinery & Equipment	-	-	-	-	-	-	-
Total: Capital Outlay		3,045	5,407	2,860	4,110	5,210	2,350	82.17%
Interdepartmental Charges								
60004	Mileage Ticket Credits	-	-	-	-	-	-	-
Total: Interdepartmental Charges		-	-	-	-	-	-	-
Department Total		\$ 620,937	\$ 663,711	\$ 1,108,382	\$ 1,108,382	\$ 1,108,209	\$ (173)	-0.02%

Line-Item Explanations

40110 Regular Wages. Staff includes: Mayor, Chief of Staff, Community and Fiscal Project Manager, Administrative Assistant, part-time Special Assistants to the Mayor and 1 full-time Special Assistant to the Mayor - Facilities and Operations Manager.

43011 Contract Services. Consulting services for KPB representative at State of Alaska and State Legislature (\$38,000); continue KPB branding (\$17,000).

43019 Software Licensing. Zoom subscription (\$300), DocuSign (\$200).

43021 Peninsula Promotion. Promotional materials and funding for various community functions.

43210 Transportation/Subsistence. To cover travel to Washington DC, Juneau, Anchorage, and other locations within the Borough, for the Mayor and staff, for meetings with elected officials, staff, agencies, companies, and conferences.

48710 Minor Office Equipment. Replacement of 1 computer (\$1,800) and monitors (\$230 ea.)

48720 Minor Office Furniture. Office furniture, desk (\$1,500), chair(s) (\$750) and table or filing unit (\$700.)

43999 Contingency. Funds set aside to cover unanticipated expenditures.

	Department Function
Fund 100	General Fund
Dept 11227	Purchasing & Contracting

Mission

The mission of the Purchasing and Contracting Department is to provide procurement support and service to the various entities of the borough whose objectives are to obtain materials, equipment and contracted services in a timely, cost-effective manner, at the best value to the borough and to provide value-added project management services to departments and service areas of the borough.

Program Description

The objectives of the Purchasing and Contracting Department are to ensure appropriations are used wisely and in the best interest of the borough, while preserving the integrity and fairness of the competitive process; to provide guidance to all departments and service areas as it pertains to purchasing policies and procedures; to dispose of surplus tangible property of the borough, school district and service areas; and to provide project management services for major and minor projects for schools, roads, borough hospitals, solid waste, and various service area projects, which includes concept development, cost estimation, strategic planning and design development.

Major Long-Term Issues and Concerns:

- Inflation and escalation.
- Shortages in contract service providers, professional service providers, and skilled labor.
- Improving inventory and supply chain management and purchasing support to departments and service areas.
- Identifying efficiencies to improve the borough’s internal business processes.
- Limited funding for major maintenance and capital improvement needs.
- Minimal Master Planning boroughwide.

FY2025 Accomplishments:

- Supported the borough in the acquisition of approximately \$112 million worth of goods and services.
- Maintained borough procurement and capital improvements with minimal staffing increases and elevated workloads.
- Initiated an educational specification development effort for the Soldotna Elementary and So Prep 2023 Bond projects.
- Released 5 ITB’s related to the 2023 Bond initiative for construction in 2025.
- Secured property and began the design development of the new K-Selo School, with an anticipated construction start date of August 2025.

- Purchased approximately \$1.2 million in heavy equipment needs through a new innovative procurement process.
- Assisted South Peninsula Hospital in their capital development needs and planning effort.
- Participated in the CPH master planning.
- Assisted the solid waste department in addressing the bailer building failure and its impact on solid waste handling needs.
- Assisted in the development of the State and federal capital priorities.
- Eliminated the antiquated requirement of advertising in the newspaper, saving approximately \$50,000 annually in capital project expenditures and expediting the procurement process by one week.
- Developed a model for the new advertising procurement opportunities page to be implemented on the new Borough web page.

FY2026 New Initiatives:

- Complete the development of an area wide 5-year capital planning process.
- Encourage employee continuing education and training, including involvement in external organizations such as Solid Waste Association of North America, American Sociality of Healthcare engineering, and Project Management Institute.
- Review and update antiquated portions of the borough purchasing code.
- Continued a process to align project management practices with the methodologies recommended by Project Management Institute and instructed by Project Management Professional (PMP) training program.
- Continuing to work on modernizing the procurement process, updating procurement documentation, contracts and code.
- Implement the online Borough Procurement and opportunities page model. Overhaul the Purchasing SharePoint page to more clearly outline purchasing policy and practices.
- Continue the design and construction of the 2023 bond projects Seek cost saving measures and grant funding to deal with the impacts of escalation on the bond projects.
- Source and implement the use of project management software in the projects division.
- Develop a design build process for Road Service area Capital improvement projects and RIAD’s.

Department Function**Fund 100****General Fund****Dept 11227****Purchasing & Contracting - Continued****Major Projects in Progress:**

KPBSD Parent Student Drop Off Improvement; Broadband Project Construction; CES Station 1 Construction; CES Station 1 Alerting System; CPL Leachate Improvements & Infrastructure Phase II; CPL Cell 4 Design & Construction; HHS Front Entrance Improvements; HHS Theater Improvements; CPH Master Plan; K-Beach Elementary Boiler Replacement; KCHS Boiler Replacement; KCHS Votec Structural Repair; KMS Security / Food Service Renovation; KSELO School Design & Construction; NNS Elementary School Roof Replacement; MV Elementary School Roof Replacement; Hope School Roof Replacement; NHS Track / Field Replacement; NPRSA Floor & Front Desk Replacement Remodel; NPRSA Pool Flooring Renovation; River Center Roof Replacement; River Center ADA Improvements; Soldotna Elementary Replacement; Soldotna Prep Renovation; Soldotna High School Siding Replacement; SBCFSA Dieckgraeff Road; SPH Nuclear Medicine/Pharmacy/Infusion; SPH Emergency Power System Replacement; RSA Projects: RIAD Projects – Toklat and Suchaview; Deville Road, Hoot Owl Mini Ranches, Ravenwood St North; Rollins Way RIAD; Basargin Road – Phase 4; McGahan Drive; Deep Creek Fish Passage / Old Exit Glacier; Bridges Inspection & Engineering; Kenai Safe Egress Beetle Bark Mitigation; Safe Streets for All (SS4A) Comp Safety Action Plan; Old Exit Glacier Fish Pass Culvert;

Major Projects Completed:

2024 Hazard Mitigation Plan Update; BAB HVAC IT AAON Chiller; BAB Roof Replacement; Poppy Lane Sewer Line Replacement; OEM Siren Warning System Replacement; OEM Eaton UPS Install; CES Station 1 Design; CES Arc Loop Fence Construction; CES Signage Upgrade; CPL Concentrator Equipment; HTF Leachate Tank Replacement; CPL Baler Building Boiler Replacement; CPL Pond Liner; HTF Clearing; STF Clearing; HTF Paving; LM Forestry Consultant for Prescriptions Sites; NPRSA Well Line Replacement; SBCFSA Construction Surveys;; Homer High School Roof Replacement; Homer Middle School Kitchen Renovation; HMS Elevator Upgrades; KCHS Pool Flooring Replacement; KCHS Concession Stand; KCHS, Kenai Alternative & Sterling Elementary Asbestos Flooring Abatement; KCHS Site Improvements; KCHS Pool Boiler Replacement; KCHS Gym & Pool Locker Replacement; Nikolaevsk Boiler Replacement; SHS Track / Field; Seward Middle School Earthquake Repairs; SPH LTC HVAC Upgrades; SPH Facility Assessment; RSA Projects: Kenai Spur Hwy Ext - North Rd Surfacing; Jacobs Ladder; Gravel Rd CIP FY23 - Parkway Ave, Sylvan Cir, Northern Lights Blvd, Lisburne Ave, Griffing Ct, Griffing Way, & Territorial Dr; Gravel Rd CIP FY22 – Duke St, St Andrews Rd, Sports Lake Rd, Hakala Dr, Cotman Ct. CIP FY24 – Seclusion St, Lourdes Ave, Robert Ave W., Robin Ave; Goodrich St & Center Ave; FY22 CIP – South Bend RIAD; Basargin Road, Phase III; Eastway Drainage; Lawton Drive Fuel Mitigation.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	9	9	10	10

Purchasing:**Priority:** Procurement**Goal:** To provide procurement support and services to various entities of the borough.**Objective:** To obtain the best value and business efficiencies while preserving the integrity of the procurement process.

Contract Management	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Contracts/Agreements (long form/short form)	80/320	76/267	49/370	55/500	60/450
Formal Solicitations	95	91	77	85	95
Number of Appeals/Affirmed Appeals	0	1	0	0	0
Purchase Order/Contractor Contacts	3,300	3,291	3,287	3,328	3,400

Capital Projects:**Priority:** Staffing**Goal:** Efficient and effective project management in a timely manner.**Objective:** Determine staffing based on project load balanced with project value. Keep concurrent project ratio between 1:5 and 1:7 and to complete all projects within the grantor's funding time requirements.

Staffing Measures	Benchmark	FY2022 Actual	FY2023 Actual	FY2024 Projected	FY2025 Estimated
Project Manager to Project Ratio (Project Managers: FY20-22: 3, FY23: 4)	1:7	1:10	1:13	1:13	1:13
Projects Completed Within Funding Time Requirements	100%	100%	100%	100%	100%

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11227 - Purchasing and Contracting

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 635,749	\$ 721,606	\$ 932,685	\$ 932,685	\$ 947,749	\$ 15,064	1.62%
40120	Temporary Wages	-	-	7,484	7,484	7,484	-	0.00%
40130	Overtime Wages	7,982	431	5,545	5,545	5,799	254	4.58%
40210	FICA	55,093	61,351	83,354	83,354	85,194	1,840	2.21%
40221	PERS	169,257	189,845	208,919	208,919	212,418	3,499	1.67%
40321	Health Insurance	223,609	262,437	327,600	327,600	280,000	(47,600)	-14.53%
40322	Life Insurance	943	1,110	1,311	1,311	1,329	18	1.37%
40410	Leave	83,235	90,268	109,083	109,083	114,526	5,443	4.99%
Total: Personnel		1,175,868	1,327,048	1,675,981	1,675,981	1,654,499	(21,482)	-1.28%
Supplies								
42120	Computer Software	4,122	-	-	-	-	-	-
42210	Operating Supplies	1,326	1,380	5,000	5,000	5,000	-	0.00%
42250	Uniforms	376	1,733	832	832	832	-	0.00%
42263	Training Supplies	-	-	200	200	100	(100)	-50.00%
42310	Repair/Maintenance Supplies	-	-	200	200	100	(100)	-50.00%
42410	Small Tools & Minor Equipment	786	333	400	400	400	-	0.00%
Total: Supplies		6,610	3,446	6,632	6,632	6,432	(200)	-3.02%
Services								
43011	Contractual Services	4,250	4,328	8,200	8,200	17,250	9,050	110.37%
43019	Software Maintenance	10,890	1,082	5,565	5,565	1,960	(3,605)	-64.78%
43026	Software Licensing	-	13,288	22,300	22,300	22,500	200	0.90%
43110	Communications	6,543	6,974	13,900	13,900	10,000	(3,900)	-28.06%
43140	Postage and Freight	541	409	400	400	400	-	0.00%
43210	Transportation/Subsistence	13,772	11,464	51,290	51,290	31,722	(19,568)	-38.15%
43220	Car Allowance	15,564	16,143	21,600	21,600	21,600	-	0.00%
43260	Training	198	766	3,350	3,350	3,400	50	1.49%
43310	Advertising	(13)	643	4,500	2,870	2,000	(2,500)	-55.56%
43410	Printing	65	-	100	100	100	-	0.00%
43610	Utilities	5,110	5,113	6,500	6,500	6,500	-	0.00%
43720	Equipment Maintenance	2,005	1,947	4,000	4,000	3,500	(500)	-12.50%
43920	Dues and Subscriptions	6,846	402	2,355	2,355	3,200	845	35.88%
Total: Services		65,771	62,559	144,060	142,430	124,132	(19,928)	-13.83%
Capital Outlay								
48120	Major Office Equipment	2,458	-	-	1,630	-	-	-
48710	Minor Office Equipment	12,641	219	10,000	10,000	8,528	(1,472)	-14.72%
48720	Minor Office Furniture	3,326	329	500	500	500	-	0.00%
Total: Capital Outlay		18,425	548	10,500	12,130	9,028	(1,472)	-14.02%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	(644,821)	(698,033)	(988,721)	(988,721)	(968,765)	19,956	-2.02%
Total: Interdepartmental Charges		(644,821)	(698,033)	(988,721)	(988,721)	(968,765)	19,956	-2.02%
Department Total		\$ 621,853	\$ 695,568	\$ 848,452	\$ 848,452	\$ 825,326	\$ (23,126)	-2.73%

Kenai Peninsula Borough Budget Detail

Fund 100

Department 11227 - Purchasing and Contracting - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: Purchasing and Contracting Director, Purchasing Assistant, Lead Maintenance Supply Specialist, Maintenance Supply Specialist I/II, 1 Lead Project Manager, 4 Project Managers, and an Administrative Assistant.

40120 Temporary Wages. New temporary Parts Runner (\$880) and temporary hours for Purchasing Assistant and Supply Specialists.

42310 – Repair / Maintenance Supplies. Decrease due to not using in the last year, reduced by 50%. Kept \$100 in budget in case a need arises.

43011 Contractual Services. Custodial services (\$5,000), DocuSign documents (\$9,000), Sharefile Service (\$250) and leadership/project management training for project managers (\$3,000).

43019 Software Maintenance. Blue Beam Revu (\$1,900) and milestone cameras (\$60.)

43026 Software Licensing. Equipment Watch (\$6,000), Info Tech, Inc., Bid Express (\$1,200), Microsoft Projects (\$2,000), RS Means (\$6,000), Zoom Licensing (\$1,700), Adobe Licenses (\$600) and software for new Lead Project Manager (\$5,000.)

43210 Transportation/Subsistence. Reduced amount by lowering the amount of trips across the Kenai Peninsula Borough.

43110 Communications. Decreased the amount to be in line with prior year costs.

43260 Training. Training opportunities for Purchasing & Contracting staff.

43310 Advertising. Decreased due to changes in the requirements of newspaper public hearing ads. Currently advertising Surplus Auctions and Public Notices as requested.

43720 Equipment Maintenance. Decreased cost for maintenance of two department copiers.

43920 Dues / Subscriptions. SW Assoc of North America (\$300), ASHE (\$400), NIGP (\$200), PMI Project Management Institute (\$1,000), and Amazon Business Prime (\$1,300.)

48710 Minor Office Equipment. 2 monitors (\$230 ea.), 2 UPS units (\$425 ea.), 2 desktop computers (\$909 ea.), 2 Surface Pros (\$2,300 ea.), and 3 phones (\$400 ea.).

48720 Minor Office Furniture. New chair \$500.

60000 Charges (To) From Other Depts. Charges to other departments and projects including charges to the Service Areas and Maintenance Department for wages and benefits of the Lead Maintenance Supply Specialist and the Maintenance Supply Specialist I/II.

Department Function

Fund 100

General Fund

Dept 11250

Office of Emergency Management

Mission

The Office of Emergency Management has the primary day-to-day area-wide responsibility for natural and human-caused disaster management, community preparedness, and mitigation planning programs and activities.

Program Description

The objectives for OEM include disaster preparedness, mitigation efforts, response coordination, and recovery effort coordination, including at the citizen preparedness and responder levels. Major programs within the office include KPB Alerts (public notification system), public information coordination, incident management team development, volunteer cadre development, planning, training, and exercises.

Major Long-Term Issues and Concerns:

- Disaster response framework begins at the local level, expanding incident management functions as resources are needed. Responses with other municipalities must include resource coordination that is proficiently ordered, tracked, and documented per regulations for reimbursement in the event of state or federal disaster declaration approvals. In the event of a catastrophic areawide response, the Borough and municipal partners must regularly exercise together to address resource gaps and to build proficient knowledge of state and federal reimbursement requirements.
- National prevention outreach programs do not identify or support local initiatives, often causing informational confusion or hesitancy for the public to effectively practice or adopt.
- The need to manage and maintain all communication assets for OEM, 911, and all emergency services areas is critical to ensure unified interoperability and redundancy.

FY2025 Accomplishments:

- Finalized evaluation products to support wildfire mitigation projects for Cooper Landing, Funny River, and Nikiski in partnership with local fire departments and the WiRé Group (Wildfire Research).
- Completed evacuation zone mapping in collaboration with GIS and all fire service areas prone to wildfire.

- Completed the Multi-Jurisdictional Hazard Mitigation Plan in collaboration with the cities of Seldovia and Seward.
- Created the home addressing campaign for the Ready, Set, Go! (RSG!) Program outreach materials.
- Created the Pocket Preparedness Guide; a multi-hazard reference guide for the RSG! Program outreach materials.
- Initiated statewide emergency management conversations to ensure that response maps use the color red and correct pattern to indicate closed or evacuated areas.
- Advocated for and received state approvals to reimburse response expenditures from the 2018 flooding disaster.
- Developed a multi-jurisdictional working group to develop the Emergency Operations Plan update.
- Hosted multi-jurisdictional flood response operations training for representatives from the Kenai Peninsula and the Mat-Su Boroughs.
- Completed a facility assessment of the Emergency Response Facility to forecast annual maintenance and replacement costs.
- Developed the Elected Officials Emergency Operations Guide.
- Finalized the Boroughwide radio use agreements with all local, state and federal partners.
- Managed incident responses: Fall 2024 Seward & Bear Creek Flooding.
- Provided Incident Command System support to agency partners: 2024 Tustumena Fire, 2024 Homer Spit Tidal Surge, 2025 Areawide Winter Impacts.

FY2026 New Initiatives:

- Continue to coordinate with response agencies to create statewide, unified messaging specific to evacuation protocols.
- Continue to conduct Incident Command System trainings that support all cooperating agencies' understanding of their roles and responsibilities in pre- and post-disaster response.
- Continue to work with municipalities to execute a public awareness campaign specific to the mass notification system capabilities during areawide activation or during local, isolated-levels dependent upon the emergency response.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	4	4	4	4

Department Function	
Fund 100	General Fund
Dept 11250	Office of Emergency Management - Continued

Priority: Emergency Preparedness
Goal: Provide public outreach to encourage and enhance preparedness for mitigation to and recovery from natural and human-caused disasters to reduce loss.
Objective: Promote self-sufficiency, defensible space actions, and evacuation preparedness.
Measures: Public presentations, outreach venues, and media interviews; interagency coordination.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Number of Declared Disaster Responses	1	1	1	2	2
Number of Small Incident Responses (not including declared disasters)	2	5	3	3	2
Number of Public Presentations, Outreach, Media Interviews	35	34	33	30	35
Number of Exercises Conducted	5	6	4	4	4
Number of Active Incident Management Team Members Including Volunteers	25	23	29	30	30
Number of Borough Employees and Volunteers Meeting NIMS Certification Requirements	250	239	258	250	250
Number of ICS Classes Conducted or Hosted	3	3	1	1	2

Priority: Mitigation
Goal: Complete mitigation plans or projects jointly with service areas or with government, tribal and non-government partners.
Objective: Protect life and reduce property loss.
Measures: Public alert and warning projects, radio interoperability, hazard mitigation projects or plans, and resource plans.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Number of Public Alert and Warning Improvement Projects	1	1	1	1	1
Number of Public Alert and Warning Implementation Plans	1	1	1	1	1
Number of Hazard Mitigation or Resource Plans	1	0	1	2	1

Priority: Response and Recovery
Goal: Complete response or recovery plans jointly with municipalities and unincorporated communities.
Objective: Manage emergency response for unincorporated areas, support areawide disaster response, and support disaster recovery.
Measures: Create or update emergency operations annexes, response manuals and recovery plans.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Number of Emergency Operations Plans or Annexes	2	2	2	2	2
Number of Response Manuals or Continuity of Operations Plans	3	2	3	1	3
Number of Recovery Plans	1	0	0	1	1

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11250 - Emergency Management - Administration

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed	
				Budget	Budget	Proposed	& Original	Budget %
Personnel								
40110	Regular Wages	\$ 288,395	\$ 314,205	\$ 356,851	\$ 356,851	\$ 370,291	\$ 13,440	3.77%
40120	Temporary Wages	1,153	175	7,626	7,626	3,503	(4,123)	-54.07%
40130	Overtime Wages	-	105	3,701	3,701	2,639	(1,062)	-28.69%
40210	FICA	25,496	27,093	31,956	31,956	32,845	889	2.78%
40221	PERS	76,351	84,719	79,629	79,629	82,627	2,998	3.76%
40321	Health Insurance	59,085	63,194	68,020	68,020	58,500	(9,520)	-14.00%
40322	Life Insurance	428	498	498	498	519	21	4.22%
40410	Leave	46,273	39,830	46,616	46,616	49,886	3,270	7.01%
Total: Personnel		497,181	529,819	594,897	594,897	600,810	5,913	0.99%
Supplies								
42020	Signage Supplies	-	514	-	-	-	-	-
42120	Computer Software	490	-	480	480	480	-	0.00%
42210	Operating Supplies	2,000	2,392	3,000	3,000	2,500	(500)	-16.67%
42230	Fuels, Oils and Lubricants	3,297	3,316	3,000	3,000	3,000	-	0.00%
42250	Uniforms	1,092	983	1,000	1,000	1,000	-	0.00%
42310	Repair/Maintenance Supplies	1,751	3,896	6,000	6,000	6,000	-	0.00%
42360	Motor Vehicle Supplies	3,139	607	1,500	1,500	1,500	-	0.00%
42410	Small Tools & Minor Equipment	2,076	1,594	2,000	2,000	1,500	(500)	-25.00%
Total: Supplies		13,845	13,302	16,980	16,980	15,980	(1,000)	-5.89%
Services								
43011	Contractual Services	118,126	116,509	220,983	169,057	143,783	(77,200)	-34.93%
43019	Software Maintenance	10,373	1,735	4,890	56,816	54,489	49,599	1014.29%
43026	Software Licensing	-	751	2,720	2,720	2,124	(596)	-21.91%
43110	Communications	43,155	39,410	37,287	37,287	40,551	3,264	8.75%
43140	Postage and Freight	22	21	300	300	300	-	0.00%
43210	Transportation/Subsistence	3,600	1,555	3,087	3,087	3,087	-	0.00%
43310	Advertising	-	-	300	300	300	-	0.00%
43410	Printing	348	-	300	300	300	-	0.00%
43610	Utilities	14,224	16,820	16,360	16,360	20,468	4,108	25.11%
43720	Equipment Maintenance	40	294	1,400	1,400	1,400	-	0.00%
43750	Vehicle Maintenance	2,368	1,006	1,250	1,250	1,250	-	0.00%
43780	Building/Grounds Maintenance	22,011	12,376	25,000	25,000	22,000	(3,000)	-12.00%
43810	Rents and Operating Leases	5,098	5,098	5,098	5,098	5,098	-	0.00%
43812	Equipment Replacement Payments	48,043	48,043	48,043	48,043	48,043	-	0.00%
43920	Dues and Subscriptions	164	736	920	920	610	(310)	-33.70%
43999	Contingency	-	-	100,000	100,000	100,000	-	0.00%
Total: Services		267,572	244,354	467,938	467,938	443,803	(24,135)	-5.16%
Capital Outlay								
48710	Minor Office Equipment	-	993	-	-	-	-	-
48720	Minor Office Furniture	-	675	-	-	3,500	3,500	-
48740	Minor Machinery & Equipment	-	-	-	-	1,500	1,500	-
48750	Minor Medical Equipment	995	-	-	-	-	-	-
Total: Capital Outlay		995	1,668	-	-	5,000	5,000	-
Department Total		\$ 779,593	\$ 789,143	\$ 1,079,815	\$ 1,079,815	\$ 1,065,593	\$ (14,222)	-1.32%

Kenai Peninsula Borough Budget Detail

Fund 100

Department 11250 - Emergency Management - Administration - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Emergency Management Senior Manager, 2 Program Managers, and 1 Administrative Assistant.

42210 Operating Supplies. Decrease based upon prior averages. Includes replacement of shelter supplies at designated areas throughout the Borough (\$1,000).

42410 Small Tools & Minor Equipment. Decrease based upon prior averages.

43011 Contractual Services. Decrease as a result of moving HQE contract to software maintenance and excludes chartered flights to radio repeaters. Flood warning stations (\$107,200), KPB alerts system (\$26,783), janitorial services (\$9,000), and volunteer background checks (\$800).

43019 Software Maintenance. Increase as a result of moving HQE contract from Contract Services. HQE Siren Maintenance (\$51,927), Incident Management Software (\$1,500), security cameras (\$262), and Emergency Management Network (\$800).

43026 Software Licensing. Decrease to Zoom. Canva online design content membership (\$120), Zoom video conferencing (\$804), and Adobe Acrobat DC (\$1,200).

43110 Communications. Move ComLabs Emergency Alert System (EAS) communications costs from 43019 (\$3,264).

43210 Transportation and Subsistence. Attend in-state trainings and Incident Management Team position-specific training.

43610 Utilities. Increased as a result of occupying space previously utilized and paid for by Central Emergency Services. The additional space allocated to OEM is expected to increase utilities by approximately \$4,108 for the remaining 8 months of the fiscal year.

43780 Building/Grounds Maintenance. Decrease based upon prior averages.

43810 Rents and Operating Leases. Rental payments for alternate EOC space at Bear Creek Fire Station.

43812 Equipment Replacement Payments. Payment on various vehicles and equipment: see schedule below.

43920 Dues and Subscriptions. DocuSign (\$250), International Association of Emergency Managers (\$200), vehicle registrations (\$40), Peninsula Fire Chiefs Association (\$70), and Alaska Emergency Management Association (\$50).

43999 Contingency. Contingency funds available for initial response to address a disaster or other emergency within the Kenai Peninsula Borough that poses an imminent threat to public health, safety, property or welfare within the Kenai Peninsula Borough.

48720 Minor Office Furniture. Ergonomic desk (\$2,000), work table (\$1,000) and ergonomic chair (\$500).

48740 Minor Machinery & Equipment. Replace refrigerator (\$1,500).

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2025 Estimated</u>	<u>FY2026 Projected</u>	<u>Projected Payments FY2027-2029</u>
Radio Purchase (4)	\$ 20,333	\$ 3,937	\$ 3,937	-
OEM SUV	45,640	9,078	9,078	-
2021 Radio Purchase (4)	12,548	3,137	3,137	3,129
2021 EOC Upgrade	37,748	9,437	9,437	28,311
2021 Siren Upgrade	69,536	17,384	17,384	52,152
2022 Towing Vehicle	15,210	5,070	5,070	15,210
Total	<u>\$ 201,015</u>	<u>\$ 48,043</u>	<u>\$ 48,043</u>	<u>\$ 98,802</u>

Department Function

Fund 100

General Fund

Dept 11230

Human Resources – Administration

Mission

The mission of the Office of Human Resources is to lead the successful development of employees and employment relationships through effective hiring, policy development, labor and employee relations, training and related support services.

Program Description

The Office of Human Resources provides employee relations, talent management, recruitment, hiring, retention, training and the administering of benefits for employees, ensures regulatory and statutory compliance, develops policies and procedures and administers labor relations for the Borough.

Major Long-Term Issues and Concerns:

- Provide meaningful training to the HR team to be able to provide a high level of support from a knowledgeable staff with limited means for training venues.
- Strategic recruitment with a budget that does not permit competitive wages in a restricted candidate pool.
- Increased costs for relocation incentives with a stagnant budget.
- Continued design and implementation of digital and electronic solutions for HR files and processes.

FY2025 Accomplishments:

- Using eForms platform, began the process of moving to electronic employee records and streamlining some HR processes utilizing electronic forms.
- Improved knowledge of HR staff through additional training on recruiting, retention, and development.
- Supported 68 position status changes, including 46 external regular new hires.
- Updated illness guidelines to be more in line with post-COVID CDC guidelines, giving employees a better understanding of how/when to utilize personal time and not be at work during an illness.

FY2026 New Initiatives:

- Complete implementation of program for digital HR filing initiative, which will enable more efficient filing, as well as easier access to employee records.
- Following positive feedback, from FY25 initiative, continue utilizing an email campaign throughout the year to provide guidance and support to KPB employees in an effort to improve mental health.
- Following successful results in FY25, continue to provide leadership development for all Senior and Mid-Level Managers.
- Continue to review and update borough policies and code to create better processes for borough operations.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	4	4.5	4.5	4.5

Priority: Human Resources

Goal: Voluntary, regrettable turnover under 10%

- Objective:**
1. Low turnover signifies a healthy employee environment.
 2. Low turnover equates to less time and money training new employees.
 3. Low regrettable turnover indicates positive employee morale and may result in higher productivity.

Turnover	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Voluntary Turnover Ratio (Resignations)	9.7%	9.7%	11.3%	10.6%	10.0%

Priority: Human Resources

Goal: Grievances not resolved by Step 3, under 1 per year

- Objective:**
1. Unresolved grievances may signify poor employer/employee relations.
 2. High volume of filed grievances may signify management issues within a department.

Grievances	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Grievances Unresolved by Step 3	0	0	0	0	0

Department Function	
Fund 100	General Fund
Dept 11230	Human Resources - Homer and Seward Annex

Mission

The mission of the annexes is to provide as near-to-full Borough service as possible to the Homer and Seward communities.

Program Description

The Borough Annex offices in Homer and Seward provide information to the public so that residents do not have to physically present themselves to the main offices in Soldotna.

Major Long-Term Issues and Concerns:

- Cost of maintaining services.
- Inability to hire temporary employees for absences.

FY2025 Accomplishments:

- Continued supporting annexes in cross training for the multiple functions (maintenance, roads etc.) required to better serve the communities.
- Homer Annex saw a high increase in foot traffic due to the efforts of the Administrative Assistant communicating with local residents; and is now seeing an average of three visitors a day.

FY2026 New Initiatives:

- Continuing to find ways and initiatives to improve support of annexes for the multiple functions (maintenance, roads etc.) required to serve the communities.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	.75	.75	.75	.50

Priority:

Homer and Seward Annexes

Goal:

Provide Borough departmental service for the residents of those areas as effectively as possible.

Objective:

1. Train the personnel covering those annexes in those areas where they can perform the service.
2. If they are unable to perform the service, train the personnel on how to properly service the resident; i.e., obtaining information, referral to department personnel, etc.
3. Continue to educate the public on the services available.

Average Number of Residents Served per Month*	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Homer	62.5	200	62.5	88	100
Seward	15	7.2	15	10	10

*Exact number of residents served are not tracked and these numbers represent estimated averages

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11230 - Human Resources - Administration

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 359,182	\$ 387,453	\$ 437,453	\$ 437,453	\$ 443,086	\$ 5,633	1.29%
40120	Temporary Wages	-	-	1,802	1,802	1,802	-	0.00%
40210	FICA	30,369	32,308	38,215	38,215	38,754	539	1.41%
40221	PERS	93,747	87,532	97,451	97,451	98,569	1,118	1.15%
40321	Health Insurance	151,550	148,116	155,610	155,610	126,000	(29,610)	-19.03%
40322	Life Insurance	530	606	615	615	621	6	0.98%
40410	Leave	40,854	46,025	50,283	50,283	53,154	2,871	5.71%
Total: Personnel		676,232	702,040	781,429	781,429	761,986	(19,443)	-2.49%
Supplies								
42120	Computer Software	491	-	500	500	-	(500)	-100.00%
42210	Operating Supplies	4,081	5,646	6,000	6,000	5,129	(871)	-14.52%
42250	Uniforms	116	-	-	-	-	-	-
42310	Repair/Maintenance Supplies	-	523	820	820	600	(220)	-26.83%
42410	Small Tools & Minor Equipment	561	686	700	700	700	-	0.00%
Total: Supplies		5,249	6,855	8,020	8,020	6,429	(1,591)	-19.84%
Services								
43011	Contractual Services	19,821	56,512	16,512	16,512	21,671	5,159	31.24%
43019	Software Maintenance	36,286	13,610	14,498	14,498	15,358	860	5.93%
43026	Software Licensing	-	19,598	36,645	37,911	38,364	1,719	4.69%
43110	Communications	5,684	5,018	5,500	5,500	4,000	(1,500)	-27.27%
43140	Postage and Freight	160	285	300	300	350	50	16.67%
43210	Transportation/Subsistence	13,023	8,903	8,809	8,809	8,790	(19)	-0.22%
43220	Car Allowance	3,303	3,600	3,600	3,600	3,600	-	0.00%
43260	Training	3,728	2,523	4,663	4,663	4,295	(368)	-7.89%
43270	Employee Development	891	865	10,000	10,000	10,000	-	0.00%
43310	Advertising	4,168	2,421	5,000	3,734	4,000	(1,000)	-20.00%
43410	Printing	-	-	50	50	50	-	0.00%
43610	Utilities	9,261	9,396	9,000	9,000	9,225	225	2.50%
43720	Equipment Maintenance	1,590	1,081	2,000	2,000	2,000	-	0.00%
43810	Rents and Operating Leases	5,268	5,284	5,285	5,285	1,475	(3,810)	-72.09%
43920	Dues and Subscription	512	1,068	1,057	1,057	1,177	120	11.35%
Total: Services		103,695	130,164	122,919	122,919	124,355	1,436	1.17%
Capital Outlay								
48710	Minor Office Equipment	10,428	2,217	-	-	-	-	-
48720	Minor Office Furniture	2,191	7,275	1,000	1,000	2,000	1,000	100.00%
48740	Minor Machinery & Equipment	-	995	-	-	-	-	-
Total: Capital Outlay		12,619	10,487	1,000	1,000	2,000	1,000	100.00%
Interdepartmental Charges								
60004	Mileage Ticket Credits	-	(1,057)	-	-	-	-	-
Total: Interdepartmental Charges		-	(1,057)	-	-	-	-	-
Department Total		\$ 797,795	\$ 848,489	\$ 913,368	\$ 913,368	\$ 894,770	\$ (18,598)	-2.04%

Kenai Peninsula Borough Budget Detail

Fund 100

Department 11230 - Human Resources - Administration - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Director of Human Resources, 1 HR Specialist, 1 HR Generalist, 1 1/2 HR Assistant, 1/4 Administrative Assistant-Homer, and 1/4 Administrative Assistant-Seward.

Reduced - Seward Administrative Assistant to 1/4 time from 1/2 time.

42210 Operating Supplies. Decrease to reflect historical needs.

42310 Repair & Maintenance Supplies. Replacement batteries for battery backups at two stations.

43011 Contractual Services. Overall increase attributed to contract services related to labor negotiations for new union contract. Background/driving checks (\$2,500), annual State of Alaska FICA administrative fee (\$1,541), document shredding (\$300), 1095 form filing (\$2,000), Homer janitor services (\$330), contingency for labor negotiations in the second half of FY26 (\$5,000), and Leadership training (\$10,000).

43019 Software Maintenance. Annual fee for security camera software renewal (\$154), HR share of City Suite (\$11,404), and HR share of GEMS (\$3,800).

43026 Software Licensing. NEOGOV E-Forms (\$13,607), and NEOGOV Single Sign On (\$1,380). NEOGOV Insight (\$11,735), Onboarding software maintenance (\$10,357), Zoom license (\$265), Adobe license (3 at \$300ea) and Canva (\$120).

43110 Communications. Decrease due to TLS line in Homer being disconnected.

43210 Transportation/Subsistence. Quarterly SHRM meetings, Service Area meetings; NHRMA and APRA conferences.

43260 Training. Training associated with continuing education for PHR certifications and to enhance knowledge base and skills of the Human Resources team.

43270 Employee Development. The Collective Bargaining Agreement, effective for the period 7/1/25 through 6/30/26 set the fiscal year amount at \$10,000.

43810 Rents and Operating Leases. Decrease due to sharing space with Seward Bear Creek Flood Service area with shared employee, reducing overall rental cost for Bear Creek Fire Station.

43920 Dues and Subscriptions. SHRM membership three HR employees and IFEBP membership for HR Specialist, Amazon Prime subscription.

48720 Minor Office Furniture. HR Specialist desk replacement (\$2,000).

Department Function	
Fund 100	General Fund
Dept 11233	Human Resources – Print/Mail

Mission

To resiliently support all departments serving the Kenai Peninsula Borough and School District by providing quality production and mail distribution with timeliness, efficiency and accuracy.

Program Description

The print room function provides printing services of routine and special publications of the Borough, service areas and school district, which includes binding, laminating, collation and copying. The mail room function involves the metering, sorting and delivery of Borough, service area and school district mail, including the folding, stuffing, sealing and mailing of bulk mailings such as sales tax forms, tax billings, school district payroll and assessment notices.

Major Long-Term Issues and Concerns:

- Maintaining efficiencies and cost effectiveness in an often time-sensitive environment.
- Controlling maintenance costs and out-of-service delays.
- Print Shop staffing coverage and security.

FY2025 Accomplishments:

- Replaced out-of-date meter machine with more effective and efficient model, saving time and avoiding downtime regarding mailouts.
- Created desk manual for new/temporary Print Shop staff.
- Improve functionality of Print Shop, supply closet and off-site storage location(s) through organization and sale of items in auctions.

FY2026 New Initiatives:

- Replace out-of-date and failing mail sorting machine with more effective model to reduce down time.
- Replace out-of-date and failing laminating machine.
- As in FY25, continue to ensure current equipment is properly serviced to extend service life and improve efficiencies.
- Streamline inventory and reduce costs in the supply room.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	2.0	1.5	1.5	1.5

Priority: Print/Mail Room

Goal: Provide timely and accurate response to our departments, school district and service areas on all print and mail job requests. To assist/serve the employees of the borough, service areas and school district in providing high quality service to the residents.

Objective:

1. Meeting deadlines on mail and print requests which will allow our departments, school district and service areas to better serve the residents.
2. Timely responses to requests are economically beneficial to the departments, school district and service areas.

Average Percentage of Deadlines Met	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Print	98%	98%	98%	98%	98%
Mail	98%	98%	98%	98%	98%

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11233 - Human Resources - Print/Mail

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 78,624	\$ 77,886	\$ 84,285	\$ 84,285	\$ 89,860	\$ 5,575	6.61%
40120	Temporary Wages	-	-	2,699	2,699	2,699	-	0.00%
40130	Overtime Wages	59	70	-	-	-	-	-
40210	FICA	6,402	6,308	7,621	7,621	8,066	445	5.84%
40221	PERS	20,761	21,164	19,293	19,293	20,560	1,267	6.57%
40321	Health Insurance	32,089	32,760	32,760	32,760	42,000	9,240	28.21%
40322	Life Insurance	109	120	123	123	130	7	5.69%
40410	Leave	7,317	7,380	9,221	9,221	9,279	58	0.63%
Total: Personnel		145,361	145,688	156,002	156,002	172,594	16,592	10.64%
Supplies								
42210	Operating Supplies	14,196	17,146	21,055	21,055	19,455	(1,600)	-7.60%
42250	Uniforms	248	801	832	832	832	-	0.00%
42310	Repair/Maintenance Supplies	45	-	840	840	420	(420)	-50.00%
42410	Small Tools & Minor Equipment	603	350	900	900	900	-	0.00%
Total: Supplies		15,092	18,297	23,627	23,627	21,607	(2,020)	-8.55%
Services								
43011	Contract Services	100	50	75	75	75	-	0.00%
43019	Software Maintenance	1,195	-	-	-	-	-	-
43026	Software Licensing	-	1,195	1,295	1,295	1,895	600	46.33%
43110	Communications	1,090	1,116	1,200	1,200	1,200	-	0.00%
43140	Postage & Freight	218	52	50	50	50	-	0.00%
43210	Transportation/Subsistence	951	593	702	702	702	-	0.00%
43260	Training	-	-	-	-	150	150	-
43410	Printing	-	-	5	5	5	-	0.00%
43610	Utilities	7,340	8,949	10,366	10,366	10,625	259	2.50%
43720	Equipment Maintenance	25,097	20,376	25,048	25,048	24,670	(378)	-1.51%
43812	Equipment Replacement Payments	16,225	21,327	18,969	18,969	26,373	7,404	39.03%
Total: Services		52,216	53,658	57,710	57,710	65,745	8,035	13.92%
Capital Outlay								
48120	Major Office Equipment	-	-	-	-	5,000	5,000	-
48710	Minor Office Equipment	511	948	-	-	-	-	-
48720	Minor Office Furniture	-	-	979	979	-	(979)	-100.00%
48740	Minor Machinery & Equipment	-	-	2,000	2,000	2,000	-	0.00%
Total: Capital Outlay		511	948	2,979	2,979	7,000	4,021	134.98%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	(13,980)	(10,727)	(19,825)	(19,825)	(6,198)	13,627	-68.74%
Total: Interdepartmental Charges		(13,980)	(10,727)	(19,825)	(19,825)	(6,198)	13,627	-68.74%
Department Total		\$ 199,200	\$ 207,864	\$ 220,493	\$ 220,493	\$ 260,748	\$ 40,255	18.26%

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11233 - Human Resources - Print/Mail - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 lead mail-copy technician and 1/2 Administrative Assistant-Print Shop/Multidisciplinary.	43260 Training. CPR class for lead mail-copy technician.
42310 Repair/Maintenance Supplies. To cover cost of repair supplies needed for Print Shop equipment.	43812 Equipment Replacement Payments. Scheduled replacement of equipment per following list.
43011 Contract Services. Blade sharpening (\$75).	48311 Major Machinery and Equipment. Replacement Laminator (\$5,000).
43026 Software Licensing. Package tracking software (\$1,295) and 2 Adobe licenses (\$300 ea).	48740 Minor Machinery & Equipment. For unexpected failures and replacements (\$2,000).
43210 Transportation/Subsistence. Consistent with historical costs for min trips.	

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2025 Estimated</u>	<u>FY2026 Projected</u>	<u>Projected Payments FY2027-2029</u>
Letter Opener	\$ 23,048	\$ -	\$ -	\$ -
Folder/Stuffer	3,075	1,025	1,025	-
2023 Copier (2)	25,684	12,842	12,842	-
2024 Mail Meter	5,102	5,102	5,102	10,204
2026 Envelop Stuffer	-	-	7,404	22,212
Total	<u>\$ 56,909</u>	<u>\$ 18,969</u>	<u>\$ 26,373</u>	<u>\$ 32,416</u>

Department Function	
Fund 241	School Fund
Dept 11235	Human Resources – Custodial Maintenance

Mission

The mission of the Custodial Division is to provide prompt and effective custodial services to the Main Borough building, the Risk Management and Human Resources annexes, the school district portables and the records center.

Program Description

This division provides janitorial services to the buildings located within the Binkley/Park Street complex.

Major Long-Term Issues and Concerns:

- Retaining existing staff.
- Managing snow removal and sanding of paths and walkways during unpredictable weather. Time spent on this task is above and beyond daily requirements of custodial tasks.

FY2025 Accomplishments:

- Continued to meet building custodial needs.
- Kept pathways and entryways for employees safe by maintaining an increased focus on maintaining those areas based on weather and other factors.

FY2026 New Initiatives:

- Continue to Improve work assignment efficiency to ensure maximum return on investment of custodial efforts.
- Continue conducting a building equipment audit to determine needs related to efficient and effective building maintenance.
- Continue with a focus safety by ensuring staff is knowledgeable on custodial equipment and procedures for quality facility maintenance.
- Safety was a focus in FY25 and will continue to be in FY26 and beyond. Auditing current custodial practices will help ensure a safe and healthy work environment and staff.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History*	1.25	1.25	1.25	1.25

*Custodial staffing total 2.5 employees; 50% is paid by Borough and 50% is paid by School District

Priority: Custodial Maintenance

Goal: In addition to regular custodial activities, timely response to all non-routine custodial requests.

Objective: 1. Timely response to requests may lower the risk of injury to employees and the public.
2. Timely response may lower our overall maintenance costs.

Percentage of Timely Response*	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Custodial	100%	100%	100%	100%	100%

*Percentages gauged by number of complaints received by Human Resources

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11235 - Human Resources - Custodial Maintenance

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 61,877	\$ 66,576	\$ 67,604	\$ 67,604	\$ 70,071	\$ 2,467	3.65%
40120	Temporary Wages	-	-	901	901	901	-	0.00%
40130	Overtime Wages	-	349	1,301	1,301	1,989	688	52.88%
40210	FICA	5,087	5,453	6,281	6,281	6,550	269	4.28%
40221	PERS	16,050	17,718	15,758	15,758	16,470	712	4.52%
40321	Health Insurance	34,072	40,950	40,950	40,950	35,000	(5,950)	-14.53%
40322	Life Insurance	85	100	97	97	101	4	4.12%
40410	Leave	7,733	8,347	9,573	9,573	9,861	288	3.01%
Total: Personnel		124,904	139,493	142,465	142,465	140,943	(1,522)	-1.07%
Supplies								
42210	Operating Supplies	196	84	325	325	257	(68)	-20.92%
42250	Uniforms	293	624	624	624	624	-	0.00%
42310	Repair/Maintenance Supplies	-	-	100	100	100	-	0.00%
42410	Small Tools & Minor Equipment	297	640	800	800	500	(300)	-37.50%
Total: Supplies		786	1,348	1,849	1,849	1,481	(368)	-19.90%
Services								
43011	Contractual Services	892	913	950	950	950	-	0.00%
43110	Communications	66	67	130	130	130	-	0.00%
43210	Transportation/Subsistence	-	-	60	60	30	(30)	-50.00%
43610	Utilities	698	1,005	1,031	1,031	1,057	26	2.52%
43720	Equipment Maintenance	-	-	100	100	100	-	0.00%
Total: Services		1,656	1,985	2,271	2,271	2,267	(4)	-0.18%
Capital Outlay								
48710	Minor Office Equipment	539	-	-	-	-	-	-
Total: Capital Outlay		539	-	-	-	-	-	-
Department Total		\$ 127,885	\$ 142,826	\$ 146,585	\$ 146,585	\$ 144,691	\$ (1,894)	-1.29%

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 full-time Lead Custodian and 1.5 custodians.

42410 Small Tools & Minor Equipment. Decreased based on prior year actuals.

Note: 50% of the staffing expenditures are charged to the School District and 50% to the Borough Human Resources Department.

43011 Contractual Services. Window washing at the main Borough building, Human Resources, and Records offices (\$950).

42210 Operating Supplies. Decreased based on prior year actuals.

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Human Resource Department Totals

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed	
				Budget	Budget	Proposed	& Original	Budget %
Personnel								
40110	Regular Wages	\$ 499,683	\$ 531,915	\$ 589,342	\$ 589,342	\$ 603,017	\$ 13,675	2.32%
40120	Temporary Wages	-	-	5,402	5,402	5,402	-	0.00%
40130	Overtime Wages	59	419	1,301	1,301	1,989	688	52.88%
40210	FICA	41,858	44,069	52,117	52,117	53,370	1,253	2.40%
40221	PERS	130,558	126,414	132,502	132,502	135,599	3,097	2.34%
40321	Health Insurance	217,711	221,826	229,320	229,320	203,000	(26,320)	-11.48%
40322	Life Insurance	724	826	835	835	852	17	2.04%
40410	Leave	55,904	61,752	69,077	69,077	72,294	3,217	4.66%
Total: Personnel		946,497	987,221	1,079,896	1,079,896	1,075,523	(4,373)	-0.40%
Supplies								
42120	Computer Software	491	-	500	500	-	(500)	-100.00%
42210	Operating Supplies	18,473	22,876	27,380	27,380	24,841	(2,539)	-9.27%
42250	Uniforms	657	1,425	1,456	1,456	1,456	-	0.00%
42310	Repair/Maintenance Supplies	45	523	1,760	1,760	1,120	(640)	-36.36%
42410	Small Tools & Minor Equipment	1,461	1,676	2,400	2,400	2,100	(300)	-12.50%
Total: Supplies		21,127	26,500	33,496	33,496	29,517	(3,979)	-11.88%
Services								
43011	Contractual Services	20,813	57,475	17,537	17,537	22,696	5,159	29.42%
43019	Software Maintenance	37,481	13,610	14,498	14,498	15,358	860	5.93%
43026	Software Licensing	-	20,793	37,940	39,206	40,259	2,319	6.11%
43110	Communications	6,840	6,201	6,830	6,830	5,330	(1,500)	-21.96%
43140	Postage and Freight	378	337	350	350	400	50	14.29%
43210	Transportation/Subsistence	13,974	9,496	9,571	9,571	9,522	(49)	-0.51%
43220	Car Allowance	3,303	3,600	3,600	3,600	3,600	-	0.00%
43260	Training	3,728	2,523	4,663	4,663	4,445	(218)	-4.68%
43270	Employee Development	891	865	10,000	10,000	10,000	-	0.00%
43310	Advertising	4,168	2,421	5,000	3,734	4,000	(1,000)	-20.00%
43410	Printing	-	-	55	55	55	-	0.00%
43610	Utilities	17,299	19,350	20,397	20,397	20,907	510	2.50%
43720	Equipment Maintenance	26,687	21,457	27,148	27,148	26,770	(378)	-1.39%
43810	Rents and Operating Leases	5,268	5,284	5,285	5,285	1,475	(3,810)	-72.09%
43812	Equipment Replacement Payments	16,225	21,327	18,969	18,969	26,373	7,404	39.03%
43920	Dues and Subscriptions	512	1,068	1,057	1,057	1,177	120	11.35%
Total: Services		157,567	185,807	182,900	182,900	192,367	9,467	5.18%
Capital Outlay								
48710	Minor Office Equipment	11,478	3,165	-	-	-	-	-
48720	Minor Office Furniture	2,191	7,275	1,979	1,979	2,000	21	1.06%
48740	Minor Machinery & Equipment	-	995	2,000	2,000	2,000	-	0.00%
Total: Capital Outlay		13,669	11,435	3,979	3,979	9,000	5,021	126.19%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	(13,980)	(10,727)	(19,825)	(19,825)	(6,198)	13,627	-68.74%
Total: Interdepartmental Charges		(13,980)	(11,784)	(19,825)	(19,825)	(6,198)	13,627	-68.74%
Department Total		\$ 1,124,880	\$ 1,199,179	\$ 1,280,446	\$ 1,280,446	\$ 1,300,209	\$ 19,763	1.54%

Fund 100	Department Function
Dept 11231	General Fund
	Information Technology

Mission

Provide effective, courteous, and responsive end user support for the Kenai Peninsula Borough's computing systems. Implement and maintain a reliable, robust network, which serves as the delivery mechanism for computing services. Provide direction, consultation, and guidance regarding future planning as it relates to the Kenai Peninsula Borough's computing and information management needs.

Program Description

The IT Department implements and supports all computing and networking, and the majority of telephony infrastructure for the Kenai Peninsula Borough. Additionally, the IT Department provides support for mission critical business applications, and provides application and integration development for all KPB business units.

Major Long-Term Issues and Concerns:

- Changing technology and required cost to maintain systems.
- Ongoing training required by constantly changing IT landscape.
- Managing increasing Information Technology scope without staffing increases.
- Bringing electronic document management, classification and retention up to the standards applied to permanent records such as microfilm/microfiche and paper.
- Increased cost due to vendor-mandated migration to cloud platforms.
- Increasing cost and complexity of cybersecurity infrastructure.
- Increased volume of public records requests diverting IT efforts from core responsibilities.

FY2025 Accomplishments:

- Completed grant funded replacement of all end-of-support core network infrastructure, improving cybersecurity posture. (Deferred from FY24)
- Completed grant funded installation of leasable broadband infrastructure at 3 locations, as well as establishing KPB owned high-speed wireless connections to these same locations. These changes will improve resiliency of KPB services and could improve access to broadband in adjacent neighborhoods.
- Performed sweeping Internet upgrades at Borough Admin Building, WAN speed upgrades at 8 remote sites and established new service at 2 remote sites. This increased the resiliency of Borough services.
- Implemented centrally managed email signatures borough-wide as part of KPB branding initiative, making KPB communications more consistent, while reducing configuration effort.
- Completed a comprehensive overhaul of KPB main website, orchestrating both the technical transition as well as overhauling the information architecture. Also rolled out new websites for OEM and NPRSA improving public access to KPB resources.

FY2026 New Initiatives:

- Expand use of Multi-Factor Authentication (MFA) and Single Sign-On (SSO) in critical KPB systems, reducing cybersecurity risk.
- Increase segmentation of internal KPB networks, reducing cybersecurity risk.
- Planned replacement of Storage Area Network (SAN) which underpins all KPB server infrastructure, providing increased availability and performance for nearly all self-hosted Borough systems. This will increase the resiliency of Borough services.
- Improve in-house code security through formal review, either internal or contracted. This will increase the resiliency of Borough services and reduce cybersecurity risk.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	12	13	13	13

Priority: Customer Service
Goal: Timely resolution of desktop computing issues.
Objective: Increase percentage of incidents closed within 1 business week.

Percentage of Incidents Closed	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
% of Incidents Closed Within 120 Hours	96.2%	94.9%	97.3%	97.0%	97.0%

Department Function	
Fund 100	General Fund
Dept 11231	Information Technology - Continued

Priority: Customer Service
Goal: Timely resolution of desktop computing issues.
Objective: Reduce average time to close on medium and high priority issues.

Average Incident Closed Time by Priority	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
High Priority Incident Response Time	4 hours	11 hours	15 hours	6 hours	5.5 hours
Medium Priority Incident Response Time	8-12 hours	45.25 hours	44.25 hours	23.25 hours	21 hours
Low Priority Incident Response Time	48 hours	104.25 hours	72.25 hours	67 hours	60 hours

Priority: Device Support
Goal: Provide support for Borough devices.
Objective: Provide support for Borough devices through IT staff.

Devices Supported	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Desktop PC's	473	450	450	455	455
Phones	425	404	416	425	425
Printers	158	154	155	155	155
Servers (Virtual and Physical)	173	170	175	178	178
Total Number of Networked Devices	2,410	2,395	2,605	2,676	2,700
Annual Support Incidents	2,538	2,188	2,303	2,738	2,738
Ratio of Support Incidents to IT Dept FTE	195:1	182:1	177:1	211:1	211:1

Priority: Cybersecurity Posture
Goal: Effectively identify, prioritize and manage cybersecurity risk.
Objective: Reduce risk score and risk to asset ratio.

Cybersecurity Posture	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Current Risk Score	7.0*	8.3	8.1	7.6	7.6
Risk to Asset Ratio	3.3:1	-	-	3.3:1	3.1:1

*Benchmark "Current Risk Score" is dynamic and provided to us by our outsourced SOC. This number will change annually based on a large number of variables.

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11231 - Information Technology

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 827,973	\$ 1,022,987	\$ 1,257,665	\$ 1,257,665	\$ 1,311,524	\$ 53,859	4.28%
40130	Overtime Wages	2,233	7,209	6,619	6,619	7,167	548	8.28%
40210	FICA	66,632	84,123	111,491	111,491	116,909	5,418	4.86%
40221	PERS	224,538	266,297	285,527	285,527	297,886	12,359	4.33%
40321	Health Insurance	324,814	339,411	425,880	425,880	336,000	(89,880)	-21.10%
40322	Life Insurance	1,280	1,580	1,789	1,789	1,867	78	4.36%
40410	Leave	82,572	121,771	154,139	154,139	165,190	11,051	7.17%
Total: Personnel		1,530,042	1,843,378	2,243,110	2,243,110	2,236,543	(6,567)	-0.29%
Supplies								
42120	Computer Software	5,039	5,184	8,775	6,875	5,475	(3,300)	-37.61%
42210	Operating Supplies	11,989	19,280	16,480	16,480	16,480	-	0.00%
42230	Fuels, Oils & Lubricants	540	535	1,350	1,350	1,350	-	0.00%
42310	Repair/Maintenance Supplies	10,266	9,747	12,000	12,000	11,000	(1,000)	-8.33%
42410	Small Tools & Minor Equipment	2,436	11,901	7,600	7,600	9,600	2,000	26.32%
Total: Supplies		30,270	46,647	46,205	44,305	43,905	(2,300)	-4.98%
Services								
43011	Contractual Services	108,658	122,933	132,840	132,840	135,492	2,652	2.00%
43019	Software Maintenance	261,678	91,280	135,079	77,225	82,257	(52,822)	-39.10%
43026	Software Licensing	-	190,576	235,920	295,674	303,529	67,609	28.66%
43110	Communications	12,728	14,225	53,880	53,880	53,880	-	0.00%
43140	Postage and Freight	11	18	300	300	200	(100)	-33.33%
43210	Transportation/Subsistence	1,999	5,494	2,500	2,500	4,700	2,200	88.00%
43220	Car Allowance	1,157	-	-	-	-	-	-
43260	Training	570	9,495	9,325	9,325	6,825	(2,500)	-26.81%
43610	Utilities	17,421	17,912	24,059	24,059	24,059	-	0.00%
43720	Equipment Maintenance	1,313	792	2,000	2,000	2,000	-	0.00%
43780	Buildings/Grounds Maintenance	-	-	2,600	2,600	2,600	-	0.00%
43810	Rents & Operating Leases	-	-	250	250	250	-	0.00%
43812	Equipment Replacement Payments	37,819	37,819	40,739	40,739	56,919	16,180	39.72%
43920	Dues and Subscriptions	2,634	348	95	95	95	-	0.00%
Total: Services		445,988	490,892	639,587	641,487	672,806	33,219	5.19%
Capital Outlay								
48120	Major Office Equipment	4,399	-	-	-	-	-	-
48710	Minor Office Equipment	22,587	20,787	34,600	34,600	33,750	(850)	-2.46%
48720	Minor Office Furniture	24,955	11,236	-	-	-	-	-
Total: Capital Outlay		51,941	32,023	34,600	34,600	33,750	(850)	-2.46%
Department Total		\$ 2,058,241	\$ 2,412,940	\$ 2,963,502	\$ 2,963,502	\$ 2,987,004	\$ 23,502	0.79%

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11231 - Information Technology - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: Director, IT Systems Manager, Business Solutions Development Manager, 3 Enterprise Applications Developers, 3 Network/IT Administrators, 1 IT Helpdesk Supervisor, 1 Senior IT Helpdesk Technician, 1 IT Helpdesk Technician, and 1 Lead Supply Specialist.

42120 Computer Software. Decrease is due to moving the recurring cost of additional backup software capacity to 43026. Also includes developer software development kits, mobile apps, misc software, remote connection management software, and minor software updates.

42310 Repair & Maintenance Supplies. Decrease coincides with an increase in 42410 to continue an FY2024 shift from break-fix replacement to proactive replacement. Accounts for parts for repairing and maintaining desktop computers, server equipment and network infrastructure.

42410 Small Tools & Minor Equipment. Small increase due to a continued FY2024 shift from 42310 to provide more proactive replacement of hardware, as well as a general increase in miscellaneous equipment.

43011 Contractual Services. Increase in cost of Outsourced Security Operations Center (SOC). New addition of a contracted consultation for our access control system. Decrease in electronic signature and routing due to shifting most electronic signature and routing costs to their respective departments. Includes outsourced Security Operations Center (SOC) (\$119,936), contract consultation (\$5,000), access control contracted consultation (\$4,000), web application firewall (\$2,400), SSL certificates (\$2,000), hosted code repository (\$768), Electronic Signature and Routing (\$828), application debugging service (\$390), domain hosting (\$120) and records shredding fees (\$50).

43019 Software Maintenance. Decrease is due to a shift of our virtualization and backup software platforms to a subscription model and have been placed in 43026 as well as a removal of website legacy support. There is an increase in firewall network support due to supporting more hardware purchased from the SHSP cyber grant and an increase in backup drive support due to purchasing a new platform with ERF in FY2024. New addition of centralized signature management support and PDF editing software support due to a shift away from the Adobe platform. Firewall network support (\$18,260), network equipment support (\$18,000), mobile device management (\$12,980), legacy mainframe software support (\$8,800), patch management (\$5,000), backup drive support (\$3,937), process automation software (\$3,671), advanced threat protection support (\$3,296), wireless network support (\$3,277), network configuration management (\$1,900), misc renewals (\$1,294), PDF editing software support (\$1,200), and centralized signature management support (\$642).

43026 Software Licensing. Increases in IP phone system, server virtualization platform, backup software, project/task management, and misc renewals. New additions are cloud forms, cloud automation, and access control. Server virtualization and backup software has been moved from 43019. Decreases in multi-factor authentication, advanced threat protection, Microsoft, and Spam and DLP gateway. Microsoft Software assurance (\$94,750), SPAM and data loss prevention gateway (\$40,980), backup software (\$37,953), advanced threat prevention (\$33,275), server virtualization (\$26,840), multi-factor authentication (\$18,000), phone and voicemail system (\$14,478), inventory and deployment software (\$7,200), project and task management (\$6,510), legacy mainframe software (\$3,500), IT help-desk software (\$2,700), help-desk remote access (\$2,200), end-user remote access software (\$2,000), access control (\$1,850), misc. renewals (\$1,843), adobe creative suite (\$1,800), website accessibility functionality (\$1,490), google workplace (\$1,080), developer SDK's (\$1,080), web conferencing (\$1,040), cloud forms (\$1,000), cloud automation (\$1,000), and encrypted password vault (\$960).

43140 Postage and Freight. Decrease of \$100 due to not utilizing the full budgeted amount over the last several years.

43210 Transportation and Subsistence. Maintained reduction in training-related travel due to focus on training online. Increased travel expenses due to an increase in travel to remote sites for proactive replacement of equipment.

43260 Training. Decrease due to historically not utilizing the full budgeted amount. Ongoing Internet-based technical training/courses for developers and system administrators.

43812 Equipment Replacement Payments. To purchase information technology equipment. See schedule below.

48710 Minor Office Equipment. 3 distribution switches (\$3,500 ea.), 4 mid-range switches (\$1,600 ea.), 3 routers (\$1,500 ea.), 3 rental laptops (\$1,350 ea.), scheduled replacement of 3 high-end workstations (\$1,600 ea.), and point-to-point radio equipment (\$3,500).

Equipment Replacement Payment Schedule

Items	Prior Years	FY2025 Estimated	FY2026 Projected	Projected Payments FY2027-2029
Virtual Server Software Phase II	\$ 36,630	\$ 7,326	\$ -	\$ -
10G Switch Fabric Replacement	33,012	-	-	-
San Array Replacement	107,382	17,897	17,897	-
2023 Security Software	-	7,636	7,636	22,908
2025 Virtual Cluster	15,760	7,880	7,880	23,640
2026 San Array	-	-	23,506	70,518
Total	<u>\$ 192,784</u>	<u>\$ 40,739</u>	<u>\$ 56,919</u>	<u>\$ 117,066</u>

Department Function

Fund 100

General Fund

Dept 11310

Legal Department

Mission

To provide legal services for the Borough and School District in an ethical, timely, professional, and cost-effective manner.

Program Description

The Legal Department serves the Assembly, the Borough administration including all Borough boards, commissions, and departments, the School Board and School District. Services provided include ongoing dynamic legal advice, issuing legal opinions, document drafting and review, preparation and/or review of ordinances and resolutions, and directly representing our clients in litigation or coordinating with outside counsel when used.

Major Long-Term Issues and Concerns:

- Ongoing review of Borough code to revise or repeal outdated or conflicting sections of the code.
- Continuing emphasis on preventive law; including increasing Open Meetings Act, Conflicts of Interest, Local Government 101 training opportunities for elected and appointed officials, as well as provide training on specific legal issues or related matters for staff.

FY2025 Accomplishments:

- Provided in-person skills refresher training to Assembly, Planning Commission, and 6 Service Area boards as a preventive law measure.
- Provided skills refresher training to KPB staff who prepare quasi-judicial matters for Planning Commission decision to ensure a consistent, fair, and legally defensible permit or application process and hearing.
- Omnibus review and draft rewrite of current KPB Chapter 5.12 relating to property tax, appeals, and exemptions aimed at a value-added restructuring of current code.
- Drafted KPB 21.20 code amendments relating to appeals to hearings officer to define standing, provide a procedure for appeals of staff decisions to planning commission, and cost and time saving process improvements.

FY2026 New Initiatives:

- Ongoing code update projects for compliance with current laws and procedures, and clarification for understanding.
- Establish annual newly elected officials training.
- Provide skills refresher to every service area board that did not receive FY25 skills refresher.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	5	5	5	5

Priority: Collection of delinquent accounts
Goal: Increase collection of delinquent sales and property taxes, and other debts.
Objective: Collect on delinquent sales and property taxes, and other debts.

Delinquent Taxes Collected	Benchmark	CY2023 Actual	CY2024 Actual	CY2025 Projected	CY2026 Estimated
Delinquent Sales and Property Taxes Collected (including bankruptcy case claims).	\$250,000	\$223,178	\$288,238	\$250,000	\$250,000

Department Function	
Fund 100	General Fund
Dept 11310	Legal Department - Continued

Priority: Professional services
Goal: Provide review and preparation of high-quality documents for the Borough and School District
Objective: Skillfully research and respond to requests for legal advice and assistance.

Requests for Legal Assistance	Benchmark	CY2023 Actual	CY2024 Actual	CY2025 Projected	CY2026 Estimated
Contracts, Permits, Grants & Misc. Document Drafting &/or Review	500	578	514	500	500
Ordinances and Amendments	75	148	84	75	75
Resolutions and Amendments	70	86	56	70	70
Collection Lawsuits Filed on Behalf of KPB*	5	3	4	7	7
Planning Commission Appeals	5	5	3	6	6
Other Lawsuits re KPB &/or KPBSD	5	10	8	5	5
Public Record Requests Reviewed	330	324	368	330	330
Abandoned/Impounded Vehicle Notices & Citations Reviewed &/or Issued	85	165	98	85	85
Code Enforcement Actions	5	14	2	9	9

*This data does not include small claims cases filed by the Finance Department.

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11310 - Legal Administration

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 468,982	\$ 492,927	\$ 545,006	\$ 545,006	\$ 581,447	\$ 36,441	6.69%
40120	Temporary Wages	-	-	2,017	2,017	1,733	(284)	-14.08%
40130	Overtime Wages	-	-	3,288	3,288	2,966	(322)	-9.79%
40210	FICA	39,674	41,226	48,415	48,415	51,559	3,144	6.49%
40221	PERS	123,035	130,847	121,976	121,976	129,962	7,986	6.55%
40321	Health Insurance	160,831	163,800	163,800	163,800	140,000	(23,800)	-14.53%
40322	Life Insurance	692	772	765	765	814	49	6.41%
40410	Leave	61,104	62,379	64,715	64,715	68,900	4,185	6.47%
Total: Personnel		854,318	891,951	949,982	949,982	977,381	27,399	2.88%
Supplies								
42120	Computer Software	491	327	-	-	-	-	-
42210	Operating Supplies	1,040	1,480	2,520	2,520	2,000	(520)	-20.63%
42250	Uniforms	-	539	-	-	300	300	-
42310	Repair/Maintenance Supplies	-	608	100	100	100	-	0.00%
42410	Small Tools & Minor Equipment	194	316	300	300	300	-	0.00%
Total: Supplies		1,725	3,270	2,920	2,920	2,700	(220)	-7.53%
Services								
43011	Contractual Services	287,476	183,608	54,000	54,500	47,500	(6,500)	-12.04%
43019	Software Maintenance	1,264	332	6,043	7	400	(5,643)	-93.38%
43026	Software Licensing	-	5,360	-	6,036	1,044	1,044	-
43031	Litigation	12,268	10,800	17,000	19,494	18,500	1,500	8.82%
43034	Attorney Fees - Special Cases	112,768	31,672	120,000	120,000	100,000	(20,000)	-16.67%
43110	Communications	3,929	3,834	4,500	4,500	4,500	-	0.00%
43140	Postage and Freight	637	433	1,000	1,000	1,000	-	0.00%
43210	Transportation/Subsistence	1,982	3,970	2,888	2,888	3,502	614	21.26%
43220	Car Allowance	10,800	10,800	10,800	10,800	10,800	-	0.00%
43260	Training	850	450	3,650	3,650	2,210	(1,440)	-39.45%
43410	Printing	-	-	100	100	100	-	0.00%
43610	Utilities	5,791	7,030	7,970	7,970	8,200	230	2.89%
43720	Equipment Maintenance	268	362	575	575	675	100	17.39%
43812	Equipment Replacement Payments	1,168	-	-	-	-	-	-
43920	Dues and Subscriptions	18,830	18,998	19,029	19,029	18,978	(51)	-0.27%
Total: Services		458,031	277,649	247,555	250,549	217,409	(30,146)	-12.18%
Capital Outlay								
48710	Minor Office Equipment	3,343	5,441	1,921	1,921	1,540	(381)	-19.83%
48720	Minor Office Furniture	153	1,070	-	-	-	-	-
Total: Capital Outlay		3,496	6,511	1,921	1,921	1,540	(381)	-19.83%
Department Total		\$ 1,317,570	\$ 1,179,381	\$ 1,202,378	\$ 1,205,372	\$ 1,199,030	\$ (3,348)	-0.28%

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11310 - Legal Administration - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: Borough Attorney, 2 Deputy Borough Attorneys, and 2 Legal Assistants.

43011 Contractual Services. (\$199) for Dropbox, (\$1,419) for DocuSign. Remainder of (\$45,882) reserved for outside legal counsel and consulting agencies that may be required on an as-needed, time sensitive, basis. Reduction due to current estimated needed for such services and that such services will be secured on a short-term or limited basis; a specific appropriating ordinance will go before the Assembly for approval to engage services on long-term basis.

43019 Software Maintenance. Reduction as GovQA Public Records is no longer cost-shared with Clerk's Office. Milestone (\$160) and Meta Data scrubber software (\$240).

43026 Software Licensing. 2 Adobe Pro Subscriptions (\$300 ea); 1 Full Zoom License (\$268); and 1 Remarkable 2 Connect (\$40), and misc (\$136).

43031 Litigation. Increase due to costs associated with in-house handling of cases and collection costs. Specific appropriating ordinance will be requested when expert or other non-routine costs are forecasted.

43034 Attorney Fees - Special Cases. Reduction to meet estimated cost of hearing officers for administrative appeals in FY26.

43210 Transportation /Substances. Increase based on travel and lodging costs of FY25 AMAA Annual Conference and for attendance of one additional support staff at the FY26 AMAA conference.

43260 Training. Reduction eliminating potential out-of-state training.

43720 Equipment Maintenance. Copier usage and maintenance fee increase.

48710 Minor Office Equipment. Replacement of one PC (\$1,540).

Fund 100	Department Function
Dept 11410	General Fund
	Finance – Administration

Mission

Provide overall administration and accountability of the financial activities of the Borough by ensuring that Borough financial practices are in compliance with Borough, state and federal laws and reflect best practices within public sector for financial management.

Program Description:

- Administration of the Borough's finance department.
- Management of the Borough's investment pool.
- Serve as advisor to the Mayor and the Assembly.

Major Long-Term Issues and Concerns:

- Changes in financial reporting due to Government Accounting Standards Board (GASB) proposed changes to accounting practices and reporting.

FY2025 Accomplishments:

- Implemented the following Accounting Pronouncements:
 - GASB Statement 101 – Compensated Absences
 - GASB Statement 102 – Certain Risk Disclosures
- Received GFOA Certificate of Achievement for Excellence:
 - Distinguished Budget Presentation Award for the FY2025 budget document, 33rd year.

- Anticipate receipt of GFOA Certificates of Achievement for Excellence:
 - Popular Annual Financial Reporting for the FY2024 Annual Financial Report, 11th consecutive year.
 - Financial Reporting for the FY2024 Annual Comprehensive Financial Report, 44th consecutive year.

FY2026 New Initiatives:

- Complete Implementation of the following Accounting Pronouncements:
 - GASB Statement 103 – Financial Reporting Model Improvements.
 - GASB Statement 104 – Disclosure of Certain Capital Assets.
- Earn Government Finance Officer Associate of North America and Canada "GFOA" Certificates of Achievement for Excellence in Reporting and Presentation. GFOA awards reflect the Borough's ability to go beyond the minimum requirements of General Accepted Accounting Principles to provide transparent and thorough disclosure and reporting.
 - Certificate of Achievement for Excellence in Financial Reporting (Annual Comprehensive Financial Report).
 - Certificate of Achievement for Excellence in Popular Annual Financial Reporting (PAFR).
 - Distinguished Budget Presentation Award (Annual Budget).

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	3	3	3	3

Priority: Effective Governance

Goal: Maintain external validation of the Budget and Annual Comprehensive Financial Report

Objective: Obtain GFOA Certification of Excellence in Financial Reporting and GFOA Distinguished Budget Presentation Award

Award Programs	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
GFOA Certificate of Achievement - Annual Comprehensive Financial Report	Yes	Yes	Yes	Yes	Yes
GFOA Certificate of Achievement - Popular Report	Yes	Yes	Yes	Yes	Yes
GFOA Budget Award	Yes	Yes	Yes	Yes	Yes

Department Function	
Fund 100	General Fund
Dept 11410	Finance – Administration – Continued

Priority: Effective Governance
Goal: Prepare and review Borough Ordinances and Resolutions that have a fiscal impact to the Borough
Objective: Ensure compliance with Borough Code

Ordinances and Resolutions	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Number of Ordinances Reviewed/Prepared	83	62	65	65
Number of Resolutions Reviewed/Prepared	22	12	15	15

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11410 - Finance - Administration

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Personnel							
40110 Regular Wages	\$ 288,206	\$ 306,971	\$ 329,503	\$ 329,503	\$ 345,504	\$ 16,001	4.86%
40120 Temporary Wages	-	7,005	1,441	1,441	2,402	961	66.69%
40130 Overtime Wages	209	181	1,861	1,861	1,943	82	4.41%
40210 FICA	24,625	26,788	29,619	29,619	31,264	1,645	5.55%
40221 PERS	72,914	80,439	73,446	73,446	77,012	3,566	4.86%
40321 Health Insurance	95,400	98,280	98,280	98,280	84,000	(14,280)	-14.53%
40322 Life Insurance	406	475	461	461	481	20	4.34%
40410 Leave	44,812	49,389	43,791	43,791	47,229	3,438	7.85%
Total: Personnel	526,572	569,528	578,402	578,402	589,835	11,433	1.98%
Supplies							
42120 Computer Software	-	1,475	500	500	900	400	80.00%
42210 Operating Supplies	1,740	2,635	2,700	2,649	3,000	300	11.11%
42250 Uniforms	-	1,106	-	692	1,000	1,000	-
42410 Small Tools & Minor Equipment	323	153	432	432	432	-	0.00%
Total: Supplies	2,063	5,369	3,632	4,273	5,332	1,700	46.81%
Services							
43011 Contractual Services	3,353	1,493	4,465	4,465	4,500	35	0.78%
43017 Investment Portfolio Fees	22,830	23,313	30,000	30,000	35,000	5,000	16.67%
43019 Software Maintenance	688	387	400	409	400	-	0.00%
43026 Software Licensing	-	260	260	268	860	600	230.77%
43110 Communication	2,099	2,192	2,500	2,855	3,000	500	20.00%
43140 Postage and Freight	-	-	80	80	80	-	0.00%
43210 Transportation/Subsistence	5,956	1,891	7,530	6,152	7,530	-	0.00%
43220 Car Allowance	7,200	7,200	7,200	7,200	7,200	-	0.00%
43260 Training	1,715	3,740	4,600	4,237	4,600	-	0.00%
43310 Advertising	145	-	-	-	-	-	-
43410 Printing	803	-	150	878	150	-	0.00%
43610 Utilities	3,310	3,180	4,554	4,554	4,650	96	2.11%
43720 Equipment Maintenance	124	56	500	500	500	-	0.00%
43920 Dues and Subscriptions	3,450	3,985	3,360	3,360	4,030	670	19.94%
Total: Services	51,673	47,697	65,599	64,958	72,500	6,901	10.52%
Capital Outlay							
48120 Major Office Equipment	-	1,250	-	-	-	-	-
48710 Minor Office Equipment	3,159	-	4,100	4,100	5,950	1,850	45.12%
48720 Minor Office Furniture	212	-	250	250	250	-	0.00%
Total: Capital Outlay	3,371	1,250	4,350	4,350	6,200	1,850	42.53%
Interdepartmental Charges							
60004 Mileage Ticket Credits	(1,720)	-	-	-	-	-	-
Total: Interdepartmental Charges	(1,720)	-	-	-	-	-	-
Department Total	\$ 581,959	\$ 623,844	\$ 651,983	\$ 651,983	\$ 673,867	\$ 21,884	3.36%

Line-Item Explanations

40110 Regular Wages. Staff includes: Finance Director, Controller, and Administrative Assistant.	43210 Transportation/Subsistence. For travel related to due diligence on investment portfolio and alternating out of state travel for required continuing professional education.
43011 Contractual Services. File sharing service (\$965) and miscellaneous financial services (\$3,500).	43920 Dues and Subscriptions. Increased for biannual State licensing for the Finance Director and Controller.
43017 Investment Portfolio Fees. Increased due to new external management contract and increased fees. Fees paid for managing a portion of the Borough's investment pool. Total costs are estimated at \$145,000, the general fund portion is approximately \$35,000; the balance is charged out to other funds and is shown as a reduction of interest earnings.	48710 Minor Office Equipment. Replacement surface (\$2,000), two high end PC (\$1,400 ea.), 2 IP Phones (\$400 ea.), UPS battery backup (\$250) and replacement calculator (\$100.)
43019 Software Maintenance. Security camera software maintenance.	48720 Minor Office Furniture. Replacement office chair (\$250).
43026 Software Licensing. Annual Zoom renewal (\$260) and two Adobe licenses (\$300 ea.).	

Fund 100	Department Function
Dept 11430	General Fund
	Finance – Financial Services

Mission

Provide accounting services for all departments and service areas of the Borough. Maintain the Borough's chart of accounts; conduct sales tax audits of businesses selling goods and services in the Borough to ensure compliance with sales and personal property tax ordinances; monitor, prepare, and submit financial reports for all Borough grants; and assist in the preparation of the Borough's Annual Comprehensive Financial Report and annual budget document.

Program Description

The Financial Services Division provides a variety of financial services to the Assembly, Borough Employees and the general public. Services include accounts payable, payroll, financial analysis, budget reporting, grant management, sales tax audits, and tax compliance reporting.

FY2025 Accomplishments:

- Revamped Sales Tax Audit processes, leveraging technology to streamline processes and eliminate multiple layers of redundant data tracking. This allows the audit division to focus more on audits, and less on maintaining records.
- In collaboration with the Sales Tax Division, revised multiple processes regarding Sales Tax Estimations; streamlining the process and making estimations timelier.

FY2026 New Initiatives:

- Look into leveraging technology to improve the budgeting process. Utilizing software to assist with the budget process will add consistency to the document and would result in significant efficiencies; saving time.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	8	8	8	8

Priority:

Operations

Goal:

To provide timely and accurate payment to vendors and employees.

Objective:

1. Produce direct deposits and W-2's for all employees.
2. Process invoices and provide timely payment to vendors.

Process	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Payroll Checks and Direct Deposits Issued	10,500	10,481	10,562	10,500	10,500
W-2's Issued	750	777	726	750	750
Number of Accounts Payable Invoices Paid	18,000	18,045	18,012	18,100	18,100
1099's Processed	400	388	381	400	400
Ratio of Invoices Paid per Accounts Payable Staff	18,000:1	18,045:1	18,012:1	18,100:1	18,100:1

Department Function	
Fund 100	General Fund
Dept 11430	Finance – Financial Services – Continued

Priority: Grant Compliance

Goal: Maintain compliance and eligibility for future grant funding by producing timely and accurate required grants reports.

Objective:

1. Remain in compliance by providing monthly, quarterly, and annual grant reports.
2. Request and receive grants funds for grant objectives met or achieved.

Grant/Process	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Grant Reports Filed	80	79	88	75	48
Grants Administered	40	46	46	41	27
Grant Revenue Received	\$6,000,000	\$10,585,794	\$5,294,156	\$7,312,261	\$6,605,668
Ratio of Revenue Received for Each Grant Report Filed	\$75,000:1	\$133,997:1	\$60,161:1	\$97,497:1	\$137,618:1
Other State and Federal Revenue Receipts	\$9,500,000	\$9,425,999	\$9,816,440	\$8,391,772	\$8,390,329

Priority: Sales Tax Compliance

Goal: To have all businesses that have retails sales, rents or services within the borough, registered to collect sales tax, filing and remitting properly.

Objective:

1. Through the audit process, verify that businesses are accurately filing and remitting sales tax.
2. Educate those doing business within the Borough on the sales tax code requirements.
3. Identify and contact unregistered businesses operating within the Borough, to bring them into compliance.

Process	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Sales Tax Audits Completed	175	167	160	120	185
Registration of Previously Unregistered Businesses	100	91	179	136	120
Sales Tax Estimates Completed	215	186	256	240	240
Ratio of Registered Businesses to Completed Audits and Estimates	25:1	20:1	21:1	25:1	22:1
New Short Term Rental Businesses Registered	100	36	149	100	85

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11430 - Finance - Financial Services

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 535,355	\$ 573,040	\$ 651,973	\$ 647,973	\$ 649,340	\$ (2,633)	-0.40%
40120	Temporary Wages	-	-	1,602	1,602	2,002	400	24.97%
40130	Overtime Wages	4,549	4,148	12,748	12,748	12,584	(164)	-1.29%
40210	FICA	45,738	48,497	60,471	60,471	59,752	(719)	-1.19%
40221	PERS	143,576	154,710	151,182	151,182	150,531	(651)	-0.43%
40321	Health Insurance	191,012	194,227	196,560	196,560	196,000	(560)	-0.28%
40322	Life Insurance	783	924	937	937	933	(4)	-0.43%
40410	Leave	76,400	88,546	89,076	89,076	81,352	(7,724)	-8.67%
Total: Personnel		997,413	1,064,092	1,164,549	1,160,549	1,152,494	(12,055)	-1.04%
Supplies								
42120	Computer Software	981	492	-	-	-	-	-
42210	Operating Supplies	3,471	3,637	4,500	6,335	6,500	2,000	44.44%
42250	Uniforms	-	144	-	165	150	150	-
42310	Repair/Maintenance Supplies	-	-	300	300	300	-	0.00%
42410	Small Tools & Minor Equipment	563	93	500	500	500	-	0.00%
Total: Supplies		5,015	4,366	5,300	7,300	7,450	2,150	40.57%
Services								
43011	Contractual Services	245	177	5,300	5,300	5,300	-	0.00%
43019	Software Maintenance	75,967	44,033	46,998	46,998	49,111	2,113	4.50%
43026	Software Licensing	-	41,000	47,000	47,000	51,200	4,200	8.94%
43110	Communication	2,872	2,785	3,100	3,100	3,180	80	2.58%
43140	Postage and Freight	6,994	7,859	6,000	8,000	8,000	2,000	33.33%
43210	Transportation/Subsistence	7,216	3,025	8,574	7,549	6,586	(1,988)	-23.19%
43220	Car Allowance	10,800	10,239	10,800	10,800	10,800	-	0.00%
43260	Training	145	32	3,000	3,000	1,650	(1,350)	-45.00%
43310	Advertising	-	263	750	750	750	-	0.00%
43410	Printing	315	247	250	250	250	-	0.00%
43610	Utilities	4,156	7,853	5,650	5,650	8,000	2,350	41.59%
43720	Equipment Maintenance	124	56	500	500	500	-	0.00%
43812	Equipment Replacement Payments	67,336	67,336	-	-	-	-	-
43920	Dues and Subscriptions	150	55	384	384	349	(35)	-9.11%
Total: Services		176,320	184,960	138,306	139,281	145,676	7,370	5.33%
Capital Outlay								
48120	Major Office Equipment	-	1,250	-	-	-	-	-
48710	Minor Office Equipment	3,509	2,908	1,456	1,456	1,900	444	30.49%
48720	Minor Office Furniture	170	525	250	1,275	750	500	200.00%
Total: Capital Outlay		3,679	4,683	1,706	2,731	2,650	944	55.33%
Interdepartmental Charges								
60004	Mileage Ticket Credits	(994)	-	-	-	-	-	-
Total: Interdepartmental Charges		(994)	-	-	-	-	-	-
Department Total		\$ 1,181,433	\$ 1,258,101	\$ 1,309,861	\$ 1,309,861	\$ 1,308,270	\$ (1,591)	-0.12%

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11430 - Finance - Financial Services - Continued

Line-Item Explanations

<p>40110 Regular Wages. Staff includes: 1 Financial Planning Manager, 1 Payroll Accountant, 1 General Ledger Specialist (AP), 1 Auditor, 1 Auditor/Accountant, 1 Audit Specialist, and 2 Grants/Treasury Accountants.</p> <p>42210 Operating Supplies. Increased due to sharp increase in the cost of check stock.</p> <p>43011 Contract Services. Shred services (\$300), and misc. contract services related to software enhancements (\$5,000).</p> <p>43140 Postage and Freight. Adjusted due to increase over the years, had not previously been increased properly; making this year's increase more significant.</p> <p>43019 Software Maintenance. CitySuite financial software annual maintenance cost (\$25,557), CitySuite records integration maintenance (\$2,500), legacy finance and hr/payroll software read only access (\$9,650), and half of software maintenance for the Human Resources/payroll software (\$11,404).</p>	<p>43026 Software Licensing. Temporary lodging compliance software (\$39,000), lease management software for GASB 87/96 compliance (\$11,000), and Adobe licensing (4 at \$300ea).</p> <p>43210 Transportation/Subsistence. Travel for essential meetings including the PERS conference, as well as regular per diem and mieage for Auditors. Reduced to better reflect recent year actuals.</p> <p>43610 Utilities. Increase to more closely reflect prior year actuals.</p> <p>48710 Minor Office Equipment. Replacement two standard PCs (\$950 ea).</p> <p>48720 Minor Office Furniture. Replacement office chairs or sit to stand equipment for employees (\$750).</p>
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Equipment Replacement Payment Schedule

Items	Prior Years	FY2025 Estimated	FY2026 Projected	Projected Payments FY2027-2029
Electronic Timekeeping Software	\$ 139,620	\$ 23,270	\$ -	\$ -
GEMS FMS/HRMS Software Upgrade	264,396	44,066	-	-
Total	<u>\$ 404,016</u>	<u>\$ 67,336</u>	<u>\$ -</u>	<u>\$ -</u>

Department Function

Fund 100

General Fund

Dept 11440

Finance – Property Tax and Collections

Mission

The Property Tax and Collections Division is committed to serving the public, businesses and government customers by collecting and distributing taxes and information properly and accurately in the most courteous, professional, innovative and cost-effective manner, in addition to meeting all Borough and State legal requirements and supporting a positive work environment for employees and constituents.

Program Description

It is the responsibility of the Property Tax and Collections Division to calculate the annual mill levies, bill, mail, collect and disburse annual property tax and related penalty and interest for all Borough taxing authorities, services areas and six cities located within the Borough in accordance with the KPB Code of Ordinance ensuring accurate recording of property taxes and other revenue. The division is also responsible for the collection of delinquencies of sales tax, special assessments, leasehold property, mobile homes, personal and real property tax which includes the foreclosure proceedings mandated by Alaska State Statutes. This division collects and posts all revenue that comes into the Borough as well as research and reviews all liquor and marijuana license applications for compliance.

Major Long-Term Issues and Concerns:

- Due to inflation, property tax and delinquent accounts have become more difficult to collect and the number of delinquent accounts has grown, which may cause the need for additional positions or resources in the future.

- With the high rate of turnover, having time to cross train employees for better coverage in absences, which utilizes management time and resources.
- Having Borough resources to evaluate current software and processes to find efficiencies in daily tasks.

FY2025 Accomplishments:

- Assisted the Solid Waste Department with the implementation of a credit card terminal to accept credit card payments onsite at the Central Peninsula Landfill.
- In collaboration with the Land Management Division, completed the real property tax foreclosure auction, selling 34 foreclosed parcels and applied payments to prior year tax balances.
- Issued over 500 utility special assessment district rebate refunds, reducing the backlog of refunds to be distributed.
- Identified a collection agency to decrease amount of delinquent taxes written off each year. Conversion has yet to take place due to lack of resources.
- Made progress on compiling instructions for positions to minimize learning curve with employee turnover.

FY2026 New Initiatives:

- Complete reconciliation of prior years' utility special assessment district rebate refunds and disburse all funds.
- Create or rewrite outdated internal policies and procedures to remain relevant and effective.
- Evaluate and reorganize tracking of files and documents within the Delinquent Accounts Division.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	7	7	7	7

Priority: Collection of Real Property Tax

Goal: Collect at least 99% of real property tax.

Objective: To contact as many owners as possible for payment of delinquent taxes prior to obtaining clerk's deed, to avoid taxpayers having to repurchase the property. Benchmarks below are utilized to determine resource needs within the Property Tax & Collections Division.

Real Property Tax Collections	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Real Property PINs	67,000	66,424	66,716	67,000	67,250
Foreclosure Notices Sent	1,800	1,767	1,821	1,850	1,800
Number of Properties with Foreclosure Judgment	975	982	966	1,000	980
Clerk's Deed Filed (foreclosure process completed)	29	26	53*	31	30
% of Real Property Tax Collected	99.0%	98.8%	98.9%	98.6%	99.0%

*17 properties owned by the same individuals.

Department Function	
Fund 100	General Fund
Dept 11440	Finance – Property Tax and Collections – Continued

Priority: Collection of Sales Tax and Personal Property Tax
Goal: Increase collections of delinquent sales tax and personal property tax.
Objective: File sales tax liens, process small claims and transferring personal property debt to the collection agency in an effort to efficiently collect delinquent taxes.

Sales Tax/Personal Property Tax	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Sales Tax Liens Filed	85	53	87	90	80
Small Claims Filed	46	40	50	45	50
Amounts Secured thru Small Claim Judgments	\$135,000	\$124,174	\$156,158	\$130,000	\$150,000
Percentage of Personal Property Tax Accounts Transferred to Collection Agency	1.0%	1.4%	1.0%	.5%*	1.0%
Sales Tax/Personal Property Tax Collected in House (000's)	\$1,100	\$1,030	\$948	\$1,200	\$1,300

*Decrease due to holding accounts in-house until collection agency conversion is completed.

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11440 - Finance - Property Tax and Collections

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 353,915	\$ 375,444	\$ 447,646	\$ 438,146	\$ 473,432	\$ 25,786	5.76%
40120	Temporary Wages	-	9,205	2,803	12,303	2,803	-	0.00%
40130	Overtime Wages	246	4,378	2,566	2,566	2,694	128	4.99%
40210	FICA	28,502	31,940	39,966	39,966	42,386	2,420	6.06%
40221	PERS	97,674	100,130	102,211	102,211	108,055	5,844	5.72%
40321	Health Insurance	200,516	170,696	196,560	196,560	196,000	(560)	-0.28%
40322	Life Insurance	547	611	642	642	678	36	5.61%
40410	Leave	43,674	40,281	50,534	50,534	55,603	5,069	10.03%
Total: Personnel		725,074	732,685	842,928	842,928	881,651	38,723	4.59%
Supplies								
42120	Computer Software	-	-	500	500	-	(500)	-100.00%
42210	Operating Supplies	3,787	4,387	4,000	4,000	4,750	750	18.75%
42250	Uniforms	-	14	-	-	-	-	-
42310	Repair/Maintenance Supplies	-	168	300	300	300	-	0.00%
42410	Small Tools & Minor Equipment	220	2,112	450	450	450	-	0.00%
Total: Supplies		4,007	6,681	5,250	5,250	5,500	250	4.76%
Services								
43011	Contractual Services	16,530	17,116	23,230	23,230	22,678	(552)	-2.38%
43019	Software Maintenance	137,223	141,176	164,792	164,792	175,009	10,217	6.20%
43026	Software Licensing	-	2,855	2,975	2,975	3,390	415	13.95%
43110	Communications	1,742	2,578	1,800	1,800	2,800	1,000	55.56%
43140	Postage and Freight	37,760	42,636	40,175	40,175	50,000	9,825	24.46%
43210	Transportation/Subsistence	1,563	118	3,830	3,430	-	(3,830)	-100.00%
43220	Car Allowance	-	3,449	3,600	3,600	3,600	-	0.00%
43260	Training	750	339	3,345	3,345	2,695	(650)	-19.43%
43310	Advertising	10,508	10,589	10,500	10,500	11,550	1,050	10.00%
43410	Printing	147	304	1,775	2,175	2,000	225	12.68%
43610	Utilities	6,232	7,165	7,000	7,000	7,350	350	5.00%
43720	Equipment Maintenance	697	681	900	900	1,246	346	38.44%
43810	Rents & Operating Leases	460	474	500	500	525	25	5.00%
43812	Equipment Replacement Payment	-	-	4,636	4,636	4,636	-	0.00%
43920	Dues and Subscriptions	297	87	550	550	450	(100)	-18.18%
43931	Recording Fees	15,101	12,099	13,500	13,500	15,000	1,500	11.11%
43932	Litigation Reports	39,130	49,450	90,000	90,000	63,440	(26,560)	-29.51%
Total: Services		268,140	291,116	373,108	373,108	366,369	(6,739)	-1.81%
Capital Outlay								
48120	Major Office Equipment	-	6,107	-	-	-	-	-
48525	Major Computer Software	-	15,975	-	-	-	-	-
48710	Minor Office Equipment	5,374	2,963	2,030	2,030	1,675	(355)	-17.49%
48720	Minor Office Furniture	71	1,006	520	520	1,470	950	182.69%
Total: Capital Outlay		5,445	26,051	2,550	2,550	3,145	595	23.33%
Interdepartmental Charges								
60004	Mileage Ticket Credits	(467)	-	-	-	-	-	-
Total: Interdepartmental Charges		(467)	-	-	-	-	-	0.00%
Department Total		\$ 1,002,199	\$ 1,056,533	\$ 1,223,836	\$ 1,223,836	\$ 1,256,665	\$ 32,829	2.68%

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11440 - Finance - Property Tax and Collections - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Property Tax and Collections Manager, 3 Delinquent Accounts Specialists I/II, 2 Senior Account Clerks (Revenue), and 1 Account Clerk (Finance).

42120 Computer Software. Adobe Pro software moved to 43026 Software Licensing.

43011 Contractual Services. Armored car service (\$8,098), web reports and electronic payments (\$1,750), special assessment electronic payments (\$150), collection agency fees (\$1,000), tax bill printing of property tax bills (\$8,000), monthly shredding service (\$180), and process servers (\$3,500).

43019 Software Maintenance. Special assessment software maintenance (\$16,397) and property tax software/website maintenance increase (\$158,612).

43026 Software Licensing. Yearly licensing fee for the payment processing remittance system (\$3,090) and Adobe Pro license (\$300).

43110 Communications. Cellular plan for remote work (\$900) and anticipated increase in cost for phone lines (\$100).

43140 Postage and Freight. Increase in postage rates and mailings due to recent year actuals and projected continual increases (\$9,825).

43210 Transportation/Subsistence. To attend training on an alternating year basis to the property tax software conference, attended last fiscal year, off year.

43260 Training. AMA training (\$2,695).

43310 Advertising. Increase in advertisement rates with the local newspaper (\$1,050).

43931 Recording Fees. Increase due to actuals in recent years and projected to record more documents once fully staffed (\$1,500).

43952 Litigation Reports. Reduction based on historical actuals (\$26,560).

48710 Minor Office Equipment. One standard desktop (\$950) and a printer/copier/scanner (\$725).

48720 Minor Office Furniture. Two office chairs (\$250 ea), three chair mats (\$90 ea), and a stand desk converter (\$700).

Equipment Replacement Payment Schedule

	<u>Items</u>	<u>Prior Years</u>	<u>FY2025 Estimated</u>	<u>FY2026 Projected</u>	<u>Projected Payments FY2027-2029</u>
KIOSK Project		\$ -	\$ 4,636	\$ 4,636	\$ 13,908

Department Function

Fund 100

General Fund

Dept 11441

Finance – Sales Tax

Mission

Collection and distribution of Borough and Cities' sales tax as defined within the Borough Sales Tax Code section 5.18.100, and 5.19 Remote Sales Tax, while remaining in compliance with Borough policies and Alaska State Statutes.

Program Description

Sales Tax Division is responsible for processing sales tax returns, registering new businesses, and issuing tax exempt cards, resale cards and owner/builder cards. Division compiles and provides accurate and timely sales tax information to the general public and various government officials. Make recommendations regarding policies and ordinances related to sales tax. Monitor and maintain land sale escrows and land leases.

Major Long-Term Issues and Concerns:

- Collaboration with the Alaska Remote Sellers Sales Tax Commission (ARSSTC) for remote sales, ensuring compliance to the sales tax ordinance of businesses currently registered with KPB; determining physical presence and proper agency to report sales tax.
- Increased complexity of borough and city sales tax collections and reporting and the resources needed to support the increased workload as a result of the changing landscape.
- Progressing towards a paperless process with sales tax; utilizing Software potentials to accomplish task as well as education to businesses towards paperless processes.

FY2025 Accomplishments:

- As more businesses shift to filing returns online, STX staff have become more adept with electronic transactions and processes. Online filing has also increased communication with businesses; allowing staff to ensure data is updated and share STX code applicable to the line of business.
- Worked with Harris Govern completing the initial planning phase to implement resale, exempt, and owner builder cards to be filed and paid online. Also worked with Harris Govern to provide more robust internal reporting.

- Collaborated with the Audit Division, reviewed the Resale Codes, identified specific codes to accounts applicable with the different line of businesses.
- Assisted Property Tax Manager on special assessment software conversion. Anticipated the projected go live June 2025.
- Cross trained positions in STX to ensure staff is knowledgeable with all electronic processes, ensuring successful assistance to business owners and their questions.
- Continued work on Alaska Remote Sales Tax Commission (ARSSTC) Policy Committee, clarifying physical presence for marketplace facilitators, ensuring proper reporting to taxing jurisdictions.
- Sent out an electronic newsletter, with purpose to help inform business owners of any current changes with the sales tax code, or efficiencies with electronic filing.
- Collaborated with delinquent accounts, IT and Harris Govern to develop a process to maintain uncollectible accounts that have exceeded statute of limitations; allowing cleanup of old accounts and reducing time spent moving forward.

FY2026 New Initiatives:

- Complete the conversion with Harris Govern implementing electronic submission of resale, exempt, and owner builder cards to be filed and paid online. This efficiency will reduce costs for postage and streamline the process for businesses. Begin discussion of upgrading to Version 7, and understanding efficiencies with the newer version.
- Focus on the newsletter to be quarterly, use as a communication tool to educate the public of the E-Tax module, upcoming tax changes, or education on common sales tax inquiries.
- Continue to evaluate ARSSTC monthly reporting and encourage ARSSTC to communicate with third party filers to report the sales they charge customers for the use of their platforms.

Performance Measures:

Priority: Effective Governance

Goal: Provide professional and efficient customer service to business owners and members of the public.

Objective: Forms submitted by business owners are completed correctly and are ready for processing by staff.

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	4	4	4	4

Department Function	
Fund 100	General Fund
Dept 11441	Finance – Sales Tax – Continued

Priority: Effective Governance
Goal: Process incoming sales tax returns in timely manner. Provide accurate sales tax information to interested parties.
Objective: Comply with Borough sales tax code, policies and Alaska State Statutes.

Revenue Collected/Forms Processed (Code Section 5.18)	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Sales Tax Revenue	\$43.2M	\$39.1M	\$43.2M	\$41.6M	\$43.5M
Sales Tax Collected on Behalf of Five Incorporated Cities (cash basis)	\$41.1M	\$38.8M	\$39.3M	\$40.5M	\$41.1M
Sales Tax Paper Returns Processed *	35,690	35,690	22,897	23,000	22,500
E Tax Transactions Processed	14,500	9,573	11,778	13,000	14,500
Registered Businesses	8,950	8,689	8,805	8,900	8,950
Sales Tax Certificates Issued	1,050	1,059	920	1,050	1,050
Resale Cards Issued	2,400	2,301	2,330	2,400	2,400
Exempt Cards Issued	2,100	2,003	2,088	2,100	2,100
Owner Builder Cards Issued	150	159	132	150	150

*Reduction in paper forms processed as a result of electronic filing.

Revenue Collected (Code Section 5.19) *	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Sales Tax Revenue	\$4.2M	\$3.5M	\$4.0M	\$4.2M	\$4.2M

*Code Section 5.19; Remote Sales (ARSSTC) established 3/2020; as of 11/2024 filings, there are 1,807 ARSSTC accounts reporting sales to the Kenai Peninsula Borough.

Priority: Land Sales and Lease Reconciliations
Goal: Assist Land Management in recognizing revenues for borough financed land sales and land leases.
Objective: Collaborate with Land Management in oversight and compliance of Land Management's accounts receivable in relation to financed land sales and land leases.

Land Management Accounts Receivable	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Land Sales Escrows Maintained	35	34	36	35	35
Land Leases Monitored	24	24	24	24	24
Tower Leases Monitored	13	13	13	13	13

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11441 - Finance - Sales Tax

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel							
40110 Regular Wages	\$ 224,652	\$ 257,522	\$ 281,498	\$ 281,498	\$ 348,213	\$ 66,715	23.70%
40120 Temporary Wages	-	-	6,298	6,298	6,298	-	0.00%
40130 Overtime Wages	2,483	111	729	729	1,088	359	49.25%
40210 FICA	18,982	21,701	25,503	25,503	31,261	5,758	22.58%
40221 PERS	59,407	67,576	63,628	63,628	78,441	14,813	23.28%
40321 Health Insurance	118,594	131,040	131,040	131,040	126,000	(5,040)	-3.85%
40322 Life Insurance	324	400	401	401	493	92	22.94%
40410 Leave	30,449	38,667	34,258	34,258	40,393	6,135	17.91%
Total: Personnel	454,891	517,017	543,355	543,355	632,187	88,832	16.35%
Supplies							
42120 Computer Software	-	984	-	-	-	-	-
42210 Operating Supplies	1,025	965	2,100	2,100	1,250	(850)	-40.48%
42410 Small Tools & Minor Equipment	424	63	250	250	250	-	0.00%
Total: Supplies	1,449	2,012	2,350	2,350	1,500	(850)	-36.17%
Services							
43011 Contractual Services	6,854	6,455	8,150	14,550	14,344	6,194	76.00%
43019 Software Maintenance	83,054	86,326	100,659	98,759	94,132	(6,527)	-6.48%
43036 Contractual Services - ARSSTC Fee	403,631	497,024	455,000	455,000	521,875	66,875	14.70%
43110 Communications	766	719	850	850	800	(50)	-5.88%
43140 Postage and Freight	26,195	28,230	26,000	21,500	28,500	2,500	9.62%
43210 Transportation/Subsistence	-	1,288	1,400	1,400	3,200	1,800	128.57%
43220 Car Allowance	3,600	3,600	3,600	3,600	5,400	1,800	50.00%
43260 Training	-	924	500	500	1,400	900	180.00%
43310 Advertising	-	-	500	500	250	(250)	-50.00%
43410 Printing	6,906	9,636	5,500	5,500	6,000	500	9.09%
43610 Utilities	2,350	3,311	3,400	3,400	3,200	(200)	-5.88%
43720 Equipment Maintenance	2,315	2,356	500	500	500	-	0.00%
43812 Equipment Replacement Payments	99,304	99,304	55,475	55,475	55,475	-	0.00%
43920 Dues and Subscriptions	96	-	220	220	200	(20)	-9.09%
Total: Services	635,071	739,173	661,754	661,754	735,276	73,522	11.11%
Capital Outlay							
48120 Major Office Equipment	-	1,250	-	-	-	-	-
48710 Minor Office Equipment	518	-	1,600	1,600	3,535	1,935	120.94%
48720 Minor Office Furniture	398	429	250	250	200	(50)	-20.00%
48740 Minor Machinery & Equipment	-	3,400	-	-	-	-	-
Total: Capital Outlay	916	5,079	1,850	1,850	3,735	1,885	101.89%
Department Total	\$ 1,092,327	\$ 1,263,281	\$ 1,209,309	\$ 1,209,309	\$ 1,372,698	\$ 163,389	13.51%

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11441 - Finance - Sales Tax - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Accounting Supervisor (Sales Tax), 1 Sales Tax Specialist, 1 Senior Account Clerk, and an 1 Account Clerk. Increased personnel cost in FY26 due to anticipation of leadership change; accounting for concurrent hire for training purposes.

43011 Contractual Services. Sales Tax Division's share (50%) of web reports and electronic payment system (\$3,150), creation/revision of scannable or other forms (\$6,400) Instream, 3 ShareFile licenses (\$298 ea), MailGun email messaging service (\$1,200), and other misc contracts (\$2,700.)

43019 Software Licensing. Sales tax software annual maintenance (\$77,274), InStream TeleFrom Software Maint. (\$16,858).

43036 Contractual Services - ARSSTC Fee. Alaska Remote Sellers Sales Tax Commission collection fees (\$521,875); sales are increasing for remote sales.

43140 Postage and Freight. Delivery of taxpayer notices and information of tax changes.

43310 Advertising. Decrease due to change in which Sales Tax delinquency publications are no longer required to be published in periodicals.

43720 Equipment Maintenance. Reduction caused by new scanners purchased in FY24 not needing maintenance contracts for 3 years. Allocation for maintenance costs of finance department copier (\$500).

43812 Equipment Replacement Payments. Sales tax software upgrades. See schedule below.

48710 Minor Office Equipment. 2 Desktops (\$950 ea), 1 Printer (\$1,400), 1 UPS Back up (\$125), and 1 calculator (\$110).

48720 Minor Office Furniture. Chair Mats (\$200).

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2025 Estimated</u>	<u>FY2026 Projected</u>	<u>Projected Payments FY2027-2029</u>
SRT Version 6 Upgrade	\$ 306,803	\$ -	\$ -	\$ -
Sales Tax Software	166,425	55,475	55,475	166,425
Total	<u>\$ 473,228</u>	<u>\$ 55,475</u>	<u>\$ 55,475</u>	<u>\$ 166,425</u>

**Kenai Peninsula Borough
Budget Detail**

**Fund 100
Finance Department Totals**

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Personnel							
40110 Regular Wages	\$ 1,402,128	\$ 1,512,977	\$ 1,710,620	\$ 1,697,120	\$ 1,816,489	\$ 105,869	6.19%
40120 Temporary Wages	-	16,210	12,144	21,644	13,505	1,361	11.21%
40130 Overtime Wages	7,487	8,818	17,904	17,904	18,309	405	2.26%
40210 FICA	117,847	128,926	155,559	155,559	164,663	9,104	5.85%
40221 PERS	373,571	402,855	390,467	390,467	414,039	23,572	6.04%
40321 Health Insurance	605,522	594,243	622,440	622,440	602,000	(20,440)	-3.28%
40322 Life Insurance	2,060	2,410	2,441	2,441	2,585	144	5.90%
40410 Leave	195,335	216,883	217,659	217,659	224,577	6,918	3.18%
Total: Personnel	2,703,950	2,883,322	3,129,234	3,125,234	3,256,167	126,933	4.06%
Supplies							
42120 Computer Software	981	2,951	1,000	1,000	900	(100)	-10.00%
42210 Operating Supplies	10,023	11,624	13,300	15,084	15,500	2,200	16.54%
42250 Uniforms	-	1,264	-	857	1,150	1,150	-
42310 Repair/Maintenance Supplies	-	168	600	600	600	-	0.00%
42410 Small Tools & Minor Equipment	1,530	2,421	1,632	1,632	1,632	-	0.00%
Total: Supplies	12,534	18,428	16,532	19,173	19,782	3,250	19.66%
Services							
43011 Contractual Services	26,982	25,241	41,145	47,545	46,822	5,677	13.80%
43017 Investment Portfolio Fees	22,830	23,313	30,000	30,000	35,000	5,000	16.67%
43019 Software Maintenance	296,932	271,922	312,849	310,958	318,652	5,803	1.85%
43026 Software Licensing	-	44,115	50,235	50,243	55,450	5,215	10.38%
43036 Contractual Services - ARSSTC Fee	403,631	497,024	455,000	455,000	521,875	66,875	14.70%
43110 Communication	7,479	8,274	8,250	8,605	9,780	1,530	18.55%
43140 Postage and Freight	70,949	78,725	72,255	69,755	86,580	14,325	19.83%
43210 Transportation/Subsistence	14,735	6,322	21,334	18,531	17,316	(4,018)	-18.83%
43220 Car Allowance	21,600	24,488	25,200	25,200	27,000	1,800	7.14%
43260 Training	2,610	5,035	11,445	11,082	10,345	(1,100)	-9.61%
43310 Advertising	10,653	10,852	11,750	11,750	12,550	800	6.81%
43410 Printing	8,171	10,187	7,675	8,803	8,400	725	9.45%
43610 Utilities	16,048	21,509	20,604	20,604	23,200	2,596	12.60%
43720 Equipment Maintenance	3,260	3,149	2,400	2,400	2,746	346	14.42%
43810 Rents & Operating Leases	460	474	500	500	525	25	5.00%
43812 Equipment Replacement Payments	166,640	166,640	60,111	60,111	60,111	-	0.00%
43920 Dues and Subscriptions	3,993	4,127	4,514	4,514	5,029	515	11.41%
43931 Recording Fees	15,101	12,099	13,500	13,500	15,000	1,500	11.11%
43932 Litigation Reports	39,130	49,450	90,000	90,000	63,440	(26,560)	-29.51%
Total: Services	1,131,204	1,262,946	1,238,767	1,239,101	1,319,821	81,054	6.54%
Capital Outlay							
48120 Major Office Equipment	-	9,857	-	-	-	-	-
48525 Major Computer Software	-	15,975	-	-	-	-	-
48710 Minor Office Equipment	12,560	5,871	9,186	9,186	13,060	3,874	42.17%
48720 Minor Office Furniture	851	1,960	1,270	2,295	2,670	1,400	110.24%
Total: Capital Outlay	13,411	37,063	10,456	11,481	15,730	5,274	50.44%
Interdepartmental Charges							
60004 Mileage Ticket Credits	(3,181)	-	-	-	-	-	-
Total: Interdepartmental Charges	(3,181)	-	-	-	-	-	0.00%
Department Total	\$ 3,857,918	\$ 4,201,759	\$ 4,394,989	\$ 4,394,989	\$ 4,611,500	\$ 216,511	4.93%

Fund 100	Department Function
Dept 11510	General Fund
	Assessing Administration

Mission

To maintain accurate ownership, legal and physical description of all real and personal property borough-wide, enabling accurate assessment of all taxable property within the borough in compliance with State and Borough requirements.

Program Description

Handle transfers of ownership, administer exemption programs, enter inspection data, and respond to all public inquiries. Provide accurate and timely information to the public, user departments, and other government agencies. Prepare the annual assessment rolls.

Major Long-Term Issues and Concerns:

Current CAMA system has been highly customized from off the shelf systems, making updates and support increasingly difficult. Employees that are familiar with our system are retiring. Vendor is encouraging an upgrade to newest software product and version. Portion of system needs to be compatible with the finance department. Additionally ongoing support costs are compounding.

FY2025 Accomplishments:

- Update to Assessing public website in conjunction with Finance department, customizing view and layout to be more user-friendly.
- Created workflow and templates to streamline and standardize appeal prep packages.
- Updated Residential exemption form to include sales reporting section to obtain additional sales data.
- Streamlined religious audit procedures.
- Continue to improve department work culture.

FY2026 New Initiatives:

- Continue training and cross training newer staff members.
- Develop and deploy process to submit exemptions electronically.
- Continue to work towards a 3-year plan with Finance Department for a CAMA System upgrade.
- Institute process to transition to electronic sales questionnaires and online submission.
- Further refine and streamline internal processes for efficiency in parcel split/merge process.
- Refine Standard Operating Procedures for Split/Merge Process.
- Rewrite office policy & procedure manual.
- Develop audit procedure for entity exemptions.
- Working with legal to finalize proposed code changes.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	10	10	10	10

Priority: Public Service

Goal: Administer Exemption Programs

Objective:

1. Notify new property owners of exemption programs and eligibility requirements.
2. Audit ownership information to ensure that exemptions are removed when residents move or sell property.

Exemption Program Counts	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Assessment Year	2023	2022	2023	2024	2025
50K Residential Applications Approved (new)	909	874	909	1,058	900
Senior Citizen Applications Approved (new)	590	555	590	591	592
Disabled Veteran Applications Approved (new)	264	230	264	79	75
Disabled Resident Tax Credit Applications Approved (all)	347	381	347	162	150
Other Exemption Applications Approved (all)	696	450	696	638	600
Parcels with Exemption of Any Type	40,732	41,544	40,732	40,885	41,000

Department Function	
Fund 100	General Fund
Dept 11510	Assessing Administration - Continued

- Priority:** Public Service
- Goal:** Maintain accurate records of parcels including ownership and legal descriptions
- Objective:**
1. Create and retire parcels to identify newly platted parcels.
 2. Review recorded documents to determine ownership interest of parties.
 3. Maintain address information for all taxable real and personal property accounts.

Parcel and Change Counts	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Assessment Year	2022	2023	2024	2025
Parcel Count – Real Property	66,253	66,422	67,013	67,609
Parcel Count – Oil & Gas Accounts	215	209	207	210
Personal Property Count	7,270	7,517	7,666	7,818
Ownership Changes	7,513	8,500	6,174	4,485
Address Changes	9,690	5,708	4,661	4,100

* Decrease in FY25 Estimated Personal Property Count due to change in City of Kenai code (Ordinance 3382-2023) added 100K Exemption on Business Personal Property causing inactivated accounts.

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11510 - Assessing Administration

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed	
				Budget	Budget	Proposed	& Original	Budget %
Personnel								
40110	Regular Wages	\$ 599,275	\$ 654,285	\$ 737,330	\$ 737,330	\$ 774,808	\$ 37,478	5.08%
40120	Temporary Wages	-	-	6,232	6,232	4,244	(1,988)	-31.90%
40130	Overtime Wages	3,384	1,009	11,040	11,040	10,322	(718)	-6.50%
40210	FICA	50,814	56,174	67,460	67,460	70,611	3,151	4.67%
40221	PERS	154,994	178,465	169,156	169,156	177,415	8,259	4.88%
40321	Health Insurance	285,326	289,770	294,840	294,840	252,000	(42,840)	-14.53%
40322	Life Insurance	899	1,067	1,054	1,054	1,104	50	4.74%
40410	Leave	83,866	96,572	94,108	94,108	99,739	5,631	5.98%
Total: Personnel		1,178,558	1,277,342	1,381,220	1,381,220	1,390,243	9,023	0.65%
Supplies								
42120	Computer Software	-	-	650	650	-	(650)	-100.00%
42210	Operating Supplies	4,146	3,432	4,750	4,750	4,250	(500)	-10.53%
42250	Uniforms	-	666	-	-	700	700	-
42310	Repair/Maintenance Supplies	-	119	44	44	44	-	0.00%
42410	Small Tools & Minor Equipment	488	404	1,400	1,400	950	(450)	-32.14%
Total: Supplies		4,634	4,621	6,844	6,844	5,944	(900)	-13.15%
Services								
43011	Contractual Services	45,853	55,638	68,100	68,100	71,100	3,000	4.41%
43019	Software Maintenance	130,130	137,729	150,575	150,575	159,700	9,125	6.06%
43026	Software Licensing	-	-	-	-	300	300	-
43110	Communications	4,721	4,704	4,720	4,720	4,720	-	0.00%
43140	Postage and Freight	11,658	15,522	22,500	22,500	23,625	1,125	5.00%
43210	Transportation/Subsistence	517	4,453	11,249	11,249	11,299	50	0.44%
43220	Car Allowance	10,800	10,800	10,800	10,800	10,800	-	0.00%
43260	Training	499	850	2,650	2,650	3,800	1,150	43.40%
43310	Advertising	523	277	1,000	1,000	500	(500)	-50.00%
43410	Printing	1,887	1,438	2,956	2,956	3,100	144	4.87%
43610	Utilities	7,053	5,155	10,430	10,430	9,500	(930)	-8.92%
43720	Equipment Maintenance	439	342	1,100	1,100	1,155	55	5.00%
43920	Dues and Subscriptions	631	773	835	835	769	(66)	-7.90%
Total: Services		214,711	237,681	286,915	286,915	300,368	13,453	4.69%
Capital Outlay								
48120	Major Office Equipment	-	8,858	-	-	-	-	-
48311	Major Machinery & Equipment	2,833	-	-	-	-	-	-
48525	Major Computer Software	-	15,975	-	-	-	-	-
48710	Minor Office Equipment	4,009	7,492	13,268	13,268	16,004	2,736	20.62%
48720	Minor Office Furniture	4,673	1,236	6,900	6,900	3,900	(3,000)	-43.48%
Total: Capital Outlay		11,515	33,561	20,168	20,168	19,904	(264)	-1.31%
Department Total		\$ 1,409,418	\$ 1,553,205	\$ 1,695,147	\$ 1,695,147	\$ 1,716,459	\$ 21,312	1.26%

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11510 - Assessing Administration - Continued

Line-Item Explanations

40110 Regular Wages. Current staff includes: Borough Assessor, Assessment Administration Manager, Title Examiner, Exemption Examiner, Assessment Reporting Analyst, Administrative Assistant, and 4 Assessing Clerks.

42120 Computer Software. Reduced due to historical non use.

42210 Operating Supplies. Reduced due to historical rollover

42250 Uniforms. Purchase of KPB logo apparel for admin staff (\$700).

42410 Small Tools & Minor Equipment. Replace 2 UPS Battery Back-up (\$475 ea.)

43011 Contractual Services. Increase due price increases associated with printing and mailing of assessment notices and informational brochures (\$63,600). Also provides for electronic copies of recorded documents from all districts (\$4,000), DMV data access (\$800), shredding service (\$200), microfiche certified rolls (\$2,000), OK Data (\$100) and embroidery on KPB uniforms/apparel (\$400).

43019 Software Maintenance. Assessment maint/support (\$137,500), CAMA rate tables (\$21,000), Pictometry Connect (\$500), camera license portion (\$450), and service fee for Microfiche (\$250).

43026 Software Licensing. Adobe Acrobat Pro, 1 license (\$300.)

43260 Training. AAAO 1A class, Aumentum Virtual Tech Conference Aumentum Amplify Conference, CPR Training, and IAAO Course.

43310 Advertising. Reduced due to be more in line with historical use.

48710 Minor Office Equipment. Replacement of 1 Standard PC (\$909), 1 laptop (\$830), 1 iPad (\$1,003), e 2 monitors (\$230 ea.), 1 sound bars (\$42), 4 Surface Pro (\$1,700 ea.) 2 phones (\$400 ea.), 2 mats for office chairs (\$70 ea.), 1 Web Cams (\$50), 1 fan (\$20), 1 heater (\$50), printer (\$900) and 1 Security camera (\$4,000).

48720 Minor Office Furniture. Replacement of 2 office chairs (\$600 ea.), 2 sit-stand workstations (\$600 ea.), and replacement of aging furniture as needed (\$1,500).

Fund 100	Department Function
Dept 11520	General Fund
	Assessing Appraisal

Mission

Perform equitable, fair, and uniform real and personal property assessments borough-wide in a timely and courteous manner, while adhering to all applicable state and local laws.

Program Description

Appraisal division staff conduct field inspection of property within the borough to ensure all records are accurate and properties are uniformly described in accordance with department guidelines. Collect and verify sales and calibrate market models annually. Review property records and values with property owners, review appeals and represent the borough before Board of Equalization.

Major Long-Term Issues and Concerns:

- CAMA System update need in next few years.
- Developing staff to replace positions that will be vacated by retirement.
-

FY2025 Accomplishments:

- Worked with GIS/Planning to obtain specifications for the next 5-year inspection cycle of Pictometry.

- Completed update to job descriptions to allow for entry level applicants to receive on the job training.
- No major accidents/incidents since 2019.
- Worked with IT to develop a new land ratio study report generator.
- Developed a process with Fire Chiefs and Fire Marshal to report structure fires to Assessing.
- Continued to improve work culture and developed a mentor system for new members to be successful.

FY2026 New Initiatives:

- Secure Pictometry for upcoming inspection cycle.
- Continue to work with Finance for an update/new CAMA System.
- Continue to review and analyze data received from the Planning Department related to borough initiated appraisals.
- Complete online platform for the public to submit applications for disaster relief related valuation adjustments.
- Continued focus on safe work habits, this mitigates risk.

Performance Measures:

Staffing and Miles	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	12	12	12	12
Staff Miles Traveled	29,241	37,426	33,613	29,000

Priority: Market Value of All Taxable Property

Goal: Accurately and equitably value all real and personal property within the borough for ad valorem property tax purposes.

Objective: 1. Specify market models to enable mass appraisal
2. Calibrate models annually to market value

Real Property Assessment Roll	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Value (000's)	\$7,090,335	\$7,824,463	\$8,524,502	\$8,970,862
% Change From Prior Year	6.34%	10.35%	8.88%	5.24%

Priority: Maintain Equity of Assessment

Goal: Maintain an accurate description of all property within the Borough

Objective: 1. Conduct area-wide re-inspections with the goal of re-inspecting all property within the Borough on a 5-year cycle in accordance with Assembly Resolution 2003-008. Inspections vary by year due to parcels in scheduled canvas areas.
2. Calculate the number of properties to be inspected each year to achieve a 5-year cycle
3. Identify & request in budget the resources necessary to complete the required number of re-inspections annually

Inspections	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Improved Parcels	7,664	8,669	7,664	7,688	9,787
Vacant Parcels	15,661	12,058	15,661	17,516	5,273
Total Inspections	23,325	20,727	23,325	25,204	15,060

Department Function	
Fund 100	General Fund
Dept 11520	Assessing Appraisal - Continued

Priority: Respond to Property Owners' Requests for Review
Goal: Respond to owner's requests through informal review and BOE appeals
Objective: 1. Work to resolve disputes first informally
2. Inspect appealed properties and review with owners in advance of hearing
3. Defend assessed values at Board of Equalization

Appeals	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Informal Review	651	449	651	788	800
Appeals Filed	309	135	309	369	370
Heard by Board of Equalization	28	19	28	45	60
Assessor Value Upheld	27	15	27	37	48

Inspection Areas	Improved Parcels	Vacant Parcels	Total Parcels	FY2020*	FY2021*	FY2022*	FY2023*	FY2024*	FY2025 Projection	FY2026 Estimate
Anchor Point	2,133	2,836	4,969	1,613	301	213	325	695	6,343	-
Caribou Hills/Caribou Lake	449	845	1,294	4	38	20	605	72	895	-
Cooper Landing	421	253	674	18	301	677	70	42	25	-
Funny River	1,406	1,682	3,088	169	366	142	2,797	315	231	-
Homer	5,775	3,921	9,696	1	789	668	773	13,561	894	-
Hope/Sunrise	313	261	574	616	855	555	59	42	43	-
K-Beach	2,838	1,140	3,978	1	1,590	5,914	761	251	372	3,978
Kasilof/Clam Gulch	3,405	2,894	6,299	441	1,918	343	412	398	9,443	-
Kenai	2,983	2,072	5,055	217	2,405	224	448	389	1,130	5,055
Moose Pass	280	295	575	1,906	22	813	27	29	66	-
Nikiski	3,008	4,011	7,019	62	7,363	392	4,699	448	846	-
Nikiski Remote/Pt Possess.	217	767	984	57	1,141	8	1,190	-	1	-
Ninilchik/Deep Creek	1,250	1,545	2,795	1,227	115	132	173	316	3,678	-
Port Graham/Nanwalek	135	59	194	1,687	-	-	-	193	-	-
Ridgeway	1,951	1,219	3,170	89	2,049	154	776	202	195	3,170
S Kachemak Bay/Waterfront	381	1,256	1,637	2,051	5	784	15	1,979	15	-
Seldovia/Barabara Heights	528	630	1,158	355	963	50	85	1,198	20	-
Seward	2,201	1,167	3,368	53	230	3,129	319	348	230	-
Seward Remote	60	373	433	129	19	481	-	437	6	-
Soldotna	2,015	842	2,857	158	4,028	2,518	580	192	204	2,857
Sterling	3,496	2,217	5,713	274	530	336	6,613	447	563	-
West Side Cook Inlet	297	1,245	1,542	70	785	9	-	1,771	4	-
Total	35,533	31,475	67,072	11,198	25,813	17,562	20,727	23,325	25,204	15,060

Note: The numbers in the table above represent properties physically inspected onsite and sent for data entry in each of the listed areas. These numbers will not match those reported in previous years, which were estimates based upon the total number of properties in each canvass area. Other properties, primarily vacant land, will have also received updated descriptions and values based upon internal review using GIS, aerial photographs and other tools.

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11520 - Assessing Appraisal

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 756,796	\$ 795,515	\$ 937,333	\$ 937,333	\$ 955,987	\$ 18,654	1.99%
40130	Overtime Wages	978	1,738	13,727	13,727	12,990	(737)	-5.37%
40210	FICA	66,872	71,017	87,523	87,523	88,881	1,358	1.55%
40221	PERS	206,233	221,867	216,580	216,580	220,462	3,882	1.79%
40321	Health Insurance	342,323	319,228	327,600	327,600	308,000	(19,600)	-5.98%
40322	Life Insurance	1,148	1,342	1,345	1,345	1,374	29	2.16%
40410	Leave	110,597	125,310	119,138	119,138	118,492	(646)	-0.54%
Total: Personnel		1,484,947	1,536,017	1,703,246	1,703,246	1,706,186	2,940	0.17%
Supplies								
42210	Operating Supplies	944	1,220	2,727	2,724	2,200	(527)	-19.33%
42230	Fuel, Oil & Lubricants	-	-	100	100	100	-	0.00%
42250	Uniforms	-	391	684	684	940	256	37.43%
42310	Repair/Maintenance Supplies	42	-	50	50	50	-	0.00%
42360	Motor Vehicle Supplies	-	-	200	203	200	-	0.00%
42410	Small Tools & Minor Equipment	99	1,693	1,360	1,360	1,360	-	0.00%
Total: Supplies		1,085	3,304	5,121	5,121	4,850	(271)	-5.29%
Services								
43011	Contractual Services	1,428	69,419	9,515	9,515	7,820	(1,695)	-17.81%
43110	Communications	6,034	5,970	7,266	7,266	7,266	-	0.00%
43210	Transportation/Subsistence	28,304	46,780	62,009	62,009	60,142	(1,867)	-3.01%
43220	Car Allowance	37,157	37,552	39,600	39,600	39,600	-	0.00%
43260	Training	2,585	900	11,655	11,655	8,728	(2,927)	-25.11%
43610	Utilities	7,821	11,499	10,878	10,878	11,204	326	3.00%
43750	Vehicle Maintenance	-	-	800	800	800	-	0.00%
43812	Equipment Replacement Payments	16,800	16,800	13,660	13,660	13,660	-	0.00%
43920	Dues and Subscriptions	1,694	2,153	2,205	2,205	1,980	(225)	-10.20%
Total: Services		101,823	191,073	157,588	157,588	151,200	(6,388)	-4.05%
Capital Outlay								
48311	Machinery & Equipment	2,834	-	-	-	-	-	-
48710	Minor Office Equipment	5,784	5,762	13,260	13,260	21,352	8,092	61.03%
48720	Minor Office Furniture	789	723	2,540	2,540	2,400	(140)	-5.51%
48740	Minor Machinery & Equipment	-	-	-	-	-	-	-
Total: Capital Outlay		9,407	6,485	15,800	15,800	23,752	7,952	50.33%
Interdepartmental Charges								
60004	Mileage Ticket Credits	-	(951)	-	-	-	-	-
Total: Interdepartmental Charges		-	(951)	-	-	-	-	-
Department Total		\$ 1,597,262	\$ 1,735,928	\$ 1,881,755	\$ 1,881,755	\$ 1,885,988	\$ 4,233	0.22%

Line-Item Explanations

40110 Regular Wages. Staff includes: Appraisal Manager, Appraisal Analyst, Principal Appraiser, Lead Appraiser, Senior Appraiser/Auditor, Appraiser II, 3 Appraiser I (depending on exp), Senior Personal/Real Property Appraiser, and 2 Appraisal Technicians.	43210 Transportation/Subsistence. Decrease in mileage due to canvassing locations in Kenai, Soldotna & Ridgeway.
42250 Uniforms. 12 KPB Apparel (\$70 ea.) and 2 replacement vests (\$50 ea.)	43920 Dues & Subscriptions. Decrease due to moving subscription to admin budget and one less AAAO membership due.
42410 Small Tools & Equipment. Tape measures (\$1,000) and 6 iPad protective cases (\$60 ea.)	48710 Minor Office Equipment. 2 standard computers (\$909 ea.), 1 high end computer (\$1,400), 1 high end+video computer (\$1,750), 3 Surface Pro (\$1,700), 1 Surface Pro High End (\$2,318) 4 sound bars (\$42 ea.), 8 monitors (\$230 ea.), 2 mats for office chairs (\$70 ea.), 2 phones (\$400 ea.), and 6 iPads (\$1,003 ea.).
43011 Contractual Services. Boat/air charters for appeal inspections Kachemak Bay (\$1,500) and West Side Cook Inlet properties (\$5,000), appraisal photo processing (\$1,000), and embroidery required on uniform apparel (\$320).	48720 Minor Office Furniture. Replacement of 2 office chairs (\$600 ea.) and 2 sit-stand work stations (\$600 ea.)

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 11520 - Assessing Appraisal - Continued

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2025</u> <u>Estimated</u>	<u>FY2026</u> <u>Projected</u>	<u>Projected</u> <u>Payments</u> <u>FY2027-29</u>
Assessing IPADS/Tablets	\$ 58,141	\$ 13,660	\$ -	\$ -

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Assessing Department Totals

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed	& Original Budget %
				Budget	Budget	Proposed		
Personnel								
40110	Regular Wages	\$ 1,356,071	\$ 1,449,800	\$ 1,674,663	\$ 1,674,663	\$ 1,730,795	\$ 56,132	3.35%
40120	Temporary Wages	-	-	6,232	6,232	4,244	(1,988)	-31.90%
40130	Overtime Wages	4,362	2,747	24,767	24,767	23,312	(1,455)	-5.87%
40210	FICA	117,686	127,191	154,983	154,983	159,492	4,509	2.91%
40221	PERS	361,227	400,332	385,736	385,736	397,877	12,141	3.15%
40321	Health Insurance	627,649	608,998	622,440	622,440	560,000	(62,440)	-10.03%
40322	Life Insurance	2,047	2,409	2,399	2,399	2,478	79	3.29%
40410	Leave	194,463	221,882	213,246	213,246	218,231	4,985	2.34%
40511	Other Benefits	-	-	-	-	-	-	-
Total: Personnel		2,663,505	2,813,359	3,084,466	3,084,466	3,096,429	11,963	0.39%
Supplies								
42120	Computer Software	-	-	650	650	-	(650)	-100.00%
42210	Operating Supplies	5,090	4,652	7,477	7,474	6,450	(1,027)	-13.74%
42230	Fuel, Oil & Lubricants	-	-	100	100	100	-	0.00%
42250	Uniforms	-	1,057	684	684	1,640	956	139.77%
42310	Repair/Maintenance Supplies	42	119	94	94	94	-	0.00%
42360	Motor Vehicle Supplies	-	-	200	203	200	-	0.00%
42410	Small Tools & Minor Equipment	587	2,097	2,760	2,760	2,310	(450)	-16.30%
Total: Supplies		5,719	7,925	11,965	11,965	10,794	(1,171)	-9.79%
Services								
43011	Contractual Services	47,281	125,057	77,615	77,615	78,920	1,305	1.68%
43019	Software Maintenance	130,130	137,729	150,575	150,575	159,700	9,125	6.06%
43026	Software Licensing	-	-	-	-	300	300	-
43110	Communications	10,755	10,674	11,986	11,986	11,986	-	0.00%
43140	Postage and Freight	11,658	15,522	22,500	22,500	23,625	1,125	5.00%
43210	Transportation/Subsistence	28,821	51,233	73,258	73,258	71,441	(1,817)	-2.48%
43220	Car Allowance	47,957	48,352	50,400	50,400	50,400	-	0.00%
43260	Training	3,084	1,750	14,305	14,305	12,528	(1,777)	-12.42%
43310	Advertising	523	277	1,000	1,000	500	(500)	-50.00%
43410	Printing	1,887	1,438	2,956	2,956	3,100	144	4.87%
43610	Utilities	14,874	16,654	21,308	21,308	20,704	(604)	-2.83%
43720	Equipment Maintenance	439	342	1,100	1,100	1,155	55	5.00%
43750	Vehicle Maintenance	-	-	800	800	800	-	0.00%
43812	Equipment Replacement Payments	16,800	16,800	13,660	13,660	13,660	-	0.00%
43920	Dues and Subscriptions	2,325	2,926	3,040	3,040	2,749	(291)	-9.57%
Total: Services		316,534	428,754	444,503	444,503	451,568	7,065	1.59%
Capital Outlay								
48120	Major Office Equipment	-	8,858	-	-	-	-	-
48311	Major Machinery & Equipment	5,667	-	-	-	-	-	-
48525	Major Computer Software	-	15,975	-	-	-	-	-
48710	Minor Office Equipment	9,793	13,254	26,528	26,528	37,356	10,828	40.82%
48720	Minor Office Furniture	5,462	1,959	9,440	9,440	6,300	(3,140)	-33.26%
48740	Minor Machinery & Equipment	-	-	-	-	-	-	-
Total: Capital Outlay		20,922	40,046	35,968	35,968	43,656	7,688	21.37%
Interdepartmental Charges								
60004	Mileage Ticket Credits	-	(951)	-	-	-	-	-
Total: Interdepartmental Charges		-	(951)	-	-	-	-	-
Department Total		\$ 3,006,680	\$ 3,289,133	\$ 3,576,902	\$ 3,576,902	\$ 3,602,447	\$ 25,545	0.71%

Department Function

Fund 100

General Fund

Dept 21110

Resource Planning Administration

Mission

Make sound use of the Borough's natural and human resources to establish a balanced and dynamic economy in a manner consistent with the public interest.

Program Description

Planning provides professional advice and information to the Planning Commission, Borough Assembly, and other departments for the purpose of assisting in the ongoing socioeconomic development of the Borough.

Major Long-Term Issues and Concerns:

- Guide land use at the regional scale to promote economic development, improve public roads, facilities, & other services, and maintain environmental quality.
- Keep the Kenai Peninsula unique, prosperous, vibrant, and an attractive place to live by balancing economic benefits of tourism with residents' quality of life.
- Avoid incremental creep of regulation and powers that exceed the responsibility of a 2nd Class Borough.
- Creation of subdivision without requiring installation agreements of roads built to KPB standards limits the ability of orderly development.
- Drainage issues in several parts of the KPB cause concern for neighboring properties with respect to flooding and environmental damage.
- Provide information and assistance to other municipalities, local community groups, and the public regarding subdivision regulations, local-option zoning, land use regulations, and land use planning.
- Continue to identify procedures that will improve information sharing and problem solving between Borough departments.
- Acquire software to track calls, complaints, and public issues to aid in workflow documentation and statistically track data.

FY2025 Accomplishments:

- Material Site rewrite was completed and went into effect in the 2nd quarter of FY 25.
- Nikiski Advisory Planning Commission continues to build their Community Plan.
- Provided continuity and stabilized Planning Department functions through several KPB staffing transitions in the Platting division.

- With key positions being open due to retirements and other staff departures, remaining department staff continued to work in collaboration to ensure that all Planning Department functions were maintained for the public.
- Continued work on the Safety Action Plan funded by the U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) Grant Program. The Safety Action Plan will focus on all users in order to create a long-term strategy for enhancing the safety of the Borough's roadways, identify priority projects, and allocate resources effectively.
- Continued to address the boroughwide impacts of the current spruce bark beetle infestation with grant funding from the Community Projects Funds - 2023 Congressionally Directed Spending Program. This grant provides funds to mitigate hazardous trees on rights-of-way of Borough-owned roads. Worked in high priority areas to remove dead trees on KPB owned property with assets as well as several high priority areas in and around the City of Kenai.
- Completed a \$43,350 Alaska Clean Water Action grant received in 2024, we received an engineering study for the drainage in the Big Eddy area. Recommendations to be considered as future development of the area needs.
- Completed work with the KPB Roads Department to acquire a professional study for the K-Beach area to identify potential long-term solutions to mitigate the impact of flood waters on KPB roads and rights-of-way.

FY2026 New Initiatives:

- Continuing the migration of historic platting data into the Platting SharePoint platform. This has been an ongoing project with a goal of being completed by the end of calendar 2025.
- Work with interested communities outside the incorporated cities to help develop locally-driven community plans. We anticipate presenting the Nikiski plan early in FY 2026 for Assembly consideration.
- Will continue to work with AK Department of Transportation (DOT) and the community of Cooper Landing on the design of the Sterling Highway Cooper Landing Bypass.
- Review and update as necessary zoning related chapters of KPB Code Chapter 21, including 21.04, 21.09, 21.10, 21.18, 21.40, 21.42, 21.44, and 21.46.

Department Function	
Fund 100	General Fund
Dept 21110	Resource Planning Administration - Continued

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	8	8	8	8

Priority: Provide quality levels of service while continuously improving our efficiency.
Goal: Meet all public requests in a timely manner.
Objective: Provide staff with updated equipment, technology, and adequate training to provide timely response to public requests.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Front Counter Walk Ins	2,500	1,687	2,100	2,000	2,000
Planning Call Log	7,000	3,884	5,315	6,500	6,500
Code Compliance Reporting Call Log	50	55	50	50	50
Email Correspondence with Members of the Public	700	335	538	600	600
Generated Special Order Maps and Plats	800	757	507	800	800

Priority: Make every interaction between borough personnel and the public a positive experience.
Goal: Ensure borough policies and programs meet the needs of borough residents.
Objective: All reports prepared within code requirements 100% of the time with current staff.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Platting and Planning Reports Prepared for the Planning Commission	175	160	169	175	175
Public Hearing Notices	7,500	6,572	3,556	7,500	7,500
Recorded Plats	140	162	158	150	150
Platting Notices of Decision Issued	850	753	415	900	900
Gravel Pit Conditional Land Use Permits Issued	7	6	7	7	7
Initiated Code Compliance Investigations	35	33	35	35	35
Platting Deadlines Met per AS 29.40.110 (a) Plat Procedure	100%	100%	100%	100%	100%

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 21110 - Resource Planning Administration

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed	& Original Budget %
Personnel								
40110	Regular Wages	\$ 537,845	\$ 554,942	\$ 633,572	\$ 633,572	\$ 650,871	\$ 17,299	2.73%
40120	Temporary Wages	1,418	13,095	13,250	13,250	3,648	(9,602)	-72.47%
40120	Meeting Allowance PC	39,475	29,600	26,999	26,999	27,374	375	1.39%
40130	Overtime Wages	12,257	12,496	13,177	13,177	17,718	4,541	34.46%
40210	FICA	49,658	50,944	61,271	61,271	62,520	1,249	2.04%
40221	PERS	134,603	152,615	146,703	146,703	150,806	4,103	2.80%
40321	Health Insurance	186,862	184,424	196,560	196,560	140,000	(56,560)	-28.77%
40322	Life Insurance	795	891	1,009	1,009	927	(82)	-8.13%
40410	Leave	55,650	62,865	74,975	74,975	77,330	2,355	3.14%
Total: Personnel		1,018,563	1,061,872	1,167,516	1,167,516	1,131,194	(36,322)	-3.11%
Supplies								
42020	Signage Supplies	5,720	-	1,000	3,080	1,000	-	0.00%
42120	Computer Software	1,472	492	2,000	3,000	2,000	-	0.00%
42210	Operating Supplies	3,890	6,505	7,500	9,841	7,500	-	0.00%
42230	Fuel, Oil & Lubricants	1,843	1,383	2,750	2,750	2,500	(250)	-9.09%
42250	Uniforms	-	18	800	875	500	(300)	-37.50%
42310	Repair/Maintenance Supplies	-	-	500	500	500	-	0.00%
42360	Motor Vehicle Supplies	-	27	2,000	2,000	2,000	-	0.00%
42410	Small Tools & Minor Equipment	765	6,543	2,000	4,037	2,000	-	0.00%
Total: Supplies		13,690	14,968	18,550	26,083	18,000	(550)	-2.96%
Services								
43011	Contractual Services	128,928	146,633	164,800	411,812	65,000	(99,800)	-60.56%
43015	Water/Air Sample Testing	5,000	-	5,000	5,000	5,000	-	0.00%
43019	Software Maintenance	1,969	135	1,500	1,500	1,500	-	0.00%
43026	Software Licensing	-	1,559	2,560	2,560	4,040	1,480	57.81%
43110	Communications	6,176	5,920	5,400	5,400	6,000	600	11.11%
43140	Postage and Freight	16,197	7,927	26,000	26,000	20,000	(6,000)	-23.08%
43210	Transportation/Subsistence	2,214	3,891	12,700	12,700	9,630	(3,070)	-24.17%
43210	Transportation/Subsistence PC	8,086	6,534	10,928	10,928	11,910	982	8.99%
43220	Car Allowance	3,600	3,600	3,600	3,600	3,600	-	0.00%
43221	Car Allowance PC	20,700	15,600	16,200	16,200	16,200	-	0.00%
43260	Training	745	769	5,200	5,200	4,900	(300)	-5.77%
43260	Training PC	-	-	3,960	3,960	1,000	(2,960)	-74.75%
43310	Advertising	15,098	8,151	22,000	22,000	10,000	(12,000)	-54.55%
43410	Printing	241	1,041	1,000	1,000	1,000	-	0.00%
43610	Utilities	9,778	9,323	14,400	14,400	14,400	-	0.00%
43720	Equipment Maintenance	3,862	4,500	5,000	5,000	5,500	500	10.00%
43750	Vehicle Maintenance	106	212	1,000	1,000	2,500	1,500	150.00%
43810	Rents & Operating Leases	445	1,695	600	601	600	-	0.00%
43812	Equipment Replacement Payments	10,302	5,500	5,500	5,500	-	(5,500)	-100.00%
43920	Dues and Subscriptions	612	699	1,685	1,685	1,460	(225)	-13.35%
43931	Recording Fees	144	56	500	500	1,750	1,250	250.00%
Total: Services		234,203	223,745	309,533	556,546	185,990	(123,543)	-39.91%
Capital Outlay								
48120	Major Office Equipment	-	-	-	14,000	-	-	-
48710	Minor Office Equipment	2,695	4,324	7,460	7,460	5,864	(1,596)	-21.39%
48720	Minor Office Furniture	180	3,673	2,100	2,100	1,500	(600)	-28.57%
Total: Capital Outlay		2,875	7,997	9,560	23,560	7,364	(2,196)	-22.97%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	(9,849)	(31,310)	-	-	-	-	-
60004	Mileage Ticket Credits	-	(688)	-	-	-	-	-
61990	Admin Service Fee	-	550	-	-	-	-	-
Total: Interdepartmental Charges		(9,849)	(31,448)	-	-	-	-	-
Department Total		\$ 1,259,482	\$ 1,277,134	\$ 1,505,159	\$ 1,773,705	\$ 1,342,548	\$ (162,611)	-10.80%

Kenai Peninsula Borough Budget Detail

Fund 100

Department 21110 - Resource Planning Administration - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Planning Director, 1 Platting Manager, 1 Platting Specialist, 1 Planner, 1 Code Compliance Officer, 1 Administrative Assistant (Planning), 1 Platting Technician, and 1 Senior Clerk Typist.	43210 Transportation/Subsistence. Travel for new and existing staff to attend required training courses which have shifted to primarily in-person attendance. Reduction based on actuals.
40120 Temporary Wages. Temporary assistance for projects related to grants, material site inventory, and front desk coverage.	43220 Car Allowance PC. Allowance for nine Planning Commissioners.
40120 Meeting Allowance PC. Allowance for nine Planning Commissioners.	43260 Training. Increase reflects required training courses for new and existing staff and in-person trainings are resuming.
42120 Computer Software. Miscellaneous software purchases.	43260 Training PC. Reduced to be more in line with actuals.
42230 Fuel, Oil, & Lubricants. Reduced to be more in line with actuals.	43310 Advertising. Decrease reflects reduction in number of ads in newspapers for public notice of meetings.
42250 Uniforms. Decrease due to fewer uniform needs in the next year as uniforms purchased last year are in good shape.	43720 Equipment Maintenance. Increase reflects anticipated FY26 costs. Cannon copy machine maintenance agreement (\$4,000) and Kelley Connect (\$1,000).
43011 Contractual Services. Reduction due to use of existing Sharepoint software being used instead of separate compliance and permitting software. Compliance surveys (\$50,000), Advisory Planning Commissions (\$12,000), and appeal records (\$3,000).	43750 Vehicle Maintenance. Increase due to the purchase of tires for the Code Compliance vehicle.
43019 Software Maintenance. Increase due to rising software costs. Milestone Xprotect for camera system (\$135). Reoccurring charges for software updates and enhancements (\$1,365).	43920 Dues and Subscriptions. Reduced to be more in line with actuals.
43026 Software Licensing. Increase due to rising software costs and additional licenses. Eight Zoom licenses for APCs and planning staff (\$2,240) and six Adobe licenses (\$1,800).	43931 Recording Fees. Increase due to addition of application fees Comprehensive Land Use Plans.
43140 Postage and Freight. Decrease reflects prior year actuals, anticipated mailouts for public hearing notices, as well as increased postage costs.	43812 Equipment Replacement Payments. See Equipment Replacement Payment Schedule below.
	48710 Minor Office Equipment. Scheduled replacement for desktop for Director (\$1,750), scheduled replacement laptop for Director (\$830), 3 replacement iPads for PC (\$2,784) and miscellaneous equipment (\$500).
	48720 Minor Office Furniture. Scheduled replacement of office chairs (\$900) and miscellaneous furniture (\$600).

Equipment Replacement Payment Schedule

				<u>Projected</u>
	<u>Items</u>	<u>Prior Years</u>	<u>FY2025</u> <u>Estimated</u>	<u>Payments</u> <u>FY2027-29</u>
	Large Printer	\$ 19,860	\$ 3,324	\$ -
	2023 Copier	4,352	2,176	-
		<u>\$ 24,212</u>	<u>\$ 5,500</u>	<u>\$ -</u>

Department Function

Fund 100

General Fund

Dept 11232

Resource Planning – Geographic Information Systems

Mission

The Geographic Information Systems (GIS) Division provides map services, geographic data, and support for the Kenai Peninsula Borough, its cities, the State, federal agencies, and the public.

Program Description

The GIS Division creates, edits, and manages data, tools, and applications necessary for the operation of all Borough departments. Our primary goals are to support public safety and improve intra-departmental efficiencies. GIS is responsible for producing emergency services map books, developing and maintaining internet-based mapping, disseminating data, providing ad hoc mapping services, developing and maintaining spatial database applications, and providing spatial analysis and online applications to assist various Borough departments, other agencies, and the public toward making informed decisions.

Major Long-Term Issues and Concerns:

- Alignment of accumulated data holdings with contemporary GIS platforms and security needs.
- Funding to maintain expected level of GIS services to the public and other Borough departments.
- Continuing education to keep pace with changing software and technology.
- Achieving control standards for parcel data via control survey and parcel fabric.
- Transitioning to Next Generation 911 standards.
- Effective documentation of systems, processes, & metadata.

FY2025 Accomplishments:

- Through collaboration with the Seldovia Village Tribe, installed uniform address signs for Seldovia Village.
- In coordination with OEM, developed "Sign Up, Stand Out!" campaign to promote uniform address sign installation and maintenance.

- Updated emergency service mapbooks for Nikiski, CES (Soldotna), and the City of Kenai.
- In coordination with OEM, KPB, Volunteer Fire Chiefs, Forestry, and other stakeholders, we developed "Know Your Zone" program for the KPB (improves inter-agency and public communication and use of transportation routes during evacuations).
- Provided GIS support for 911 CAD server migration project and City of Seward CAD/Mobile onboarding.
- Provided GIS support to Land Management for tax foreclosure and regular land sales.
- Provided GIS support in development of the grant-funded Safe Streets and Roads for All Comprehensive Action Plan.
- Trained new GIS Analyst while meeting division duties.

FY2026 New Initiatives:

- Explore alternative software for 911 Addressing and audits.
- Collaborate with fire service areas to promote "Sign Up, Stand Out!" campaign.
- Coordinate with Platting and Borough Survey Managers to streamline subdivision plat entry in parcel fabric and improve spatial accuracy.
- Stakeholder participation in statewide data initiatives to benefit emergency management and 911 dispatch.
- Increase automation of certain processes and data sets.
- Continuation of GIS Analyst training.

Department Function**Fund 100****General Fund****Dept 11232****Resource Planning – Geographic Information Systems – Continued****Performance Measures:**

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	3.25	4	4	4

Priority: Mapping service to the Kenai Peninsula Borough community for public safety.
Goal: Provide accurate and cost-effective mapping products to all KPB departments and service areas as well as the public.
Objective: Improve data and materials available for notifying and transmitting information to emergency service providers.

Key Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Estimated
Emergency Service Map Books Distributed	25	35	25	25	25

Priority: Mapping service to the Kenai Peninsula Borough community.
Goal: To provide mapping services essential to the Kenai Peninsula Borough.
Objective: Continue to support KPB departments for provision of public services.

Key Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Estimated
146 Tax Page Updates Resulting from New Subdivision Plats (140 subdivisions recorded, 186 deleted parcels, 484 new parcels created), to date.	150	146	150	150	150
Data Hub Visits & Major Event Viewers	280,000	279,275	279,275	382,271	350,000

Priority/Goal: Improve geospatial data related to addressing/emergency response.
Objective: Audit address point and street data. Prepare GIS data for transition to Next Generation 911.

Description	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Estimated
Street Name Resolutions	5	7	5	6	5
Address Signs Posted	250	140	140	141	250
Street Address Changes	650	527	650	877	650

Commentary

The GIS web page continues to remain the most visited page on the Borough's website with viewers utilizing multiple specifically targeted applications and data downloads.

GIS continues to engage other KPB departments toward reducing inefficient and outdated business practices, and plays a critical role in emergency services and emergency response. More than ever, the GIS division is relied upon to provide accurate and readily available data, high-quality maps, and comprehensive technical assistance to many KPB departments, the public, private businesses, and other agencies. We anticipate the need to continue development in the accuracy of our parcel data as expectations from the public to rely on third-party mapping software continues to increase.

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 11232 - Resource Planning - Geographic Information Systems

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed	
				Budget	Budget	Proposed	& Original	Budget %
Personnel								
40110	Regular Wages	\$ 199,726	\$ 198,866	\$ 314,802	\$ 314,802	\$ 324,238	\$ 9,436	3.00%
40120	Temporary Wages	-	-	7,202	7,202	7,202	-	0.00%
40130	Overtime Wages	3,631	5,188	4,163	4,163	7,018	2,855	68.58%
40210	FICA	16,894	17,075	28,924	28,924	30,360	1,436	4.96%
40221	PERS	55,190	56,393	72,942	72,942	75,779	2,837	3.89%
40321	Health Insurance	83,807	74,845	131,040	131,040	84,000	(47,040)	-35.90%
40322	Life Insurance	302	334	455	455	470	15	3.30%
40410	Leave	30,654	33,012	39,338	39,338	43,408	4,070	10.35%
Total: Personnel		390,204	385,713	598,866	598,866	572,475	(26,391)	-4.41%
Supplies								
42020	Signage Supplies	304	6,091	20,000	20,000	10,000	(10,000)	-50.00%
42120	Computer Software	-	522	750	750	800	50	6.67%
42210	Operating Supplies	2,428	3,329	6,000	5,430	6,000	-	0.00%
42230	Fuel, Oil & Lubricants	-	-	1,000	1,000	1,000	-	0.00%
42250	Uniforms	-	-	-	380	380	380	-
42310	Repair/Maintenance Supplies	-	-	-	190	190	190	-
42360	Motor Vehicle Supplies	-	-	500	500	500	-	0.00%
42410	Small Tools & Minor Equipment	143	20	250	250	250	-	0.00%
Total: Supplies		2,875	9,962	28,500	28,500	19,120	(9,380)	-32.91%
Services								
43011	Contractual Services	81,235	120,471	182,000	182,000	8,700	(173,300)	-95.22%
43019	Software Maintenance	78,360	2,565	77,140	5,940	5,490	(71,650)	-92.88%
43026	Software Licensing	-	72,141	950	72,150	78,600	77,650	8173.68%
43110	Communications	1,288	1,383	2,600	2,600	2,600	-	0.00%
43140	Postage and Freight	69	38	145	145	145	-	0.00%
43210	Transportation/Subsistence	3,616	901	15,122	15,122	11,106	(4,016)	-26.56%
43220	Car Allowance	204	-	-	-	-	-	-
43260	Training	-	100	1,600	1,600	3,200	1,600	100.00%
43410	Printing	(550)	(130)	1,000	1,000	1,000	-	0.00%
43610	Utilities	6,245	4,852	7,875	7,875	7,875	-	0.00%
43720	Equipment Maintenance	-	-	2,000	2,000	2,000	-	0.00%
43812	Equipment Replacement Payments	82,237	82,237	92,242	92,242	92,242	-	12.17%
43920	Dues and Subscriptions	-	-	-	-	350	350	-
43931	Recording Fees	-	115	-	-	-	-	-
Total: Services		252,704	284,673	382,674	382,674	213,308	(169,366)	-44.26%
Capital Outlay								
48120	Major Office Equipment	6,893	-	7,500	7,500	7,500	-	0.00%
48525	Computer Software	-	15,000	-	-	-	-	-
48710	Minor Office Equipment	2,642	8,905	15,750	15,750	9,150	(6,600)	-41.90%
48720	Minor Office Furniture	1,928	2,251	2,700	2,700	2,700	-	0.00%
Total: Capital Outlay		11,463	26,156	25,950	25,950	19,350	(6,600)	-25.43%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	(67,301)	(44,782)	(113,316)	(113,316)	(112,965)	351	-0.31%
60004	Mileage Ticket Credits	(1,429)	-	-	-	-	-	-
Total: Interdepartmental Charges		(68,730)	(44,782)	(113,316)	(113,316)	(112,965)	351	-0.31%
Department Total		\$ 588,516	\$ 661,722	\$ 922,674	\$ 922,674	\$ 711,288	\$ (211,386)	-22.91%

Kenai Peninsula Borough Budget Detail

Fund 100

Department 11232 - Resource Planning - Geographic Information Systems - Continued

Line-Item Explanations

<p>40110 Regular Wages. Staff includes: 2 GIS Specialists, 1 GIS Planner/Addressing Officer, and 1 GIS Analyst.</p> <p>40120 Temporary Wages. Temporary Field Signage Technician.</p> <p>42020 Signage Supplies. Decrease reflects costs of one-time charges for two major projects in FY25. Signs, posts, and equipment for E911 physical addressing program.</p> <p>42210 Operating Supplies. FY25 increase reflects GIS Analyst added in that year.</p> <p>42230 Fuel, Oil & Lubricants. For Addressing Officer vehicle.</p> <p>42360 Motor Vehicle Supplies. For Addressing Officer vehicle.</p> <p>43011 Contractual Services. Decrease due to Pictometry expenditure move to Capital Projects. Sharefile (\$1,200) and VertGIS consulting (\$7,500).</p> <p>43019 Software Maintenance. Decrease reflects re-categorization to 43026 Software Licensing. FME - Flow (\$3,750) and FME - Floating (1,740).</p> <p>43026 Software Licensing. Increase reflects re-categorization from 43019 Software Maintenance, new charges for 4 Adobe Pro licenses (\$1,200) as well as increasing software costs. ESRI (\$58,250), VertiGIS (\$16,500), AirINC photo mgmt. (\$1,000), MS Software Assurance (\$925), Monday INC (\$700), and CrowdStrike (\$25).</p>	<p>43210 Transportation/Subsistence. Decrease reflects reduced traveled expenditure due to Addressing Officers focusing on the Nikiski area in FY26. Seldovia was the focus in FY25.</p> <p>43260 Training. Increase reflects training opportunities at the Alaska Geo Summit Conference.</p> <p>43812 Equipment Replacement Payments. Final ERF payment on Spring 2021 Imagery acquisition (\$82,237), and vehicle for addressing officer (\$10,005).</p> <p>48120 Major Office Equipment. Purchase of replacement plotter (\$7,500).</p> <p>48710 Minor Office Equipment. Decrease due to one-time budgeted item for additional server capacity which was not needed, Scheduled replacements for two off-spec laptops (\$5,800), three UPS's (\$2,100), one iPad (\$850), and four 1-TB Drives (\$400).</p> <p>48720 Minor Office Furniture. New desk for addressing officer (\$1,800); replacement of chairs and other miscellaneous furniture (\$900).</p> <p>60000 Charges (To) From Other Depts. Charges to the 911 Communications department for 60% of the wages and benefits of the GIS Addressing Officer and 20% of the GIS Specialist, responsible for all 911 addressing and database management (\$112,965).</p>
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Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2025 Estimated</u>	<u>FY2026 Projected</u>	<u>Projected Payments FY2027-29</u>
2025 Vehicle	\$ -	\$ 10,005	\$ 10,005	\$ 30,015
Imagery	295,293	82,237	82,237	-
	<u>\$ 295,293</u>	<u>\$ 92,242</u>	<u>\$ 92,242</u>	<u>\$ 30,015</u>

Department Function

Fund 100

General Fund

Dept 21135

Resource Planning - River Center

Mission

Provide staff and support facilities for the operation of the River Center (RC) to accomplish multi-agency permitting and education programs, to conserve valuable fish and wildlife habitats, and manage development in riparian and flood zones.

Program Description

Administer the provisions of KPB Title 21, Zoning to include ordinances and regulations that control the use of lands and rights-of-way within the Borough: KPB 21.18, Anadromous Waters Habitat Protection Ordinance, which establishes a 50 ft. Habitat Protection District (HPD) along specified waterbodies; KPB 21.06, Floodplain Management, and promoting sound development in flood hazard areas; and KPB 5.14, Habitat Protection Tax Credit, for landowners with a qualifying project along an anadromous stream.

Major Long-Term Issues and Concerns:

- Address changes to the Alaska Department of Fish and Game (ADFG) Anadromous Waters Catalog and propose updates to Borough-managed anadromous streams in the Northern and Western districts.
- Most federal, state, and local agencies are facing financial and staffing hardships making it difficult to continue to provide resource management services to constituents. The River Center will continue to facilitate the multi-agency mission by working closely with outside resource agencies to ensure the public's needs are met.
- The River Center facilitates various planning and zoning duties of the Planning Administration including material site permitting, Local Option Zoning Districts (LOZDs), and Advisory Planning Commissions (APCs). There is a need to address the evolving configuration of duties carried out at the River Center.
- APCs continue to face both personnel and logistical challenges. In the future, more staff resources and/or a new community model may be required.
- Engage stakeholders regarding Borough-managed streams, identify new streams added by ADFG, and identify potential solutions that will continue protecting riparian habitat.

FY2025 Accomplishments:

- Onboarded a new Assistant Planner in the middle of our busiest season.
- Continued to provide cross-training to the planners due to turnover in the year to ensure institutional knowledge is retained and that processes are functional and efficient.
- Presented the 5-year review of KPB 21.18 Anadromous Waters Habitat Protection District to the Planning Commission.

- Completed Alaska Clean Water Action grant obligations for the rain garden at the River Center including public outreach and interpretive sign installation.
- Removed over 200 dead and dying spruce trees from the River Center property

Floodplain Management Program Administration:

- Worked with the Federal Emergency Management Administration (FEMA) to adopt new regulatory floodplain maps of the Kenai River.
- Maintained consistent communication with the public regarding the map updates, and addressed landowner concerns in a timely manner.
- Completed the *Managing Floodplain Development Through the National Floodplain Insurance Program* course.
- Attended Northwest Floodplain Managers Association conference in Pasco, WA.

Anadromous Waters Habitat Protection District Administration:

- Staff implemented improved tracking systems to document the number of site visits staff perform for tax credits, post-project, and vegetation management projects.
- Adopted new anadromous streams to the KPB 21.18 Appendix in the Southern district.
- Worked with 29 property owners to resolve various compliance issues and violations.
- Attended partner agency meetings including: Kenai Peninsula Fish Habitat Partnership and Kachemak Bay National Estuarine Research Reserve.

Planning & Zoning Administration:

- Created a permit tracking system to manage 285 material site permits in SharePoint.
- As the first step of implementing the new Material Site code, staff audited 180 registered Prior-Existing Use material sites, and then presented those appeals to the Planning Commission.
- Worked with GIS to create a mapping tool that generates a zoning summary on all parcel reports.

FY2026 New Initiatives:

- Through our improved permit tracking systems, we will be able to implement more site visits for material sites, habitat, and floodplain permits.
- Create a tracking system for Local Option Zoning District project reviews in SharePoint.
- Implement a tiered compliance process to manage and categorize compliance issues based on case severity.
- Implement a nearly \$40,000 grant received from the Kenai Peninsula Fish Habitat Partnership to address fishing platform access issues at the River Center.

Department Function	
Fund 100	General Fund
Dept 21135	Resource Planning - River Center - Continued

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	4	4	4	4

Priority: Timely, thorough, and effective processing of permit applications.
Goal: Maintain high-quality customer service throughout the permit process.
Objective: Provide for appropriate staff time to thoroughly review applications and issue permits.

Permit Management	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Habitat Permits Issued	150	149	142	150	150
Minor Vegetation Permits Issued	100	76	72	100	100
Minor Vegetation Trees Removed	1000	* 2,670	881	500	500
Habitat Tax Credits Issued	30	27	38	30	30
Floodplain Development Permits Issued	150	181	155	150	150
Permit Processing Time (days)	10	9.5	8	10	10

*Large number of spruce-bark-beetle trees removed from Habitat Protection District due to spike in beetle-killed trees.

Other	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Floodplain Determinations	350	377	244	350	350
Elevation Certificates Approved	10	5	10	10	10
Marijuana/Liquor License Reviews	150	151	188	150	150
Plat Reviews	160	161	150	160	160
Property Transfer Reports (monthly)	250	249	305	250	250
Site Visits	75	105	64	75	75

Commentary

Staff will be focusing on strengthening and maintaining the inter-agency cooperation that is vital to supporting the original initiatives of the River Center.

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 21135 - Resource Planning - River Center

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 302,813	\$ 301,481	\$ 332,932	\$ 332,932	345,334	\$ 12,402	3.73%
40120	Temporary Wages	1,665	3,495	9,001	9,001	6,401	(2,600)	-28.89%
40130	Overtime Wages	1,258	1,006	8,929	8,929	9,303	374	4.19%
40210	FICA	25,501	25,700	31,269	31,269	32,225	956	3.06%
40221	PERS	70,274	81,395	77,280	77,280	80,167	2,887	3.74%
40321	Health Insurance	128,024	125,502	131,040	131,040	112,000	(19,040)	-14.53%
40322	Life Insurance	434	480	475	475	492	17	3.58%
40410	Leave	39,190	42,984	43,972	43,972	44,149	177	0.40%
Total: Personnel		569,159	582,043	634,898	634,898	630,071	(4,827)	-0.76%
Supplies								
42020	Signage Supplies	-	4,399	-	2,699	-	-	-
42120	Computer Software	490	218	500	500	500	-	0.00%
42210	Operating Supplies	6,302	7,185	5,000	5,265	5,400	400	8.00%
42230	Fuel, Oils & Lubricants	858	638	2,000	2,000	1,850	(150)	-7.50%
42250	Uniforms	188	382	595	595	550	(45)	-7.56%
42310	Repair/Maintenance Supplies	6,027	3,044	1,500	1,500	1,640	140	9.33%
42360	Motor Vehicle Supplies	-	943	1,100	1,100	250	(850)	-77.27%
42410	Small Tools & Minor Equipment	672	12,368	1,600	1,600	1,750	150	9.38%
Total: Supplies		14,537	29,177	12,295	15,259	11,940	(355)	-2.89%
Services								
43011	Contractual Services	20,565	27,532	42,070	44,106	57,720	15,650	37.20%
43019	Software Maintenance	650	1,253	500	600	600	100	20.00%
43026	Software Licensing	-	1,198	260	260	1,500	1,240	476.92%
43110	Communications	11,733	11,490	14,800	14,800	13,900	(900)	-6.08%
43140	Postage and Freight	4,155	1,804	7,000	7,000	4,500	(2,500)	-35.71%
43210	Transportation/Subsistence	3,261	3,694	8,830	8,830	6,878	(1,952)	-22.11%
43220	Car Allowance	3,627	3,603	3,600	3,600	3,600	-	0.00%
43260	Training	698	1,070	2,075	2,075	1,970	(105)	-5.06%
43310	Advertising	4,444	664	2,000	2,000	1,000	(1,000)	-50.00%
43410	Printing	3,206	500	3,500	3,400	1,000	(2,500)	-71.43%
43510	Insurance/Litigation Fund Premiums	24,353	30,069	33,308	33,308	33,853	545	1.64%
43610	Utilities	38,570	40,094	40,800	40,800	42,024	1,224	3.00%
43720	Equipment Maintenance	2,230	442	2,500	2,500	2,700	200	8.00%
43750	Vehicle Maintenance	-	200	750	750	680	(70)	-9.33%
43780	Buildings/Grounds Maintenance	34,808	23,377	32,500	32,500	34,500	2,000	6.15%
43810	Rents and Operating Leases	556	-	500	500	500	-	0.00%
43812	Equipment Replacement Payments	7,785	7,785	7,785	7,785	7,785	-	0.00%
43920	Dues and Subscriptions	534	813	785	785	860	75	9.55%
43931	Recording Fees	-	24	100	100	100	-	0.00%
Total: Services		161,175	155,612	203,663	205,699	215,670	12,007	5.90%
Capital Outlay								
48120	Major Office Equipment	8,242	8,526	-	-	-	-	-
48311	Machinery & Equipment	12,517	-	-	-	-	-	-
48710	Minor Office Equipment	5,638	6,818	1,500	1,500	500	(1,000)	-66.67%
48720	Minor Office Furniture	534	2,362	2,500	2,500	500	(2,000)	-80.00%
48740	Minor Machinery & Equipment	1,060	5,505	10,000	10,000	500	(9,500)	-95.00%
Total: Capital Outlay		27,991	23,211	14,000	14,000	1,500	(12,500)	-89.29%
Department Total		\$ 772,862	\$ 790,043	\$ 864,856	\$ 869,856	\$ 859,181	\$ (5,675)	-0.66%

Kenai Peninsula Borough Budget Detail

Fund 100

Department 21135 - Resource Planning - River Center - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Manager, 2 Planners, and 1 Assistant Planner.

40120 Temporary Wages. Decrease reflects one-time project completed in FY25.

40321 Health Insurance. Decrease reflects one-time contribution from the General Fund and reduced health insurance costs.

42360 Motor Vehicle Supplies. Decrease reflects one-time purchase of snow tires.

43011 Contractual Services. Includes increased janitorial services (\$25,000), installation of spruce tree riverbank restoration project (\$21,000), one-time match for a grant-funded riverbank platform (\$5,000), contract an engineer to review no-rise analyses (\$5,000), security alarm (\$720), miscellaneous small contracts (\$600), and camera system (\$400).

43019 Software Maintenance. Milestone Xprotect camera system (\$600).

43026 Software Licensing. Four AdobePro licenses (\$1,200); Zoom licensing (\$300).

43140 Postage and Freight. Decrease reflects one-time mailouts specific to the new regulatory floodplain maps adopted in FY25.

43210 Transportation/Subsistence. Decrease reflects reduced costs due to state-reimbursed trainings and conferences. Includes travel expenses for required site visits, trainings, and conferences.

43260 Training. Includes training opportunities for staff. Decrease reflects reduced costs incurred by utilizing more online trainings.

43310 Advertising. Reduced based on actuals and implementation of new regulatory floodplain maps adopted in FY25.

43410 Printing. Reduced based on actuals to print public outreach flyers related to the new regulatory floodplain maps adopted in FY25.

43610 Utilities. Increase due to inflation in electric and heating costs.

43510 Insurance/Litigation Fund Premiums. Premiums are impacted by replacement/repair costs, additional square footage, wages, personnel costs, employee classification changes, and premium charges.

43780 Buildings/Grounds Maintenance. Annual facility maintenance (\$22,500), plowing (\$4,500), lawn care (\$4,500), sanding (\$3,000). Increase reflects 3% wage increase for maintenance staff and increased lawn care costs.

48710 Minor Office Equipment. Decrease reflects replacement of computers in FY25. Miscellaneous office equipment (\$500).

48720 Minor Office Furniture. Decrease reflects furniture replaced in FY25. Replacement chair (\$500).

48740 Minor Machinery and Equipment. Decrease reflects equipment installed in FY25. Miscellaneous machinery and equipment (\$500).

Equipment Replacement Payment Schedule

	<u>Items</u>	<u>Prior Years</u>	<u>FY2025</u> <u>Estimated</u>	<u>FY2026</u> <u>Projected</u>	<u>Projected</u> <u>Payments</u> <u>FY2027-29</u>
2023 Vehicle		\$ 15,570	\$ 7,785	\$ 7,785	\$ 23,355

Kenai Peninsula Borough

Budget Detail

Fund 100

Resource Planning Department Totals

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel							
40110 Regular Wages	\$ 1,040,384	\$ 1,055,289	\$ 1,281,306	\$ 1,281,306	\$ 1,320,443	\$ 39,137	3.05%
40120 Temporary Wages	42,558	46,190	56,452	56,452	44,625	(11,827)	-20.95%
40130 Overtime Wages	17,146	18,690	26,269	26,269	34,039	7,770	29.58%
40210 FICA	92,053	93,719	121,464	121,464	125,105	3,641	3.00%
40221 PERS	260,067	290,403	296,925	296,925	306,752	9,827	3.31%
40321 Health Insurance	398,693	384,771	458,640	458,640	336,000	(122,640)	-26.74%
40322 Life Insurance	1,531	1,705	1,939	1,939	1,889	(50)	-2.58%
40410 Leave	125,494	138,861	158,285	158,285	164,887	6,602	4.17%
Total: Personnel	1,977,926	2,029,628	2,401,280	2,401,280	2,333,740	(67,540)	-2.81%
Supplies							
42020 Signage Supplies	6,024	10,490	21,000	25,779	11,000	(10,000)	-47.62%
42120 Computer Software	1,962	1,232	3,250	4,250	3,300	50	1.54%
42210 Operating Supplies	12,620	17,019	18,500	20,536	18,900	400	2.16%
42230 Fuel, Oil & Lubricants	2,701	2,021	5,750	5,750	5,350	(400)	-6.96%
42250 Uniforms	188	400	1,395	1,850	1,430	35	2.51%
42310 Repair/Maintenance Supplies	6,027	3,044	2,000	2,190	2,330	330	16.50%
42360 Motor Vehicle Supplies	-	970	3,600	3,600	2,750	(850)	-23.61%
42410 Small Tools & Minor Equipment	1,580	18,931	3,850	5,887	4,000	150	3.90%
Total: Supplies	31,102	54,107	59,345	69,842	49,060	(10,285)	-17.33%
Services							
43011 Contractual Services	230,728	294,636	388,870	637,918	131,420	(257,450)	-66.20%
43015 Water/Air Sample Testing	5,000	-	5,000	5,000	5,000	-	0.00%
43019 Software Maintenance	80,979	3,953	79,140	8,040	7,590	(71,550)	-90.41%
43026 Software Licensing	-	74,898	3,770	74,970	84,140	80,370	2131.83%
43110 Communications	19,197	18,793	22,800	22,800	22,500	(300)	-1.32%
43140 Postage and Freight	20,421	9,769	33,145	33,145	24,645	(8,500)	-25.64%
43210 Transportation/Subsistence	17,177	15,020	47,580	47,580	39,524	(8,056)	-16.93%
43220 Car Allowance	7,431	7,203	7,200	7,200	7,200	-	0.00%
43221 Car Allowance PC	20,700	15,600	16,200	16,200	16,200	-	0.00%
43260 Training	1,443	1,939	12,835	12,835	11,070	(1,765)	-13.75%
43310 Advertising	19,542	8,815	24,000	24,000	11,000	(13,000)	-54.17%
43410 Printing	2,897	1,411	5,500	5,400	3,000	(2,500)	-45.45%
43510 Insurance/Litigation Fund Premiums	24,353	30,069	33,308	33,308	33,853	545	1.64%
43610 Utilities	54,593	54,269	63,075	63,075	64,299	1,224	1.94%
43720 Equipment Maintenance	6,092	4,942	9,500	9,500	10,200	700	7.37%
43750 Vehicle Maintenance	106	412	1,750	1,750	3,180	1,430	81.71%
43780 Buildings/Grounds Maintenance	34,808	23,377	32,500	32,500	34,500	2,000	6.15%
43810 Rents & Operating Leases	1,001	1,695	1,100	1,101	1,100	-	0.00%
43812 Equipment Replacement Payments	100,324	95,522	105,527	105,527	100,027	(5,500)	-5.21%
43920 Dues and Subscriptions	1,146	1,512	2,470	2,470	2,670	200	8.10%
43931 Recording Fees	144	195	600	600	1,850	1,250	208.33%
Total: Services	648,082	664,030	895,870	1,144,919	614,968	(280,902)	-31.36%
Capital Outlay							
48120 Major Office Equipment	15,135	8,526	7,500	21,500	7,500	-	0.00%
48311 Major Machinery & Equipment	12,517	-	-	-	-	-	-
48525 Computer Software	-	15,000	-	-	-	-	-
48710 Minor Office Equipment	10,975	20,047	24,710	24,710	15,514	(9,196)	-37.22%
48720 Minor Office Furniture	2,642	8,286	7,300	7,300	4,700	(2,600)	-35.62%
48740 Minor Machinery & Equipment	1,060	5,505	10,000	10,000	500	(9,500)	-95.00%
Total: Capital Outlay	42,329	57,364	49,510	63,510	28,214	(21,296)	-43.01%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	(77,150)	(76,092)	(113,316)	(113,316)	(112,965)	351	-0.31%
60004 Mileage Ticket Credits	(1,429)	(688)	-	-	-	-	-
61990 Admin Service Fee	-	550	-	-	-	-	-
Total: Interdepartmental Charges	(78,579)	(76,230)	(113,316)	(113,316)	(112,965)	351	-0.31%
Department Total	\$ 2,620,860	\$ 2,728,899	\$ 3,292,689	\$ 3,566,235	\$ 2,913,017	\$ (379,672)	-11.53%

Fund 100	Department Function
Dept 6XXXX	General Fund
	Senior Citizens Grant Program

Mission

The Kenai Peninsula Borough Code of Ordinances, Chapter 5.22, established the Senior Citizens Grant Program funding. To be eligible for the senior citizen program grant, a senior citizens center or adult day care center must be nonprofit, tax exempt, as well as operating and located within the Kenai Peninsula Borough. The eligible center may be sponsored by a city or recognized by the Kenai Peninsula Borough assembly or the Alaska Commission on Aging.

Organizations that receive funding shall administer those funds in accordance with the following regulations:

- Services are to be provided only to persons who are 60 years of age or older and their spouse.
- Services must be targeted to persons in greatest economic and social need.

- Transportation shall be provided to access services in the following order of priority:
 - Access to medical appointments, prescriptions, hospital, and essential (non-emergency) health services.
 - Access to nutrition and other essential support services.
 - Essential shopping and volunteers in services to older persons, disabled, and children.
 - Job training and career education.
 - Attendance at senior organization meetings.
 - Non-essential shopping, business, beauticians, cultural, and educational purposes.

Each year the Assembly shall determine the amount to be appropriated for the senior citizen centers and adult day care centers. Distribution of the program funds is based upon the latest census figures of election precincts and whether or not the organization previously participated in the program.

Performance Measures:

Priority:	Timely, thorough, and effective processing of permit applications.
Goal:	Maintain high-quality customer service throughout permit process.
Objective:	Provide for appropriate staff time to issue permits according to projected metrics, not to exceed 30 days.
Measures:	Population data from the 2020 Federal census is used in determining the allocation of the program funds. The FY2026 allocation is as follows:

	Number of Seniors	% of Population in Borough	FY2026 Hold Harmless Adjustment	FY2026 Funding
Anchor Point Seniors	1,153	7.85%	0.00	\$ 58,731
Cooper Landing Seniors *	174	1.19%	10,501	19,365
Homer Seniors *	2,624	17.87%	11,261	144,920
Kenai Seniors *	3,596	24.49%	2,675	185,846
Nikiski Seniors	1,175	8.00%	0.00	59,851
Ninilchik Seniors *	640	4.36%	518	33,118
Seldovia Seniors *	211	1.44%	990	11,737
Seward Seniors *	868	5.91%	6,974	51,187
Soldotna Seniors	2,638	17.97%	0.00	134,373
Sterling Seniors	1,603	10.92%	0.00	81,653
Total Senior Centers	14,682	100.00%	32,918	780,781
Friendship Center – Homer			7,877	18,818
Forget-Me-Not Day Care			6,395	39,035
Total Senior Program			47,191	838,634

* In FY2024 the Senior Centers identified experienced a reduction in the percentage of overall senior citizens in their census district; therefore, the Borough provided a hold harmless adjustment for each center, keeping their FY2024 and FY2025 Senior Citizen Grant Program Funding at FY2023 levels. Starting in FY2026, those hold harmless amounts will be reduced by 10% each year.

Kenai Peninsula Borough Budget Detail

Fund 100

Senior Citizens Grant Program

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed	%
				Budget	Budget	Proposed	& Original	Budget
Senior Citizens Grant Program								
62110	Anchor Point Seniors	\$ 49,356	\$ 58,731	\$ 58,731	\$ 58,731	\$ 58,731	\$ -	0.00%
62115	Cooper Landing Seniors	20,532	20,532	20,532	20,532	19,365	(1,167)	-5.68%
62120	Homer Seniors	146,172	146,172	146,172	146,172	144,920	(1,252)	-0.86%
62130	Kenai Seniors	186,143	186,143	186,143	186,143	185,845	(298)	-0.16%
62140	Ninilchik Seniors	33,175	33,175	33,175	33,175	33,117	(58)	-0.17%
62150	Seward Seniors	38,972	51,962	51,962	51,962	51,188	(774)	-1.49%
62160	Seldovia Seniors	11,847	11,847	11,847	11,847	11,738	(109)	-0.92%
62170	Soldotna Seniors	107,547	134,373	134,373	134,373	134,373	-	0.00%
62180	Sterling Seniors	66,414	81,653	81,653	81,653	81,653	-	0.00%
63190	Nikiski Seniors	58,279	59,851	59,851	59,851	59,851	-	0.00%
Total Senior Citizens		718,437	784,439	784,439	784,439	780,781	(3,658)	-0.47%
Adult Day Care Centers								
62125	Friendship Center - Homer	19,529	19,529	19,529	19,529	18,818	(711)	-3.64%
62195	Forget-Me-Not Care Center	39,910	39,910	39,910	39,910	39,035	(875)	-2.19%
Total Adult Day Care Centers		59,439	59,439	59,439	59,439	57,853	(1,586)	-2.67%
Total Senior Citizens Program		\$ 777,876	\$ 843,878	\$ 843,878	\$ 843,878	\$ 838,634	\$ (5,244)	-0.62%

Line-Item Explanations

62110 Anchor Point Senior Citizens: Payroll, utilities, insurance, and contract services to provide essential services.

62160 Seldovia Senior Citizens: Payroll, freight, and supply costs for senior meals program.

62115 Cooper Landing Senior Citizens: Contract services, utilities and supply costs for general operations, and the transportation program.

62170 Soldotna Senior Citizens: Payroll and utilities cost to support the nutrition, transportation, and support service programs.

62120 Homer Senior Citizens: Payroll and supply costs to provide congregate meals, home delivered meals, transportation, and supportive services.

62180 Sterling Senior Citizens: Payroll, contract services, and supplies for general operational operations to provide essential and supportive services.

62130 Kenai Senior Citizens: Payroll, contract services, and supply costs to provide essential or supportive services.

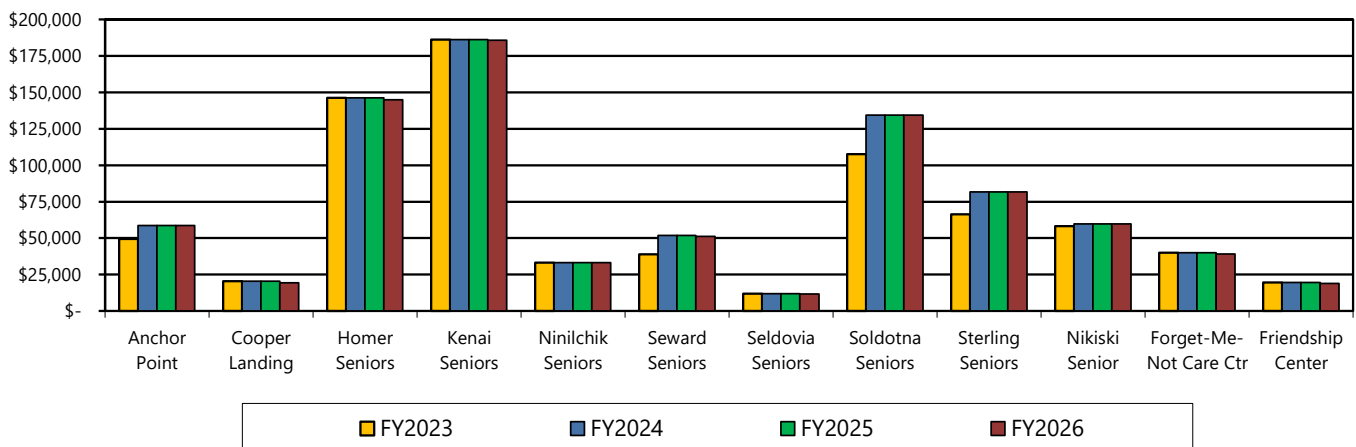
62125 Friendship Center - Homer: Payroll costs to support essential and supportive services.

62140 Ninilchik Senior Citizens: Payroll costs to provide senior center operations.

62195 Forget-Me-Not Care Center: Payroll, supplies, and transportation costs to provide essential and supportive services.

62150 Seward Senior Citizens: Payroll, contract services, and supply costs to support essential and supportive services and the transportation program.

63190 Nikiski Senior Citizens: Payroll to provide essential and supportive services.



Department Function

Fund 100

General Fund

Dept 94900

Business and Economic Development

Program Authority and Descriptions

Promoting the peninsula through economic development is within the authority of the Borough and supported through the Kenai Peninsula Economic Development District, Alaska Small Business Development Center, and public relations as described below.

Alaska Statute AS 29.35.210(a)(8) authorizes the Borough to provide for economic development on a nonareawide basis by ordinance. Economic development means private sector expansion that creates permanent jobs, adds to the Borough's long-term tax base, and results in enhanced economic activity and quality of life for Borough residents.

Borough code 19.10 provides for the promotion of tourism for areas of the Borough outside of the cities. The authority to provide for tourism promotion may be carried out by the Borough administrative staff, by contract, by grants to nonprofit organizations established for tourism and economic development, or by grants to municipalities having programs that can meet the needs of the Borough for its nonareawide program.

EDD. The Kenai Peninsula Economic Development District (KPEDD) requests funding to support outreach, training, and small business assistance; outcomes include:

- Serve the CIRI region as Department of Energy's Arctic Energy Ambassador with Alaska Municipal League and Denali Commission.
- Coordination and identification of housing and childcare access by connecting corporate and private funding sources with providers.
- Support workforce development planning and programming; with a focus on underserved communities.
- Develop the 2026-2030 Comprehensive Economic Development Strategy, leveraging federal funding for implementation.
- Provide detailed economic analysis for the region, discussing items such as emerging sectors and changing market conditions.
- Host the annual Industry Overview Form to provide updates to legislators, Tribes, cities, businesses, and residents and projects, economic outlooks and emerging technologies.
- Disseminate relevant information for community-wide decision-making.

- Host discussions between businesses and local lending agencies to close gaps in capital needs.
- Utilize available data across various platforms to expand KPEDD's detailed geographic information system (GIS).

Funding for FY2026 is budgeted at \$175,000 to supplement KPEDD personnel costs.

SBDC. The Alaska Small Business Development Center (SBDC), South West Region, requests funding to actively support new and existing businesses through no-cost business advising services, workshops, and educational forums. The Kenai Peninsula Center consists of business advisors in Soldotna, Homer, and Seward. Measurable goals and outcomes include:

- | | |
|------------------------------------|---------------|
| • Advising hours: | 2,200 |
| • Clients advised: | 300 |
| • New businesses started & bought: | 40 |
| • Jobs supported: | 500 |
| • Capital infusion: | \$4.4 million |

These goals have been consistently met or exceeded by SBDC.

Funding for FY2026 is budgeted at \$135,000 to supplement personnel, contractual, and facilities costs.

KPB Public Relations. The Borough will achieve public relations objectives as described in the 2020 KPB Communication Strategy & Implementation Plan with an emphasis on government services provided by the Borough.

Funding for FY2026 is budgeted at \$100,000 to provide funding for contractual services and activities that will improve the Borough's public relations.

KPB Promotion. The Borough will achieve objectives on a non-areawide basis with a focus on tourism and economic development, as approved by Resolution 2021-007.

Funding for FY2026 is budgeted at \$100,000 to provide funding for contractual services and activities that will promote the Kenai Peninsula Borough as a community and entity.

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 94900 - Economic Development

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services								
Economic Development District								
43009	Contract Services - EDD	\$ 150,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 180,000	\$ 5,000	2.86%
Small Business Development Center								
43011	Contract Services	125,000	135,000	135,000	135,000	140,000	5,000	3.70%
KPB Public Relations								
43016	KPB Public Relations	76,949	83,917	100,000	-	-	(100,000)	-100.00%
42310	Repair/Maintenance	-	-	-	500	500	500	-
43011	Contract Services	-	-	-	124,500	88,500	88,500	-
43026	Software Licensing	-	-	-	7,000	3,500	3,500	-
43310	Advertising	-	-	-	5,000	7,500	7,500	-
KPB Public Relations - Total		76,949	83,917	100,000	137,000	100,000	-	0.00%
KPB Promotion								
43018	KPB Promotion	70,767	42,770	100,000	-	-	(100,000)	-100.00%
43011	Contract Services	-	-	-	124,500	88,000	88,000	-
43026	Software Licensing	-	-	-	7,000	3,500	3,500	-
43310	Advertising	-	-	-	5,000	7,500	7,500	-
43920	Dues & Subscriptions	-	-	-	500	1,000	1,000	-
KPB Promotion - Total		70,767	42,770	100,000	137,000	100,000	-	0.00%
Total: Services		422,716	436,687	510,000	584,000	520,000	10,000	1.96%
Department Total		\$ 422,716	\$ 436,687	\$ 510,000	\$ 584,000	\$ 520,000	\$ 10,000	1.96%

Line-Item Explanations

43009 Economic Development District. The Economic Development District (EDD) works closely with the Mayor's office and the Assembly on economic planning forums and providing access to KPB economic data. (\$180,000.)

43011 Small Business Development Center (SBDC). Small Business Development Center contract. Program provides counseling and workshops for small businesses and startups (\$140,000.)

KPB Public Relations:

42310 Repair/Maintenance. Event supplies maintenance

43011 Contract Services. Contract for KPB website maintenance (\$17,500), Contract for public relation initiatives (\$71,000).

43026 Software Licensing. Digital Asset Manager subscription (\$3,500)

43310 Advertising. Radio Ads (\$7,500).

KPB Promotion:

43011 Contract Services. Contract for KPB website maintenance (\$17,500), contract to promote KPB with emphasis on non area wide tourism and economic development (\$70,500).

43026 Software Licensing. Digital Asset Manager subscription (\$3,500)

43310 Advertising. Radio Ads (\$5,500), Tourism Ads (\$2,000)

43920 Dues & Subscriptions. Alaska Travel Industry Association dues (\$300), and Wednesday Market Dues (\$700).

Kenai Peninsula Borough

Budget Detail

Fund 100

Department 94910 - Non Departmental

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel							
40511 Other Benefits	\$ 8,880	\$ -	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	0.00%
Total: Personnel	8,880	-	50,000	50,000	50,000	-	0.00%
Services							
43011 Contractual Services - SPREP project	359,935	295,805	360,000	360,000	360,000	-	0.00%
43011 Contractual Services - Facility Mgmt Plan	21,623	-	-	48,802	-	-	-
43011 Contractual Services - Zipmart	26,386	-	-	-	-	-	-
43011 Ed Bond Education Campaign	24,037	-	-	-	-	-	-
43510 Insurance & Litigation Fund Premiums	136,125	161,125	179,572	179,572	179,572	-	0.00%
Total: Services	568,106	456,930	539,572	588,374	539,572	-	0.00%
Capital Outlay							
48740 Minor Machinery and Equipment	4,960	-	-	-	-	-	-
Total: Capital Outlay	4,960	-	-	-	-	-	-
Transfers							
50235 Eastern Peninsula Highway Emergency SA	178,338	340,000	350,000	350,000	310,000	(40,000)	-11.43%
50241 S/D Operations	52,564,284	54,753,114	56,228,307	56,228,307	57,634,015	1,405,708	2.50%
50242 Postsecondary Education	834,762	906,955	975,800	975,800	999,300	23,500	2.41%
50260 Disaster relief	-	73,365	-	53,221	-	-	-
50264 911 Communications Fund	150,000	150,000	150,000	150,000	150,000	-	0.00%
50271 Miscellaneous Grant Fund	180,786	-	-	-	-	-	-
50290 Solid Waste	11,355,538	21,804,733	11,719,442	13,072,526	11,485,368	(234,074)	-2.00%
50308 School Debt	3,930,400	4,939,652	4,936,951	4,936,951	4,938,328	1,377	0.03%
50349 Bond Issue Expense Fund	1,500	2,500	10,000	10,000	10,000	-	0.00%
50400 School Capital Projects	5,250,000	4,000,000	4,000,000	5,050,000	4,100,000	100,000	2.50%
50407 General Govt. Capital Projects	1,643,846	265,755	200,000	200,000	150,000	(50,000)	-25.00%
50411 Solid Waste Fund Capital Projects	840,000	-	-	-	1,400,000	1,400,000	-
50407 General Govt. Capital Projects - PILT	14,315	32,207	-	-	-	-	-
50441 Nikiski Fire SA Capital Projects - PILT	258,727	8,339	-	-	-	-	-
50442 Bear Creek Fire SA Capital Projects - PILT	10,105	192,583	-	55,446	-	-	-
50443 CES Capital Projects - PILT	342,914	-	-	-	-	-	-
50444 WESA Capital Projects - PILT	175,000	-	-	-	-	-	-
50446 KESA Capital Projects - PILT	175,000	-	-	-	-	-	-
50840 Special Assessments	170,022	(634,082)	-	-	-	-	-
Total: Transfers	78,075,537	86,835,121	78,570,500	81,082,251	81,177,011	2,606,511	3.32%
Interdepartmental Charges							
60000 Charges (To)/From Other Depts.	(772,625)	(876,430)	(932,964)	(932,964)	(932,964)	-	0.00%
Total: Interdepartmental Charges	(772,625)	(876,430)	(932,964)	(932,964)	(932,964)	-	0.00%
Department Total	\$ 77,884,858	\$ 86,415,621	\$ 78,227,108	\$ 80,787,661	\$ 80,833,619	\$ 2,606,511	3.33%

**Kenai Peninsula Borough
Budget Detail**

Fund 100

Department 94910 - Non Departmental - Continued

Line-Item Explanations

Expenditures and transfers in the General Fund Non-Departmental budget are those which are not attributable to a specific activity or department.

40511 Other Benefits. Unemployment compensation payments for Borough General Fund Employees.

43510 Insurance Premiums. Property, liability, and other insurance coverage for the Borough's general fund.

50241 Transfer to School District Operations. The local effort required for the School District operating budget and in-kind services, which are maintenance, custodial, audit, insurance, and utilities.

50242 Transfer to Post-Secondary Education. Provide post-secondary education funding on an area wide basis to institutions that are a part of the University of Alaska system. Funding is restricted to operations and may only be used for instruction and the operations of facilities used to provide curriculum or programs offered within the Borough.

50264 Transfer to 911 Communications. Providing funding for costs not eligible to covered by the e911 surcharge.

50290 Transfer to Solid Waste. For the operations and management of the Solid Waste Department, covers operations, debt service, and capital project contributions.

50308 Transfer to Debt Service. To cover the current portion of principal and interest on outstanding general obligation bonds for schools (\$4,936,951).

50400 Transfer to School Revenue Capital Projects. Funding for improvements at various schools (\$4,100,000).

50407 Transfer to the General Government. Funding for equipment and improvements to various general governmental facilities.

50407-50446 PILT Transfer to the General Government and Fire and Emergency Service Capital Project Funds. General Fund grant provided with Payment in Lieu of Taxes (PILT) received on an annual basis by the Kenai Peninsula Borough. Cost of Emergency Services are eligible expenditures for these funds. There is a 10% fund match required for the grant portion of the proposed funding. The grant funds are provided over a two year period.

60000 Charges (to) From Other Departments. (\$932,964). Amount included in the operating budget of the Purchasing and Maintenance Departments expected to be charged to the general fund \$120,000 and indirect cost recovery from Borough capital projects and grants (\$125,000). An admin service fee is charged to the operating budget of service areas and various funds to cover a portion of costs associated with providing general government services (\$927,964).

For capital projects information on this department - See the Capital Projects section pages 344-345, 353

**Kenai Peninsula Borough
Budget Detail**

Fund 100 Total - General Fund

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
40XXX	Total: Personnel	\$ 13,887,202	\$ 14,903,465	\$ 17,497,684	\$ 17,441,434	\$ 17,468,586	\$ (29,098)	-0.17%
42XXX	Total: Supplies	136,226	197,235	229,542	245,390	205,387	(24,155)	-10.52%
43XXX	Total: Services	5,966,963	5,992,341	6,914,482	7,339,570	6,828,826	(85,656)	-1.24%
48XXX	Total: Capital Outlay	174,771	208,392	164,894	182,899	165,728	834	0.51%
50XXX	Total: Transfers	78,075,537	86,835,121	78,570,500	81,082,251	81,177,011	2,606,511	3.32%
6XXXX	Total: Interdepartmental Charges	(1,514,211)	(1,663,428)	(2,054,826)	(2,054,826)	(2,020,892)	33,934	-1.65%
Fund Totals		<u>\$ 96,726,488</u>	<u>\$ 106,473,126</u>	<u>\$ 101,322,276</u>	<u>\$ 104,236,718</u>	<u>\$ 103,824,646</u>	<u>\$ 2,502,370</u>	<u>2.47%</u>

Special Revenue Funds

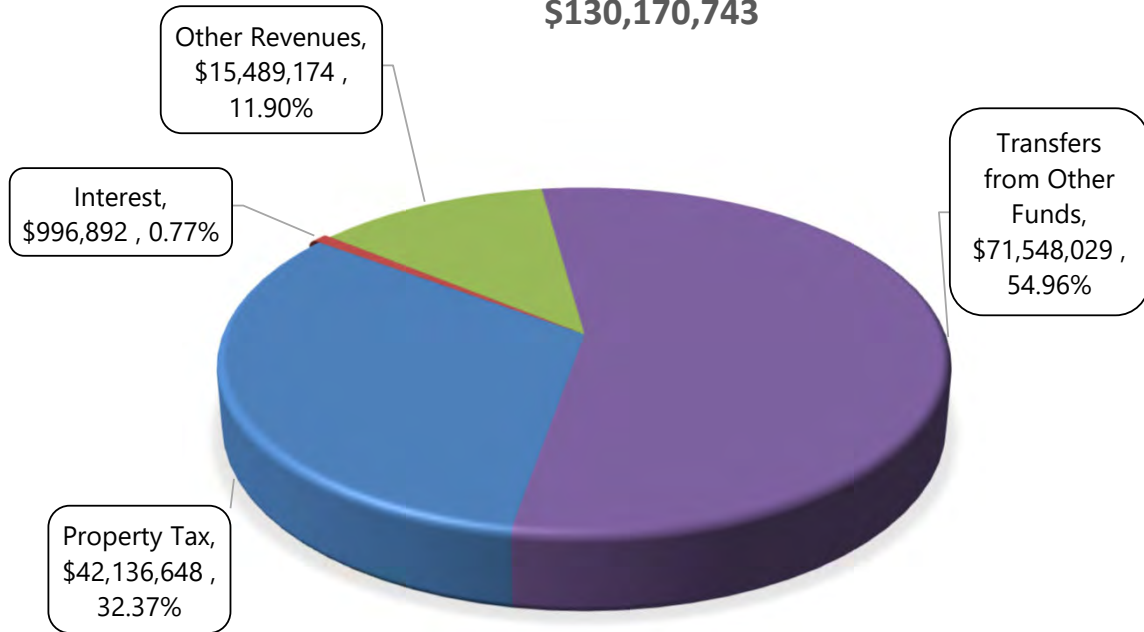
Special revenue funds are established when there are legal requirements restricting specific resources to expenditure for specified purposes, which are not appropriately budgeted elsewhere. They are commonly used for voter-authorized services, grants, entitlements, and shared revenues. Kenai Peninsula Borough Special Revenue Funds are as follows:

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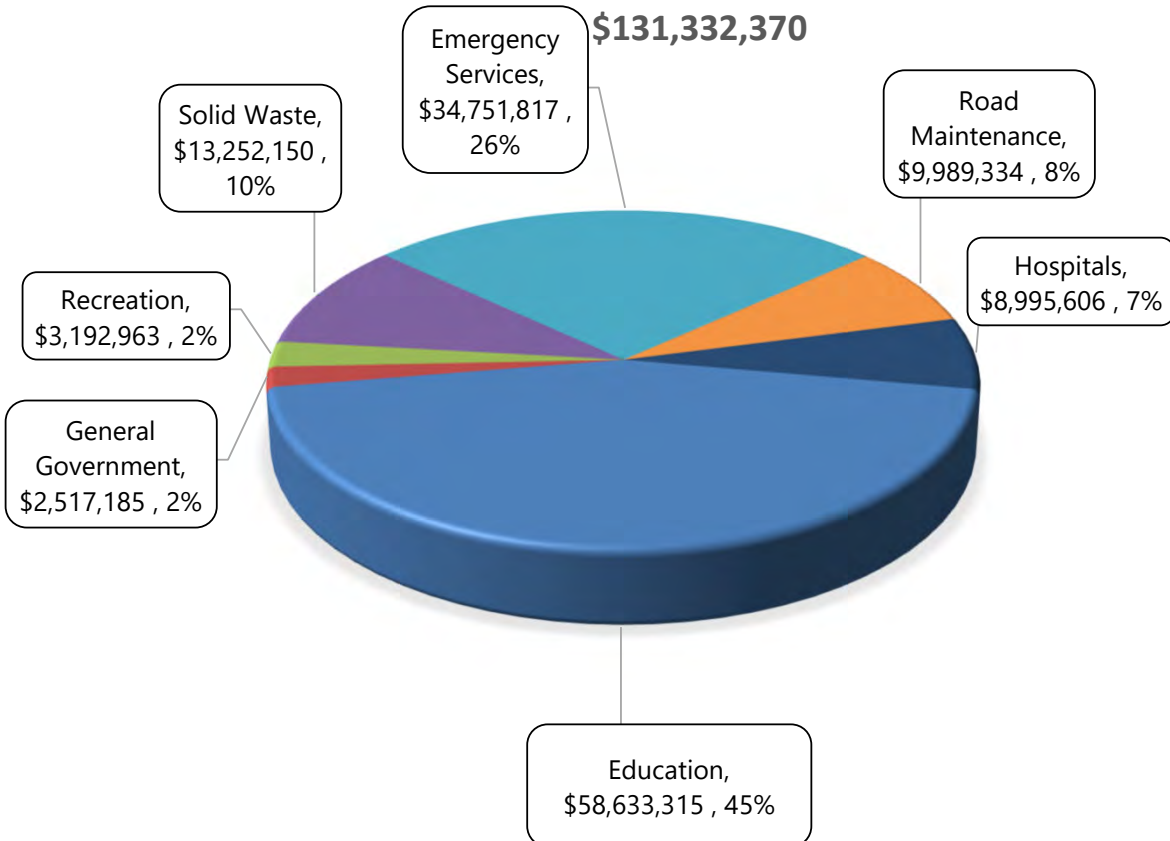
Total Special Revenue Funds - Budget Projection

Fund Budget:			FY2025	FY2025	FY2026		FY2027	FY2028	FY2029
	FY2023	FY2024	Original	Forecast	Mayor		FY2027	FY2028	FY2029
	Actual	Actual	Budget	Budget	Proposed		Projection	Projection	Projection
Revenues:									
Property Taxes									
Real	\$ 25,710,843	\$ 29,695,036	\$ 31,241,373	\$ 31,141,003	\$ 31,754,072	\$ 32,205,809	\$ 32,511,012	\$ 32,672,155	
Personal	1,256,939	1,330,223	1,266,368	1,320,103	1,254,583	1,267,125	1,274,858	1,263,060	
Oil & Gas (AS 43.56)	8,266,509	8,756,235	8,792,518	8,792,518	8,362,825	8,362,825	8,360,234	8,313,595	
Interest	74,802	76,426	75,094	75,644	76,281	77,376	78,436	78,767	
Flat Tax	288,393	310,445	276,545	276,600	276,600	281,966	287,439	293,021	
Motor Vehicle Tax	410,799	420,340	403,286	410,424	412,287	419,648	428,042	436,605	
Total Property Taxes	36,008,285	40,588,705	42,055,184	42,016,292	42,136,648	42,614,749	42,940,021	43,057,203	
Federal Revenue	346,191	214,518	-	1,853,300	-	-	-	-	
State Revenue	674,307	524,036	-	-	-	-	-	-	
Interest Earnings	1,101,626	2,367,989	621,753	1,021,759	996,892	966,757	753,473	722,747	
Fees	3,529,731	3,562,195	3,672,348	3,672,348	3,672,348	3,802,424	3,937,041	4,076,354	
Other Revenue	16,520,406	17,013,371	11,696,838	11,786,687	11,816,826	12,139,458	12,248,700	12,359,634	
Total Revenues	58,180,546	64,270,814	58,046,123	60,350,386	58,622,714	59,523,388	59,879,235	60,215,938	
Other Financing Sources:									
Transfer From Other Funds	65,348,353	78,257,710	70,392,290	71,795,374	71,548,029	76,814,804	76,001,992	77,359,278	
Total Other Financing Sources	65,348,353	78,257,710	70,392,290	71,795,374	71,548,029	76,814,804	76,001,992	77,359,278	
Total Revenues and Other Financing Sources	123,528,899	142,528,524	128,438,413	132,145,760	130,170,743	136,338,192	135,881,227	137,575,216	
Expenditures:									
Personnel	29,273,578	32,254,785	36,315,681	36,453,286	36,862,404	37,675,741	38,519,908	39,419,738	
Supplies	2,730,455	2,723,888	3,286,820	3,299,509	3,352,350	3,411,313	3,484,846	3,561,268	
Services	25,039,215	38,158,571	30,235,791	33,015,586	30,905,659	31,678,557	32,154,128	33,350,665	
Capital Outlay	1,424,653	996,024	838,175	2,507,605	837,309	803,907	813,858	824,287	
Interdepartmental Charges	618,118	712,200	508,393	530,544	520,150	534,132	537,809	559,614	
Total Expenditures	59,086,019	74,845,468	71,184,860	75,806,530	72,477,872	74,103,650	75,510,549	77,715,572	
Operating Transfers To:									
Land Trust Investment Fund	4,565,000	1,185,810	710,000	966,275	450,000	1,500,000	1,000,000	1,000,000	
School Operations	39,741,388	40,460,663	40,914,211	40,914,211	42,153,164	43,206,993	44,287,168	45,394,348	
Special Revenue Funds	265,431	302,908	323,741	373,338	324,346	1,823,574	424,145	435,180	
Internal Service Funds	-	109,261	-	-	-	1,500,000	-	-	
Capital Projects Fund	10,952,184	12,951,774	7,931,931	8,027,931	8,356,819	12,055,650	10,353,917	10,055,890	
Debt Service Fund	13,286,222	12,283,758	8,318,657	8,318,657	7,570,169	8,115,567	8,713,020	8,390,990	
Total Operating Transfers	68,810,225	67,294,174	58,198,540	58,600,412	58,854,498	68,201,784	64,778,250	65,276,408	
Total Expenditures and Operating Transfers	127,896,244	142,139,642	129,383,400	134,406,942	131,332,370	142,305,434	140,288,799	142,991,980	
Net Results From Operations	(4,367,345)	388,882	(944,987)	(2,261,182)	(1,161,627)	(5,967,242)	(4,407,572)	(5,416,764)	
Projected Lapse	-	-	2,274,547	3,284,201	3,229,272	3,268,094	3,200,523	3,228,231	
Change in Fund Balance	(4,367,345)	388,882	1,329,560	1,023,019	2,067,645	(2,699,148)	(1,207,049)	(2,188,533)	
Beginning Fund Balance	38,548,008	34,180,663	34,569,545	34,569,545	35,592,564	37,660,209	34,961,061	33,752,055	
Ending Fund Balance	\$ 34,180,663	\$ 34,569,545	\$ 35,899,105	\$ 35,592,564	\$ 37,660,209	34,961,061	\$ 33,754,012	\$ 31,563,522	

**SPECIAL REVENUE FUNDS
WHERE THE MONEY COMES FROM FY2026
\$130,170,743**



**SPECIAL REVENUE FUNDS
APPROPRIATIONS BY FUNCTION - FY2026
\$131,332,370**



**Combined Revenues and Appropriations
Special Revenue Funds
Fiscal Year 2026**

	Emergency Services							
	Nikiski Fire	Bear Creek Fire	Western Emergency Services	Central Emergency Services	Central Peninsula Emergency Medical	Kachemak Emergency	Eastern Peninsula Highway Emergency SA	Seward Bear Creek Flood
Taxable Value (000's):								
Real	874,619	288,413	613,074	3,797,502	8,904	639,368	-	673,338
Personal	49,833	2,014	47,643	132,650	692	10,184	-	21,076
Oil & Gas (AS 43.56)	1,226,591	-	243,126	140,099	-	-	-	-
Total Taxable Value	2,151,043	290,427	903,843	4,070,251	9,596	649,552	-	694,414
Mill Rate	2.45	3.25	3.15	2.95	1.00	3.26	-	1.00
Property Taxes								
Real	\$ 2,142,817	\$ 927,969	\$ 1,931,183	11,090,605	\$ 8,904	\$ 2,063,496	\$ -	\$ 673,338
Personal	119,649	6,415	147,074	383,491	678	32,536	-	20,654
Oil & Gas (AS 43.56)	3,005,148	-	765,847	413,292	-	-	-	-
Interest	10,535	1,027	5,577	18,000	50	1,800	-	1,388
Flat Tax	11,545	4,284	11,101	66,000	766	7,136	-	21,160
Motor Vehicle Tax	38,263	12,332	15,116	123,551	-	28,117	-	7,744
Total Property Taxes	5,327,957	952,027	2,875,898	12,094,939	10,398	2,133,085	-	724,284
Interest Revenue	203,008	26,529	58,406	207,095	-	45,241	30,487	14,790
Other Revenue	926,169	109,418	247,000	1,793,500	-	95,500	-	-
Transfer From Other Funds	-	-	-	10,832	-	-	310,000	-
Total Revenues and Other Financing Sources	6,457,134	1,087,974	3,181,304	14,106,366	10,398	2,273,826	340,487	739,074
Expenditures								
Personnel	4,916,482	540,454	2,240,151	9,765,963	-	1,412,390	-	264,802
Supplies	318,897	25,890	191,000	534,017	-	164,001	1,893	6,250
Services	1,026,110	199,380	438,778	1,636,911	-	323,327	339,808	390,490
Capital Outlay	165,241	15,100	61,500	224,292	-	91,758	-	-
Payment to School District	-	-	-	-	-	-	-	-
Interdepartmental Charges	160,668	19,521	73,286	304,030	-	49,787	8,771	(24,727)
Total Expenditures	6,587,398	800,345	3,004,715	12,465,213	-	2,041,263	350,472	636,815
Transfers to Other Funds	1,069,111	319,296	277,766	2,590,332	10,832	318,117	9,143	-
Total Expenditures and Operating Transfers	7,656,509	1,119,641	3,282,481	15,055,545	10,832	2,359,380	359,615	636,815
Net Results From Operations	(1,199,375)	(31,667)	(101,177)	(949,179)	(434)	(85,554)	(19,128)	102,259
Projected Lapse	889,299	48,021	150,236	997,217	-	71,444	9,018	79,348
Change in Fund Balance	(310,076)	16,354	49,059	48,038	(434)	(14,110)	(10,110)	181,607
Beginning Fund Balance	8,120,300	757,985	1,668,755	5,917,003	434	1,292,591	871,050	422,572
Ending Fund Balance	\$ 7,810,224	\$ 774,339	\$ 1,717,814	\$ 5,965,041	\$ -	\$ 1,278,481	\$ 860,940	\$ 604,179

(Continued)

Combined Revenues and Appropriations - Continued
Special Revenue Funds
Fiscal Year 2026

	Emergency Services	Recreation		Road Improvement			Education	
	911 Communications	North Peninsula Recreation	Seldovia Recreation	Roads	Engineer's Estimate Fund	RIAD Match Fund	School Fund	Post- Secondary Education
Taxable Value (000's):								
Real	-	874,619	91,802	5,991,085	-	-	-	-
Personal	-	50,378	1,274	254,083	-	-	-	-
Oil & Gas (AS 43.56)	-	1,276,009	-	1,624,895	-	-	-	-
Total Taxable Value	-	2,201,006	93,076	7,870,063	-	-	-	-
Mill Rate	-	1.15	0.75	1.30	-	-	-	-
Property Taxes								
Real	\$ -	\$ 1,005,812	\$ 68,852	\$ 7,788,411	\$ -	\$ -	\$ -	\$ -
Personal	-	56,776	936	323,702	-	-	-	-
Oil & Gas (AS 43.56)	-	1,467,410	-	2,112,364	-	-	-	-
Interest	-	8,566	-	20,449	-	-	-	-
Flat Tax	-	4,356	1,909	44,817	-	-	-	-
Motor Vehicle Tax	-	19,840	282	110,469	-	-	-	-
Total Property Taxes	-	2,562,760	71,979	10,400,212	-	-	-	-
Interest Revenue	71,701	34,973	2,348	82,782	500	14,272	-	-
Other Revenue	3,672,348	285,000	1,050	-	-	-	-	-
Transfer From Other Funds	440,964	-	-	-	22,550	-	57,634,015	999,300
Total Revenues and Other Financing Sources	4,185,013	2,882,733	75,377	10,482,994	23,050	14,272	57,634,015	999,300
Expenditures								
Personnel	3,168,115	1,550,259	-	1,193,949	2,000	-	7,569,410	-
Supplies	14,550	123,800	9,000	67,255	-	-	1,020,647	-
Services	720,369	726,201	69,871	6,250,158	20,000	-	7,354,134	999,300
Capital Outlay	5,000	49,089	1,500	3,729	-	-	76,350	-
Payment to School District	-	-	-	-	-	-	42,153,164	-
Interdepartmental Charges	112,965	61,234	2,009	229,143	550	-	(539,690)	-
Total Expenditures	4,020,999	2,510,583	82,380	7,744,234	22,550	-	57,634,015	999,300
Transfers to Other Funds	250,000	600,000	-	2,222,550	-	-	-	-
Total Expenditures and Operating Transfers	4,270,999	3,110,583	82,380	9,966,784	22,550	-	57,634,015	999,300
Net Results From Operations	(85,986)	(227,850)	(7,003)	516,210	500	14,272	-	-
Projected Lapse	120,630	87,870	4,943	425,933	-	-	-	-
Change in Fund Balance	34,644	(139,980)	(2,060)	942,143	500	14,272	-	-
Beginning Fund Balance	2,390,023	1,748,671	78,265	2,759,416	75,143	475,733	1,419,938	-
Ending Fund Balance	\$ 2,424,667	\$ 1,608,691	\$ 76,205	\$ 3,701,559	\$ 75,643	\$ 490,005	\$ 1,419,938	\$ -

Combined Revenues and Appropriations - Continued
Special Revenue Funds
Fiscal Year 2026

	General Government		Solid Waste	Hospitals			
	Land Trust	Nikiski Senior	Solid Waste	Central Kenai Peninsula Hospital	South Kenai Peninsula Hospital Debt prior	South Kenai Peninsula Hospital Operations	Total
Taxable Value (000's):							
Real	-	773,286	-	5,659,601	2,590,157	2,609,030	
Personal	-	45,046	-	220,406	105,457	104,809	
Oil & Gas (AS 43.56)	-	1,208,868	-	1,504,403	259,107	172,685	
Total Taxable Value	-	2,027,200	-	7,384,410	2,954,721	2,886,524	
Mill Rate	-	0.25	-	0.01	0.34	1.12	
Property Taxes							
Real	\$ -	\$ 193,322	\$ -	\$ 56,596	\$ 880,653	\$ 2,922,114	\$ 31,754,072
Personal	-	10,336	-	2,160	35,138	115,038	1,254,583
Oil & Gas (AS 43.56)	-	302,217	-	15,044	88,096	193,407	8,362,825
Interest	-	272	-	148	2,008	6,461	76,281
Flat Tax	-	700	-	800	50,026	52,000	276,600
Motor Vehicle Tax	-	2,686	-	794	24,219	28,874	412,287
Total Property Taxes	-	509,533	-	75,542	1,080,140	3,317,894	42,136,648
Interest Revenue	36,725	12,196	2,000	77,929	45,139	30,771	996,892
Other Revenue	2,021,000	-	1,575,000	4,763,189	-	-	15,489,174
Transfer From Other Funds	645,000	-	11,485,368	-	-	-	71,548,029
Total Revenues and Other Financing Sources	2,702,725	521,729	13,062,368	4,916,660	1,125,279	3,348,665	130,170,743
Expenditures							
Personnel	929,814	-	3,308,615	-	-	-	36,862,404
Supplies	16,100	-	859,050	-	-	-	3,352,350
Services	545,437	511,875	8,366,760	621,845	-	364,905	30,905,659
Capital Outlay	26,025	-	117,725	-	-	-	837,309
Payment to School District	-	-	-	-	-	-	42,153,164
Interdepartmental Charges	37,934	-	-	15,546	-	9,123	520,150
Total Expenditures	1,555,310	511,875	12,652,150	637,391	-	374,028	114,631,036
Transfers to Other Funds	450,000	-	600,000	4,266,949	1,490,419	2,226,819	16,701,334
Total Expenditures and Operating Transfers	2,005,310	511,875	13,252,150	4,904,340	1,490,419	2,600,847	131,332,370
Net Results From Operations	697,415	9,854	(189,782)	12,320	(365,140)	747,818	(1,161,627)
Projected Lapse	155,531	-	189,782	-	-	-	3,229,272
Change in Fund Balance	852,946	9,854	-	12,320	(365,140)	747,818	2,067,645
Beginning Fund Balance	1,224,176	348,460	-	2,226,548	2,256,949	1,538,552	35,592,564
Ending Fund Balance	\$ 2,077,122	\$ 358,314	\$ -	\$ 2,238,868	\$ 1,891,809	\$ 2,286,370	\$ 37,660,209

**Kenai Peninsula Borough
Budget Detail**

**Special Revenue Fund Total
Expenditure Summary By Line Item**

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Personnel							
40110 Regular Wages	\$ 13,458,315	\$ 14,645,795	\$ 17,709,009	\$ 17,782,183	\$ 18,667,796	\$ 958,787	5.41%
40111 Special Pay	65,757	92,297	121,450	121,450	121,960	510	0.42%
40120 Temporary Wages	932,863	852,472	1,302,055	1,332,822	1,223,447	(78,608)	-6.04%
40130 Overtime Wages	1,612,034	2,004,738	1,541,170	1,547,823	1,642,879	101,709	6.60%
40131 FLSA Overtime Wages	95,056	99,650	290,091	290,091	317,456	27,365	9.43%
40210 FICA	1,359,804	1,497,882	1,844,216	1,846,943	1,949,013	104,797	5.68%
40221 PERS	4,073,308	4,536,803	4,423,403	4,430,990	4,665,380	241,977	5.47%
40321 Health Insurance	5,412,214	5,996,438	6,537,038	6,547,728	5,607,795	(929,243)	-14.22%
40322 Life Insurance	20,653	23,799	25,430	25,546	26,752	1,322	5.20%
40410 Leave	2,225,581	2,501,567	2,489,819	2,495,710	2,607,926	118,107	4.74%
40511 Other Benefits	17,993	3,344	32,000	32,000	32,000	-	0.00%
Total: Personnel	29,273,578	32,254,785	36,315,681	36,453,286	36,862,404	546,723	1.51%
Supplies							
42020 Signage Supplies	21,944	36,072	34,850	31,221	25,000	(9,850)	-28.26%
42120 Computer Software	8,700	6,646	14,100	14,100	8,925	(5,175)	-36.70%
42210 Operating Supplies	298,649	404,046	505,283	500,168	583,159	77,876	15.41%
42220 Fire/Medical/Rescue Supplies	253,418	231,110	295,507	295,507	289,600	(5,907)	-2.00%
42230 Fuel, Oils and Lubricants	608,660	551,938	715,550	715,884	704,900	(10,650)	-1.49%
42250 Uniforms	87,723	98,383	133,870	138,999	134,300	430	0.32%
42263 Training Supplies	23,362	19,907	53,937	53,937	49,311	(4,626)	-8.58%
42310 Repair/Maintenance Supplies	926,326	914,317	1,010,925	997,478	1,029,005	18,080	1.79%
42360 Motor Vehicle Supplies	370,074	315,165	378,418	381,818	380,700	2,282	0.60%
42410 Small Tools & Minor Equipment	120,408	124,674	125,700	152,102	128,950	3,250	2.59%
42960 Recreational Supplies	11,191	21,630	18,680	18,295	18,500	(180)	-0.96%
Total: Supplies	2,730,455	2,723,888	3,286,820	3,299,509	3,352,350	65,530	1.99%
Services							
43011 Contractual Services	5,337,377	7,381,025	7,574,866	8,729,153	7,871,230	296,364	3.91%
43012 Audit Services	265,548	337,600	356,470	392,909	381,222	24,752	6.94%
43014 Physical Examinations	89,476	86,814	155,828	155,828	146,570	(9,258)	-5.94%
43015 Water/Air Sample Testing	120,654	158,797	221,000	221,000	221,500	500	0.23%
43019 Software Maintenance	352,359	185,899	266,808	254,512	249,077	(17,731)	-6.65%
43023 Kenai Peninsula College	834,762	906,955	975,800	975,800	999,300	23,500	2.41%
43026 Software Licensing	-	232,610	232,072	256,494	309,325	77,253	33.29%
43050 Solid Waste Fees	762	2,483	2,200	2,200	2,200	-	0.00%
43095 Solid Waste Closure/Post-Closure	1,365,451	11,214,895	641,817	1,831,398	641,817	-	0.00%
43100 Land Management Program Services	-	-	15,000	15,000	15,000	-	0.00%
43110 Communications	376,365	390,152	385,986	389,022	398,611	12,625	3.27%
43140 Postage and Freight	16,384	15,514	37,475	38,349	30,915	(6,560)	-17.51%
43210 Transportation/Subsistence	300,557	291,762	393,708	398,354	387,818	(5,890)	-1.50%
43220 Car Allowance	14,234	20,721	25,200	25,411	25,200	-	0.00%
43260 Training	96,545	61,619	145,109	147,209	139,048	(6,061)	-4.18%
43310 Advertising	19,391	11,139	31,125	30,260	21,075	(10,050)	-32.29%
43410 Printing	580	2,177	3,584	3,584	4,084	500	13.95%
43510 Insurance/Litigation Fund Premiums	5,506,202	6,606,615	7,764,535	7,765,458	7,927,518	162,983	2.10%
43600 Project Management	-	-	4,000	112,048	4,000	-	0.00%
43610 Utilities	1,786,506	1,796,846	2,383,147	2,076,841	2,277,700	(105,447)	-4.42%
43720 Equipment Maintenance	116,859	85,641	207,404	212,434	185,484	(21,920)	-10.57%
43750 Vehicle Maintenance	193,513	227,251	149,925	158,188	151,425	1,500	1.00%
43764 Snow Removal	1,028,456	680,652	350,000	633,000	350,000	-	0.00%
43765 Security and Surveillance	-	-	7,000	5,203	-	(7,000)	-100.00%
43780 Buildings/Grounds Maintenance	751,155	908,972	1,071,747	1,173,631	1,180,547	108,800	10.15%
43810 Rents and Operating Leases	189,806	194,762	169,850	196,369	183,875	14,025	8.26%
43812 Equipment Replacement Payments	413,267	430,884	635,244	635,244	651,163	15,919	2.51%
43920 Dues and Subscriptions	36,842	21,502	32,891	34,687	31,955	(936)	-2.85%
43931 Recording Fees	188	222	7,000	7,000	5,000	(2,000)	-28.57%
43933 Collection Fees	-	-	500	500	500	-	0.00%
43936 USAD Assessments	-	12,146	-	-	-	-	-
43951 Road Binding Treatment	737,350	641,501	745,000	745,000	745,000	-	0.00%
43952 Road Maintenance	5,082,046	5,244,577	5,200,000	5,200,000	5,330,000	130,000	2.50%
43960 Recreational Program Expenses	6,580	6,838	12,500	12,500	12,500	-	0.00%
45110 Land Sale Property Tax	-	-	30,000	30,000	25,000	(5,000)	-16.67%
49311 Design Services	-	-	1,000	151,000	-	(1,000)	-100.00%
Total: Services	25,039,215	38,158,571	30,235,791	33,015,586	30,905,659	669,868	2.22%

**Kenai Peninsula Borough
Budget Detail**

**Special Revenue Fund Total
Expenditure Summary By Line Item - Continued**

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Capital Outlay							
48120 Major Office Equipment	16,153	15,662	12,000	14,390	6,900	(5,100)	-42.50%
48210 Major Communications Equipment	-	-	20,000	20,000	4,800	(15,200)	-76.00%
48310 Vehicles	110,392	41,898	-	13,102	-	-	-
48311 Major Machinery and Equipment	250,013	218,681	56,000	71,081	91,000	35,000	62.50%
48513 Major Recreation Equipment	-	-	8,500	-	27,000	18,500	217.65%
48514 Major Fire Fighting/Rescue Equipment	186,991	16,533	36,000	52,126	61,000	25,000	69.44%
48515 Major Medical Equipment	14,041	64,296	44,690	66,813	22,000	(22,690)	-50.77%
48520 Storage/Buildings/Containers	5,850	-	-	-	-	-	-
48522 Surveillance Equipment	-	-	19,200	19,200	-	(19,200)	-100.00%
48525 Major Computer Software	-	-	-	-	13,700	13,700	-
48610 Land Purchase	108,804	-	-	59,000	-	-	-
48630 Improvements Other Than Buildings	-	18,721	62,000	1,569,684	15,000	(47,000)	-75.81%
48710 Minor Office Equipment	126,888	83,956	69,378	72,442	65,911	(3,467)	-5.00%
48720 Minor Office Furniture	22,313	24,866	41,100	51,665	35,612	(5,488)	-13.35%
48740 Minor Machinery & Equipment	77,376	60,508	46,300	68,472	83,650	37,350	80.67%
48750 Minor Medical Equipment	29,586	34,494	49,392	48,327	29,316	(20,076)	-40.65%
48755 Minor Recreational Equipment	13,234	7,197	18,820	27,320	8,500	(10,320)	-54.84%
48760 Minor Fire Fighting/Rescue Equipment	438,138	390,650	329,860	329,048	346,975	17,115	5.19%
48770 Minor Improvements Other Than Bldgs	5,229	-	-	-	-	-	-
49433 Plan Reviews	19,645	18,562	24,935	24,935	25,945	1,010	4.05%
Total: Capital Outlay	1,424,653	996,024	838,175	2,507,605	837,309	(866)	-0.10%
Transfers To							
50211 Central Emergency Services	7,346	9,783	10,227	9,824	10,832	605	5.92%
50237 Engineer's Estimate Fund	12,000	12,000	22,550	72,550	22,550	-	0.00%
50238 RIAD Match Fund	-	-	-	-	-	-	-
50241 KPBSD Operations	39,741,388	40,460,663	40,914,211	40,914,211	42,153,164	1,238,953	3.03%
50252 Land Trust Investment Fund	4,657,959	1,276,318	800,508	1,056,783	540,508	(260,000)	-32.48%
50264 911 Communications	246,085	281,125	290,964	290,964	290,964	-	0.00%
50340 SW Debt Service Fund	833,970	-	-	-	-	-	-
50342 Debt Service- Bear Creek Fire	84,323	86,931	86,504	86,504	85,855	(649)	-0.75%
50358 Debt Service- CES	783,829	1,632,309	1,629,438	1,629,438	1,636,438	7,000	0.43%
50360 Debt Service- CPGH	9,275,922	8,258,716	5,017,038	5,017,038	4,266,949	(750,089)	-14.95%
50361 Debt Service- SPH	2,215,219	2,215,294	1,495,169	1,495,169	1,490,419	(4,750)	-0.32%
50411 SWD Capital Projects	1,250,000	1,125,000	650,000	650,000	600,000	(50,000)	-7.69%
50434 Road Service Area Capital Projects	2,600,000	2,200,000	2,320,000	2,320,000	2,200,000	(120,000)	-5.17%
50441 NFSA Capital Projects	337,000	260,000	300,000	300,000	1,000,000	700,000	233.33%
50442 BCFS Capital Projects	290,000	300,000	225,000	225,000	225,000	-	0.00%
50443 CES Capital Project	1,140,000	5,700,000	800,000	800,000	800,000	-	0.00%
50444 APFEMSA Capital Project	165,000	75,000	100,000	100,000	155,000	55,000	55.00%
50446 KES Capital Project/Debt Service	491,305	271,000	300,000	300,000	300,000	-	0.00%
50455 911 Capital Projects Fund	624,000	200,921	178,538	178,538	250,000	71,462	40.03%
50459 NPRSA Capital Project	1,041,950	700,000	600,000	696,000	600,000	-	0.00%
50491 SPH Capital Project	3,012,929	2,119,853	2,458,393	2,458,393	2,226,819	(231,574)	-9.42%
50830 RIAD Projects	-	109,261	-	-	-	-	-
Total: Transfers	68,810,225	67,294,174	58,198,540	58,600,412	58,854,498	655,958	1.13%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	76,987	76,092	118,316	118,316	112,965	(5,351)	-4.52%
60001 Charges (To) From Maint/Purchasing	217,467	242,182	262,113	262,113	260,310	(1,803)	-0.69%
60002 Charges (To) From Maint/Other Depts.	(328,640)	(337,383)	(400,000)	(400,000)	(400,000)	-	-
60003 Charges (To) From Maint/Cap Proj	(88,275)	(84,858)	(400,000)	(400,000)	(400,000)	-	-
60004 Mileage Ticket Credits	(9,084)	(4,304)	-	-	-	-	-
61990 Administrative Service Fee	749,663	820,471	927,964	950,115	946,875	18,911	2.04%
Total: Interdepartmental Charges	618,118	712,200	508,393	530,544	520,150	11,757	2.31%
Special Revenue Fund Total	\$ 127,896,244	\$ 142,139,642	\$ 129,383,400	\$ 134,406,942	\$ 131,332,370	\$ 1,948,970	1.51%

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Emergency Services

The Borough has eight (8) service areas, in which seven (7) were created by the voters, to prepare and respond to emergency situations within their respective service area boundaries. These services include fire protection, ambulance, search and rescue, and flood mitigation. Each service area has a separate board of directors and its own taxing jurisdiction although the Borough sets the mill rate and approves their budget.

The major source of revenues for each of these Service Areas is property taxes. Additional funding is provided through state grants, interest earnings and ambulance fees. A listing and summary of these service areas is shown below.

In addition to the Service Areas, the Borough's 911 department is included in this section.

Nikiski Fire Service Area – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the Nikiski area, as well as Beluga and Tyonek. There are currently 26 permanent employees and 30 volunteers.

Bear Creek Fire Service Area – this service area provides fire protection and first responder medical service for the area outside the City of Seward's city limits. This service area has 2.5 permanent employees and 30 volunteers.

Western Emergency Service Area – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the Anchor Point, Nikolaevsk, Ninilchik, and surrounding areas. This service area has 13 permanent employees and 25 volunteers.

Central Emergency Service Area – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the Soldotna, Kasilof, Kalifornsky Beach, and Sterling areas. There are currently 53 permanent employees and 30 volunteers.

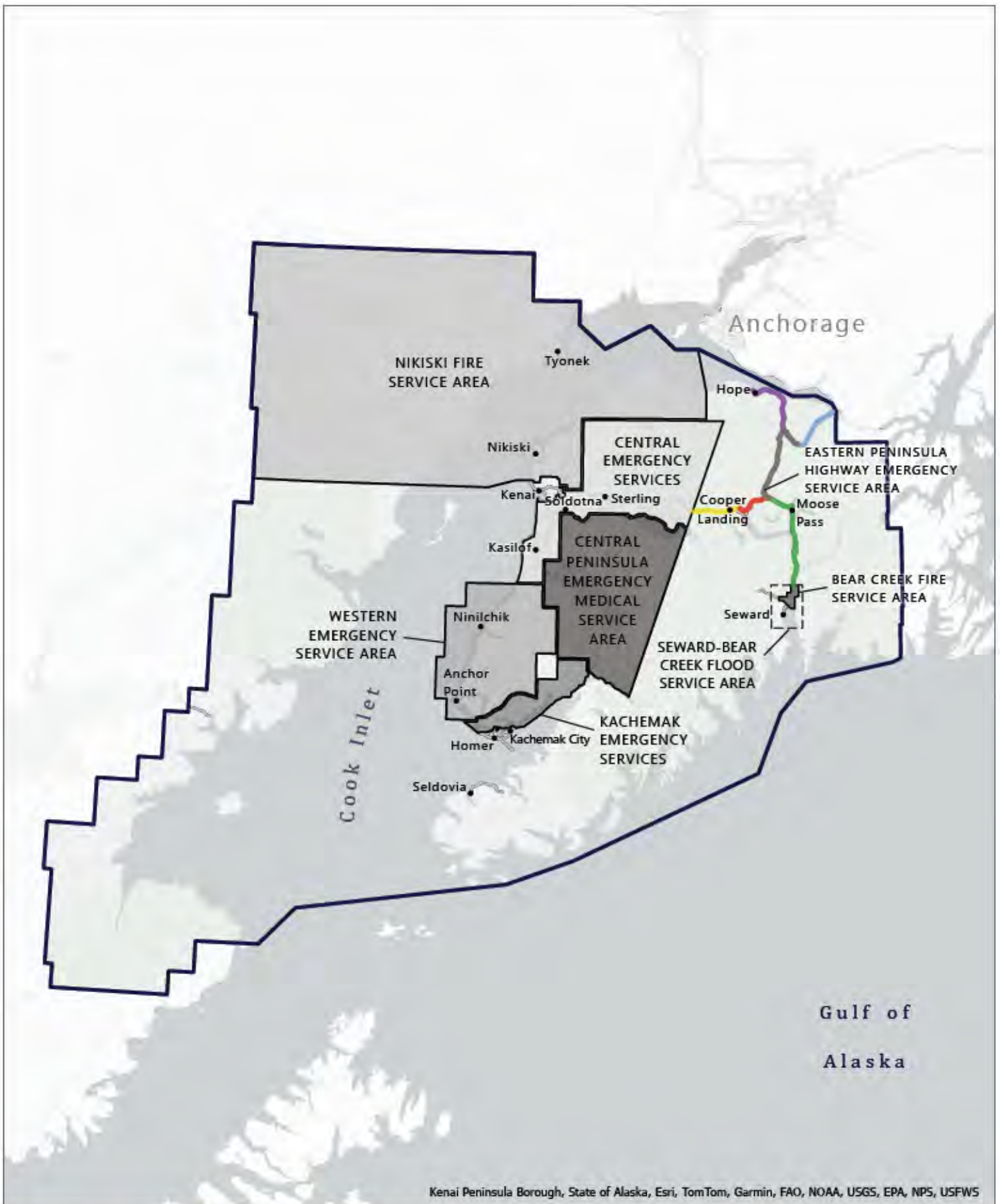
Central Peninsula Emergency Medical Service Area – this service area contracts with CES to provide ambulance and emergency medical for the residents residing in the area from Skilak Lake to Tustumena Lake and surrounding areas not covered by CES.

Kachemak Emergency Service Area – this service area provides fire protection, emergency medical and ambulance, and search and rescue for the areas surrounding the City of Homer and Kachemak City. This service area has 9 permanent employees and 16 volunteers.

Eastern Peninsula Highway Emergency Service Area (EPHESA) – this service area provides fire protection, and emergency medical and ambulance services along the heavily traveled highway between various communities along the Seward Highway, the Sterling Highway, and the Hope Highway. EPHESA has a .5 employee provided by Bear Creek Fire Service Area.

Seward Bear Creek Flood Service Area – this service area was formed to provide flood planning, protection and mitigation services to the residents of the service area, which covers the river drainage area of the City of Seward, Bear Creek, and Lowell Point. There are currently 1.75 permanent employees.

911 Communication Fund – this fund is set up to account for revenues and expenditures associated with operating the Borough's 911 service. The area of service served by this department includes the Kenai Peninsula Borough and the areas in the Municipality of Anchorage along the Seward highway up to McHugh Creek which includes Portage, Girdwood, and Bird Creek.



Kenai Peninsula Borough, State of Alaska, Esri, TomTom, Garmin, FAO, NOAA, USGS, EPA, NPS, USFWS

Kenai Peninsula Borough

Emergency Services, Service Areas



Nikiski Fire Service Area

The Nikiski Fire Service Area was established on August 19, 1969 and was the first fire service area in the Borough. The seven-member board is elected for three-year terms. The service area provides fire protection, emergency medical services, and search and rescue capabilities to a population of 5,898 within a 5,480 square mile area that includes the Cook Inlet and major industrial complexes critical to the Borough.

Many of the 26 permanent employees, and 30 volunteer members are cross-trained to respond not only to fire and medical emergencies but also specialize in high angle, confined space, industrial firefighting, and cold-water surface and dive rescue. Five fire stations are located within the service area. Two stations are located on the Kenai Spur Highway, at Milepost 17.9 and 26.5, one station is located on Holt Lamplight, and the other two stations are located in Beluga and Tyonek.

The major source of revenue is property tax. Additional funding is provided through ambulance billing fees charged to users of the ambulances and interest income. The mill rate is set at 2.45 mills for fiscal year 2026.

Board Members

Tony Jackson
Paul M. Walukewicz
Kathryn Walukewicz
Jasper Covey
Daniel L. Gregory
Todd Paxton
Amber L. Oliva-Douglas

Mill Rate: 2.45

Population: 5,898

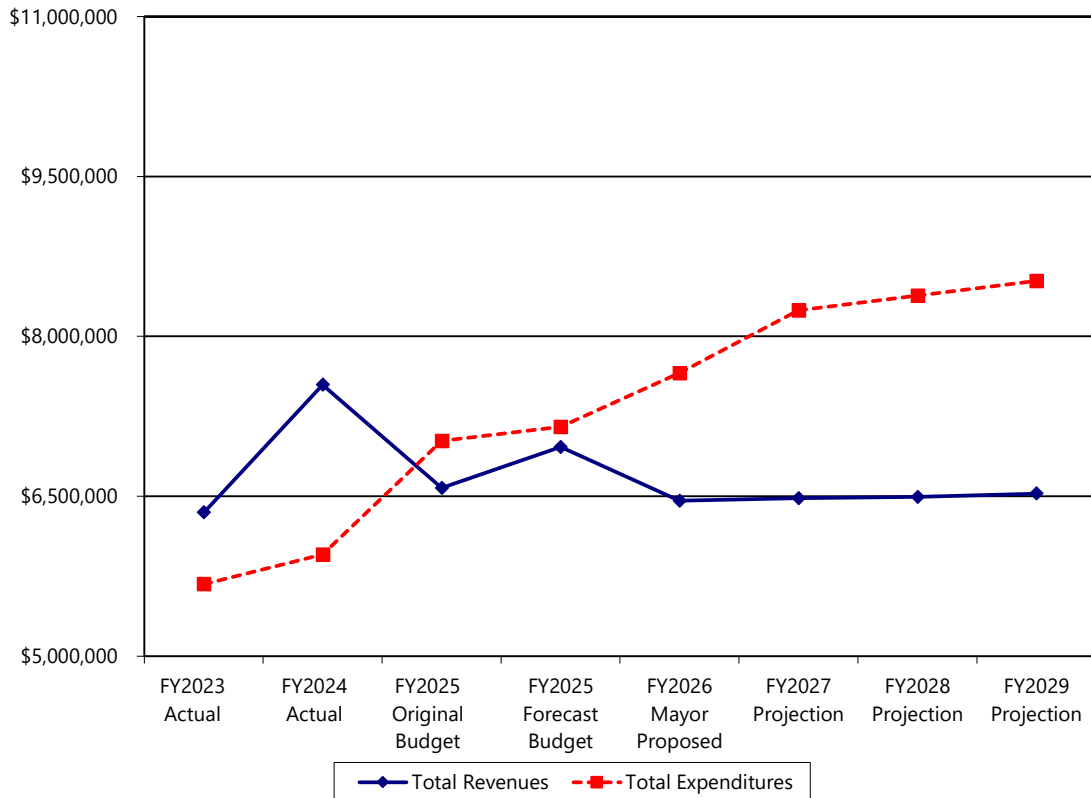
Square Miles: 5,480



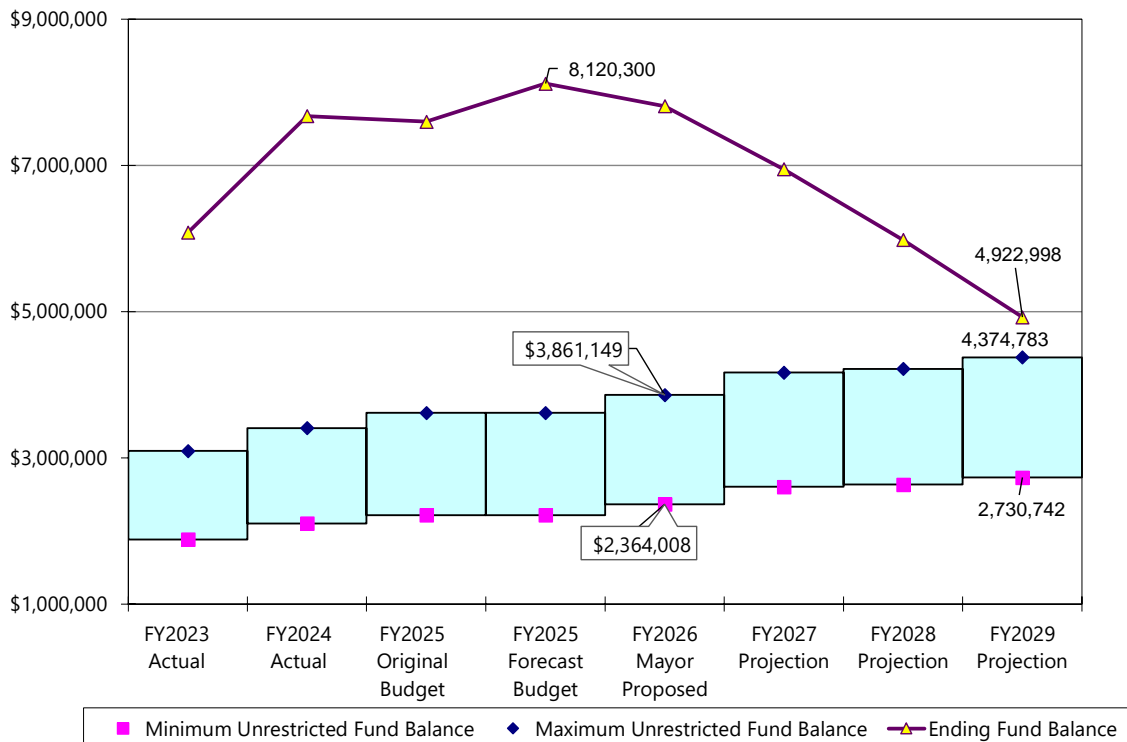
Fund: 206 Nikiski Fire Service Area - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original	Forecast	Mayor	Projection	Projection	Projection
			Budget	Budget	Proposed			
Taxable Values (000's)								
Real	647,106	745,397	811,895	811,990	874,619	883,365	892,199	910,043
Personal	41,512	43,741	48,003	48,555	49,833	50,331	50,834	51,342
Oil & Gas (AS 43.56)	1,067,095	1,126,464	1,163,813	1,163,813	1,226,591	1,226,591	1,226,591	1,226,591
	1,755,713	1,915,602	2,023,711	2,024,358	2,151,043	2,160,287	2,169,624	2,187,976
Mill Rate	2.70	2.70	2.70	2.70	2.45	2.45	2.45	2.45
Revenues:								
Property Taxes								
Real	\$ 1,745,235	\$ 1,987,385	\$ 2,192,117	\$ 2,192,373	\$ 2,142,817	\$ 2,164,244	\$ 2,185,888	\$ 2,229,605
Personal	112,215	120,765	127,016	128,477	119,649	120,845	122,052	123,272
Oil & Gas (AS 43.56)	2,881,156	3,041,454	3,142,295	3,142,295	3,005,148	3,005,148	3,005,148	3,005,148
Interest	5,288	6,023	10,923	10,332	10,535	10,580	10,626	10,716
Flat Tax	11,545	12,481	11,545	11,545	11,545	11,776	12,012	12,252
Motor Vehicle Tax	38,269	38,257	39,205	39,205	38,263	39,028	39,809	40,605
Total Property Taxes	4,793,708	5,206,365	5,523,101	5,524,227	5,327,957	5,351,621	5,375,535	5,421,598
Federal Revenue	16,064	139,304	-	267,762	-	-	-	-
State Revenue	98,874	71,153	-	-	-	-	-	-
Interest Earnings	148,864	443,814	127,830	243,000	203,008	195,256	173,717	149,514
Other Revenue	1,291,521	1,686,040	926,169	926,169	926,169	935,431	944,785	954,233
Total Revenues	6,349,031	7,546,676	6,577,100	6,961,158	6,457,134	6,482,308	6,494,037	6,525,345
Expenditures:								
Personnel	3,993,170	4,275,576	4,957,664	5,047,510	4,916,482	5,014,812	5,115,108	5,217,410
Supplies	250,507	202,103	330,254	327,254	318,897	312,015	318,255	324,620
Services	760,903	832,079	1,068,742	1,080,443	1,026,110	1,046,632	1,067,565	1,088,916
Capital Outlay	151,514	180,725	131,356	161,202	165,241	136,593	139,325	142,112
Interdepartmental Charges	125,444	135,197	162,200	165,410	160,668	162,751	166,006	169,326
Total Expenditures	5,281,538	5,625,680	6,650,216	6,781,819	6,587,398	6,672,803	6,806,259	6,942,384
Operating Transfers To:								
Special Revenue Fund	58,200	66,774	69,111	69,111	69,111	71,875	74,750	77,740
Capital Projects Fund	337,000	260,000	300,000	300,000	1,000,000	1,500,000	1,500,000	1,500,000
Total Operating Transfers	395,200	326,774	369,111	369,111	1,069,111	1,571,875	1,574,750	1,577,740
Total Expenditures and Operating Transfers	5,676,738	5,952,454	7,019,327	7,150,930	7,656,509	8,244,678	8,381,009	8,520,124
Net Results From Operations	672,293	1,594,222	(442,227)	(189,772)	(1,199,375)	(1,762,370)	(1,886,972)	(1,994,779)
Projected Lapse	-	-	365,762	634,849	889,299	900,828	918,845	937,222
Change in Fund Balance	672,293	1,594,222	(76,465)	445,077	(310,076)	(861,542)	(968,127)	(1,057,557)
Beginning Fund Balance	5,408,708	6,081,001	7,675,223	7,675,223	8,120,300	7,810,224	6,948,682	5,980,555
Ending Fund Balance	\$ 6,081,001	\$ 7,675,223	\$ 7,598,758	\$ 8,120,300	\$ 7,810,224	\$ 6,948,682	\$ 5,980,555	\$ 4,922,998

Nikiski Fire Service Area Revenues and Expenditures



Nikiski Fire Service Area Ending Fund Balance



Department Function

Fund 206

Nikiski Fire Service Area

Dept 51110

Mission

The Nikiski Fire Department is committed to providing the highest level of public safety services for the community of Nikiski by maintaining highly-trained emergency personnel. We protect lives and property through fire suppression, emergency medical response, disaster management and community risk reduction. Always Ready – Proud to Serve

Program Description:

- The Nikiski Fire Department provides fire protection, emergency medical service, and rescue capabilities to a population of nearly 5,875 citizens within a 5,480 square mile area that includes the Cook Inlet.
- Five fire stations located in the service area; three stations in Nikiski (two on the Kenai Spur Highway and one on Holt Lamplight), one station in Tyonek and one station in Beluga.
- The department has 26 permanent employees, 30 volunteers, and 7 elected fire board members.

Major Long-Term Issues and Concerns:

- Aging population on the rise, putting a strain on our EMS system.
- Recruitment/retention continues to be a challenge.
- Mental health among emergency workers is a growing concern.
- Unknown future of oil and gas in our area which is a major source of revenue for the Fire Department.
- Aging equipment and facilities in Tyonek and Beluga as well as a lack of emergency response participation by the residents.
- Radio communications in our service area can be unreliable due to the lack of ALMR infrastructure.

FY2025 Accomplishments:

- Received federal grant for a pickup mounted fire pump/tank for increased wildland fire response.
- Attended the Fire Conference in Wasilla and the EMS Symposium in Anchorage to help serve members of the community.
- Completed the wildland fire preparedness program in conjunction with OEM and WiRe.
- Continued health and wellness program by making physical fitness a top priority.
- Established and filled a new Training Officer position.

FY2026 New Initiatives:

- Continue Station 2 training facility project.
- Establish training and SOG's for a department drone program.
- Increase off-road capabilities by purchasing an Argo.
- Continue to provide health and wellness, both physical and mental, to our responders.
- Provide training and support to the communities of Tyonek and Beluga.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Full Time Staffing History	25	25	26	26
Volunteer Staffing History (Nikiski, Beluga and Tyonek)	30	30	30	30

Department Function

Fund 206

Nikiski Fire Service Area - Continued

Dept 51110

Priority: Emergency Medical/Fire Rescue Training
Goal: Provide the highest level of emergency medical and fire certification training for all department members.
Objective: Continue to provide quality training that meets or exceeds NFPA and State of Alaska fire training standards.

Certification Levels	Benchmark	Chiefs (3 FTE's)	Captains (7 FTE's)	Engineers (5 FTE's)	Firefighters (8 FTE's)	Volunteers (30)	FY2024 Totals	FY2025 Projected Totals
Paramedic 2	12	---	3	3	2	2	10	14
Paramedic 1	2	---	---	---	3	2	5	3
EMT 3/AEMT	9	2	3	-	6	1	13	8
Emergency Medical Technician 1	25	---	---	---		8	8	15
Emergency Trauma Technician	5	---	---	---	---	13	13	13
Alaska Fire Service Instructor 2	1	---	---	---	---	1	1	1
Alaska Fire Service Instructor 1	8	1	5	3	---	1	10	10
Alaska Fire Officer 2	5	1	2	---	---	---	3	2
Alaska Fire Officer 1	5	1	2	---	---	1	4	7
FADO - Pumper	9	---	1	4	5	1	11	11
FADO - MWS	9	---	1	4	6	1	12	12
FADO - Aerial	9	---	1	4	7	1	13	13
Alaska Firefighter 2	40	2	5	3	10	2	22	26
Alaska Firefighter 1	5	---	---	---	3	6	9	6
Alaska Basic Firefighter	10	---	---	---	---	6	6	6
Public Safety Dive Technician	9	---	1	2	---	---	3	4
Rope Rescue Technician	23	2	4	5	8	1	20	21
Confined Space Rescue Technician	23	2	4	5	8	1	20	21
Alaska Fire Investigator Technician	6	1	5	2	---	---	8	9
Alaska Certified Fire Investigator	3	1	1	---	---	---	2	3
Managing Fire Officer Certification	1	---	---	---	---	---	---	---
Executive Fire Officer Certification	1	---	---	---	---	---	---	---

Department Function	
Fund 206	Nikiski Fire Service Area - Continued
Dept 51110	

Priority: Emergency Medical/Fire Rescue Response and Mobile Integrated Health
Goal: Respond to the needs of the community, whether it be an emergency, public education, or non-emergent health care
Objective: Reduce injuries; protect life, and property from emergency events such as fires, vehicle accidents, and natural disasters. Prepare the community for such events. Serve under-resourced individuals through MIH.

Nikiski Fire Station		Station #1		Station #2		Station #3	
#1 Incident Type	Benchmark (Minutes)	CY2023 Response Count/ Avg. Response Time	CY2024 Response Count/ Avg. Response Time	CY2023 Response Count/ Avg. Response Time	CY2024 Response Count/ Avg. Response Time	CY2023 Response Count/ Avg. Response Time	CY2024 Response Count/ Avg. Response Time
Fire (Buildings, Automobiles, Forest)	8	5/7.60	15/7.13	13/8.77	19/7.74	2/8.00	7/7.86
Emergency Medical Services and Rescue	8	286/6.72	266/6.21	453/5.79	331/5.51	93/6.19	114/5.18
Explosions & Ruptures	8	-	1/5.00	1/37.00	-	-	-
Hazardous Conditions (Gas, CO, Electrical)	8	9/5.78	28/8.25	21/8.48	26/8.38	12/5.75	9/5.22
Service Calls (Public, Smoke Odor, Standby)	8	26/9.81	41/6.17	105/6.5	99/6.72	14/16.21	29/4.14
Good Intent Call (Cancelled Call, Nothing Found)	8	32/6.91	41/6.38	52/6.43	61/6.61	11/4.27	14/6.64
False Alarm (Fire Alarm Malfunctions)	8	-	5/8.00	13/4.62	9/8.67	1/8.00	1/9.00
Special Incident Type Other	8	1/2.00	2/5.5	1/0.00	1/0.00	1/2.00	-

Call Volume Per Calendar Year	Benchmark	CY2021 Actual	CY2024 Actual	CY2025 Projected	CY2026 Estimated
Fire (Buildings, Automobiles, Forest)	32	22	42	34	40
Emergency Medical Services and Rescue	950	836	713	900	1,000
Explosions and Ruptures	2	1	2	2	2
Hazardous Conditions (Gas, CO, Electrical)	70	42	64	75	75
Service Calls (Public, Smoke Odor, Standby)	230	145	170	200	250
Good Intent Call (Cancelled Call, Nothing Found)	90	97	118	110	110
False Alarm (Fire Alarm Malfunctions)	17	14	15	20	20
Other	9	3	3	9	9
Total Call Volume	1,200	1,161	1,127	1,350	1,506
Annual Fire Loss (Property and Contents)	\$500,000	\$650,183	\$194,769	\$500,000	\$600,000

Commentary

Nikiski Fire Department is dedicated to the Community of Nikiski for being the highest level of professional Emergency Services in the State of Alaska that meets the ever-changing needs of the community while ensuring a safe and secure environment for all through professional development, unity and teamwork. Members continue to receive some of the highest levels of training in fire protection and emergency medical services available at the state and national levels.

Kenai Peninsula Borough

Budget Detail

Fund 206

Department 51110 - Nikiski Fire Service Area

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 1,679,948	\$ 1,793,166	\$ 2,238,691	\$ 2,299,028	\$ 2,331,535	\$ 92,844	4.15%
40111	Special Pay	19,588	28,188	36,743	36,743	36,993	250	0.68%
40120	Temporary Wages	58,735	78,058	126,308	141,989	126,308	-	0.00%
40130	Overtime Wages	469,775	423,498	364,711	371,364	379,462	14,751	4.04%
40130	Overtime Stand-by Wages	-	-	74,161	74,161	77,721	3,560	4.80%
40131	FLSA Overtime Wages	31,128	26,371	81,870	81,870	86,623	4,753	5.81%
40210	FICA	188,308	198,272	257,523	258,512	268,215	10,692	4.15%
40221	PERS	598,643	615,731	626,089	628,697	651,092	25,003	3.99%
40321	Health Insurance	643,162	769,192	786,240	786,240	575,000	(211,240)	-26.87%
40322	Life Insurance	2,616	2,957	3,218	3,283	3,357	139	4.32%
40410	Leave	301,267	340,143	362,110	365,623	380,176	18,066	4.99%
Total: Personnel		3,993,170	4,275,576	4,957,664	5,047,510	4,916,482	(41,182)	-0.83%
Supplies								
42120	Computer Software	435	-	1,500	1,500	-	(1,500)	-100.00%
42210	Operating Supplies	21,124	14,212	50,556	42,056	48,542	(2,014)	-3.98%
42220	Fire/Medical/Rescue Supplies	86,672	66,863	104,557	104,557	96,700	(7,857)	-7.51%
42230	Fuel, Oil and Lubricants	64,436	43,811	82,650	84,650	82,350	(300)	-0.36%
42250	Uniforms	25,841	19,811	26,005	27,505	28,895	2,890	11.11%
42263	Training Supplies	1,349	688	4,871	4,871	3,295	(1,576)	-32.35%
42310	Repair/Maintenance Supplies	16,615	14,470	15,265	15,265	12,765	(2,500)	-16.38%
42360	Motor Vehicle Supplies	23,200	30,792	39,600	40,600	39,600	-	0.00%
42410	Small Tools & Minor Equipment	10,835	11,456	5,250	6,250	6,750	1,500	28.57%
Total: Supplies		250,507	202,103	330,254	327,254	318,897	(11,357)	-3.44%
Services								
43011	Contractual Services	184,696	187,712	214,867	214,867	201,760	(13,107)	-6.10%
43014	Physical Examinations	20,573	24,671	38,000	38,000	38,000	-	0.00%
43015	Sample Testing	-	2,006	3,500	3,500	3,500	-	0.00%
43019	Software Maintenance	27,071	10,010	24,000	24,000	20,500	(3,500)	-14.58%
43026	Software Licensing	-	35,239	25,100	25,100	31,500	6,400	25.50%
43110	Communications	30,529	29,928	35,280	36,154	35,280	-	0.00%
43140	Postage and Freight	1,637	2,172	3,400	3,400	3,400	-	0.00%
43210	Transportation/Subsistence	22,386	16,891	33,950	40,850	32,800	(1,150)	-3.39%
43260	Training	20,493	4,283	28,430	30,530	24,930	(3,500)	-12.31%
43310	Advertising	212	-	700	700	700	-	0.00%
43410	Printing	-	-	500	500	500	-	0.00%
43510	Insurance/Litigation Fund Premiums	226,385	300,572	346,975	347,698	323,580	(23,395)	-6.74%
43610	Utilities	154,373	154,548	189,000	189,974	187,300	(1,700)	-0.90%
43720	Equipment Maintenance	20,008	24,529	49,800	49,930	45,800	(4,000)	-8.03%
43750	Vehicle Maintenance	1,659	(11,946)	15,500	15,500	15,500	-	0.00%
43780	Building/Grounds Maintenance	30,888	32,453	38,000	38,000	41,800	3,800	10.00%
43810	Rents and Operating Leases	13,055	16,181	15,900	15,900	16,250	350	2.20%
43920	Dues and Subscriptions	6,938	2,830	5,840	5,840	3,010	(2,830)	-48.46%
Total: Services		760,903	832,079	1,068,742	1,080,443	1,026,110	(42,632)	-3.99%
Capital Outlay								
48120	Major Office Equipment	-	-	12,000	9,500	-	(12,000)	-100.00%
48310	Vehicle	-	41,898	-	13,102	-	-	-
48311	Major Machinery and Equipment	10,858	8,717	17,000	25,500	-	(17,000)	-100.00%
48513	Major Recreational Equipment	-	-	8,500	-	-	(8,500)	-100.00%
48514	Major Fire Fighting/Rescue Equipment	29,738	5,808	-	-	60,000	60,000	-
48515	Major Medical Equipment	-	15,569	-	-	-	-	-
48710	Minor Office Equipment	11,990	16,099	2,000	4,500	-	(2,000)	-100.00%
48720	Minor Office Furniture	8,525	6,131	2,000	5,800	2,000	-	0.00%
48740	Minor Machinery and Equipment	2,178	7,307	6,100	6,100	16,150	10,050	164.75%
48750	Minor Medical Equipment	8,872	12,314	10,616	9,316	10,616	-	0.00%
48755	Minor Recreation Equipment	3,481	3,966	-	8,500	2,000	2,000	-
48760	Minor Fire Fighting/Rescue Equipment	75,872	62,916	73,140	78,884	74,475	1,335	1.83%
Total: Capital Outlay		151,514	180,725	131,356	161,202	165,241	33,885	25.80%

**Kenai Peninsula Borough
Budget Detail**

Fund 206

Department 51110 - Nikiski Fire Service Area - Continued

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Transfers								
50264	911 Communications	58,200	66,774	69,111	69,111	69,111	-	0.00%
50441	Nikiski Fire Capital Project Fund	337,000	260,000	300,000	300,000	1,000,000	700,000	233.33%
Total: Transfers		395,200	326,774	369,111	369,111	1,069,111	700,000	189.64%
Interdepartmental Charges								
60004	Mileage Ticket Credits	(1,688)	(2,015)	-	-	-	-	-
61990	Admin. Service Fee	127,132	137,212	162,200	165,410	160,668	(1,532)	-0.94%
Total: Interdepartmental Charges		125,444	135,197	162,200	165,410	160,668	(1,532)	-0.94%
Department Total		\$ 5,676,738	\$ 5,952,454	\$ 7,019,327	\$ 7,150,930	\$ 7,656,509	\$ 637,182	9.08%

Kenai Peninsula Borough Budget Detail

Fund 206

Department 51110 - Nikiski Fire Service Area - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Chief, 1 Deputy Chief, 1 Training Officer, 3 Senior Captains, 3 Captains, 3 Engineers, 12 Firefighters, 1 Mechanic, and 1 Administrative Assistant.

40130 Overtime Wages/Stand-by Wages. Increase in overtime wages and slight increase in stand-by wages to more accurately show expenditures.

42210 Operating Supplies. Decreased due to removing 3 pallets of water.

42220 Fire/Medical/Rescue Supplies. Decreased due to reducing fire prevention line item and less anticipated supplies.

42250 Uniforms. Increased due to added more volunteers.

42263 Training Supplies. Decreased due to cutting textbooks because of online access.

42310 Repair/Mtc Supplies. Decrease due to removing airhawk filters and added office mtc supplies.

42410 Small Tools & Equipment. Increased \$1,500 for anticipated more shop tools.

43011 Contractual Services. Physician sponsor contract (\$132,246), physician sponsor travel/training costs (\$2,114) ambulance billing Systems Design (\$28,600), Zoll Autopulse preventative maintenance (\$8,500), EMS training simulator/manikin maintenance (\$2,300), EMS/FF instructor fees (\$5,000), Medevac helicopter services (\$7,500), Mistras Group ladder/pump testing (\$2,500), Extrication training towing vehicles (\$1,600), repair services/embroidery (\$2,000), Emergency towing (\$3,000), posi-chek calibration (\$2,500), quantifit calibration (\$1,200), background checks (\$1,000), controlled substances disposal (\$500), oil disposal (\$400), and engraving (\$800).

43019 Software Maintenance. Vehicle diagnostic software (\$1,000), security camera software (\$1,500), CAD/Tyler Tech software (\$8,000), G2 US Digital Design dispatch component (\$2,000), and diesel diagnostic w/ web-based software Cummins (\$6,000), Computer Software maintenance (\$500), and Image Trend Fire/EMS Software Support (\$1,500).

43026 Software Licensing. Image Trend (\$4,000), Target Solutions/Vector Solutions/CrewSense Training Database (\$10,500), PS Trax/Station Automation (\$6,000), Handtevy (\$2,500), Operative IQ (\$3,000), Zoom video (\$800), FLOW MSP App (\$4,000), and KnoxBox Cloud software (\$700).

43140 Postage and Freight. Fedex (\$1,000), Christmas box shipping (\$1,500), postage (\$400), and Carlile transport (\$500).

43210 Transportation & Subsistence. Decrease due to going from 6 people to 3 people for EMS Symposium. Increased flights to Tyonek from 3 to 6 flights.

43260 Training. Decreased due to no longer needing radio training, SCBA Tech Training. Also decreased number of Officer Trainings from 6 to 4.

43510 Insurance and Litigation Fund Premiums. To provide for Liability, Property and Workers Comp Insurance.

43720 Equipment Maintenance. Hurst tool service/maint (\$3,000), Stryker service/maint (\$14,000), electronic sign maintenance (\$2,000), Konica Minolta (\$2,000), chainsaw tool repairs (\$700), extractor/washing machine maint (1,200), SCBA bottle maint/testing (\$2,500), dive equipment maint (\$2,400), air compressor svc/maint (\$3,000), SCBA flow testing (\$5,000), and G2 US digital design service contract (\$10,000).

43780 Building/Grounds Maintenance. Increased due to adding boiler maintenance for all 3 stations.

43810 Rents & Leases. Increased due to Post Office Box Rental and Page Hill 3% increase.

43920 Dues & Subscriptions. Decreased due to removing CLIA license for i-State and Zoom iCloud recording.

48514 Major Firefighting Equipment. 20% Code Blue Grant Match for Tyonek Apparatus/Equipment. (\$60,000)

48740 Minor Machinery and Equipment. Mechanic tools/sockets (\$4,100) and refrigerator for Station #2 (\$2,000), Smoke machine (\$2,500), Window Training Prop (\$3,000), and welding machine (\$4,550)

48750 Minor Medical Equipment. Lucas medical equipment (\$2,400), pedi sensors (\$2,100), AED X Series attachments (\$2,400), O2 large cylinder rack (\$900), and other miscellaneous equipment (\$2,816).

48755 Minor Recreational Equipment. Wellness & strength training equipment and accessories (\$2,000).

48760 Minor Fire Fighting/Rescue Equipment. Turnout gear (\$30,400), boots (\$5,600), fire fighter gloves (\$2,400), helmets (\$3,600), rechargeable lights (\$2,025), Beluga/Tyonek fire fighting gear (\$8,000), forestry gear (\$3,500), hose (\$8,000), rescue equipment (\$3,500), SCBA face masks (\$3,000), Wildland pants (\$1,250), Nomex hoods (\$1,000), and other miscellaneous fire equipment (\$2,200).

50441 Transfer to Capital Projects. Annual transfer to long-term Capital Projects funds. See Capital Projects section of this document.

61990 Admin Service Fee. The administrative service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The FY2026 amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

For capital projects information on this department - See the Capital Projects Section - Pages 344-345, 348, 357,386-387

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Bear Creek Fire Service Area

This service area was created on January 25, 1977, to provide fire protection and limited ambulance service for the area outside the City of Seward's city limits. The department is staffed by three permanent employees and 30 volunteers. Five elected citizens serve on its board.

The fire station is located at 13105 Seward Highway just outside the City of Seward. Equipment consists of two rescue pumpers, three tankers, one brush truck, one ambulance, and one support truck.

Revenue is raised through property taxes. The mill rate is 3.25 mills for fiscal year 2026.

Board Members

James M. Sheehan
Andra Woodard
Jeffrey Wolf
Jason Bickling
Vacant

Mill Rate: 3.25

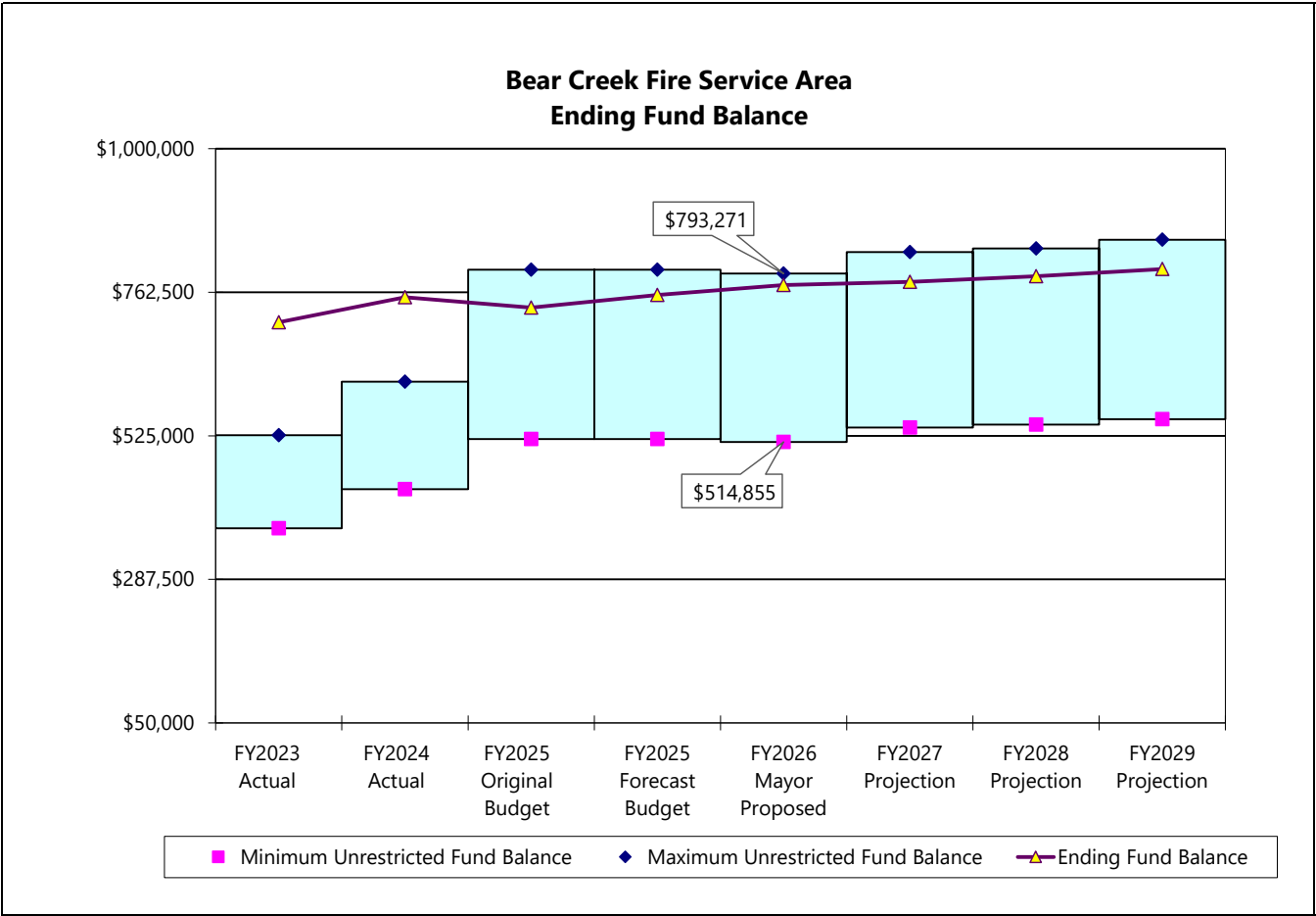
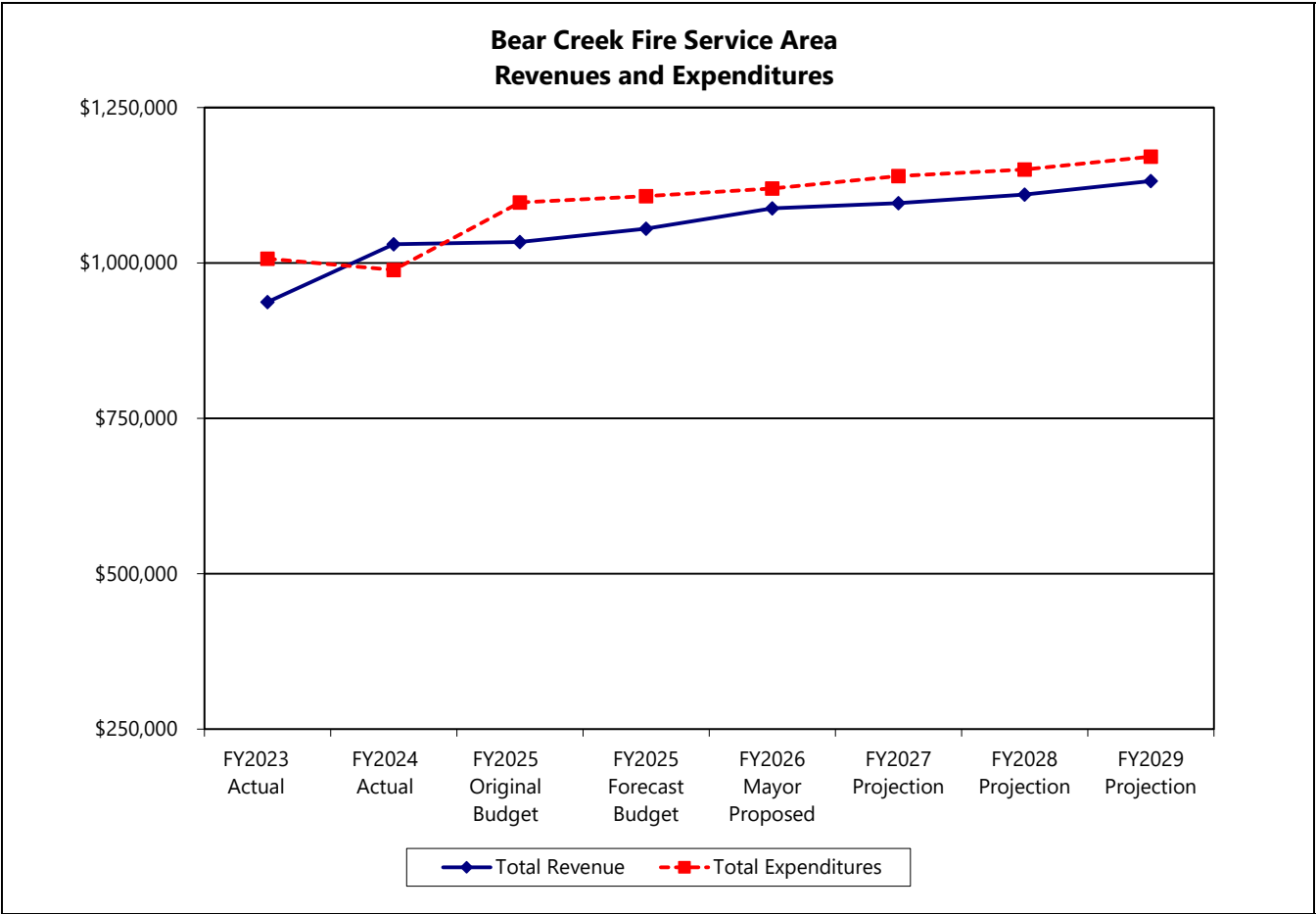
Population: 2,000

Square Miles: 15



Fund: 207 Bear Creek Fire Service Area - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)								
Real	219,241	254,718	272,174	272,174	288,413	291,297	294,210	300,094
Personal	2,110	3,040	2,506	3,495	2,014	2,034	2,054	2,075
	221,351	257,758	274,680	275,669	290,427	293,331	296,264	302,169
Mill Rate	3.25	3.25	3.25	3.25	3.25	3.25	3.25	3.25
Revenues:								
Property Taxes								
Real	\$ 711,415	\$ 825,247	\$ 884,566	\$ 884,566	\$ 927,969	\$ 937,248	\$ 956,183	\$ 975,306
Personal	6,854	9,877	7,982	11,132	6,415	6,478	6,542	6,609
Interest	2,193	2,092	1,027	1,007	1,027	1,048	1,069	1,090
Flat Tax	4,284	4,125	4,284	4,284	4,284	4,370	4,457	4,546
Motor Vehicle Tax	12,686	11,977	12,814	13,449	12,332	12,579	12,831	13,088
Total Property Taxes	737,432	853,318	910,673	914,438	952,027	961,723	981,082	1,000,639
Federal Revenue	7,361	3,294	-	13,382	-	-	-	-
State Revenue	39,750	6,091	-	-	-	-	-	-
Interest Earnings	23,719	48,053	13,512	18,000	26,529	23,230	15,593	15,783
Other Revenue	128,856	119,458	109,418	109,418	109,418	111,354	113,332	115,354
Total Revenues	937,118	1,030,214	1,033,603	1,055,238	1,087,974	1,096,307	1,110,007	1,131,776
Expenditures:								
Personnel	382,482	412,843	506,492	506,492	540,454	551,263	562,288	573,534
Supplies	13,419	15,592	26,490	26,490	25,890	26,408	26,936	27,475
Services	171,406	139,718	198,407	201,750	199,380	203,368	207,435	211,584
Capital Outlay	39,139	11,087	27,000	33,676	15,100	15,251	15,404	15,558
Interdepartmental Charges	14,995	14,481	18,960	19,210	19,521	19,911	20,309	20,715
Total Expenditures	621,441	593,721	777,349	787,618	800,345	816,201	832,372	848,866
Operating Transfers To:								
Special Revenue Fund	11,114	8,156	8,441	8,441	8,441	8,779	9,130	9,495
Debt Service Fund	84,323	86,931	86,504	86,504	85,855	89,995	83,948	87,681
Capital Projects Fund	290,000	300,000	225,000	225,000	225,000	225,000	225,000	225,000
Total Operating Transfers	385,437	395,087	319,945	319,945	319,296	323,774	318,078	322,176
Total Expenditures and Operating Transfers	1,006,878	988,808	1,097,294	1,107,563	1,119,641	1,139,975	1,150,450	1,171,042
Net Results From Operations	(69,760)	41,406	(63,691)	(52,325)	(31,667)	(43,668)	(40,443)	(39,266)
Projected Lapse	-	-	46,641	56,089	48,021	48,972	49,942	50,932
Change in Fund Balance	(69,760)	41,406	(17,050)	3,764	16,354	5,304	9,499	11,666
Beginning Fund Balance	782,575	712,815	754,221	754,221	757,985	774,339	779,643	789,142
Ending Fund Balance	\$ 712,815	\$ 754,221	\$ 737,171	\$ 757,985	\$ 774,339	\$ 779,643	\$ 789,142	\$ 800,808



Department Function

Fund 207

Bear Creek Fire Service Area

Dept 51210

Mission

Provide rapid emergency fire, E.M.S., and rescue response services in addition to community risk reduction to the residents and visitors of the Bear Creek Fire Service Area.

Program Description

The Bear Creek Fire Service Area provides support staff consisting of a three-quarter Fire Chief, a three-quarter Fire Technician, a full-time Fire Technician, and a Board of Directors to assist the Bear Creek Volunteer Fire & EMS, Inc., consisting of 30 volunteers, in providing emergency response to the residents of BCFA and the State of Alaska. The Service Area staff and volunteer responders work cooperatively in providing community fire suppression, rescue and emergency medical services, firefighter and EMS training, and public education to residents in the community as well as the greater Seward Area.

Major Long-Term Issues and Concerns:

- Availability of housing in the service area (directly ties to recruitment, retention, and funding).
- Reduce response times to calls within service area.
- Limited water source options in the service area.
- Providing for transport in the service area.

FY2025 Accomplishments:

- Finished construction of living space in the fire station upstairs area.
- Established a volunteer responder shift.
- Moved the base level of certification for Fire and EMS from Fire Ground Support and ETT to Firefighter I and EMT I.
- Built out the support training platform that supports the new base level of certification.
- Continued training EMS and fire instructors for the purpose of providing more in-house courses.
- Replaced 2 four wheelers ahead of scheduled replacement, utilizing a volunteer grant for purchase.

FY2026 New Initiatives:

- Begin preparation to provide stand-alone transport in the service area.
- Begin ALS education program in an effort to increase base level for EMS certifications.
- Continue to grow the volunteer shift in an effort to reduce assembly time during responses.
- Initiate on-call assignment for paid staff to support response with shift-work volunteer.

Performance Measures:

Priority: Fire and Emergency Medical Response

Goal: Improve Response Times and Responder Average - Reduce Time from Call to Enroute by Two Minutes

- Objective:**
1. Establish 24-hour representation between the paid staff and volunteer responders.
 2. Move to a personally owned vehicle (POV) response plan for all-call responders for EMS only incidents.

Call Volume Report	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Projected
Total Number of Calls	175	144	150	146	160
Total Number of EMS/Rescue Calls	120	102	102	93	105
Total Number of Fire Calls	10	17	8	5	10
Total Number of Other Calls	15	4	13	17	20
Total Number of Cancelled Enroute	25	17	28	31	25
Average Response Times					
Working Hours: From the Time of Call to Enroute	5:00	5:24	5:44	5:24	5:15
Non-Working Hours: From the Time of Call to Enroute	5:00	7:25	6:51	7:22	7:20

Working Hour vs. Non-Working Hour Calls (Nights/Weekends/Holidays)	CY2022 Actual		CY2023 Actual		CY2024 Actual		CY2025 Projected	
	Working	Non-Working	Working	Non-Working	Working	Non-Working	Working	Non-Working
Call Comparison	52	92	51	99	65	108	65	108

Total Calls vs. Responder Average	CY2022 Actual		CY2023 Actual		CY2024 Actual		CY2025 Projected	
	Calls	Responders	Calls	Responders	Calls	Responders	Calls	Responders
Total Calls & Responder Average	144	5.2	150	4.1	146	4.8	160	5

<p style="text-align: center;">Department Function</p> <p>Fund 207</p> <p>Dept 51210</p> <p style="text-align: center;">Bear Creek Fire Service Area - Continued</p>					
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Priority: Public Safety
Goal: Volunteer recruitment and retention
Objective: 1. Continue with paid weekly training meetings for our volunteers.
2. Post notifications about up-and-coming activities, photos, training, and events on the road sign and internet.

Staffing	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Full Time Staffing History	3	3	3	3	3
Volunteer Staffing History	30	26	26	31	30

Priority: Public Safety
Goal: Increase the Standard of Certifications for Responders
Objective: 1. Establish EMT I as a basic level of training for all volunteers with two years at Bear Creek.
2. Establish Firefighter I as a basic Level of training for all volunteers with two years at Bear Creek.
3. Increase the number of EMS and Fire Instructors for in-house courses.
4. Expand emergency medical services to include transport for the service area.

Certification Level of Responders	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
ETT – Certifications	0	9	3	2	3
EMT – I/II/III Certifications	30	16	23	29	28
Fire Ground Support Personnel/Basic Firefighter	5	10	8	6	5
FFI/FFII & Fire Officer	25	17	18	25	25
EMS/Fire Instructors	10	3	5	9	10
Certified EMS and Fire Training (Support Courses for basic level of Training)	80 sessions 350 hrs.	34 sessions 67 hrs.	93 sessions 268 hrs.	78 sessions 282 hrs.	78 sessions 300 hrs.
Company Training (Non-Certified Trainings)	77 sessions 170 hrs.	154 sessions 351 hrs.	123 sessions 271 hrs.	60 sessions 121 hrs.	70 sessions 140 hrs.

Priority: Community/Public Fire Education
Goal: Increase Community Risk Reduction Efforts
Objective: 1. Increase contact with the public through community activities, open house, and other public safety programs.
2. Continue efforts educating children in fire prevention and EMS education through increased school involvement.
3. Initiate pre-plan program focusing on developing and maintaining annual building familiarizations on commercial properties in the service area.

Community Risk Reduction	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Open Houses/First Aid Stations/Activities Exposing the General Public to Fire Prevention Education	15	8	15	15	15
In-School Visits for Fire Prevention Education	2	1	2	3	2
Community Q-CPR and/or First Aid Courses	12	12	12	12	12
Kenai Public Schools EMS Courses (Students Certified)	CPR 30 ETT 3	CPR 31	CPR 41 ETT 3	CPR 25 ETT 5	CPR 30 ETT 3
Building Familiarizations in Service Area (Number/Percentage)	65/100%	NONE	31/50%	64/100%	65/100%

Commentary
The department administration, with the support of volunteers, will continue to build upon and foster the relationship with the Service Area Board and Assembly to move the Service Area ahead financially and as a vital community service.

**Kenai Peninsula Borough
Budget Detail**

Fund 207

Department 51210 - Bear Creek Administration

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Personnel								
40110	Regular Wages	\$ 191,459	\$ 201,873	\$ 225,187	\$ 225,187	\$ 233,243	\$ 8,056	3.58%
40120	Temporary Wages	10,367	14,070	69,056	69,056	69,056	-	0.00%
40130	Overtime Wages	335	3,511	10,248	10,248	10,608	360	3.51%
40130	Overtime Stand-by Wages	-	-	-	-	25,885	25,885	-
40210	FICA	16,719	18,251	25,612	25,612	28,576	2,964	11.57%
40221	PERS	48,607	52,885	53,011	53,011	60,594	7,583	14.30%
40321	Health Insurance	88,775	92,625	98,280	98,280	84,000	(14,280)	-14.53%
40322	Life Insurance	274	315	320	320	332	12	3.75%
40410	Leave	25,946	29,313	24,778	24,778	28,160	3,382	13.65%
	Total: Personnel	382,482	412,843	506,492	506,492	540,454	33,962	6.71%
Supplies								
42120	Computer Software	-	-	500	500	500	-	0.00%
42210	Operating Supplies	1,290	1,659	3,250	2,750	3,000	(250)	-7.69%
42220	Fire/Medical/Rescue Supplies	2,587	1,607	3,500	3,500	3,500	-	0.00%
42230	Fuel, Oils and Lubricants	3,720	4,324	4,500	4,500	4,750	250	5.56%
42250	Uniforms	700	1,671	5,100	5,100	4,500	(600)	-11.76%
42263	Training Supplies	262	1,182	2,340	2,340	2,340	-	0.00%
42310	Repair/Maintenance Supplies	1,639	1,022	2,500	2,500	2,500	-	0.00%
42360	Motor Vehicle Supplies	1,971	1,206	3,000	3,000	3,000	-	0.00%
42410	Small Tools & Minor Equipment	1,250	2,921	1,800	2,300	1,800	-	0.00%
	Total: Supplies	13,419	15,592	26,490	26,490	25,890	(600)	-2.27%
Services								
43011	Contractual Services	18,798	21,614	20,223	23,566	24,973	4,750	23.49%
43014	Physical Examinations	1,329	1,262	11,000	11,000	11,000	-	0.00%
43019	Software Maintenance	4,509	454	745	475	745	-	0.00%
43026	Software Licensing	-	5,287	5,467	5,837	5,700	233	4.26%
43110	Communications	6,608	6,433	8,000	8,000	7,500	(500)	-6.25%
43140	Postage and Freight	-	13	100	100	100	-	0.00%
43210	Transportation/Subsistence	1,374	1,955	6,250	6,250	6,210	(40)	-0.64%
43260	Training	300	945	1,915	1,915	2,240	325	16.97%
43410	Printing	-	-	-	-	250	250	-
43510	Insurance/Litigation Fund Premiums	29,771	45,571	50,757	50,757	52,662	1,905	3.75%
43610	Utilities	40,139	43,214	52,000	52,000	50,000	(2,000)	-3.85%
43720	Equipment Maintenance	4,720	2,328	10,150	10,050	11,075	925	9.11%
43750	Vehicle Maintenance	55,000	450	15,000	15,000	15,000	-	0.00%
43780	Buildings/Ground Maintenance	6,351	9,593	15,000	15,000	10,000	(5,000)	-33.33%
43810	Rents & Operating Leases	108	118	420	420	420	-	0.00%
43920	Dues and Subscriptions	2,399	481	1,380	1,380	1,505	125	9.06%
	Total: Services	171,406	139,718	198,407	201,750	199,380	973	0.49%
Capital Outlay								
48514	Major Fire Fighting/Rescue Equipment	34,186	-	16,000	11,103	-	(16,000)	-100.00%
48740	Minor Machinery & Equipment	-	-	-	744	1,100	1,100	-
48750	Minor Medical Equipment	-	1,545	-	-	-	-	-
48760	Minor Fire Fighting Equipment	4,953	9,542	11,000	21,829	14,000	3,000	27.27%
	Total: Capital Outlay	39,139	11,087	27,000	33,676	15,100	(11,900)	-44.07%
Transfers								
50264	911 Communications	11,114	8,156	8,441	8,441	8,441	-	0.00%
50342	Bear Creek Debt Service	84,323	86,931	86,504	86,504	85,855	(649)	-0.75%
50442	Bear Creek Capital Projects	290,000	300,000	225,000	225,000	225,000	-	0.00%
	Total: Transfers	385,437	395,087	319,945	319,945	319,296	(649)	-0.20%

Kenai Peninsula Borough Budget Detail

Fund 207

Department 51210 - Bear Creek Administration - Continued

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Interdepartmental Charges							
61990 Admin Service Fee	14,995	14,481	18,960	19,210	19,521	561	2.96%
Total: Interdepartmental Charges	14,995	14,481	18,960	19,210	19,521	561	2.96%
Department Total	\$ 1,006,878	\$ 988,808	\$ 1,097,294	\$ 1,107,563	\$ 1,119,641	\$ 22,347	2.04%

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Fire Chief and 2 Firefighter Technicians (0.25 of the Fire Chief and 0.25 of one of the Fire Technician are reimbursed through contract agreement with EPHESA).

40130 Overtime Stand-by Wages. Increased amount for addition of stand-by duties so Firefighter Techs can support the volunteer shift during call-outs.

40210 FICA. Increased amount for addition of stand-by duties.

40221 PERS. Increased amount for addition of stand-by duties.

40321 Health Insurance. Decrease reflects one-time contribution from the General Fund and reduced health insurance costs.

40410 Leave. Increased amount for addition of stand-by duties.

42250 Uniforms. Reduced to reflect actuals.

43011 Contractual Services. Increased to include small miscellaneous contracts (\$5,000). Includes Medical Director's program (\$16,223), out-of-state background checks and DMV checks on perspective employees (\$750), air quality testing for SCBA compressor (\$600), and EMT I/Bridge course (\$2,400).

43019 Software Maintenance. Milestone Surveillance (\$475), Zoom License (\$270).

43026 Software Licensing. Vector Solutions educational software (\$4,000) and EDispatches cellular-based dispatch software (\$1,700).

43210 Transportation & Subsistence. Includes travel to Juneau for Fire Chief's Legislative Conference, travel and lodging for Firefighter's Conference, annual awards banquet meal, quarterly Medical Director run review & leadership meetings, administrative travel and per diem to Soldotna for budget, dispatch, and service area-related meetings, and meal allowance for volunteers on long-term incidents and in-house courses.

43260 Training. Increased to cover the expected increase of testing fees for initial EMS and Fire.

43410 Printing. Increased to cover expected printing costs for Firefighter I and EMT I training course workbooks.

43510 Insurance and Litigation Fund Premiums. Premiums for coverage of workmans' compensation, property, liability, and other insurance.

43610 Utilities. Reduced to reflect actuals.

43720 Equipment Maintenance. Increased to cover power gurney maintenance contract (\$1,500). Includes radio programming and maintenance (\$4,000), extrication equipment annual maintenance (\$1,200), air pack annual maintenance (\$1,700), compressor maintenance (1,400), fit tester calibration (\$675), and Konica Minolta copier contract (\$600).

43780 Buildings/Grounds Maintenance. Decreased due to majority of snow plowing being done in-house.

48514 Major Firefighting Equipment. Decreased due to Truck Topper and Snow Plow being a one-time purchase in FY25.

48740 Minor Machinery Equipment. Increased due to laptop and monitor purchase (\$1,100).

48760 Minor Firefighting/Rescue Equipment. Increased due to rising cost of structural firefighting gear. Purchase three sets of structural firefighting gear (\$12,500) and 10% Match plus shipping for Volunteer Fire Capacity Grant (\$1,500).

50264 Transfer to 911 Communications. To cover charges from E911 for the cost of operating the E911 dispatch center in Soldotna.

50342 Transfer Bear Creek Fire Debt Service. To cover the current portion of principal and interest for bonds issued in FY2013 to finance the construction of the multi-use facility.

50442 Transfer Bear Creek Capital Projects. Annual transfer to fund long-term capital projects/replacement requirements. See capital projects section.

61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

For capital projects information of this department - See the Capital Projects section - Pages 344-345, 348, 358

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Western Emergency Service Area

Originally established in October 1983, and expanded 612 square miles to include the Ninilchik area in February 2021, this service area provides fire protection and emergency services in the Anchor Point, Ninilchik, Happy Valley, Clam Gulch, Nikolaevsk and Caribou Hills. The service area covers 45 miles of the Sterling Highway, all of the Old Seward Highway, Oil Well Road, and the majority of the North Fork Loop. The department is staffed by 13 full-time permanent employees and 25 volunteers. Five service area residents are appointed by the Mayor and confirmed by the Assembly to serve on its board, each serving a three-year term.

The service area operates five engine/pumpers (one of which are housed in the satellite station in Nikolaevsk Village), one rescue truck, five pumper/tenders, five ALS ambulances (one of which is housed in the satellite station in Nikolaevsk Village), one ladder truck, three command vehicles, six utility vehicles (one of which is housed in the Nikolaevsk station), two wildland brush truck, and two UTVs for wildland and beach access.

The major source of revenue is property tax. The mill rate is set at 3.15 mills for fiscal year 2026.

Board Members

Dawson Slaughter
Mark Ball
Katherine Covey
Janice Nofziger
Janet Cully

Mill Rate: 3.15

Population: 4,718

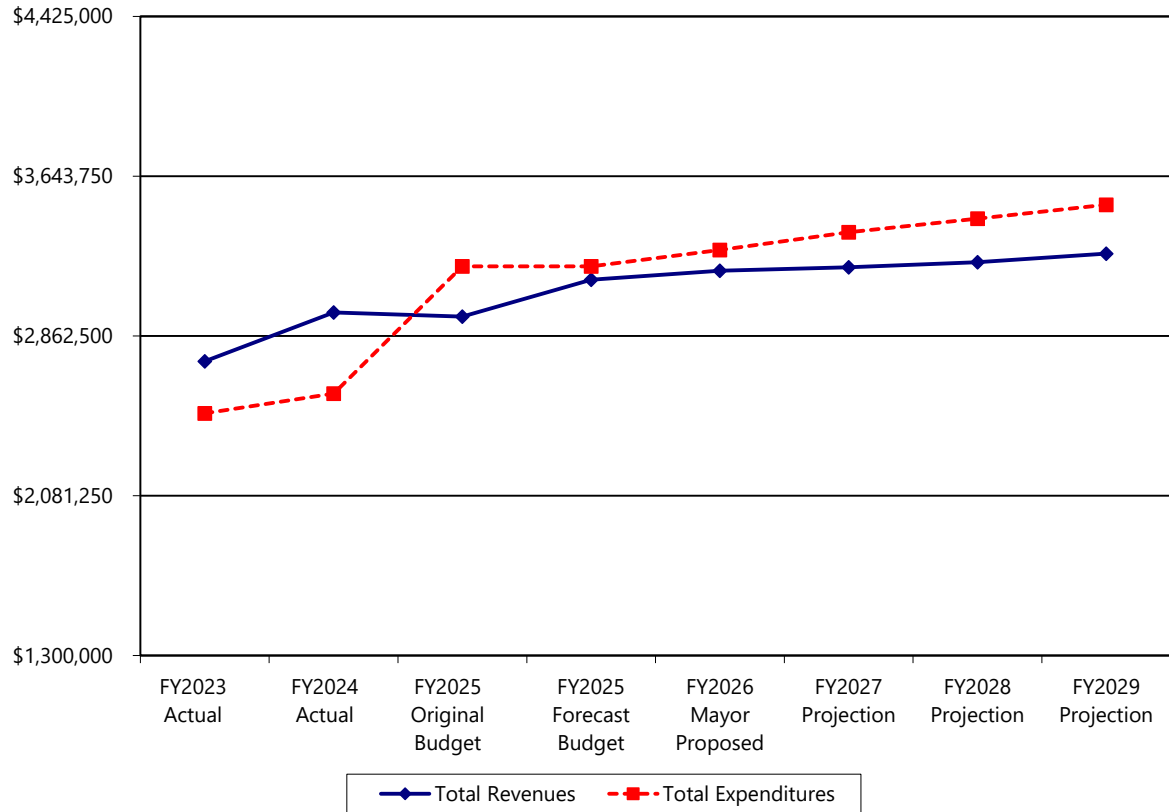
Square Miles: 826



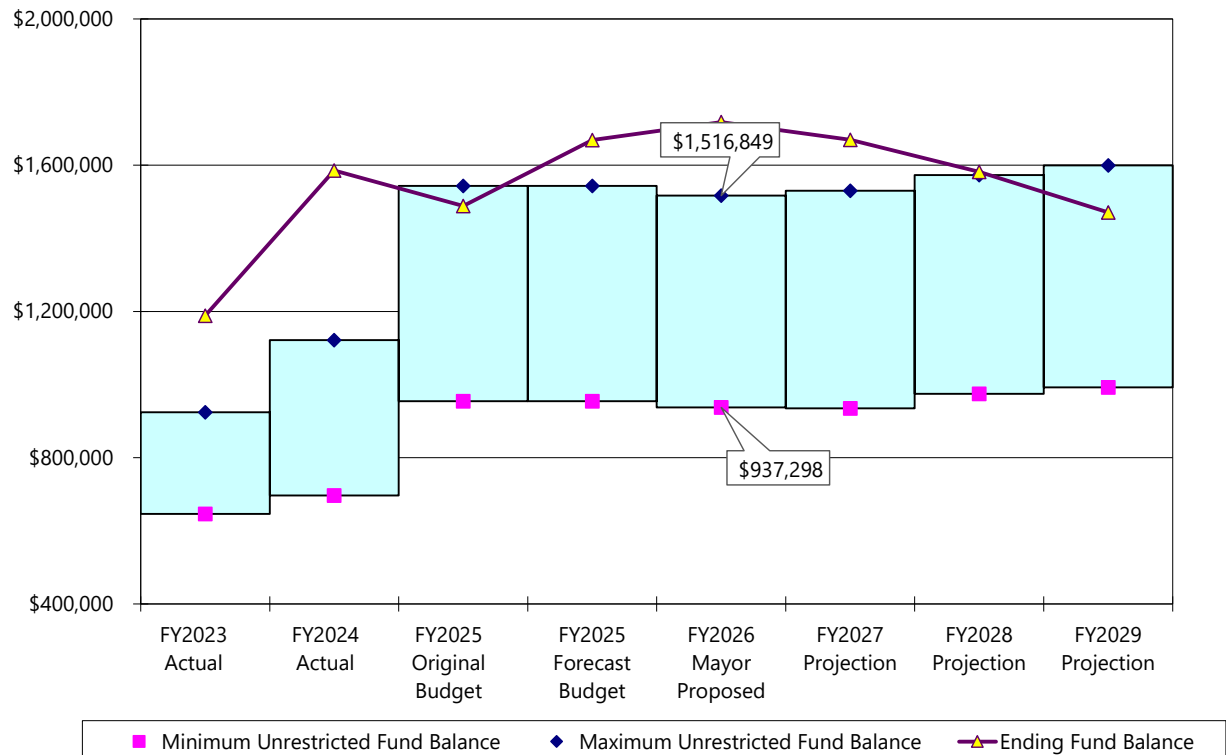
Fund: 209 Western Emergency Service Area - Budget Projection

Fund Budget:	FY2023		FY2025		FY2026		FY2027		FY2028		FY2029	
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection	Projection	Projection	Projection	Projection
Taxable Value (000's)												
Real	431,395	479,562	535,691	537,102	613,074	619,205	625,397	637,905				
Personal	49,043	48,763	47,489	48,073	47,643	48,119	48,600	48,600				
Oil & Gas (AS 43.56)	242,881	253,206	255,740	255,740	243,126	243,126	243,126	243,126				
	723,319	781,531	838,920	840,915	903,843	910,450	917,123	929,631				
Mill Rate	2.95	2.95	3.15	3.15	3.15	3.15	3.15	3.15				
Revenues:												
Property Taxes												
Real	\$ 1,258,412	\$ 1,396,945	\$ 1,687,427	\$ 1,691,871	\$ 1,931,183	\$ 1,950,496	\$ 1,970,001	\$ 2,009,401				
Personal	144,296	143,757	146,599	148,401	147,074	148,543	150,028	150,028				
Oil & Gas (AS 43.56)	716,500	746,959	805,581	805,581	765,847	765,847	765,847	765,847				
Interest	4,741	5,468	4,836	4,836	5,577	5,605	5,633	5,661				
Flat Tax	11,101	11,719	11,101	11,101	11,101	11,157	11,213	11,269				
Motor Vehicle Tax	14,880	15,352	14,664	14,664	15,116	15,418	15,726	16,041				
Total Property Taxes	2,149,930	2,320,200	2,670,208	2,676,454	2,875,898	2,897,066	2,918,448	2,958,247				
Federal Revenues	123,857	34,357	-	34,357	-	-	-	-				
State Revenues	53,094	27,086	-	-	-	-	-	-				
Interest Earnings	38,866	114,411	39,813	56,000	58,406	51,534	50,079	47,452				
Other Revenue	372,959	481,841	247,000	370,254	247,000	249,470	254,459	259,548				
Total Revenues	2,738,706	2,977,895	2,957,021	3,137,065	3,181,304	3,198,070	3,222,986	3,265,247				
Expenditures:												
Personnel	1,564,693	1,731,523	2,157,187	2,157,187	2,240,151	2,307,356	2,353,503	2,400,573				
Supplies	122,499	124,825	192,200	192,200	191,000	194,820	198,716	202,690				
Services	307,585	330,889	450,497	450,497	438,778	447,554	456,505	465,635				
Capital Outlay	156,119	138,623	107,720	107,720	61,500	62,115	62,736	63,363				
Interdepartmental Charges	54,342	58,147	72,690	72,690	73,286	75,296	76,787	78,307				
Total Expenditures	2,205,238	2,384,007	2,980,294	2,980,294	3,004,715	3,087,141	3,148,247	3,210,568				
Operating Transfers To:												
Special Revenue Fund	21,119	31,167	32,258	32,258	32,258	33,548	34,890	36,286				
Capital Projects Fund	165,000	75,000	100,000	100,000	155,000	158,875	162,847	166,918				
Land Trust Investment Fund	92,959	90,508	90,508	90,508	90,508	90,508	90,508	90,508				
Total Operating Transfers	279,078	196,675	222,766	222,766	277,766	282,931	288,245	293,712				
Total Expenditures and Operating Transfers	2,484,316	2,580,682	3,203,060	3,203,060	3,282,481	3,370,072	3,436,492	3,504,280				
Net Results From Operations	254,390	397,213	(246,039)	(65,995)	(101,177)	(172,002)	(213,506)	(239,033)				
Projected Lapse	-	-	149,015	149,015	150,236	123,486	125,930	128,423				
Change in Fund Balance	254,390	397,213	(97,024)	83,020	49,059	(48,516)	(87,576)	(110,610)				
Beginning Fund Balance	934,132	1,188,522	1,585,735	1,585,735	1,668,755	1,717,814	1,669,298	1,581,722				
Ending Fund Balance	\$ 1,188,522	\$ 1,585,735	\$ 1,488,711	\$ 1,668,755	\$ 1,717,814	\$ 1,669,298	\$ 1,581,722	\$ 1,471,112				
Land Loan with LTIF (Liability)	674,497	588,421	526,480	526,480	461,531	393,430	322,022	247,148				
Unrestricted Ending Fund Balance	\$ 514,025	\$ 997,314	\$ 962,231	\$ 1,142,275	\$ 1,256,283	\$ 1,275,868	\$ 1,259,700	\$ 1,223,964				

Western Emergency Service Area Revenues and Expenditures



Western Emergency Service Area Ending Fund Balance



Department Function

Fund 209

Western Emergency Service Area

Dept 51410

Mission

Western Emergency Services is committed to meeting the needs and exceeding the expectations of the citizens of our community with effective emergency and non-emergency services by protecting life and property through firefighter/EMS training, public fire education, and fire prevention.

Program Description

Western Emergency Service Area is responsible for providing fire suppression and rescue for the protection of life and property and emergency medical services to an 826 square-mile area which includes Anchor Point, Ninilchik, Happy Valley, Clam Gulch, Nikolaevsk, and Caribou Hills. The service area covers 45 miles of the Sterling Highway, all of the Old Sterling Highway and Oil Well Road, and the majority of the North Fork Loop.

Major Long-Term Issues and Concerns:

- Meeting minimum staffing requirement of 2 per station, to continue decreased response times.
- Continued volunteer recruitment and retention.
- Obtaining funds to replace aging apparatus and utility vehicles. Current revenue does not support any realistic replacement plan without significant grant funding.
- Obtaining funding for the renovation and expansion of Station 3 in Anchor Point.
- Secure funding for live-fire training facility within the service area.
- Construction of a new station in Happy Valley to address a 10-mile stretch along the Sterling Highway between Ninilchik and Anchor Point that are not within 5 miles of a station.

FY2025 Accomplishments:

- Added three total full-time positions (1 Captain, 2 FF's) to assist in improving response times.
- Reorganized space allocations in Station 1 to enhance crew safety, and quality of life while on duty.
- Provided joint training for Fire Instructor 1 course.
- Upgraded ability to perform high-fidelity EMS training scenarios in both stations, equipment obtained via grant funding.
- Conducted NFPA 1010 Support Firefighter course, this is an elective course to provide training for volunteer recruits.

FY2026 New Initiatives:

- Replace 2 utility vehicles to reduce maintenance costs associated with vehicles over 20 years old.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	10	10	13	13

Priority: Public Safety

Goal: Provide the highest level of fire and emergency medical training and certifications for department members.

Objective: Continue with ongoing, quality training to meet State of Alaska fire and EMS training standards.

Measures: Certification and qualifications of employees and volunteer members.

Department Personnel	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
EMS Trained	28	30	28	23	25
Fire Trained	28	31	28	27	25
Total Responders Available	30	32	30	35	30

Department Function

Fund 209

Western Emergency Service Area - Continued

Dept 51410

Certified First Responders	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Emergency Trauma Technician	0	2	0	0	0
Emergency Medical Technician 1	9	10	9	7	10
Emergency Medical Technician 2	2	3	2	2	2
Emergency Medical Technician 3	6	9	6	6	3
Advanced Emergency Medical Technician	5	5	5	6	10
Mobile Intensive Care Paramedic	5	5	5	3	5
Exterior Firefighter/FFI/FFII	27	29	27	20	20
Certified Fire Investigator	2	2	2	2	2
Alaska Fire Service Instructor 1	10	9	10	10	12
Alaska Fire Service Instructor 2	3	3	3	3	3
Live Fire Instructor	3	3	3	3	3
ETT/EMT Instructor	4	4	4	4	5

Priority: Fire and Emergency Medical Response

Goal: Respond to all emergency calls in a timely and safe manner, while providing the highest level of emergency services to our community.

Objective: Reduce injuries, protect life and property from fire, motor vehicle accidents, and environmental emergencies.

Call Volume by Calendar Year	Benchmark	CY2023 Actual	CY2024 Actual	CY2025 Projected	CY2026 Estimated
Fires (Buildings, Vehicles, Wildland)	40	47	27	40	42
Overpressure Rupture, Explosion, Overheat (no fire)	2	1	0	2	2
Emergency Medical Services & Rescue	530	390	519	530	557
Hazardous Conditions	8	5	11	8	9
Service Calls (Public, Smoke Odor, Standby)	35	41	31	35	37
Good Intent Calls (Cancelled, Nothing Found)	75	61	69	75	79
False Alarms	10	5	10	10	11
Severe Weather & Natural Disaster	5	0	1	5	5
Total Call Volume	705	551	668	705	742
Total Ambulance Transports	340	309	320	340	360
Fire Responder Average	6	6	6	6	6
EMS Responder Average	3	3	3	3	3
Annual Fire Loss	\$1,200,000	\$2,548,800	\$148,900	\$1,200,000	\$2,000,000

**Kenai Peninsula Borough
Budget Detail**

Fund 209

Department 51410 - Western Emergency Service Area

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 656,892	\$ 715,205	\$ 994,066	\$ 994,066	\$ 1,055,455	\$ 61,389	6.18%
40111	Special Pay	6,703	8,480	12,961	12,961	12,961	-	0.00%
40120	Temporary Wages	83,220	89,000	146,406	146,406	134,004	(12,402)	-8.47%
40130	Overtime Wages	143,204	199,479	98,803	98,803	113,939	15,136	15.32%
40131	FLSA Overtime Wages	12,385	14,089	31,390	31,390	33,445	2,055	6.55%
40210	FICA	75,372	86,029	111,767	111,767	118,464	6,697	5.99%
40221	PERS	210,690	235,031	254,501	254,501	272,295	17,794	6.99%
40321	Health Insurance	270,275	262,481	362,860	362,860	336,000	(26,860)	-7.40%
40322	Life Insurance	976	1,117	1,424	1,424	1,513	89	6.25%
40410	Leave	104,976	120,612	143,009	143,009	162,075	19,066	13.33%
	Total: Personnel	1,564,693	1,731,523	2,157,187	2,157,187	2,240,151	82,964	3.85%
Supplies								
42120	Computer Software	490	492	1,200	1,200	-	(1,200)	-100.00%
42210	Operating Supplies	11,227	11,439	27,500	27,500	27,500	-	0.00%
42220	Fire/Medical/Rescue Supplies	37,796	32,554	36,000	36,000	36,000	-	0.00%
42230	Fuel, Oils and Lubricants	33,212	28,928	35,000	35,000	38,000	3,000	8.57%
42250	Uniforms	11,515	13,987	15,000	15,000	15,000	-	0.00%
42263	Training Supplies	3,299	1,619	8,000	8,000	8,000	-	0.00%
42310	Repair/Maintenance Supplies	4,232	9,710	9,500	9,500	9,500	-	0.00%
42360	Motor Vehicle Supplies	15,087	21,227	50,000	50,000	50,000	-	0.00%
42410	Small Tools & Minor Equipment	5,641	4,869	10,000	10,000	7,000	(3,000)	-30.00%
	Total: Supplies	122,499	124,825	192,200	192,200	191,000	(1,200)	-0.62%
Services								
43011	Contractual Services	45,312	40,810	60,244	60,213	59,108	(1,136)	-1.89%
43014	Physical Examinations	8,318	7,035	25,038	25,038	15,000	(10,038)	-40.09%
43019	Software Maintenance	22,915	3,926	4,100	4,131	4,565	465	11.34%
43026	Software Licensing	-	20,551	22,910	22,910	29,210	6,300	27.50%
43110	Communications	30,710	31,025	32,000	32,000	33,500	1,500	4.69%
43140	Postage and Freight	-	-	300	300	300	-	0.00%
43210	Transport/Subsistence	15,296	13,268	28,074	28,074	27,734	(340)	-1.21%
43260	Training	6,013	4,666	8,800	8,800	8,800	-	0.00%
43310	Advertising	-	-	200	200	-	(200)	-100.00%
43410	Printing	-	-	100	100	-	(100)	-100.00%
43510	Insurance/Litigation Fund Premiums	85,280	121,278	146,956	146,956	147,789	833	0.57%
43610	Utilities	51,455	52,481	46,000	46,000	55,000	9,000	19.57%
43720	Equipment Maintenance	18,236	5,377	24,900	24,900	6,000	(18,900)	-75.90%
43750	Vehicle Maintenance	1,793	1,036	15,000	15,000	15,000	-	0.00%
43780	Buildings/Grounds Maintenance	11,392	26,622	31,500	31,500	31,500	-	0.00%
43810	Rents and Operating Leases	8,399	1,162	1,450	1,450	1,450	-	0.00%
43920	Dues and Subscriptions	2,466	1,652	2,925	2,925	3,822	897	30.67%
	Total: Services	307,585	330,889	450,497	450,497	438,778	(11,719)	-2.60%
Capital Outlay								
48310	Vehicles	4,600	-	-	-	-	-	-
48311	Major Machinery and Equipment	24,965	19,422	-	-	-	-	-
48514	Major Fire Fighting/Rescue Equipment	41,922	10,725	-	-	-	-	-
48515	Major Medical Equipment	2,376	-	22,690	22,690	-	(22,690)	-100.00%
48710	Minor Office Equipment	10,531	5,114	3,000	3,000	3,000	-	0.00%
48720	Minor Office Furniture	-	11,388	-	-	-	-	-
48740	Minor Machinery & Equipment	3,784	2,929	1,500	1,500	1,500	-	0.00%
48750	Minor Medical Equipment	-	10,727	32,276	32,276	6,000	(26,276)	-81.41%
48760	Minor Fire Fighting/Rescue Equipment	67,941	78,318	48,254	48,254	51,000	2,746	5.69%
	Total: Capital Outlay	156,119	138,623	107,720	107,720	61,500	(46,220)	-42.91%
Transfers								
50264	911 Communications	21,119	31,167	32,258	32,258	32,258	-	0.00%
50252	Loan Payment - Land Acquisition	92,959	90,508	90,508	90,508	90,508	-	0.00%
50444	Western Emergency Capital Projects	165,000	75,000	100,000	100,000	155,000	55,000	55.00%
	Total: Transfers	279,078	196,675	222,766	222,766	277,766	55,000	24.69%

**Kenai Peninsula Borough
Budget Detail**

Fund 209

Department 51410 - Western Emergency Service Area - Continued

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Interdepartmental Charges							
61990 Admin Service Fee	55,047	58,147	72,690	72,690	73,286	596	0.82%
Total: Interdepartmental Charges	54,342	58,147	72,690	72,690	73,286	596	0.82%
Department Total	\$ 2,484,316	\$ 2,580,682	\$ 3,203,060	\$ 3,203,060	\$ 3,282,481	\$ 79,421	2.48%

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Chief, 1 Deputy Chief , 3 Captains, 6 Firefighters, 1 Firefighter Technician, and 1 Mechanic.

40120 Temporary Wages. Volunteer stipends for shifts, responses and training.

42360 Motor Vehicle Repair Supplies. Increase remains to complete replacement of aged tires on fire apparatus.

43011 Contractual Services. Medical director contract (\$16,808), annual ground ladder, aerial, and pump testing (\$6,000), ambulance billing service (\$8,500), drug disposal services (\$1,700), annual appreciation, training & retention banquet (\$4,000), medical equipment service contract (\$13,700), compressor service contract (\$5,100), background checks (\$1,300), and embroidery/screen printing/sewing repair service (\$2,000).

43014 Physical Examinations. Reduced due to anticipated number of physicals that will be required in FY26.

43019 Software Maintenance. Security cameras software (\$400), training maintenance database software (\$500), and CAD interface software (\$3,500), and scheduling software maintenance (\$165).

43026 Software Licensing. Fire/EMS records management software (\$4,800), pediatric guide and protocol software (\$2,500), training maintenance database software (\$7,500), vehicle diagnostic software (\$1,800), vehicle maintenance & equipment inventory supply software (\$4,500), scheduling software (\$5,100), EMS evaluation software (\$1,200), dispatch alerting software (\$660), video conferencing license (\$550), and PDF software license (\$600).

43210 Transportation/Subsistence. Attendance at the Alaska EMS Symposium in Anchorage, Alaska State Firefighter Conference, Alaska Arson Investigator Conference in Sitka and Fire Chief Summit in Juneau.

43260 Training. Alaska State Firefighter conference, EMS Symposium, annual training for EMT, Firefighter and Haz-Mat Ops classes, and Fire Chief's Conference, Paramedic School.

43720 Equipment Maintenance. Reduced due to cuclical maintenacne of SCBAs and radios. SCBA cylinder hydrotesting (\$1,500), Konica Minolta (\$3,000), and radio maintenance (\$1,500).

43920 Dues and Subscriptions. International, Alaska and Local Association memberships for Fire Chiefs and other fire/EMS related miscellaneous memberships, dues, licensing and subscriptions.

48515 Medical Equipment. Reduction due to one time purchases in FY25.

48710 Minor Office Equipment. Communication equipment replacement for items that become damaged beyond repair (\$3,000).

48740 Minor Machines & Equipment. Miscellaneous replacement of minor equipment such as air compressors and bay doors (\$1,500).

48750 Minor Medical Equipment. Match for Code Blue Grant (\$1,000), and miscellaneous medical equipment (\$5,000). Reduction due to one time purchases in FY25.

48760 Minor Fire Fighting Equipment. 8 sets of new turnout gear, helmets, boots, gloves and other related PPE per 10 year replacement plan (\$44,000), VFA grant matching funds (\$2,000), and miscellaneous minor fire equipment that may become damaged during use (\$5,000).

50252 Loan Payment to LTIF Fund-Land Acquisition. Annual Payment to LTIF for Land acquisition (\$90,508), payment 4 of 10.

50444 Transfer to Capital Projects. Annual transfer to fund long-term capital projects/replacement requirements. See capital projects section of this document.

61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

For capital projects information of this department - See the Capital Projects section - Pages 344-345, 348-349, 388-389

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Central Emergency Service Area

In October 1991, voters approved the unification of the Ridgeway/Sterling Fire Service Area, the Kalifornsky Fire Service Area, a portion of the Central Peninsula Emergency Medical Service Area, and fire powers from the City of Soldotna. Previously, these areas had been operating as Central Emergency Services under an intergovernmental agreement to provide fire and emergency medical services. At the October 2004 election voters elected to admit the more populated areas of the Central Peninsula Emergency Medical Service Area to this service area. A five-member joint operations board is elected by voters within the Central Emergency Service Area and the Central Peninsula Emergency Medical Service Area.

The staff includes 53 permanent employees and 30 volunteers. There are 8 fire stations, 5 staffed stations (1 being part-time/volunteer staffed) and 3 un-staffed sub-stations.

Board Members

Steve Tachick
Ralph Linn
Ryan Kapp
Marty Hall
Gary Hale

Mill Rate: 2.95

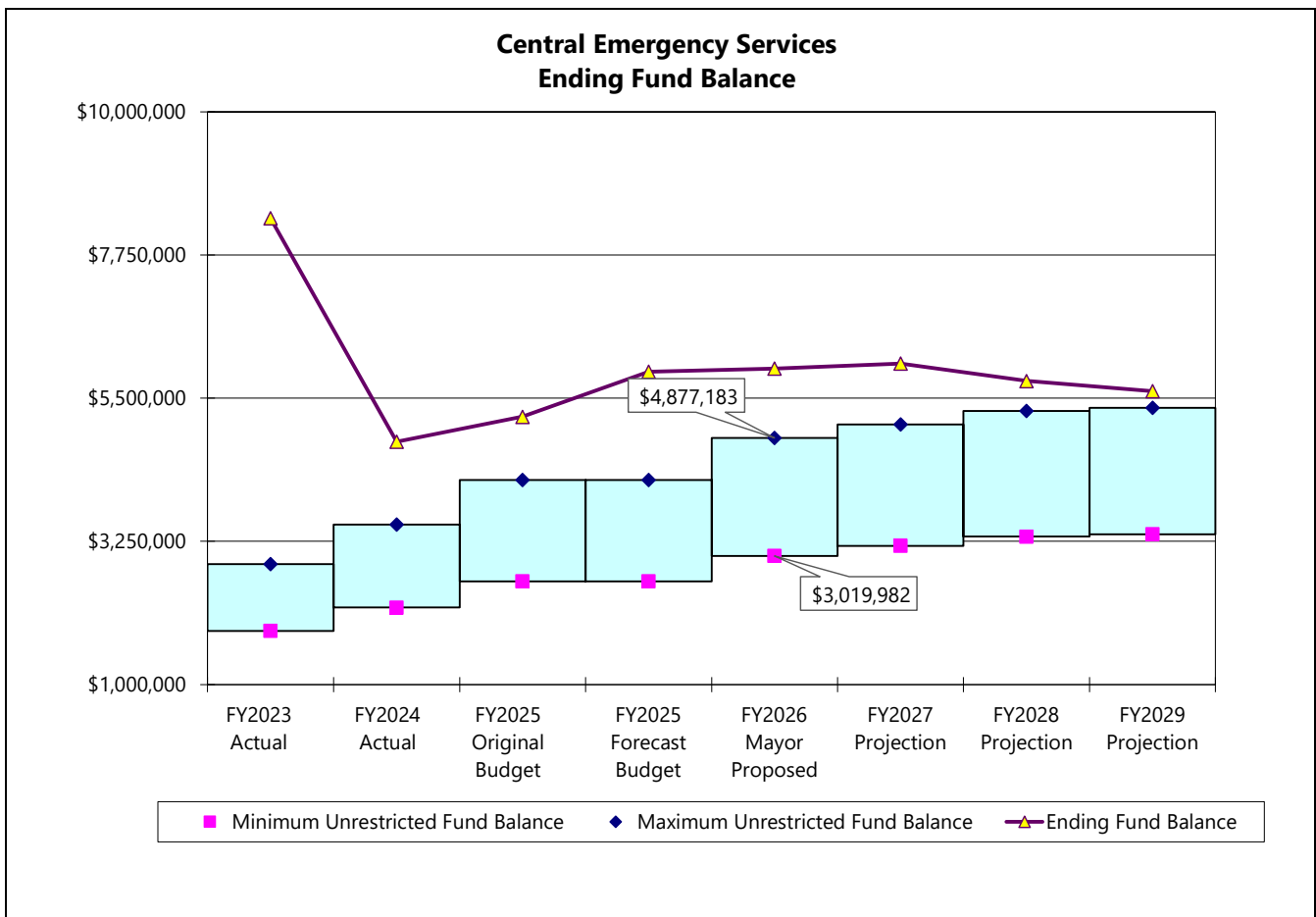
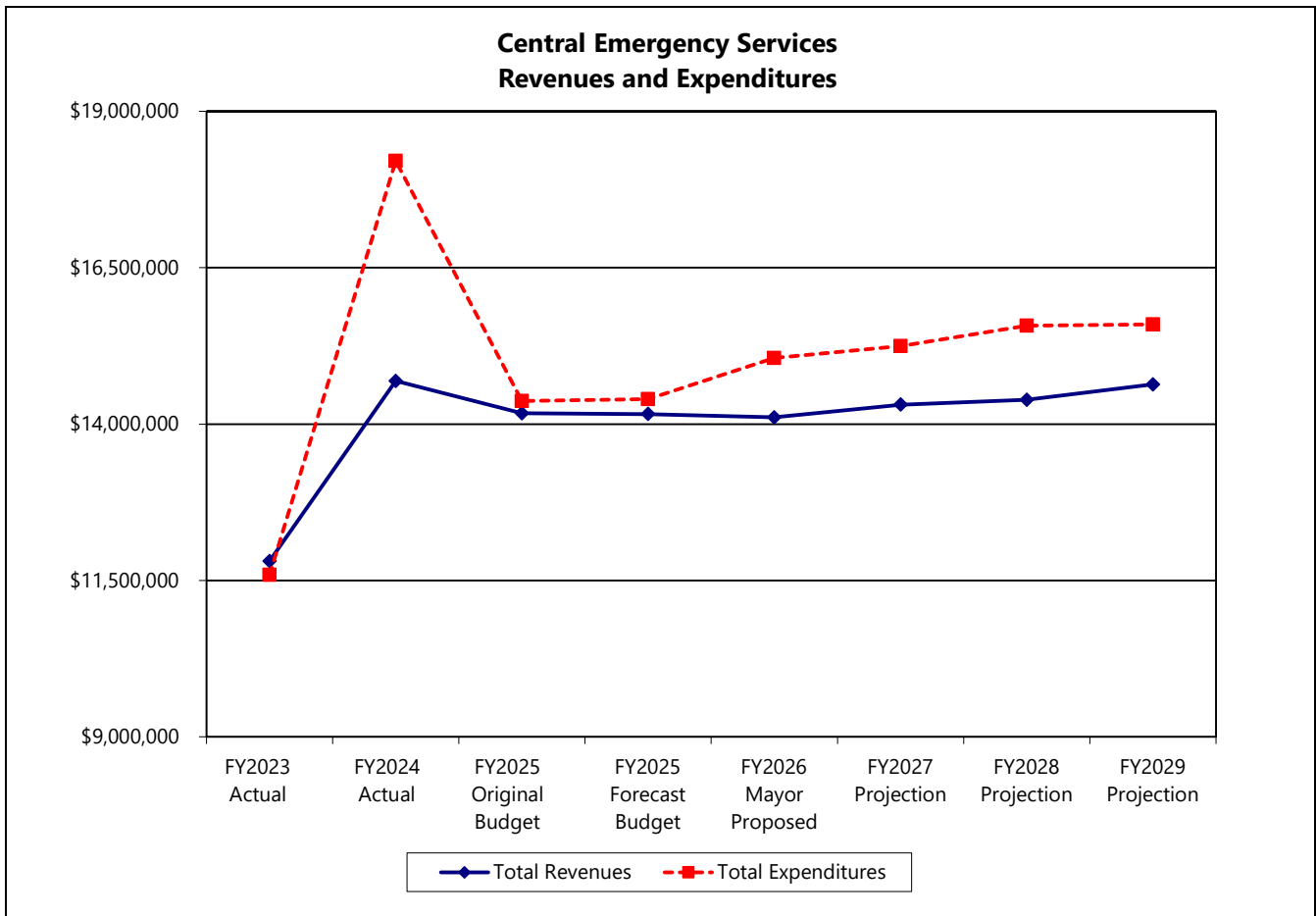
Population: 25,451

Square Miles: 1,000



Fund: 211 Central Emergency Services - Budget Projection

Fund Budget:		FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
		Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)									
Real		2,967,619	3,234,126	3,508,287	3,508,625	3,797,502	3,835,477	3,873,832	3,951,309
Personal		119,859	122,994	120,013	128,243	132,650	133,977	135,317	136,670
Oil & Gas (AS 43.56)		128,141	128,233	139,737	139,737	140,099	140,099	140,099	140,099
		3,215,619	3,485,353	3,768,037	3,776,605	4,070,251	4,109,553	4,149,248	4,228,078
Mill Rate		2.85	2.85	3.21	3.21	2.95	2.95	2.95	2.95
Revenues:									
Property Taxes									
Real	\$	8,413,368	\$ 10,305,367	\$ 11,261,601	\$ 11,150,059	\$ 11,090,605	\$ 11,314,657	\$ 11,427,804	\$ 11,656,362
Personal		350,706	389,423	377,537	403,427	383,491	387,328	387,328	387,328
Oil & Gas (AS 43.56)		365,702	411,629	448,556	448,556	413,292	413,292	413,292	413,292
Interest		21,585	22,663	18,000	18,000	18,000	18,360	18,727	19,102
Flat Tax		66,479	74,794	66,000	66,000	66,000	67,320	68,666	70,039
Motor Vehicle Tax		118,473	128,628	117,667	117,667	123,551	126,022	128,542	131,113
Total Property Taxes		9,336,313	11,332,504	12,289,361	12,203,709	12,094,939	12,326,979	12,444,359	12,677,236
Federal Revenues		18,554	20,948	-	2,501	-	-	-	-
State Revenues		150,916	148,046	-	-	-	-	-	-
Interest Earnings		239,063	556,452	80,509	150,000	207,095	178,951	120,913	115,418
Other Revenue		2,058,382	2,622,481	1,793,500	1,793,500	1,793,500	1,793,500	1,811,435	1,829,549
Total Revenues		11,803,228	14,680,431	14,163,370	14,149,710	14,095,534	14,299,430	14,376,707	14,622,203
Operating Transfers From:									
Special Revenue Fund		7,346	9,783	10,227	10,227	10,832	10,510	10,624	10,830
Total Operating Transfers		7,346	9,783	10,227	10,227	10,832	10,510	10,624	10,830
Total Revenues and Operating Transfers		11,810,574	14,690,214	14,173,597	14,159,937	14,106,366	14,309,940	14,387,331	14,633,033
Expenditures:									
Personnel		7,423,162	8,632,010	9,236,569	9,236,569	9,765,963	9,961,282	10,160,508	10,363,718
Supplies		373,775	400,664	546,712	546,712	534,017	544,697	555,591	566,703
Services		1,135,114	1,200,503	1,495,905	1,497,617	1,636,911	1,686,018	1,736,599	1,788,697
Capital Outlay		375,607	231,326	219,606	245,293	224,292	228,778	231,066	233,377
Interdepartmental Charges		225,811	260,090	287,470	288,155	304,030	310,519	317,094	323,812
Total Expenditures		9,533,469	10,724,593	11,786,262	11,814,346	12,465,213	12,731,294	13,000,858	13,276,307
Operating Transfers To:									
General Fund		-	-	-	-	-	-	-	-
Special Revenue Fund		131,208	148,690	153,894	153,894	153,894	158,511	163,266	168,164
Capital Projects Fund		1,140,000	5,700,000	800,000	800,000	800,000	900,000	950,000	1,000,000
Debt Service Fund		783,829	1,632,309	1,629,438	1,629,438	1,636,438	1,458,013	1,458,013	1,146,875
Total Operating Transfers		2,055,037	7,480,999	2,583,332	2,583,332	2,590,332	2,516,524	2,571,279	2,315,039
Total Expenditures and Operating Transfers		11,588,506	18,205,592	14,369,594	14,397,678	15,055,545	15,247,818	15,572,137	15,591,346
Net Results From Operations		222,068	(3,515,378)	(195,997)	(237,741)	(949,179)	(937,878)	(1,184,806)	(958,313)
Projected Lapse		-	-	589,313	1,339,309	997,217	1,018,504	910,060	796,578
Change in fund balance		222,068	(3,515,378)	393,316	1,101,568	48,038	80,626	(274,746)	(161,735)
Beginning Fund Balance		8,108,745	8,330,813	4,815,435	4,815,435	5,917,003	5,965,041	6,045,667	5,770,921
Ending Fund Balance	\$	8,330,813	\$ 4,815,435	\$ 5,208,751	\$ 5,917,003	\$ 5,965,041	\$ 6,045,667	\$ 5,770,921	\$ 5,609,186



Department Function

Fund 211

Central Emergency Service Area

Dept 51610

Mission

"Central Emergency Services is dedicated to protecting the lives and property of our community and visitors by providing professional emergency services through incident response, training, public education and fire prevention."

Teamwork-Integrity-Dedication-Pride

Program Description:

- CES serves a population of 25,451 citizens within a 1,000 square mile service area.
- CES operates four staffed stations and one part-time/volunteer staffed stations, as well as three fill site stations.
- Staffing consists of 50 career, 3 support, and 30 volunteer personnel.

Major Long-Term Issues and Concerns:

- Staffing all Stations full-time, supplemented with volunteers, with limited revenue.
- Planning for Arc Loop Fill Station/Fleet Maintenance Shop
- Meeting the needs of training, staffing and succession planning for the service area.
- Address long term funding and alternative funding in order to maintain and deliver current levels of fire protection and emergency services.
- Monitor trends throughout the fire service to improve efficiency and effectiveness.

FY2025 Accomplishments:

Administration:

- Broke ground on construction of the new Soldotna Fire Station. This will improve emergency response capability and reduce costs by operating a multipurpose headquarters fire station.
- Ordered new Sterling replacement Fire Pumper/Tanker to replace aging equipment. This will create better service to the public as well as lower ongoing maintenance costs.
- Expanded the Fire Cadet (youth ages 14-18) program from 10 to 15 cadets due to its popularity.
- Combined the Volunteer and Fire Cadet Training meetings to Wednesday nights to improve delivery, increase participation, and experience with all department stakeholders.
- Updated the KPB Medical Operations Manual, which is the EMT and Paramedic protocols. This update ensures current best practices in our delivery of emergency medical care.
- Started procurement process for the Car Fire Prop and pressurized vessel props; as well as design of a concrete pad for the training initiative.
- Converted two 40 hour positions to 56 hour to assist with the initiative to create full time staffing at Kasilof Station #6.

Operations/Training:

- Swiftwater Rescue certification training held at CES with dept. instructors. This was the first class taught by two of our members, and saved the department in contracting for an outside instructor.
- Arc Loop Training Site expansion, security fencing and gates completed. The expansion gives more space for improved training and safety.
- Alaska Firefighter 1 class delivered, having classes hosted by CES enhances recruitment and retention of volunteers.
- Alaska Fire Instructor 2 class delivered, creating more in-house state certified instructors, helping maintain state accreditations and reducing costs of outside training.
- Provided multiple certifications and trainings in house, including ETT, EMT, Firefighter 1, Firefighter 2, Fire Apparatus Driver Operator and Hazmat. Offering training in house ensures our personnel are trained to our standards and reduces overall training costs compared to external training.

FY2026 New Initiatives:

- Continue work on full-time staffing for Kasilof Station #6, giving our Kasilof residents the same staffing level as Kalifornsky Beach, Sterling and Funny River.
- Implement new Personnel Scheduling software to improve management and efficiency in personnel staffing of fire stations for full-time and volunteer emergency responders.
- Develop a Field Training Evaluator course for current CES training staff providing more support in evaluating new hires.
- In collaboration with GIS update the CES ISO Fire Response analysis report. Using this data assists us in the proper deployment of resources for firefighting response, and keeping fire insurance rates at the lowest as possible for our residents.
- Implementation of National Emergency Response Information System (NERIS) new interoperable fire information and innovative analytics platform
- Form a dedicated CES Wildland Fire Team, prioritizing resources and training for wildland interface fires. Composed of existing firefighter's, the team will lead the department in wildland training and operations. The team will work closely with State Forestry & Fire Protection, to be able to train and certify our own members. This collaboration will ultimately benefit our department providing valuable skill and certifications to our firefighters.
- Create a ground ladder inspection and repair program, saving funds in contracting services by doing inspections and repairs in-house.
- Continue training project by completing purchase of live fire car/pressurized vehicle props to improve training operations, increasing the skill level of personnel to deliver better services.

Department Function

Fund 211

Central Emergency Service Area - Continued

Dept 51610

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Full Time Staffing History	48	49	49	53
Volunteer Staffing History	30	30	30	30

Priority: Emergency Medical Services (EMS)

Goal: Ensure timely response and highest level of service per emergency medical response.

Objective: Provide advanced level EMS care on scene within 8 minutes 90% of the time. (NFPA 1710)

EMS Response Time Analysis	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Average Response Time	8:00	7:11	6:43	7:01	7:10
% of Calls Under 8 Minute Response Time	90%	63.75%	79.53%	78%	75%
% of Calls Advanced Life Support (ALS) Paramedic Response	95%	99.19%	98.19%	95%	95%

Priority: Fire and Emergency Medical Training

Goal: Provide the highest level of fire and emergency pre-hospital training and certifications for department members.

Objective: Continue with on-going, quality training to meet State of Alaska fire and EMS training standards.

Certification Levels	Benchmark	Chiefs (3 FTE's)	Captains (8 FTE's)	Engineers (20 FTE's)	Firefighters (15 FTE's)	Vols. (23)	FY2024 Totals	FY2025 Totals
Paramedic 2	15	-	5	5	2	-	16	12
Paramedic 1	10	-	-	3	4	2	7	9
Advanced-Emergency Medical Technician	12	-	4	10	3	-	13	17
Emergency Medical Technician 2	4	-	-	1	2	1	6	4
Emergency Medical Technician 1	20	1	-	-	2	16	13	18
Emergency Trauma Technician	10	1	-	-	-	1	3	1
Alaska Fire Service Instructor 2	5	2	1	1	-	1	5	5
Alaska Fire Service Instructor 1	25	2	6	12	4	-	33	22
Alaska Fire Officer 1	20	2	6	7	1	1	20	17
Alaska Firefighter 2	48	2	7	20	10	4	45	43
Alaska Firefighter 1	60	2	8	20	12	11	52	53
Basic Firefighter	12	-	-	-	-	13	10	13
Dive Rescue Technician	9	-	3	5	0	-	8	8
Forestry Red Card	12	-	6	7	1	-	8	14
Alaska Fire Investigator Tech.	6	-	4	2	0	-	8	6
Alaska Certified Fire Investigator	5	-	2	1	1	-	3	3

Department Function

Fund 211

Central Emergency Service Area - Continued

Dept 51610

Priority: Fire and Emergency Medical Response
Goal: Respond to all emergency calls in a timely and safe manner, while providing the highest level of emergency services to our community.
Objective: Reduce injuries, protect life and property from fire, motor vehicle accidents, and environmental emergencies. Reduce the amount of property loss due to fire by arriving on scene within 8 minutes.

CES Annual NFPA Survey	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Fire (Buildings, Vehicles, Wildland)	67	71	60	70
Emergency Medical Service & Rescue	2,239	2,277	2,268	2,368
Explosions & Ruptures	1	0	3	1
Hazardous Conditions (Gas, CO, Electrical)	137	203	171	211
Service Calls (Lift Assist, Smoke Odor, Agency Stand-By)	203	237	241	250
Good Intent Call (Cancelled Call, Public Assist, Nothing Found)	261	254	256	266
False Alarm (Fire Alarm Malfunctions)	136	136	121	141
Fire Calls Average Response Time	9:22	9:40	9:30	9:30
EMS Calls Average Response Time	7:11	6:43	7:01	7:10
Average Response Times All Calls	8:48	8:51	8:45	8:00
Total Calls	3,044	3,178	3,120	3,307
Annual Fire Loss (Property & Contents)	\$851,800	\$1,299,300	\$959,925	\$1,038,255

Commentary

Central Emergency Service Area broke ground on the new Soldotna Fire Station #1. Once the new Headquarters/Fire Station project has been completed, the administration and the fire station operations will move into one building. This will improve emergency operations, and be more efficient and effective in saving overhead costs.

Full-time staffing of the Kasilof Fire Station #6, will help by providing more resources, and decrease response times across the service area. The positions added to the FY26 budget will help accomplish this goal.

Increase volunteer responders, and when available, continue to supplement the minimum staffing levels at the fire stations to provide a well-trained and effective emergency responder workforce.

Work on long term plans to add a water fill-site, and maintenance shop at the Arc Loop Training Site. This fill-site would assist residents in the south Soldotna area within the 5-mile ISO a potential savings in their home fire insurance premiums.

CES remains committed to training a younger workforce. Despite experiencing turnover, the department's efforts to improve training delivery and planning will help mitigate risks and ensure a well-prepared workforce capable of responding to the growing demands for service.

**Kenai Peninsula Borough
Budget Detail**

Fund 211

Department 51610 - Central Emergency Services

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Personnel								
40110	Regular Wages	\$ 3,183,402	\$ 3,558,120	\$ 4,249,386	\$ 4,249,386	\$ 4,713,040	\$ 463,654	10.91%
40111	Special Pay	39,466	55,629	63,106	63,106	63,366	260	0.41%
40120	Temporary Wages	197,460	127,173	288,215	288,215	184,525	(103,690)	-35.98%
40130	Overtime Wages	611,627	983,668	609,521	609,521	680,475	70,954	11.64%
40131	FLSA Overtime Wages	51,543	59,190	157,021	157,021	176,277	19,256	12.26%
40210	FICA	345,516	405,710	476,953	476,953	517,369	40,416	8.47%
40221	PERS	1,071,943	1,269,443	1,139,706	1,139,706	1,255,702	115,996	10.18%
40321	Health Insurance	1,302,845	1,458,356	1,542,220	1,542,220	1,402,500	(139,720)	-9.06%
40322	Life Insurance	5,067	5,660	6,117	6,117	6,736	619	10.12%
40410	Leave	611,929	709,061	704,324	704,324	765,973	61,649	8.75%
40511	Other Benefits	2,364	-	-	-	-	-	-
	Total: Personnel	7,423,162	8,632,010	9,236,569	9,236,569	9,765,963	529,394	5.73%
Supplies								
42120	Computer Software	839	1,967	3,150	3,150	2,475	(675)	-21.43%
42210	Operating Supplies	26,427	24,631	40,310	40,310	36,810	(3,500)	-8.68%
42220	Fire/Medical/Rescue Supplies	99,444	115,690	126,200	126,200	128,400	2,200	1.74%
42230	Fuel, Oils and Lubricants	112,143	97,381	135,000	135,000	135,000	-	0.00%
42250	Uniforms	22,258	21,610	43,652	43,652	43,652	-	0.00%
42263	Training Supplies	14,595	12,130	30,850	30,850	27,800	(3,050)	-9.89%
42310	Repair/Maintenance Supplies	10,863	30,117	33,450	33,450	28,530	(4,920)	-14.71%
42360	Motor Vehicle Supplies	59,665	70,941	95,550	95,550	101,750	6,200	6.49%
42410	Small Tools & Minor Equipment	27,541	26,197	38,550	38,550	29,600	(8,950)	-23.22%
	Total: Supplies	373,775	400,664	546,712	546,712	534,017	(12,695)	-2.32%
Services								
43011	Contractual Services	211,991	209,431	238,623	241,124	231,840	(6,783)	-2.84%
43014	Physical Examinations	44,159	47,719	56,670	56,670	59,170	2,500	4.41%
43015	Water/Air Sample Testing	1,168	52	7,500	7,500	8,000	500	6.67%
43019	Software Maintenance	80,444	39,104	63,580	55,701	62,314	(1,266)	-1.99%
43026	Software Licensing	-	45,924	50,579	58,458	60,620	10,041	19.85%
43110	Communications	87,035	91,762	78,279	78,279	82,736	4,457	5.69%
43140	Postage and Freight	1,054	654	1,500	1,500	1,500	-	0.00%
43210	Transportation/Subsistence	46,773	14,025	63,042	63,042	70,381	7,339	11.64%
43260	Training	19,291	8,529	35,689	35,689	33,785	(1,904)	-5.33%
43310	Advertising	960	-	1,750	1,750	1,750	-	0.00%
43410	Printing	-	-	515	515	515	-	0.00%
43510	Insurance/Litigation Fund Premiums	380,609	498,237	524,591	524,591	640,490	115,899	22.09%
43610	Utilities	149,463	155,303	160,527	160,527	197,640	37,113	23.12%
43720	Equipment Maintenance	46,948	13,766	82,144	82,144	72,194	(9,950)	-12.11%
43750	Vehicle Maintenance	3,283	3,055	11,200	11,200	11,200	-	0.00%
43780	Buildings/Grounds Maintenance	27,341	53,256	90,347	89,558	74,147	(16,200)	-17.93%
43810	Rents and Operating Leases	24,889	14,787	19,920	19,920	18,055	(1,865)	-9.36%
43920	Dues and Subscriptions	9,706	4,899	9,449	9,449	10,574	1,125	11.91%
	Total: Services	1,135,114	1,200,503	1,495,905	1,497,617	1,636,911	141,006	9.43%
Capital Outlay								
48311	Major Machinery & Equipment	18,642	11,997	-	-	-	-	-
48514	Major Fire Fighting/Rescue Equipment	51,407	-	-	21,023	-	-	-
48515	Major Medical Equipment	-	17,853	22,000	44,123	22,000	-	0.00%
48630	Improvements Other than Buildings	-	-	12,000	12,789	-	(12,000)	-100.00%
48710	Minor Office Equipment	36,667	8,976	8,140	8,140	11,292	3,152	38.72%
48720	Minor Office Furniture	9,537	377	12,000	12,000	12,000	-	0.00%
48740	Minor Machinery & Equipment	18,400	8,348	11,500	11,500	13,800	2,300	20.00%
48750	Minor Medical Equipment	10,967	1,240	1,500	4,275	7,700	6,200	413.33%
48755	Minor Recreation Equipment	8,296	-	5,000	5,000	2,500	(2,500)	-50.00%
48760	Minor Fire Fighting/Rescue Equipment	221,691	182,535	147,466	126,443	155,000	7,534	5.11%
	Total: Capital Outlay	375,607	231,326	219,606	245,293	224,292	4,686	2.13%

**Kenai Peninsula Borough
Budget Detail**

Fund 211

Department 51610 - Central Emergency Services - Continued

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Transfers							
50264 911 Communications	131,208	148,690	153,894	153,894	153,894	-	0.00%
50358 CES Debt Service	783,829	1,632,309	1,629,438	1,629,438	1,636,438	7,000	0.43%
50443 CES Capital Projects	1,140,000	5,700,000	800,000	800,000	800,000	-	0.00%
Total: Transfers	2,055,037	7,480,999	2,583,332	2,583,332	2,590,332	7,000	0.27%
Interdepartmental Charges							
60004 Mileage Ticket Credits	(3,221)	(1,486)	-	-	-	-	-
61990 Admin Service Fee	229,032	261,576	287,470	288,155	304,030	16,560	5.76%
Total: Interdepartmental Charges	225,811	260,090	287,470	288,155	304,030	16,560	5.76%
Department Total	\$ 11,588,506	\$ 18,205,592	\$ 14,369,594	\$ 14,397,678	\$ 15,055,545	\$ 685,951	4.77%

Kenai Peninsula Borough Budget Detail

Fund 211

Department 51610 - Central Emergency Services - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Chief, 1 Deputy Chief, 1 Training Officer, 1 Fire Marshal, 4 Senior Captains, 4 Captains, 38 Engineers-EMTs, 2 Mechanics, and 1 Administrative Assistant.

Add: Five Engineer/Paramedics

Remove: One Firefighter Technician.

40120 Temporary Wages. Decrease due to full-time staffing at Station 6.

40130 Overtime Wages. Increase due to additional personnel, increased call-back, and to reflect true overtime costs.

42310 Repair/Maintenance Supplies. Decrease due to lower radio supplies, parts for compressor, and dive equipment anticipated. This is due to newer equipment.

42410 Small Tools & Minor Equip. Decrease due to non-recurring purchases made in FY25, portable scene lights, single gas monitors, less tablet holders, firefighter survival tools, and dive equipment.

43011 Contractual Services. Medical director contract (\$132,246), ambulance billing (\$46,200), UL aerial, ladder testing (\$7,000), paramedic refresher instructor fees (\$5,500), custodial services-OEM (\$4,900), drain haz-mat removal (\$8,000) bunker gear repair (\$4,200), medical director travel/training (\$2,114), vehicle towing (\$4,000), DEA drug disposal (\$750), background checks (\$1,000), annual bond audit fee (\$1,500), Image Trend live tech support (\$6,500), CLIA License, Debt Arbitrage reports (\$3,000), and other miscellaneous small contracts (\$4,930).

43019 Software Maintenance. Fire station alerting (\$33,303), fire records management software (\$4,942), scheduling software (\$7,500), security camera software (\$1,550), CAD Integration (split with 911, \$6,972) station encoder interface software (\$7,102), training maintenance database software (\$395), Plan Review software (\$500) and ambulance diagnostics (\$50).

43026 Software Licensing. Increase in software costs due to regular software maintenance contract increases and addition of Adobe licenses. Fire records software (\$21,212), fire building pre-plan software (\$900), fire scenario training software (\$2,000), pediatric guide software (\$2,200), Microsoft outlook software w/upgrades (\$3,194), training maintenance database software (\$11,590), vehicle diagnostic software (\$1,500), key secure system (\$1,300), Sim Man trainer (\$1,249), vehicle maintenance equipment inventory supply software (\$10,500), Zoom (\$825), Survey App (\$300), Crowdstrike (\$150), 5 Adobe licenses (\$300 each) and E-Dispatches (\$2,200).

43210 Transportation/Subsistence. Overall increase due to out of state training for firefighters (Pacific NW Fire Nugget Conference), Fire Marshal (Code Training Academy) and mechanics (Electrical EVT training).

43720 Equipment Maintenance. Appliance repair (\$1,000), copier maintenance (\$3,000), exercise equipment maintenance/repair (\$1,500), gas monitor calibration/repair (\$1,600), dive cylinder testing (\$1,800), fire extinguisher service /maintenance (\$2,500), ladder maintenance (\$1,500), OHD fit test calibration (\$1,000) posi-check annual calibration (\$2,000), radio equipment maintenance (\$3,000), SCBA repairs (\$2,500), eDraulics equipment maintenance (\$3,750), powercot/lifepack service contract (\$44,544), Knox box repairs (\$500), and misc repairs (\$2,000).

43780 Buildings and Ground Maintenance. Decreased due to leach field being done in FY25 at Station 4.

43810 Rents and Operating Leases. Booth rentals for public education (\$80), oxygen cylinder rental (\$4,600), portable toilet rental for training site (\$4,000), propane tank rental (\$1,000), room rental for awards (\$1000), bunker gear rental (\$1,900), tool rental (\$900), and SPREP library (\$4,575 1/2 year)

48515 Medical Equipment. Portable CPR device for ambulance (\$22,000).

48630 Improvements Other Than Buildings: Decreased due to one-time water softener purchase in FY25 for Station 6.

48710 Minor Office Equipment. Replace six standard desktop computers (\$909 each), six monitors (\$230 each), five sound bars (\$42 each), three laptops (\$1,050 each), and two printers (\$549 each).

48720 Minor Office Furniture. Four chairs for Station 3 (\$300 each), five mattress replacements (\$500 each), one desk (\$1,000), two office chairs (\$450 each), three recliners (\$2,000 each), and one accent table (\$400).

48740 Minor Machines and Equipment. Gas Monitor Q-Rae/Toxi-Raes (\$7,500), H2S and HCN Monitors/Sensors (\$2,300), Station 5 dishwasher (\$1,100), Station 4 TV (\$500), Station 4 Refrigerator (\$1,200), and vacuum cleaners for Stations 1, 5, 6 (\$400 each).

48750 Minor Medical Equipment. Lifepack charger unit (\$1,500), Lucas batteries (\$1,700), AED (\$2,000) and stair chair medic 6 (\$2,500).

48755 Minor Recreation Equipment. Commercial dumbbell set for Station 4 (\$2,500).

48760 Minor Firefighting Rescue Equipment. Increase due to a higher budget for Bunker gear (\$67,354), firefighter tools to outfit apparatus per ISO, SCBA tanks, rescue tools, nozzles, supply and wildland hose (\$44,500), wildland equipment (\$5,000), water dive/rescue (\$20,646), cold weather PPE coats (\$5,000), responder coats (\$4,000), swift water suits (\$2,500), SCBA face masks (\$6,000).

61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

For capital projects information on this department - See the capital projects section - Pages 344-345, 349, 360, 390-391

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Central Peninsula Emergency Medical Service Area

Established in October 1981, this service area was formed to provide ambulance and emergency medical services for the residents of the Central Peninsula area of the Borough. At the October 1991 and 2004 elections, the most populated areas of this service area were consolidated into the Central Emergency Service Area. Ambulance service to the remaining portion is provided by Central Emergency Services, and the taxes collected in this area are transferred to the Central Emergency Service Area for payment of this service.

A five-member joint operations board is elected by voters within this service area and the Central Emergency Services Area to provide oversight of the joint operations of the two service areas. The mill levy for fiscal year 2026 is 1.00, which is the maximum allowed.

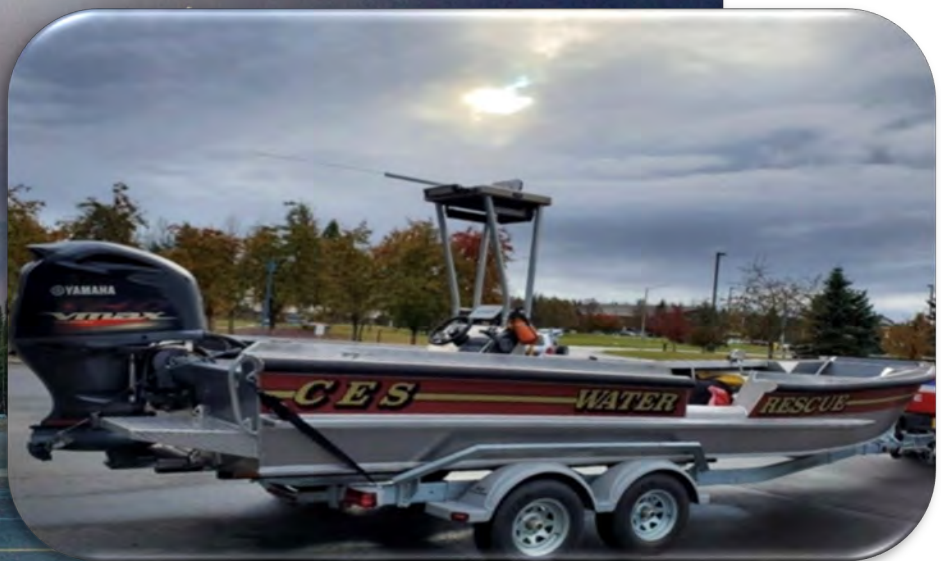
Board Members

Steve Tachick
Ralph Linn
Ryan Kapp
Marty Hall
Gary Hale

Mill Rate: 1.00

Population: 1

Square Miles: 1,120



Fund: 220 Central Peninsula Emergency Medical Service Area - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)								
Real	6,823	7,879	8,200	8,695	8,904	8,993	9,083	9,265
Personal	774	759	725	726	692	699	706	713
	7,597	8,638	8,925	9,421	9,596	9,692	9,789	9,978
Mill Rate	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Revenues:								
Property Taxes								
Real	\$ 7,034	\$ 7,848	\$ 8,200	\$ 8,695	\$ 8,904	\$ 8,993	\$ 9,083	\$ 9,265
Personal	774	759	766	711	678	685	692	699
Interest	45	25	50	50	50	51	52	53
Flat Tax	337	343	711	766	766	781	797	813
Total Property Taxes	8,190	8,975	9,727	10,222	10,398	10,510	10,624	10,830
Total Revenues	8,190	8,975	9,727	10,222	10,398	10,510	10,624	10,830
Operating Transfers To:								
Central Emergency Services	7,346	9,783	10,227	9,824	10,832	10,510	10,624	10,830
Total Operating Transfers	7,346	9,783	10,227	9,824	10,832	10,510	10,624	10,830
Total Expenditures and Operating Transfers	7,346	9,783	10,227	9,824	10,832	10,510	10,624	10,830
Net Results From Operations	844	(808)	(500)	398	(434)	-	-	-
Beginning Fund Balance	-	844	36	36	434	-	-	-
Ending Fund Balance	\$ 844	\$ 36	\$ (464)	\$ 434	\$ -	\$ -	\$ -	\$ -

**Kenai Peninsula Borough
Budget Detail**

Fund 220

Department 52110 - Central Peninsula EMSA Administration

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Transfers							
50211 Central Emergency Services	\$ 7,346	\$ 9,783	\$ 10,227	\$ 9,824	\$ 10,832	605	5.92%
Total: Transfers	7,346	9,783	10,227	9,824	10,832	605	5.92%
Department Total	\$ 7,346	\$ 9,783	\$ 10,227	\$ 9,824	\$ 10,832	\$ 605	5.92%

Line-Item Explanation

50211 Transfer to Central Emergency Services. Emergency medical services for the service area residents are provided by Central Emergency Services (CES), with compensation provided by the transfer of funds collected on the service areas one mill rate to CES (See CES for description of activity, pages 189-197).

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Kachemak Emergency Service Area

This service area was created on October 10, 2000, to provide fire protection and emergency medical service for the area surrounding the City of Homer and Kachemak City. The fire department is staffed by 9 permanent full-time employees and 16 volunteers. Five service area residents are appointed by the mayor and confirmed by the Assembly to serve on its board, each serving a three-year term.

Revenue is raised through property tax. The mill rate is set at 3.26 mills for fiscal year 2026.

Additional funding is provided through ambulance billing fees and interest income.

Board Members

Vacant
Randall Blad
Ralph Crane
Milli Martin
Mark Kirko

Mill Rate: 3.26

Population: 4,599

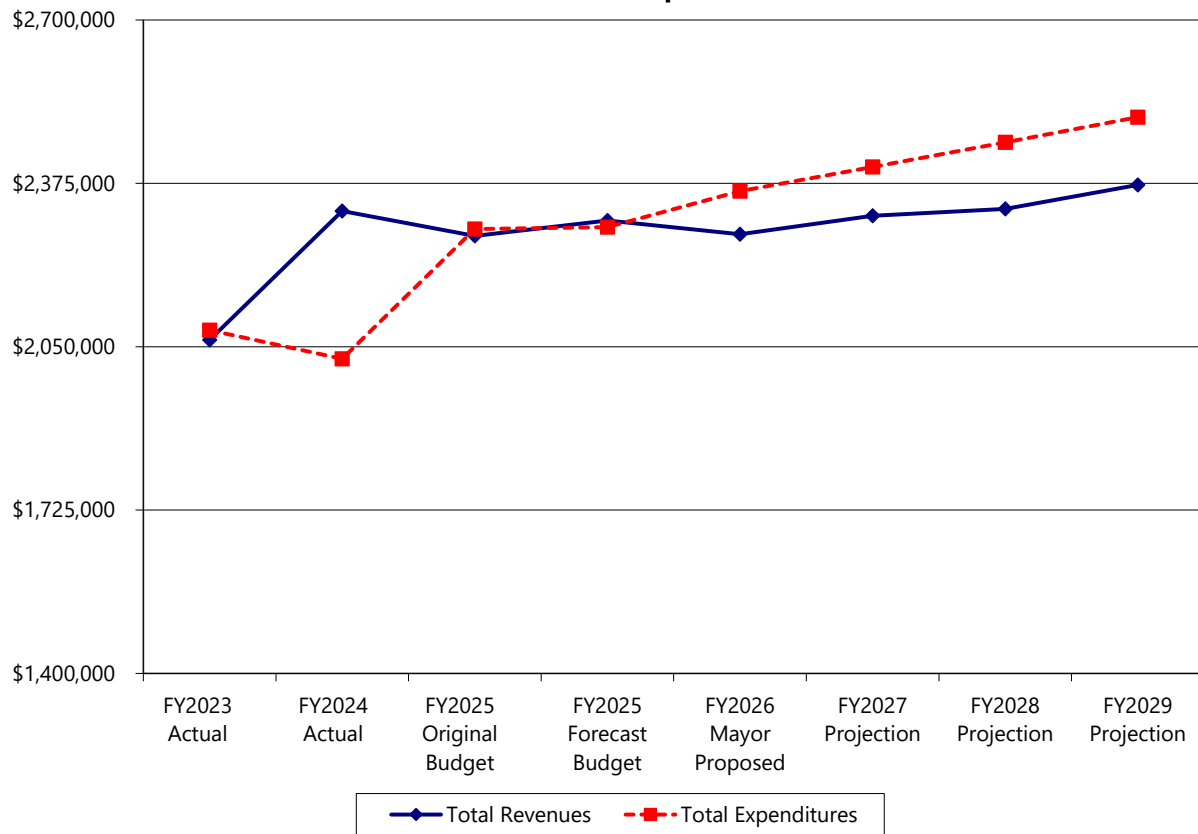
Square Miles: 214



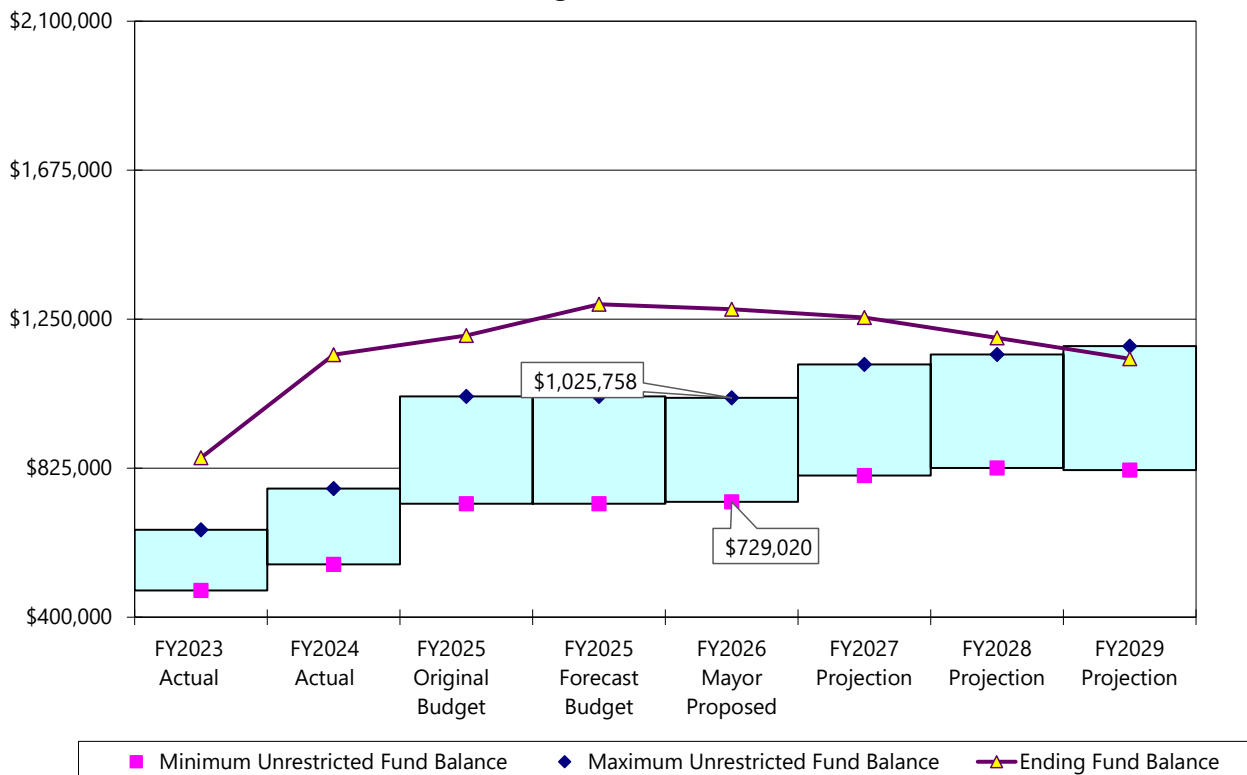
Fund: 212 Kachemak Emergency Service Area - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)								
Real	467,246	525,675	570,404	570,494	639,368	645,762	652,220	665,264
Personal	8,544	9,178	9,401	9,514	10,184	10,286	10,389	10,493
	475,790	534,853	579,805	580,008	649,552	656,048	662,609	675,757
Mill Rate	3.66	3.66	3.66	3.66	3.26	3.26	3.26	3.26
Revenues:								
Property Taxes								
Real	\$ 1,709,884	\$ 1,907,541	\$ 2,087,679	\$ 2,088,008	\$ 2,063,496	\$ 2,105,184	\$ 2,126,237	\$ 2,168,761
Personal	31,450	33,938	33,720	34,125	32,536	32,862	33,191	33,523
Interest	3,889	3,369	1,800	1,800	1,800	1,836	1,873	1,910
Flat Tax	8,197	9,114	7,136	7,136	7,136	7,279	7,425	7,574
Motor Vehicle Tax	27,936	28,298	26,516	26,516	28,117	28,679	29,253	29,838
Total Property Taxes	1,781,356	1,982,260	2,156,851	2,157,585	2,133,085	2,175,840	2,197,979	2,241,606
Federal Revenue	10,803	16,615	-	20,298	-	-	-	-
State Revenue	45,323	18,996	-	-	-	-	-	-
Interest Earnings	31,246	71,971	17,906	26,903	45,241	38,354	25,090	23,930
Other Revenue	194,946	230,030	95,500	96,291	95,500	96,455	101,278	106,342
Total Revenues	2,063,674	2,319,872	2,270,257	2,301,077	2,273,826	2,310,649	2,324,347	2,371,878
Expenditures:								
Personnel	1,054,322	1,176,047	1,399,146	1,399,146	1,412,390	1,440,638	1,469,451	1,498,840
Supplies	113,320	110,965	150,951	150,951	164,001	167,281	170,627	174,040
Services	230,715	289,477	302,861	304,464	323,327	329,794	336,390	343,118
Capital Outlay	141,123	118,545	65,000	67,035	91,758	92,676	93,603	94,539
Interdepartmental Charges	37,838	42,372	47,949	47,994	49,787	50,760	51,752	52,763
Total Expenditures	1,577,318	1,737,406	1,965,907	1,969,590	2,041,263	2,081,149	2,121,823	2,163,300
Operating Transfers To:								
Special Revenue Fund	14,394	17,504	18,117	18,117	18,117	18,842	19,596	20,380
Capital Projects Fund	491,305	271,000	300,000	300,000	300,000	307,500	315,188	323,068
Total Operating Transfers	505,699	288,504	318,117	318,117	318,117	326,342	334,784	343,448
Total Expenditures and Operating Transfers	2,083,017	2,025,910	2,284,024	2,287,707	2,359,380	2,407,491	2,456,607	2,506,748
Net Results From Operations	(19,343)	293,962	(13,767)	13,370	(85,554)	(96,842)	(132,260)	(134,870)
Projected Lapse	-	-	68,807	130,483	71,444	72,840	74,264	75,716
Change in Fund Balance	(19,343)	293,962	55,040	143,853	(14,110)	(24,002)	(57,996)	(59,154)
Beginning Fund Balance	874,119	854,776	1,148,738	1,148,738	1,292,591	1,278,481	1,254,479	1,196,483
Ending Fund Balance	\$ 854,776	\$ 1,148,738	\$ 1,203,778	\$ 1,292,591	\$ 1,278,481	\$ 1,254,479	\$ 1,196,483	\$ 1,137,329

Kachemak Emergency Service Area Revenues and Expenditures



Kachemak Emergency Service Area Ending Fund Balance



Department Function

Fund 212

Kachemak Emergency Service Area

Dept 51810

Mission commitment

Kachemak Emergency Services Area (KESA) protects lives and property through fire protection, rescue, and emergency medical services with honor, skill, and dedication.

Program Description

KESA provides fire suppression, rescue, and emergency medical services to a 214-square mile area surrounding the City of Homer on the South Kenai Peninsula. KESA operates out of two stations, one of which is volunteer staffed and one of which has a fulltime crew.

Major Long-Term Issues and Concerns:

- Sustainability of responses for Kachemak community without commercial or industrial revenue.
- Recruitment and retention of active volunteer responders.
- Modifications to Station 2 to incorporate living quarters and office space.
- Addition of storage space at Station 1 to protect brush units during winter months; sleeping quarters for volunteer staff.
- Support for a response plan for the Kachemak Selo community and the proposed new school.

FY2025 Accomplishments:

- Successfully transitioned from 40-hour Firefighter Technician positions to 56-hour Firefighter positions with 24-hour coverage at Station 1.
- Completed pump operator and aerial operator training for paid and volunteer personnel.
- Started a Firefighter 1 class in March 2025 to support KESA and other local rescue departments.
- Transitioned seven new Advanced Life Support (ALS) providers and upgraded one existing ALS provider to Advanced Emergency Medical Technician (AEMT) roster.

FY2026 New Initiatives:

- Conduct Firefighter 2, Fire Officer, Fire Instructor, and Live Fire Training Instructor (LFTI) training.
- Establish mentorship-type program for area high school aged students.
- Establish community response program for outlying areas of service area.
- Develop 5-year Strategic Plan.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Projected
Full-Time Staffing History	9	9	9	9
Volunteer Staffing History	20	12	12	16

Priority: Fire and Emergency Medical Response

Goal: Respond to all emergency calls in a timely and safe manner, while providing the highest level of emergency services to our community.

Objective: Reduce injuries; protect life and property from fire, motor vehicle accidents, and environmental emergencies.

Call Volume by Calendar Year	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Projected
Fires (buildings, vehicles, others)	22	18	21	23
Emergency Medical Services and Rescue	180	158	159	162
Hazardous Conditions (leaks, wires down, etc.)	4	7	9	11
All Other Responses	66	76	76	78
Total Call Volume	272	259	265	274

Department Function	
Fund 212	Kachemak Emergency Service Area - Continued
Dept 51810	

Priority: Fire and Emergency Medical Response
Goal: Ensure arrival of effective force to the scene of fire and emergency incidents.
Objective: Assemble effective response force per NFPA 1720 for rural areas with volunteer departments.

Responders per Call	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Projected
Emergency Medical Calls (NFIRS 300 series)	4	4	4	4	4
Structure fires	6	6	7	6	6
All others	4	3	2	3	3

Priority: Fire and Emergency Medical Response
Goal: Increase Service Level for Fire and Rescue Response
Objective: 1. Increase number of ALS responders available through training of existing personnel and recruitment of new personnel.
2. Increase level of capability for firefighters through training of existing personnel and recruitment of new personnel.

Department Personnel	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Projected
BLS Trained	10	13	14	13	8
ALS Trained	9	9	11	7	13
Firefighter I trained	8	10	11	5	6
Firefighter II trained	8	5	6	6	10
Total responders available	25	36	29	21	25

Commentary
Overall, KESA continues to see a steady increase in call volume, and population growth estimates by the US Census Bureau and the Alaska Department of Labor and Workforce Development suggest this trend will continue for at least the next 15 years. The transition to 24-hour coverage has enabled KESA consistently to deliver fire and EMS resources to customers in a timelier manner than previously possible. In addition, intrinsic training resources will allow KESA steadily to improve its capabilities.

Kenai Peninsula Borough

Budget Detail

Fund 212

Department 51810 - Kachemak Emergency Service Area

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 509,525	\$ 568,579	\$ 682,584	\$ 667,498	\$ 711,991	\$ 29,407	4.31%
40111	Special Pay	-	-	8,640	8,640	8,640	-	0.00%
40120	Temporary Wages	38,431	13,129	14,695	29,781	23,538	8,843	60.18%
40130	Overtime Wages	54,154	75,382	69,065	69,065	71,915	2,850	4.13%
40131	FLSA Overtime Wages	-	-	19,810	19,810	21,111	1,301	6.57%
40210	FICA	48,299	53,027	69,405	69,405	73,074	3,669	5.29%
40221	PERS	136,155	164,792	172,819	172,819	181,680	8,861	5.13%
40321	Health Insurance	206,734	229,851	264,580	264,580	224,000	(40,580)	-15.34%
40322	Life Insurance	742	891	975	975	1,017	42	4.31%
40410	Leave	60,282	70,396	96,573	96,573	95,424	(1,149)	-1.19%
Total: Personnel		1,054,322	1,176,047	1,399,146	1,399,146	1,412,390	13,244	0.95%
Supplies								
42210	Operating Supplies	12,603	15,444	20,200	20,200	21,500	1,300	6.44%
42220	Fire/Medical/Rescue Supplies	26,919	14,396	25,250	25,250	25,000	(250)	-0.99%
42230	Fuel, Oils and Lubricants	30,342	28,230	40,000	40,000	40,000	-	0.00%
42250	Uniforms	8,077	11,588	10,100	10,100	10,100	-	0.00%
42263	Training Supplies	2,793	2,842	5,151	5,151	5,151	-	0.00%
42310	Repair/Maintenance Supplies	2,489	7,953	15,150	15,150	15,150	-	0.00%
42360	Motor Vehicle Supplies	21,796	21,509	25,000	25,000	37,000	12,000	48.00%
42410	Small Tools & Minor Equipment	8,301	9,003	10,100	10,100	10,100	-	0.00%
Total: Supplies		113,320	110,965	150,951	150,951	164,001	13,050	8.65%
Services								
43011	Contractual Services	38,110	28,553	31,293	31,153	33,778	2,485	7.94%
43014	Physical Examinations	5,673	120	10,000	10,000	10,000	-	0.00%
43019	Software Maintenance	2,714	2,441	2,600	3,178	2,700	100	3.85%
43026	Software Licensing	-	10,153	10,193	12,155	11,393	1,200	11.77%
43110	Communications	18,485	18,833	20,000	20,000	20,000	-	0.00%
43140	Postage and Freight	684	258	1,515	1,515	1,515	-	0.00%
43210	Transportation & Subsistence	13,014	32,112	25,225	25,225	24,919	(306)	-1.21%
43260	Training	14,634	8,934	7,200	7,200	6,650	(550)	-7.64%
43410	Printing	-	-	510	510	510	-	0.00%
43510	Insurance/Litigation Fund Premiums	55,289	83,855	88,832	88,832	100,507	11,675	13.14%
43610	Utilities	49,087	41,310	45,000	45,000	46,350	1,350	3.00%
43720	Equipment Maintenance	4,061	13,190	14,000	14,000	19,000	5,000	35.71%
43750	Vehicle Maintenance	7,956	23,829	15,000	15,000	15,000	-	0.00%
43780	Building/Grounds Maintenance	13,918	18,160	25,000	23,131	25,000	-	0.00%
43810	Rents and Operating Leases	2,423	2,804	3,000	4,072	3,500	500	16.67%
43920	Dues and Subscriptions	4,667	4,925	3,493	3,493	2,505	(988)	-28.29%
Total: Services		230,715	289,477	302,861	304,464	323,327	20,466	6.76%
Capital Outlay								
48120	Major Office Equipment	12,313	-	-	-	-	-	0.00%
48311	Major Machinery and Equipment	-	9,727	-	-	-	-	-
48514	Major Fire Fighting/Rescue Equipment	29,738	-	-	-	1,000	1,000	0.00%
48515	Major Medical Equipment	11,665	30,874	-	-	-	-	-
48630	Improvements other than buildings	-	-	-	-	15,000	-	-
48710	Minor Office Equipment	4,750	8,751	10,000	10,000	18,258	8,258	82.58%
48740	Minor Machinery & Equipment	-	3,186	-	937	-	-	-
48750	Minor Medical Equipment	9,747	8,668	5,000	2,460	5,000	-	0.00%
48760	Minor Fire Fighting/Rescue Equipment	67,681	57,339	50,000	53,638	52,500	2,500	5.00%
48770	Minor Improvements Other Than Bldgs	5,229	-	-	-	-	-	-
Total: Capital Outlay		141,123	118,545	65,000	67,035	91,758	11,758	18.09%
Transfers								
50264	911 Communications	14,394	17,504	18,117	18,117	18,117	-	0.00%
50446	KES Capital Projects	491,305	271,000	300,000	300,000	300,000	-	0.00%
Total: Transfers		505,699	288,504	318,117	318,117	318,117	-	0.00%

Kenai Peninsula Borough Budget Detail

Fund 212

Department 51810 - Kachemak Emergency Service Area - Continued

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Interdepartmental Charges							
60004 Mileage Ticket Credit	(253)	-	-	-	-	-	-
61990 Administrative Service Fee	38,091	42,372	47,949	47,994	49,787	1,838	3.83%
Total: Interdepartmental Charges	37,838	42,372	47,949	47,994	49,787	1,838	3.83%
Department Total	\$ 2,083,017	\$ 2,025,910	\$ 2,284,024	\$ 2,287,707	\$ 2,359,380	\$ 60,356	2.64%

Line-Item Explanations

<p>40110 Regular Wages. Staff includes: 1 Chief, 1 Deputy Chief, 2 Captains, 1 Firefighter Technician, and 4 56-Hour Firefighters.</p> <p>Reclassified: 1 56-Hour Firefighter to 1 Captain</p> <p>40120 Temporary Wages. Increase due to interest from volunteers to help cover open shifts if available.</p> <p>42210 Operating Supplies. Increased due to 24-hour occupancy of building.</p> <p>42360 Motor Vehicle Supplies. Increased to begin multi-year tire replacement plan on large fire apparatus.</p> <p>43011 Contractual Services. Increase to hire instructor for a local Rope Rescue Class (2,500). Includes contracts for medical director contract (\$16,808), Image Trend support (\$1,220), ambulance billing service (\$2,000), turnout gear repairs (\$1,000), UL pump and ladder testing (\$9,000), fire extinguisher service (\$650), and misc. small contracts (\$600).</p> <p>43019 Software Maintenance. Increased due to anticipated installation of building access control system. Security camera system (\$600), and CrewForce CAD software (\$2,100).</p> <p>43026 Software Licensing. Increase due to increase in cost of ImageTrend software. IamResponding emergency notification system (\$660), Handtevy medical protocol software (\$793), ImageTrend report writing (\$1,600), Vector Solutions for narcotics tracking, vehicle checks, training documentation (\$6,788), Zoom (\$268), KNOX narcotics security (\$584), and other small software licenses (\$700).</p> <p>43210 Transportation & Subsistence. Attendance at FDIC. Anticipate travel to and attendance at Alaska EMS symposium, Alaska Fire Chiefs Conference, Alaska State Firefighters Conference; and rehab (nutrition and fluids) on incident scenes of extended duration.</p> <p>43260 Training. Alaska State Firefighters Conference, Alaska Fire Chiefs Summit, Alaska EMS symposium, miscellaneous recertifications and training; and Fire Department Instructors Conference to conduct classes locally that result in State and National certifications.</p> <p>43510 Insurance and Litigation Fund Premiums. Increase in premium for coverage for workman's compensation, property, liability, and other insurance.</p> <p>43610 Utilities. Increased due to anticipated 3% cost increase for utilities.</p>	<p>43720 Equipment Maintenance: Increase due to refurbishment of old Station 1 compressor to install and use at Station 2 and to account for CPI increases.</p> <p>43810 Rents & Operating Leases. Includes repeater site rental, propane tank lease, O2 cylinder rental, and postage meter rental.</p> <p>43920 Dues & Subscriptions Decrease due to elimination of NFPA subscription.</p> <p>48515 Major Medical Equipment. Decrease for one-time FY24 Match amount/local funding portion for major medical equipment purchased through Code Blue Grant.</p> <p>48514 Major firefighting equipment. \$1,000 for matching VFC grant.</p> <p>48630 Improvements other than Buildings. Increase due to one-time purchase of integrated building access control system for Station 1 and 2.</p> <p>48710 Minor Office Equipment. One-time purchase of 2 replacement computers for medic units (\$3,258) and one-time purchase of radio headsets for Ladder-1 (6 ea.) and Engine-2 (2 ea.) which will provide hearing protection and improved communications (\$15,000).</p> <p>48750 Minor Medical Equipment. Miscellaneous minor equipment (\$5,000) part of which is the match amount/local funding portion for minor medical equipment purchased through the Code Blue Grant.</p> <p>48760 Minor Fire Fighting/Rescue Equipment. Purchase 5 sets of new turnout gear (helmets, boots, gloves and other related PPE - 3 will be one time purchase, other 2 will begin 10-year replacement plan - \$27,500); miscellaneous tools, firefighting equipment, air-monitoring equipment, appliances, and other related items - \$25,000.</p> <p>50264 Transfer to 911 Fund. To cover charges from the 911 fund for the cost of operating the 911 call center.</p> <p>50446 Transfer to KES Capital Projects Fund. Increased FY2026 transfer to fund capital projects.</p> <p>61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.</p>
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For capital projects information on this department - See the Capital Projects Section - Pages 344-345, 349, 361, 392-393

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Eastern Peninsula Highway Emergency Service Area

This service area was created on May 16, 2017, to provide fire protection and emergency services along the heavily traveled highways that serve as the sole road connections between various communities of the Kenai Peninsula and Turnagain Pass. The department is staffed by 0.50 contracted FTEs. Five Borough residents are appointed by the mayor and confirmed by the Assembly to serve on its board.

The response area covered by the service area is between milepost 8.5 and 75 along the Seward Highway, between mile post 37 and 58 along the Sterling Highway, and between milepost 0 and 13 along the Hope Highway near the communities of Hope, Cooper Landing, Moose Pass, and Seward. Emergency services will be contracted with community volunteer groups in the area.

The major source of revenue is a transfer from the General Fund utilizing the federal Payment in Lieu of Taxes (PILT) funds.

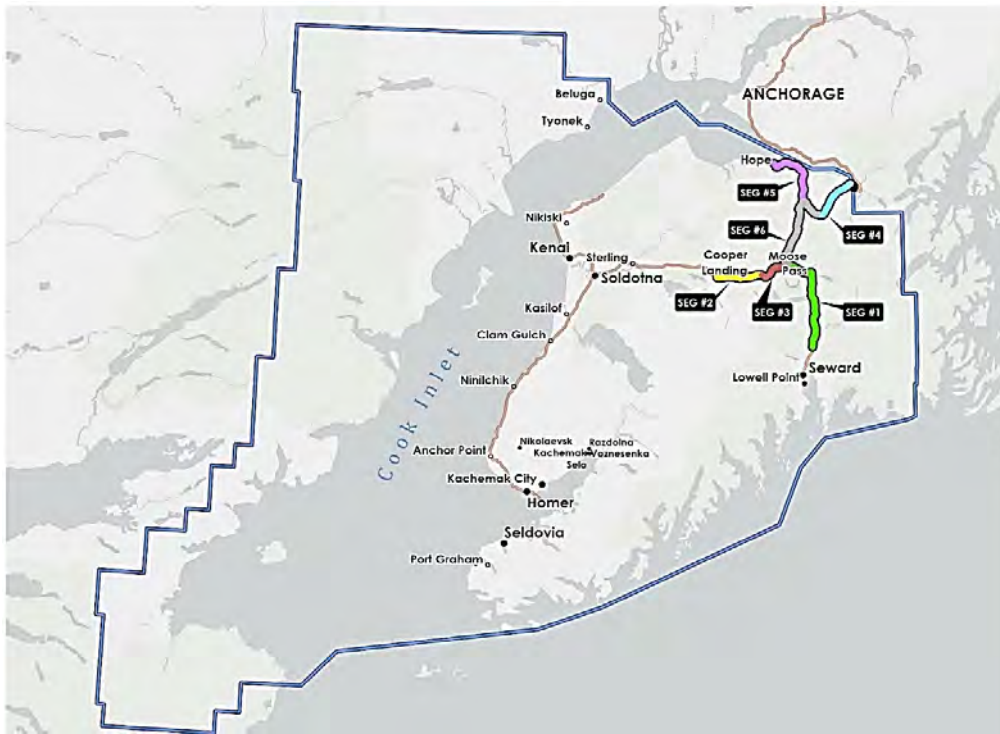
Board Members

Sean Carrington
Jessica Hogan
Clay Adam
Judy Ingersoll
Vacant

Mill Rate: 0.00

Population: 0

Highway Miles: 103.5



EPHESA DISPATCH RESPONSE AREAS

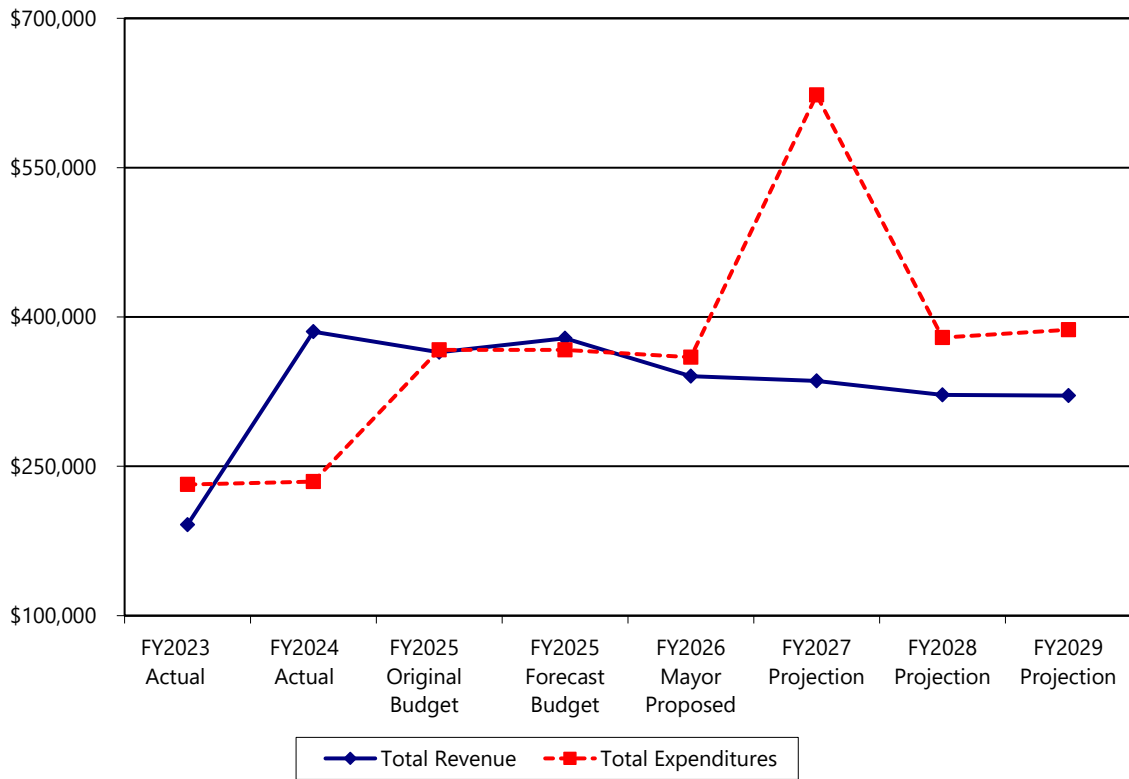
- Segment#1: Seward Hwy MP 8.5 to Seward Hwy MP 37
- Segment#2: Sterling Hwy MP 46 to Sterling Hwy MP 58
- Segment#3: Seward Hwy MP 37 (Sterling Y) to Sterling Hwy MP45
- Segment#4: Seward Hwy MP 51 to Seward Hwy MP 75 (Borough boundary)
- Segment#5: Hope Hwy (Seward Hwy MP 55) to end of Hope Hwy
- Segment#6: Seward Hwy MP 37.1 to Seward Hwy MP 50



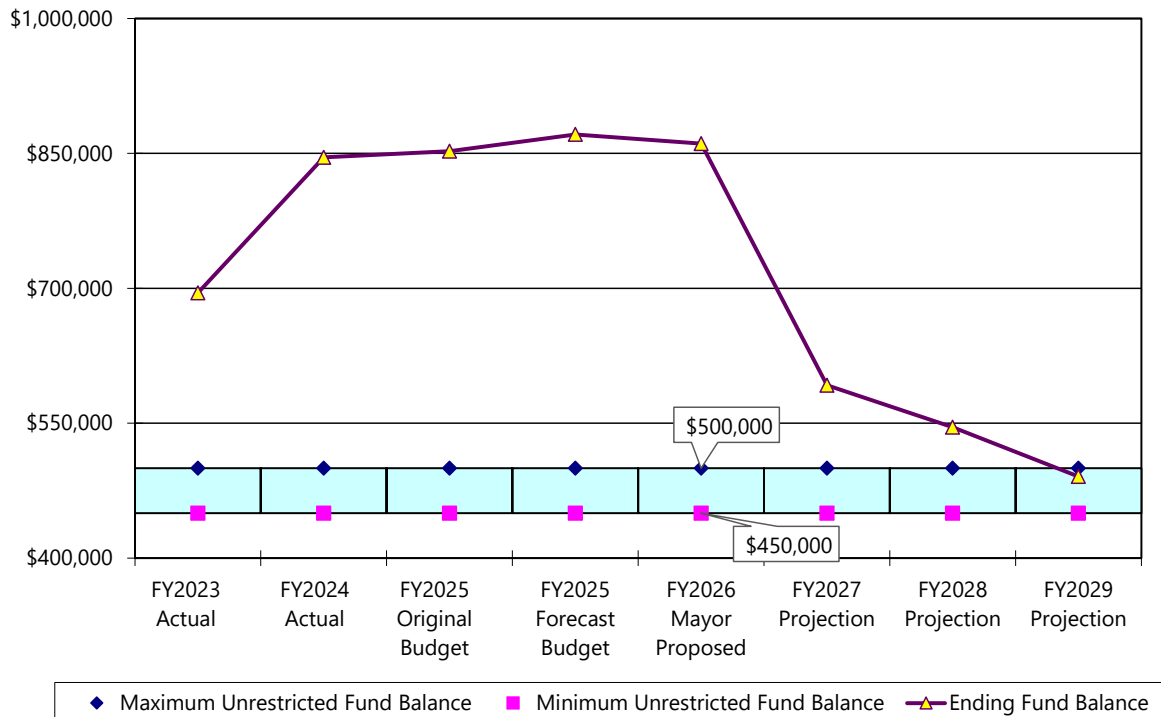
Fund: 235 Eastern Peninsula Highway Emergency Service Area - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Revenues:								
Interest Earnings	\$ 13,048	\$ 45,226	\$ 14,688	\$ 28,524	\$ 30,487	\$ 25,828	\$ 11,843	\$ 10,914
Total Revenues	13,048	45,226	14,688	28,524	30,487	25,828	11,843	10,914
Operating Transfers From:								
General Fund	178,338	340,000	350,000	350,000	310,000	310,000	310,000	310,000
Total Operating Transfers	178,338	340,000	350,000	350,000	310,000	310,000	310,000	310,000
Total Revenues and Operating Transfers	191,386	385,226	364,688	378,524	340,487	335,828	321,843	320,914
Expenditures:								
Supplies	-	925	1,893	1,893	1,893	1,931	1,970	2,009
Services	216,277	219,296	326,938	326,938	339,808	596,604	358,536	365,707
Capital Outlay	-	-	20,000	20,000	-	-	-	-
Interdepartmental Charges	5,398	5,505	8,949	8,949	8,771	14,963	9,013	9,193
Total Expenditures	221,675	225,726	357,780	357,780	350,472	613,498	369,519	376,909
Operating Transfers To:								
Special Revenue Fund	10,050	8,834	9,143	9,143	9,143	9,509	9,889	10,285
Total Operating Transfers	10,050	8,834	9,143	9,143	9,143	9,509	9,889	10,285
Total Expenditures and Operating Transfers	231,725	234,560	366,923	366,923	359,615	623,007	379,408	387,194
Net Results From Operations	(40,339)	150,666	(2,235)	11,601	(19,128)	(287,179)	(57,565)	(66,280)
Projected Lapse	-	-	9,237	13,852	9,018	18,405	11,086	11,307
Change in Fund Balance	(40,339)	150,666	7,002	25,453	(10,110)	(268,774)	(46,479)	(54,973)
Beginning Fund Balance	735,270	694,931	845,597	845,597	871,050	860,940	592,166	545,687
Ending Fund Balance	\$ 694,931	\$ 845,597	\$ 852,599	\$ 871,050	\$ 860,940	\$ 592,166	\$ 545,687	\$ 490,714

Eastern Peninsula Highway Emergency Service Area Revenues and Expenditures



Eastern Peninsula Highway Emergency Service Area Ending Fund Balance



Department Function

Fund 235

Eastern Peninsula Highway Emergency Service Area

Dept 51710

Mission

The mission of the Eastern Peninsula Highway Emergency Service Area is to provide consistent and coordinated response to incidents requiring fire and emergency medical services along this heavily traveled highway corridor.

Program Description:

- The Eastern Peninsula Highway Emergency Service Area provides fire protection and emergency medical services within the highway corridor between mileposts 8.5 - 75 of the Seward Highway, mile 0 – 13 of the Hope Highway, and mile 37-58 of the Sterling Highway, consisting of 103.5 highway miles.
- The Service Area has 0.50 contracted FTE employees, and 5 appointed board members.

Major Long-Term Issues and Concerns:

- Poor communication along the highway corridor limits people being able to call 911, and limits the ability of agencies to communicate and coordinate with each other.
- Providing consistent, coordinated responses that can provide reliable resources to all emergencies along the highway corridor.
- Restricted and lack of maintenance of the Seward Highway and Hope Highway limiting first responder and ambulance response.

FY2025 Accomplishments:

- Provided a vehicle fire trainer for contracted agencies to train for fire related responses on the highway.

FY2026 New Initiatives:

- Provide increased assistance for ETT/EMT I Bridge, Haz-Mat, and Fire courses to the contracted agencies that host them by paying for testing fees.
- Continue to maintain match funding for legislative request to construct tower and critical communications infrastructure under the Turnagain Pass Communications Platform Segment.
- Continue to incentivize reduced response times and responder availability.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Contracted Staffing History	0.50	0.50	0.50	0.50

Priority: Consistent Emergency Medical/Fire/Rescue Extrication Response on the Highway Corridor

Goal: 100% coverage for all identified segments and emergency response activities.

Percent Covered per Segment	FY2025 Response Coverage to Current Date			
	Benchmark	First Response	Ground Transport	Fire/ Extrication
8.5 to 37 Seward Hwy	100%	100%	100%	100%
37.1 to 62 Seward Hwy	100%	87%	100%	100%
62.1 to 75 Seward Hwy	100%	100%	100%	N/A
37 to 45 Sterling Hwy	100%	100%	100%	100%
46 to 58 Sterling Hwy	100%	80%	100%	100%
0 to 13 Hope Hwy	100%	N/A	N/A	N/A

- All Percentages reflect responses that qualified for payment (Adequate Apparatus/Adequate Personnel).

Department Function

Fund 235

Eastern Peninsula Highway Emergency Service Area - Continued

Dept 51710

Priority: Public Safety

Goal: Improve Coverage Through Tiered Dispatch

Objective:

1. Improve the success of Primary Dispatch Response for Medical/Fire/Rescue Extrication.
2. Award dispatch priority based on agency strength and location.
3. Improve communications.

Measures: Call Volume per segment, % of primary, secondary, and tertiary response in each segment for ea. level of service.

Call Volume per Segment	Segment 1 8.5 to 37 Seward Hwy		Segment 2 46 to 58 Sterling Hwy		Segment 3 37 to 45.9 Sterling Hwy		Segment 4 62.1 to 75 Seward Hwy		Segment 5 0 to 13 Hope Hwy		Segment 6 37.1 to 62 Seward Hwy	
	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26
EPHESA – *MVC	13	18	13	6	1	4	17	14	-	-	18	26
EPHESA – EMS Calls Only	3	2	2	4	3	4	3	10	1	-	3	-
EPHESA – Fire Calls Only	1	-	1	2	-	-	-	8	-	-	-	2

*MVC: Motor Vehicle Collisions

Primary Dispatch	Segment 1		Segment 2		Segment 3		Segment 4		Segment 5		Segment 6	
	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26
First Responder	88%	100%	64%	80%	100%	100%	87.5%	100%	100%	N/A	95%	87%
Ground Transport	100%	100%	87%	100%	100%	100%	84%	100%	100%	N/A	95%	100%
Fire/Rescue Extrication	50%	100%	100%	100%	N/A	N/A	100%	100%	N/A	N/A	100%	100%

Secondary Dispatch	Segment 1		Segment 2		Segment 3		Segment 4		Segment 5		Segment 6	
	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26
First Responder	12%	-	N/A	N/A	-	-	12.5%	-	-	-	N/A	N/A
Ground Transport	-	-	N/A	-	-	-	16%	-	-	-	N/A	-
Fire/Rescue Extrication	50%	-	-	-	-	-	-	-	-	-	-	-

- All FY26 figures in the tables above are estimated as complete annual data is not available.
- All Percentages reflect responses that qualified for payment (Adequate Apparatus/Adequate Personnel).
- No Tertiary Dispatches expected in FY2025 or FY2026.

Priority: Public Safety

Goal: Improve Response Times by Interior Agencies on the Highway Corridor

Objective:

1. Award dispatch priority based on agency strength and location.
2. Award dispatch priority based on Dispatch to Enroute Times.
3. Financially incentivize agencies to improve Response Times.

Average Enroute Times	Cooper Landing		Moose Pass		Hope		*SVAC	
Benchmark: Under 15 Min.	FY25	FY26	FY25	FY26	FY25	FY26	FY25	FY26
Dispatch to Enroute Times	5m 21s	5m 13s	13m 29s	5m 54s	N/A	N/A	12m 0s	8m 6s

*Seward Volunteer Ambulance Corps

**Kenai Peninsula Borough
Budget Detail**

Fund 235

Department 51710 - Eastern Peninsula Highway Emergency Service Area

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Supplies								
42210	Operating Supplies	\$ -	\$ -	\$ 750	\$ 750	\$ 750	\$ -	0.00%
42250	Uniforms	-	-	18	18	18	-	0.00%
42263	Training Supplies	-	925	1,125	1,125	1,125	-	0.00%
Total: Supplies		-	925	1,893	1,893	1,893	-	0.00%
Services								
43011	Contractual Services	207,748	208,168	307,965	307,965	322,563	14,598	4.74%
43019	Software Maintenance	-	-	113	113	113	-	0.00%
43026	Software Licensing	-	2,172	2,200	2,200	2,400	200	9.09%
43110	Communications	2,209	2,126	2,300	2,300	2,500	200	8.70%
43140	Postage and Freight	-	-	100	100	100	-	0.00%
43210	Transportation/Subsistence	836	1,877	4,650	4,650	4,150	(500)	-10.75%
43260	Training	-	200	1,510	1,510	2,400	890	58.94%
43510	Insurance/Litigation Fund Premiums	2,186	3,244	5,540	5,540	3,167	(2,373)	-42.83%
43610	Utilities	1,006	1,509	2,200	2,200	2,200	-	0.00%
43720	Equipment Maintenance	33	-	110	110	115	5	4.55%
43780	Buildings/Grounds Maintenance	99	-	250	250	100	(150)	-60.00%
43920	Dues and Subscriptions	2,160	-	-	-	-	-	-
Total: Services		216,277	219,296	326,938	326,938	339,808	12,870	3.94%
Capital Outlay								
48514	Major Fire Fighting/Rescue Equipment	-	-	20,000	20,000	-	(20,000)	-100.00%
Total: Capital Outlay		-	-	20,000	20,000	-	(20,000)	-100.00%
Transfers								
50264	911 Communications	10,050	8,834	9,143	9,143	9,143	-	0.00%
Total: Transfers		10,050	8,834	9,143	9,143	9,143	-	0.00%
Interdepartmental Charges								
61990	Admin Service Fee	5,398	5,505	8,949	8,949	8,771	(178)	-1.99%
Total: Interdepartmental Charges		5,398	5,505	8,949	8,949	8,771	(178)	-1.99%
Department Total		\$ 231,725	\$ 234,560	\$ 366,923	\$ 366,923	\$ 359,615	\$ (7,308)	-1.99%

**Kenai Peninsula Borough
Budget Detail**

Fund 235

Department 51710 - Eastern Peninsula Highway Emergency Service Area - Continued

Line-Item Explanations

43011 Contractual Services. Increase due to higher agency-performance stipends (\$167,500). Other services: Agency-strengthening stipends (\$60,000), contracted personnel (\$75,113), Medical Director contract (\$12,500), instructor-provided training for Fire/Extrication/HAZMAT Course (\$3,550), ETT course (\$1,500), and EMT I course (\$2,400).	43510 Insurance & Litigation Fund Premiums. Premiums are for coverage of workmans' compensation, property, liability, and other insurance.
43019 Software Maintenance. Milestone Surveillance (\$100) and Zoom license (\$13).	43780 Building and Grounds Maintenance. Decreased due to majority of snow plowing being done in-house.
43026 Software Licensing. Cellular-based dispatch software (\$2,400).	48514 Major Firefighting Equipment. Decreased due to one-time purchases in FY25.
43210 Transportation & Subsistence. Decrease reflects actuals from travel to agency locations. Includes travel to Juneau for Fire Chief's Legislative Conference, and administrative travel to Soldotna and contracted agencies.	50264 911 Communications. To cover E911 Dispatch fee from Soldotna.
43260 Training. Increased to cover additional certification testing fees. Includes registration for Fire Chief's Conference in Juneau, and certification fees for ETT, EMT I, Haz-Mat, and Firefighter I courses .	61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

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Seward-Bear Creek Flood Service Area

Established in August 2003, this service area was established to provide flood planning, protection and mitigation services to the residents of the service area. The service area is overseen by an elected seven-member board, each serving one to three-year terms. The department is staffed by 1.75 permanent employees.

Revenue is raised through property tax. The mill rate is set at 1.00 mill for fiscal year 2026.

Board Members

David Hettick Sr.
Robert (Bob) Reisner
Nicola Murawsky
Rodney Roemmich
Steven Taylor
Andy Bacon
Mark Ganser

Mill Rate: 1.00

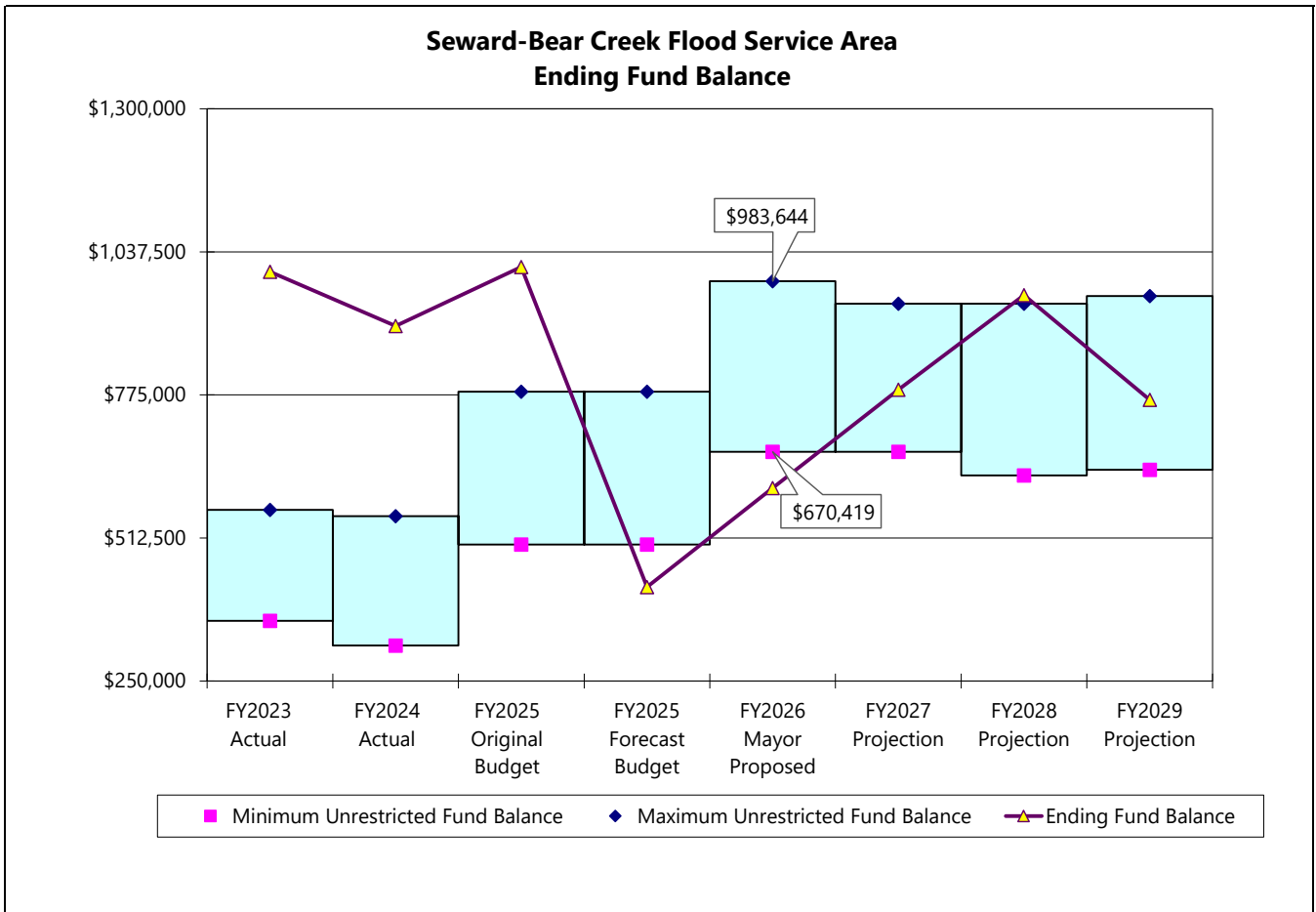
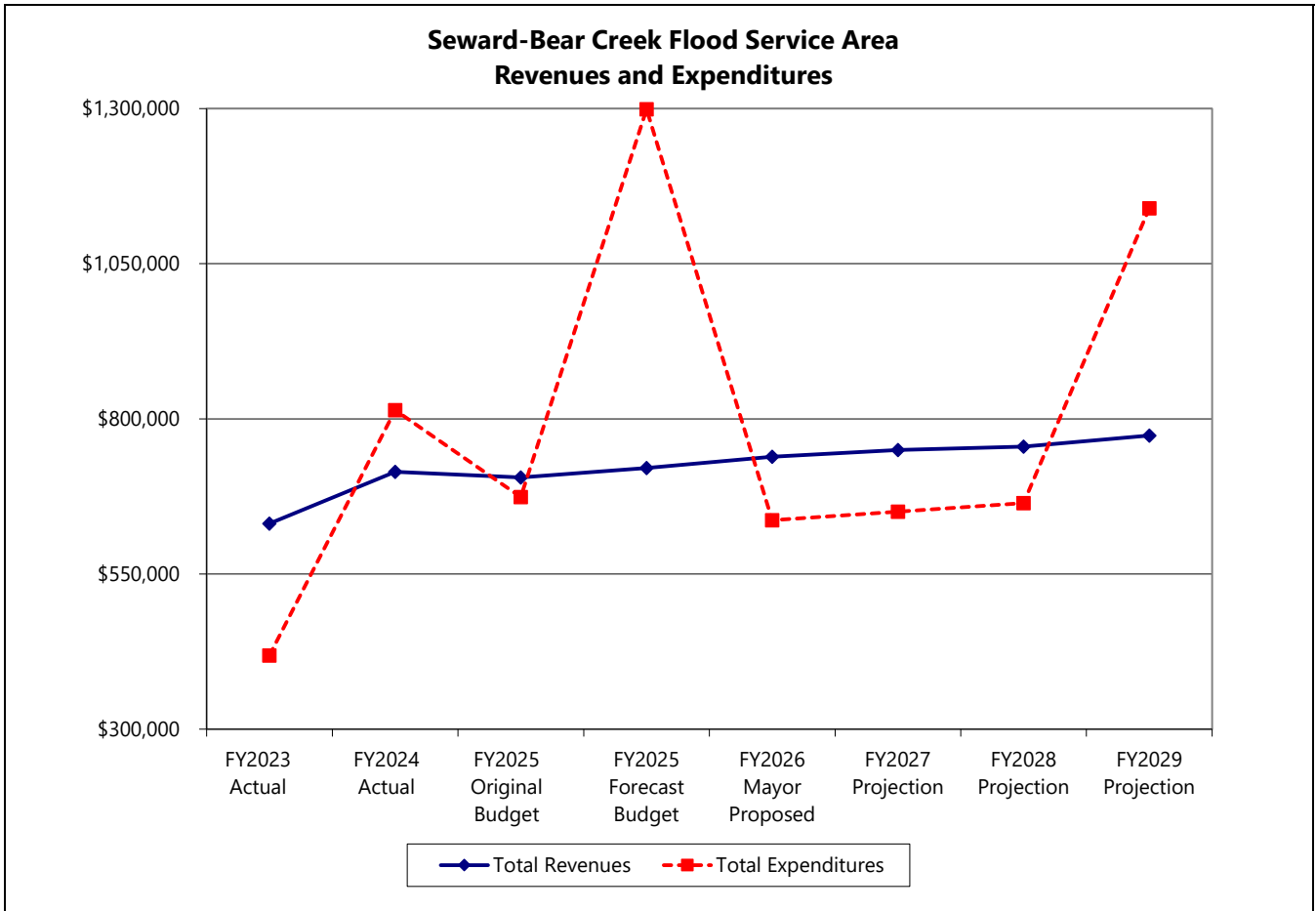
Population: 4,558

Square Miles: 87



Fund: 259 Seward-Bear Creek Flood Service Area - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)								
Real	527,953	594,702	637,787	637,787	673,338	680,071	686,872	700,609
Personal	24,522	26,827	23,849	29,646	21,076	21,287	21,500	21,715
Oil & Gas (AS 43.56)	-	144	-	-	-	-	-	-
	552,475	621,673	661,636	667,433	694,414	701,358	708,372	722,324
Mill Rate	0.75	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Revenues:								
Property Taxes								
Real	\$ 395,156	\$ 594,988	\$ 637,787	\$ 637,787	\$ 673,338	\$ 680,071	\$ 686,872	\$ 700,609
Personal	18,043	27,711	23,372	29,053	20,654	20,861	21,070	21,281
Oil & Gas (AS 43.56)	-	144	-	-	-	-	-	-
Interest	855	1,571	1,322	1,322	1,388	1,402	1,416	1,444
Flat Tax	22,139	28,777	21,160	21,160	21,160	21,583	22,015	22,455
Motor Vehicle Tax	6,943	8,545	6,864	6,864	7,744	7,899	8,057	8,218
Total Property Taxes	443,136	661,736	690,505	696,186	724,284	731,816	739,430	754,007
Federal Revenue	125,819	-	-	-	-	-	-	-
State Revenue	44,721	4,013	-	-	-	-	-	-
Interest Earnings	17,644	48,872	15,235	24,568	14,790	18,125	15,694	19,163
Total Revenues	631,320	714,621	705,740	720,754	739,074	749,941	755,124	773,170
Total Revenues and Operating Transfers	631,320	714,621	705,740	720,754	739,074	749,941	755,124	773,170
Expenditures:								
Personnel	190,852	258,076	270,380	270,380	264,802	270,098	275,500	281,010
Supplies	5,787	2,526	6,100	6,100	6,250	6,375	6,503	6,633
Services	201,281	502,469	376,043	984,273	390,490	398,300	406,266	864,391
Capital Outlay	11,567	31,257	-	1,500	-	-	-	-
Interdepartmental Charges	9,408	19,858	21,438	36,681	(24,727)	(24,396)	(24,058)	(12,464)
Total Expenditures	418,895	814,186	673,961	1,298,934	636,815	650,377	664,211	1,139,570
Total Expenditures and Operating Transfers	418,895	814,186	673,961	1,298,934	636,815	650,377	664,211	1,139,570
Net Results From Operations	212,425	(99,565)	31,779	(578,180)	102,259	99,564	90,913	(366,400)
Projected Lapse	-	-	76,429	99,187	79,348	80,935	82,554	174,205
Change in Fund Balance	212,425	(99,565)	108,208	(478,993)	181,607	180,499	173,467	(192,195)
Beginning Fund Balance	788,705	1,001,130	901,565	901,565	422,572	604,179	784,678	958,145
Ending Fund Balance	\$ 1,001,130	\$ 901,565	\$ 1,009,773	\$ 422,572	\$ 604,179	\$ 784,678	\$ 958,145	\$ 765,950



Department Function

Fund 259

Seward-Bear Creek Flood Service Area

Dept 21212

Mission

The mission of the Seward-Bear Creek Flood Service Area is to provide flood planning, protection, and mitigation services in coordination with the appropriate agencies to reduce the risk of flood damage to private and public property through addressing issues that best reflect a fair use of the tax-levy for watershed-wide benefit.

Program Description

The Seward-Bear Creek Flood Service Area is responsible for providing hazard planning and mitigation services to the Seward-Bear Creek and Lowell Point communities. The Board of Directors is tasked to determine flood-planning needs in order to advise and facilitate hazard-reduction measures.

Major Long-Term Issues and Concerns:

- Disposal of material excavated from area creeks and determining areas outside the floodplain for gravel depositing.
- Engineering Revetments for Box Canyon Creek, SC15, and Kwechak Creek as a water diversion structure.
- Sourcing Rip Rap economically for Revetment construction.

SBCFSA requests assistance from KPB Departments on these long-term issues:

- Bridge replacements at the intersections of Forest Road and Lost Creek, and Nautical Ave and the Seward Highway.
- KPB land development, Rip Rap supply and stockpile locations.

FY2025 Accomplishments

- Worked in partnership with Trout Unlimited, US Fish and Wildlife, City of Seward, and the Kachemak Heritage Land Trust on fish culvert design and placement using grant funds.
- Worked in partnership with the City of Seward and Bell Engineering to develop design plans and revetment drawings for channelization and bank enforcement of the Scheffler Creek drainage.
- Procured drone equipment to save time and money on mitigation project quality control and to be able to survey the service area in a timelier manner.
- Continued work in an advisory capacity with the Alaska Railroad to remove approximately 40,000 cubic yards (CY's) of unclassified excavation from Japanese Creek.
- Contracted and managed projects that removed 46,000 CY's of sediment from the Salmon Creek drainage.
- Completed emerging situation repairs to address rapidly eroding embankments at Kwechak, Japanese, Salmon, and Box Cannon Creeks.

FY2026 New Initiatives:

- Continue partnership with US Fish & Wildlife Service, State of Alaska Fish & Game, Kachemak Heritage Land Trust, and other local stakeholders on fish culvert design and placement using grant funds.
- Continue to work in partnership with the City of Seward to find a solution to the Scheffler Creek drainage using the design plan created in FY2025 to create a framework for construction on the project in starting in FY2027.
- New design plans for Lost Creek extending the mitigation area down to the highway crossing.
- Partner with Land Management on material storage and a Rip Rap source.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Service Area Staffing History	1.5	1.75	1.75	1.75

Priority/Goal: Public Outreach and Education

Goal: Raise public awareness of floodplain risks, mitigation Efforts, and the National Flood Insurance Program

- Objective:**
1. Send out educational mailing to all service area property owners.
 2. Conduct community work sessions/public meetings.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Number of Bulk Educational Mailings	1	1	1	1	1
Number of Community Work Sessions/Public Meetings	2	2	2	2	2

Department Function

Fund 259

Seward-Bear Creek Flood Service Area - Continued

Dept 21212

Priority/Goal: Flood Mitigation

Goal: Prioritize, plan, and facilitate flood mitigation projects

Objective: 1. Obtain grant funding for risk assessment or mitigation projects.
2. Complete in-stream and multi-agency mitigation projects.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Grant/Partnership Mitigation Funding Applications	1	2	1	2	2
In-Stream Mitigation Projects	7	2	7	4	2
Multi-Agency Mitigation Projects	1	1	1	1	1

Commentary

In-progress and completed FY25 mitigation projects approved by the service area board under contractual services:

Flood Mitigation Projects (project costs expended in FY25)

- Salmon Creek Revetment Sediment Management & Embankment Maintenance -59,730
- Salmon Creek Revetment Sediment Management & Embankment Maintenance Push-23,500
- Salmon Creek @ Nautical Sediment Management & Embankment Maintenance -147,328.44
- Upper Kwechak Sediment Management & Embankment Maintenance - (Began planning phase in FY2025. To be completed in FY2026)

Multi-Agency Mitigation Projects (project costs expended in FY25)

- Multiple projects in the planning phase.

Emerging Situation Projects (project costs expended in FY25)

- Box Cannon Creek-\$2,200
- Kwechak Creek- \$19,500

Kenai Peninsula Borough

Budget Detail

Fund 259

Department 21212 - Seward-Bear Creek Flood Service Area

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed &	Original Budget %
				Budget	Budget	Proposed		
Personnel								
40110	Regular Wages	\$ 84,749	\$ 133,020	\$ 143,870	\$ 143,870	\$ 148,812	\$ 4,942	3.44%
40130	Overtime Wages	744	-	1,330	1,330	1,311	(19)	-1.43%
40210	FICA	7,133	10,943	12,628	12,628	13,106	478	3.79%
40221	PERS	24,292	34,839	32,334	32,334	33,412	1,078	3.33%
40321	Health Insurance	60,761	65,479	65,520	65,520	53,000	(12,520)	-19.11%
40322	Life Insurance	133	205	202	202	210	8	3.96%
40410	Annual Leave	13,040	13,590	14,496	14,496	14,951	455	3.14%
Total: Personnel		190,852	258,076	270,380	270,380	264,802	(5,578)	-2.06%
Supplies								
42020	Signage Supplies	-	-	350	271	-	(350)	-100.00%
42120	Computer Software	828	492	-	-	-	-	-
42210	Operating Supplies	1,100	646	2,250	2,250	2,250	-	0.00%
42230	Fuel, Oil and Lubricants	518	223	1,000	1,000	1,000	-	-
42250	Uniforms	130	-	500	579	1,000	500	100.00%
42360	Motor Vehicle Supplies	1,277	-	1,000	1,000	1,000	-	0.00%
42410	Small Tools & Minor Equipment	1,934	1,165	1,000	1,000	1,000	-	0.00%
Total: Supplies		5,787	2,526	6,100	6,100	6,250	150	2.46%
Services								
43011	Contractual Services	176,403	473,246	338,898	947,128	353,600	14,702	4.34%
43019	Software Maintenance	520	-	2,034	2,034	1,600	(434)	-21.34%
43026	Software Licensing	-	1,006	1,006	1,006	1,306	300	29.82%
43110	Communications	1,671	2,676	3,087	3,087	3,087	-	0.00%
43140	Postage and Freight	419	25	600	600	600	-	0.00%
43210	Transportation and Subsistence	7,409	6,039	8,677	8,677	9,137	460	5.30%
43220	Car Allowance	48	3,596	3,600	3,600	3,600	-	0.00%
43260	Training	-	645	1,125	1,125	1,125	-	0.00%
43310	Advertising	2,285	841	1,200	1,200	700	(500)	-41.67%
43510	Insurance/Litigation Fund Premiums	812	885	854	854	773	(81)	-9.48%
43610	Utilities	2,201	3,224	4,571	4,571	4,571	-	0.00%
43720	Equipment Maintenance	134	274	400	400	400	-	0.00%
43750	Vehicle Maintenance	150	285	325	325	325	-	0.00%
43780	Building/Grounds Maintenance	115	-	-	-	-	-	-
43810	Rents and Operating Leases	8,650	8,656	8,650	8,650	8,650	-	0.00%
43920	Dues and Subscriptions	464	1,071	1,016	1,016	1,016	-	0.00%
Total: Services		201,281	502,469	376,043	984,273	390,490	14,447	3.84%
Capital Outlay								
48310	Vehicles	8,900	-	-	-	-	-	-
48311	Machinery and Equipment	-	29,330	-	-	-	-	-
48610	Land Purchase	599	-	-	-	-	-	-
48710	Minor Office Equipment	2,068	1,432	-	-	-	-	-
48720	Minor Office Furniture	-	495	-	-	-	-	-
48740	Minor Machinery and Equipment	-	-	-	1,500	-	-	-
Total: Capital Outlay		11,567	31,257	-	1,500	-	-	-
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	-	-	5,000	5,000	(40,259)	(45,259)	-905.18%
60004	Mileage Ticket Credits	(715)	-	-	-	-	-	-
61990	Admin. Service Fee	10,123	19,858	16,438	31,681	15,532	(906)	-5.51%
Total: Interdepartmental Charges		9,408	19,858	21,438	36,681	(24,727)	(46,165)	-215.34%
Department Total		\$ 418,895	\$ 814,186	\$ 673,961	\$ 1,298,934	\$ 636,815	\$ (37,146)	-5.51%

**Kenai Peninsula Borough
Budget Detail**

Fund 259

Department 21212 - Seward-Bear Creek Flood Service Area - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Service Area Program Manager and 0.75 Administrative Assistant.

42020 Signage Supplies. Decrease due to one-time purchase in FY25.

42250 Uniforms. Increased due to onboard of new Admin Assistant.

43011 Contractual Services. Increase due to rock blasting and sorting (243,600). Projects approved by the Board are: Spruce Creek (\$20,000) Lost Creek Redesign (\$60,000), and emerging situations (\$30,000).

43019 Software Maintenance. Reduced to meet actuals. Software needed for survey equipment (\$1,600).

43026 Software Licensing. Increase due to rising software costs. Autodesk Ady for Trimble surveying equipment (\$486), 2 Zoom licenses (\$520), and Adobe (\$300).

43210 Transportation and Subsistence. Increased for travel to out-of-state floodplain conferences. Also includes mileage for in-field work in personal vehicle, travel for meetings/training in Anchorage & Soldotna, and board meetings.

43220 Car Allowance. Program Manger car allowance.

43260 Training. Registration fees for out-of-state conferences for Program Manager. Floodplain management certification requires 16 continuing education credits every 2 years.

43310 Advertising. Decrease due to anticipated need and actuals.

48740 Minor Machinery and Equipment. Decrease due to one-time purchase in FY25.

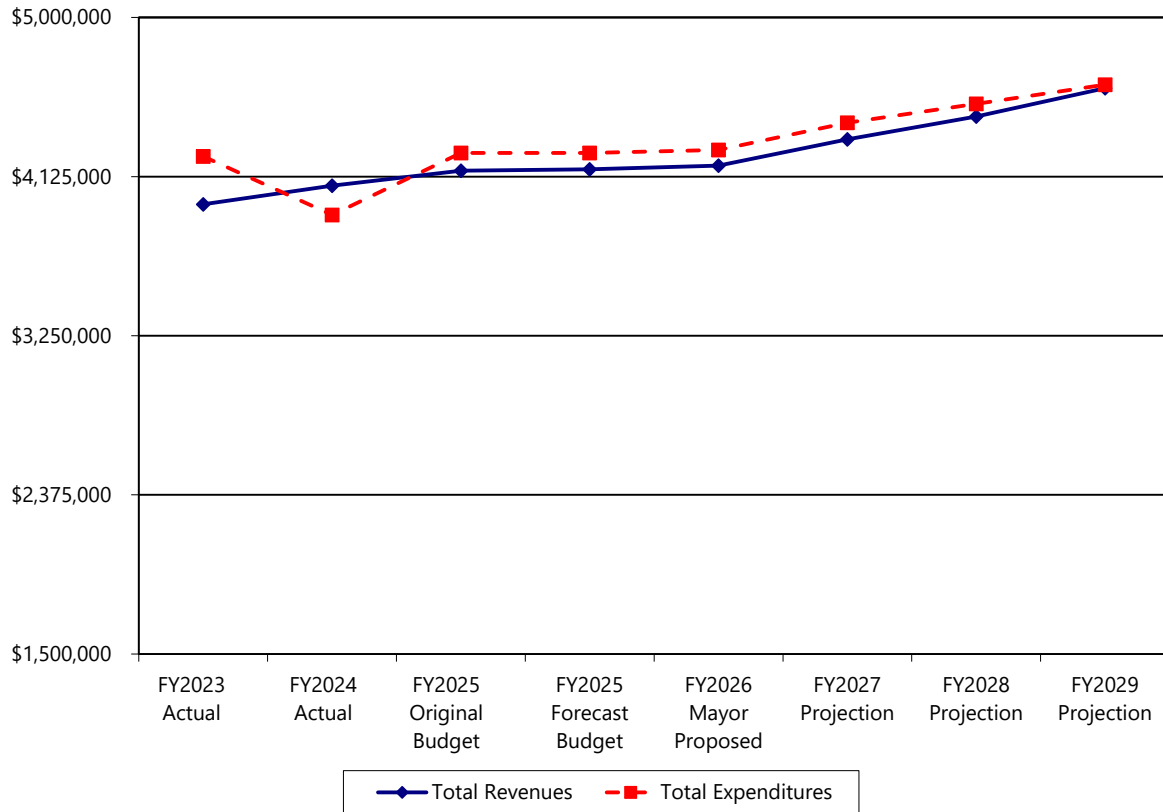
60000 Charges (To) From Other Depts. This reflects a (\$40,259) charge back for up to 25% of the SBCFSA Manager's salary for Road Service Area purposes.

61990 Admin. Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The amount is 2.5% of the personnel, supplies, services, capital outlay, and interdepartmental wage charges.

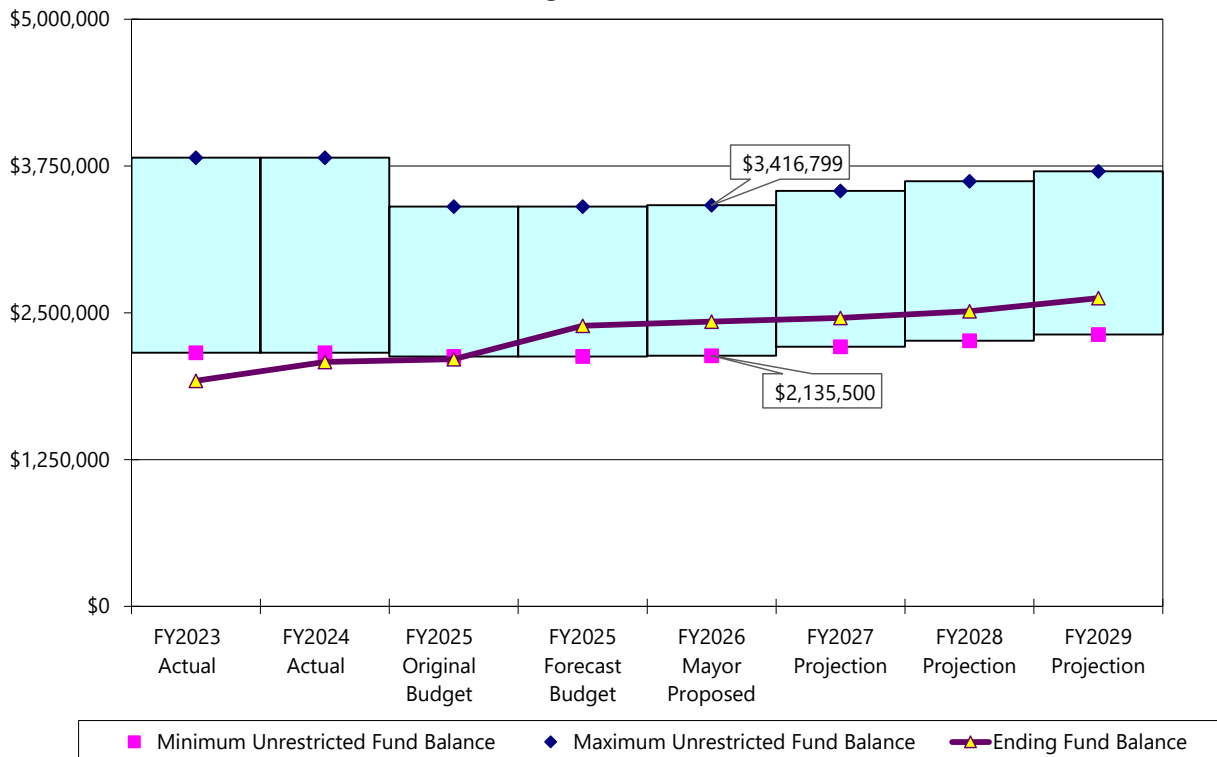
Fund: 264 911 Communications - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Revenues:								
E911 Surcharge Charges	\$ 1,436,271	\$ 1,428,584	\$ 1,450,000	\$ 1,450,000	\$ 1,450,000	\$ 1,457,250	\$ 1,464,536	\$ 1,471,859
Fees for service	2,093,460	2,133,611	2,222,348	2,222,348	2,222,348	2,345,174	2,472,505	2,604,495
State revenues	44,168	48,047	-	-	-	-	-	-
Interest earnings	-	29,743	43,514	52,000	71,701	72,740	49,136	50,288
Other Revenue	2,700	3,463	-	-	-	-	-	-
Total Revenues	3,576,599	3,643,448	3,715,862	3,724,348	3,744,049	3,875,164	3,986,177	4,126,642
Operating Transfers From:								
General Fund	150,000	150,000	150,000	150,000	150,000	152,250	154,534	156,852
Nikiski Fire Service Area	58,200	66,774	69,111	69,111	69,111	71,875	74,750	77,740
Bear Creek Fire Service Area	11,114	8,156	8,441	8,441	8,441	8,779	9,130	9,495
Western Emergency Service Area	21,119	31,167	32,258	32,258	32,258	33,548	34,890	36,286
Central Emergency Service Area	131,208	148,690	153,894	153,894	153,894	160,050	166,452	173,110
Kachemak Emergency Service Area	14,394	17,504	18,117	18,117	18,117	18,842	19,596	20,380
EPHESA	10,050	8,834	9,143	9,143	9,143	9,509	9,889	10,285
Total Operating Transfers	396,085	431,125	440,964	440,964	440,964	454,853	469,241	484,148
Total Revenues and Operating Transfers	3,972,684	4,074,573	4,156,826	4,165,312	4,185,013	4,330,017	4,455,418	4,610,790
Expenditures:								
Personnel	2,870,000	2,990,540	3,239,696	3,239,696	3,168,115	3,247,318	3,328,501	3,411,714
Supplies	11,699	7,743	14,550	14,550	14,550	14,914	15,287	15,669
Services	646,073	635,640	704,317	704,317	720,369	738,378	756,837	775,758
Capital Outlay	7,166	2,995	5,000	5,000	5,000	5,125	5,253	5,384
Interdepartmental Charges	76,987	76,092	113,316	113,316	112,965	115,789	118,684	121,651
Total Expenditures	3,611,925	3,713,010	4,076,879	4,076,879	4,020,999	4,121,524	4,224,562	4,330,176
Operating Transfers To:								
Capital Projects Fund - 911	624,000	200,921	178,538	178,538	250,000	300,000	300,000	300,000
Total Operating Transfers	624,000	200,921	178,538	178,538	250,000	300,000	300,000	300,000
Total Expenditures and Operating Transfers	4,235,925	3,913,931	4,255,417	4,255,417	4,270,999	4,421,524	4,524,562	4,630,176
Net Results From Operations	(263,241)	160,642	(98,591)	(90,105)	(85,986)	(91,507)	(69,144)	(19,386)
Projected Lapse	-	-	122,306	398,229	120,630	123,646	126,737	129,905
Change in Fund Balance	(263,241)	160,642	23,715	308,124	34,644	32,139	57,593	110,519
Beginning Fund Balance	2,184,498	1,921,257	2,081,899	2,081,899	2,390,023	2,424,667	2,456,806	2,514,399
Ending Fund Balance	\$ 1,921,257	\$ 2,081,899	\$ 2,105,614	\$ 2,390,023	\$ 2,424,667	\$ 2,456,806	\$ 2,514,399	\$ 2,624,918
Fund Balance Designation:								
Restricted for Capital Replacement	\$ 455,631	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Unrestricted	1,465,626	2,081,899	2,105,614	2,390,023	2,424,667	2,456,806	2,514,399	2,624,918
Ending Fund Balance	\$ 1,921,257	\$ 2,081,899	\$ 2,105,614	\$ 2,390,023	\$ 2,424,667	\$ 2,456,806	\$ 2,514,399	\$ 2,624,918

911 Communications Revenues & Expenditures



911 Communications Ending Fund Balance



Fund 264

Dept 11255

Department Function

911 Communications

Mission

Our mission is to enhance the quality of life of the Kenai Peninsula Borough citizens by serving as the communications link between the citizen and the public safety services.

Program Description

The Soldotna Public Safety Communications Center (SPSCC) is responsible for providing emergency and routine public safety radio, telephone, 9-1-1 and computer-aided dispatching services to multiple law enforcement, fire, and EMS agencies. We will strive to handle all 9-1-1 and other calls for service in a prompt, courteous, professional manner. We recognize that service is our one and only product and we share a common ongoing goal to provide it at the highest possible level. We recognize that our strength and success are tied directly to the unique contributions of each of us working in the spirit of cooperation and teamwork.

Major Long-Term Issues and Concerns:

- Increased facility space to accommodate personnel, office and storage.

FY2025 Accomplishments:

- Began utilizing **Virtual Academy (VA) Training Platform**. This provides quality online training for public safety professionals across all three disciplines.
- Management of the Center achieved **NCMEC Leadership Certification**. This is designed for leaders in public safety, this three-day course focused on current issues related to missing and sexually exploited children through a case study approach.

- Implemented **Protocol 41**. With the increase in mental health crisis calls and suicidal callers to 9-1-1-SPSCC implemented Protocol 41: Caller in Crisis to our Medical Dispatch Priority System. This assists staff in handling these difficult calls with specific calming and control techniques and pre-arrival instructions to reduce the risk of injury or death when faced with an imminent suicide threat patient.
- 988 Collaboration**. SPSCC staff utilize clear guidelines and protocols to identify certain mental health crisis calls for hand off to 988. This collaboration with 988 allows for a more coordinated and effective approach to the management of mental health emergencies reducing the need for the standard law enforcement or EMS intervention.
- Attended the **Cyber Resilient 911 Symposium** to increase cyber awareness among 9-1-1 professionals and reduce susceptibility to phishing and ransomware attacks along with other important considerations.
- Access the **NENA – Enhanced PSAP Registry and Census (EPRC)**. This registry provides benefit from a centralized database and location tools to quickly locate and contact out-of-area 9-1-1 PSAPs during emergencies and other critical outreach situations.

FY2026 New Initiatives:

- Continue to exploring new AI technology for 911 call taking and Quality Improvement.
- QI Program - Continue to make strides and improvements to ensure we meet national benchmarks and standards.
- Establish and provide a Wellness/Quiet Room for employees.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	23	23	23	23

CAD Calls	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
CAD (Computer Aided Dispatch) Calls for Service Law Enforcement	63,270	61,727	64,160	71,676	76,097
CAD (Computer Aided Dispatch) Calls for Service EMS/Fire	7,007	6,488	7,665	7,780	7,896

Department Function Fund 264 Dept 11255	911 Communications - Continued
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Priority: Training
Goal: Educate our staff
Objective: Have all staff complete and pass EMD and EFD classes and receive certification.

Staff Training	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Percent of Staff Passing EMD, EFD Classes	100%	100%	100%	100%	100%

Priority: Public Safety Communications
Goal: To deliver the highest level of professional service to the public, emergency responders and external agencies.
Objective: 1. Answer 95% of all 9-1-1 calls within 15 seconds or less (NFPA 1221).
 2. Answer 90% of all 9-1-1 calls within 10 seconds or less (internal goal).

9-1-1 Call Data	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Average 9-1-1 Time to Answer	:10	:03	:03	:03	:03
Total 9-1-1 Calls Received		31,197	30,834	28,367	29,000
Average 9-1-1 Call Duration		2:35	2:39	2:35	2:35
E911 Surcharge		\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00

**Kenai Peninsula Borough
Budget Detail**

Fund 264

Department 11255 - 911 Communications

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed &	
				Budget	Budget	Proposed	Original Budget	%
Personnel								
40110	Regular Wages	\$ 1,413,829	\$ 1,455,693	\$ 1,736,951	\$ 1,736,951	\$ 1,741,403	\$ 4,452	0.26%
40120	Temporary Wages	10,298	16,935	10,499	10,499	27,496	16,997	161.89%
40130	Overtime Wages	162,349	171,932	70,425	70,425	74,448	4,023	5.71%
40210	FICA	132,513	138,833	160,954	160,954	162,201	1,247	0.77%
40221	PERS	385,873	417,142	411,043	411,043	413,071	2,028	0.49%
40321	Health Insurance	561,589	562,778	624,940	624,940	534,500	(90,440)	-14.47%
40322	Life Insurance	2,076	2,367	2,500	2,500	2,506	6	0.24%
40410	Leave	201,473	224,860	222,384	222,384	212,490	(9,894)	-4.45%
Total: Personnel		2,870,000	2,990,540	3,239,696	3,239,696	3,168,115	(71,581)	-2.21%
Supplies								
42120	Computer Software	-	-	450	450	450	-	0.00%
42210	Operating Supplies	1,367	1,778	3,000	3,000	3,000	-	0.00%
42263	Training Supplies	1,064	521	1,100	1,100	1,100	-	0.00%
42310	Repair/Maintenance Supplies	7,300	2,565	7,000	7,000	7,000	-	0.00%
42410	Small Tools & Minor Equipment	1,968	2,879	3,000	3,000	3,000	-	0.00%
Total: Supplies		11,699	7,743	14,550	14,550	14,550	-	0.00%
Services								
43011	Contractual Services	180,681	181,827	182,170	182,420	182,741	571	0.31%
43019	Software Maintenance	172,496	121,386	155,050	140,787	130,100	(24,950)	-16.09%
43026	Software Licensing	-	41,119	36,239	50,502	77,186	40,947	112.99%
43110	Communications	99,174	98,811	110,000	109,509	110,000	-	0.00%
43210	Transportation/Subsistence	1,004	3,341	6,950	6,950	6,950	-	0.00%
43260	Training	15,348	8,145	20,200	20,200	20,200	-	0.00%
43410	Printing	-	-	100	100	100	-	0.00%
43510	Insurance/Litigation Fund Premiums	10,545	12,713	14,295	14,495	13,551	(744)	-5.20%
43610	Utilities	52,534	55,677	61,500	61,500	61,500	-	0.00%
43720	Equipment Maintenance	17,036	17,074	17,250	17,250	17,250	-	0.00%
43780	Buildings/Ground Maintenance	13,142	11,427	16,500	16,500	16,500	-	0.00%
43810	Rents and Operating Leases	19,800	19,800	19,800	19,800	19,800	-	0.00%
43812	Equipment Replacement Payments	63,163	63,163	63,163	63,163	63,163	-	0.00%
43920	Dues and Subscriptions	1,150	1,157	1,100	1,141	1,328	228	20.73%
Total: Services		646,073	635,640	704,317	704,317	720,369	16,052	2.28%
Capital Outlay								
48710	Minor Office Equipment	7,166	2,995	2,000	2,000	2,000	-	0.00%
48720	Minor Office Furniture	-	-	3,000	3,000	3,000	-	0.00%
Total: Capital Outlay		7,166	2,995	5,000	5,000	5,000	-	0.00%
Transfers								
50455	911 Capital Projects Fund	624,000	200,921	178,538	178,538	250,000	71,462	40.03%
Total: Transfers		624,000	200,921	178,538	178,538	250,000	71,462	40.03%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	76,987	76,092	113,316	113,316	112,965	(351)	-0.31%
Total: Interdepartmental Charges		76,987	76,092	113,316	113,316	112,965	(351)	-0.31%
Department Total		\$ 4,235,925	\$ 3,913,931	\$ 4,255,417	\$ 4,255,417	\$ 4,270,999	\$ 15,582	0.37%

Kenai Peninsula Borough Budget Detail

Fund 264

Department 11255 - 911 Communications - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Emergency Communications Coordinator, 1 911 Operations Manager, 3 Shift Supervisors, 1 Shift Supervisor/Training Officer, 14 Public Safety Dispatchers, 1 Quality Assurance Specialist, 1 CAD Specialist, and 1 911 Technical Specialist (IT).

42310 Repair & Maintenance Supplies. Spare parts not under warranty or support (\$3,000).

42410 Small Tools & Minor Equipment. Dispatch headsets and bases (\$3,000).

43011 Contractual Services. Payments to cities for E911 services (\$158,400), EMD sponsoring physician (\$15,491), telelanguage services (\$250), janitorial services (\$8,400), and shredding (\$200).

43019 Software Maintenance. Solacom Guardian technical support call handling annual maintenance (\$37,990), security camera software renewal, (\$175), CAD software maintenance (\$47,500), Solarwinds software maintenance (\$490), AudioCodes Voice Gateways annual technical support & hardware support (\$11,235), Cisco contract support renewals (\$10,820), TimeClock scheduling software (\$940), and Stancil maintenance (\$20,950).

43026 Software Licensing. EMD, EFD, AQUA protocol software and cardset support and updates, (\$20,104), Pacific Applied Technology-ASPIN connectivity (\$1,900), Microsoft Windows Server (\$8,000), Zoom License (\$277), PowerDMS policy-procedure training platform (\$7,100), Prepared Live (\$3,860), Blue Zone licensing-APSIN (\$565), 911 Datamaster ALI/GIS database software tech support and licensing (\$13,000), VMWare renewal foundation for 911 servers (\$19,880), and Red Hat Enterprise server support (\$2,500).

43110 Communications. Dedicated long distance circuits, trunks, and data lines/connectivity and cell phone stipend for IT Specialist, Emergency Communications Coordinator and Operations Manager.

43210 Transportation/Subsistence. Travel costs and lodging for annual conferences with subject matter pertaining to 911, public safety, and emerging technologies.

43260 Training. IAED EMD/EFD recertifications (\$1,500), BLS (\$200), and miscellaneous staff training (\$4,000), supervisory training (\$4,000), emergency dispatch professional conference (\$1,500) EMD/EFD courses (\$6,000), and mental health and peer support training (\$3,000).

43720 Equipment Maintenance. Radio maintenance contract (\$16,375) and Bizhub maintenance contact (\$750).

43780 Buildings/Grounds Maintenance. Grounds maintenance (\$1,000), elevator maintenance (\$2,500), generator/building maintenance (\$9,500), and snow removal (\$3,500).

43810 Rents and Operating Leases. 911 back up center location lease (\$19,800).

48710 Minor Office Equipment. Wireless intercom system (\$2,000).

48720 Minor Office Furniture. Dispatch chair replacement (\$1,500) and ergonomic office furniture (\$1,500).

60000 Charges (To) From Other Departments. These are charges from Resource Planning - GIS for 60% of the wages and benefits of the Addressing Officer and 20% of the GIS Specialist, responsible for all 911 addressing and database management (\$112,965).

For capital projects information on this department - See the Capital Projects Section - Pages 344-345, 348, 356

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2025 Estimated</u>	<u>FY2026 Projected</u>	<u>Projected Payments FY2027-29</u>
Call Manager Software	\$ 147,204	\$ 36,801	\$ 36,801	\$ 110,403
Logger FY22	79,086	26,362	26,362	36,032
	<u>\$ 226,290</u>	<u>\$ 63,163</u>	<u>\$ 63,163</u>	<u>\$ 146,435</u>

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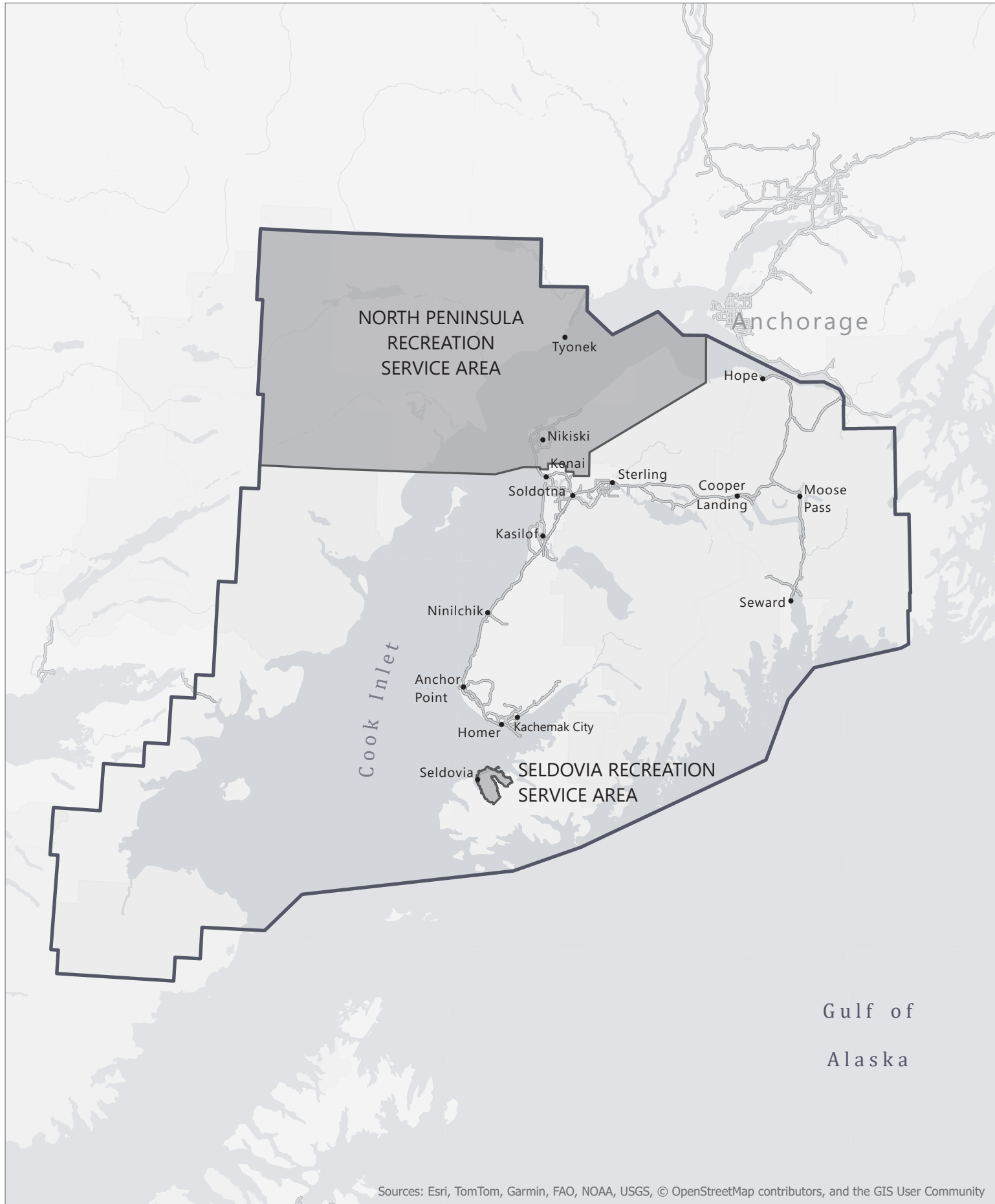
Recreation Service Areas

The Borough has two (2) recreation service areas, the North Peninsula Recreation Service Area and the Seldovia Recreation Service Area. Each service area has a separate board of directors and its own taxing jurisdiction although the Borough sets the mill rate and approves their budget

The major source of revenue for each of these service areas is property tax. Additional funding is provided through user fees, state grants and interest earnings.

North Peninsula Recreation Service Area – this service area provides recreation services for the residents of Nikiski and Tyonek.

Seldovia Recreational Service Area – this service area provides recreational services for the residents of Seldovia.



Kenai Peninsula Borough Recreation Service Areas



North Peninsula Recreation Service Area

The recreation service area was formed to provide recreation services for the Nikiski and Tyonek area residents. Established in 1974, five elected members serve on its board. The service area has 11 permanent employees. Programs include basketball, volleyball, flag football, pickle ball, kickball, hockey, teen night, open gym activities, community classes and aquatic programs. The service area sponsors "Family Fun in the Midnight Sun" in June as a community wide event. The Boys & Girls Club of South-Central Alaska is contracted to provide the recreation services for the Village of Tyonek.

Facilities in Nikiski, operated/owned by the North Peninsula Recreation Service Area, consist of an indoor swimming pool with waterslide, multipurpose fields, community playgrounds, covered natural ice rink, trail systems, skateboard park, racquet ball courts with exercise area, disc golf course and a community center. The Nikiski Community Recreation Center (NCRC) currently houses a teen center, full swing golf simulator, gymnasium used for sporting activities and leagues, and banquet room and classroom/training spaces used for rentals for small and large group gatherings.

Revenues are derived primarily through property tax. The mill rate for fiscal year 2026 is set at 1.15 mills. Other revenues include facility user fees, program fees, and interest income.

Board Members

Misty Peterkin
Alexa McClure
Felix Martinez, II
Erin Bellotte
Stacy Oliva

Mill Rate: 1.15

Population: 5,898

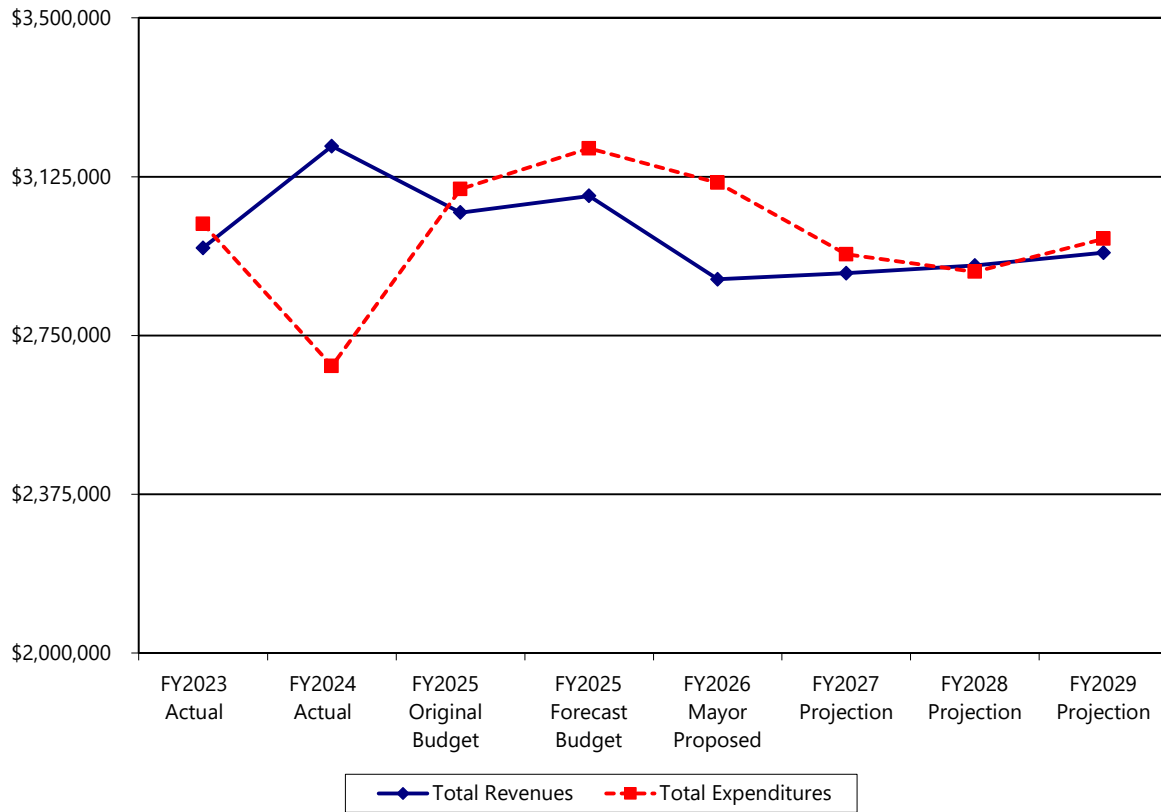
Square Miles: 5,530



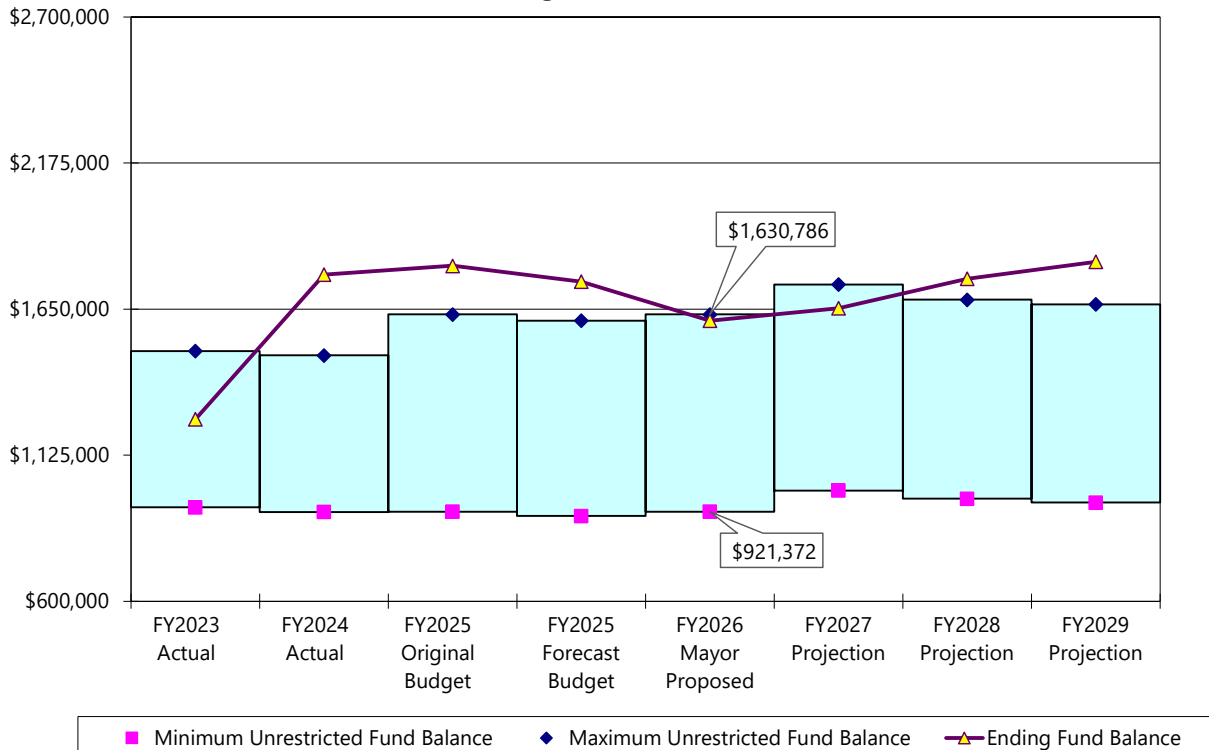
Fund: 225 North Peninsula Recreation Service Area - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)								
Real	647,106	745,397	811,895	811,990	874,619	883,365	892,199	910,043
Personal	42,287	44,427	48,623	49,175	50,378	50,882	51,391	51,905
Oil & Gas (AS 43.56)	1,108,539	1,171,423	1,214,439	1,214,439	1,276,009	1,276,009	1,276,009	1,276,009
	1,797,932	1,961,247	2,074,957	2,075,604	2,201,006	2,210,256	2,219,599	2,237,957
Mill Rate	1.40	1.40	1.30	1.30	1.15	1.15	1.15	1.15
Revenues:								
Property Taxes								
Real	\$ 887,909	\$ 1,043,430	\$ 1,055,464	\$ 1,055,587	\$ 1,005,812	\$ 1,015,870	\$ 1,026,029	\$ 1,046,549
Personal	59,042	62,544	61,946	62,649	56,776	57,344	57,918	58,497
Oil & Gas (AS 43.56)	1,551,955	1,639,993	1,578,771	1,578,771	1,467,410	1,467,410	1,467,410	1,467,410
Interest	2,244	2,895	8,566	8,237	8,566	8,909	9,265	9,636
Flat Tax	5,921	6,437	4,356	4,356	4,356	4,443	4,532	4,623
Motor Vehicle Tax	19,843	19,837	17,355	17,355	19,840	20,237	20,642	21,055
Total Property Taxes	2,526,914	2,775,136	2,726,458	2,726,955	2,562,760	2,574,213	2,585,796	2,607,770
State Revenue	16,790	17,350	-	-	-	-	-	-
Interest Earnings	40,283	117,284	29,001	67,649	34,973	32,174	33,066	35,186
Other Revenue	372,822	287,467	285,000	285,000	285,000	290,700	296,514	302,444
Total Revenues	2,956,809	3,197,237	3,040,459	3,079,604	2,882,733	2,897,087	2,915,376	2,945,400
Total Revenues and Other Financing Sources	2,956,809	3,197,237	3,040,459	3,079,604	2,882,733	2,897,087	2,915,376	2,945,400
Expenditures:								
Personnel	1,234,565	1,260,127	1,518,492	1,518,492	1,550,259	1,581,264	1,620,796	1,669,420
Supplies	97,492	105,347	133,400	133,400	123,800	126,276	128,802	132,666
Services	574,131	560,198	738,708	738,708	726,201	740,725	755,540	778,206
Capital Outlay	17,568	4,842	44,295	44,295	49,089	31,201	31,825	32,780
Interdepartmental Charges	47,674	47,440	60,872	60,872	61,234	61,987	63,424	65,327
Total Expenditures	1,971,430	1,977,954	2,495,767	2,495,767	2,510,583	2,541,453	2,600,387	2,678,399
Operating Transfers To:								
Capital Projects Fund	1,041,950	700,000	600,000	696,000	600,000	400,000	300,000	300,000
Debt Service	-	-	-	-	-	-	-	-
Total Operating Transfers	1,041,950	700,000	600,000	696,000	600,000	400,000	300,000	300,000
Total Expenditures and Operating Transfers	3,013,380	2,677,954	3,095,767	3,191,767	3,110,583	2,941,453	2,900,387	2,978,399
Net Results From Operations	(56,571)	519,283	(55,308)	(112,163)	(227,850)	(44,366)	14,989	(32,999)
Projected Lapse	-	-	87,352	87,352	87,870	88,951	91,014	93,744
Change in Fund Balance	(56,571)	519,283	32,044	(24,811)	(139,980)	44,585	106,003	60,745
Beginning Fund Balance	1,310,770	1,254,199	1,773,482	1,773,482	1,748,671	1,608,691	1,653,276	1,759,279
Ending Fund Balance	\$ 1,254,199	\$ 1,773,482	\$ 1,805,526	\$ 1,748,671	\$ 1,608,691	\$ 1,653,276	\$ 1,759,279	\$ 1,820,024

North Peninsula Recreation Revenues and Expenditures



North Peninsula Recreation Ending Fund Balance



Department Function

Fund 225

North Peninsula Recreation Service Area

Dept 61110

Mission

To provide a variety of quality programs, community activities and recreational opportunities that create positive experiences.

Program Description

NPRSA operates and maintains the following facilities: Nikiski Pool, Exercise Room with Racquetball/Wallyball Courts, Jason Peterson Memorial (JPM) Ice Rink, Nikiski Community Trails, Poolside Trails, Disc Golf Course, Multi-Purpose Fields, Community Playgrounds, Skate Park, and the Nikiski Community Recreation Center (NCRC). NPRSA also provides recreational, education, aquatics, athletics and fitness programming people of all ages.

Major Long-Term Issues and Concerns:

- Maintain sustainable services and operations with the increased costs of providing services.
- Continuous recruitment of quality full-time and temporary staff continues to be a struggle.
- Heavy reliance on revenues from the oil and gas industry for the annual budget.

FY2025 Accomplishments:

Administration:

- Worked with IT team to develop a much-needed user friendly modern website specifically for the North Peninsula Recreation Service Area.
- Continued addressing aging infrastructure by replacing the failing waterline from the well to the pool, and starting the renovation of the lobby and hallways at the pool facility.

Operations:

- Pool Supervisor successfully passed the WSIT course and we have been able to train water safety instructors which has allowed us to start offering more classes in the evening. This also has long term cost savings on training.

- Renovated one of our softball fields that has been grown in for a number of years, giving more areas for the public to enjoy.
- Celebration of NPRSA's 50th Anniversary was a success. We were able to honor past board members, directors and staff. We handed out 250+ backpacks with school supplies and had hamburger, hotdogs and cake for the community.
- Added programming at the Nikiski Community Recreation Center that targeted the middle school and high school market, including 5th Quarter, Top Notch Chef, Nerf Gun Battles Nights, and Teen Nights.
- Nikiski Youth Hockey Association continued to grow to 104 players. This is up from 66 players in 2022.
- Introduced two aquatics programs for adults, a triathlon training program along with a stroke clinic program.

FY2026 New Initiatives:

- Double the number of swim lessons we can provide to the youth in the community.
- Develop a consistent suite of fitness programs that serve a broad range of ages and fitness interest.
- Work to develop a long-term Master Plan for NPRSA that meets the needs of the community.
- Work to address the facility needs of the hockey community as they continue to grow.
- Continue to invest in our youth through STEM type programming at the recreation center.
- Complete the remodel of the Recreation Center, which will make the building warmer and inviting to the public; with better programming space and new furniture also.
- Create dynamic programming for our homeschool population.
- Develop a beautification and marketing plan that highlights our trail side picnic pavilion, and some of our lesser-known amenities. This will bring more awareness to the public on all NPRSA has to offer.

Performance Measures:

Priority:

Staffing

Goal:

Maintain appropriate staff levels for continued operations of programs and services.

Objective:

1. Evaluate permanent staff scheduling for efficient and effective operations of NPRSA facilities.
2. Increase recruitment of volunteers for additional class and program instruction.

Staffing	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Estimated	FY2026 Proposed
Permanent Staffing History (FTEs)	11	11	11	11	11
Temporary Staffing History (FTEs)	7	6	6	6	6
Total Staff Hours	34,210	35,090	29,780	30,000	35,040
Estimated # Volunteers/Volunteer Hours	600-800/ 900-1,200	650/815	617/803	750/1,000	750/1,200

Department Function	
Fund 225	North Peninsula Recreation Service Area - Continued
Dept 61110	

Staff Certifications/License	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
ARC Lifeguard Certified (Incl. CPR/AED/First Aid)	25-30	12	15	20-25	20-25
ARC Professional CPR/First Aid/AED	15	6	7	12	15
ARC Water Safety Instructor/Lifeguard Instructor	6/1	2/1	2/1	5/1	6/1
NRPA Certified Pool Operator	7	6	5	5	7
NRPA Aquatic Facility Operator	1	2	1	1	1
NRPA Certified Playground Safety Inspector	1-2	1	0	0	1
Safe Sport & Concussion Training	15	5	7	10	15

Priority: Community Events
Goal: Enhance the services of NPRSA by providing additional community events and programs.
Objective: 1. Increase the number of new community events and programs annually.
2. Develop special events to promote seasonal programming for aquatics and recreation.
3. Collaborate with local organizations and businesses to offer diverse programs.

Community Events & Special Programs	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Recreation	35	18	23	29	35
Aquatics	12	4	8	10	12

Priority: Attendance/Participation—Admissions/Programs/Classes/Events/Reservations/Leagues/Memberships/Punch Cards
Goal: Increase participation and attendance of NPRSA facilities, programs and events.
Objective: 1. Local recruitment of more volunteers and community leaders to offer additional classes and services.
2. Develop partnerships with schools and local community organizations to further optimize the delivery of services to the community.
3. Increase public awareness of programs and facilities through schools, businesses and community organizations.

Nikiski Pool- Attendance/Participation	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Admissions/Classes/Programs	65,000	32,460	56,888	58,000	65,000
Events	500	222	303	450	500
Facility Reservations (Rental Attendance)	3,500	1,546	2,668	3,000	3,500
Learn To Swim Programs/Classes	3,500	725	809	1,750	3,500
Memberships/Punch Cards	25,000	23,446	22,559	23,000	25,000
Spectators	800	413	623	725	800
Nikiski Community Recreation Center- Attendance/Participation					
Admissions/Classes/Programs	28,000	3,797	20,237	23,000	28,000
Events	7,000	4,486	5,128	6,000	7,000
Facility Reservations (Rental Attendance)	8,000	8,224	5,516	7,000	8,000
Leagues	700	501	408	550	700
Memberships/Punch Cards	1,800	1,240	1,671	1,750	1,800
Spectators	7,000	2,750	5,145	6,500	7,000

Department Function

Fund 225

North Peninsula Recreation Service Area - Continued

Dept 61110

Commentary

For FY26 the North Peninsula Recreation Service Area is dedicated to offering top notch recreational programs, classes, leagues, and events. This year we are focused on adding water fitness classes, more stroke clinics, and master swim classes for adults. We will also explore some stroke clinics for youth who are looking to improve beyond our basic swim lessons while also increasing our evening swim lesson program.

At the Nikiski Community Recreation Center, we are focused on growing our middle school and high school age programming and opportunities. This includes tapping into the homeschool community to provide space and programming for recreational education. We are excited to explore our homeschool market as they have expressed interest in traditional P.E., Home Economics, and STEM recreational programming. We are also look to build more consistent adult fitness opportunities beyond our current spin class offerings. This may include dance, aerobics, Pilates, kettlebell training, yoga, circuit training, and fitness boot camp.

We are also excited about the growth of our Hockey Association over the last few years but it hasn't come without growing pains. In this budget we are looking to address some of the immediate needs to accommodate that growth. Specifically, we are looking to add a new warming hut for female players as our current option has become inadequate. We are also looking to purchase new goals and a new scoreboard as we are currently using equipment that is 15 years old or older.

The FY26 budget was created to be fiscally responsible while looking to address the current needs as well as planning for what the future of NPRSA will look like. We are able to keep the staffing cost down while continuing to grow programs due to the awesome pool of volunteers that are always eager and willing to serve the community.

**Kenai Peninsula Borough
Budget Detail**

Fund 225

Department 61110 - North Peninsula Recreation Administration

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 586,009	\$ 567,513	\$ 702,612	\$ 702,612	\$ 730,312	\$ 27,700	3.94%
40120	Temporary Wages	152,055	184,142	186,940	186,940	189,375	2,435	1.30%
40130	Overtime Wages	3,093	3,587	5,863	5,863	3,113	(2,750)	-46.90%
40210	FICA	60,910	62,543	76,905	76,905	93,096	16,191	21.05%
40221	PERS	146,096	150,602	161,231	161,231	165,155	3,924	2.43%
40321	Health Insurance	204,103	210,753	297,340	297,340	282,500	(14,840)	-4.99%
40322	Life Insurance	868	904	1,012	1,012	1,041	29	2.87%
40410	Leave	75,141	79,867	84,589	84,589	83,667	(922)	-1.09%
40511	Other Benefits	6,290	216	2,000	2,000	2,000	-	0.00%
Total: Personnel		1,234,565	1,260,127	1,518,492	1,518,492	1,550,259	31,767	2.09%
Supplies								
42020	Signage Supplies	-	-	5,000	5,000	-	(5,000)	-100.00%
42120	Computer Software	-	-	1,000	1,000	1,000	-	0.00%
42210	Operating Supplies	43,977	50,865	56,500	56,500	56,500	-	0.00%
42230	Fuel, Oils and Lubricants	7,544	6,092	7,300	7,300	7,300	-	0.00%
42250	Uniforms	2,314	1,232	2,000	2,000	2,000	-	0.00%
42310	Repair/Maintenance Supplies	32,418	25,322	42,000	42,000	38,000	(4,000)	-9.52%
42360	Motor Vehicle Supplies	615	950	2,100	2,100	1,500	(600)	-28.57%
42410	Small Tools & Minor Equipment	2,210	4,985	5,000	5,000	5,000	-	0.00%
42960	Recreational Supplies	8,414	15,901	12,500	12,500	12,500	-	0.00%
Total: Supplies		97,492	105,347	133,400	133,400	123,800	(9,600)	-7.20%
Services								
43011	Contractual Services	24,389	36,856	38,993	38,993	38,243	(750)	-1.92%
43019	Software Maintenance	4,532	1,010	1,150	1,150	1,150	-	0.00%
43026	Software Licensing	-	3,652	4,425	4,425	4,770	345	7.80%
43110	Communications	8,440	8,934	8,800	8,800	9,000	200	2.27%
43140	Postage and Freight	254	260	500	500	300	(200)	-40.00%
43210	Transportation/Subsistence	372	2,137	2,554	2,554	-	(2,554)	-100.00%
43220	Car Allowance	3	14	-	-	-	-	-
43260	Training	1,833	723	2,640	2,640	3,160	520	19.70%
43310	Advertising	6,329	3,350	8,675	8,675	6,000	(2,675)	-30.84%
43510	Insurance/Litigation Fund Premiums	140,147	158,157	191,566	191,566	194,253	2,687	1.40%
43610	Utilities	326,955	304,019	390,195	390,195	390,195	-	0.00%
43720	Equipment Maintenance	637	2,884	1,500	1,500	1,500	-	0.00%
43750	Vehicle Maintenance	7,008	933	2,000	2,000	2,000	-	0.00%
43780	Buildings/Grounds Maintenance	44,676	26,236	70,000	70,000	61,000	(9,000)	-12.86%
43810	Rents and Operating Leases	4,087	6,004	6,000	6,000	6,000	-	0.00%
43920	Dues and Subscriptions	564	591	710	710	630	(80)	-11.27%
43960	Recreation Program Expenses	3,905	4,438	8,000	8,000	8,000	-	0.00%
49311	Design Service	-	-	1,000	1,000	-	(1,000)	-100.00%
Total: Services		574,131	560,198	738,708	738,708	726,201	(12,507)	-1.69%
Capital Outlay								
48120	Major Office Equipment	-	-	-	-	6,900	6,900	-
48311	Major Machinery and Equipment	-	-	6,000	-	-	(6,000)	-100.00%
48513	Major Recreational Equipment	-	-	-	-	27,000	27,000	-
48710	Minor Office Equipment	2,716	2,677	12,295	12,295	3,577	(8,718)	-70.91%
48720	Minor Office Furniture	-	-	11,600	11,600	9,112	(2,488)	-21.45%
48740	Minor Machinery and Equipment	14,274	-	1,200	7,200	-	(1,200)	-100.00%
48755	Minor Recreational Equipment	578	2,165	13,200	13,200	2,500	(10,700)	-81.06%
Total: Capital Outlay		17,568	4,842	44,295	44,295	49,089	4,794	10.82%
Transfers								
50459	North Pen Rec Capital Projects	1,041,950	700,000	600,000	696,000	600,000	-	0.00%
Total: Transfers		1,041,950	700,000	600,000	696,000	600,000	-	0.00%

Kenai Peninsula Borough Budget Detail

Fund 225

Department 61110 - North Peninsula Recreation Administration - Continued

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Interdepartmental Charges							
60004 Mileage Ticket Credits	-	(803)	-	-	-	-	-
61990 Admin Service Fee	47,674	48,243	60,872	60,872	61,234	362	0.59%
Total: Interdepartmental Charges	47,674	47,440	60,872	60,872	61,234	362	0.59%
Department Total	\$ 3,013,380	\$ 2,677,954	\$ 3,095,767	\$ 3,191,767	\$ 3,110,583	\$ 14,816	0.48%

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Director, 1 Recreation Supervisor, 1 Pool Supervisor, 1 Maintenance Mechanic II, 2 Shift Supervisors, 1 Admin Assistant, 1 Lifeguards, 2 Instructor-Lifeguard, and 1 General Maintenance Operator.

42020 Signage. Decreased as this was a line item added for our 50th Anniversary Celebration.

42310 Repair/Maintenance Supply. Decreased to be more in line with historical spend amounts.

42360 Motor Vehicle Supply. Decreased to be more in line with historical spend amounts.

43011 Contractual Services. Contract with Boys & Girls Club to provide recreation services for the Village of Tyonek (\$14,000), HVAC service contract (\$18,213), Background check/screening services (\$1,050), Water testing (\$1,250), Security monitoring (\$1,780), Bus services (\$1,000), Hazardous waste pickup (\$150), and fire extinguisher service (800).

43019 Software Maintenance. Milestone (CCTV software) (\$1,150).

43026 Software Licensing. Zoom (\$275), Canva (\$200), Registration software (\$3,495), Adobe License (\$300), and Survey monkey (\$500).

43210 Transportation/Subsistence. No cost associated with training this fiscal year, training will be delivered via web or on premise.

42360 Training. Life guard certifications, certified pool operator certifications and exams, 1st Aid/CPR/AED certification for general staff. Increased this year due to the cost associate with 1st aid training for regular staff.

43310 Advertising - Decreased to be more in line with recent historical spend amounts and marketing strategy.

43510 Insurance Premium. Insurance premium for property, workman's compensation and liability. Increase due to increase in value of property and equipment and associated premiums for FY26.

43780 Building/Grounds Maintenance. Decreased to be more in line with historical spend amounts.

48120 Major Office Equipment - New Copier/Printer at the Recreation Center (\$6,900).

48513 Major Recreational Equipment - New Scoreboard for the Ice Rink (\$15,000), and Indoor Ninja Course equipment (12,000).

48710 Minor Office Equipment. Scheduled replacement of 3 standard desktop computers, (\$909 each), and scheduled replacement for 2 UPS units (\$425 each).

48720 Minor Office Furniture. 16 Rolling nesting tables for recreation center classroom (\$375 each), 16 Standard folding tables (\$157 each), and 2 Office Desk Chairs (\$300).

48755 Minor Recreation Equipment. 2 hockey goals for the Ice Rink (\$2,500).

50459 Transfer. Transfer to capital project fund to support long term capital improvement plan. FY2026 includes a master plan development, various improvements at the recreation center and pool, general equipment replacement, and a warming hut at the ice rink

61990 Admin Service Fee. The admin service fee is to cover a portion of costs associated with providing general government services. The FY2026 amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

For capital projects information on this department - See the Capital Projects Section - Pages 344-345, 349-350, 362, 394-397

Seldovia Recreation Service Area

This service area was established on October 4, 2011 to provide recreational services for the Seldovia community. Five service area residents are appointed by the Mayor and confirmed by the Assembly to serve on its board and provide oversight of the operations, each serving a three-year term.

The Seldovia Recreational Service Area is based out of and utilizes the Sea Otter Community Center, formerly known as the Seldovia Community Center, located adjacent to Susan B. English School. Services to be provided may include but are not limited to senior citizens and youth programs, musical instruction and practice, accommodation of visiting schools during field trips, facility rental for organizations and individuals for meetings and celebrations, adult education, high speed internet access, community gatherings, construction and support for recreational assets within the service area, arts and crafts instruction and facilitation, science and nature education and outdoor activities.

The major source of revenue is property tax. The mill rate for fiscal year 2026 is set at 0.75 mills.

Board Members

Elizabeth Diamant, Chair
Piper Paulish
Valisa Higman
Jenifer Cameron
Vacant

Mill Rate: 0.75

Population: 419

Square Miles: 43



**SELDOVIA'S
WATERFRONT ICE
RINK IS SKATEABLE**

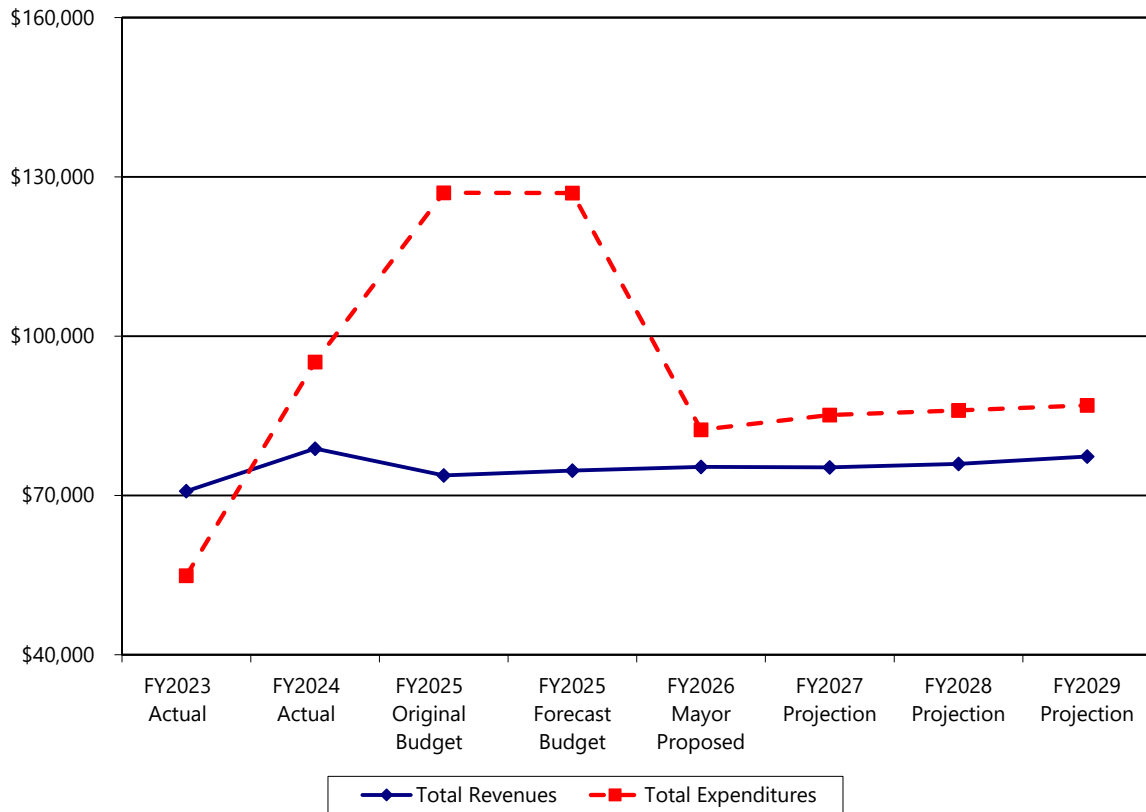


To provide healthy, year-around activities the whole community can enjoy.

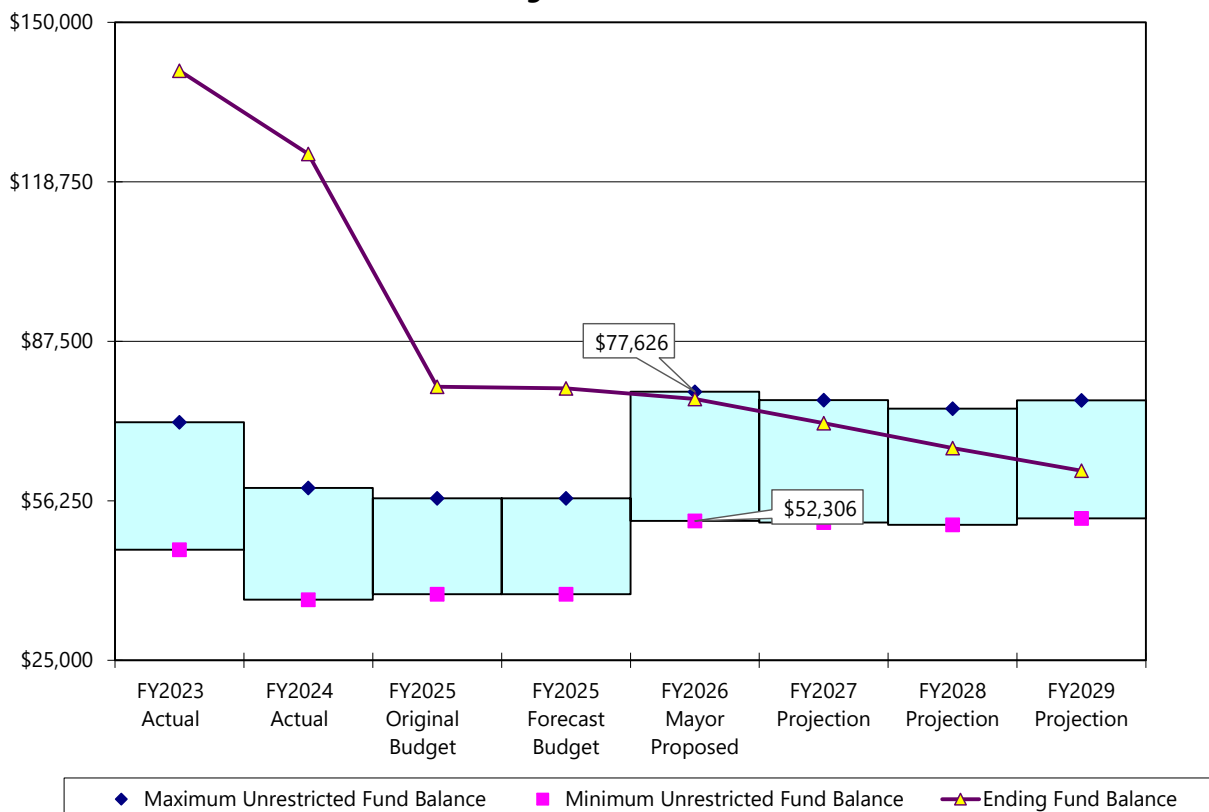
Fund: 227 Seldovia Recreational Service Area - Budget Projection

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	FY2027 Projection	FY2028 Projection	FY2029 Projection
Fund Budget:								
Taxable Value (000's)								
Real	80,733	89,969	89,757	89,757	91,802	92,720	93,647	95,520
Personal	819	1,112	1,079	1,113	1,274	1,287	1,300	1,313
	81,552	91,081	90,836	90,870	93,076	94,007	94,947	96,833
Mill Rate	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75
Revenues:								
Property Taxes								
Real	\$ 62,178	\$ 65,558	\$ 67,318	\$ 67,318	\$ 68,852	\$ 69,540	\$ 70,235	\$ 71,640
Personal	599	1,090	793	818	936	946	956	965
Interest	863	199	-	-	-	-	-	-
Flat Tax	1,970	2,290	1,909	1,909	1,909	1,947	1,986	2,026
Motor Vehicle Tax	284	279	252	252	282	288	294	300
Total Property Taxes	65,894	69,416	70,272	70,297	71,979	72,721	73,471	74,931
Interest Earnings	2,840	7,824	2,442	3,315	2,348	1,524	1,430	1,331
Other Revenue	2,070	1,585	1,050	1,050	1,050	1,050	1,050	1,050
Total Revenues	70,804	78,825	73,764	74,662	75,377	75,295	75,951	77,312
Expenditures:								
Personnel	75	-	-	1,745	-	-	-	-
Supplies	3,699	8,439	7,180	7,180	9,000	9,180	9,364	9,551
Services	47,170	59,561	66,104	66,604	69,871	69,871	70,570	71,276
Capital Outlay	2,616	24,819	50,620	48,375	1,500	4,000	4,000	4,000
Interdepartmental Charges	1,339	2,320	3,098	3,054	2,009	2,076	2,098	2,121
Total Expenditures	54,899	95,139	127,002	126,958	82,380	85,127	86,032	86,948
Total Expenditures and Operating Transfers	54,899	95,139	127,002	126,958	82,380	85,127	86,032	86,948
Net Results From Operations	15,905	(16,314)	(53,238)	(52,296)	(7,003)	(9,832)	(10,081)	(9,636)
Projected Lapse	-	-	7,620	6,348	4,943	5,108	5,162	5,217
Change in Fund Balance	15,905	(16,314)	(45,618)	(45,948)	(2,060)	(4,724)	(4,919)	(4,419)
Beginning Fund Balance	124,622	140,527	124,213	124,213	78,265	76,205	71,481	66,562
Ending Fund Balance	\$ 140,527	\$ 124,213	\$ 78,595	\$ 78,265	\$ 76,205	\$ 71,481	\$ 66,562	\$ 62,143

Seldovia Recreational Service Area Revenues and Expenditures



Seldovia Recreational Service Area Ending Fund Balance



Department Function

Fund 227

Seldovia Recreational Service Area

Dept 61210

Mission

To provide healthy, year-round recreational activities the whole community can enjoy.

Program Description

Seldovia Recreational Service Area (SRSA) sponsors the Sea Otter Community Center (SOCC) which provides free or low-cost space for individuals and organizations to gather for community-wide events, youth-specific programming, community education classes, meetings, and private events. The SRSA Board also provides additional activities in the SA outside the SOCC – often in collaboration with other local organizations – with the intent of providing healthy, year-round activities the community can enjoy.

Major Long-Term Issues & Concerns:

- Aging structures in a rural area can create costly repairs as inflation and additional freight charges exacerbate already stretched resources.
- Due to location, it can be difficult to source cost effective supplies for events and large gatherings for area residents.
- Being off the road creates challenges when it comes to building recreational assets and supporting community needs. Including maintaining valuable working relationships with the City of Seldovia, Seldovia Arts Council, Seldovia Village Tribe, Susan B. English School, and others to combine resources to support the needs of students, stakeholders, and the SRSA residents.

FY2025 Accomplishments:

Administration:

- With consistent staff now in place for several years, SRSA has been able to effectively utilize the fund balance to complete upgrades and implement programs, as well as gain a better understanding of the entire budget process.
- With the success of programs like after school clubs and sports education, student numbers grew to nearly unmanageable amounts for our facility coordinator to handle. To remedy this, a sign-up system with program limits was instituted. The best outcomes from the change were higher quality programs with a more focused education feel which made it smoother for the coordinator, with children mentioning the positivity of the change.
- Partnership with the City of Seldovia allowed for the development of the Seldovia Waterfront Ice Rink which has

been set up on the City's waterfront property with the objective to persist with improvements and beautification of that area for healthy recreation and sustainable living practices.

Operations:

- The Sea Otter Community Center, being an event space and recreational support for SRSA residents has built on our equipment rentals for community events or private parties to provide local, low-cost access to items such as our mobile dance floor, pop up event tent, sports equipment, and large supply of gathering and party needs.
- Securing funding from the SRSA fund balance to replace the flooring in the SOCC has given the room a fresh new look. The replacement of carpets in main walkways will also reduce damage from wet shoes and allow for a cleaner space for all to enjoy.
- With the completion of the SBE Sport Court maintenance, such as new tennis posts and nets, debris blocker to keep rocks off the court, newly resealed concrete seams and the return of the tennis rebound boards the SOCC was able to provide tennis lessons to youth over the summer.

FY2026 New Initiatives:

- With many of Seldovia's youth educating separately due to different familial ideals for educational pathways for their children, the SOCC is working to find ways to effectively combine resources to offer science and music instruction in cooperation with Susan B English School to build better connections and enhance the education of Seldovia's youth.
- Due to the struggle with food security compounded by growing inflation and our remote location, the SRSA/SOCC plans to support agricultural education with programs such as seed swaps, soil sampling, gardening classes, and food storage and preparation to help Seldovia become less dependent on shipping supplies and foods into the community.
- Due to the success of Science Fridays, SRSA plans to implement the program into Susan B English (SBE) school to bring both homeschool and SBE students together to learn from local scientists and science educators. With the program implemented at SBE it will be facilitated through our partner entities and SRSA will advertise the program and perform organizational and administrative duties.

Department Function

Fund 227

Seldovia Recreational Service Area - Continued

Dept 61210

Performance Measures:

Priority: Number of Patron Visits and Utilization of the Facility.

Goal: Maintain the levels of participation and attendance at SOCC facility programs and events to maximize participant-hours use and track the number of hours the facility is being used by community members. FY 2020 will serve to establish a benchmark for the SOCC.

Objective:

1. Local recruitment of more volunteers and community leaders to offer additional classes and services.
2. Maintain and develop new partnerships with local community organizations to optimize the delivery of services to the community.
3. Document the time the facility is being used by community member to assist in managing the coordinator and ensuring maximum benefit to the Service Area.

Attendance/Participation	Benchmark	FY2023 Actual	FY2024 * Actual	FY2025 * Projected	FY2026 Estimated
Gatherings & Events	250	800	200	200	250
Community Education Classes	350	110	230	350	400
Youth Programming	1,500	730	1,550	1,500	2,000
Open Center	600	50	600	600	600

Attendance/Participation	Benchmark	FY2023 Actual	FY2024 * Actual	FY2025 * Projected	FY2026 Estimated
Meetings	125	72	235	140	200
Private Building Rentals	250	140	245	200	200
Adult Programs	300	45	1,200	425	300

Volunteers	Benchmark	FY2023 Actual	FY2024 * Actual	FY2025 * Projected	FY2026 Estimated
Number of Volunteers	30	n/a	31	31	31
Number of Volunteer Instances**	100	6	102	150	100
Quantity of Volunteer Hours	200	20	250	250	200

Facility Utilization	Benchmark	FY2023 Actual	FY2024 * Actual	FY2025 * Projected	FY2026 Estimated
Patrons in the Facility	4,000	2,500	4,000	4,000	4,500

***Benchmark increases FY24 and FY25:** The benchmark increases are a result of increased attendance due to the addition of regular classes, programming, and events, as well as partnerships with outside agencies and the success of the Drama Club. The intent is to continue to build on these programs to provide value to the Service Area residents which drive the benchmark estimates higher.

****This Benchmark represents the number of individual times that a volunteer volunteered at the SOCC or for an SOCC program.**

**Kenai Peninsula Borough
Budget Detail**

Fund 227

Department 61210 - Seldovia Recreational Service Area

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Personnel Expense	\$ 75	\$ -	\$ -	\$ 1,745	\$ -	\$ -	-
Total: Personnel		75	-	-	1,745	-	-	-
Supplies								
42210	Operating Supplies	718	1,140	800	800	800	-	0.00%
42310	Repair/Maintenance Supplies	79	1,359	100	100	100	-	0.00%
42410	Small Tools & Minor Equipment	125	211	100	485	2,100	2,000	2000.00%
42960	Recreational Supplies	2,777	5,729	6,180	5,795	6,000	(180)	-2.91%
Total: Supplies		3,699	8,439	7,180	7,180	9,000	1,820	25.35%
Services								
43011	Contractual Services	26,543	37,172	40,475	40,475	42,434	1,959	4.84%
43019	Software Maintenance	160	-	-	-	-	-	-
43026	Software Licensing	-	160	100	100	130	30	30.00%
43110	Communications	1,804	1,849	2,600	2,700	2,600	-	0.00%
43210	Transportation/Subsistence	-	-	-	200	-	-	-
43220	Car Allowance	2	-	-	200	-	-	-
43510	Insurance/Litigation Fund Premiums	2,819	3,255	4,046	4,046	3,885	(161)	-3.98%
43610	Utilities	12,308	12,810	13,905	13,905	14,322	417	3.00%
43780	Buildings/Grounds Maintenance	727	1,784	400	400	1,900	1,500	375.00%
43920	Dues and Subscriptions	132	131	78	78	100	22	28.21%
43960	Recreational Program Expenses	2,675	2,400	4,500	4,500	4,500	-	0.00%
Total: Services		47,170	59,561	66,104	66,604	69,871	3,767	5.70%
Capital Outlay								
48630	Improvements Other Than Buidlings	-	18,721	50,000	41,840	-	(50,000)	-100.00%
48720	Minor Office Furniture	609	618	-	5,915	-	-	-
48740	Minor Machinery & Equipment	1,128	4,414	-	-	-	-	-
48755	Minor Recreational Equipment	879	1,066	620	620	1,500	880	141.94%
Total: Capital Outlay		2,616	24,819	50,620	48,375	1,500	(49,120)	-97.04%
Interdepartmental Charges								
61990	Admin Service Fee	1,339	2,320	3,098	3,054	2,009	(1,045)	-34.22%
Total: Interdepartmental Charges		1,339	2,320	3,098	3,054	2,009	(1,045)	-34.22%
Department Total		\$ 54,899	\$ 95,139	\$ 127,002	\$ 126,958	\$ 82,380	\$ (44,578)	-35.10%

Line-Item Explanations

42410 Small Tools & Minor Equipment. Increase for replacement of failing appliances.

43011 Contractual Services. Contract with City of Seldovia for administrative, program services, and janitorial services at the Sea Otter Community Center. Budget reflects a 3% COLA for the coordinator position. Budget also reflects ARPA General Liability Insurance through the City of Seldovia (\$42,434).

43026 Software Licensing. Microsoft Office subscription (\$130).

43510 Insurance and Litigation Fund Premiums. General property and liability insurance increased premium.

43780 Buildings and Grounds Maintenance. Funds to support quarterly chargebacks of Borough maintenance of the SOCC and installation estimate to replace the timeworn front door.

48630 Improvements Other than Buildings. Decrease due to completion of one-time projects, roof repair, flooring replacement, and Waterfront Ice Rink.

48755 Minor Recreational Equipment. Replacement liner for ice rink (\$1,500).

61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services.

Road Improvement Funds

The Road Service Area has four (4) funds; the Road Service Area Fund, the Engineer's Estimate Fund, the RIAD Match Fund, and the Road Service Area Capital Improvement Fund. A listing and summary of each fund is shown below.

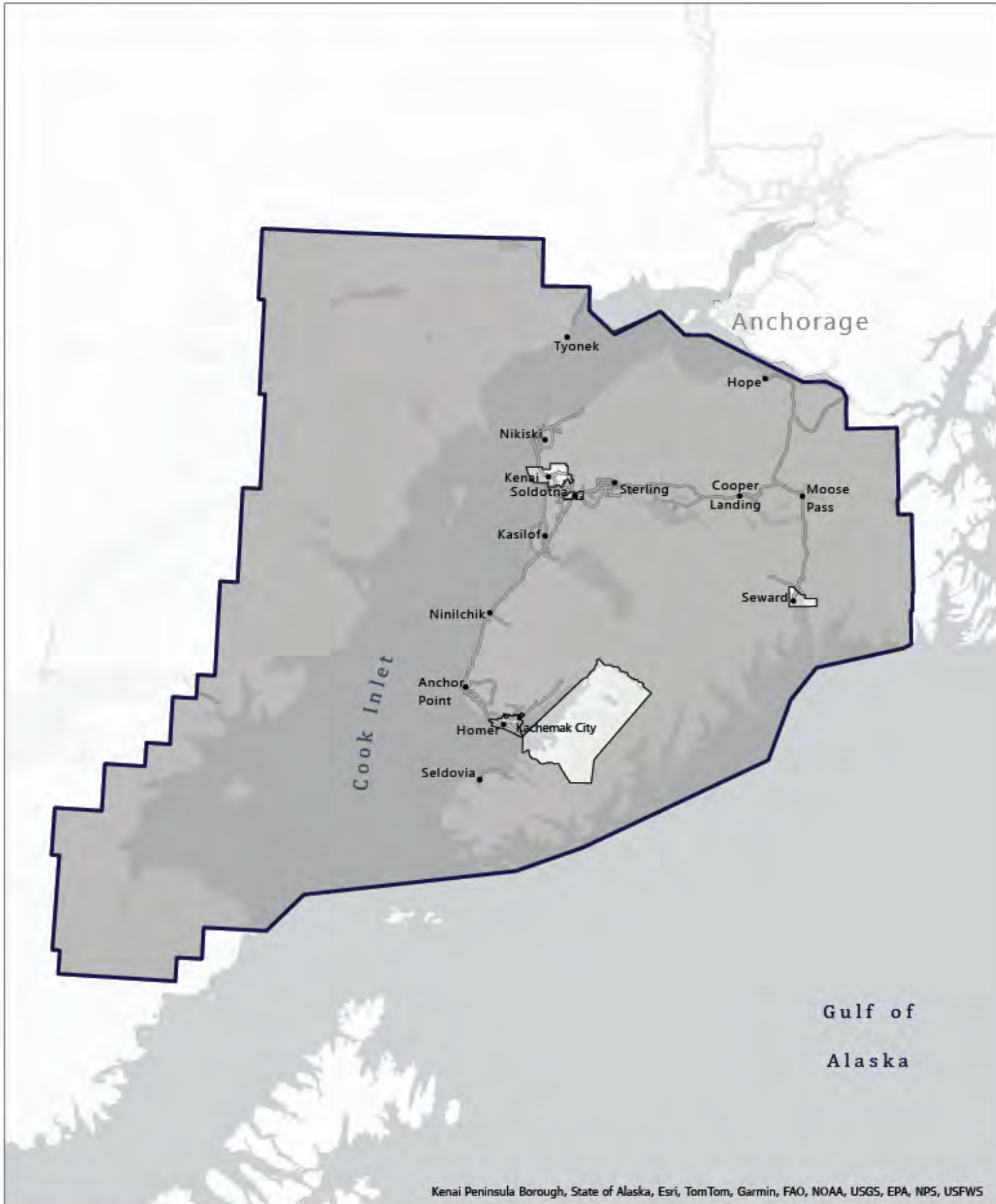
The major source of revenue for Road Service Area Fund is property taxes, with additional funding provided through state grants and interest earnings. The road service area encompasses all areas outside the city limits of Soldotna, Kenai, Homer, Seward, Seldovia, and the area on the south side of Kachemak Bay. There are currently 6.75 permanent employees.

Road Service Area Fund – this fund provides summer and winter road maintenance on roads within the Road Service Area, administers the right-of-way permit system, administers a dust control program, and oversees the abandoned vehicle removal policy. This fund also provides funding to the Road Service Area Capital Project Fund, the Engineer's Estimate Fund, and the RIAD Match Fund. The Borough contracts out all road maintenance.

Engineer's Estimate Fund – this fund provides funding for preliminary engineering costs associated with estimating the total project cost for road improvement assessment districts pursuant to KPB 14.31 to assess viability.

RIAD Match Fund – this fund provides funding to defray costs associated with road improvement assessment districts. Borough policy allows for up to 50% funding for local or internal subdivision road improvements and up to 70% funding for improvement to collector roads.

Road Service Area Capital Improvement Fund – this fund accounts for major repairs of Borough roads and is funded by contributions from the road service area operating fund, grants, and interest earnings. Detailed expenditures of this fund are in the Capital Improvement Fund section of this document, see pages 344-345, 350-351, 363-364, and 398-402.



Kenai Peninsula Borough
Road Service Area



Road Service Area

Four road maintenance service areas were established in 1982 after voter approval. During fiscal year 1991-92 the Borough Assembly consolidated the four areas into one borough-wide area for greater efficiency. A seven-member board, with at least one representative from each service area and two at-large members, is appointed by the Mayor and confirmed by the Assembly for three-year terms. The Roads Director and 5.75 staff members oversee the maintenance of over 661.5 miles (98% gravel and 2% paved) of roads within the Road Service Area.

The mill levy for fiscal year 2026 is set at 1.30 mills. Revenue is raised through property taxes.

Board Members

Terry Fraley
Heidi Covey
James Fellman
Ed Holsten
Michele Hartline
William Clarke
Kathryn Thomas

Mill Rate: 1.30

Population: 39,730

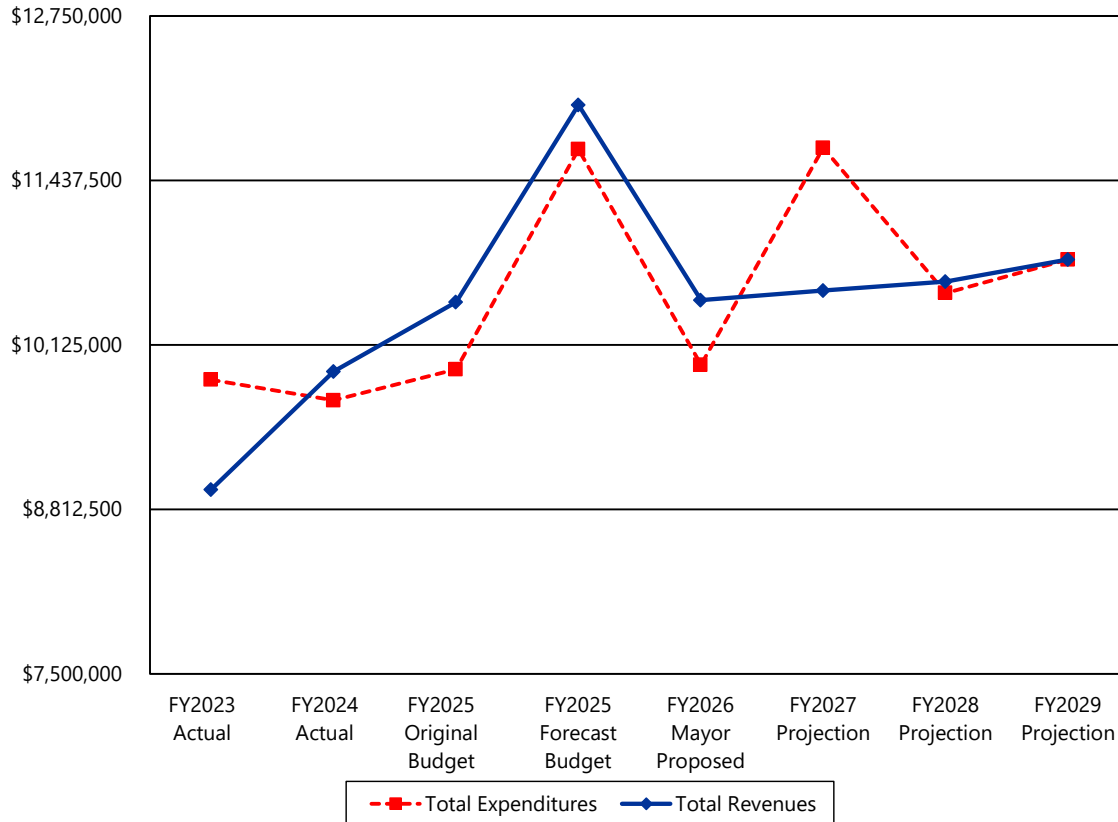
Square Miles: 24,131



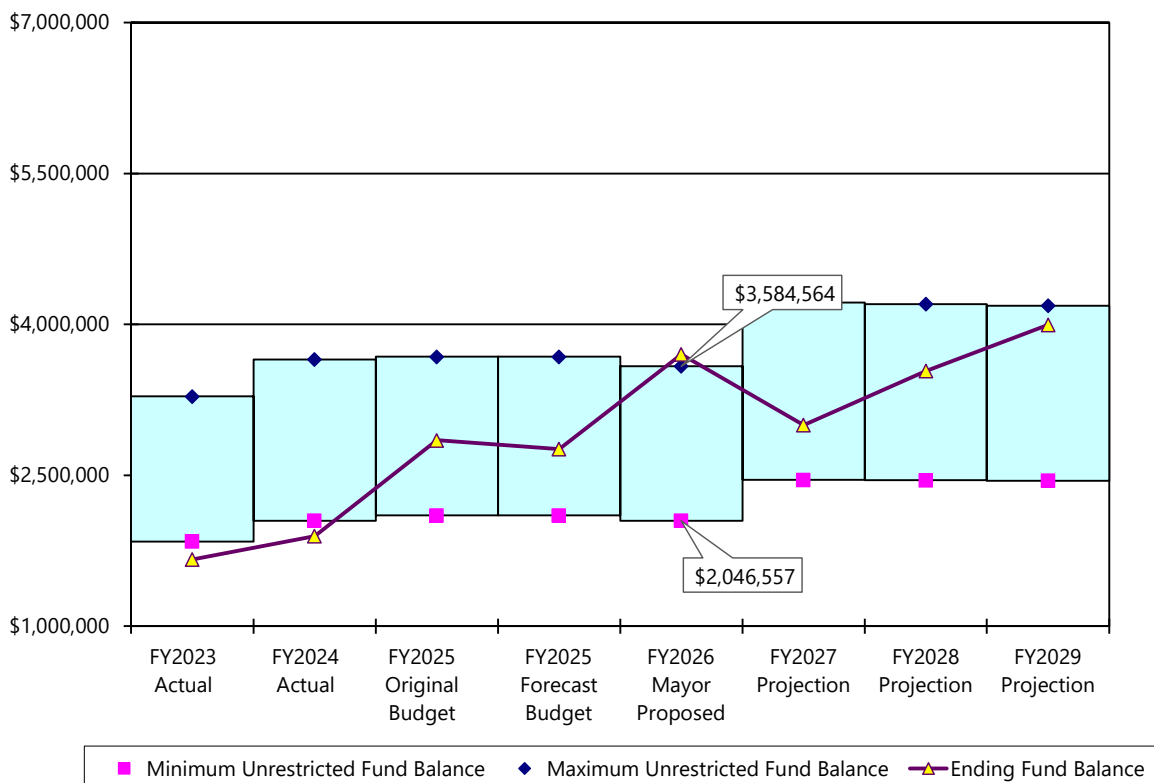
Fund: 236 Road Service Area - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)								
Real	4,549,968	5,073,488	5,516,347	5,518,509	5,991,085	6,050,996	6,111,506	6,233,736
Personal	204,488	215,066	236,247	244,561	254,083	256,624	259,190	261,782
Oil & Gas (AS 43.56)	1,451,221	1,522,296	1,574,325	1,574,325	1,624,895	1,624,895	1,624,895	1,624,895
	6,205,677	6,810,850	7,326,919	7,337,395	7,870,063	7,932,515	7,995,591	8,120,413
Mill Rate	1.40	1.40	1.40	1.40	1.30	1.30	1.30	1.30
Revenues:								
Property Taxes								
Real	\$ 6,339,270	\$ 7,046,602	\$ 7,722,886	\$ 7,725,913	\$ 7,788,411	\$ 7,866,295	\$ 7,944,958	\$ 8,103,857
Personal	285,607	300,465	324,131	335,538	323,702	326,939	330,208	333,510
Oil & Gas (AS 43.56)	2,031,710	2,131,214	2,204,055	2,204,055	2,112,364	2,112,364	2,112,364	2,112,364
Interest	19,269	19,234	20,502	19,038	20,449	20,611	20,775	21,099
Flat Tax	49,600	51,292	44,817	44,817	44,817	45,713	46,627	47,560
Motor Vehicle Tax	110,892	110,045	111,715	118,218	110,469	112,678	114,932	117,231
Total Property Taxes	8,836,348	9,658,852	10,428,106	10,447,579	10,400,212	10,484,600	10,569,864	10,735,621
Federal Revenue	-	-	-	1,515,000	-	-	-	-
State Revenue	16,427	18,510	-	-	-	-	-	-
Interest Earnings	101,564	235,222	38,603	78,000	82,782	74,031	59,981	70,709
Other Revenues	17,188	900	-	-	-	-	-	-
Total Revenues	8,971,527	9,913,484	10,466,709	12,040,579	10,482,994	10,558,631	10,629,845	10,806,330
Total Revenues and Operating Transfers	8,971,527	9,913,484	10,466,709	12,040,579	10,482,994	10,558,631	10,629,845	10,806,330
Expenditures:								
Personnel	998,301	1,137,133	1,202,192	1,242,665	1,193,949	1,217,828	1,248,274	1,285,722
Supplies	74,082	72,203	66,255	66,255	67,255	68,600	69,972	71,371
Services	5,983,076	6,074,492	6,128,302	6,278,366	6,250,158	6,406,412	6,566,572	6,730,736
Capital Outlay	4,464	4,743	5,943	1,520,998	3,729	3,804	3,880	3,958
Interdepartmental Charges	176,087	182,214	185,067	185,067	229,143	233,681	238,355	243,122
Total Expenditures	7,236,010	7,470,785	7,587,759	9,293,351	7,744,234	7,930,325	8,127,053	8,334,909
Operating Transfers To:								
Special Revenue Funds	12,000	12,000	22,550	72,550	22,550	1,512,000	102,000	102,000
Capital Project Fund	2,600,000	2,200,000	2,320,000	2,320,000	2,200,000	2,255,000	2,311,375	2,369,159
Total Operating Transfers	2,612,000	2,212,000	2,342,550	2,392,550	2,222,550	3,767,000	2,413,375	2,471,159
Total Expenditures and Operating Transfers	9,848,010	9,682,785	9,930,309	11,685,901	9,966,784	11,697,325	10,540,428	10,806,068
Net Results From Operations	(876,483)	230,699	536,400	354,678	516,210	(1,138,694)	89,417	262
Projected Lapse	-	-	417,327	511,134	425,933	436,168	446,988	458,420
Change in Fund Balance	(876,483)	230,699	953,727	865,812	942,143	(702,526)	536,405	458,682
Beginning Fund Balance	2,539,388	1,662,905	1,893,604	1,893,604	2,759,416	3,701,559	2,999,033	3,535,438
Ending Fund Balance	\$ 1,662,905	\$ 1,893,604	\$ 2,847,331	\$ 2,759,416	\$ 3,701,559	\$ 2,999,033	\$ 3,535,438	\$ 3,994,120

Road Service Area Revenues and Expenditures



Road Service Area Ending Fund Balance



Department Function

Fund 236

Road Service Area

Dept 33950

Mission

Maintain safe and accessible roads within the KPB Road Service Area while reacting to ever-changing weather conditions throughout the region. Continue to provide the highest level of road maintenance possible within the limits of service area funding. Striving to prevent budgetary impacts that would pass on additional burden to taxpayers in the form of an increased RSA mill rate.

Program Description:

- Winter road maintenance includes plowing snow, serratation and/or sanding of ice-covered roads, thawing culverts to aid drainage, and “winging” ditches to maintain the width of the travel way.
- Summer road maintenance includes grading and shaping roads, clearing brush, ditching, replacing lost gravel, placing culverts to improve drainage, applying dust control, making pavement repairs and other tasks as time and available funds allow.

Major Long-Term Issues and Concerns:

- Continue to address code compliance issues throughout the borough.
- Securing qualified road maintenance contractors and closely monitor and report on work performance.
- Increase the current level of road maintenance by finding efficiencies within the department and partnering with contractors to do the same.
- Upgrading existing “grandfathered” roads with maintenance funds due to lack of capital funding via grants.
- Rehabilitating roads and bridges, decreasing maintenance costs by making it easier for equipment to service.

FY2025 Accomplishments:

- Continued work with GIS, IT and Purchasing/Contracting to produce a public notification system to help inform residents of project impacts and to promote cooperative involvement.
- Incorporated new fillable forms created in FY24 into the new KPB website, creating additional ease of use for the public.
- Performed a test project, utilizing E1 gravel on a high traffic roadway. This test is to confirm improved road surface integrity and resistance to degradation; which would reduce maintenance costs. Currently diagnosing impacts. Fall '24 went very well. Awaiting spring thaw for final verdict.
- Continued work with GIS toward refining field mapping tools to produce an improved infrastructure record to better support incident reporting.
- Continued to work with Code Compliance to resolve Right-of-Way issues; Code revisions are drafted and review process with Legal is underway.

- Investigated over 130 Right-of-Way conflict complaints with some leading to citation.
- Dedicated approximately 320 labor hours to Right-of-Way enforcement efforts.
- Added road service unit North 6 to our maintenance program – North Road extension 8 miles.
- Shifted the rotational maintenance schedule of our brushing contracts to involve whole units rather than piece-meal. This will greatly simplify the public notification process through the viewer portal that GIS has developed.

FY2026 New Initiatives:

- Work with IT to build upon the new KPB website to create a streamlined department web resource that communicates and promotes our mission, while providing the public a set of tools that add value and are simple to use, including providing clear rotational service announcements detailing road status and safety issues.
- Continue working with the Planning department to consolidate KPB permitting forms, supported by automated routing mechanisms.
- Continue to work with GIS to improve mapping tools for documenting maintenance concerns, new road improvements and road maintenance inspections in the field. A part of this is development of “offline” abilities for areas without network service.
- Work with IT to develop a new “Road Tracking” database platform that additionally supports tracking of issue associated with unmaintained and undeveloped ROW sections.
- Continue working with Purchasing/Contracting to develop new strategies for promoting road improvements, potentially utilizing the KPB road standard and an engineer involved design/build process to address targeted road issues more economically than employing the traditional CIP process.
- Complete draft review of Right-of-Way code changes. The department is spending a lot of money on repeated towing associated with: initial impound, shuffling of impounded vehicles and transporting to disposal. The RSA is looking to create a mechanism in code that allows to “notice in place”. This would limit towing to only the disposal phase of the process.
- Draft code process to deal with consistent encroachment and impound burdens associated with specific nuisance properties. Currently the process is strictly tied to ownership of the encroaching object and not the property.

Department Function Fund 236 Dept 33950		Road Service Area - Continued
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Performance Measures:

Priority: Fiscal Health
Goal: Absorption of increased operating costs where possible to enable the department to stay within the current 1.4 mill funding level.
Objective: Control public expense by maintaining current mill rate, and keeping expenditures as prudent as possible without reduction of current services.

Staffing, Mill Rate and Miles	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	6.15	6.75	6.75	6.75
Mill Rate	1.4	1.4	1.4	1.33
Number of Miles Maintained	649.9	650.4	659.5	661.5

Maintenance Cost per Mile by Region	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
North (127.7 Miles)	\$4,175	\$6,923	\$4,175	\$5,270	\$5,500
South (114.1 Miles)	\$8,727	\$8,416	\$8,727	\$9,120	\$9,300
East (39.3 Miles)	\$16,660	\$17,182	\$16,660	\$17,700	\$18,000
West (194.7 Miles)	\$4,900	\$5,303	\$4,900	\$5,140	\$5,250
Central (183.7 Miles)	\$4,600	\$4,530	\$4,600	\$4,550	\$4,700

Priority: Improve Public Service
Goal: Ensure maintenance service is as timely as possible, and that the public is made better aware of adopted RSA maintenance policies.
Objective:

1. Improve roads through brushing, ditching, and other maintenance & capital projects to enhance safety, and reduce overall expenditures needed to care for borough roads.
2. Enhance Road Service Area public profile through improved public outreach.
3. Improve roads/driving conditions by eliminating safety hazards and obstructions that prevent road maintenance, interruption to traffic flow, and prevention of emergencies services.
4. Enhance Road Service Area public profile through responding to public complaints (Customer Service).

Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Applied Calcium Chloride Application by Mile	200	150	232	195	235
Brushing by Mile	260	245	252	287	280
Right-of-Way Permits Processed	175	214	200	215	200
Abandoned/Junk Vehicles	75	130	130	110	100
Unauthorized Encroachments	15	20	20	15	20
Enforcement Labor Hours	700	652	348	320	400

**Kenai Peninsula Borough
Budget Detail**

Fund 236

Department 33950 - Road Service Area

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 473,616	\$ 552,997	\$ 585,445	\$ 608,078	\$ 610,876	\$ 25,431	4.34%
40120	Temporary Wages	-	-	26,999	26,999	34,499	7,500	27.78%
40130	Overtime Wages	43,516	44,668	67,794	67,794	54,712	(13,082)	-19.30%
40210	FICA	44,488	51,227	60,218	61,956	62,061	1,843	3.06%
40221	PERS	143,512	160,650	147,818	152,797	150,709	2,891	1.96%
40321	Health Insurance	204,948	231,828	229,320	238,023	193,000	(36,320)	-15.84%
40322	Life Insurance	747	889	839	881	876	37	4.41%
40410	Leave	87,474	94,874	83,759	86,137	87,216	3,457	4.13%
Total: Personnel		998,301	1,137,133	1,202,192	1,242,665	1,193,949	(8,243)	-0.69%
Supplies								
42020	Signage Supplies	21,944	16,740	20,000	16,450	20,000	-	0.00%
42120	Computer Software	1,962	492	500	500	500	-	0.00%
42210	Operating Supplies	2,977	4,604	3,500	3,650	3,500	-	0.00%
42230	Fuel, Oils and Lubricants	35,830	33,798	35,000	35,000	35,000	-	0.00%
42250	Uniforms	120	-	255	255	255	-	0.00%
42310	Repair/Maintenance Supplies	152	119	500	500	500	-	0.00%
42360	Motor Vehicle Supplies	8,926	7,564	4,500	6,900	4,500	-	0.00%
42410	Small Tools & Minor Equipment	2,171	8,886	2,000	3,000	3,000	1,000	50.00%
Total: Supplies		74,082	72,203	66,255	66,255	67,255	1,000	1.51%
Services								
43011	Contractual Services	102,186	131,242	114,000	114,000	114,000	-	0.00%
43019	Software Maintenance	576	50	-	52	-	-	-
43026	Software Licensing	-	360	2,360	2,308	1,360	(1,000)	-42.37%
43110	Communications	7,782	8,298	9,000	9,053	9,000	-	0.00%
43140	Postage and Freight	1,526	711	2,000	2,000	2,000	-	0.00%
43210	Transportation/Subsistence	4,023	4,146	5,990	5,990	6,046	56	0.93%
43220	Car Allowance	3,207	4,180	3,600	3,611	3,600	-	0.00%
43310	Advertising	2,541	2,497	5,500	5,500	2,600	(2,900)	-52.73%
43410	Printing	-	-	40	40	40	-	0.00%
43510	Insurance/Litigation Fund Premiums	28,119	28,000	25,217	25,217	24,225	(992)	-3.93%
43610	Utilities	6,750	7,001	6,390	6,390	6,582	192	3.00%
43720	Equipment Maintenance	1,340	1,275	1,500	1,500	1,500	-	0.00%
43750	Vehicle Maintenance	4,041	578	7,500	7,500	4,000	(3,500)	-46.67%
43780	Buildings/Grounds Maintenance	375	-	-	-	-	-	-
43810	Rents and Operating Leases	1,000	-	-	-	-	-	-
43920	Dues and Subscriptions	214	76	205	205	205	-	0.00%
43951	Road Binding Treatment	737,350	641,501	745,000	745,000	745,000	-	0.00%
43952	Road Maintenance	5,082,046	5,244,577	5,200,000	5,200,000	5,330,000	130,000	2.50%
49311	Design Service	-	-	-	150,000	-	-	-
Total: Services		5,983,076	6,074,492	6,128,302	6,278,366	6,250,158	121,856	1.99%
Capital Outlay								
48120	Major Office Equipment	2,120	-	-	1,630	-	-	100.00%
48630	Improvements Other Than Buildings	-	-	-	1,515,055	-	-	-
48710	Minor Office Equipment	2,344	2,378	5,943	4,313	3,229	(2,714)	-45.67%
48720	Minor Office Furniture	-	-	-	-	500	500	-
48740	Minor Machinery & Equipment	-	2,365	-	-	-	-	-
Total: Capital Outlay		4,464	4,743	5,943	1,520,998	3,729	(2,214)	-37.25%
Transfers								
50237	Engineers Estimate Fund	12,000	12,000	22,550	72,550	22,550	-	0.00%
50434	Road Service Area Capital Projects	2,600,000	2,200,000	2,320,000	2,320,000	2,200,000	(120,000)	-5.17%
Total: Transfers		2,612,000	2,212,000	2,342,550	2,392,550	2,222,550	(120,000)	-5.17%

**Kenai Peninsula Borough
Budget Detail**

Fund 236

Department 33950 - Road Service Area - Continued

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	-	-	-	-	40,259	40,259	-
61990 Admin Service Fee	176,087	182,214	185,067	185,067	188,884	3,817	2.06%
Total: Interdepartmental Charges	176,087	182,214	185,067	185,067	229,143	44,076	23.82%
Department Total	\$ 9,848,010	\$ 9,682,785	\$ 9,930,309	\$ 11,685,901	\$ 9,966,784	\$ 36,475	0.37%

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Roads Director, 1 Lead Inspector 3 Road Inspectors, and 1.75 Administrative Assistants.

40120 Temporary Wages. Temporary personnel will be used in fieldwork. Primary fieldwork will be sign installation, road brushing, tree removal, and culvert marker installation.

40130 Overtime Wages. Overtime while on call on the weekend, after normal business hours, after hour meetings, and sign installation.

42410 Small Tools & Minor Equip. Increased by an amount to better align with historical needs.

43011 Contract Services. Abandoned vehicle removal from Borough right-of-ways and ROW encroachments enforcement (\$80,000), steam thaw, tree removal, and culvert clearing (\$30,000), and janitorial services (\$4,000)

43026 Software Licensing. Decrease due to Granicus' one-time cost for platform implementation being completed. Granicus meetings platform (\$1,000), Zoom (\$260), and OtterAI (\$100).

43210 Transportation/Subsistence. Mileage costs for road inspectors.

43310 Advertising. Decrease due to reduction in required advertising associated with contracting.

43750 Vehicle Maintenance. Anticipated decrease due to new vehicles being purchased. New vehicles require less maintenance.

43952 Road Maintenance. Increase due to annual CPI and in anticipation of increases due to contract renewals.

48710 Minor Office Equipment. Reduced following the acquisition of RSA Board equipment in FY25. Three replacement standard desktop computers (\$909 each), two standard monitors (\$230 each) and one soundbar (\$42).

48720 Minor Office Furniture. Replacement office chair (\$500).

50237 Engineer's Estimate Fund. Annual transfer to estimate fund that is used for projects that require initial engineering to estimate long term project cost.

50238 RIAD Match Fund. Potential RIAD match projects remain in queue, representing yet undetermined obligation.

50434 Transfer to Capital Projects Fund. Annual transfer to long-term capital projects fund. See capital project section of this document.

60000 Charges (To) From Other Depts. This reflects a (\$40,259) charge back for up to 25% of the SBCFSA Manager's salary for Road Service Area purposes.

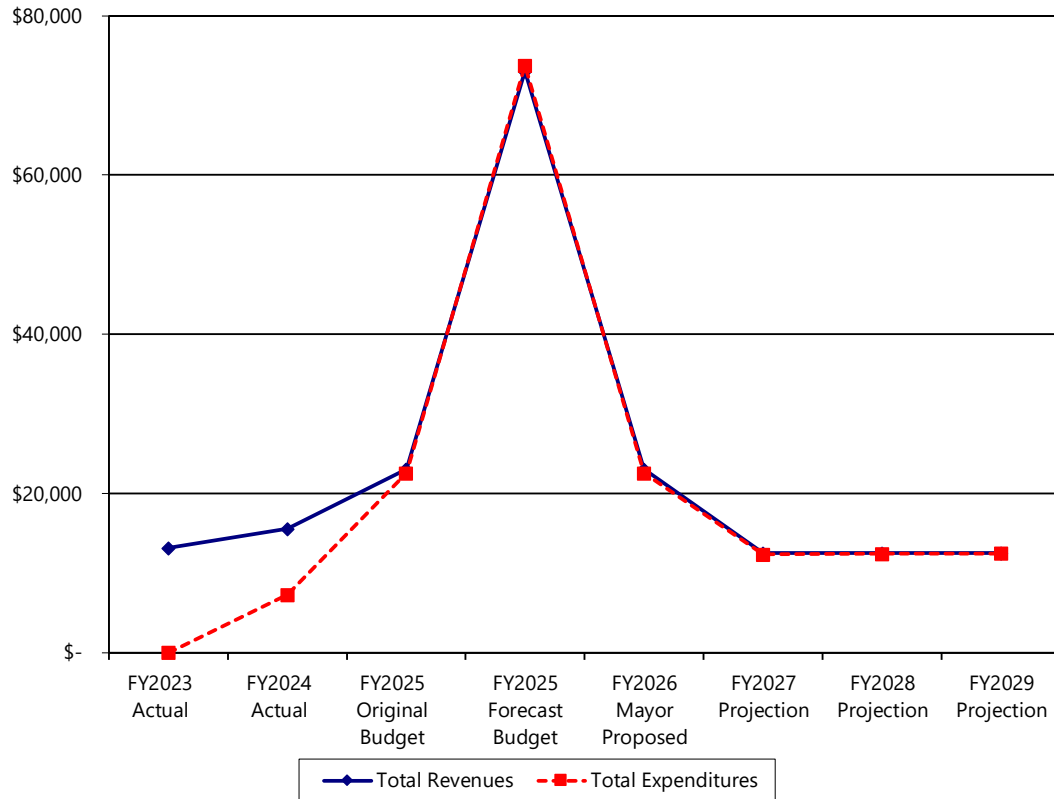
61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The FY2026 amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

For capital projects information on this department - See the Capital Projects Section - Pages 344-345, 350-351, 363-364, 398-402

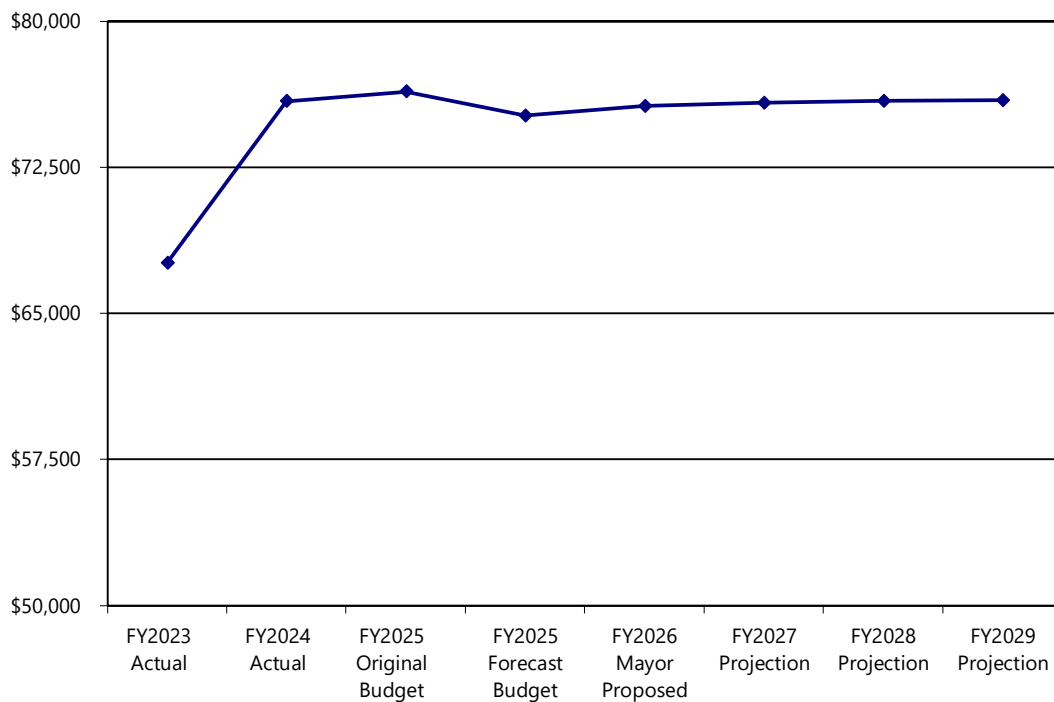
Fund: 237 Engineer's Estimate Fund

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original	Forecast	Mayor	Projection	Projection	Projection
			Budget	Budget	Proposed			
Revenues:								
Interest Earnings	\$ 1,144	\$ 3,592	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
Total Revenues	1,144	3,592	500	500	500	500	500	500
Operating Transfers From:								
Special Revenue Fund	12,000	12,000	22,550	72,550	22,550	12,000	12,000	12,000
Total Operating Transfer	12,000	12,000	22,550	72,550	22,550	12,000	12,000	12,000
Total Revenues and Operating Transfers	13,144	15,592	23,050	73,050	23,050	12,500	12,500	12,500
Expenditures:								
Personnel	-	-	2,000	2,000	2,000	2,040	2,091	2,154
Services	-	7,122	20,000	70,000	20,000	10,000	10,000	10,000
Interdepartmental Charges	-	178	550	1,800	550	301	302	304
Total Expenditures	-	7,300	22,550	73,800	22,550	12,341	12,393	12,458
Net Results From Operations	13,144	8,292	500	(750)	500	159	107	42
Change in Fund Balance	13,144	8,292	500	(750)	500	159	107	42
Beginning Fund Balance	54,457	67,601	75,893	75,893	75,143	75,643	75,802	75,909
Ending Fund Balance	\$ 67,601	\$ 75,893	\$ 76,393	\$ 75,143	\$ 75,643	\$ 75,802	75,909	\$ 75,951

Engineer's Estimate Fund Revenues and Expenditures



Engineer's Estimate Fund Ending Fund Balance



**Kenai Peninsula Borough
Budget Detail**

Fund 237

Department 33950 - Engineer's Estimate Fund

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ -	\$ -	\$ 1,320	\$ 1,320	\$ 1,320	\$ -	0.00%
40210	FICA	-	-	80	80	80	-	0.00%
40221	PERS	-	-	300	300	300	-	0.00%
40321	Health Insurance	-	-	298	298	298	-	0.00%
40322	Life Insurance	-	-	2	2	2	-	0.00%
Total: Personnel		-	-	2,000	2,000	2,000	-	0.00%
Services								
43011	Contractual Services	-	7,122	20,000	70,000	20,000	-	0.00%
Total: Services		-	7,122	20,000	70,000	20,000	-	0.00%
Interdepartmental Charges								
61990	Admin Service Fee	-	178	550	1,800	550	-	0.00%
Total: Interdepartmental Charges		-	178	550	1,800	550	-	0.00%
Department Total		\$ -	\$ 7,300	\$ 22,550	\$ 73,800	\$ 22,550	\$ -	0.00%

Line-Item Explanations

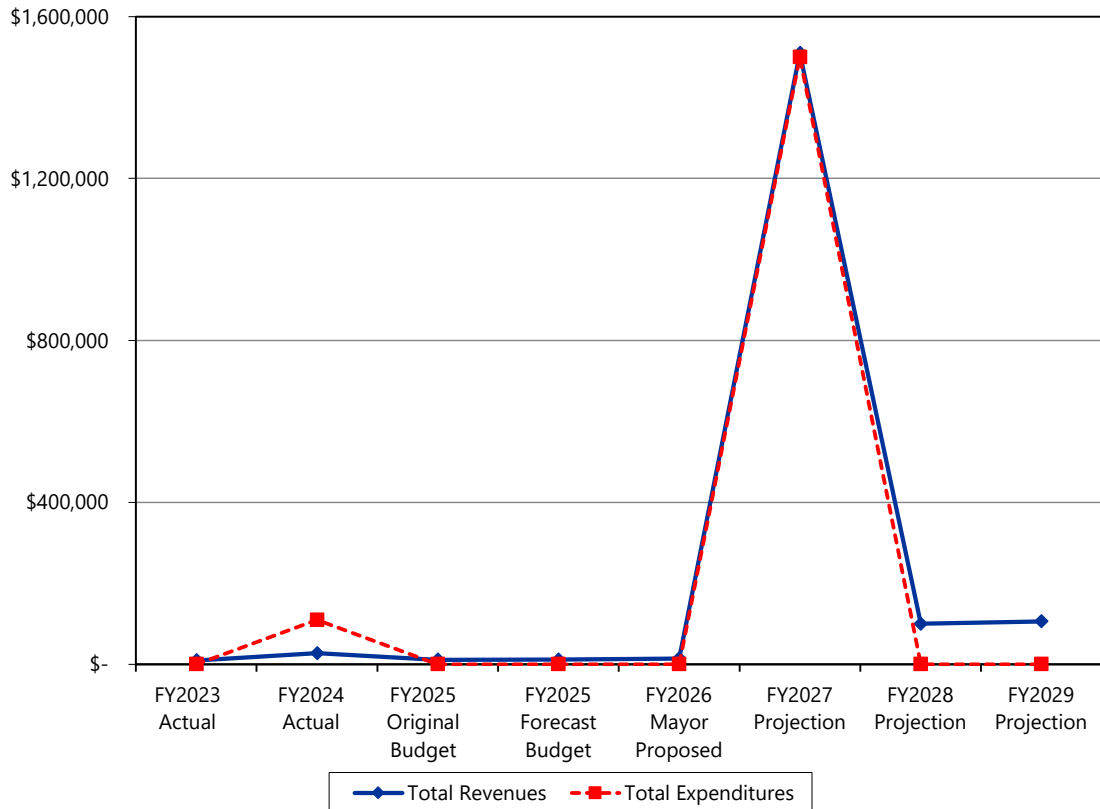
43011 Contractual Services. Contingency funding for projects that require preliminary cost estimates.

61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The FY2026 amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

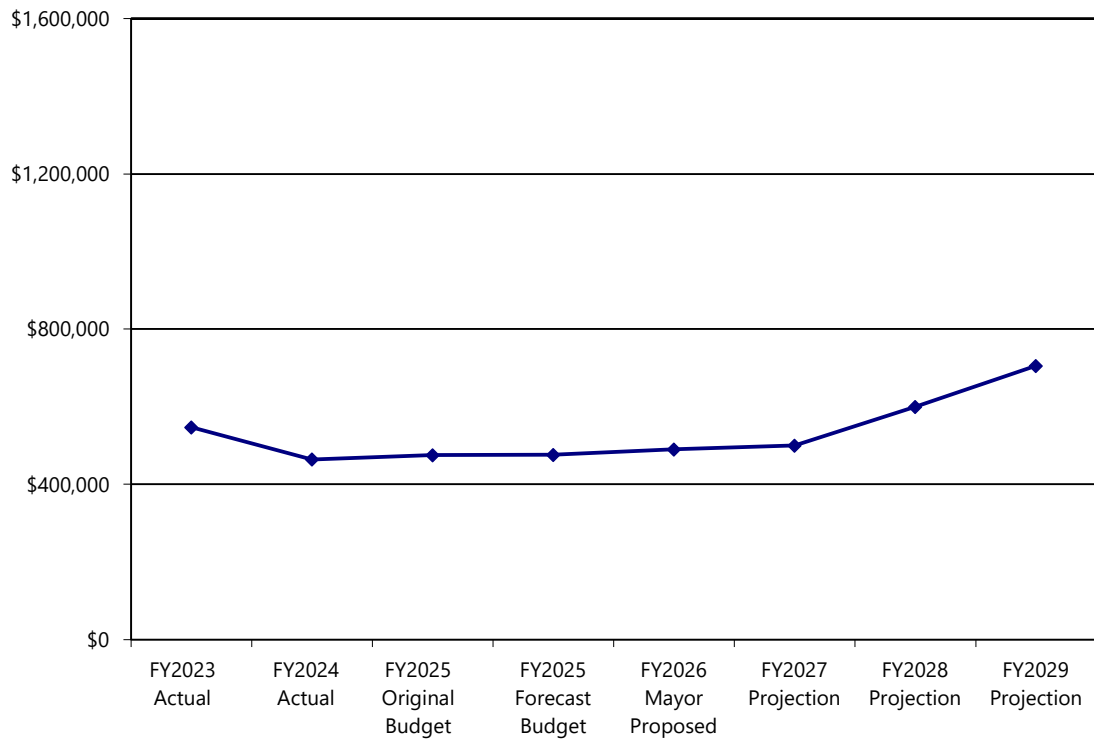
Fund: 238 RIAD Match Fund - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original	Forecast	Mayor	Projection	Projection	Projection
			Budget	Budget	Proposed			
Revenues:								
Interest Earnings	\$ 9,255	\$ 27,061	\$ 11,153	\$ 11,237	\$ 14,272	\$ 9,800	\$ 9,996	\$ 15,745
Total Revenues	9,255	27,061	11,153	11,237	14,272	9,800	9,996	15,745
Operating Transfers From:								
Special Revenue Fund	-	-	-	-	-	1,500,000	90,000	90,000
Total Operating Transfer	-	-	-	-	-	1,500,000	90,000	90,000
Total Revenues and Operating Transfers	9,255	27,061	11,153	11,237	14,272	1,509,800	99,996	105,745
Expenditures:								
Transfers	-	109,261	-	-	-	1,500,000	-	-
Total Expenditures	-	109,261	-	-	-	1,500,000	-	-
Total Expenditures and Operating Transfers	-	109,261	-	-	-	1,500,000	-	-
Net Results From Operations	9,255	(82,200)	11,153	11,237	14,272	9,800	99,996	105,745
Change in Fund Balance	9,255	(82,200)	11,153	11,237	14,272	9,800	99,996	105,745
Beginning Fund Balance	537,441	546,696	464,496	464,496	475,733	490,005	499,805	599,801
Ending Fund Balance	\$ 546,696	\$ 464,496	\$ 475,649	\$ 475,733	\$ 490,005	\$ 499,805	\$ 599,801	\$ 705,546

RIAD Match Fund Revenues and Expenditures



RIAD Match Fund Ending Fund Balance



**Kenai Peninsula Borough
Budget Detail**

**Fund 238
Department 33950 - RIAD Match Fund**

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services								
43011	Contractual Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
	Total: Services	-	-	-	-	-	-	-
Transfers								
50830	RIAD Projects	-	109,261	-	-	-	-	-
	Total: Transfers	-	109,261	-	-	-	-	-
Interdepartmental Charges								
61990	Admin Service Fee	-	-	-	-	-	-	-
	Total: Transfers	-	-	-	-	-	-	-
Department Total		\$ -	\$ 109,261	\$ -	\$ -	\$ -	\$ -	0.00%

Line-Item Explanations

43011 Contractual Services. There are two RIADs in process currently, but are not yet to an engineer estimate status. Contribution will be determined and funded through appropriation once project numbers are determined.

61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services. The FY2026 amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

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Education Special Revenue Funds

The Borough has two (2) Special Revenue Funds that have been established for school purposes: the School Fund and the Postsecondary Education Fund.

School Funded

The School Fund records activity associated with operational funding the Borough provides the Kenai Peninsula Borough School District. Operational funding for the FY2026 budget year is \$57,634,015.

Operational funding for the school district is appropriated as follows: \$42,153,164 for local effort and in-kind of \$15,480,851 consisting of \$9,688,754 for maintenance, \$81,600 for utilities, \$5,398,898 for property, liability insurance and worker's compensation, \$166,908 for audit cost, and \$144,691 for custodial services. The Borough controls the budget for in-kind expenditures; local effort is controlled by the School District.

Revenue for the School Fund is provided by the Borough's General Fund and is generated from sales tax, property taxes and other revenue sources. The Borough's 3% sales tax is dedicated for schools.

In addition to operational funding, the Borough also provides funding of \$4,948,328 for school related debt of which \$1,795,380 is expected to be reimbursed from the State of Alaska, and \$4,100,000 for school district capital projects. Total funding provided for school purposes is \$64,886,963. Total funding for schools represents approximately **63%** of the Borough's General Fund budget; sales tax revenues provide approximately **74%** of the Borough's funding provided for schools, the balance comes from property taxes and other revenue sources.

Key Measures

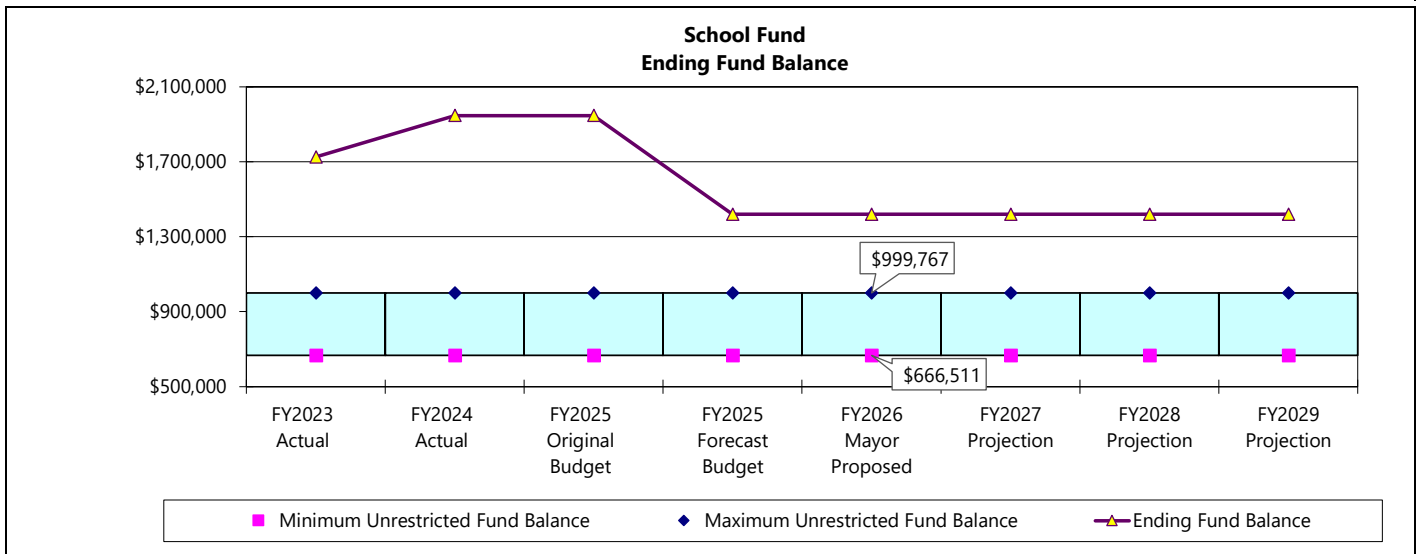
	FY23 <u>Actual</u>	FY24 <u>Actual</u>	FY25 <u>Estimated</u>	FY26 <u>Projected</u>
# of students	8,370	8,301	8,230	8,125
Operational Funding				
Funding from sales tax	\$ 42,650,831	\$ 47,547,330	\$ 47,500,000	\$ 47,975,000
Funding from property tax	9,913,454	7,093,212	9,257,880	9,659,015
Federal Funding	-	-	-	-
Total funding	\$ 52,564,285	\$ 54,640,542	\$ 56,757,880	\$ 57,634,015
Mill rate equivalent in funding	5.89	5.61	5.40	5.09
Borough funding per student	\$ 6,280	\$ 6,582	\$ 6,896	\$ 7,093
Non Operational Funding:				
School capital projects	\$ 5,250,000	\$ 4,000,000	\$ 5,050,000	\$ 4,100,000
School Debt Service (net of State payment)	1,489,786	3,145,232	3,151,310	3,152,948
Total Borough Funding	\$ 59,304,071	\$ 61,785,774	\$ 64,959,190	\$ 64,886,963
Total mill rate equivalent in funding	6.92	6.53	6.35	5.89
Total mill rate equivalent in funding (net of debt reimbursement from State)	6.65	6.34	6.18	5.73
Equivalent mill rate, net of sales tax	1.87	1.46	1.66	1.49

Postsecondary Education Fund

The Postsecondary Education Fund was set up to account for funding provided by the Borough to institutions that are part of the University of Alaska system. Borough voters approved funding for this program at an amount not to exceed the amount that would be generated by an areawide tax levy of .1 mills. Funding is restricted to operations and may only be used for instruction and the operations of facilities used to provide curriculum or programs offered within the Borough. Funds may not be used for capital improvements or construction of facilities.

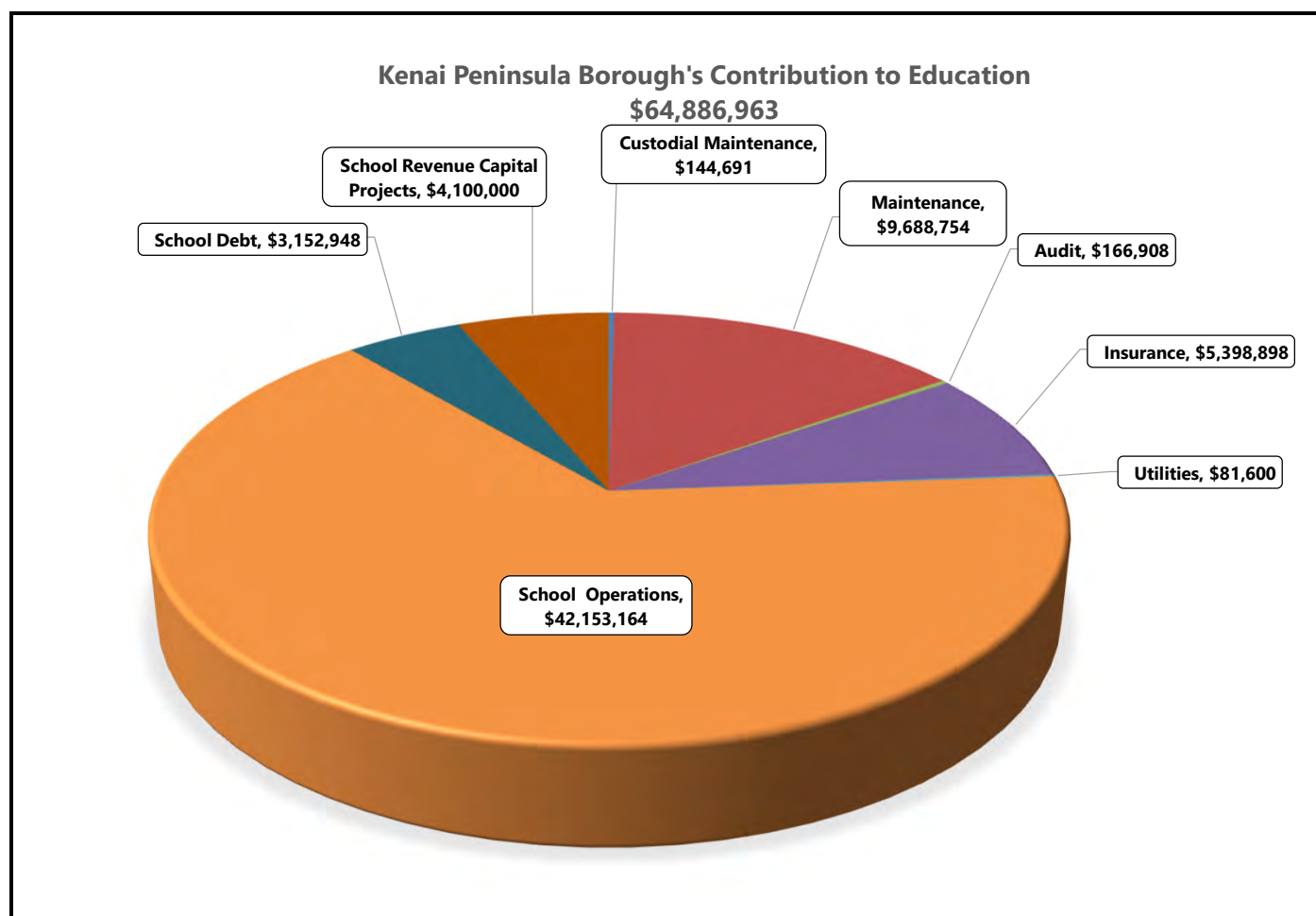
Fund: 241 School Fund - Budget Projection

Fund Budget:	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	FY2027 Projection	FY2028 Projection	FY2029 Projection
Revenues:								
Federal Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Revenue	99,151	108,813	-	-	-	-	-	-
Other Revenue	1,122	150	-	2,200	-	-	-	-
Total Revenues	100,273	108,963	-	2,200	-	-	-	-
Other Financing Sources:								
Transfers From Other Funds	52,564,284	54,753,114	56,228,307	56,228,307	57,634,015	59,074,865	60,551,737	62,065,530
Federal Revenue	-	-	-	-	-	-	-	-
Total Operating Transfers	52,564,284	54,753,114	56,228,307	56,228,307	57,634,015	59,074,865	60,551,737	62,065,530
Total Revenues and Other Financing Sources	52,664,557	54,862,077	56,228,307	56,230,507	57,634,015	59,074,865	60,551,737	62,065,530
Expenditures:								
Custodial Maintenance	127,896	142,822	146,585	146,585	144,691	148,308	152,016	155,816
Maintenance	9,049,098	9,313,144	9,613,555	10,126,583	9,688,754	9,930,973	10,179,247	10,433,728
Non-Departmental:								
Audit	100,773	144,600	146,770	163,315	166,908	171,081	175,358	179,742
Insurance Premium	3,824,600	4,501,908	5,325,586	5,325,586	5,398,898	5,533,870	5,672,217	5,814,022
Utilities	71,730	77,405	81,600	81,600	81,600	83,640	85,731	87,874
School Operations	39,741,388	40,460,663	40,914,211	40,914,211	42,153,164	43,206,993	44,287,168	45,394,348
Capital Projects	-	-	-	-	-	-	-	-
Total Expenditures	52,915,485	54,640,542	56,228,307	56,757,880	57,634,015	59,074,865	60,551,737	62,065,530
Total Expenditures and Operating Transfers	52,915,485	54,640,542	56,228,307	56,757,880	57,634,015	59,074,865	60,551,737	62,065,530
Net Results From Operations	(250,928)	221,535	-	(527,373)	-	-	-	-
Projected Lapse	-	-	-	-	-	-	-	-
Change in Fund Balance	(250,928)	221,535	-	(527,373)	-	-	-	-
Beginning Fund Balance	1,976,704	1,725,776	1,947,311	1,947,311	1,419,938	1,419,938	1,419,938	1,419,938
Ending Fund Balance	1,725,776	1,947,311	1,947,311	1,419,938	1,419,938	1,419,938	1,419,938	1,419,938
Restricted Fund Balance	377,519	377,519	377,519	377,519	377,519	377,519	377,519	377,519
Unrestricted Fund Balance	1,348,257	1,569,792	1,569,792	1,042,419	1,042,419	1,042,419	1,042,419	1,042,419
Total Fund Balance	\$ 1,725,776	\$ 1,947,311	\$ 1,947,311	\$ 1,419,938	\$ 1,419,938	\$ 1,419,938	\$ 1,419,938	\$ 1,419,938



Mill Rate Equivalents for the Borough's Contribution to Education

Expenditures	FY2023 Actual		FY2024 Actual		FY2025 Forecast Budget		FY2026 Proposed Budget	
	Taxable Value	Mill Rate Equivalent	Taxable Value	Mill Rate Equivalent	Taxable Value	Mill Rate Equivalent	Taxable Value	Mill Rate Equivalent
	8,921,886,000		9,744,380,000		10,510,915,000		11,315,570,000	
Local Effort to School District								
Custodial Maintenance	\$ 127,896	0.01	\$ 142,822	0.01	\$ 146,585	0.01	\$ 144,691	0.01
Maintenance	9,049,098	1.01	9,313,144	0.96	10,126,583	0.96	9,688,754	0.86
Audit	100,773	0.01	144,600	0.01	163,315	0.02	166,908	0.01
Insurance	3,824,600	0.43	4,501,908	0.46	5,325,586	0.51	5,398,898	0.48
Utilities	71,730	0.01	77,405	0.01	81,600	0.01	81,600	0.01
School Operations	39,741,388	4.45	40,460,663	4.15	40,914,211	3.89	42,153,164	3.73
Total Expenditures and Operating Transfers	52,915,485	5.93	54,640,542	5.61	56,757,880	5.40	57,634,015	5.09
State on-behalf payment - PERS	99,151	0.01	108,813	0.01	-	-	-	-
Federal Coronavirus Funds	-	-	-	-	-	-	-	-
Other Revenue	1,122	-	150	-	2,200	-	-	-
Fund Balance - unspent funds	(250,928)	(0.03)	221,535	0.02	(527,373)	(0.05)	-	-
Total Local Effort to School District	52,564,284	5.89	54,753,114	5.62	56,228,307	4.97	57,634,015	5.09
Other Educational Funding								
School Debt	1,489,786	0.17	3,145,232	0.32	3,151,310	0.30	3,152,948	0.28
School Revenue Capital Projects	5,250,000	0.59	4,000,000	0.41	5,050,000	0.48	4,100,000	0.36
Total Other Educational Funding	6,739,786	0.76	7,145,232	0.73	8,201,310	0.78	7,252,948	0.64
Total Education from Borough	\$ 59,304,070	6.65	\$ 61,898,346	6.35	\$ 64,429,617	6.13	\$ 64,886,963	5.73



Department Function	
Fund 241	School Fund
Dept 11235	Human Resources – Custodial Maintenance

Mission

The mission of the Custodial Division is to provide prompt and effective custodial services to the Main Borough building, the Risk Management and Human Resources annexes, the school district portables and the records center.

Program Description

This division provides janitorial services to the buildings located within the Binkley/Park Street complex.

Major Long-Term Issues and Concerns:

- Retaining existing staff.
- Managing snow removal and sanding of paths and walkways during unpredictable weather. Time spent on this task is above and beyond daily requirements of custodial tasks.

FY2025 Accomplishments:

- Continued to meet building custodial needs.
- Kept pathways and entryways for employees safe by maintaining an increased focus on maintaining those areas based on weather and other factors.

FY2026 New Initiatives:

- Continue to Improve work assignment efficiency to ensure maximum return on investment of custodial efforts.
- Continue conducting a building equipment audit to determine needs related to efficient and effective building maintenance.
- Continue with a focus safety by ensuring staff is knowledgeable on custodial equipment and procedures for quality facility maintenance.
- Safety was a focus in FY25 and will continue to be in FY26 and beyond. Auditing current custodial practices will help ensure a safe and healthy work environment and staff.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History*	1.25	1.25	1.25	1.25

*Custodial staffing total 2.5 employees; 50% is paid by Borough and 50% is paid by School District

Priority: Custodial Maintenance

Goal: In addition to regular custodial activities, timely response to all non-routine custodial requests.

Objective: 1. Timely response to requests may lower the risk of injury to employees and the public.
2. Timely response may lower our overall maintenance costs.

Percentage of Timely Response*	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Custodial	100%	100%	100%	100%	100%

*Percentages gauged by number of complaints received by Human Resources

**Kenai Peninsula Borough
Budget Detail**

Fund 241

Department 11235 - School Fund Custodial Maintenance

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 61,877	\$ 66,576	\$ 67,604	\$ 67,604	\$ 70,071	\$ 2,467	3.65%
40120	Temporary Wages	-	-	901	901	901	-	0.00%
40130	Overtime Wages	-	349	1,301	1,301	1,989	688	52.88%
40210	FICA	5,087	5,452	6,281	6,281	6,550	269	4.28%
40221	PERS	16,048	17,713	15,758	15,758	16,470	712	4.52%
40321	Health Insurance	34,072	40,950	40,950	40,950	35,000	(5,950)	-14.53%
40322	Life Insurance	85	100	97	97	101	4	4.12%
40410	Leave	7,733	8,347	9,573	9,573	9,861	288	3.01%
Total: Personnel		124,902	139,487	142,465	142,465	140,943	(1,522)	-1.07%
Supplies								
42210	Operating Supplies	196	84	325	325	257	(68)	-20.92%
42250	Uniforms	293	624	624	624	624	-	0.00%
42310	Repair/Maintenance Supplies	-	-	100	100	100	-	0.00%
42410	Small Tools & Minor Equipment	297	640	800	800	500	(300)	-37.50%
Total: Supplies		786	1,348	1,849	1,849	1,481	(368)	-19.90%
Services								
43011	Contractual Services	892	913	950	950	950	-	0.00%
43110	Communications	66	67	130	130	130	-	0.00%
43210	Transportation/Subsistence	-	-	60	60	30	(30)	-50.00%
43610	Utilities	711	1,007	1,031	1,031	1,057	26	2.52%
43720	Equipment Maintenance	-	-	100	100	100	-	0.00%
Total: Services		1,669	1,987	2,271	2,271	2,267	(4)	-0.18%
Capital Outlay								
48710	Minor Office Equipment	539	-	-	-	-	-	-
Total: Capital Outlay		539	-	-	-	-	-	-
Department Total		\$ 127,896	\$ 142,822	\$ 146,585	\$ 146,585	\$ 144,691	\$ (1,894)	-1.29%

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 full-time Lead Custodian and 1.5 custodians.

Note: 50% of the staffing expenditures are charged to the School District and 50% to the Borough Human Resources Department.

42210 Operating Supplies. Decreased based on prior year patterns.

42410 Small Tools & Minor Equipment. Decreased based on prior year patterns.

43011 Contractual Services. Window washing at the main Borough building, Human Resources, and Records offices (\$950).

Department Function

Fund 241

School Fund

Dept 41010

Facilities Maintenance

Mission

Maintain Borough schools and administrative facilities to a level that provides a safe and secure environment for all occupants. Conduct comprehensive preventative maintenance programs that promote long system and equipment life. Manage and administer project upgrades that replace building components that are end of life and contribute to enhanced efficiencies or code compliance.

Program Description

The Kenai Peninsula Borough Maintenance Department is responsible for the repair and maintenance of the Kenai Peninsula Borough school facilities and select Borough buildings.

Major Long-Term Issues and Concerns:

- Increasing demand on the Borough and the Maintenance Department to protect the integrity of our aging facilities.
- Many critical systems and structure elements of the Borough are maintained well beyond their expected useful life. As a result, maintaining the safe and secure environment within our schools is becoming more difficult. Some of our fire alarm systems aren't supported currently.
- While the current budget trend has been able to keep pace with basic maintenance, progress is slow with respects to the replacement of many of our aged HVAC control systems. Funding of approximately \$5,000,000 will be needed, spread over several years, to replace these systems.
- Additionally, facility security and intrusion management continue to be an important need for District and Borough facilities.

FY2025 Accomplishments:

- Area wide flooring upgrades including 21,000 sq ft of carpet and 7,000 sq ft of alternate flooring.
- Replace two Kenai Central High boilers with high efficiency boilers.
- Replace bleachers at Nikiski High School.
- Replace hall lockers at Skyview.
- Pool pump replacement at Kenai Central High and Soldotna High.
- Replace valves on arsenic treatment tanks at Tustumena, Sterling, and Nikiski High Schools.
- Complete upgrade of Homer Middle School elevator components including car upgrades.
- Water Quality SCADA system upgrades at McNeil Canyon, Nikiski Fire Station 2, North Star Elementary, and Ninilchik.

- Start on a replacement Generator upgrade at Redoubt Elementary.
- Continue area wide lighting upgrades at Kenai Central High auditorium, halls and corridors.
- Continue with the prioritized upgrade of safety and security systems (fire control systems, intercoms, access card systems and HALO sensors) area wide. Design for fire alarm system upgrades at West Homer and K-Beach Elementary, card access systems at Ninilchik, North Star, and Sterling.
- Replaced 138,000 sq ft of asphalt at Kenai Central High School encompassing the new comfort station. Performed 260,000 sq ft of crack seal and seal coat.
- Continue upgrading HVAC control systems area wide.
- Continue with prioritized, area wide repairs or replacements of windows and siding, designing North Star Elementary and Mountain View window projects.
- Completed staining of Homer High School siding.

FY2026 New Initiatives:

- Area wide flooring upgrades.
- Replace boilers at 2 schools, design future projects.
- Replace bleachers at Soldotna High School, Skyview Middle and Ninilchik
- Replace hall lockers at Homer Middle School and Kenai Central High School.
- Pool upgrades and improvements Seward High School.
- Upgrade water quality monitoring system
- Complete upgrade of Skyview Middle School elevator components including car upgrades.
- Provide ticket booths and tractor sheds at needed sites.
- Start on a replacement Generator upgrade at North Star Elementary
- Continue area wide LED lighting upgrades to improve schools.
- Sifting prioritized monies to Fire Alarm upgrades and replacements.
- Continue with asphalt improvements, including redressing lots to gravel for cost savings.
- Continue upgrading HVAC control systems area wide.
- Identify, count and prioritize septic tanks for future replacement.
- Continue with prioritized, area wide repairs or replacements of windows and siding, with design and installation of North Star Elementary window project.

Department Function	
Fund 241	School Fund
Dept 41010	Facilities Maintenance - Continued

Performance Measures

Staffing History	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Maintenance Staff	48.75	48.75	49.25	49.75

Performance Measures

Priority/Goal: Maintain Borough Schools and administrative facilities to a level that provides for a safe and secure environment.

Goal: Increase efforts to perform our duties in the most effective and efficient manner as possible.

Objective:

1. Monitor our programs to ensure efficiency through projects and upgrades.
2. Use our work order program and technology to enable us to perform to a high level.
3. Providing training to keep abreast of current codes and maintenance trends.
4. Provide the best safety program to maintenance personnel; limiting time loss and liability.

Measures:

Work Order Requests	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Boroughwide	12,377	12,387	11,669	11,222	11,500

Commentary:

The Kenai Peninsula Borough Maintenance Department is dedicated to economically and efficiently maintaining our facilities. Recognized as one of the finest organizations of its kind in the state, we take pride in our commitment to excellence. To continue this trend, it is crucial to attract and hire the best staff possible. Additionally, we must persist in identifying sources of funding that support the necessary and required improvements to our aging facilities.

Kenai Peninsula Borough

Budget Detail

Fund 241

Department 41010 - School Fund Maintenance Department

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 3,078,782	\$ 3,303,661	\$ 3,938,638	\$ 3,938,638	\$ 4,102,000	\$ 163,362	4.15%
40120	Temporary Wages	217,916	176,070	234,962	234,962	235,391	429	0.18%
40130	Overtime Wages	34,748	21,362	45,360	45,360	17,416	(27,944)	-61.60%
40210	FICA	284,519	302,150	371,001	371,001	383,069	12,068	3.25%
40221	PERS	850,173	932,386	897,663	897,663	935,275	37,612	4.19%
40321	Health Insurance	1,176,032	1,280,360	1,356,350	1,356,350	1,224,997	(131,353)	-9.68%
40322	Life Insurance	4,701	5,505	5,655	5,655	5,890	235	4.16%
40410	Leave	493,591	542,423	481,838	481,838	494,429	12,591	2.61%
40511	Other Benefits	8,202	3,201	30,000	30,000	30,000	-	0.00%
Total: Personnel		6,148,664	6,567,118	7,361,467	7,361,467	7,428,467	67,000	0.91%
Supplies								
42120	Computer Software	2,548	2,219	4,600	4,600	3,000	(1,600)	-34.78%
42210	Operating Supplies	30,894	40,577	49,592	49,592	45,000	(4,592)	-9.26%
42230	Fuel, Oils and Lubricants	99,375	90,776	123,900	123,900	95,000	(28,900)	-23.33%
42250	Uniforms	11,725	19,134	20,416	20,416	17,056	(3,360)	-16.46%
42263	Training Supplies	-	-	500	500	500	-	0.00%
42310	Repair/Maintenance Supplies	762,781	733,281	788,610	776,458	788,610	-	0.00%
42360	Motor Vehicle Supplies	30,504	41,096	46,818	46,818	40,000	(6,818)	-14.56%
42410	Small Tools & Minor Equipment	40,011	27,563	30,000	30,000	30,000	-	0.00%
Total: Supplies		977,838	954,646	1,064,436	1,052,284	1,019,166	(45,270)	-4.25%
Services								
43011	Contractual Services	70,309	45,834	75,000	71,500	55,000	(20,000)	-26.67%
43014	Physical Examinations	3,004	3,776	6,120	6,120	3,800	(2,320)	-37.91%
43015	Water/Air Sample Testing	19,595	23,736	21,000	21,000	21,000	-	0.00%
43019	Software Maintenance	29,072	1,065	4,500	12,278	13,500	9,000	200.00%
43026	Software Licensing	-	57,395	62,193	62,193	65,850	3,657	5.88%
43050	Solid Waste Fees	762	2,483	1,700	1,700	1,700	-	0.00%
43110	Communications	40,401	44,368	42,300	44,800	45,000	2,700	6.38%
43140	Postage and Freight	8,086	7,650	18,360	18,360	13,000	(5,360)	-29.19%
43210	Transportation/Subsistence	166,542	177,431	169,949	169,949	165,000	(4,949)	-2.91%
43220	Car Allowance	-	470	-	-	-	-	-
43260	Training	14,419	19,371	25,750	25,750	25,750	-	0.00%
43310	Advertising	-	1,036	2,000	2,000	1,225	(775)	-38.75%
43410	Printing	-	-	199	199	199	-	0.00%
43610	Utilities	102,203	101,473	110,848	110,848	110,848	-	0.00%
43720	Equipment Maintenance	2,379	2,867	2,550	3,550	3,550	1,000	39.22%
43750	Vehicle Maintenance	2,359	3,173	7,000	15,263	12,000	5,000	71.43%
43764	Snow Removal	1,028,456	680,652	350,000	633,000	350,000	-	0.00%
43780	Buildings/Grounds Maintenance	467,324	602,504	558,000	673,291	675,000	117,000	20.97%
43810	Rents & Operating Leases	933	2,887	13,260	13,260	3,500	(9,760)	-73.60%
43812	Equipment Replacement Payments	74,437	118,728	142,860	142,860	134,039	(8,821)	-6.17%
43920	Dues and Subscriptions	2,590	1,973	4,500	4,500	4,500	-	0.00%
Total: Services		2,032,871	1,898,872	1,618,089	2,143,269	1,704,461	86,372	5.34%
Capital Outlay								
48120	Major Office Equipment	-	15,662	-	1,630	-	-	-
48311	Major Machinery & Equipment	32,660	22,991	29,000	36,071	35,000	6,000	20.69%
48522	Surveillance Equipment	-	-	19,200	19,200	-	(19,200)	-100.00%
48710	Minor Office Equipment	31,630	15,277	23,500	21,870	11,500	(12,000)	-51.06%
48720	Minor Office Furniture	743	3,310	10,000	10,000	5,000	(5,000)	-50.00%
48740	Minor Machinery & Equipment	23,725	14,960	25,000	17,929	24,100	(900)	-3.60%
49433	Plan Reviews	415	367	750	750	750	-	0.00%
Total: Capital Outlay		89,173	72,567	107,450	107,450	76,350	(31,100)	-28.94%

Kenai Peninsula Borough

Budget Detail

Fund 241

Department 41010 - School Fund Maintenance Department - Continued

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Interdepartmental Charges							
60001 Charges (To) From Purchasing	217,467	242,182	262,113	262,113	260,310	(1,803)	-0.69%
60002 Charges (To) From Other Depts.	(328,640)	(337,383)	(400,000)	(400,000)	(400,000)	-	-
60003 Charges (To) From Capital Projects	(88,275)	(84,858)	(400,000)	(400,000)	(400,000)	-	-
Total: Interdepartmental Charges	(199,448)	(180,059)	(537,887)	(537,887)	(539,690)	(1,803)	-
Department Total	\$ 9,049,098	\$ 9,313,144	\$ 9,613,555	\$ 10,126,583	\$ 9,688,754	\$ 75,199	0.78%

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Director of Maintenance, 5 Maintenance Foremen, 1 Control Systems Technician, 1 Lead Electrician, 5 Electricians I/II, 1 Lead Automotive and Diesel Mechanic, 2 Automotive and Diesel Mechanics I/II, 1 Lead Energy Systems Mechanic, 4 Energy Systems Mechanics I/II, 1 Lead Painter, 3 Painters I/II, 1 Lead Electronics Technician, 3 GM Utility Technicians, 3 Lead General Maintenance Mechanics, 2 Locksmith-General Maintenance Mechanic I/II, 4 General Maintenance Mechanics I/II, 2 Millwright-General Maintenance Mechanics I/II, 3 Plumber-General Maintenance Mechanic I/II, 1 Carpenter-General Maintenance, 1 Lead Water Treatment Operator/Plumber II, 1 Water Treatment Operator, 1 Safety Specialist, 1 Administrative Assistant, .75 Admin. Assistant-Dispatcher (Homer), 1 Admin Assistant-Dispatcher.

Added: 1/2 FTE Homer General Maintenance Mechanic

40120 Temporary Wages. Increased planned average wage to attract a larger number of candidates.

40130 Overtime Wages. Decreased due to FY25 year to date and historic trend.

42120 Computer Software. Decreased due to fewer licenses for Visio, ViaCAD, and other desktop software.

42210 Operating Supplies. Decreased due to be more in line with historical.

42230 Fuels, Oils, Lubricants. Decreased due to be more in line with historical.

42360 Motor Vehicle Supplies. Decreased due to be more in line with historical.

43011 Contractual Services. Decreased due to moving janitorial to 43780 and SCADA support to 43019. Contracts include fire alarm monitoring (\$15,000), background checks (\$1,500), water quality consulting (\$1,500), movers (\$5,500), fabrication shops (\$1,800), septic pumping (\$5,000), hazardous waste disposal (\$2,000), motor repair (\$3,500), engineering services (\$4,000), and misc. small contracts (\$15,200).

43019 Software Maintenance. SCADA system technical support (\$5,500) and Siemens BAS support (\$8,000.)

43026 Software Licensing. Increase of \$3,657 due to expected increase in licensing costs. Includes Mitchel-1 (\$5,500), Brightly (\$56,000), Zoom (\$1,000), CrowdStrike (\$50), Milestone (\$200), Snap-on (\$1,000), CAD software (\$300), and Vibration Analysis system (\$1,800.)

43110 Communications. Increase of \$2,700 due to FY25 YTD and historic trend.

43140 Postage & Freight. Decrease of \$5,360 due to FY25 YTD and historic trend.

43210 Transportation & Subsistence. Decrease of \$4,949 due to FY25 YTD and historic trend.

43310 Advertising. Decreased due to FY25 YTD and historic trend.

43720 Equipment Maintenance. Increase by \$1,000 for annual calibration of special tools.

43750 Vehicle Maintenance. Increase of \$5,000 due to windshield replacements no longer handled by insurance claims, and backlog of windshield replacements.

43764 Snow Removal. Budgeting below historic trend with intent of appropriating from School Maintenance Fund if required.

43780 Buildings/Grounds Maintenance. Increase of \$317,000 due to reclassifying (\$13,000) in janitorial contracts from 43011, snow plow/sand for non School District facilities (\$36,000) from 74764, and to provide for needed to contract Fire Alarm inspections (\$210,000.) Also provides for typical contracts for Landscaping, State Inspections, Janitorial, Septic pumping, Pest Control, Life Safety system repairs, Waste treatment, Refrigeration repairs, Emergency call-outs, and other misc. contracts such as tree removal, stump removal, misc. landscaping window repairs, construction services, elevator repairs, grading, and roof repairs.

48311 Major Machinery and Equipment. Vibration analysis system (\$17,000), Boroscope (\$8,000), and SeeSnake (\$10,000.)

48710 Minor Office Equipment. Autoshop printer (\$1,500), and (\$10,000) for schedule replacements for laptop/desktop computers.

48720 Minor Office Furniture. Office furniture replacement (\$5,000)

48740 Minor Machinery and Equipment. Remote monitoring/alert systems (\$15,000), Laser level (\$1,500), fire extinguisher service cart (\$4,000), fire extinguisher hydrotest pump (\$2,000), and glass check pro tool (\$1,600.)

60001-60003 Charges (to) From Other Departments. (\$537,887). Amount includes warehouse personnel costs charged to Maintenance Department (\$262,113), chargeout for Maintenance time and materials provided to other departments (\$400,000), and charge out for maintenance time and materials on capital projects (400,000.)

For capital projects information on this department - See the Capital Project section - Pages 344-345, 346-347, 352, 369-380

Kenai Peninsula Borough Budget Detail

Fund 241

Department 94910 - School Fund Non-Departmental

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services							
43012 Audit Services	\$ 100,773	\$ 144,600	\$ 146,770	\$ 163,315	\$ 166,908	\$ 20,138	13.72%
43510 Insurance/Litigation Fund Premiums	3,824,600	4,501,908	5,325,586	5,325,586	5,398,898	73,312	1.38%
43610 Utilities	71,730	77,405	81,600	81,600	81,600	-	0.00%
Total: Services	3,997,103	4,723,913	5,553,956	5,570,501	5,647,406	93,450	1.68%
Transfers							
50241 School District Operations	39,741,388	40,460,663	40,914,211	40,914,211	42,153,164	1,238,953	3.03%
Total: Transfers	39,741,388	40,460,663	40,914,211	40,914,211	42,153,164	1,238,953	3.03%
Department Total	\$ 43,738,491	\$ 45,184,576	\$ 46,468,167	\$ 46,484,712	\$ 47,800,570	\$ 1,332,403	2.87%

Line-Item Explanations

43012 Audit Services. School district funding of annual audit, which includes State and Federal Single audit. Compliance audits, as well as financial audits, are required of the Borough and all component units. Anticipated contract increase due to renewal of audit service contract.

43510 Insurance and Litigation Fund Premiums. School district portion from allocation of insurance costs, including claims fees, risk management expense, general liability, fire and extended coverage, auto liability, auto physical damage, worker's compensation, educational errors and omissions, bonds, business travel, non-owned aircraft travel.

43610 Utilities. School district share of natural gas, electricity, water and sewer for administration building and administration annex buildings.

50241 School District Operations. Funding provided to school district from local sources.

**Kenai Peninsula Borough
Budget Detail**

**Fund 241 School Fund
Expenditure Summary By Line Item**

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed &	Original Budget %
Personnel				Budget	Budget	Proposed		
40110	Regular Wages	\$ 3,140,659	\$ 3,370,237	\$ 4,006,242	\$ 4,006,242	\$ 4,172,071	\$ 165,829	4.14%
40120	Temporary Wages	217,916	176,070	235,863	235,863	236,292.00	429	0.18%
40130	Overtime Wages	34,748	21,711	46,661	46,661	19,405.00	(27,256)	-58.41%
40210	FICA	289,606	307,602	377,282	377,282	389,619.00	12,337	3.27%
40221	PERS	866,221	950,099	913,421	913,421	951,745.00	38,324	4.20%
40321	Health Insurance	1,210,104	1,321,310	1,397,300	1,397,300	1,259,997.00	(137,303)	-9.83%
40322	Life Insurance	4,786	5,605	5,752	5,752	5,991.00	239	4.16%
40410	Leave	501,324	550,770	491,411	491,411	504,290.00	12,879	2.62%
40511	Other Benefits	8,202	3,201	30,000	30,000	30,000.00	-	0.00%
Total: Personnel		6,273,566	6,706,605	7,503,932	7,503,932	7,569,410	65,478	0.87%
Supplies								
42120	Computer Software	2,548	2,219	4,600	4,600	3,000	(1,600)	-34.78%
42210	Operating Supplies	31,090	40,661	49,917	49,917	45,257	(4,660)	-9.34%
42230	Fuel, Oils and Lubricants	99,375	90,776	123,900	123,900	95,000	(28,900)	-23.33%
42250	Uniforms	12,018	19,758	21,040	21,040	17,680	(3,360)	-15.97%
42263	Training Supplies	-	-	500	500	500	-	0.00%
42310	Repair/Maintenance Supplies	762,781	733,281	788,710	776,558	788,710	-	0.00%
42360	Motor Vehicle Supplies	30,504	41,096	46,818	46,818	40,000	(6,818)	-14.56%
42410	Small Tools & Minor Equipment	40,308	28,203	30,800	30,800	30,500	(300)	-0.97%
Total: Supplies		978,624	955,994	1,066,285	1,054,133	1,020,647	(45,638)	-4.28%
Services								
43011	Contractual Services	71,201	46,747	75,950	72,450	55,950	(20,000)	-26.33%
43012	Audit Services	100,773	144,600	146,770	163,315	166,908	20,138	13.72%
43014	Physical Examinations	3,004	3,776	6,120	6,120	3,800	(2,320)	-37.91%
43015	Water/Air Sample Testing	19,595	23,736	21,000	21,000	21,000	-	0.00%
43019	Software Maintenance	29,072	1,065	4,500	12,278	13,500	9,000	200.00%
43026	Software Licensing	-	57,395	62,193	62,193	65,850	3,657	5.88%
43050	Solid Waste Fees	762	2,483	1,700	1,700	1,700	-	0.00%
43110	Communications	40,467	44,435	42,430	44,930	45,130	2,700	6.36%
43140	Postage and Freight	8,086	7,650	18,360	18,360	13,000	(5,360)	-29.19%
43210	Transportation/Subsistence	166,542	177,431	170,009	170,009	165,030	(4,979)	-2.93%
43220	Car Allowance	-	470	-	-	-	-	-
43260	Training	14,419	19,371	25,750	25,750	25,750	-	0.00%
43310	Advertising	-	1,036	2,000	2,000	1,225	(775)	-38.75%
43410	Printing	-	-	199	199	199	-	0.00%
43510	Insurance/Litigation Fund Premiums	3,824,600	4,501,908	5,325,586	5,325,586	5,398,898	73,312	1.38%
43600	Project Management	-	-	-	110,848	-	-	-
43610	Utilities	174,644	179,885	193,479	193,479	193,505	26	0.01%
43720	Equipment Maintenance	2,379	2,867	2,650	3,650	3,650	1,000	37.74%
43750	Vehicle Maintenance	2,359	3,173	7,000	15,263	12,000	5,000	71.43%
43764	Snow Removal	1,028,456	680,652	350,000	633,000	350,000	-	0.00%
43780	Buildings/Grounds Maintenance	467,324	602,504	558,000	673,291	675,000	117,000	20.97%
43810	Rents	933	2,887	13,260	13,260	3,500	(9,760)	-73.60%
43812	Equipment Replacement Payment	74,437	118,728	142,860	142,860	134,039	(8,821)	-6.17%
43920	Dues and Subscriptions	2,590	1,973	4,500	4,500	4,500	-	0.00%
Total: Services		6,031,643	6,624,772	7,174,316	7,716,041	7,354,134	179,818	2.51%
Capital Outlay								
48120	Major Office Equipment	-	15,662	-	1,630	-	-	-
48311	Major Machinery & Equipment	32,660	22,991	29,000	36,071	35,000	6,000	20.69%
48522	Surveillance Equipment	-	-	19,200	19,200	-	(19,200)	-
48710	Minor Office Equipment	32,169	15,277	23,500	21,870	11,500	(12,000)	-51.06%
48720	Minor Office Furniture	743	3,310	10,000	10,000	5,000	(5,000)	-50.00%
48740	Minor Machinery & Equipment	23,725	14,960	25,000	17,929	24,100	(900)	-3.60%
49433	Plan Reviews	415	367	750	750	750	-	0.00%
Total: Capital Outlay		89,712	72,567	107,450	107,450	76,350	(31,100)	-28.94%

**Kenai Peninsula Borough
Budget Detail**

Fund 241 School Fund

Expenditure Summary By Line Item - Continued

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Transfers								
50241	School District Operations	39,741,388	40,460,663	40,914,211	40,914,211	42,153,164	1,238,953	3.03%
	Total: Transfers	39,741,388	40,460,663	40,914,211	40,914,211	42,153,164	1,238,953	3.03%
Interdepartmental Charges								
60001	Charges (To) From Purchasing	217,467	242,182	262,113	262,113	260,310	(1,803)	-0.69%
60002	Charges (To) From Other Depts.	(328,640)	(337,383)	(400,000)	(400,000)	(400,000)	-	-
60003	Charges (To) From Capital Projects	(88,275)	(84,858)	(400,000)	(400,000)	(400,000)	-	-
	Total: Interdepartmental Charges	(199,448)	(180,059)	(537,887)	(537,887)	(539,690)	(1,803)	-
Department Total		\$ 52,915,485	\$ 54,640,542	\$ 56,228,307	\$ 56,757,880	\$ 57,634,015	\$ 1,405,708	2.50%

**Kenai Peninsula Borough
Budget Detail**

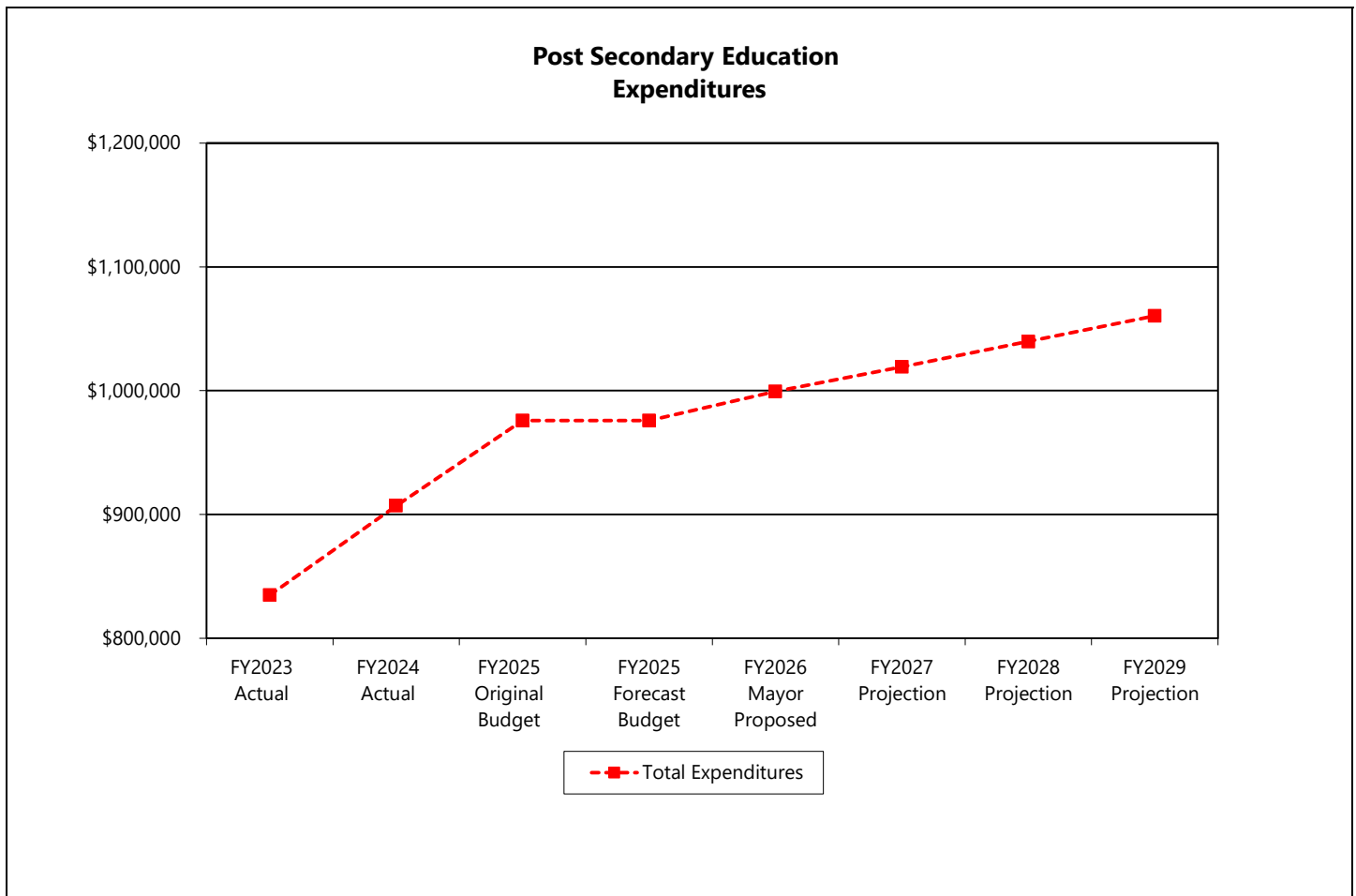
**Fund 241 School Fund
Total Summary**

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
40XXX	Total Personnel	\$ 6,273,566	\$ 6,706,605	\$ 7,503,932	\$ 7,503,932	\$ 7,569,410	\$ 65,478	0.87%
42XXX	Total Supplies	978,624	955,994	1,066,285	1,054,133	1,020,647	(45,638)	-4.28%
43XXX	Total Services	6,031,643	6,624,772	7,174,316	7,716,041	7,354,134	179,818	2.51%
48XXX	Total Capital Outlay	89,712	72,567	107,450	107,450	76,350	(31,100)	-28.94%
50XXX	Total Transfers	39,741,388	40,460,663	40,914,211	40,914,211	42,153,164	1,238,953	3.03%
6XXXX	Total Interdepartmental Charges	(199,448)	(180,059)	(537,887)	(537,887)	(539,690)	(1,803)	-
Fund Totals		<u>\$ 52,915,485</u>	<u>\$ 54,640,542</u>	<u>\$ 56,228,307</u>	<u>\$ 56,757,880</u>	<u>\$ 57,634,015</u>	<u>\$ 1,405,708</u>	<u>2.50%</u>

Fund: 242 Postsecondary Education - Budget Projection

Fund Budget:	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	FY2027 Projection	FY2028 Projection	FY2029 Projection
Revenues:								
Operating Transfers From: General Fund	\$ 834,762	\$ 906,955	\$ 975,800	\$ 975,800	\$ 999,300	\$ 1,019,286	\$ 1,039,672	\$ 1,060,465
Total Operating Transfers								
Total Revenues and Other Financing Sources	834,762	906,955	975,800	975,800	999,300	1,019,286	1,039,672	1,060,465
Expenditures:								
Services	834,762	906,955	975,800	975,800	999,300	1,019,286	1,039,672	1,060,465
Total Expenditures	834,762	906,955	975,800	975,800	999,300	1,019,286	1,039,672	1,060,465
Total Expenditures and Operating Transfers	834,762	906,955	975,800	975,800	999,300	1,019,286	1,039,672	1,060,465
Results From Operations	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Mill Rate Equivalency for Operating Transfer from the General Fund	0.09	0.09	0.09	0.09	0.09	0.09	0.09	0.09
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Kenai Peninsula Borough Budget Detail

Fund 242 Postsecondary Education Department 78090 - Kenai Peninsula College

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Services								
43023	Kenai Peninsula College	\$ 834,762	\$ 906,955	\$ 975,800	\$ 975,800	\$ 999,300	\$ 23,500	2.41%
	Total: Services	834,762	906,955	975,800	975,800	999,300	23,500	2.41%
Department Total		<u>\$ 834,762</u>	<u>\$ 906,955</u>	<u>\$ 975,800</u>	<u>\$ 975,800</u>	<u>\$ 999,300</u>	<u>\$ 23,500</u>	<u>2.41%</u>

Line-Item Explanations

43023 Kenai Peninsula College (KPC). Funding to be used as follows:

JumpStart Program/Tuition Waiver. Funding provides a two-thirds reduction in UAA tuition at KPC for KPB resident high school juniors and seniors. After meeting with an academic advisor they can take up to 6 credits per semester for 5 semesters, totaling 30 credits, equivalent to 1 year of full-time college. Students can register for classes after completing their sophomore year and are billed \$80 per credit instead of the standard \$241. Advanced students, with instructor approval, can take upper-level courses at \$96 per credit compared to \$290. This reflects a 3% tuition increase approved by the UA Board of Regents (\$275,000).

Adult Education/Workforce Development. Funding provides personnel, travel, and support costs to make the ABE/GED program available throughout the Kenai Peninsula Borough, including Soldotna, Kenai, Nikiski, Homer, Ninilchik, Anchor Point, Tyonek, Seldovia, Port Graham, Nanwalek, Vozsensenka, and other remote communities as needed (\$238,466).

Kenai River Campus positions	\$151,133
Kachemak Bay Campus positions	\$ 87,333

Learning Center Tutors. Tutoring enhances academic skills for students struggling with specific concepts. Both campuses offer in-person and virtual tutoring in Math and Writing, staffed by qualified faculty, staff, and peers. This support is vital for keeping students engaged and successful in their degree programs. Staff also assist potential students with scholarship application essays (\$101,488).

Kenai River Campus	\$79,833
Kachemak Bay Campus	\$21,655

Resurrection Bay Extension Site.

The KPC Resurrection Bay Extension Site (RBES) is located in the Seward High School. A variety of classes are offered to meet basic general requirements. RBES students are made up of high school JumpStart students, traditional college students and adult learners (\$41,758).

Instructional Support - Kachemak Bay Campus

Located in the Bay View Hall across the parking lot from the main KBC building, Pioneer Hall, this ten-month position is the sole support for staff, faculty, and students at Bay View. In addition to proctoring tests, duties include scheduling rooms, maintaining records, and acting as first point of contact for all campus incoming phone calls. Funding covers 50% of this full-time year-round staff member (\$38,424).

Information/Registration Clerk - Kachemak Bay Campus

The KBC information/registration clerk is often the first point of contact for Homer students on campus. This position provides routine advice to students, parents, and the general public. The information/registration clerk assists students with setting up their UAOnline accounts, navigating the admissions process, and registering for classes. Funding covers 50% of this full-time year-round staff member (\$42,478).

Advising/Support Services Specialist - Kachemak Bay Campus.

This position assists students in planning schedules, recommends classes and supports them in overcoming obstacles that would otherwise interfere, delay, defer or halt attainment of their educational and career goals. The advising and support specialist monitors KBC students' progress and will reach out at the first sign of potential trouble such as declining grades or low attendance and, recommend resources for non-academic related challenges when needed. KPB covers 50% of the cost of this year-round staff member. Hours are reduced during the summer months (\$49,334).

Student Resource Advisor/Student Workers - Kenai River Campus.

Students that struggle with basic Mathematics and English skills are our most vulnerable. They need extra support to ensure their success. The advisor works closely with these at-risk students monitoring their academic progress to ensure they stay on track. Based on Accuplacer and ALEKS testing results, students are advised on class selections and an achievable path to graduation. KPB funding pays the salary of this year-round position as well as part-time student workers that manages scheduling and data collection for the advising department (\$100,735).

Veteran Services/Financial Aid Coordinator - College Wide.

The duties of the Veteran Services Coordinator, the first point of contact for active duty and Veteran students attending KPC includes the duties of the KPC Financial Aid Coordinator. This position advises students on their VA and military educational benefits and provides support in navigating the many services available to them at KPC. In addition, this position will also support nonmilitary students through the financial aid scholarship application process. Funding supports this full-time, 12-month position. Located at KRC, this staff member also travels to the Homer campus to provide support to KBC Veteran students and the KBC staff who assist them (\$72,180).

Grant Writing Course Instructor, College Wide.

This funding supports the continued delivery of a series of courses developed in FY24 to aid Kenai Peninsula Borough organizations and individuals pursuing grant opportunities through state, federal and local sources. The grant writing courses are geared to improve success rates in accessing funding. KPC developed noncredit curriculum that will be delivered online allowing access to more KPB residents. Mentoring through the grant application process will also be offered to attendees. Funding supports adjunct instructors, outreach, and supplies (\$4,437).

KPB Paramedic Course Delivery Partnership - College Wide.

Kenai Peninsula Borough Central Emergency Services will identify two employees to complete the Associate of Applied Science degree in Paramedical Technology (PMED). Funds will be used to cover the cost of tuition, fees and textbooks. The KPB employees must be able to meet the eligibility requirements associated with student enrollment. Upon registration for each of the three semesters, funds from this grant will be applied to the student's account as payment. These two students will be responsible for registration, adhering to the University of Alaska student code of conduct and maintaining the standards of the PMED program (\$35,000).

General Government Special Revenue Funds

The Borough has two (2) General Government special revenue funds, with annual budgets, that were established for specified purposes due to legal requirements restricting specific resources for expenditure or which are not appropriately budgeted elsewhere. These funds are the Land Trust Fund and the Nikiski Senior Service Area Fund.

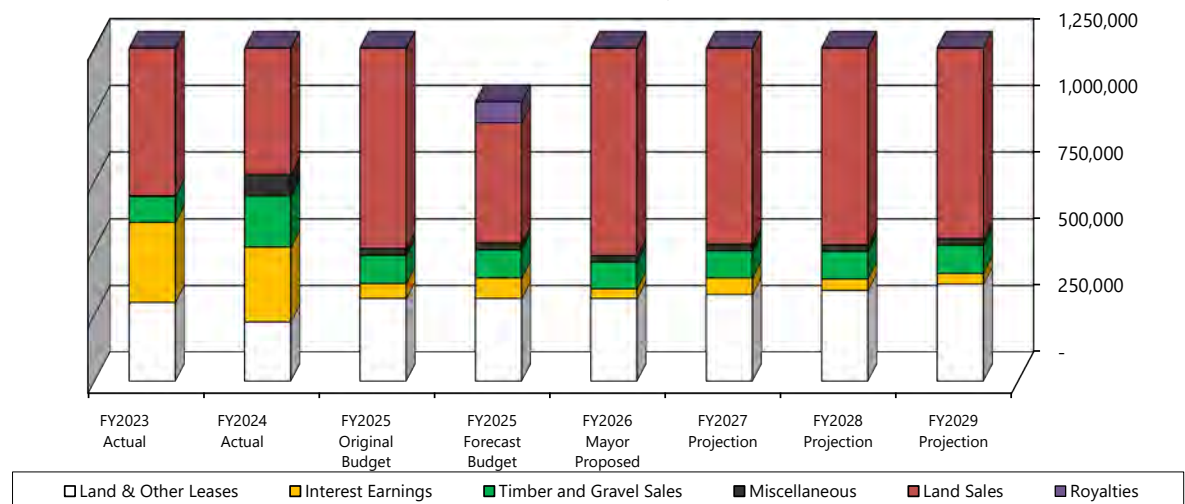
Land Trust Fund – this fund was established to account for all moneys accruing to the Borough in lieu of lands or from the use or sale of lands and to manage all Borough owned and municipal entitlement lands. The major sources of revenues are from land sales and interest earnings.

Nikiski Senior Service Area – the voters in the Nikiski and Tyonek area in 1993 created this service area. The purpose of the service area is to provide programs and services to seniors who live in the service area. The service area provides funding to the Native Village of Tyonek for Tyonek Senior Citizen programs, and to Nikiski Senior Citizens, Inc., a non-profit organization that provides meals, transportation, social activities, and information and referral. The major source of revenue is from property taxes.

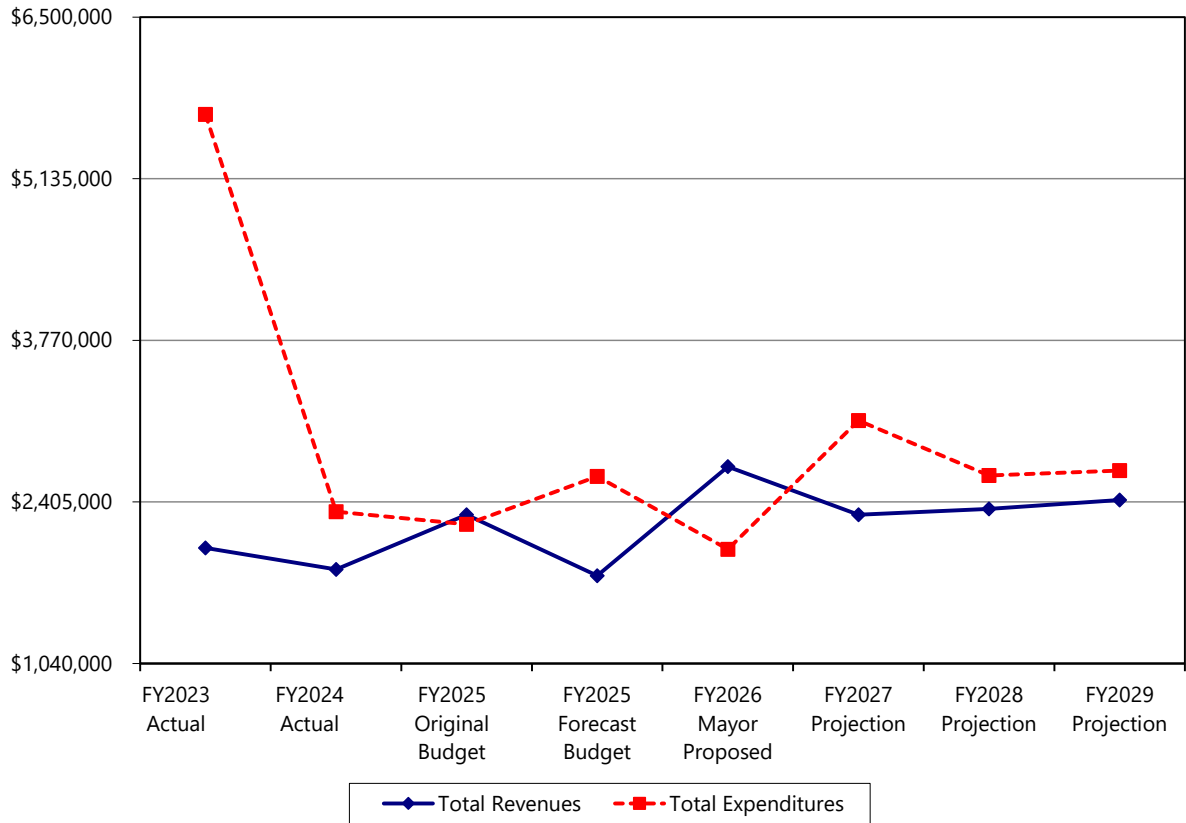
Fund: 250 Land Trust Fund - Budget Projection

Fund Budget:	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	FY2027 Projection	FY2028 Projection	FY2029 Projection
Revenues:								
Federal Revenues	\$ -	\$ 396	\$ -	\$ 88,604	\$ -	\$ -	\$ -	\$ -
State Revenue	9,140	12,485	-	-	-	-	-	-
Other Revenue:								
Land Sales	1,230,762	978,472	1,075,000	450,000	1,500,000	1,000,000	1,000,000	1,000,000
Land & Other Leases	295,095	221,943	310,000	310,000	310,000	325,000	340,000	365,000
Timber and Gravel Sales	94,177	189,818	106,000	106,000	100,000	102,000	104,040	106,121
Interest Earnings	300,972	281,089	56,457	77,425	36,725	62,314	43,245	39,692
Royalties	81,823	70,061	80,000	80,000	80,000	81,600	83,232	84,897
Site Reclamation	-	-	-	-	6,000	6,120	6,242	6,367
Miscellaneous	4,190	81,397	25,000	25,000	25,000	25,000	25,000	25,000
Total Revenues	2,016,159	1,835,661	1,652,457	1,137,029	2,057,725	1,602,034	1,601,759	1,627,077
Operating Transfers From:								
Land Trust Investment Fund	-	-	645,000	645,000	645,000	695,000	745,000	795,000
Total Operating Transfers	-	-	645,000	645,000	645,000	695,000	745,000	795,000
Total Revenues and Other Financing Sources	2,016,159	1,835,661	2,297,457	1,782,029	2,702,725	2,297,034	2,346,759	2,422,077
Expenditures:								
Personnel	570,602	755,382	956,267	956,267	929,814	948,410	972,120	1,001,284
Supplies	4,008	10,929	12,000	37,117	16,100	16,422	16,750	17,085
Services	400,664	222,516	486,837	551,125	545,437	562,148	573,391	584,859
Capital Outlay	113,260	120,144	13,460	72,460	26,025	26,025	26,025	26,025
Interdepartmental Charges	24,931	27,728	36,714	37,600	37,934	38,825	39,707	40,731
Total Expenditures	1,113,465	1,136,699	1,505,278	1,654,569	1,555,310	1,591,830	1,627,993	1,669,984
Operating Transfers To:								
Land Trust Investment Fund	4,565,000	1,185,810	710,000	966,275	450,000	1,500,000	1,000,000	1,000,000
Total Operating Transfers	4,565,000	1,185,810	710,000	966,275	450,000	1,500,000	1,000,000	1,000,000
Total Expenditures and Operating Transfers	5,678,465	2,322,509	2,215,278	2,620,844	2,005,310	3,091,830	2,627,993	2,669,984
Net Results From Operations	(3,662,306)	(486,848)	82,179	(838,815)	697,415	(794,796)	(281,234)	(247,907)
Projected Lapse	-	-	150,528	165,457	155,531	159,183	162,799	166,998
Change in Fund Balance	(3,662,306)	(486,848)	232,707	(673,358)	852,946	(635,613)	(118,435)	(80,909)
Beginning Fund Balance	6,046,688	2,384,382	1,897,534	1,897,534	1,224,176	2,077,122	1,441,509	1,323,074
Ending Fund Balance	\$ 2,384,382	\$ 1,897,534	\$ 2,130,241	\$ 1,224,176	\$ 2,077,122	\$ 1,441,509	\$ 1,323,074	\$ 1,242,165

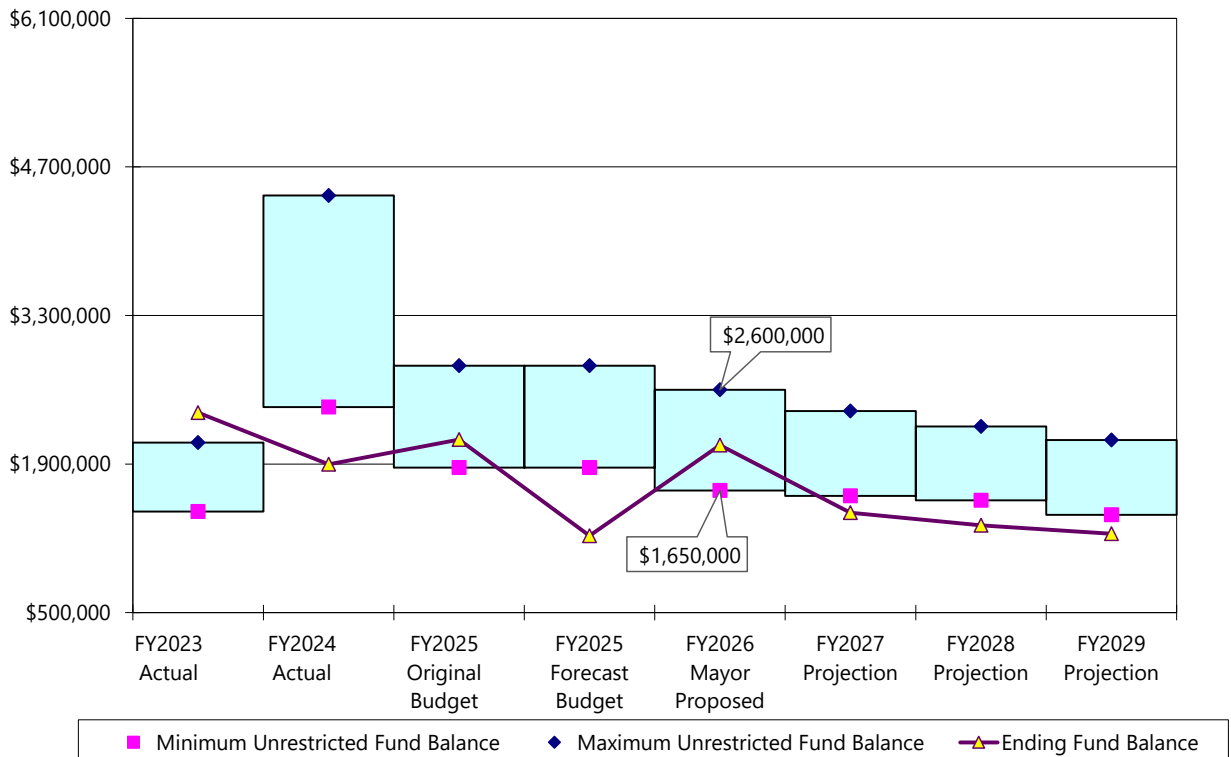
**Land Trust Fund
Historical and Projected Revenues**



Land Trust Fund Revenues and Expenditures



Land Trust Fund Ending Fund Balance



Department Function

Fund 250

Land Management Administration

Dept 21210

Mission

To make informed management recommendations, decisions, and actions on the Borough's land inventory and natural resources in accordance with KPB Chapter 17.10 and the Kenai Peninsula Borough Comprehensive Plan with three primary operational objectives:

- Acquire and hold land for the operations of the Kenai Peninsula Borough, including the School District and service areas.
- Manage lands and natural resources for identified community needs and general social, environmental, and economic public benefits.
- Create the capacity for perpetuating the implementation of these.

Program Description

The Land Management Division is responsive to current and foreseeable land-based needs of the Borough and its residents which are addressed through inventory, land planning, land acquisition, land use authorizations, resource management, land disposals, and public land information under the general powers authority of AS 29.35.010(8) using enterprising methods.

Major Long-Term Issues and Concerns:

- Establishing policy and formalizing best practices necessary to align with Borough long-term planning, land, and resource needs. Finding the time and department resources to develop associated new programs and code changes.
- Protecting and progressing KPB's interest in the municipal entitlement process.
- Establishing an integrated information management system for land program records.
- Public facing mapping of all Borough land.
- Revision of the land classification system to be concise and understandable as it pertains to land management.
- Development of a comprehensive land management plan including classification of all KPB lands, a prioritized multi-year work plan with classification-based management plans, forecasted acquisitions to support all operations of KPB, KPBSD, and Service Areas, and other operational objectives.
- Establishing productive, healthy, and sustainable soil, water, and forest management in KPB owned and managed lands.
- Staffing succession and capacity to serve mission with a strategic staffing and contracting portfolio.
- Establish reasonable annual revenue program goals and strategies.

FY2025 Accomplishments

- Completed the administration of \$106,385 USDA Community Compost grant.

- Provided administrative support to the Planning Commission, and the KPB Resilience and Security Advisory Commission (RSAC) and its 3 subcommittees, facilitating the potential transfer of the RSAC to the Mayor's Office.
- Provided information to 1,932 front counter callers, 1110 front counter walk-ins, delivered 407 maps to public customers and addressed 416 email inquiries.
- Prepared 5 subdivision contracts and completed 3 KPB subdivision to produce 22 new lots for future land sale inventory.
- Developed draft Comprehensive Land Plan.
- Developed draft Land Sale Implementation Plan (LSIP) identifying inventory for future land sale offerings.
- Requested State Patent to 390 acres of Municipal Entitlement Lands.
- Facilitated review of 81 tax-foreclosed properties and conducted an inter-departmental tax foreclosure review committee meeting.
- Facilitated Tax Foreclosure Land Sale consisting of 34 properties generating \$599,800 in gross sale proceeds.
- Facilitated closing of remaining properties from the 2024 Spring Land Sale and 2023 Substandard Lot sale.
- Strategic acquisition of property adjacent to the North Star School using the Land Trust Fund.
- Managed 60 reservations for education and government use of space at the So Prep Building.
- Recording of Summit Lake Municipal Entitlement Survey securing 345.21 acres of Borough lands.
- Facilitated the acquisition of property in K-Selo for future school use.
- Contracted for the completion of Spruce Bark Beetle (SBB) mitigation on 38 KPB owned sites (8 units completed).
- Completed SBB Safe Egress mitigation efforts comprised of 102 parcels and 26 ROW units.
- Facilitated slash disposal pile burns in 2 Borough-managed material sits.
- Developed MOA's with HEA and Chugiak Electric Association (CEA) for efficient treatment of SBB hazard trees in utility row on Borough-owned land.
- Captured over 800 acres of aerial imagery across 24 land management zones in the development of facility mapping program (30% complete).
- Completed 336 acres of material site surveying, installed 3 deep rod benchmarks, and completed aerial imagining baseline Unmanned Aerial Vehicle (UAV) survey at 4 KPB material sites.
- Applied for \$8 million U.S. Forestry Service (USFS) Community Wildfire Defense Grant (CWDG).

Department Function

Fund 250

Land Management Administration - Continued

Dept 21210

FY2026 Ongoing Initiatives:

- Recording of Municipal Entitlement Final Decision documents leading to the parcel mapping of all 40,000 acres of KPB management authority lands.
- Continue to prioritize, plan, and initiate land development and improvement projects to generate new land sale inventory.
- Establishing a general lease offering program for commercial, residential, recreational, and agricultural uses in select areas to be used in combination with ongoing land sales.
- Complete the survey of 1,648 acres of Municipal Entitlement lands in the Cooper Landing area.
- Continue to assist GIS Division with developing and implementing technical methods for spatial adjustment of all tax parcel GIS data to improve spatial accuracy and better meet the demands of internal and external map data users.
- Complete the remaining survey and mapping needs to finalize the KPB Facility and Land Management Zone Program.
- Complete long-term Land Sale Implementation Plan (LSIP) for final approval.
- Complete initial inventory review and proposed management designation for Comprehensive Land Plan.
- Continue to satisfy performance requirements for three existing SBB related grants.
- Install deep rod benchmarks, and complete aerial imaging baseline UAV survey at remaining KPB material sites.
- Complete SBB public facilities treatment program on remaining KPB facilities.

FY2026 New Initiatives:

- Development and implement KPB Lease Audit program to proactively manage KPB leases.
- Initiate review of Borough land inventory to identify and resolve title or other related matters to perfect condition of real property asset.
- Increased management and inventory efforts across all KPB material site locations.
- Onboard new practices and software necessary to track Land Management lease and royalty revenues.
- Implement new business practices to establish annual department revenue goals.
- Engineering and access/utility extensions to serve Caribou Crossing Subdivision and Browns Cohoe Loop Subdivision.
- Subdivision design concept and survey for 2 new KPB subdivision projects in Hope and Anchor Point for incorporation into future land disposal offerings.
- Replat of Birch and Grouse properties impacted by Sterling Highway MP 45-60 right of way disposal.
- Implementation of 2025 Tax Foreclosure Auction projected at 20 or more parcels to be offered.
- Implementation of 2025 General Land Sale offering with a revenue goal of \$1,500,000 for contribution to the Land Trust Investment Fund.
- Signage and security improvements for Hope and Snug Harbor Material sites.
- Assist with SBB project initiation in the event of \$8M CWDG grant award (Pending).
- Work directly with the administration to streamline Municipal Entitlement survey requirements and conveyance.
- Begin the process to address a detailed rewrite of KPB Code Chapter 17 to address various matters including classification and land disposals.

Performance Measures

Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	5	6	6	6
Seasonal Field Staff	0	1	1	1

Department Function

Fund 250

Land Management Administration - Continued

Dept 21210

Priority/Goal: Land Acquisition

Goal: Support Borough operations and community interests with appropriately located lands.

Objective: To acquire lands meeting operational criteria for Borough purposes and appropriate for inclusion in community land use planning including lands supporting public purposes, community expansion, resource management, recreation, and ecological values. To obtain patent to approved municipal entitlement grant lands.

Measures:

Key Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Projected
Parcels Acquired for KPB Purposes	n/a	15	2	28	6
Properties Leased by KPB	n/a	16	15	16	16
Municipal Entitlement Acres Received	500	89	0	384.45	1,648.60

Priority/Goal: Land Disposal

Goal: To dispose of tax-foreclosed surplus and community expansion lands guided by public processes. To contribute to the Land Trust Investment Fund (LTIF) and the goals of the fund established in Ordinance 2018-29.

Objective: To conduct disposal programs of appropriate surplus, planned lands, and to periodically tax foreclosure auctions. To build the LTIF to a level which can sustain KPB Land needs via POMV and land investments, and to further build the LTIF to a self-sustaining level which can endow KPB with additional financial tools.

Measures:

Key Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Projected
Tax Foreclosure Parcels Sold/Retained	n/a	0/0	0/0	34/26	18/4
Parcels Sold at Market Value	12	36	8	28	20
Deeds of Trust in Escrow #/\$ Value	32 / \$1,672,558	40 / \$2,051,564	32 / \$1,672,558	31 / \$1,612,827	40 / \$2,100,000
Land Sale Earnings Deposit	\$500,000	\$4,565,000	\$1,185,810	\$500,000	\$1,500,000

Priority/Goal: Land Use Authorizations and Natural Resource Sales

Goal: To provide for appropriate uses of Borough land and natural resources.

Objective: 1. To orderly administer land authorization programs for special use of Borough land.
2. To offer Borough gravel and hard rock resources in support of community and public project needs.

Measures:

Key Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Projected
Active Land Leases & Rent Agreements	43	51	43	48	48
Communication Site Agreements (*no data)	18	*	18	18	21
Land Use Permits/Easements Granted	28/3	33/4	28/3	10/3	10/4
Right-of-Way Utility Permits	195	162	194	196	200
Small Quantity Gravel Permits	8	5	8	1	10
Gravel Volume All Sites (cubic yards)	40,310	37,437	40,310	17,318	40,000
Hard Rock Volume (cubic yards)	262	0	262	0	100
Disposal of Earthen Materials (*no data)	255,698	*	255,698	0	200

**Kenai Peninsula Borough
Budget Detail**

Fund 250

Department 21210 - Land Management Administration

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget	%
Personnel								
40110	Regular Wages	\$ 286,344	\$ 397,213	\$ 514,943	\$ 514,943	\$ 529,955	\$ 15,012	2.92%
40120	Temporary Wages	-	-	11,522	11,522	12,802	1,280	11.11%
40130	Overtime Wages	945	5,088	5,341	5,341	6,356	1,015	19.00%
40210	FICA	24,126	33,455	47,335	47,335	49,283	1,948	4.12%
40221	PERS	79,805	108,391	117,247	117,247	120,660	3,413	2.91%
40321	Health Insurance	134,615	158,249	196,560	196,560	142,500	(54,060)	-27.50%
40322	Life Insurance	447	672	732	732	752	20	2.73%
40410	Leave	44,320	52,314	62,587	62,587	67,506	4,919	7.86%
	Total: Personnel	570,602	755,382	956,267	956,267	929,814	(26,453)	-2.77%
Supplies								
42020	Signage Supplies	-	-	1,500	1,500	1,500	-	0.00%
42120	Computer Software	1,108	984	1,200	1,200	1,000	(200)	-16.67%
42210	Operating Supplies	1,926	5,231	5,000	14,289	7,000	2,000	40.00%
42230	Fuel, Oils and Lubricants	266	470	1,200	1,200	1,500	300	25.00%
42250	Uniforms	-	-	-	750	1,000	1,000	-
42310	Repair/Maintenance Supplies	120	133	500	500	500	-	0.00%
42360	Motor Vehicle Supplies	-	-	500	500	1,500	1,000	200.00%
42410	Small Tools & Minor Equipment	588	4,111	2,100	17,178	2,100	-	0.00%
	Total: Supplies	4,008	10,929	12,000	37,117	16,100	4,100	34.17%
Services								
43011	Contractual Services	374,839	172,955	371,150	435,438	427,000	55,850	15.05%
43019	Software Maintenance	1,379	-	1,500	1,500	1,000	(500)	-33.33%
43026	Software Licensing	-	5,579	5,800	5,800	14,400	8,600	148.28%
43050	Solid Waste Fees	-	-	500	500	500	-	0.00%
43100	Land Management Program Services	-	-	15,000	15,000	15,000	-	0.00%
43110	Communications	2,906	4,559	4,900	4,900	6,700	1,800	36.73%
43140	Postage and Freight	668	820	4,000	4,000	3,000	(1,000)	-25.00%
43210	Transportation/Subsistence	1,984	3,593	8,082	8,082	10,500	2,418	29.92%
43220	Car Allowance	3,546	6,408	10,800	10,800	10,800	-	0.00%
43260	Training	545	1,495	3,250	3,250	3,550	300	9.23%
43310	Advertising	5,226	2,019	8,000	8,000	6,000	(2,000)	-25.00%
43410	Printing	241	1,041	500	500	500	-	0.00%
43510	Insurance/Litigation Fund Premiums	3,933	4,861	5,690	5,690	5,577	(113)	-1.99%
43610	Utilities	4,698	5,473	5,995	5,995	6,150	155	2.59%
43720	Equipment Maintenance	511	895	1,000	1,000	1,000	-	0.00%
43750	Vehicle Maintenance	-	-	1,000	1,000	1,000	-	0.00%
43810	Rents and Operating Leases	-	210	1,200	1,200	1,000	(200)	-16.67%
43920	Dues and Subscriptions	-	240	970	970	1,260	290	29.90%
43931	Recording Fees	188	222	7,000	7,000	5,000	(2,000)	-28.57%
43933	Collection Fees	-	-	500	500	500	-	0.00%
43936	USAD Assessments	-	12,146	-	-	-	-	-
45110	Land Sale Property Tax	-	-	30,000	30,000	25,000	(5,000)	-16.67%
	Total: Services	400,664	222,516	486,837	551,125	545,437	58,600	12.04%
Capital Outlay								
48311	Major Machinery and Equipment	-	96,670	4,000	2,854	5,000	1,000	25.00%
48610	Land	108,205	-	-	59,000	-	-	-
48710	Minor Office Equipment	2,596	6,505	-	1,146	8,555	8,555	-
48720	Minor Office Furniture	989	1,208	1,000	1,000	3,000	2,000	200.00%
48740	Minor Machinery & Equipment	-	14,291	1,000	1,000	1,000	-	0.00%
49433	Plan Reviews	1,470	1,470	7,460	7,460	8,470	1,010	13.54%
	Total: Capital Outlay	113,260	120,144	13,460	72,460	26,025	12,565	93.35%
Transfers								
50252	Land Trust Investment Fund	4,565,000	1,185,810	710,000	966,275	450,000	(260,000)	-36.62%
	Total: Transfers	4,565,000	1,185,810	710,000	966,275	450,000	(260,000)	-36.62%

**Kenai Peninsula Borough
Budget Detail**

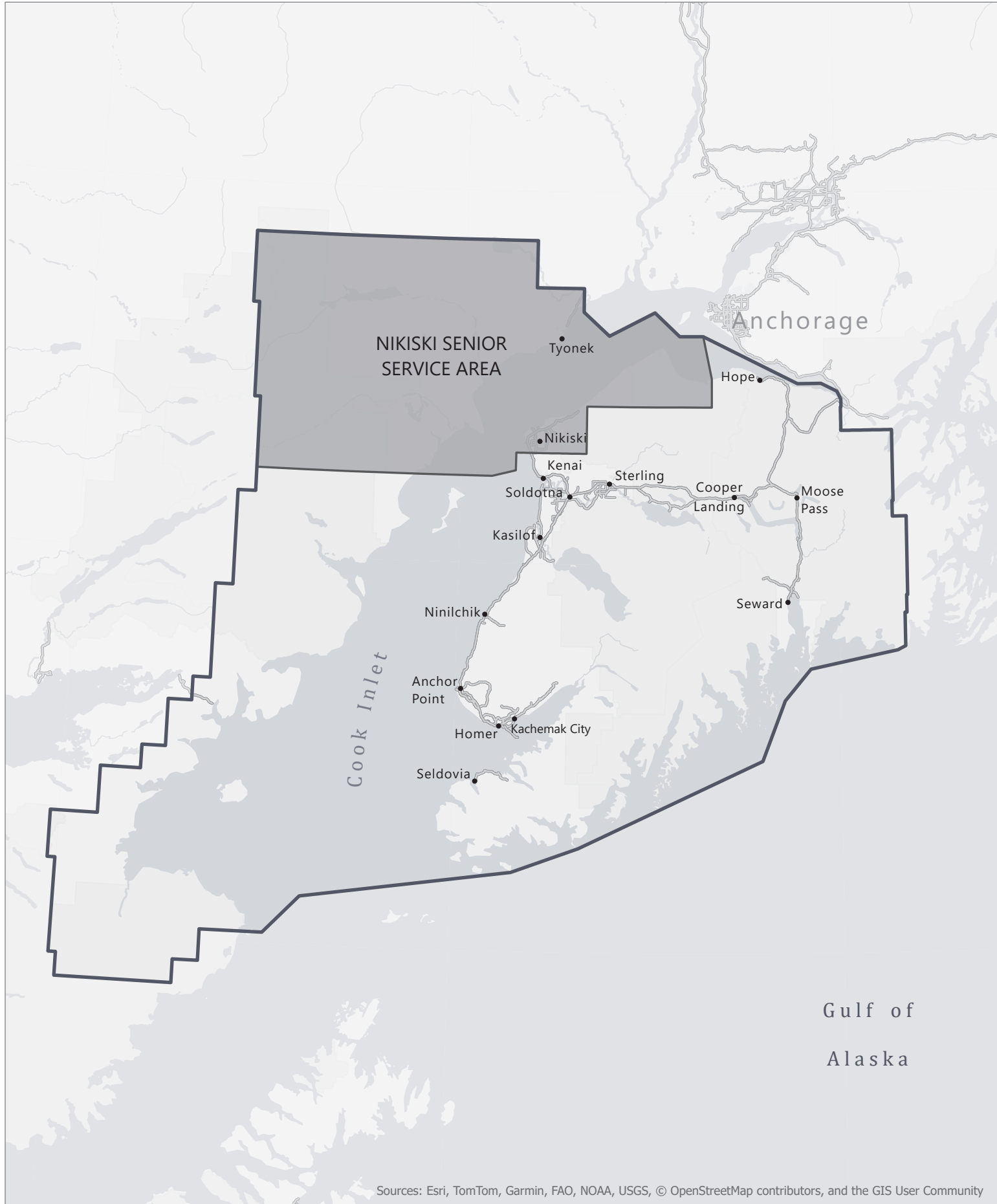
Fund 250

Department 21210 - Land Management Administration - Continued

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Interdepartmental Charges							
61990 Administrative Service Fee	24,931	27,728	36,714	37,600	37,934	1,220	3.32%
Total: Interdepartmental Charges	24,931	27,728	36,714	37,600	37,934	1,220	3.32%
Department Total	\$ 5,678,465	\$ 2,322,509	\$ 2,215,278	\$ 2,620,844	\$ 2,005,310	\$ (209,968)	-9.48%

Line-Item Explanations

40110 Regular Wages. Staff includes: 1 Senior Manager, 1 Program Manager-Surveyor, 2 Land Management Agents, 1 Land Management Technician IV, and 1 Administrative Assistant.	43310 Advertising. Decrease due to prior year actuals and anticipated FY26 need.
42120 Computer Software. Reduced based on prior year actuals.	43410 Postage and Freight. Decreased due to prior year actuals and planned FY26 need.
42210 Operating Supplies. Increase due to survey program needs. Field supplies including stakes, grass seed, barrier fencing, rebar, flagging, paint, nails, monuments, and other consumables.	43810 Rents and Operating Leases. Decrease due to prior year actuals and planned FY26 need.
42230 Fuel, Oil and Lubricants. Increase due to additional planned inspections and survey field work.	43920 Dues and Subscriptions. Increase due to Garmin Inreach (\$180) and Chat GPT (\$240) subscriptions.
42250 Uniforms. Increase to provided necessary logowear for field operations.	43931 Recording Fees. Reduced due to planned FY26 need.
42360 Motor Vehicle Supplies. Increase due to anticipated tire replacement.	45110 Land Sale Property Tax. Decrease due to anticipated tax foreclosure sale numbers.
43011 Contractual Services. Increase due to land engineering, design, survey and development of Borough Subdivisions (\$300,000) as well as inflationary effects on contract services. Land Sale Engineering/ Permitting/Survey (\$30,000), Tax & General Land Sale Auction & Marketing Services (\$80,000), Docusign for land management contracting and sales (\$2,000), and Monument Location Contract (\$15,000).	48311 Major Machinery and Equipment. Purchase of survey drone (\$5,000).
43019 Software Maintenance. Decrease due to prior year actuals. Trimble units for survey program (\$1,000).	48710 Minor Office Equipment. Increase based on FY25 provided costs for the scheduled replacement of 3 computer work stations (\$5,250), 1 laptop (\$2,352), 4 computer monitors (\$869), 2 soundbars (\$84).
43026 Software Licensing. Increase due to continued use of survey related software Trimble (\$1,200), Pix4D (\$2,300), Civil3D (\$2,900), divisional use of Adobe (\$1,500), and new use of Visual Lease program (\$6,500).	48720 Minor Office Furniture. Increase based on FY26 needs. Replacement of 2 office desks (\$3,000).
43110 Communications. Increase due to expanded need for cellular connectivity for survey and field use (\$1,800).	48740 Minor Machinery and Equipment. Purchase of field survey equipment (\$1,000).
43210 Transportation / Subsistence. Increase based on planned inspections and management activities in Beluga and Seldovia.	49433 Plan Reviews. Increase due to applications fees. Municipal Entitlement Survey Instruction Fees for 2 surveys (\$5,000), LOZD Applications fees for KPB Developments (\$2,000), and ADEC SWPPP (\$1,470).
	61990 Admin Service Fee. The admin service fee is charged to service areas and various funds to cover a portion of costs associated with providing general government services.



Kenai Peninsula Borough
Senior Service Area



Nikiski Senior Service Area

Voters in the Nikiski area approved the formation of the Nikiski Senior Service Area in October 1993 to provide programs and services for the senior citizens within the service area. A five-member board of directors, elected by the voters in that service area, has the power to provide for these services and programs. The board members, who are qualified voters in the Borough and residents of the Nikiski Senior Service Area, serve staggered three-year terms. The major source of revenue is property tax.

The mill rate is set at .25 mills for the fiscal year 2026.

Board Members

Mike Love
Joe Thirlwell
Lois Solmonson
Vacant
Vacant

Mill Rate: .25

Population: 4,802

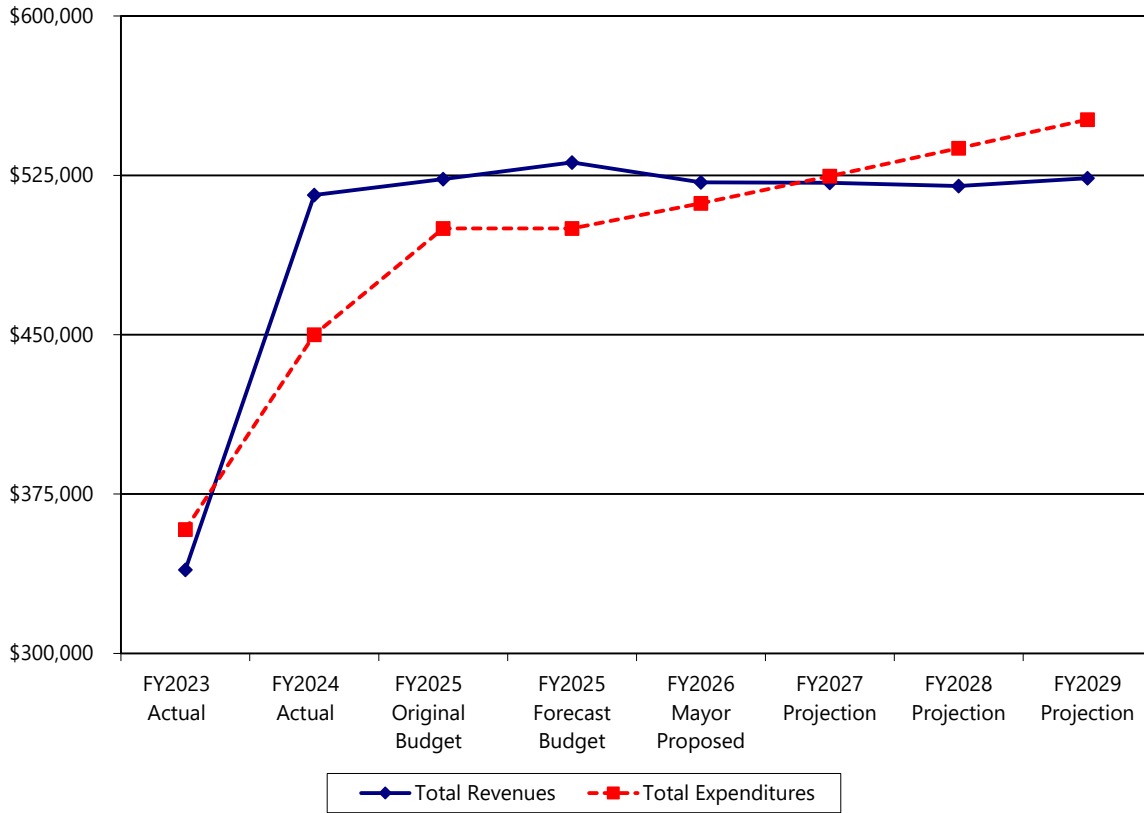
Square Miles: 5,396



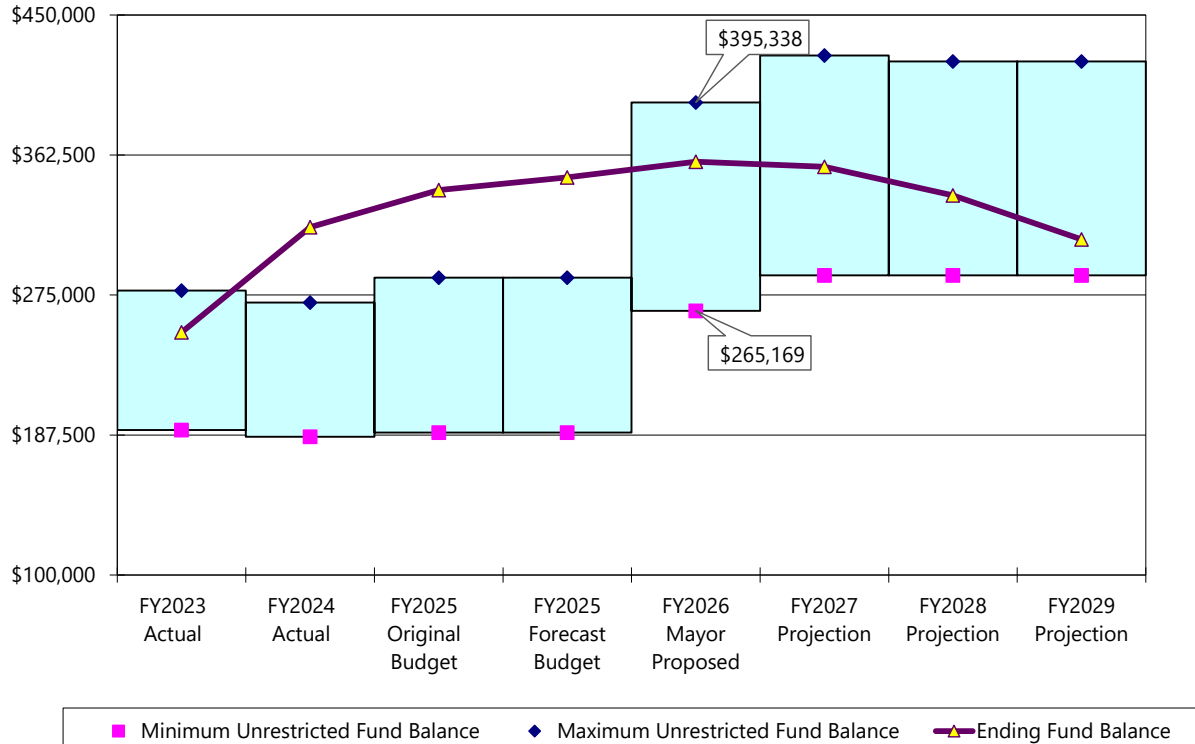
Fund: 280 Nikiski Seniors Service Area - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original	Forecast	Mayor	Projection	Projection	Projection
			Budget	Budget	Proposed			
Taxable Value (000's)								
Real	563,602	655,166	718,302	718,397	773,286	781,019	788,829	804,606
Personal	37,670	40,155	43,612	44,128	45,046	45,496	45,951	46,411
Oil & Gas (AS 43.56)	1,056,721	1,113,617	1,145,885	1,145,885	1,208,868	1,208,868	1,208,868	1,208,868
	1,657,993	1,808,938	1,907,799	1,908,410	2,027,200	2,035,383	2,043,648	2,059,885
Mill Rate	0.20	0.27	0.27	0.27	0.25	0.25	0.25	0.25
Revenues:								
Property Taxes								
Real	\$ 111,711	\$ 177,299	\$ 193,942	\$ 193,967	\$ 193,322	\$ 195,255	\$ 197,207	\$ 201,152
Personal	7,531	10,881	10,840	10,840	10,336	10,433	10,530	10,628
Oil & Gas (AS 43.56)	211,344	300,676	309,389	309,389	302,217	302,217	302,217	302,217
Interest	311	419	272	272	272	277	283	289
Flat Tax	706	1,021	700	700	700	714	728	743
Motor Vehicle Tax	2,288	3,083	2,344	2,344	2,686	1,856	1,893	1,931
Total Property Taxes	333,891	493,379	517,487	517,512	509,533	510,752	512,858	516,960
Interest Earnings	5,488	22,343	5,711	13,578	12,196	10,749	7,103	6,746
Total Revenues	339,379	515,722	523,198	531,090	521,729	521,501	519,961	523,706
Total Revenues and Other Financing Sources	339,379	515,722	523,198	531,090	521,729	521,501	519,961	523,706
Expenditures:								
Services	320,219	450,000	500,000	500,000	511,875	524,672	537,789	551,234
Capital Outlay	38,142	-	-	-	-	-	-	-
Total Expenditures	358,361	450,000	500,000	500,000	511,875	524,672	537,789	551,234
Change in fund balance	(18,982)	65,722	23,198	31,090	9,854	(3,171)	(17,828)	(27,528)
Beginning Fund Balance	270,630	251,648	317,370	317,370	348,460	358,314	355,143	337,315
Ending Fund Balance	\$ 251,648	\$ 317,370	\$ 340,568	\$ 348,460	\$ 358,314	\$ 355,143	\$ 337,315	\$ 309,787

Nikiski Senior Service Area Revenues and Expenditures



Nikiski Senior Service Area Ending Fund Balance



Department Function

Fund 280

Nikiski Senior Service Area

Dept 63190

Mission

To provide funding for programs and services which enhance the "aging in place" experience for all persons fifty-five and older.

Program Description

The Nikiski Senior Service Area provides meals, transportation, social services, State and area information, referral services, and programs for seniors in the Service Area.

Major Long-Term Issues and Concerns:

- Maintain sustainable services and operations with the increased cost of providing services.
- Continue to integrate into a long-range plan to provide the needed level of services and activities available to area seniors.
- Develop plans for providing services collaboratively with local businesses and facilities for seniors in our area.
- As our community changes, we continue to be aware of the increasing demand for senior services, demographic changes and adapt accordingly.
- Replacement of boiler system in Nikiski Senior Citizens Inc. facility.

Contractual Services, Village of Tyonek. The Service Area "Reimbursement Program" provides \$25,000 in annual funding to the Village of Tyonek for meal delivery to the elders served Monday through Friday, as well as transportation to congregate meals.

Contractual Services, Nikiski Senior Services, Inc. The Service Area provides annual funding to Nikiski Senior Services, Inc. (NSC); the following was accomplished in FY2025:

- To meet the increasing demand for safe and reliable transportation, the Inc. hired 2 new transportation program employees and utilized grant-funded ADA and transit vans, this allowed more seniors to access essential services.
- Operational processes of the Center were revised to prioritize safety and effectiveness.
- In partnership with the Nikiski Senior Independent Senior Living Center, we began providing regular in-house Medicare assistance and Q&A sessions, ensuring seniors have direct access to crucial healthcare information and resources.
- Launched a Surface Pro laptop check-out program and provided specialized computer training. This initiative has empowered seniors to engage in virtual activities and access remote services with confidence.

- Hired a new Head Cook and Assistant Cook for the meal programs and also collaborated with a Nutritionist, to evaluate and enhance meal plans, introducing dietary substitutions to provide diverse, nutritious options for both the Congregate Lunch Program and Meals on Wheels.
- To support low-income seniors and foster a sense of belonging, free meals were provided during celebrations and holidays, ensuring no senior is left out during important occasions.
- We successfully developed and implemented a Volunteer Program, establishing a dedicated team of volunteers who provide ongoing support, strengthening our ability to serve the senior community effectively.

FY2026 New Initiatives:

With the funding provided, the Nikiski Senior Services, Inc. plans the following in FY2026:

- We are committed to enhancing senior wellness by developing outdoor-friendly activities that promote physical health, social engagement, and overall well-being in a safe and accessible environment.
- To ensure our seniors receive the best possible support, we will continuously explore and implement new services and programs that address evolving needs and interests.
- We will continue providing free meals to seniors during celebrations and holidays, ensuring that all seniors, regardless of financial circumstances, can participate in meaningful community events.
- In response to our growing senior membership, we remain dedicated to offering healthy congregate meals while expanding supplemental food options through our Senior Food Pantry to combat food insecurity.
- We will introduce comprehensive educational workshops covering essential topics such as estate planning, tax preparation, Medicare and Social Security guidance, financial and medical power of attorney, retirement planning, and board of directors training.
- To improve efficiency and sustainability, we will transition Board of Directors meetings to a fully electronic, paperless format, enhancing accessibility and reducing waste.
- We will continue the full implementation of "My Senior Center", a digital tracking system that monitors attendance, activities, volunteer hours, and other key data, allowing us to better understand and serve our senior community.
- We remain dedicated to meeting all obligations outlined in our Operating Agreement, ensuring compliance and excellence in service delivery.

Department Function

Fund 280

Nikiski Senior Service Area - Continued

Dept 63190

Performance Measures:

Priority/Goal: Contain operational costs for delivered meal program with increased senior participation at Nikiski Senior Services, Inc. Meeting the needs of seniors' increasing services through staffing and operational changes.

Priority/Goal: Retain nutritional value of delivered meals and costs associated with increased meals of 1 to 2 X daily and increased client participation. Containing food and employee costs while providing necessary nutritional values.

Delivered Meals (Nikiski Senior Services, Inc.)	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Congregate and Home Delivered Meals	14,500	15,056	13,712	14,500	15,000
Miles Driven for Meals Delivery	14,000	11,359	13,312	14,000	14,500
Nikiski Senior Services, Inc. – Costs of Goods	\$261,000	\$246,252	\$252,710	\$261,000	\$268,100

Commentary from Nikiski Senior Services, Inc.

As the senior population in Nikiski and its surrounding areas continues to grow, the demand for essential, sustainable, and adequately funded senior services has never been more urgent. Access to reliable transportation, nutritious meals, and comprehensive support programs is critical in ensuring that seniors can maintain their independence, well-being, and quality of life.

The NSC Transportation Program has experienced a remarkable 46% increase in utilization following strategic staff expansion and program restructuring. This surge underscores the urgent need for continued funding to keep up with rising operational costs. Reliable transportation remains a lifeline for seniors, providing access to medical appointments, grocery shopping, and social activities—key components of a healthy and engaged lifestyle.

Similarly, improvements to our meal services have led to greater efficiency and sustainability. Since hiring a new Head Cook and Assistant Cook, we have successfully lowered operational costs while maintaining high-quality, nutritious meal options. Our partnerships with the Kenai Peninsula Borough School District (KPBSD) and Nikiski Middle/High School (NMHS) have further strengthened our ability to provide well-balanced meals, yet rising grocery costs remain a significant concern. Continued financial support is essential to ensure that no senior goes hungry.

With growth comes the need for additional staffing. Our dedicated team is the backbone of our center, ensuring seniors receive the exceptional service and support they deserve. However, the increasing workload has led to staff burnout, as employees work tirelessly to organize events, coordinate essential services, and adapt to evolving community needs. To address this, we are actively pursuing funding to provide competitive wages and benefits, ensuring job sustainability and staff retention. Investing in our workforce directly translates to better services for our senior population.

Demographic trends further emphasize the urgency of these efforts. Rural Alaska's senior population is growing at an unprecedented rate, outpacing both state and national averages. By 2030, Alaska's senior population is expected to double, with rural communities like Nikiski experiencing the most significant increases. A proactive approach is necessary—securing long-term funding, expanding programs, and strengthening infrastructure will ensure that seniors have consistent access to vital services for years to come.

Our mission remains clear: to provide sustainable, high-quality services that enhance the well-being of our senior community. With continued investment and community collaboration, we can build a strong foundation for the future, ensuring that Nikiski's seniors receive the care, dignity, and support they deserve.

**Kenai Peninsula Borough
Budget Detail**

Fund 280

Department 63190 - Nikiski Seniors Service Area

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services							
43011 Contractual Services	\$ 320,219	\$ 450,000	\$ 500,000	\$ 500,000	\$ 511,875	\$ 11,875	2.38%
43012 Audit Services	-	-	-	-	-	-	-
Total: Services	320,219	450,000	500,000	500,000	511,875	11,875	2.38%
Capital Outlay							
48310 Vehicles	38,142	-	-	-	-	-	-
Total: Capital Outlay	38,142	-	-	-	-	-	-
Department Total	<u>\$ 358,361</u>	<u>\$ 450,000</u>	<u>\$ 500,000</u>	<u>\$ 500,000</u>	<u>\$ 511,875</u>	<u>\$ 11,875</u>	<u>2.38%</u>

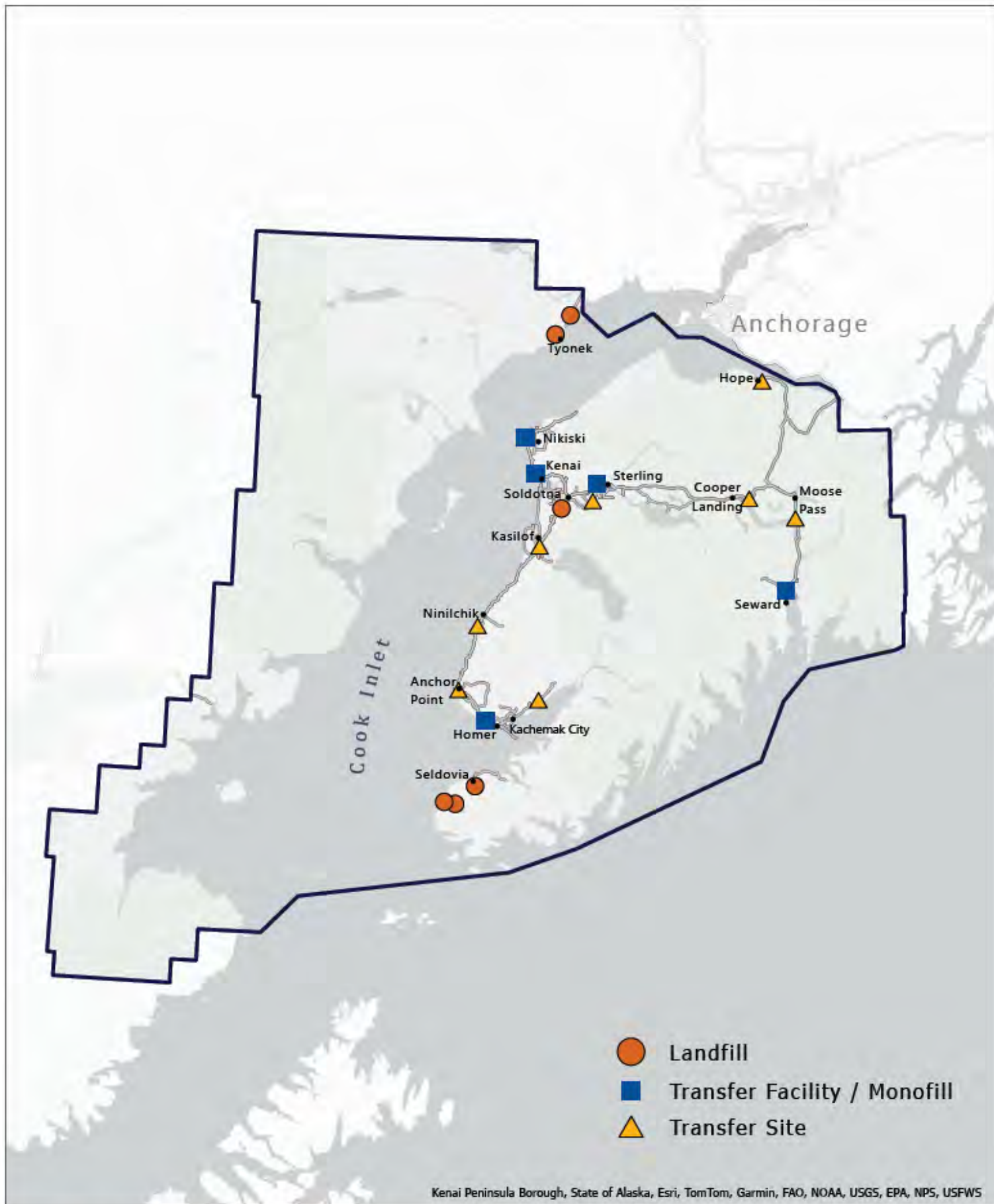
Line-Item Explanations

43011 Contractual Services. Contracting with Nikiski Senior Citizens, Inc. to provide the services and programs to meet the general objectives of the service area (\$486,875). Native Village of Tyonek to provide for the administration of the Tyonek Senior Citizen programs (\$25,000).

Solid Waste Fund

The Borough has one (1) Solid Waste fund with an annual budget. It was established for specified purposes due to legal requirements restricting specific resources for expenditure or which are not appropriately budgeted elsewhere.

Solid Waste Fund – this fund was established to account for activities of the Borough's solid waste program. This program was being accounted for as a special revenue fund because less than 10% of its revenues come from user fees, 90% of its revenues are transferred from the Borough's General Fund. To comply with new GASB reporting requirements, this fund will be reported as part of the General Fund for reporting purposes. This fund will continue to be shown in the special revenue fund section for budgetary purposes.



Kenai Peninsula Borough
Solid Waste Facilities



Kenai Peninsula Borough Solid Waste Fund

Mission:

The mission of the Kenai Peninsula Borough Solid Waste Department is to develop and implement solid waste programs and dispose of waste generated in the KPB in the most economically feasible and environmentally responsible manner in accordance with the KPB Code and with federal and state requirements.

Division Functions:

The Solid Waste fund was established to account for activities of the borough's solid waste program.

The Solid Waste fund is made up of 5 divisions as follows; Administration; Central Peninsula Landfill; Seward Transfer Facility; Homer Transfer Facility; and Landfills, Hauling and Waste Program.

Solid Waste Administration – this division provides for the planning, design, development and operations of the solid waste facilities. This division is responsible for ensuring waste is managed in accordance with the Borough Code and state and federal requirements. This division also plans for the closure and post-closure requirements of borough landfills.

Central Peninsula Landfill – this division's mission is to collect and dispose of solid waste in the Kenai Peninsula Borough in a cost effective and efficient manner, while meeting regulatory requirements and providing for proper hazardous materials disposal. . This facility is located in Soldotna.

Seward Transfer Facility – this division's mission is to collect and transfer solid waste generated in the Eastern Peninsula to the Central Peninsula Landfill in Soldotna for disposal, manage inert waste with on-site burial, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal. The operations of this site are outsourced to a private contractor.

Homer Transfer Facility – this division's mission is to consolidate, transport and manage waste generated in the Southern Peninsula in a cost effective and efficient manner while meeting regulatory requirements and providing for proper hazardous materials disposal. The facility's operations are managed in-house by KPB.

Landfills, Hauling and Waste Program – this division's mission is to collect, consolidate, and dispose of solid waste within the Kenai Peninsula Borough rural disposal sites in a cost effective and efficient manner while meeting regulatory requirements and providing for proper hazardous materials disposal. It also provides integrated solid waste programs including the development, operations and maintenance of landfills in remote areas of the borough, eight waste drop box/transfer sites, hazardous waste collection program, solid waste environmental monitoring and litter program. These programs are all contracted out.

Key Measures

	FY2023 <u>Actual</u>	FY2024 <u>Actual</u>	FY2025 <u>Projected</u>	FY2026 <u>Proposed</u>
Staffing History	21	21	21.5	21.5
Summary for All Areas: (Tons)	FY2023 <u>Actual</u>	FY2024 <u>Actual</u>	FY2025 <u>Projected</u>	FY2026 <u>Estimated</u>
Asbestos	31	343	127	140
Construction Debris	36,310	36,832	36,600	37,515
Mixed Solid Waste	45,506	45,479	46,325	47,500
Recycle	<u>2,494</u>	<u>2,560</u>	<u>2,570</u>	<u>800</u>
Total All Waste	84,341	85,214	85,622	85,955
Hazardous Waste (drums/boxes)	412	580	485	485
Used Oil Collected (gal)	17,452	13,515	15,500	15,500

Fund: 290 Solid Waste - Budget Projection

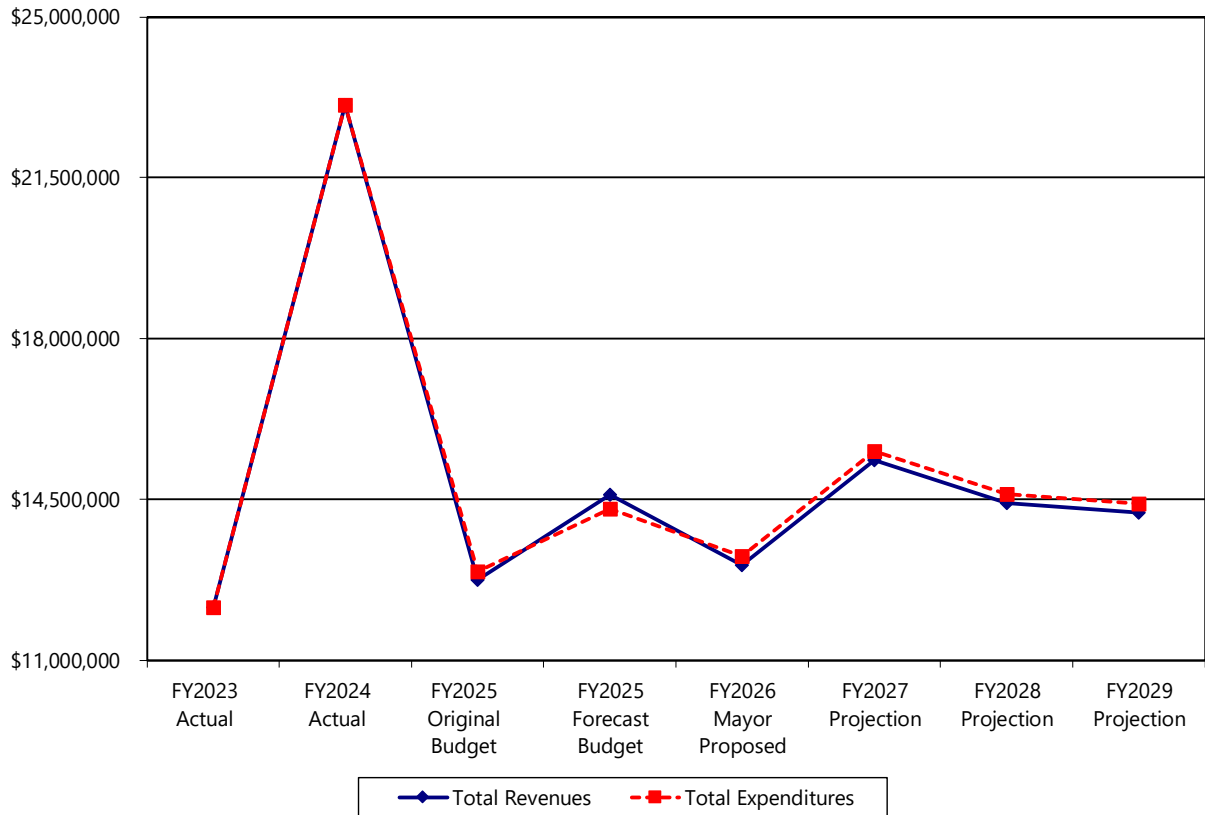
Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Revenues:								
Federal Revenues	\$ 43,733	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State Revenues	55,953	43,446	-	-	-	-	-	-
Interest Earnings	3,828	2,946	2,000	2,000	2,000	2,000	2,000	2,000
Other Revenue	684,063	1,228,271	1,025,000	1,525,000	1,575,000	1,606,500	1,638,630	1,671,403
Total Revenues	787,577	1,274,663	1,027,000	1,527,000	1,577,000	1,608,500	1,640,630	1,673,403
Operating Transfers From:								
General Fund	11,355,538	21,804,733	11,719,442	13,072,526	11,485,368	13,738,290	12,773,718	12,531,305
Total Operating Transfers	11,355,538	21,804,733	11,719,442	13,072,526	11,485,368	13,738,290	12,773,718	12,531,305
Total Revenues and Operating Transfers	12,143,115	23,079,396	12,746,442	14,599,526	13,062,368	15,346,790	14,414,348	14,204,708
Expenditures:								
Personnel	2,717,788	2,918,923	3,365,664	3,371,205	3,308,615	3,374,787	3,459,157	3,562,932
Supplies	681,544	705,633	732,550	735,274	859,050	876,231	893,756	911,631
Services	6,383,157	18,275,489	8,141,713	9,463,343	8,366,760	8,366,760	8,534,095	8,704,777
Capital Outlay	276,656	54,351	40,725	72,601	117,725	120,080	122,482	124,932
Total Expenditures	10,059,145	21,954,396	12,280,652	13,642,423	12,652,150	12,737,858	13,009,490	13,304,272
Operating Transfers To:								
Debt Service Fund - Solid Waste	833,970	-	-	-	-	-	600,000	600,000
Capital Projects Fund - Solid Waste	1,250,000	1,125,000	650,000	650,000	600,000	2,800,000	1,000,000	500,000
Total Operating Transfers	2,083,970	1,125,000	650,000	650,000	600,000	2,800,000	1,600,000	1,100,000
Total Expenditures and Operating Transfers	12,143,115	23,079,396	12,930,652	14,292,423	13,252,150	15,537,858	14,609,490	14,404,272
Net Results From Operations	-	-	(184,210)	307,103	(189,782)	(191,068)	(195,142)	(199,564)
Projected Lapse	-	-	184,210	(307,103)	189,782	191,068	195,142	199,564
Change in Fund Balance	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Mill Rate Equivalency for Operating
Transfer from the General Fund

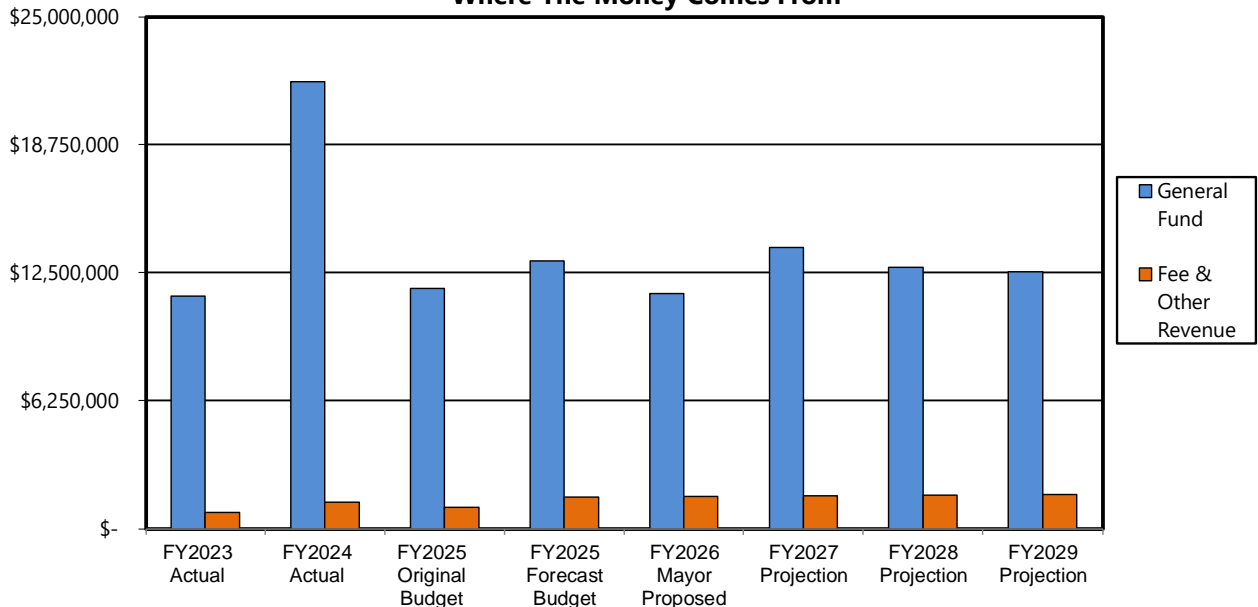
1.27 2.24 1.12 1.24 1.02 1.18 1.07 1.03

This fund was established to account for activities of the Borough's solid waste program and is included in the Borough's General Fund for financial statement purposes to comply with Governmental Accounting Standards Board pronouncements. On average, less than 7% of revenues needed to fund the solid waste program are generated by user fees, the balance is paid for by the Borough's General Fund.

Solid Waste Revenues and Expenditures



Solid Waste Where The Money Comes From



Mill Rate Equivalency for Operating Transfer from the General Fund

FY2023 Actual	FY2024 Actual	FY2025 Forecast Budget	FY2026 Mayor Proposed	FY2027 Projection	FY2028 Projection
1.27	2.24	1.24	1.02	1.18	1.07

Fund 290	Department Function
Dept 32010	Solid Waste Fund
	Administration

Program Description

Plan, design, develop, and operate solid waste facilities and programs to ensure waste is managed in accordance with the Borough Code and with state and federal requirements. Provide an integrated solid waste program, including development, operations, and maintenance of five rural landfills, two inert waste monofill/landfills, one lined landfill/inert waste landfill/baling facility, five transfer facilities, eight waste drop-box/transfer sites, recycling and hazardous waste collection stations, environmental monitoring, and litter programs. Ensure feasible and cost-effective waste management and compliance with regulatory requirements. Plan for closure and post-closure requirements for all Borough landfills.

Major Long-Term Issues and Concerns:

- Maintaining adequate fund in the closure and post closure liability account to support future regulatory requirements and adequate funding to repair and replace infrastructure and equipment.
- Rising costs for solid waste operations and determining appropriate funding sources for future increased costs.

FY2025 Accomplishments:

- Continued hauling leachate to wastewater treatment plants for disposal has proven successful at reducing leachate inventory.
- Increased Solid Waste disposal rates to recover costs and be more in line with other solid waste departments within the state.
- Began construction of new leachate concentrator.

FY2026 New Initiatives:

- Develop a revised cost model that reflects changing price structures within solid waste landfill operations, new environmental regulations, and increasing waste hauling volumes and cost.
- Decrease cost per ton of waste burial.
- Start new leachate concentrator and reduce leachate inventory further.
- Implement new software programming to accept credit cards for customer payment of chargeable loads.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	5	5	5	5

Priority/Goal: Provide disposal capacity for solid waste generated within the Borough in an environmentally sound and cost-effective manner.

Objective: 1. Assess the amount of disposal capacity available at existing KPB landfills.
2. Initiate actions to arrange for sufficient capacity to accommodate present and projected KPB needs.

Measure: Input received from tonnage data, volume surveys and other tracking methods.

Tool: Landfill capacity surveys, tonnage reports, Design Basis Report

Frequency: Annual, Tri-annual

Landfill	Benchmark	2026 Projected Available Airspace Remaining	2027 Projected Available Airspace Remaining	2028 Projected Available Airspace Remaining
Central Peninsula (Cells 1-8)	31 years	31 years	30 years	30 years

**Kenai Peninsula Borough
Budget Detail**

Fund 290

Department 32010 - Solid Waste Administration

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed &	
				Budget	Budget	Proposed	Original Budget	%
Personnel								
40110	Regular Wages	\$ 360,433	\$ 341,800	\$ 441,791	\$ 441,791	\$ 453,701	\$ 11,910	2.70%
40130	Overtime Wages	5,958	3,282	8,149	8,149	8,440	291	3.57%
40210	FICA	30,917	29,350	40,211	40,211	40,963	752	1.87%
40221	PERS	98,029	97,775	100,856	100,856	103,607	2,751	2.73%
40321	Health Insurance	151,523	144,511	163,800	163,800	112,000	(51,800)	-31.62%
40322	Life Insurance	535	582	625	625	641	16	2.56%
40410	Leave	50,691	50,364	59,091	59,091	53,415	(5,676)	-9.61%
Total: Personnel		698,086	667,664	814,523	814,523	772,767	(41,756)	-5.13%
Supplies								
42120	Computer Software	490	-	-	-	-	-	-
42210	Operating Supplies	1,768	708	1,000	1,000	1,000	-	0.00%
42230	Fuel, Oils and Lubricants	5,866	4,766	5,000	5,000	5,000	-	0.00%
42250	Uniforms	-	144	200	3,000	200	-	0.00%
42310	Repair/Maintenance Supplies	-	119	250	250	250	-	0.00%
42360	Vehicle Repair Supplies	3,644	97	350	350	350	-	0.00%
42410	Small Tools & Minor Equipment	-	980	500	500	500	-	0.00%
Total: Supplies		11,768	6,814	7,300	10,100	7,300	-	0.00%
Services								
43011	Contractual Services	4,212	30,320	8,700	8,700	100,000	91,300	1049.43%
43019	Software Maintenance	316	280	60	60	1,260	1,200	2000.00%
43026	Software Licensing	-	260	500	500	500	-	0.00%
43110	Communications	6,355	6,282	8,560	8,560	8,560	-	0.00%
43140	Postage and Freight	1,124	1,602	1,200	1,200	1,600	400	33.33%
43210	Transportation/Subsistence	4,740	3,201	8,220	5,010	8,230	10	0.12%
43220	Car Allowance	7,200	6,053	7,200	7,200	7,200	-	0.00%
43260	Training	1,559	390	2,550	2,550	2,068	(482)	-18.90%
43310	Advertising	347	347	200	200	200	-	0.00%
43410	Printing	-	-	200	200	200	-	0.00%
43510	Insurance/Litigation Fund Premiums	3,302	3,874	4,422	4,422	5,867	1,445	32.68%
43600	Project Management	-	-	4,000	1,200	4,000	-	0.00%
43610	Utilities	3,440	3,442	4,385	4,385	4,385	-	0.00%
43720	Equipment Maintenance	816	1,182	2,000	2,000	2,000	-	0.00%
43750	Vehicle Maintenance	-	-	400	400	400	-	0.00%
43780	Buildings/Grounds Maintenance	-	-	1,250	1,250	1,250	-	0.00%
43920	Dues and Subscriptions	899	941	735	735	900	165	22.45%
Total: Services		34,310	58,174	54,582	48,572	148,620	94,038	172.29%
Capital Outlay								
48120	Major Office Equipment	1,720	-	-	1,630	-	-	-
48525	Software Licensing	-	-	-	-	6,700	6,700	-
48710	Minor Office Equipment	555	363	-	1,580	-	-	-
48720	Minor Office Furniture	1,910	-	1,000	1,000	1,000	-	0.00%
Total: Capital Outlay		4,185	363	1,000	4,210	7,700	6,700	670.00%
Transfers								
50340	Solid Waste Debt Service	833,970	-	-	-	-	-	-
50411	Solid Waste Capital Projects	1,250,000	1,125,000	650,000	650,000	600,000	(50,000)	-7.69%
Total: Transfers		2,083,970	1,125,000	650,000	650,000	600,000	(50,000)	-7.69%
Department Total		\$ 2,832,319	\$ 1,858,015	\$ 1,527,405	\$ 1,527,405	\$ 1,536,387	\$ 8,982	0.59%

**Kenai Peninsula Borough
Budget Detail**

Fund 290

Department 32010 - Solid Waste Administration - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes Solid Waste Director, Contract Administrator, Administrative Assistant - Contract Administrator, Environmental Program Manager, and an Administrative Assistant.

43011 Contractual Services. Consulting fees (\$95,695); SWD portion of Poppy Lane office custodial services (\$4,300). Reporting fees (\$5).

43019 Software Maintenance. Security camera licensing (\$60). Required annual support relating to weigh system software (\$1,200).

43026 Software Licensing. Zoom and Bluebeam license (\$500).

43210 Transportation/Subsistence. Increased storm water management site visits, ADEC regulatory/permit meetings, SWANA meetings/trainings, and site visit to other in-state landfills (\$8,230).

43260 Training. Professional development training, storm water regulations, SWANA certification, and HAZWOPER training (\$2,068).

43600 Project Management. Funding required to support KPB Project Managers effort to develop capital construction costs (\$4,000).

48525 Software Licensing. WasteWorks auto email module purchase, install and training (\$6,700.)

48720 Minor Office Furniture. New monitors and stand for staff (\$1,000).

For capital projects information on this department - See the Capital Projects Section - Pages 344-345, 347-348, 354-355, 382-385

Fund 290	Department Function
Dept 32122	Solid Waste Fund
	Central Peninsula Landfill

Program Description

To collect and dispose of waste, recycle to reduce waste requiring burial and provide for proper hazardous materials disposal.

Major Long-Term Issues and Concerns:

- Implementation of the master plan for the current landfill and adjacent Solid Waste designated borough properties.
- Funding to maintain growing infrastructure and equipment.
- Leachate management.
- Cell 4 design and construction to be funded with GO Bonds.
- Limiting public access throughout facility.
- Storm Water Management

FY2025 Accomplishments:

- Excavated 34,000 yards of Phase III inert waste cell.
- Completed installation of Cell 3 lift 2 Landfill Gas passive Monitoring
- Continued Phase II Leachate Improvements.
- Improved storm water handling infrastructure

FY2026 New Initiatives:

- Complete functional checkout of new leachate concentrator.
- Complete Cell 4 design and integration into Master Plan.
- Continue implementing recommendations from Master Plan.
- Revise long term operational plan for MSW, CD, and Recycling and integrate with Solid Waste cost model.

Performance Measures:

Priority: Maintain an efficient and well-run solid waste facility.
Goal: Ensure effective operation of public facility.
Objective: Provide necessary personnel to maintain a well-run operation.

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	12	13	13	13

Priority: Manage and operate the Central Peninsula Landfill in a manner that protects public health, safety and the environment. Assist in achieving other goals of the KPB Solid Waste Program.
Goal: Ensure compliance with ADEC and EPA laws and regulations regarding waste disposal and management.
Objective: 1. Monitor and manage leachate, groundwater, and landfill gas.
2. Monitor and manage the closed landfill cap, slopes and surface vegetation.

ADEC Annual Site Inspection Maximum Score	Benchmark	FY2023 440	FY2024 440	FY2025 440	FY2026 440
Annual Site Inspection Score	90% – 100%	419/435 (96.3%)	403/435 (92.6%)	311/335 (92.8%)	(>90%)

Fund 290		Department Function	
Dept 32122		Solid Waste Fund	
		Central Peninsula Landfill - Continued	

Key Measures	Benchmark		FY2023 Actual		FY2024 Actual		FY2025 Projected		FY2026 Estimated	
	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons
Total Waste Accepted	171,457	63,052	166,896	63,480	172,856	66,167	171,417	64,593	171,417	64,593
Hazardous Waste (drums/boxes)		284		307		313		311		311
Used Oil Energy Recovery (gal)		5,500		4,717		6,188		5,500		5,500
Leachate Processed (gal)		4,000,000		4,007,210		4,866,154		6,500,000		7,600,000

Major Materials Accepted (% of Total Tonnage)	Benchmark		FY2023 Actual		FY2024 Actual		FY2025 Projected		FY2026 Estimated	
	Tons	%	Tons	%	Tons	%	Tons	%	Tons	%
Municipal Solid Waste	44,154	70.0%	45,181	71.2%	44,375	69.0%	45,453	70.9%	45,453	70.9%
Construction Debris	17,832	28.3%	17,710	27.3%	18,699	29.1%	18,157	28.3%	18,157	28.3%
Recycle	1,044	1.7%	958	1.5%	905	1.4%	350	.55%	350	.55%
Asbestos	22	<1.0%	31	<1.0%	343	.50%	127	<1.0%	127	<1.0%
Total	63,052		63,881		64,322		64,087		64,087	

**Kenai Peninsula Borough
Budget Detail**

Fund 290

Department 32122 - Central Peninsula Landfill

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed &	
				Budget	Budget	Proposed	Original Budget	%
Personnel								
40110	Regular Wages	\$ 678,028	\$ 753,384	\$ 898,061	\$ 898,061	\$ 930,705	\$ 32,644	3.63%
40120	Temporary Wages	134,141	126,607	152,672	152,672	152,672	-	0.00%
40130	Overtime Wages	51,018	41,873	75,990	75,990	77,048	1,058	1.39%
40210	FICA	72,759	78,324	96,794	96,794	100,429	3,635	3.76%
40221	PERS	197,915	210,576	219,860	219,860	227,561	7,701	3.50%
40321	Health Insurance	318,339	359,545	360,360	360,360	282,500	(77,860)	-21.61%
40322	Life Insurance	1,062	1,243	1,294	1,294	1,340	46	3.55%
40410	Leave	113,856	130,521	106,835	106,835	116,054	9,219	8.63%
40511	Other Benefits	1,137	(73)	-	-	-	-	-
Total: Personnel		1,568,255	1,702,000	1,911,866	1,911,866	1,888,309	(23,557)	-1.23%
Supplies								
42020	Signage Supplies	-	10,090	4,000	4,000	2,000	(2,000)	-50.00%
42210	Operating Supplies	92,149	121,810	210,000	210,000	250,400	40,400	19.24%
42230	Fuel, Oils and Lubricants	185,701	180,507	205,000	200,000	220,000	15,000	7.32%
42250	Uniforms	3,787	6,235	7,500	7,500	7,500	-	0.00%
42310	Repair/Maintenance Supplies	28,878	66,628	70,000	70,000	100,000	30,000	42.86%
42360	Motor Vehicle Supplies	186,199	97,967	75,000	75,000	75,000	-	0.00%
42410	Small Tools & Minor Equipment	1,788	14,455	9,000	9,000	9,000	-	0.00%
Total: Supplies		498,502	497,692	580,500	575,500	663,900	83,400	14.37%
Services								
43011	Contractual Services	208,529	1,278,841	506,000	812,309	654,000	148,000	29.25%
43014	Physical Examinations	5,105	1,500	6,500	6,500	7,100	600	9.23%
43015	Water/Air Sample Testing	34,110	43,407	73,000	73,000	73,000	-	0.00%
43019	Software Maintenance	2,948	2,859	2,900	3,872	4,290	1,390	47.93%
43026	Software Licensing	-	2,990	3,000	3,000	3,000	-	0.00%
43095	Solid Waste Closure/Post-Closure	783,655	10,989,321	416,243	1,066,655	416,243	-	0.00%
43110	Communications	6,497	7,147	7,000	7,000	7,000	-	0.00%
43140	Postage and Freight	120	60	1,700	1,700	1,700	-	0.00%
43210	Transportation/Subsistence	1,375	492	1,500	1,500	1,691	191	12.73%
43220	Car Allowance	228	-	-	-	-	-	-
43260	Training	760	455	2,650	2,650	1,290	(1,360)	-51.32%
43310	Advertising	181	323	500	500	500	-	0.00%
43410	Printing	-	-	250	250	250	-	0.00%
43510	Insurance/Litigation Fund Premiums	129,895	147,482	111,149	111,149	179,575	68,426	61.56%
43600	Project Management	-	-	-	-	-	-	-
43610	Utilities	654,413	664,529	1,100,000	792,720	950,000	(150,000)	-13.64%
43720	Equipment Maintenance	-	-	-	4,000	4,000	4,000	-
43750	Vehicle Maintenance	47,225	199,122	55,000	55,000	55,000	-	0.00%
43780	Buildings/Grounds Maintenance	17,049	38,709	88,000	78,349	88,000	-	0.00%
43810	Rents and Operating Leases	60,163	54,555	40,000	40,000	40,000	-	0.00%
43812	Equipment Replacement Payments	216,024	216,024	384,415	384,415	409,155	24,740	6.44%
43920	Dues and Subscriptions	2,493	290	245	2,000	300	55	22.45%
Total: Services		2,170,770	13,648,106	2,800,052	3,446,569	2,896,094	96,042	3.43%
Capital Outlay								
48210	Communication Equipment	-	-	20,000	20,000	4,800	(15,200)	-76.00%
48310	Vehicles	58,750	-	-	-	-	-	-
48311	Major Machinery & Equipment	151,392	19,827	-	6,506	51,000	51,000	-
48710	Minor Office Equipment	7,097	2,632	2,500	2,500	2,500	-	0.00%
48720	Minor Office Furniture	-	1,339	500	500	-	(500)	-100.00%
48740	Minor Machinery & Equipment	7,581	1,875	-	16,400	26,000	26,000	-
49433	Plan Reviews	10,770	9,735	9,735	9,735	9,735	-	0.00%
Total: Capital Outlay		235,590	35,408	32,735	55,641	94,035	76,500	233.69%
Department Total		\$ 4,473,117	\$ 15,883,206	\$ 5,325,153	\$ 5,989,576	\$ 5,542,338	\$ 232,385	3.88%

Kenai Peninsula Borough Budget Detail

Fund 290

Department 32122 - Central Peninsula Landfill - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: Landfill Manager, Lead Landfill Operator, 2 Landfill Operator II, 2 Landfill Operator I, 1 Landfill Operator/General Maintenance Mechanic, 2 Landfill Operator/Mechanic, 2 Landfill Laborer/Operator, and 2 Laborer.

42210 Operating Supplies. Leachate processing chemicals (\$165,000), miscellaneous items and supplies including seed and calcium chloride (\$45,400), and storm water control supplies (\$40,000).

42230 Fuels, Oils and Lubricants. Bulk fuel purchases (\$180,000) and oils and lubricants (\$40,000). Increase due to the new leachate concentrator unit anticipated to be operational fall/winter 2025.

42310 Repair/Maintenance Supplies. Parts and supplies for maintaining operational equipment, leachate management operations, waste oil heater, dumpster repairs, plumbing and electrical systems (\$93,500), repair supplies including welding, painting and building supplies (\$6,500).

42360 Motor Vehicle Supplies. Parts and supplies for maintaining heavy equipment and other rolling stock (\$75,000).

43011 Contractual Services. Offsite leachate hauling and disposal costs (\$488,000), maintenance, and diagnostic analysis of instrument data equipment, leachate management systems, leachate analysis, and rolling stock (\$60,000), truck scale recertification, and repair (\$35,000), environmental/civil consulting, Volume Survey, Monitor Well Survey (\$65,000), new employee screening (\$1,000), monitoring equipment maintenance (\$2,000), and freon disposal fees (\$3,000).

43014 Physical Examinations. Increase due to change in Safety Program at the Landfill to include medical evaluation for respiratory fit testing, and pulmonary function. Bi-ennial medical evaluations for landfill staff (\$4,500), and respiratory fit testing evaluations (\$2,000). Annual hearing tests (\$600).

43019 Software Maintenance. Required annual technical support relating to weigh system software (\$2,400), diagnostics for heavy equipment (\$990), and security camera licensing (\$900).

43026 Software Licensing. Software licenses for mechanic diagnostic software (\$3,000).

43015 Water/Air Sample Testing. Water monitoring for CPL (\$55,000), leachate, stormwater and special waste samples (\$18,000).

43095 Solid Waste Closure/Post-Closure. Annual amount funded toward landfill closure and post-closure activities.

43610 Utilities. Energy needs associated with landfill facilities and the new leachate concentrator unit anticipated to be operational fall/winter of 2025 (\$950,000).

43750 Vehicle Maintenance. Troubleshooting and repair of heavy equipment and rolling stock (\$55,000).

43780 Buildings/Grounds Maintenance. Road maintenance (\$5,000), fire suppression system / fire alarm / security cameras / lighting / HVAC maintenance/ standby generator maintenance & repair (\$23,000), overhead door maintenance (\$25,000), miscellaneous facility maintenance (\$15,000), and monitor well maintenance and repair (\$20,000).

43810 Rents and Operating Leases. Rental of equipment as needed such as mini-excavator, dump truck, motor grader, and compactor (\$40,000).

43812 Equipment Replacement Payments. Payment on solid waste equipment. See payment schedule below.

48210 Communication Equipment. On-site radio communications improvement two base station upgrades (\$4,800).

48311 Major Machinery & Equipment. Steel flatbed for plowtruck (\$45,000) and meter calibration kit (\$6,000).

48710 Minor Office Equipment. Replacement of two computers (\$1,740) and printer (\$760) per replacement schedule.

48740 Minor Machinery & Equipment. Replacement of washer/dryer and Hotsy (\$6,000). Purchase 4" gas portable stormwater pumps and hoses (\$20,000).

49433 Plan Reviews. ADEC permitting and plan review fees (\$9,735).

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2025 Estimated</u>	<u>FY2026 Projected</u>	<u>Projected Payments FY2027-29</u>
Loader	\$ 278,113	\$ 40,440	\$ 40,440	\$ 121,320
Excavator	188,322	-	-	-
Wheel loader	132,739	15,428	-	-
Dozer	60,330	20,110	20,110	60,330
FY2020 Roll-off Truck	82,113	19,685	19,685	59,055
FY2020 Wheeled scrapper	523,015	100,747	100,747	302,241
FY2025 Loader	-	98,267	98,267	294,801
FY2025 Compact Front end Loader	-	33,691	33,691	101,073
FY2025 Telehandler	-	17,548	17,548	52,644
FY2025 Mechanic Truck	-	15,605	15,605	46,815
FY2025 Pickup Truck w/ Plow	-	13,769	13,769	41,307
FY25 Foam Filled Tires	-	-	40,168	58,796
FY2025 Forklift	-	9,125	9,125	27,375
Total	\$ 1,264,632	\$ 384,415	\$ 409,155	\$ 1,165,757

Fund 290 Dept 32150	Department Function Solid Waste Fund Seward Transfer Facility
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Program Description

To collect and transfer solid waste generated in the Eastern Peninsula to the Central Peninsula Landfill in Soldotna for disposal, manage inert waste with on-site burial, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal. The operations of this site are outsourced to a private contractor.

FY2025 Accomplishments:

- Implemented digital monthly paperwork process with on site manager to replace old hand written forms for greater efficiency.
- Completed drain repairs on tipping floor.
- New contractor for road maintenance has gone above and beyond in repairing and maintaining Dimond Blvd.

Major Long-Term Issues and Concerns:

- Flooding/road maintenance issues with Dimond Blvd., the access road to the transfer facility.
- Replacement of the fire suppression system in the Transfer Facility.
- High recycling shipment costs.

FY2026 New Initiatives:

- Develop comprehensive cost model for STF operation, MSW and recycling hauling, and CD burial.
- Develop plan for expansion of monofill and how it impacts operational cost.
- Implement credit card payment option and add WasteWORKS to eliminate handwritten tickets.

Performance Measures:

Priority/Goal: Provide appropriate service to the Eastern Peninsula in the area of solid waste management.

Objective: Manage the Eastern Peninsula solid waste operations including, but not limited to, providing the following services:

1. Four (4) Hazardous Waste Collection days per year.
2. Containers for recyclables and special collections.
3. Collection of batteries for recycling.

Key Measures	Benchmark		FY2023 Actual		FY2024 Actual		FY2025 Projected		FY2026 Estimated	
	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons
Mixed Solid Waste	257	4459	259	4,436	245	4,523	259	4,267	259	4,267
Recycle	n/a	840	n/a	818	n/a	694	n/a	840	n/a	840
Total	257	5,298	259	5,254	245	5,217	259	5,107	259	5,107
Hazardous Waste (drums/boxes)	66				63		70		83	
Used Oil (gal)	502				489		479		290	

**Kenai Peninsula Borough
Budget Detail**

Fund 290

Department 32150 - Seward Transfer Facility

		FY2023	FY2024	FY2025	FY2025	FY2026	Difference Between	
		Actual	Actual	Original	Forecast	Mayor	Mayor Proposed &	
				Budget	Budget	Proposed	Original Budget	%
Supplies								
42020	Signage Supplies	\$ -	\$ 4,000	\$ 1,000	\$ 1,000	\$ 500	\$ (500)	-50.00%
42210	Operating Supplies	-	-	250	250	250	-	0.00%
42310	Repair/Maintenance Supplies	997	-	2,000	2,000	500	(1,500)	-75.00%
42410	Small Tools & Minor Equipment	-	-	500	500	500	-	0.00%
Total: Supplies		997	4,000	3,750	3,750	1,750	(2,000)	-53.33%
Services								
43011	Contractual Services	773,570	1,033,470	1,096,865	1,096,865	1,096,865	-	0.00%
43015	Water/Air Sample Testing	7,374	8,510	14,000	14,000	14,000	-	0.00%
43019	Software Maintenance	-	-	1,700	1,700	2,000	300	17.65%
43026	Software Licensing	-	763	-	-	-	-	-
43095	Solid Waste Closure/Post-Closure	118,197	51,775	51,775	103,452	51,775	-	0.00%
43110	Communications	545	1,170	6,700	6,700	6,700	-	0.00%
43140	Postage and Freight	-	-	100	100	100	-	0.00%
43210	Transportation/Subsistence	60	108	400	400	400	-	0.00%
43310	Advertising	575	-	200	200	-	(200)	-100.00%
43410	Printing	171	607	20	20	220	200	1000.00%
43510	Insurance/Litigation Fund Premiums	7,161	8,227	9,361	9,361	10,239	878	9.38%
43610	Utilities	4,514	5,107	5,700	5,700	5,700	-	0.00%
43780	Buildings/Grounds Maintenance	25,189	14,978	38,000	36,902	40,000	2,000	5.26%
Total: Services		937,356	1,124,715	1,224,821	1,275,400	1,227,999	3,178	0.26%
Capital Outlay								
48520	Storage Equipment	5,850	-	-	-	-	-	-
48525	Software Licensing	-	-	-	-	7,000	7,000	-
48710	Minor Office Equipment	-	10,757	-	1,098	-	-	-
48740	Minor Machinery & Equipment	-	-	-	-	-	-	-
49433	Plan Reviews	2,225	2,225	2,225	2,225	2,225	-	0.00%
Total: Capital Outlay		8,075	12,982	2,225	3,323	9,225	7,000	314.61%
Department Total		\$ 946,428	\$ 1,141,697	\$ 1,230,796	\$ 1,282,473	\$ 1,238,974	\$ 8,178	0.66%

Line-Item Explanations

42020 Signage Supplies. To support enhanced public outreach programs (\$500).

43011 Contractual Services. Contract cost for O&M of Transfer Facility and hauling and related services (\$1,082,000), facility wastewater disposal (\$10,000), Oil/water separator cleanour (\$4,700), boiler certification (\$165).

43015 Water/Air Sample Testing. Water and air sampling / testing needed to comply with ADEC mandated ground water sampling requirements (\$14,000).

43019 Software Maintenance. WasteWorks weigh system software (\$2,000).

43095 Solid Waste Closure/Post-Closure. Annual funding required for closure and postclosure cost.

43780 Buildings/Grounds Maintenance. Dimond Blvd road maintenance and repair (\$12,000), fire system/security camera maintenance (\$5,000), and miscellaneous facility maintenance, and lighting repair (\$23,000).

48525 Software Licensing. Purchase, install, and training of weigh system software (\$7,000)

49433 Plan Reviews. ADEC fee structure (\$2,225).

Fund 290	Department Function
Dept 32310	Solid Waste Fund
	Homer Transfer Facility

Program Description

To consolidate, transport and manage waste generated in the Southern Peninsula, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal.

Major Long-Term Issues and Concerns:

- Evaluation of long-term management of inert waste options after closure of the existing inert waste monofill.
- Site traffic safety and disposal monitoring.
- Maintaining aging baler for future operations.

FY2025 Accomplishments:

- Replaced leachate storage tank and reconstructed oil/water/sediment trap in leachate collection system.
- Moved air curtain burner to site for reduced smoke during burn operations.
- Repaved area in front of recycling tent
- Built inert monofill attendant shack to reduce hazardous material disposal and contamination from non-inert waste.

FY2026 New Initiatives:

- Increase staff efficiency by replacing terminal tractor with newer model designed for cold weather
- Improve baler maintenance program
- Improve metal salvaging operation
- Repair baler facility structure and overhead doors
- Increase inert waste cell compaction efforts

Performance Measures:

Priority: Maintain an efficient and well-run solid waste facility.
Goal: Ensure effective operation of public facility.
Objective: Provide necessary personnel to maintain a well-run operation.

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	4	4	4.5	4.5

Priority: Manage and operate the Homer Landfill in a manner that protects the public health, safety and the environment. Assist in achieving other goals of the KPB Solid Waste Program.
Goal: Ensure compliance with ADEC and EPA laws and regulations regarding waste disposal and management.
Objective: 1. Continue to monitor and manage leachate, groundwater, stormwater, and landfill gases.
2. Continue to monitor and manage slopes and subsurface vegetation.

Key Measures	Benchmark		FY2023 Actual		FY2024 Actual		FY2025 Projected		FY2026 Estimated	
	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons
Mixed Solid Waste	436	8,677	440	8,681	432	8,674	432	8,715	432	8,715
Recycle	n/a	791	n/a	718	n/a	863	n/a	765	n/a	765
Total	436	9,468	440	9,399	432	9,537	432	9,480	432	9,480
Hazardous Waste (drums/boxes)	92				101		87		87	
Used Oil (gal)	3,602				3,620		3,560		3,560	

**Kenai Peninsula Borough
Budget Detail**

Fund 290

Department 32310 - Homer Transfer Facility

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 213,347	\$ 230,540	\$ 287,860	\$ 287,860	\$ 303,377	\$ 15,517	5.39%
40120	Temporary Wages	30,240	27,288	22,880	22,880	22,880	-	0.00%
40130	Overtime Wages	30,568	22,738	33,108	33,108	38,041	4,933	14.90%
40210	FICA	23,138	23,400	29,784	29,784	31,712	1,928	6.47%
40221	PERS	65,527	66,167	73,167	73,167	77,797	4,630	6.33%
40321	Health Insurance	54,441	126,767	147,420	147,420	126,000	(21,420)	-14.53%
40322	Life Insurance	330	376	418	418	438	20	4.78%
40410	Leave	33,862	33,526	33,873	33,873	36,529	2,656	7.84%
40511	Other Benefits	-	-	-	-	-	-	-
Total: Personnel		451,453	530,802	628,510	628,510	636,774	8,264	1.31%
Supplies								
42020	Signage Supplies	-	5,242	1,000	1,000	1,000	-	0.00%
42210	Operating Supplies	44,041	107,714	22,000	22,000	75,000	53,000	240.91%
42230	Fuel, Oils and Lubricants	29,665	31,466	40,000	40,000	40,000	-	0.00%
42250	Uniforms	963	2,333	2,500	2,500	2,500	-	0.00%
42310	Repair/Maintenance Supplies	57,655	18,612	20,000	18,300	20,000	-	0.00%
42360	Motor Vehicle Supplies	16,723	21,680	35,000	35,000	25,000	(10,000)	-28.57%
42410	Small Tools & Minor Equipment	4,653	3,212	5,000	5,000	5,000	-	0.00%
Total: Supplies		153,700	190,259	125,500	123,800	168,500	43,000	34.26%
Services								
43011	Contractual Services	385,430	404,229	485,500	467,441	476,800	(8,700)	-1.79%
43014	Physical Examinations	1,315	731	2,500	2,500	2,500	-	0.00%
43015	Water/Air Sample Testing	31,535	42,886	57,000	57,000	57,000	-	0.00%
43019	Software Maintenance	1,870	1,806	1,900	1,900	2,240	340	17.89%
43026	Software Licensing	-	-	-	-	-	-	-
43095	Solid Waste Closure/Post-Closure	311,394	74,145	74,145	344,756	74,145	-	0.00%
43110	Communications	4,654	4,806	4,800	4,800	4,800	-	0.00%
43140	Postage and Freight	128	1,036	1,400	1,400	1,400	-	0.00%
43210	Transportation/Subsistence	2,948	1,890	4,000	4,000	750	(3,250)	-81.25%
43260	Training	-	1,263	400	400	100	(300)	-75.00%
43310	Advertising	-	-	1,000	188	1,000	-	0.00%
43410	Printing	-	75	200	200	200	-	0.00%
43510	Insurance/Litigation Fund Premiums	47,623	62,822	66,619	66,619	78,420	11,801	17.71%
43610	Utilities	75,538	84,560	75,000	75,000	75,000	-	0.00%
43750	Vehicle Maintenance	60,394	6,736	5,000	5,000	5,000	-	0.00%
43780	Buildings/Grounds Maintenance	42,651	12,055	35,000	35,000	45,000	10,000	28.57%
43810	Rents and Operating Leases	46,299	46,986	40,000	57,059	65,000	25,000	62.50%
43812	Equipment Replacement Payments	59,643	32,969	44,806	44,806	44,806	-	0.00%
43920	Dues and Subscriptions	-	245	245	245	300	55	22.45%
Total: Services		1,071,422	779,240	899,515	1,168,314	934,461	34,946	3.88%
Capital Outlay								
48311	Major Machinery & Equipment	11,496	-	-	150	-	-	-
48710	Minor Office Equipment	2,981	-	-	-	2,000	2,000	-
48720	Minor Office Furniture	-	-	-	850	-	-	-
48740	Minor Machinery & Equipment	6,306	-	-	2,512	-	-	-
49433	Plan Reviews	3,515	3,515	3,515	3,515	3,515	-	0.00%
Total: Capital Outlay		24,298	3,515	3,515	7,027	5,515	2,000	56.90%
Department Total		\$ 1,700,873	\$ 1,503,816	\$ 1,657,040	\$ 1,927,651	\$ 1,745,250	\$ 88,210	5.32%

**Kenai Peninsula Borough
Budget Detail**

Fund 290

Department 32310 - Homer Transfer Facility - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: Lead Landfill Operator and 3.5 Landfill Laborer/Operators.

42210 Operating Supplies. Increased to provide for cover material (\$50,000), hauled water (\$2,000), storm water materials (\$5,000) and safety, office, Baling wire (\$14,000), and shop supplies (\$4,000).

42360 Motor Vehicle Supplies. Misc motor vehicle and heavy equipment repair and maintenance supplies.

43011 Contractual Services. Hauling contract (\$403,000), brush management (\$8,300), storm water and environmental consulting (\$10,000), scale certification, maintenance, and cleaning (\$30,000), wastewater disposal (\$5,000), Volume and Monitor Well Survey (\$20,000), and alarm monitoring (\$500).

43015 Water/Air Sample Testing. Needed to support wastewater, stormwater, groundwater, and air sampling/testing required to comply with EPA and DEC guidelines (\$57,000).

43019 Software Licensing. Required annual support relating to weigh system software (\$1,800), and security camera licensing (\$640).

43095 Solid Waste Closure/Post-Closure. Annual funding required for closure and post-closure cost.

43780 Buildings/Grounds Maintenance. Miscellaneous building maintenance, fire suppression system, fire alarm system, surveillance system, emergency generator maintenance, road maintenance, and building overhead door maintenance (\$45,000).

43810 Rents and Operating Leases. Yard tractor (\$18,000) and equipment as needed for breakdown, ditching or brush burning (\$47,000).

43812 Equipment Replacement Payments. Payment on solid waste equipment. See payment schedule below (\$44,806).

48710 Minor Office Equipment. Handheld radios (\$2,000.)

49433 Plan Reviews. ADEC permitting and plan review fees (\$3,515).

Equipment Replacement Payment Schedule

<u>Items</u>	<u>Prior Years</u>	<u>FY2025 Estimated</u>	<u>FY2026 Projected</u>	<u>Projected Payments FY2027-29</u>
Wheeled Loader	\$ 72,518	\$ 34,759	\$ 34,759	\$ 104,277
Skid Steer	20,094	10,047	10,047	30,141
Total	<u>\$ 92,612</u>	<u>\$ 44,806</u>	<u>\$ 44,806</u>	<u>\$ 134,418</u>

Department Function	
Fund 290	Solid Waste Fund
Dept 32570	Landfills, Hauling and Waste Programs

Program Description

Collect, consolidate, and dispose of solid waste, recycle to reduce waste requiring burial, and provide for proper hazardous materials disposal. Provide an integrated solid waste program including the development, operations, and maintenance of landfills in Seldovia, Port Graham, Nanwalek, Beluga, and Tyonek; eight waste drop-box/transfer sites; three transfer sites (Kenai, Nikiski, & Sterling); recyclable collection stations; hazardous waste and used oil collection programs; solid waste environmental monitoring; and litter program.

Major Long-Term Issues and Concerns:

- Unattended sites and associated risks.
- Long-term solid waste management in communities where the Borough does not own property for landfill development.
- Track progress of Alaska DOT road and airport project between Port Graham and Nanwalek, and identify suitable site for joint landfill.

FY2025 Accomplishments:

- Dumpster maintenance for Area 1 and 2 containers ongoing.
- Major repairs to Cooper Landing gates and fencing for site security.
- Uniformity of signage at Area 1 & 2 sites for public education.
- Received renewed permit for Beluga Class III landfill.
- Facilitated in Port Graham junk vehicle haul out.

FY2026 New Initiatives:

- Work with Nanwalek and Port Graham communities to best determine long-term needs for landfill.
- Improve site surveillance by increasing contract administrator and SW administration visits
- Burn box repairs for Rural Landfills.

Performance Measures:

Priority: The Borough recognizes disposal of hazardous waste is critical to sound solid waste management.
Goal: Maximize collection and disposal of household hazardous waste.
Objective: 1. Provide and promote 16 hazardous waste collection events.
 2. Develop a public education program intent on teaching hazardous waste reduction techniques.
 These public education programs can be tied into the actual collection events.

Hazardous Waste Collection Events	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Central Peninsula Landfill	7	7	7	7	7
Homer Landfill	4	4	4	4	4
Seward Transfer Facility	4	4	4	4	4
Seldovia	1	1	1	1	1

Fund 290 Dept 32570	Department Function Solid Waste Fund Landfills, Hauling and Waste Programs - Continued
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Key Measures	Benchmark		FY2023 Actual		FY2024 Actual		FY2025 Projected		FY2026 Estimated	
	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons	Hauls	Tons
<u>Hauling Area 1</u>										
Mixed Solid Waste Total	1,700	3,577	1,693	3,498	1,665	3,517	1,699	3,577	1,699	3,577
Recycle Total	106	95	100	90	108	96	0	0	0	0
<u>Hauling Area 2</u>										
Mixed Solid Waste Total	1,243	2,680	1,202	2,662	1,227	2,676	1,161	2,630	1,161	2,630
Recycle Total	161	128	161	132	159	120	163	131	163	131
<u>Transfer Facilities</u>										
Mixed Solid Waste Total	820	5,732	784	5,599	849	5,756	820	5,732	820	5,732
Construction Debris Total	947	2,259	906	2,163	964	2,296	973	2,308	973	2,308
Recycle Total	203	209	198	211	203	209	103	103	103	103
Used Oil (gal)		9,082		8,663		8,891		9,082		9,082
<u>Miscellaneous Landfills</u>										
Mixed Solid Waste Total		1,325		1,325		1,325		1,325		1,325
Hazardous Waste (drums/boxes)		42		18		83		25		25

**Kenai Peninsula Borough
Budget Detail**

Fund 290

Department 32570 - Landfills, Hauling, and Waste Programs

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel							
40110 Regular Wages	\$ -	\$ 6,455	\$ -	\$ 3,545	\$ -	\$ -	-
40120 Temporary Wages	-	-	10,000	10,000	10,000	-	0.00%
40130 Overtime Wages	-	4,321	-	-	-	-	-
40210 FICA	-	916	765	765	765	-	0.00%
40221 PERS	-	2,680	-	-	-	-	-
40321 Health Insurance	-	2,713	-	1,987	-	-	-
40322 Life Insurance	(6)	16	-	9	-	-	-
40410 Leave	-	1,356	-	-	-	-	-
Total: Personnel	(6)	18,457	10,765	16,306	10,765	-	0.00%
Supplies							
42020 Signage Supplies	-	-	2,000	2,000	-	(2,000)	-100.00%
42210 Operating Supplies	4,865	1,504	8,500	2,946	100	(8,400)	-98.82%
42230 Fuel, Oils and Lubricants	42	1,166	-	3,334	-	-	-
42250 Uniforms	-	14	-	-	-	-	-
42310 Repair/Maintenance Supplies	108	2,907	4,000	4,405	5,000	1,000	25.00%
42360 Motor Vehicle Supplies	467	136	-	-	500	500	-
42410 Small Tools & Minor Equipment	11,095	1,141	1,000	9,439	12,000	11,000	1100.00%
Total: Supplies	16,577	6,868	15,500	22,124	17,600	2,100	13.55%
Services							
43011 Contractual Services	1,883,127	2,388,709	2,898,700	3,034,691	2,898,700	-	0.00%
43015 Water/Air Sample Testing	26,872	38,200	45,000	45,000	45,000	-	0.00%
43019 Software Maintenance	837	1,508	876	1,581	1,000	124	14.16%
43095 Solid Waste Closure/Post-Closure	152,205	99,654	99,654	316,535	99,654	-	0.00%
43110 Communications	20,494	21,078	2,250	2,250	4,518	2,268	100.80%
43140 Postage and Freight	684	253	700	1,574	300	(400)	-57.14%
43210 Transportation/Subsistence	4,056	4,706	9,135	9,891	5,890	(3,245)	-35.52%
43310 Advertising	735	726	500	447	100	(400)	-80.00%
43410 Printing	-	183	150	150	200	50	33.33%
43510 Insurance/Litigation Fund Premiums	4,738	5,676	6,728	6,728	7,324	596	8.86%
43610 Utilities	22,988	22,754	27,300	27,300	27,300	-	0.00%
43750 Vehicle Maintenance	2,645	-	-	-	-	-	-
43765 Security and Surveillance	-	-	7,000	5,203	-	(7,000)	-100.00%
43780 Buildings/Grounds Maintenance	49,918	61,195	64,500	64,500	69,350	4,850	7.52%
43810 Rents and Operating Leases	-	20,612	250	8,638	250	-	0.00%
Total: Services	2,169,299	2,665,254	3,162,743	3,524,488	3,159,586	(3,157)	-0.10%
Capital Outlay							
48710 Minor Office Equipment	3,258	-	-	-	-	-	-
48740 Minor Machinery & Equipment	-	833	-	1,150	-	-	-
49433 Plan Reviews	1,250	1,250	1,250	1,250	1,250	-	0.00%
Total: Capital Outlay	4,508	2,083	1,250	2,400	1,250	-	0.00%
Department Total	\$ 2,190,378	\$ 2,692,662	\$ 3,190,258	\$ 3,565,318	\$ 3,189,201	\$ (1,057)	-0.03%

Line-Item Explanations

Operating Supplies. Purchase totes (\$12,000).

43019 Software Licensing. Security camera licensing (\$1,000).

43011 Contractual Services. Contract costs for O&M, hauling, and related services at three (3) Transfer Facilities (\$1,225,000); O&M at five (5) rural landfills (\$420,000); and hauling services at ten (10) drop-box/transfer sites (\$720,000). Household hazardous waste collection program, used oil program, and wastewater disposal (\$377,000). Cooking Oil/Grease Disposal (\$100,000). Fire alarm monitoring (\$500). Sewer line thawing (\$1,200). Replacement signs (\$4,000). Rural landfill burn box repairs (\$51,000).

43095 Solid Waste Closure/Post-Closure. Annual amount funded toward landfill closure and post-closure activities for the Seldovia, Beluga, Tyonek, Port Graham, and Nanwalek landfills.

43210 Transportation/Subsistence. Increased to provide oversight of rural facilities, and ADEC rural landfill inspections.

43015 Water/Air Sample Testing. Water and air sampling / testing needed to comply with ADEC mandated ground water sampling requirements (\$45,000).

43780 Buildings/Grounds Maintenance. Road maintenance services (\$36,000), gate/fence repairs (\$20,000), and lights, building and site repairs and maintenance (\$13,350).

49433 Plan Reviews. ADEC permitting and plan review fees (\$1,250).

**Kenai Peninsula Borough
Budget Detail**

**Fund 290 Solid Waste
Department Total By Line Item**

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel							
40110 Regular Wages	\$ 1,251,808	\$ 1,332,179	\$ 1,627,712	\$ 1,631,257	\$ 1,687,783	\$ 60,071	3.69%
40120 Temporary Wages	164,381	153,895	185,552	185,552	185,552	-	0.00%
40130 Overtime Wages	87,544	72,214	117,247	117,247	123,529	6,282	5.36%
40210 FICA	126,814	131,990	167,554	167,554	173,869	6,315	3.77%
40221 PERS	361,471	377,198	393,883	393,883	408,965	15,082	3.83%
40321 Health Insurance	524,303	633,536	671,580	673,567	520,500	(151,080)	-22.50%
40322 Life Insurance	1,921	2,217	2,337	2,346	2,419	82	3.51%
40410 Leave	198,409	215,767	199,799	199,799	205,998	6,199	3.10%
40511 Other Benefits	1,137	(73)	-	-	-	-	-
Total: Personnel	2,717,788	2,918,923	3,365,664	3,371,205	3,308,615	(57,049)	-1.70%
Supplies							
42020 Signage Supplies	-	19,332	8,000	8,000	3,500	(4,500)	-56.25%
42120 Computer Software	490	-	-	-	-	-	-
42210 Operating Supplies	142,823	231,736	241,750	236,196	326,750	85,000	35.16%
42230 Fuel, Oils and Lubricants	221,274	217,905	250,000	248,334	265,000	15,000	6.00%
42250 Uniforms	4,750	8,726	10,200	13,000	10,200	-	0.00%
42310 Repair/Maintenance Supplies	87,638	88,266	96,250	94,955	125,750	29,500	30.65%
42360 Vehicle Repair Supplies	207,033	119,880	110,350	110,350	100,850	(9,500)	-8.61%
42410 Small Tools & Minor Equipment	17,536	19,788	16,000	24,439	27,000	11,000	68.75%
Total: Supplies	681,544	705,633	732,550	735,274	859,050	126,500	17.27%
Services							
43011 Contractual Services	3,254,868	5,135,569	4,995,765	5,420,006	5,226,365	230,600	4.62%
43014 Physical Examinations	6,420	2,231	9,000	9,000	9,600	600	6.67%
43015 Water/Air Sample Testing	99,891	133,003	189,000	189,000	189,000	-	0.00%
43019 Software Maintenance	5,971	6,453	7,436	9,113	10,790	3,354	45.10%
43026 Software Licensing	-	4,013	3,500	3,500	3,500	-	0.00%
43095 Solid Waste Closure/Post-Closure	1,365,451	11,214,895	641,817	1,831,398	641,817	-	0.00%
43110 Communications	38,545	40,483	29,310	29,310	31,578	2,268	7.74%
43140 Postage and Freight	2,056	2,951	5,100	5,974	5,100	-	0.00%
43210 Transportation/Subsistence	13,179	10,397	23,255	20,801	16,961	(6,294)	-27.07%
43220 Car Allowance	7,428	6,053	7,200	7,200	7,200	-	0.00%
43260 Training	2,319	2,108	5,600	5,600	3,458	(2,142)	-38.25%
43310 Advertising	1,838	1,396	2,400	1,535	1,800	(600)	-25.00%
43410 Printing	171	865	820	820	1,070	250	30.49%
43510 Insurance/Litigation Fund Premiums	192,719	228,081	198,279	198,279	281,425	83,146	41.93%
43600 Project Management	-	-	4,000	1,200	4,000	-	0.00%
43610 Utilities	760,893	780,392	1,212,385	905,105	1,062,385	(150,000)	-12.37%
43720 Equipment Maintenance	816	1,182	2,000	6,000	6,000	4,000	200.00%
43750 Vehicle Maintenance	110,264	205,858	60,400	60,400	60,400	-	0.00%
43765 Security and Surveillance	-	-	7,000	5,203	-	(7,000)	-100.00%
43780 Buildings/Grounds Maintenance	134,807	126,937	226,750	216,001	243,600	16,850	7.43%
43810 Rents and Operating Leases	106,462	122,153	80,250	105,697	105,250	25,000	31.15%
43812 Equipment Replacement Payments	275,667	248,993	429,221	429,221	453,961	24,740	5.76%
43920 Dues and Subscriptions	3,392	1,476	1,225	2,980	1,500	275	22.45%
Total: Services	6,383,157	18,275,489	8,141,713	9,463,343	8,366,760	225,047	2.76%
Capital Outlay							
48120 Major Office Equipment	1,720	-	-	1,630	-	-	-
48210 Communications Equipment	-	-	20,000	20,000	4,800	(15,200)	-
48310 Vehicles	58,750	-	-	-	-	-	-
48311 Major Machinery & Equipment	162,888	19,827	-	6,656	51,000	51,000	-
48520 Storage Building/Containers	5,850	-	-	-	-	-	-
48525 Software Licensing	-	-	-	-	13,700	13,700	-
48630 Improvements Other Than Buildings	-	-	-	-	-	-	-
48710 Minor Office Equipment	13,891	13,752	2,500	5,178	4,500	2,000	80.00%
48720 Minor Office Furniture	1,910	1,339	1,500	2,350	1,000	(500)	-33.33%
48740 Minor Machinery & Equipment	13,887	2,708	-	20,062	26,000	26,000	-
49311 Design Services	-	-	-	-	-	-	-
49433 Plan Reviews	17,760	16,725	16,725	16,725	16,725	-	0.00%
Total: Capital Outlay	276,656	54,351	40,725	72,601	117,725	77,000	189.07%
Transfers							
50340 Solid Waste Debt Service	833,970	-	-	-	-	-	-
50411 Solid Waste Capital Projects	1,250,000	1,125,000	650,000	650,000	600,000	(50,000)	-7.69%
Total: Transfers	2,083,970	1,125,000	650,000	650,000	600,000	(50,000)	-7.69%
Department Total	\$ 12,143,115	\$ 23,079,396	\$ 12,930,652	\$ 14,292,423	\$ 13,252,150	\$ 321,498	2.49%

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Hospital Service Areas

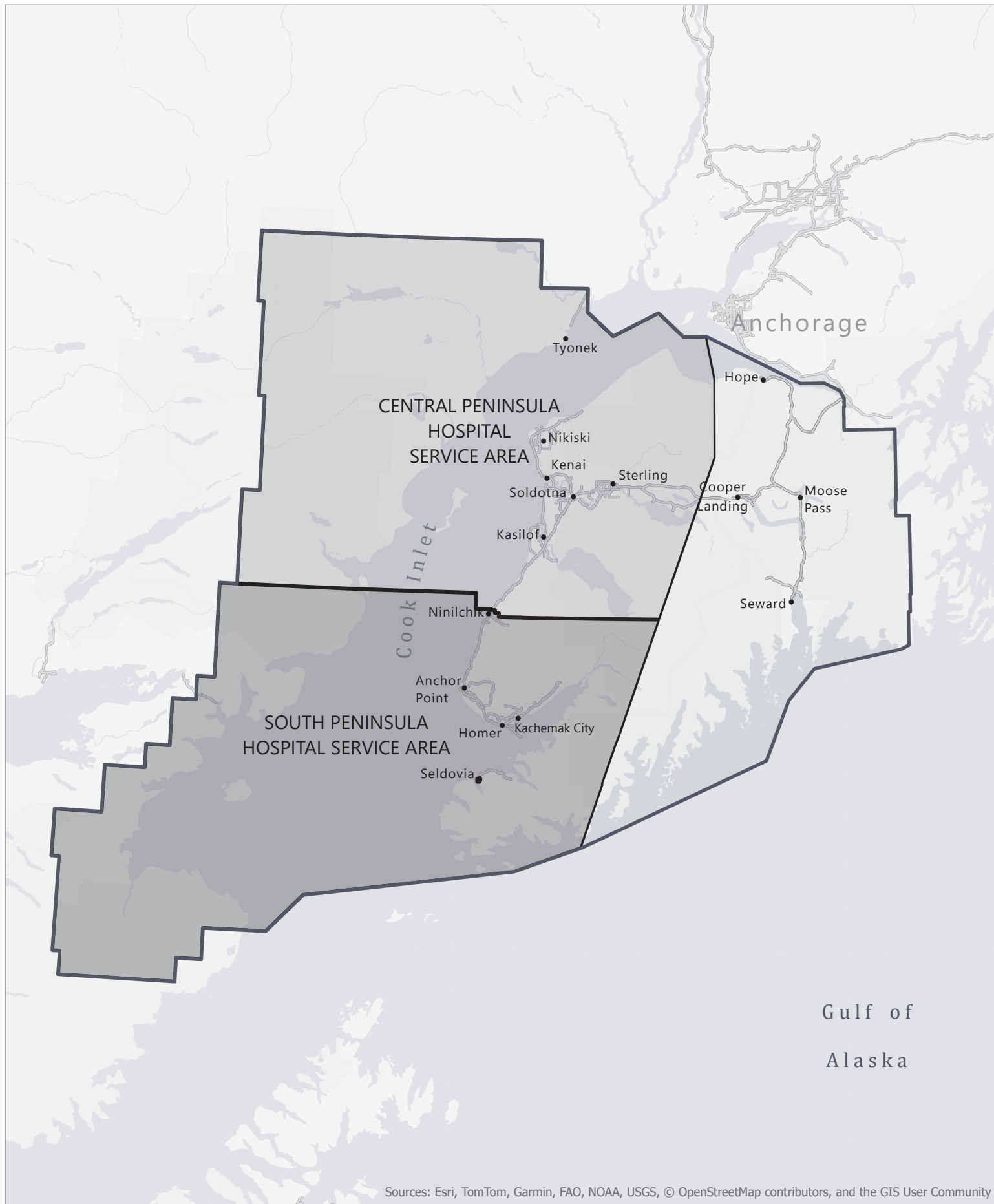
The Borough has two (2) hospital service areas, the Central Kenai Peninsula Hospital Service Area and the South Kenai Peninsula Hospital Service Area.

The major source of revenue for the hospital service areas is property taxes, with additional funding provided through state grants and interest earnings. Powers granted by the voters authorize these service areas to construct, maintain, and operate a hospital; and to provide other health care or health facilities within the service areas' jurisdiction. Both service areas support hospitals and long-term care facilities.

Only the expenditures budgeted by the service areas appear within this budget document. Each hospital prepares a separate operating and capital budget, which is approved by the operating board of each respective entity. The annual comprehensive financial report is done on a combined basis, and copies are available from each respective hospital.

Central Kenai Peninsula Hospital Service Area – this service area encompasses the area from Tyonek to Hope to Ninilchik. Operation of the Central Peninsula Hospital (the hospital), including Heritage Place (a long-term care facility purchased in 2006) has been contracted out to Central Peninsula Hospital Inc. Prior to FY2011, Service Area funding was used to pay debt service, capital expenditures, an operating subsidy for an alcohol and drug treatment program, an operating grant for a sexual abuse program, and for the operating expense of the service area board. Starting in FY2011, the hospital has provided the necessary funding for debt service, capital expenditures, and all operating cost including property insurance.

South Kenai Peninsula Hospital Service Area – this service area encompasses the area from south of Ninilchik to Homer to Kachemak City to the land south of Kachemak Bay excluding the City of Seldovia. Operation of the South Peninsula Hospital has been contracted out to South Peninsula Hospital Inc. Service Area funding is currently being used to pay debt service, capital expenditures, and for operating expense of the service area board.



Kenai Peninsula Borough Hospital Service Areas



Central Kenai Peninsula Hospital Service Area

Established in April of 1969, this was the first service area in the Borough. Its purpose is to provide a hospitalization facility for residents in the Central Peninsula area. Management of the hospital is contracted out to, CPGH, Inc., a non-profit entity. The CPGH, Inc. board hires an independent CEO to manage its operations.

In the October 2018 election, voters from the southern peninsula approved moving the service area boundaries. This created the requirement to continue to assess a mill rate against parcels that were a part of the previous service area boundaries for both the Central Peninsula Hospital Service Area and the South Peninsula Hospital Service Area and no longer a part of the new service area boundaries to pay for bonded indebtedness. Parcels that were a part of the service area at the time of the vote to approve each bond must continue to pay the debt service while it is outstanding. Central Peninsula Hospital Service Area debt service is currently paid for with Hospital operational monies, therefore no mill is currently being levied for debt service.

Service area taxes have provided for debt service requirements, equipment purchases, construction, auditing costs, and board expenses. The mill rate for fiscal year 2026 is 0.01 mills.

Board Members

Effective July 1, 2016 with the enactment of Ordinance 2016-11, the Kenai Peninsula Borough Assembly has oversight of the Service Area.

Mill Rate: .01

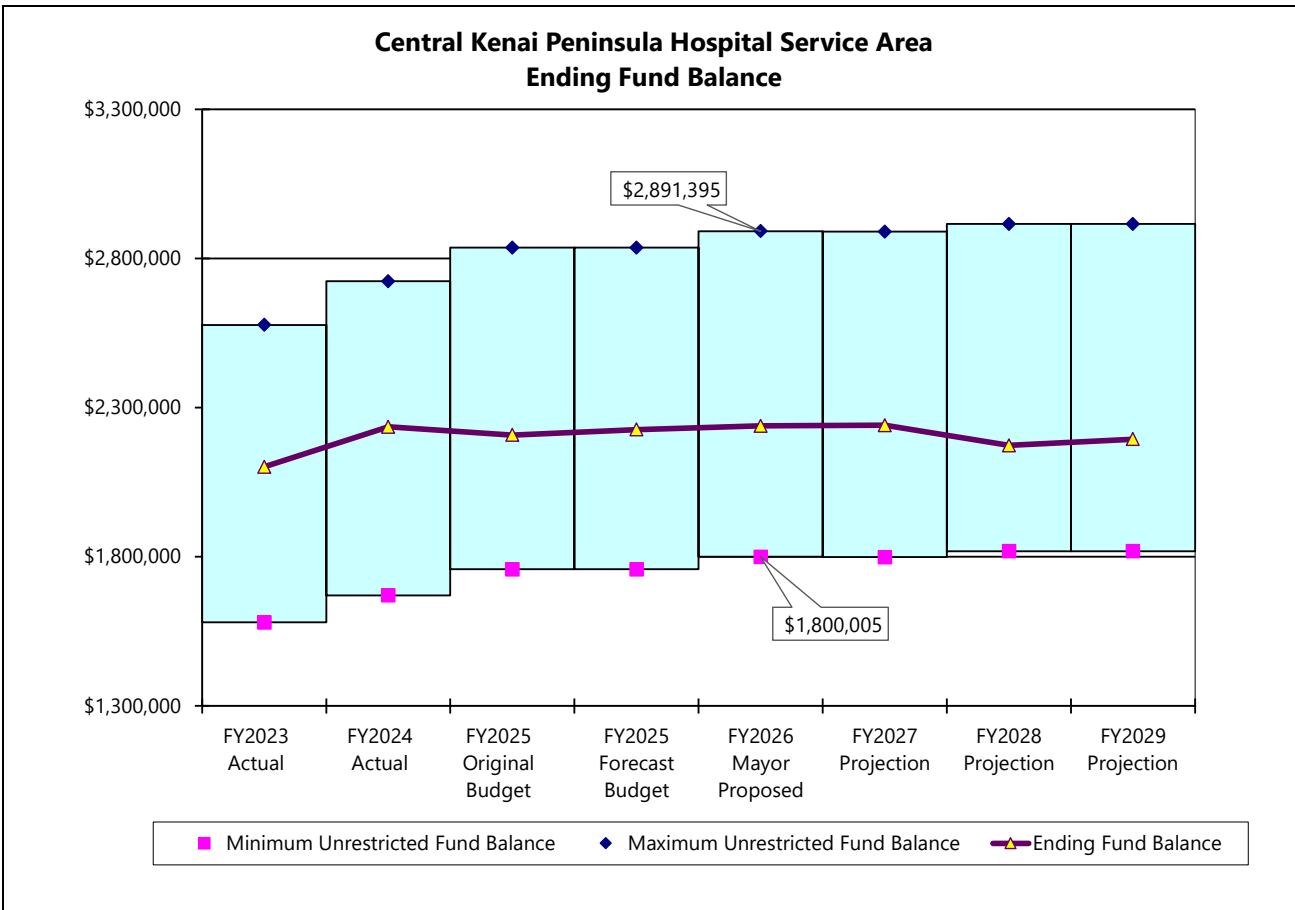
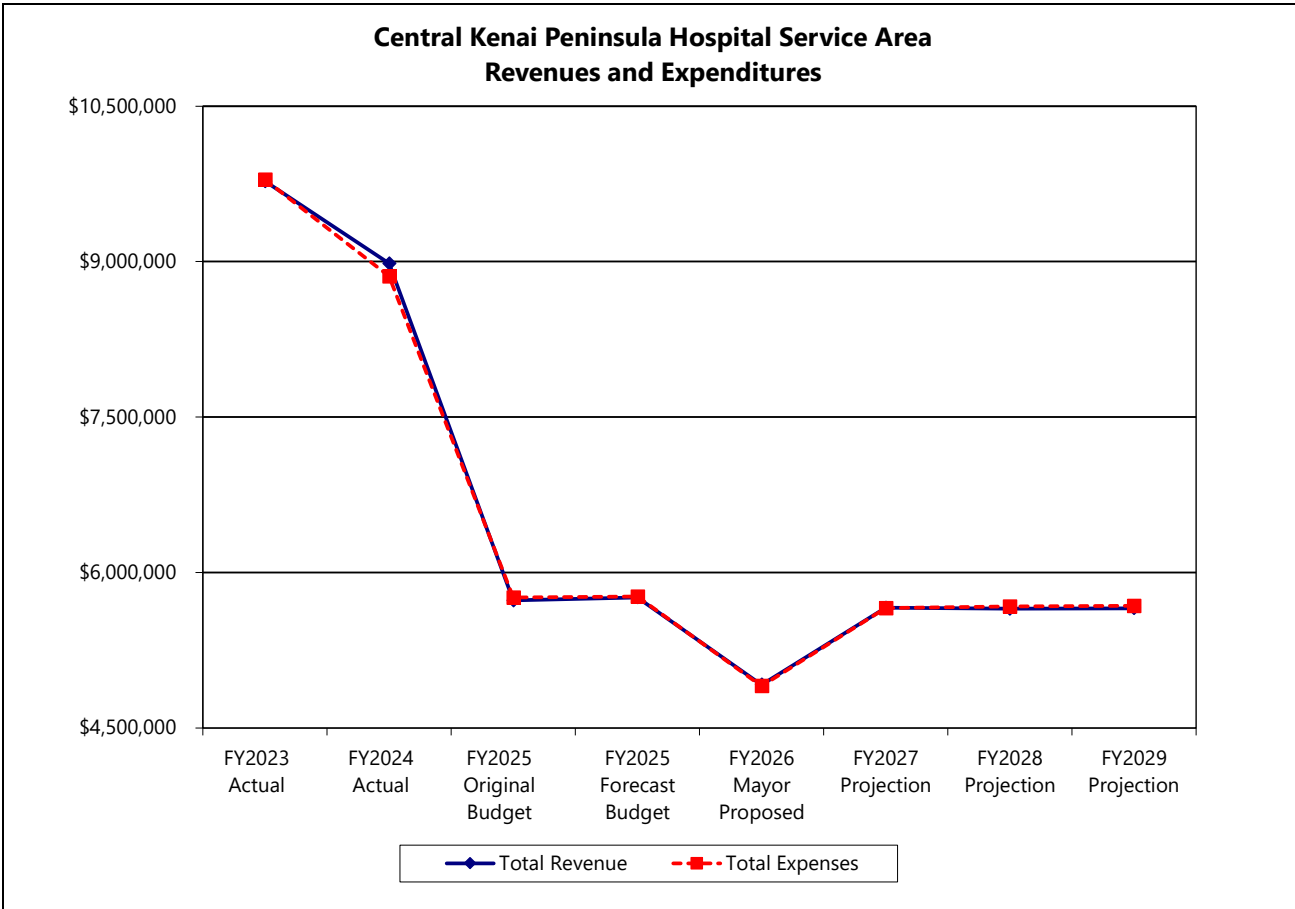
Population: 40,090

Square Miles: 9,733



Fund: 600 Central Kenai Peninsula Hospital Service Area

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)								
Real	4,476,856	4,874,167	5,243,183	5,243,845	5,659,601	5,716,197	5,773,359	5,888,826
Personal	194,293	201,398	201,581	212,327	220,406	222,610	224,836	227,084
Oil & Gas (AS 43.56)	1,314,754	1,389,139	1,442,394	1,442,394	1,504,403	1,504,403	1,504,403	1,504,403
Total Taxable Value:	5,985,903	6,464,704	6,887,158	6,898,566	7,384,410	7,443,210	7,502,598	7,620,313
Mill Rate:	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01
Revenues:								
Property Taxes								
Real	\$ 44,509	\$ 48,431	\$ 52,432	\$ 52,438	\$ 56,596	\$ 57,162	\$ 57,734	\$ 58,888
Personal	2,469	2,002	1,975	2,081	2,160	2,182	2,203	2,225
Oil & Gas (AS 43.56)	12,648	13,891	14,424	14,424	15,044	15,044	15,044	15,044
Interest	135	111	138	138	148	149	150	152
Flat Tax	830	429	800	800	800	816	832	849
Motor Vehicle Tax	801	787	797	797	794	810	826	843
Total Property Taxes	61,392	65,651	70,566	70,678	75,542	76,163	76,789	78,001
Interest Earnings	33,924	107,941	42,619	71,000	77,929	67,166	44,821	44,374
CPH - Bond Payment/Other	9,677,947	8,809,572	5,618,201	5,618,201	4,763,189	5,515,278	5,528,703	5,532,326
Other Revenue	3,211	22	-	-	-	-	-	-
Total Revenues	9,776,474	8,983,186	5,731,386	5,759,879	4,916,660	5,658,607	5,650,313	5,654,701
Operating Transfers From:								
Capital Projects Fund	-	-	-	-	-	-	-	-
Total Operating Transfers	-	-	-	-	-	-	-	-
Total Revenues and Operating Transfers	9,776,474	8,983,186	5,731,386	5,759,879	4,916,660	5,658,607	5,650,313	5,654,701
Expenditures:								
Services	503,275	585,421	723,443	733,390	621,845	621,845	634,282	646,968
InterDepartmental Charges	12,582	14,588	18,086	18,335	15,546	15,546	15,857	16,174
Total Expenditures:	515,857	600,009	741,529	751,725	637,391	637,391	650,139	663,142
Operating Transfers To:								
Debt Service Fund	9,275,922	8,258,716	5,017,038	5,017,038	4,266,949	5,019,038	5,022,538	5,016,038
Total Operating Transfers:	9,275,922	8,258,716	5,017,038	5,017,038	4,266,949	5,019,038	5,022,538	5,016,038
Total Expenditures and Operating Transfers	9,791,779	8,858,725	5,758,567	5,768,763	4,904,340	5,656,429	5,672,677	5,679,180
Net Results From Operations	(15,305)	124,461	(27,181)	(8,884)	12,320	2,178	(22,364)	(24,479)
Beginning Fund Balance	2,126,276	2,110,971	2,235,432	2,235,432	2,226,548	2,238,868	2,241,046	2,218,682
Ending Fund Balance	\$ 2,110,971	\$ 2,235,432	\$ 2,208,251	\$ 2,226,548	\$ 2,238,868	\$ 2,241,046	\$ 2,218,682	\$ 2,194,203



Department Function	
Fund 600	Central Kenai Peninsula Hospital Service Area
Dept 81110	

Mission

Meet the changing health care needs of the residents of the Service Area.

Program Description

Provide funding for the payment of debt service, purchase of capital equipment, operational expenses of the hospital, operating cost of the Service Area, and other health-care-related items within the Service Area.

Performance Measures:

Priority: Effective Governance

Goal: Provide funding for payment of debt service, capital expenditures, and other related hospital expenses.

Objective: Providing funding as needed to supplement revenue generated from hospital operations for payment of debt service, capital purchases, and other related hospital expenses.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Mill Rate	.00	.01	.01	.01	.01
Property Tax Revenue	\$0.00	\$61,392	\$65,651	\$70,678	\$75,542

Priority: Effective Governance

Goal: Provide funding for payment of debt service, capital expenditures, and other related hospital expenses.

Objective: Providing funding as needed to supplement revenue generated from hospital operations for payment of debt service, capital purchases, and other related hospital expenses.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Service Area Funds Used for Payment of Debt Service, Capital Purchases, and Other Related Hospital Expenses	\$0.00	\$113,832	\$49,153	\$150,562	\$141,151
Hospital Funds Used for Payment of Debt Service, Capital Purchases, and Other Related Expenses	\$5,517,403	\$9,677,947	\$8,809,572	\$5,618,201	\$4,763,189

**Kenai Peninsula Borough
Budget Detail**

Fund 600

Department 81110 - Central Kenai Peninsula Hospital Service Area Administration

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services								
43011	Contractual Services	\$ 4,000	\$ 6,637	\$ 5,250	\$ 5,250	\$ 6,000	\$ 750	14.29%
43012	Audit Services	100,000	108,500	117,030	126,977	119,605	2,575	2.20%
43210	Transportation/Subsistence	-	-	-	-	-	-	-
43260	Training	-	-	-	-	-	-	-
43310	Advertising	-	-	-	-	-	-	-
43510	Insurance/Litigation Fund Premiums	399,275	470,284	601,163	601,163	496,240	(104,923)	-17.45%
Total: Services		503,275	585,421	723,443	733,390	621,845	(101,598)	-14.04%
Transfers								
50360	Debt Service	9,275,922	8,258,716	5,017,038	5,017,038	4,266,949	(750,089)	-14.95%
Total: Transfers		9,275,922	8,258,716	5,017,038	5,017,038	4,266,949	(750,089)	-14.95%
Interdepartmental Charges								
61990	Administrative Service Fee	12,582	14,588	18,086	18,335	15,546	(2,540)	-14.04%
Total: Interdepartmental Charges		12,582	14,588	18,086	18,335	15,546	(2,540)	-14.04%
Department Total		\$ 9,791,779	\$ 8,858,725	\$ 5,758,567	\$ 5,768,763	\$ 4,904,340	\$ (854,227)	-14.83%

Line-Item Explanations

43011 Contract Services. Annual debt arbitrage calculation fees (\$3,000), and annual debt reserve depository account fees (\$1,000), and misc. small contracts (\$2,000). **50360 Debt Service Fund.** Debt service on revenue bonds issued in the amount of \$32.5 million in FY2014 and \$28.9M in FY2018.

43012 Audit Services. As required by Alaska Administrative Code 45.010 and in conformance with Alaska State Statute 29.35.120. Anticipated contract increase due to contractual increases and anticipated single audit cost associated with receipts of federal coronavirus funding. **61990 Admin Service Fee.** The admin service fee is charged to service areas and departments to cover a portion of costs associated with providing general government services. The FY2026 amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

43510 Insurance and Litigation Fund Premiums. Premium for property insurance coverage; workman's compensation, liability, and other insurance requirements are required to be met by the Operator (CPGH, Inc.) per the Lease and Operating Agreement.

For capital projects information on this department - See the capital projects section - Page 344-345, 365-366

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South Peninsula Hospital Service Area

Established in April of 1969, the service area was formed to provide hospitalization and medical services to the residents of Homer and the surrounding areas. A nonprofit corporation operates the hospital and other medical facilities pursuant to a contract with the borough. The nine-member service area board is elected by the service area residents. It advises and make recommendations to the mayor and the assembly concerning the operation and management of service area activities, reviews and recommends the annual service area budget, and performs such additional functions as the assembly may authorize. The hospital is located in Homer.

In the October 2018 election, voters approved moving the service area boundaries. This created the requirement to continue to assess a mill rate against parcels that were a part of the previous service area boundaries and no longer a part of the new service area boundaries to pay for bonded indebtedness. These parcels were a part of the service area at the time of the vote to approved each bond and participated in elections that approved bonded indebtedness, therefore they must continue to pay the debt service while it is outstanding.

Service area taxes fund the hospital's debt service requirements, equipment purchases, capital improvements, major repairs, and board expenses. The mill rate for fiscal year 2026 is set at 1.12 for operations and .34 for debt prior to FY2020.

Board Members

Kathryn Ault
Tamara Fletcher
Helen Armstrong
Tim Daugharty
Francie Roberts
Willy Dunne
Amber Cabana
Roberta Highland
Ralph Broshe

Mill Rates:

Boundaries:

Prior to 7/1/19 .34

As of 7/1/19 1.12

Population: 14,395

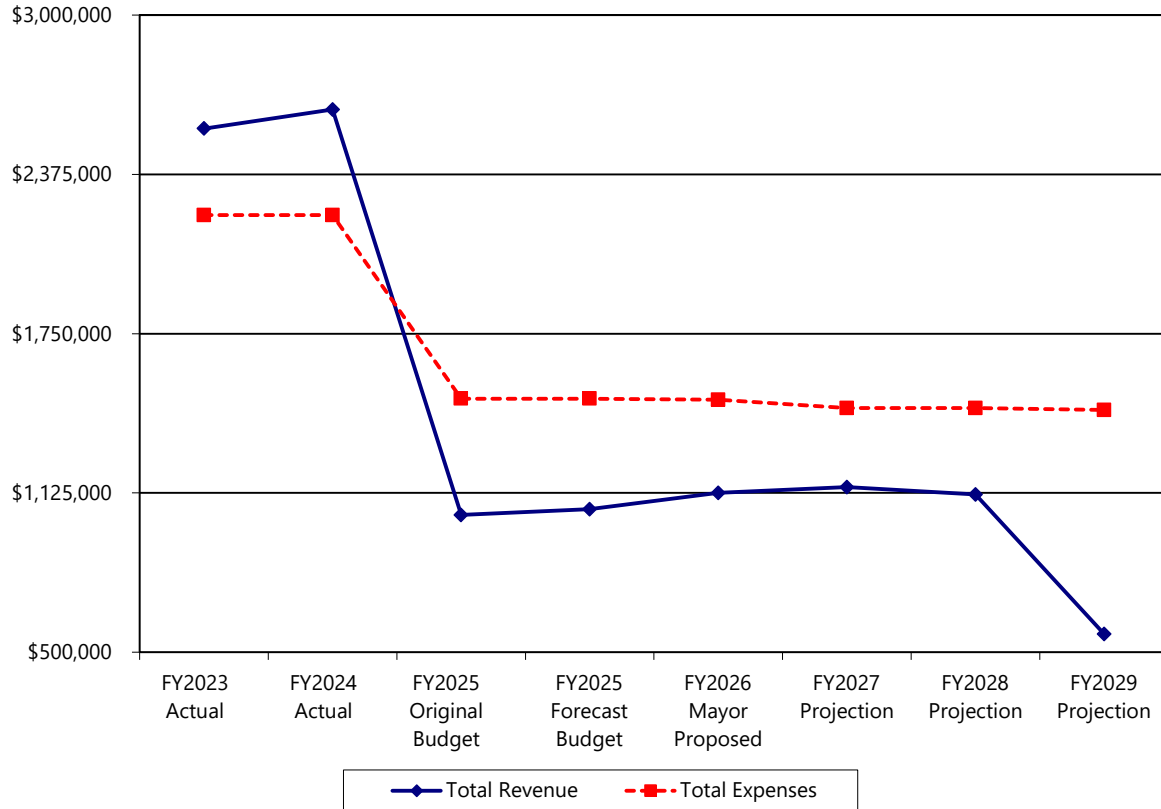
Square Miles: 9,749



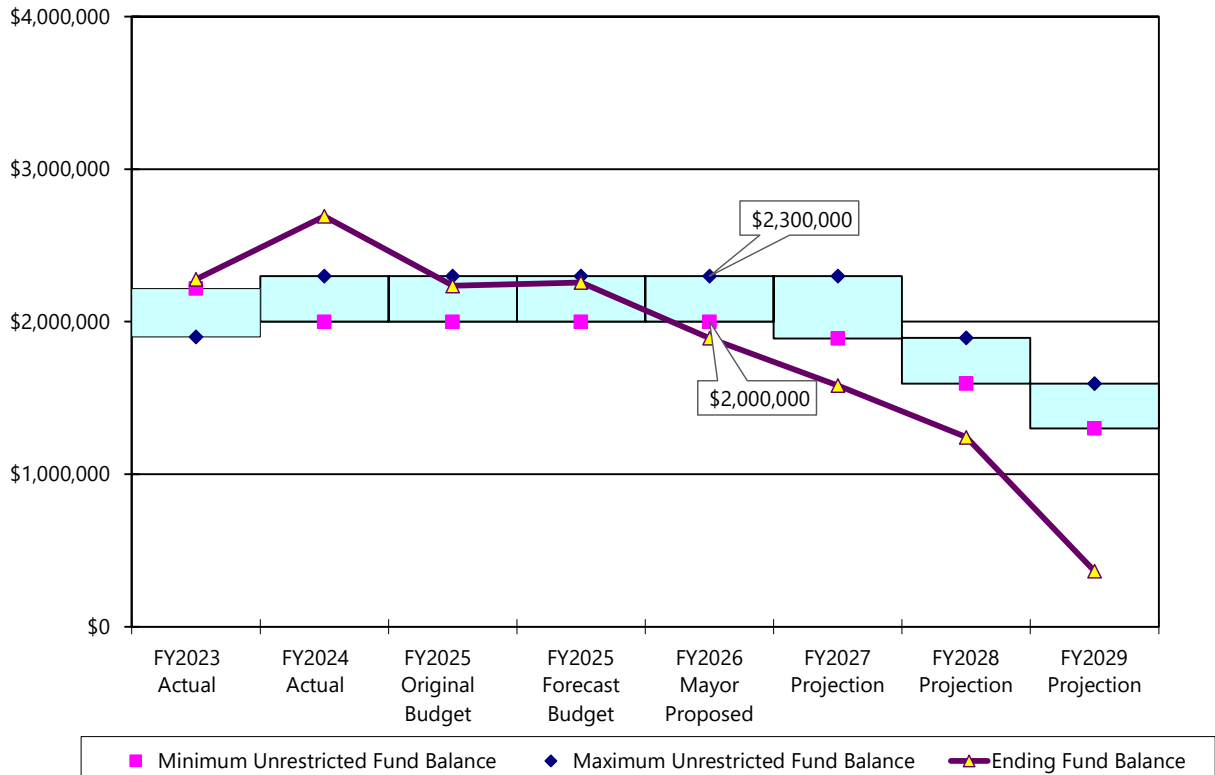
Fund: 601 South Kenai Peninsula Hospital Service Area (Debt issued prior to 7/1/19)

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)								
Real	1,790,691	2,021,364	2,301,522	2,303,386	2,590,157	2,616,059	2,642,220	2,668,642
Personal	102,925	106,173	105,105	107,216	105,457	106,512	107,577	108,653
Oil & Gas (AS 43.56)	255,985	267,598	271,791	271,791	259,107	259,107	259,107	259,107
Total Taxable Value:	2,149,601	2,395,135	2,678,418	2,682,393	2,954,721	2,981,678	3,008,904	3,036,402
Mill Rate:	1.12	1.00	0.34	0.34	0.34	0.34	0.33	0.15
Revenues:								
Property Taxes								
Real	\$ 2,002,315	\$ 2,009,848	\$ 782,517	\$ 783,151	\$ 880,653	\$ 889,460	\$ 871,933	\$ 400,296
Personal	120,865	107,433	35,021	35,724	35,138	35,490	34,789	15,971
Oil & Gas (AS 43.56)	286,704	267,598	92,409	92,409	88,096	88,096	85,505	38,866
Interest	6,160	5,868	1,820	4,774	2,008	2,026	1,984	910
Flat Tax	52,342	50,439	50,026	50,026	50,026	51,027	52,048	53,089
Motor Vehicle Tax	28,630	25,946	24,219	24,219	24,219	24,703	25,197	25,701
Total Property Taxes	2,497,016	2,467,132	986,012	990,303	1,080,140	1,090,802	1,071,456	534,833
Interest Earnings	51,125	161,688	53,246	71,046	45,139	56,754	47,441	37,267
Other Revenue	6,572	-	-	-	-	-	-	-
Total Revenues:	2,554,713	2,628,820	1,039,258	1,061,349	1,125,279	1,147,556	1,118,897	572,100
Operating Transfers From:								
SPH Operating Fund	-	-	-	-	-	-	-	-
Total Revenues and Operating Transfers	2,554,713	2,628,820	1,039,258	1,061,349	1,125,279	1,147,556	1,118,897	572,100
Expenditures:	-	-	-	-	-	-	-	-
Operating Transfers To:								
Debt Service Fund - Bonds	2,215,219	2,215,294	1,495,169	1,495,169	1,490,419	1,458,013	1,458,013	1,449,888
Total Operating Transfers:	2,215,219	2,215,294	1,495,169	1,495,169	1,490,419	1,458,013	1,458,013	1,449,888
Total Expenditures and Operating Transfers	2,215,219	2,215,294	1,495,169	1,495,169	1,490,419	1,458,013	1,458,013	1,449,888
Net Results From Operations	339,494	413,526	(455,911)	(433,820)	(365,140)	(310,457)	(339,116)	(877,788)
Beginning Fund Balance	1,937,749	2,277,243	2,690,769	2,690,769	2,256,949	1,891,809	1,581,352	1,242,236
Ending Fund Balance	\$ 2,277,243	\$ 2,690,769	\$ 2,234,858	\$ 2,256,949	\$ 1,891,809	\$ 1,581,352	\$ 1,242,236	\$ 364,448

South Kenai Peninsula Hospital Service Area Revenues and Expenditures (Debt Issued Prior to 7/1/19)



South Kenai Peninsula Hospital Service Area Ending Fund Balance (Debt Issued Prior to 7/1/19)



Department Function

Funds 601 and 602

South Kenai Peninsula Hospital Service Area

Dept 81210

Mission

Meet the health care needs of the residents of the Service Area.

Program Description

Provide funding for payment of debt service, purchase of capital equipment, operational expenses of the hospital, and other health-care-related items within the Service Area.

Major Long-Term Issues and Concerns:

- Aging demographic on the Southern Kenai Peninsula will place pressure on the healthcare system, requiring more complex services from all areas of the facility including outpatient, home health, primary and specialty clinics, infusion, inpatient care, surgery, long-term care, and ancillary services.
- Capital Facilities require infrastructure upgrades and expansion to facilitate increased demand for services, parking, and family medicine & mental health services.

FY2025 Accomplishments:

- Appropriated service area funding for \$2.5 million in capital expenditures.
- Support the hospital through approval of a \$7 million loan to implement a new electronic medical record.

FY2026 New Initiatives:

- Appropriated service area funding for \$2.5 million in capital expenditures.
- Partner with South Peninsula Hospital to develop a strategic plan to solve the issue of aging infrastructure and secure funding sources.

Performance Measures:

Priority: Effective Governance

Goal: Provide funding for payment of debt service, capital expenditures, and other related hospital expenses.

Objective: Providing funding as needed to supplement revenue generated from hospital operations for payment of debt service, capital purchases, and other related hospital expenses.

Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Mill Rate – Operations and Debt Issued after July 1, 2019	1.12	1.12	1.12	1.12	1.12
Total Revenues	\$3,242,138	\$2,475,518	\$2,736,242	\$3,037,161	\$3,348,665
Mill Rate – Debt Issued Prior to July 1, 2019	1.00	1.12	1.00	.34	.34
Total Revenues	\$1,130,764	\$2,554,713	\$2,628,820	\$1,061,349	\$1,125,279

Priority: Effective Governance

Goal: Provide funding for payment of debt service, capital expenditures, and other related hospital expenses.

Objective: Providing funding as needed to supplement revenue generated from hospital operations for payment of debt service, capital purchases, and other related hospital expenses.

Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Service Area Funds Expended for Payment of Debt Service, Capital Purchases, and Other Related Hospital Expenses	\$5,006,308	\$3,848,986	\$5,699,041	\$7,279,350	\$4,091,266
Hospital PREF and Operating Funds Expended for Payment of Capital Purchases	\$ -	\$ 989,604	\$1,146,242	\$2,268,761	\$ -
Total Expenditures	\$5,006,308	\$4,838,590	\$6,845,283	\$9,548,111	\$4,091,266

* Anticipates expenditures of all remaining outstanding projects as of 6/30/2024 (FY2024.)

**Kenai Peninsula Borough
Budget Detail**

Fund 601

Department 81210 - South Kenai Peninsula Hospital Service Area (Debt issued prior to 7/1/19)

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Transfers							
50361 SKPH-Debt Service Fund	\$ 2,215,219	\$ 2,215,294	\$ 1,495,169	\$ 1,495,169	\$ 1,490,419	\$ (4,750)	-0.32%
Total: Transfers	2,215,219	2,215,294	1,495,169	1,495,169	1,490,419	(4,750)	-0.32%
Department Total	<u>\$ 2,215,219</u>	<u>\$ 2,215,294</u>	<u>\$ 1,495,169</u>	<u>\$ 1,495,169</u>	<u>\$ 1,490,419</u>	<u>\$ (4,750)</u>	<u>-0.32%</u>

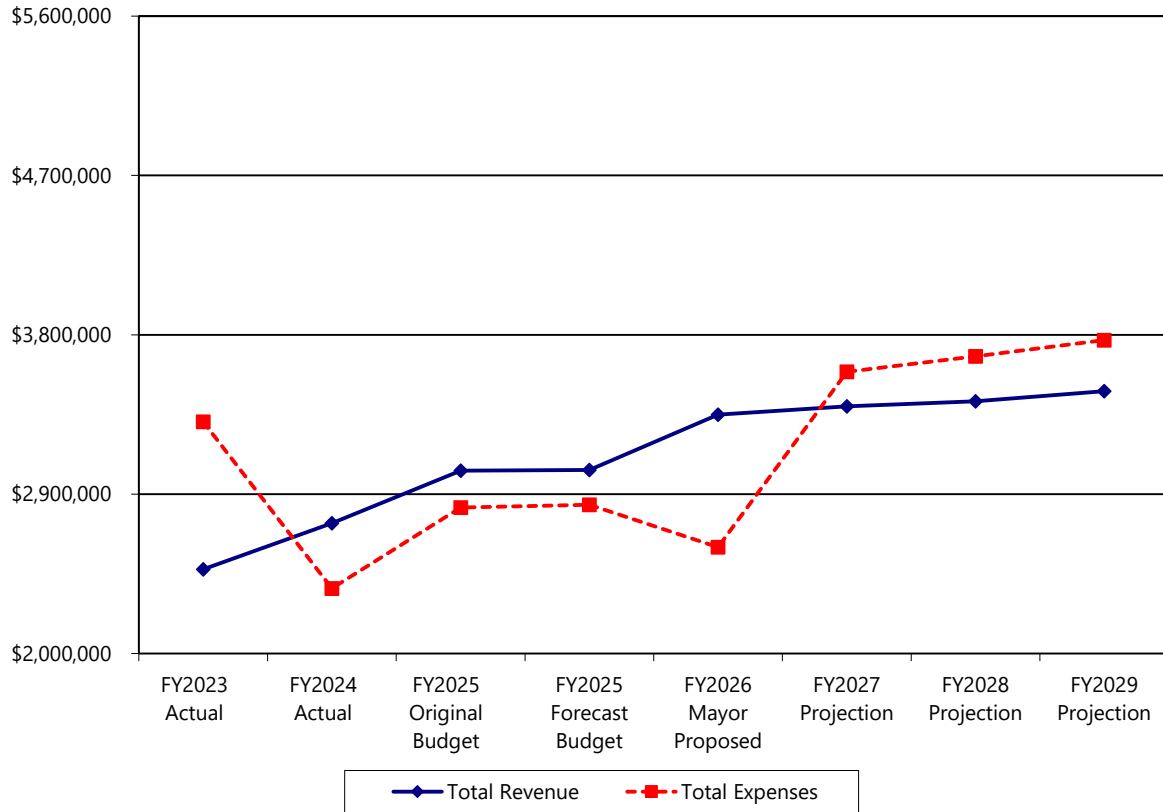
Line-Item Explanations

50361 Transfer to Debt Service Fund. For debt on hospital expansion project phase III (\$1,088,250), Homer Medical Center expansion and hospital HVAC improvements (\$399,669), and debt fees (\$2,500).

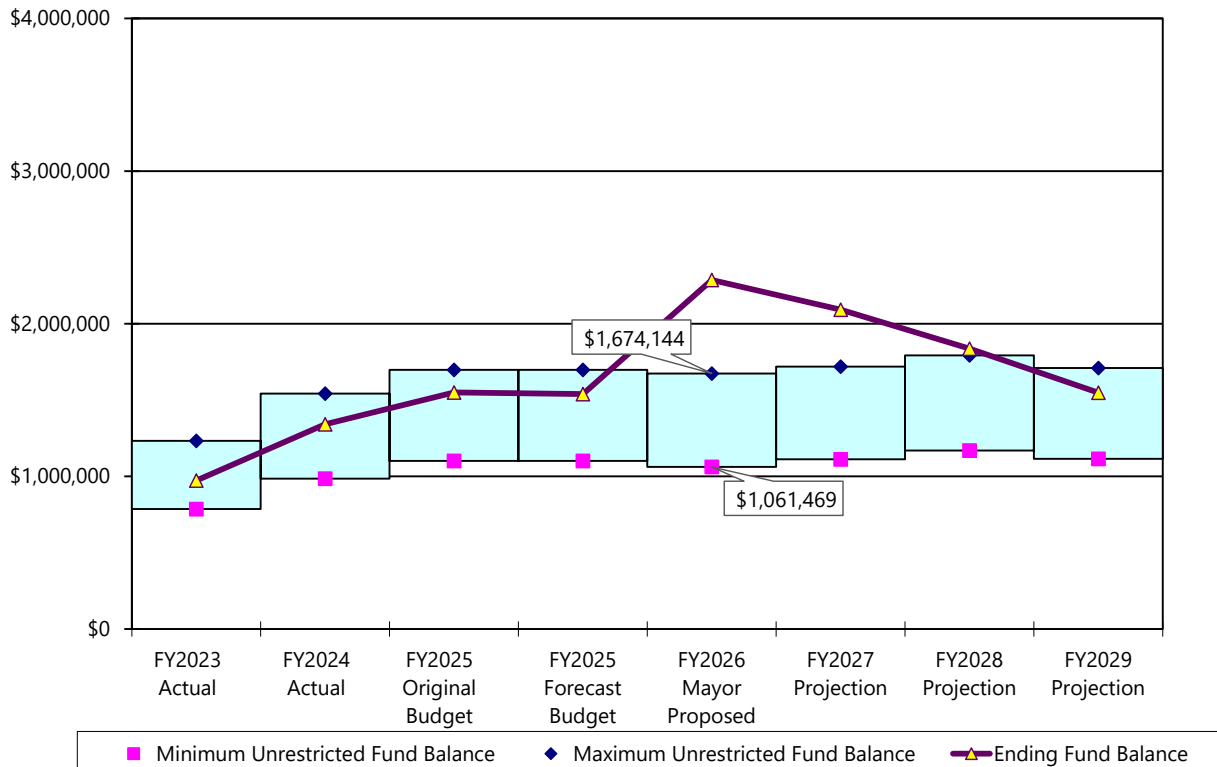
Fund: 602 South Kenai Peninsula Hospital Service Area

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Taxable Value (000's)								
Real	1,808,963	2,049,472	2,328,069	2,329,705	2,609,030	2,635,120	2,661,471	2,714,700
Personal	103,152	105,545	104,473	106,712	104,809	105,857	106,916	107,985
Oil & Gas (AS 43.56)	186,419	180,962	175,927	175,927	172,685	172,685	172,685	172,685
Total Taxable Value:	2,098,534	2,335,979	2,608,469	2,612,344	2,886,524	2,913,662	2,941,072	2,995,370
Mill Rate:	1.12	1.12	1.12	1.12	1.12	1.12	1.12	1.12
Revenues:								
Property Taxes								
Real	\$ 2,022,447	\$ 2,278,547	\$ 2,607,437	\$ 2,609,270	\$ 2,922,114	\$ 2,951,334	\$ 2,980,848	\$ 3,040,464
Personal	116,488	119,578	114,670	117,127	115,038	116,189	117,351	118,524
Oil & Gas (AS 43.56)	208,790	202,677	197,038	197,038	193,407	193,407	193,407	193,407
Interest	7,224	6,489	5,838	5,838	6,461	6,522	6,583	6,705
Flat Tax	52,942	57,184	52,000	52,000	52,000	53,040	54,101	55,183
Motor Vehicle Tax	28,874	29,306	28,874	28,874	28,874	29,451	30,040	30,641
Total Property Taxes	2,436,765	2,693,781	3,005,857	3,010,147	3,317,894	3,349,943	3,382,330	3,444,924
Interest Earnings	38,753	42,457	27,014	27,014	30,771	45,727	41,825	36,735
Other Revenue	-	4	-	-	-	-	-	-
Total Revenues:	2,475,518	2,736,242	3,032,871	3,037,161	3,348,665	3,395,670	3,424,155	3,481,659
Expenditures:								
Supplies	-	-	-	-	-	-	-	-
Services	291,764	241,974	356,858	371,910	364,905	372,203	379,647	388,740
InterDepartmental Charges	4,730	6,049	8,921	9,298	9,123	9,305	9,491	9,719
Total Expenditures	296,494	248,023	365,779	381,208	374,028	381,508	389,138	398,459
Operating Transfers To:								
Capital Projects Fund	3,012,929	2,119,853	2,458,393	2,458,393	2,226,819	3,209,275	3,289,507	3,371,745
Total Operating Transfers:	3,012,929	2,119,853	2,458,393	2,458,393	2,226,819	3,209,275	3,289,507	3,371,745
Total Expenditures and Operating Transfers	3,309,423	2,367,876	2,824,172	2,839,601	2,600,847	3,590,783	3,678,645	3,770,204
Net Results From Operations	(833,905)	368,366	208,699	197,560	747,818	(195,113)	(254,490)	(288,545)
Beginning Fund Balance	1,806,531	972,626	1,340,992	1,340,992	1,538,552	2,286,370	2,091,257	1,836,767
Ending Fund Balance	\$ 972,626	\$ 1,340,992	\$ 1,549,691	\$ 1,538,552	\$ 2,286,370	\$ 2,091,257	\$ 1,836,767	\$ 1,548,222

South Kenai Peninsula Hospital Service Area Revenues and Expenditures



South Kenai Peninsula Hospital Service Area Ending Fund Balance



**Kenai Peninsula Borough
Budget Detail**

Fund 602

Department 81210 - South Kenai Peninsula Hospital Service Area Administration

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services								
43011	Contractual Services	\$ 95,393	\$ 5,364	\$ 19,000	\$ 24,105	\$ 19,000	\$ -	0.00%
43012	Audit Services	64,775	84,500	92,670	102,617	94,709	2,039	2.20%
43210	Transportation/Subsistence	6,365	4,550	7,000	7,000	7,000	-	0.00%
43260	Training	1,350	1,575	3,000	3,000	3,000	-	0.00%
43310	Advertising	-	-	700	700	300	(400)	-57.14%
43410	Printing	168	271	300	300	400	100	33.33%
43510	Insurance/Litigation Fund Premiums	123,713	145,714	234,188	234,188	240,496	6,308	2.69%
Total: Services		291,764	241,974	356,858	371,910	364,905	8,047	2.25%
Transfers								
50361	SKPH-Debt Service Fund	-	-	-	-	-	-	-
50491	SKPH-Capital Projects Fund	3,012,929	2,119,853	2,458,393	2,458,393	2,226,819	(231,574)	-9.42%
Total: Transfers		3,012,929	2,119,853	2,458,393	2,458,393	2,226,819	(231,574)	-9.42%
Interdepartmental Charges								
60004	Mileage Ticket Credits	(2,502)	-	-	-	-	-	-
61990	Administrative Service Fee	7,232	6,049	8,921	9,298	9,123	202	2.26%
Total: Interdepartmental Charges		4,730	6,049	8,921	9,298	9,123	202	2.26%
Department Total		\$ 3,309,423	\$ 2,367,876	\$ 2,824,172	\$ 2,839,601	\$ 2,600,847	\$ (223,325)	-7.91%

Line-Item Explanations

43011 Contractual Services. Secretarial services (\$14,000) and bond counsel services (5,000).

43012 Audit Services. As required by Alaska Administrative Code 45.010 and in conformance with Alaska State Statute 29.35.120.

43210 Transportation/Subsistence. Fees for transportation and subsistence (meals) for Service Area Board Members to attend training (\$7,000).

43260 Training. Fees for Service Area Board Members to attend training and board member education (\$3,000).

43310 Advertising. Advertising and notifications on behalf of the service area (\$300).

43410 Printing. Printing of service area documents (\$400).

50361 Transfer to Debt Service Fund. All debt issued prior to fiscal year 2020 has been presented in a different fund, to allow for taxpayers in the previous boundaries, that voted on prior debt issuances, to support the debt service outside of the operational service area funds.

50491 Transfer to SKPH-Capital Projects Fund. Transfer to capital projects fund for equipment and major remodel expenditures.

61990 Admin Service Fee. The admin service fee is charged to service areas and departments to cover a portion of costs associated with providing general government services. The amount is 2.5% of the personnel, supplies, services, and capital outlay budgets.

For capital projects information on this department - See the capital projects section - Page 344-345, 351, 367-368, 403-405

Debt Service Funds

The Borough's Debt Service Funds, pages 337-340, are used to accumulate monies for payment of general obligation bonds issued for construction, improvements, and equipping of public facilities throughout the Borough and for debt issued for the purchase of equipment. The following debt service funds have activity:

School Debt Service Fund

This fund was set up to account for debt issued for construction and capital improvement to various schools located in the Borough. Bond payments are paid from the Borough's General Fund tax levy and School Debt issued between 1983 and 2019 are 70% reimbursable from the State of Alaska under the DEED Debt Reimbursement Program. The School Debt issued in 2023 is not reimbursable under the Debt reimbursement program due to a moratorium. The current outstanding issues are as follows:

- 20-year bonds issued December 2010 for roof repairs at various schools, in the amount of \$16,865,000. The outstanding balance as of July 1, 2025 is \$5,435,000.
- 20-year bonds issued November 2013 for roof repairs at various schools and Homer high school field project, in the amount of \$20,860,000. The outstanding balance as of July 1, 2025 is \$12,385,000.
- 20-year bonds issued February 2023 in the amount of \$30,000,000 for planning, designing, site preparations, construction, acquiring, renovating, installing, and equipping educational capital improvement projects throughout the borough. \$31,462,085 remains authorized but unissued as of June 30, 2025. The outstanding balance as of July 1, 2025 is \$28,165,000.

Solid Waste Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment at Borough landfill sites. Bond payments are paid from the Borough's General Fund tax levy. Voters in 2016 authorized the issuance of \$10,600,000 for planning, design, site preparation, construction and equipping solid waste facilities, of which \$5,405,000 was issued in April 2017. The remaining balance of \$4,567,495 is expected to be issued in 2027. These bonds have been fully paid off as of June 30, 2023.

Central Emergency Services Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment for the Central Emergency Service (CES) Area. Bond payments are paid from the CES tax levy. The current outstanding issue is as follows:

- 20-year bonds issued June 2006, for constructing and equipping a station in Kasilof and upgrading the Funny River station in the amount of \$2,500,000. The outstanding balance as of July 1, 2025 is \$175,000.
- 15-year bonds issued February 2016, for purchasing emergency response vehicles in the amount of \$2,465,000. The outstanding balance as of July 1, 2025 is \$975,000.
- 15-year bonds issued November 2019, for purchasing emergency response vehicles in the amount of \$1,335,000. The outstanding balance as of July 1, 2025 is \$1,000,000.
- 20-year bonds issued February 2023, for planning, designing, acquiring property for, site preparing, installing, equipping and constructing a new Central Emergency Service Station in the amount of \$14,520,000. The outstanding balance as of July 1, 2025 is \$13,630,000.

Central Kenai Peninsula General Hospital Service Area Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment at the Central Peninsula Hospital. Bond payments are paid from the Central Kenai Peninsula General Hospital Service Area tax levy (if needed), and from operating revenues of the hospital. The current outstanding issue is as follows:

- 15-year revenue bonds issued February 2014, for engineering, design, construction and equipping a Specialty Clinic Building in the amount of \$32,490,000. The total outstanding balance as of July 1, 2025 is \$10,490,000 (tax-exempt).
- 20-year revenue bond issued November 2017 for design and construction of obstetrics facilities, cardiac catheterization laboratory and related projects at Central Peninsula Hospital in the amount of \$28,955,000 (tax-exempt). The outstanding balance as of July 1, 2025 is \$21,625,000.

South Kenai Peninsula General Hospital Service Area Debt Service Fund

This fund was set up to account for debt issued for construction, capital improvement, and equipment at the South Peninsula Hospital. Bond payments are paid from the South Kenai Peninsula General Hospital Service Area tax levy. The current outstanding issues are as follows:

- 20-year bonds issued August 2007, for Phase III expansion of the hospital in the amount of \$14,555,000. The outstanding balance as of July 1, 2025 is \$2,965,000.
- 15-year bonds issued April 2017, for planning, designing, construction, and equipping of facilities at the South Peninsula Hospital and Homer Medical Center in the amount of \$4,500,000. The outstanding balance as of July 1, 2025 is \$2,455,000.

Bear Creek Fire Service Area Debt Service Fund

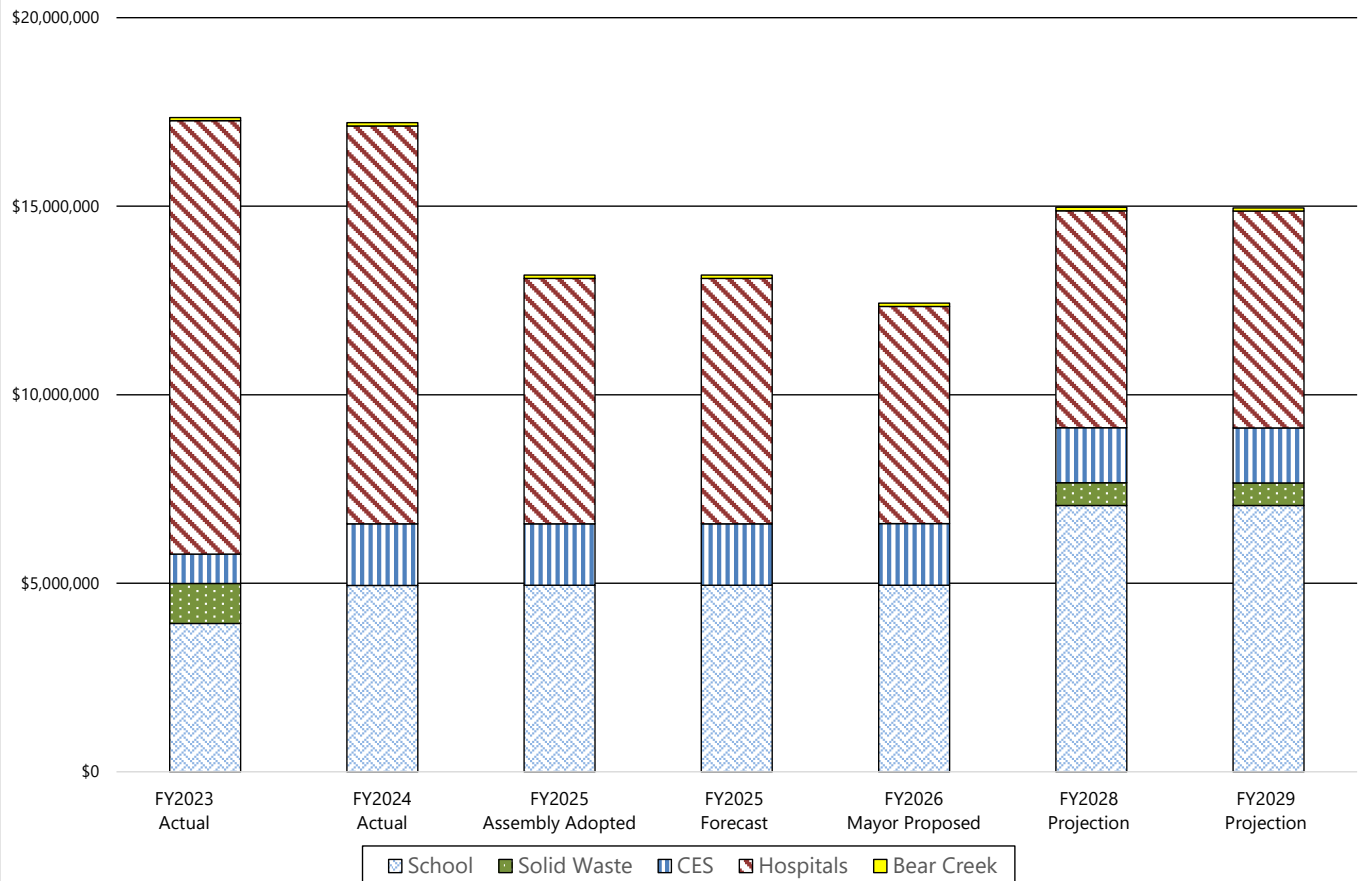
This fund was set up to account for debt issued for planning and design, property acquisition, construction, capital improvement, and equipping of the Bear Creek Fire Service Area Public Safety Building. Bond payments are paid from the Bear Creek Service Area tax levy. The current outstanding issue is as follows:

- 20-year bonds issued March 2013, for constructing and equipping a station in Bear Creek Fire Service Area in the amount of \$1,215,000. The outstanding balance as of July 1, 2025 is \$645,000.

Total Debt Service Funds - Budget Projection

Fund Budget:	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	FY2027 Projection	FY2028 Projection	FY2029 Projection
Revenues								
Interest	\$ 1,533	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenue	-	-	-	-	-	-	-	-
Total Revenues	1,533	-	-	-	-	-	-	-
Operating Transfer From:								
General Fund	3,931,900	4,942,153	4,946,951	4,946,951	4,948,328	7,065,358	7,061,166	7,063,170
Special Revenue Fund	13,193,263	12,186,847	8,228,149	8,228,149	7,479,661	7,905,090	7,894,793	6,805,327
Capital Project Fund	225,000	84,977	-	-	-	-	-	-
Total Operating Transfer	17,350,163	17,213,977	13,175,100	13,175,100	12,427,989	14,970,448	14,955,959	13,868,497
Total Revenue and Operating Transfers	17,351,696	17,213,977	13,175,100	13,175,100	12,427,989	14,970,448	14,955,959	13,868,497
Expenditures:								
Services	17,351,696	17,213,977	13,175,100	13,175,100	12,427,989	14,970,448	14,955,959	13,868,497
Total Expenditures	17,351,696	17,213,977	13,175,100	13,175,100	12,427,989	14,970,448	14,955,959	13,868,497
Net Results from Operations	-	-	-	-	-	-	-	-
Beginning Fund Balance	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

General Government Debt Requirements FY2023 To FY2029



Kenai Peninsula Borough

Summary of Debt Service Requirements FY2026 - FY2045

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031-2035	FY 2036-2040	FY 2041-2045	TOTAL
School Debt									
Principal	3,085,000	5,217,857	4,388,001	4,551,876	4,717,133	20,326,461	16,795,732	15,852,589	74,934,649
Interest & Fees	1,863,328	1,847,501	2,673,165	2,511,294	2,339,638	9,263,770	5,732,513	1,910,531	28,141,740
Total	\$ 4,948,328	\$ 7,065,358	\$ 7,061,166	\$ 7,063,170	\$ 7,056,771	\$ 29,590,231	\$ 22,528,245	\$ 17,763,120	\$ 103,076,389
Solid Waste Debt									
Principal	-	310,000	310,000	310,000	310,000	1,550,000	1,500,000	-	4,290,000
Interest & Fees	-	290,000	290,000	290,000	290,000	1,450,000	1,450,000	-	4,060,000
Total	\$ -	\$ 600,000	\$ 600,000	\$ 600,000	\$ 600,000	\$ 3,000,000	\$ 2,950,000	\$ -	\$ 8,350,000
Bear Creek Fire Service Area Debt									
Principal	75,000	80,000	75,000	80,000	80,000	255,000	-	-	645,000
Interest & Fees	10,855	9,995	8,948	7,682	6,200	8,288	-	-	51,968
Total	\$ 85,855	\$ 89,995	\$ 83,948	\$ 87,682	\$ 86,200	\$ 263,288	\$ -	\$ -	\$ 696,968
Central Emergency Services Debt									
Principal	885,000	745,000	780,000	810,000	850,000	4,140,000	4,370,000	3,200,000	15,780,000
Interest & Fees	751,438	713,013	678,013	639,888	601,232	2,411,000	1,368,000	245,250	7,407,834
Total	\$ 1,636,438	\$ 1,458,013	\$ 1,458,013	\$ 1,449,888	\$ 1,451,232	\$ 6,551,000	\$ 5,738,000	\$ 3,445,250	\$ 23,187,834
Central Kenai Peninsula Hospital Service Area Debt									
Principal	3,070,000	3,285,000	3,455,000	3,630,000	1,555,000	8,680,000	5,885,000	-	29,560,000
Interest & Fees	1,196,949	979,663	811,163	634,038	504,413	1,619,915	289,770	-	6,035,911
Total	\$ 4,266,949	\$ 4,264,663	\$ 4,266,163	\$ 4,264,038	\$ 2,059,413	\$ 10,299,915	\$ 6,174,770	\$ -	\$ 35,595,911
South Kenai Peninsula Hospital Service Area Debt (601 - Debt issued prior to 7/1/19)									
Principal	1,250,000	1,315,000	1,375,000	355,000	365,000	760,000	-	-	5,420,000
Interest & Fees	240,419	177,419	111,669	48,719	38,069	41,138	-	-	657,433
Total	\$ 1,490,419	\$ 1,492,419	\$ 1,486,669	\$ 403,719	\$ 403,069	\$ 801,138	\$ -	\$ -	\$ 6,077,433

Authorized but Not-Issued Debt as of June 30, 2025:

	Principal	Anticipated Issue Date	Anticipated Payment Date
School	\$31,462,085	Fiscal Year 2027	Fiscal Year 2027
Solid Waste	\$4,567,495	Fiscal Year 2027	Fiscal Year 2027

**Kenai Peninsula Borough
Budget Detail**

**Funds 308-361
Debt Service Fund**

Acct	Description	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
308.79000	School 2022 (2004/2012) Issue	\$ 922,500	\$ -	\$ -	\$ -	\$ -	-	-
308.79000	School 2021 (2011) Issue	1,058,875	1,058,250	1,055,875	1,055,875	1,056,625	750	0%
308.79000	School 2014 Issue	996,875	999,375	-	-	-	-	-
308.79000	School 2021 (2014) Issue	510,483	509,402	1,509,326	1,509,326	1,508,203	(1,123)	0%
308.79000	School 2023 Issue	441,667	2,372,625	2,371,750	2,371,750	2,373,500	1,750	0%
349.94910	School Bond Issue Expense	1,500	2,500	10,000	10,000	10,000	-	0%
340.32000	Solid Waste 2017 Issue	1,060,500	-	-	-	-	-	-
342.51210	Bear Creek 2013 Issue	57,200	-	-	-	-	-	-
342.51210	Bear Creek 2021 (2013) Issue	27,123	86,931	86,504	86,504	85,855	(649)	-1%
358.51610	CES Debt 2015 (2006) Issue	178,750	181,000	177,875	177,875	179,375	1,500	1%
358.51610	CES 2016 Issue	262,313	178,687	176,813	176,813	179,563	2,750	2%
358.51610	CES 2020 Issue	129,000	125,500	126,875	126,875	128,000	1,125	1%
358.51610	CES 2023 Issue	213,767	1,150,125	1,147,875	1,147,875	1,149,500	1,625	0%
360.81110	CPGH 2021 (2004/2012) Issue	3,334,375	3,321,000	-	-	-	-	-
360.81110	CPGH 2014 Issue	2,957,500	2,955,500	2,958,250	2,958,250	-	(2,958,250)	-100%
360.81110	CPGH 2025 (2014) Issue	-	-	-	-	2,205,286	2,205,286	-
360.81110	CPGH 2015 Issue	436,123	-	-	-	-	-	-
360.81110	CPGH 2016 Issue	489,013	-	-	-	-	-	-
360.81110	CPGH 2018 Issue	2,058,913	2,057,788	2,058,788	2,058,788	2,061,663	2,875	0%
361.81210	SPH 2016 (2004) Issue	722,000	722,625	-	-	-	-	-
361.81210	SPH 2015 (2008) Issue	1,092,800	1,091,000	1,093,250	1,093,250	1,088,250	(5,000)	0%
361.81210	SPH 2017 Issue	400,419	401,669	401,919	401,919	402,169	250	0%
Total Current Debt Service		\$ 17,351,696	\$ 17,213,977	\$ 13,175,100	\$ 13,175,100	\$ 12,427,989	\$ (747,111)	-5.67%

**Kenai Peninsula Borough
Summary of Debt By Issuance Date**

Debt Service Fund

Date of Issue	Amount Issued	Amount Reimbursable from the State of Alaska Department of Education	Interest Rate % (Remaining)	Maturity Dates FY	Annual Installments (Remaining)	Principal Outstanding 6/30/25
<u>School:</u>						
12/9/2010	16,865,000	up to 70%	5.00	2011-2031	\$1,040,125 to \$1,056,625	5,435,000
11/14/2013	20,860,000	up to 70%	1.032 - 2.352	2014-2034	\$1,501,560 to \$1,509,270	12,385,000
2/15/2023	30,000,000		5.00	2023-2043	\$2,370,250 to \$2,374,875	28,165,000
	<u>\$ 67,725,000</u>					<u>\$ 45,985,000</u>
<u>Bear Creek Fire Service Area:</u>						
3/12/2013	<u>\$ 1,215,000</u>		1.032 - 2.222	2013-2033	\$83,948 to \$89,995	<u>\$ 645,000</u>
<u>Central Emergency Services:</u>						
6/21/2006	2,500,000		5.00	2006-2026	NA	175,000
2/2/2016	2,465,000		2.00 - 4.00	2016-2031	\$177,481 to \$179,563	975,000
11/21/2019	1,335,000		5.00	2020-2035	\$125,000 - \$129,500	1,000,000
2/15/2023	14,520,000		5.00	2023-2043	\$1,145,750 to \$1,149,875	13,630,000
	<u>\$ 20,820,000</u>					<u>\$ 15,780,000</u>
<u>Central Kenai Peninsula Hospital Debt:</u>						
2/20/2014	32,490,000		5.00	2014-2029	\$2,203,375 to \$2,205,285	7,935,000
11/29/2017	28,955,000		3.00 - 5.00	2018-2038	\$2,057,663 to \$2,062,538	21,625,000
	<u>\$ 61,445,000</u>					<u>\$ 29,560,000</u>
<u>South Kenai Peninsula Hospital Debt:</u>						
8/28/2007	14,555,000		5.00	2008-2028	\$1,086,750 to \$1,091,250	2,965,000
4/27/2017	4,500,000		3.00 - 5.00	2017-2032	\$397,919 to \$402,719	2,455,000
	<u>\$ 19,055,000</u>					<u>\$ 5,420,000</u>

Capital Projects Funds

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Kenai Peninsula Borough

FY2026 Budget Capital Improvement Program

Introduction

The Capital Improvement Program (CIP) is a projection of the Borough's capital investments plan over a ten-year period. Capital investments normally involve major projects that have long useful lives. The CIP is both a fiscal and planning device that allows the Borough to monitor all capital project costs, funding sources, department responsibilities, and timing which will allow the Borough to maintain its assets at a level adequate to protect its capital investments and to minimize future maintenance and replacement cost.

The first year of the Capital Improvement Plan (CIP) organizes all known, non-routine capital needs based on priority, potential costs, financing options, and future budgetary effects. The capital items typically have a useful life of five years or longer and a cost of \$20,000 or more. The CIP matches capital costs with financing sources in order to provide long term planning for projects with significant financial impact. Recurring capital costs or one-time projects under \$20,000 are typically included in the annual operating budgets of the General Fund or Special Revenue Funds and are not part of the CIP.

The Capital Project section has overviews of capital requests submitted by Departments and Special Revenue Funds. These requests represent projected needs of these departments and Special Revenue Funds over the next nine years.

The operating and capital budgets are closely dependent upon one another. The operating budget must cover financing, maintaining and operating new facilities that are built under the capital budget. In addition, the operating budget must pay principal and interest payments on all debt related projects.

The CIP contained herein includes nine years of projected needs. The first year of the program will become the capital budget for which project money will be authorized. The remaining eight years of the CIP will serve as a financial plan for capital investments. This financial plan will be reviewed each year as the CIP is updated and prepared.

Organization of the CIP

The CIP is broken into six sections. The first section shown below describes the various funds that have been set up for the CIP. The second section also shown below is a summary of the funding sources. The third section is a Budget Projection and Expenditure Summary for the Fiscal Years 2025 through 2034 and starts on page 344. The fourth section is a listing of the projects being funded for the current fiscal year and starts on page 346. The fifth section consists of a detailed five-year summary for each fund and starts on page 352. The sixth section is individual capital improvement project details for General Government and Service Areas (not including Central Kenai Peninsula Hospital) and starts on page 369.

Capital Project Funds

The Borough has two functional categories for which capital project funds have been created; one category that serves the general government, and a second category that serves service areas and other voter authorized programs.

General Government capital project funds have been set up to account for school projects funded by the general government, projects funded by bond proceeds, general government capital projects, 911 communication projects, resource management projects, and solid waste projects.

Service area capital project funds have been set up for Nikiski Fire Service Area, Bear Creek Fire Service Area, Western Emergency Service Area, Central Emergency Service Area, Kachemak Emergency Service Area, North Peninsula Recreation Service Area, Road Service Area, Central Kenai Peninsula Hospital Service Area, and South Kenai Peninsula Hospital Service Area.

Summary of Funding Sources

With the exception of capital projects that are funded from bond proceeds, the major source of revenue for each capital project fund is property taxes in the form of a transfer from each individual oversight fund. Additional funding is provided through state and federal grants, and interest earnings.

Total Capital Project Funds - Budget Projection

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
Funds Provided:						
Interest Revenue	\$ 1,755,033	\$ 621,833	\$ 669,869	\$ 722,429	\$ 813,199	\$ 3,129,313
Operating Transfers In From:						
General Fund	5,250,000	5,650,000	5,737,500	5,878,438	6,022,899	30,854,855
General Fund - PILT Grant	55,446	-	-	-	-	-
Solid Waste Fund	650,000	600,000	2,800,000	1,000,000	500,000	1,000,000
911 Communication	178,538	250,000	300,000	300,000	300,000	1,500,000
Closure/Post-Closure Liability Funds	-	-	-	-	-	-
Nikiski Fire Service Area	300,000	1,000,000	1,500,000	1,500,000	1,500,000	2,500,000
Bear Creek Fire Service Area	225,000	225,000	225,000	225,000	225,000	500,000
Western Emergency Service Area	100,000	155,000	158,875	162,847	166,918	955,455
Central Emergency Service Area	800,000	800,000	900,000	950,000	1,000,000	5,000,000
Kachemak Emergency Service Area	300,000	300,000	307,500	315,188	323,068	250,000
North Peninsula Recreation Service Area	696,000	600,000	400,000	300,000	300,000	375,000
Road Service Area	2,320,000	2,200,000	2,255,000	2,311,375	2,369,159	11,000,000
* CPH Plant Replacement and Expansion Fund	7,521,741	32,115,031	90,373,886	35,020,000	20,915,000	9,355,405
South Kenai Peninsula Hospital Service Area	2,458,393	2,226,819	2,500,000	2,500,000	2,500,000	12,500,000
South Kenai Peninsula Hospital Inc.	6,954,550	-	-	-	-	-
SPH Plant Replacement and Expansion Fund	2,268,761	-	-	-	-	-
Other Financing Sources:						
Grants and Authorized Debt Issuance	17,143,580	-	-	12,386,900	-	-
Other Funds Provided	90,980	-	-	-	-	-
* Equipment Replacement Fund	-	-	250,000	1,105,000	405,000	-
Unsecured Revenue Sources Unapproved Projects	-	-	59,638,000	27,205,000	8,530,000	41,830,000
Total Funds Provided	49,068,022	46,743,683	168,015,630	91,882,177	45,870,243	120,750,028
General Government:						
School Revenue	22,588,998	4,124,000	15,025,500	16,660,000	10,240,000	34,451,000
General Government	2,119,792	408,000	65,000	7,280	-	50,000
911 Communication	83,220	40,200	8,289	8,289	8,289	106,445
* Solid Waste (1)	9,790,928	1,200,000	16,665,000	13,145,000	1,325,000	6,695,000
Service Areas:						
Nikiski Fire Service Area	239,540	510,000	400,000	475,000	50,000	5,390,000
Bear Creek Fire Service Area	1,260,700	45,000	-	20,000	50,000	1,278,000
Western Emergency Service Area	120,000	160,000	-	1,050,000	-	2,140,000
Central Emergency Service Area	23,249,140	775,000	1,575,000	2,375,000	550,000	6,595,000
Kachemak Emergency Service Area	172,237	310,000	665,000	-	500,000	-
North Peninsula Recreation Service Area	1,419,951	685,000	1,050,000	7,961,900	-	148,500
Road Service Area	4,843,279	1,395,000	23,290,000	2,350,000	2,360,000	11,620,000
* Central Kenai Peninsula Hospital (2)	7,521,741	32,115,031	90,373,886	35,020,000	20,915,000	9,355,405
South Kenai Peninsula Hospital	14,585,374	2,226,819	16,275,000	7,875,000	3,600,000	38,250,000
Total Expenditures	87,994,900	43,994,050	165,392,675	86,947,469	39,598,289	116,079,350
Funded through Equipment Replacement Fund (1)	-	-	(250,000)	(1,105,000)	(405,000)	-
Less Central Peninsula Hospital (2)	-	(32,115,031)	(90,373,886)	(35,020,000)	(20,915,000)	(9,355,405)
Less Unsecured/Unapproved Projects	-	-	(59,638,000)	(27,205,000)	(8,530,000)	(41,830,000)
Total Appropriations	\$ 87,994,900	\$ 11,879,019	\$ 15,130,789	\$ 23,617,469	\$ 9,748,289	\$ 64,893,945
Net Results From Operations	(38,926,878)	2,749,633	2,622,955	4,934,708	6,271,954	4,670,678
Beginning Fund Balance	79,195,458	40,268,580	43,018,213	45,641,168	50,575,877	56,847,831
Ending Fund Balance	\$ 40,268,580	\$ 43,018,213	\$ 45,641,168	\$ 50,575,877	\$ 56,847,831	\$ 61,518,509

* (1) Expenditures for these funds include an appropriation in the Equipment Replacement Fund. This is being shown for informational purposes only. See pages 354 and 428 for additional information.

* (2) Expenditures for these funds are not being appropriated through the budget process and are being shown for informational purposes only. See the individual worksheets for additional information.

Kenai Peninsula Borough Capital Project Funds
Expenditure Summary
Fiscal Years 2026 Through 2034

	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>General Government:</u>					
School Revenue	\$ 4,124,000	\$ 15,025,500	\$ 16,660,000	\$ 10,240,000	\$ 34,451,000
General Government	408,000	65,000	7,280	-	50,000
911 Communication	40,200	8,289	8,289	8,289	106,445
* Solid Waste (1)	1,200,000	16,665,000	13,145,000	1,325,000	6,695,000
<u>Service Areas:</u>					
Nikiski Fire Service Area	510,000	400,000	475,000	50,000	5,390,000
Bear Creek Fire Service Area	45,000	-	20,000	50,000	1,278,000
Western Emergency Service Area	160,000	-	1,050,000	-	2,140,000
Central Emergency Service Area	775,000	1,575,000	2,375,000	550,000	6,595,000
Kachemak Emergency Service Area	310,000	665,000	-	500,000	-
North Peninsula Recreation Service Area	685,000	1,050,000	7,961,900	-	148,500
Road Service Area	1,395,000	23,290,000	2,350,000	2,360,000	11,620,000
* Central Kenai Peninsula Hospital (2)	32,115,031	90,373,886	35,020,000	20,915,000	9,355,405
South Kenai Peninsula Hospital	2,226,819	16,275,000	7,875,000	3,600,000	38,250,000
Total Expenditures	43,994,050	165,392,675	86,947,469	39,598,289	116,079,350
* Funded through Equipment Replacement Fund (1)	-	(250,000)	(1,105,000)	(405,000)	-
Less Central Kenai Peninsula Hospital (2)	(32,115,031)	(90,373,886)	(35,020,000)	(20,915,000)	(9,355,405)
Total Appropriations	\$ 11,879,019	\$ 74,768,789	\$ 50,822,469	\$ 18,278,289	\$ 106,723,945

* (1) Expenditures for these funds include an appropriation in the Equipment Replacement Fund. This is being shown for informational purposes only. See pages 354 and 428 for additional information.

* (2) Expenditures for these funds are not being appropriated through the budget process and are being shown for informational purposes only. See the individual worksheets for additional information.

Kenai Peninsula Borough Capital Project Funds Detailed Project Descriptions

School Revenue Capital Projects

Areawide Asphalt, Sidewalk, and Curb Repair (project cost \$39,000)

These funds will be used to seal, repair and/or replace asphalt parking lots and sidewalks at various schools. This project will extend the life of the current asphalt. Project #400.78050.24802.49999.

Areawide Bleacher Replacements (project cost \$200,000)

Funds are intended to replace bleacher systems and auditorium seating at facilities district wide. Priority will be based on functionality of old systems and availability of funding. Project #400.78050.25727.49999.

Areawide Design Improvements (project cost \$570,000)

Funds to be utilized to develop engineering/design solutions for known project needs. This effort is intended to produce plan modeling adequate to progress to in house construction, contracted bidding, and/or to support the appropriation of available funding resources. Availability of these funds will contribute to a more efficient and timely resolution process. Project #400.78050.25DSG.49999.

Areawide Drainage and Interior Renovations (project cost \$400,000)

School facility systems and designs, over time, may become inadequate to perform the function intended, or new functionality is needed. Facility drainage system requirements may become inadequate, original kitchen designs are unable to serve current student needs, or class room functionality no longer supports current curriculum. Funds are intended to renew, upgrade or replace inadequate systems or locations to meet current needs area wide. Project #400.78050.24862.49999.

Areawide Electrical and Lighting Upgrades (project cost \$200,000)

These funds are required for replacement of existing lamps and ballasts with more efficient devices, and will include planning and designing for upgrades to parking lot lighting and for adding or upgrading electrical services. Additional funds may be requested for site specific projects generated from planning and design. When completed, this project will lower school district utility bills. Project #400.78050.24758.49999.

Areawide Elevator Upgrades (project cost \$150,000)

These funds are required to upgrade elevators throughout the district. These funds will primarily be utilized to replace or upgrade door openers and main controls on various elevators that are having operation issues due to age and available repair parts. Project #400.78050.25803.49999.

Areawide Building Envelope Upgrade/Replacement (project cost \$140,000)

These funds will be used to replace the building envelope which is the physical separator between the conditioned and unconditioned environment of a building including the resistance to air, water, heat, light, and noise transfer. These funds would be made available to focus on the highest priority issues related to weather intrusion, operability of hardware systems and security. Project #400.78050.24714.49999.

Areawide Flooring Replacement Upgrades (project cost \$275,000)

Annual funding for upgrading flooring throughout the school district, including gym floors, working in conjunction with asbestos abatement funds, where applicable. Projects consist of replacing the carpet and flooring material at district-wide areas identified during site visits. Project #400.78050.24755.49999.

Areawide Generator and Associated Hardware Upgrades (project cost \$60,000)

These funds are required in order to continue replacing and upgrading the generators, transfer switches and switch gear for district use. These projects will allow the Maintenance department to experience fewer call outs and repairs to antiquated equipment that has outlived their useful life. Project #400.78050.24860.49999.

Areawide HVAC/DDC Upgrades and Repairs (project cost \$1,480,000)

These funds will be used to replace and/or upgrade existing control systems, circulation pumps, hot water units and various HVAC devices to eliminate constant maintenance and to improve energy consumption at schools. These projects will reduce both utility and maintenance costs. Project #400.78050.24801.49999.

Areawide Locker Upgrades (project cost \$50,000)

These funds will be used to purchase and install hall and locker room lockers throughout the Borough. Project decision is based on priority relating to condition and need. Project #400.78050.24855.49999.

Areawide Playground Upgrades (project cost \$25,000)

These funds will be used to remove old and damaged play structures at schools and replace with new. Funds would also be utilized to make improvements to resilient materials. Priority is based on condition and need, as determined by area wide inspections. Project #400.78050.24780.49999.

Areawide Portables and Outbuildings (project cost \$130,000)

These funds will be used to transport portable structures from one location to another or to make improvements to existing structures. Funds would also be utilized to construct new outbuilds on-site if need were determined. Priority is based on condition and need, as determined by area wide inspections. Project #400.78050.26851.49999.

Areawide Roof Repair/Replace (project cost \$150,000)

Borough facility roofs are aging, with roofing material separating, bubbled, heavily worn, and brittle. Evidence of roof leaks are present in multiple facilities. Funds from this project would replace sections of worn roofing, prioritized based on roofing condition and history of leaks detected. Project #400.78050.24711.49999.

Areawide Security and Safety Improvements (project cost \$100,000)

Funds to be utilized for the replacement of obsolete and/or non-code compliant life safety systems, the addition of new life safety or security systems, and for the implementation of an area wide school district card entry system. The systems together will provide for improvements to both security and life-safety. Project #400.78050.24856.49999.

Areawide Septic System Improvements (project cost \$100,000)

These funds will be used to replace septic tanks, leach fields, and other septic systems components that are past their typical life at various locations. Priority is based on condition and need, as determined by area wide inspections. Project #400.78050.26852.49999.

Areawide Water Quality Improvements (project cost \$55,000)

Replacement of water/waste-water treatment/conditioning systems at various location and installation of water conservation fixtures. This project will improve water quality and reduce water consumption. Project #400.78050.24759.49999.

General Government

Carpet replacement in Office of the Borough Clerk (project cost \$14,000)

Replacement of carpet in Office of the Borough Clerk. The flooring is 14 years old. Project #407.21135.26471.49999.

Financial Services Budgeting Software (project cost \$60,000)

This project is for implementation of budgeting software. This software will increase efficiency for the annual budget process; including efficiencies for service areas and departments. Project #407.11430.26472.49999.

Remote Sensing Aerial Photography (project cost \$334,000)

These funds will pay for high-resolution ortho and oblique imagery Pictometry products and services which include online access for KPB and the public through a five-year negotiated contract with the company that provides them. Project #407.11430.26473.49999.

Solid Waste

Loader Tires – Homer Transfer Facility (project cost \$35,000)

This cost is to replace the loader tires at Homer Transfer Facility. Project #411.32310.26491.49999.

Baler Repairs – Homer Transfer Facility (project cost \$25,000)

The purpose of this project is to provide repairs, such as pumps and motors. Project #411.32310.26492.49999.

Overhead Door Replacement – Homer Transfer Facility (project cost \$140,000)

The purpose of this project is to provide repairs or replacement of the overhead door at Homer Transfer Facility. Project #411.32310.26493.49999.

Siding and roof for baler Building-Homer Transfer Facility (project cost \$250,000)

The purpose of this project is to replace or repair roof and siding on the Homer Transfer Facility Baler building and maintenance shop, including major maintenance items that require long lead times. Project #411.32310.26494.49999.

Repair of Seeping for cells 1 and 2 – Central Peninsula Landfill (project cost \$650,000)

The purpose of the project is to repair leachate seeps on the slope surface of cells 1 & 2 and complete rain sheet cover to mitigate storm water saturation. Project #411.32122.26495.49999.

Overhead Door Replacement – Central Peninsula Landfill (project cost \$100,000)

The purpose of this project is to provide repairs or replacement of the overhead door at Central Peninsula Landfill. Project #411.32122.26496.49999.

911 Communications

Workstation, Monitor and Network Equipment (project cost \$1,700)

This project is to replace end of life workstations, monitors, and other network equipment for 911 Communications, to include installation, parts, licensing, and other project related expenditures. Project #455.11255.26431.49999.

Air Conditioning – Server Room (project cost \$10,500)

This project provides for air conditioning of the CAD & 911 servers and other associated project costs. Project #455.11255.26432.49999.

Furnishings and Equipment for EOC (project cost \$28,000)

This project provides for furnishings and equipment required to create new office spaces in newly allocated space for 911 dispatch. Project #455.11255.26434.49999.

Nikiski Fire Service Area

Ambulance Replacement for Station #2 (project cost \$375,000)

This project is intended to replace (1) aging ambulance for Nikiski Fire Service Area. This will allow NFSA to update the ambulance fleet in Tyonek by moving the 2008 ambulance to Tyonek and placing the new ambulance in Nikiski. Project #441.51110.26411.49999.

Emergency Response Vehicle Replacement for Station #2 (project cost \$75,000)

This project is intended to replace an Emergency Response vehicle that is operating out of station #2. This vehicle is used for daily emergency responses and is starting to have mechanical problems. Project #441.51110.26412.49999.

Hydrant Repair (project cost \$60,000)

This project is intended to fix a fill-site located at station 2 that keeps freezing during the winter months. The project includes digging up the water line and wrapping with heat tape to prevent freezing. This also includes burying and repaving the dug-up areas. Project #441.51110.26413.49999.

Bear Creek Fire Service Area

Power Gurney and Loading Rail (project cost \$45,000)

This power gurney is for the newly-purchased ambulance and will assist the paid and volunteer staff with lifting and loading patients into the ambulance for transport to the hospital, reducing the chances for injury. Project #442.51210.26426.49999.

Western Emergency Service Area

Command/Utility SUV (project cost \$80,000)

This utility/response vehicle will be used for emergency response and for transportation of members between stations and/or other departments for training events. This vehicle will replace a 2004 SUV. Project 444.51410.26441.49999.

Command/Utility Pick-up (project cost \$80,000)

This utility/response vehicle will be used for emergency response and for transportation of members between stations and/or other departments for training events. This vehicle will replace a 2003 pickup. Project #444.51410.26442.49999.

Central Emergency Services

Off Road EMS Rescue Vehicles and Trailer (\$175,000)

Replacement of off-road search and rescue vehicles and a new cargo trailer used for transport. The vast majority of CES emergency response coverage includes large rural or back country areas often only accessible by off-road vehicles. Project is for three snowmachines, three ATVs and one enclosed cargo trailer. Project #443.51610.26461.49999.

Station Vehicle Exhaust Purification System (project cost \$600,000)

To improve safety and limit station personnel and visitors from contaminated air, install air purification systems at Stations 3, 4, 5 and 6. Located in the station apparatus bays, ceiling mounted filtration systems will provide removal of harmful substances, particulates, toxic gases and airborne contaminants. Project #443.51610.26462.49999.

Kachemak Emergency Services

Design/Development of Pole Barn for Cold Storage (project cost \$35,000)

These funds will pay for the design and development of a pole barn to cover Conex boxes and the area between to protect items and provide a protected storage location for winterized equipment. Project #446.51810.26481.49999.

Paving Station 1 (project cost \$110,000)

These funds will pay for the paving of the KESA Station 1 parking lot. Project #446.51810.26482.49999.

Station 2 Housing and Fill Site Design and Development (project cost \$50,000)

These funds will pay for architectural assessment regarding improvements to KESA Station 2 to allow for a living space for volunteer and full-time personnel as well as a water fill site to support firefighting operations. Project #446.51810.26483.49999.

Fill Site Upgrade/Improvement (project cost \$35,000)

These funds will pay for upgrades and improvements to the water fill site at KESA Station 1. The current system is aging and has reduced capacity for filling fire apparatus. Project #446.51810.26484.49999.

Station 1 Boiler Repair/Upgrade (project cost \$80,000)

These funds will pay for assessment and repair or replacement of the boiler system at KESA Station 1 which is experiencing failures and leaks. Project #446.51810.26485.49999.

North Peninsula Recreation Service Area

NPRSA Master Plan (project cost \$150,000)

The North Peninsula Recreation Service Area will be at the end of its current 10-year Master plan in FY27. Creating a master plan generally takes 12-18 months to compile, therefore we want to start the master planning process so we have an updated plan as soon as the current plan is complete. Project #459.61110.26451.49999.

Pool Room Renovation (project cost \$175,000)

Once the recreation center remodel is complete, fitness equipment will be moved there. This frees up a large room in the pool building that we can update to create space that is more conducive to party rentals. This area would be renovated to provide more space for parties and activities that could produce revenue. Project #459.61110.26452.49999.

NCRC Commercial Appliance Replacements (project cost \$100,000)

The kitchen appliances in the Nikiski Community Recreation Center were purchased in 2006, so they will be reaching the end of their 20-year life cycle in FY27. These appliances include a large commercial 3 door freezer, a commercial refrigerator/freezer combo, a commercial food warmer, 2 heated food servers and a cold food server. Project #459.61110.26453.49999.

NCRC Lighting Replacement (project cost \$150,000)

Nikiski Community recreation Center has outdated, less energy efficient lighting. This project would be to upgrade our lighting throughout the building to be more energy efficient to help combat the rising cost of energy. Project #459.61110.26454.49999.

Warming Hut (project cost \$50,000)

The Nikiski Hockey Association has seen growth beyond what our two current warming huts can hold. We also need a hut dedicated to our female players; this new hut will be dedicated to female use. Project #459.61110.26455.49999.

Full Swing Golf Simulator (project cost \$30,000)

The Gold Simulator at NCRC failed in FY25. Originally purchased in 2012, replacement parts can no longer be sourced. This purchase would be for the newer version of the simulation; which also includes other sports (hockey, soccer). Estimated annual revenue is \$5,000 to \$8,000; resulting in an ROI of roughly 5 years. Project #459.61110.26456.49999.

Snow Machine and Groomer (project cost \$30,000)

Project for replacement of thirteen-year-old snow machine and groomer. NPRSA has seen a dramatic increase in trail usage in the winter; and new equipment is needed to ensure we can reliably keep trails groomed and maintained for continuous winter use. Project #459.61110.26457.49999.

Road Service Area

Boroughwide Gravel Project (overall project cost: \$500,000)

The gravel CIP allows us to address roads that have increased maintenance cost due to poor conditions on portions of the road. These roads are not bad enough to need a full CIP. The gravel CIP allows us to do remediation repairs, which extend the life of the road. Project #434.33950.26GRV.49999.

Boroughwide Bridge Project (overall project cost: \$300,000)

The bridge CIP allows us to address bridges that have increased maintenance cost due to poor conditions and general age of assets. These bridges are not bad enough to need a full CIP/replacement. The bridge CIP allows us to do remediation repairs which extend the life of the bridge. Project #434.33950.26BRG.49999.

Boroughwide High Traffic E1/CaCl2 Capping (\$250,000)

With emphasis on high traffic roadways, this project supports the placement of State of Alaska DOT specified "E1" capping material. The overall scope includes reshaping the roadway and ditch line, reestablishment of a good width and crown, capping placement of E1 material, and CaCl2 application as a binder. Results after treatment should be a firmer surface that resists potholes. Project #434.33950.26CPM.49999.

Inspection Pickup Trucks (overall project cost: \$120,000)

Two new trucks for road inspectors. The new trucks will be used to replace a 2011 and 2016 Ford F250. These older vehicles incur higher maintenance costs and regular replacements are necessary for reliability. Project #434.33950.26421.49999.

Boroughwide Road Improvements (overall cost to FY2026 projects \$225,000) Project #434.33950.26CIP.49999

Murwood Ave – Project design (estimated cost \$45,000)

The project area involves a paved surface that is in an advanced state of deterioration due to poor road bed beneath the placed pavement. Project would involve designation of improved and proper ditch drainage infrastructure and proper road bed accommodations, in order to support an improved asphalt lifespan.

Lighthouse/Rozella – Project design (estimated cost \$45,000)

The included roadways are narrow, lack sufficient material depth for year-round integrity and generally do not match the KPB RSA standard. There are areas in need of drainage improvements, where periodic ponding exists. The initial section of Lighthouse lacks ROW dedication, but resides on KPB owned property. Some utility relocate may also be required.

Beach Drive – Project design (estimated cost \$55,000)

Area experiences periodic flooding, particularly during spring. Roadside ditching is insufficient to support conveyance of accumulated runoff. Need exists for the establishment of a storm drainage easement to the water's edge. Additionally, there is no established turnaround at the location where the ROW terminates.

Patty/Southwind/Merkes – Project design (estimated cost \$40,000)

The included roadways are narrow, lack sufficient material depth for year-round integrity and generally do not match the KPB RSA standard. There are areas in need of drainage improvements, where water accumulates and has insufficient path to natural runoff.

Bastein Dr – Project design (estimated cost \$40,000)

The roadway is narrow, lacks sufficient material depth for year-round integrity and generally does not match the KPB RSA standard. A portion of the project area involves a lack of dedication adjacent to an unsubdivided parcel. However, the roadway is aligned with a DNR section line, supporting the KPB authority to construct.

South Peninsula Hospital Service Area – Service Area Funds

Ancillary Services Equipment (project cost \$1,145,284)

Various Hospital Equipment - to include Pharmacy Laminar, Imaging Fluoroscopy, Radiology Equipment, Hi-flow bipap machine, Rehab treatment table, MRI safe infusion pumps, Trophons, IT switches, Phototherapy unit and Laboratory refrigerator. Project #491.81210.23SHA.48516.

Impatient, Long-Term Care and Emergency Room Equipment (project cost \$700,048)

Various Hospital Equipment - to include IV infusion pumps, sleeper, patient room furniture, bed, sofa sleeper, cribs, wheelchairs, fluid infusers and warmers. Project #491.81210.26SHB.48516.

Surgery Equipment (project cost \$381,487)

Various Hospital Equipment – operating room tables, orthopedic tables, and replacement of gastrointestinal scope drying cabinet, instruments for surgeries such as orthopedics, cystoscopy and ear, nose and throat procedures. Project #491.81210.26SHC.48516.

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 400

Department 78050 - School Revenue Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Operating Transfers In From:						
General Fund	\$ 5,050,000	\$ 4,100,000	\$ 4,202,500	\$ 4,307,563	\$ 4,415,252	\$ 22,628,165
Other Financing Sources:						
Grants and Debt Issuance	10,101,407	-	-	-	-	-
Other Funds Provided	90,980	-	-	-	-	-
Unsecured Revenue Sources Unapproved Projects	-	-	10,548,000	12,180,000	6,180,000	11,680,000
Total Funds Provided	15,242,387	4,100,000	14,750,500	16,487,563	10,595,252	34,308,165
<u>Funds Applied:</u>						
Areawide ADA Upgrades	51,015	-	-	100,000	-	300,000
Areawide Asbestos Abatement	235,430	-	-	100,000	-	200,000
Areawide Asphalt/Sidewalk/Curb Repairs	1,103,759	39,000	1,000,000	1,000,000	1,000,000	5,000,000
Areawide Auditorium Lighting Upgrades	602,522	-	150,000	50,000	150,000	400,000
Areawide Bleacher Replacements	251,192	200,000	300,000	250,000	200,000	650,000
Areawide Design Improvements	418,032	570,000	100,000	100,000	100,000	500,000
Areawide Doors & Entries	200,977	-	100,000	-	100,000	300,000
Areawide Drainage Systems and Interior Renovation	126,024	400,000	500,000	300,000	500,000	1,900,000
Areawide Electrical & Lighting Upgrades	50,101	200,000	125,000	125,000	125,000	625,000
Areawide Elevator Upgrades	252,489	150,000	150,000	150,000	-	300,000
Areawide Building Envelope Upgrade/Replacement	660,519	140,000	200,000	200,000	200,000	1,060,000
Areawide Flooring Replacement/Upgrades	396,828	275,000	350,000	200,000	200,000	1,100,000
Areawide Generator Upgrades/Replacements	193,279	60,000	60,000	100,000	100,000	200,000
Areawide HVAC/DDC/Boiler Upgrades	1,784,650	1,480,000	-	-	-	4,500,000
Areawide Locker Replacement	481,697	50,000	200,000	200,000	50,000	500,000
Areawide Playground Upgrades	108,706	25,000	30,000	25,000	30,000	140,000
Areawide Pool Repairs/Upgrades	17,633	-	150,000	100,000	40,000	290,000
Areawide Portables & Outbuildings	49,113	130,000	125,000	80,000	400,000	400,000
Areawide Roof Replacements/Upgrades	75,000	150,000	512,500	585,000	585,000	1,756,000
Areawide Security & Safety Improvements	441,880	100,000	225,000	465,000	200,000	2,000,000
Areawide Septic System Upgrades	-	100,000	150,000	300,000	30,000	400,000
Areawide Water Quality Upgrades	209,413	55,000	50,000	50,000	50,000	250,000
Ninilchik Sewer System	200,000	-	-	-	-	-
Chapman School Campus Land Acquisition	850,000	-	-	-	-	-
K-Selo New School Construction (G)	12,791,118	-	-	-	-	-
Homer High School Roof Phase II and III	669,701	-	-	-	-	-
Homer EI Water Filtration	110,000	-	-	-	-	-
Hope Roof Replacement	11,930	-	-	-	-	-
Seward Middle Siding	245,990	-	-	-	-	-
<u>Unfunded Capital Projects:</u>						
Areawide Asphalt/Sidewalk/Curb Repairs	-	-	1,000,000	500,000	400,000	2,000,000
Areawide HVAC/DDC/Boiler Upgrades	-	-	4,000,000	4,000,000	1,850,000	6,000,000
Direct Digital Control System Replacement (G)	-	-	900,000	500,000	500,000	750,000
Window and Siding Replacements (G)	-	-	518,000	550,000	500,000	-
Asphalt Renovate/Replace/Travel Improvements (G)	-	-	2,000,000	2,000,000	2,000,000	2,000,000
District Access Control	-	-	930,000	930,000	930,000	930,000
Teacher Housing @ Remotes Sites (G)	-	-	1,200,000	-	-	-
Kenai Middle School Safety Reconfiguration (G)	-	-	-	2,500,000	-	-
Homer Elementary Wall Repair (G)	-	-	-	450,000	-	-
Homer Middle School Drainage (G)	-	-	-	750,000	-	-
Total Funds Applied	22,588,998	4,124,000	15,025,500	16,660,000	10,240,000	34,451,000
Net Results From Operations	(7,346,611)	(24,000)	(275,000)	(172,437)	355,252	(142,835)
Beginning Fund Balance	7,847,609	500,998	476,998	201,998	29,561	384,813
Ending Fund Balance	\$ 500,998	\$ 476,998	\$ 201,998	\$ 29,561	\$ 384,813	\$ 241,978
(G) Grant Funded						

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 407

Department 94910 - General Government Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Operating Transfers In From:						
General Fund	\$ 200,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Total Funds Provided	200,000	150,000	100,000	100,000	100,000	500,000
Other Financing Sources including Grants and Debt Issuance:	-	-	-	-	-	-
Total Funds and Other Financing Sources Provided	200,000	150,000	100,000	100,000	100,000	500,000
<u>Funds Applied:</u>						
Card Entry Security System	1,710	-	-	-	-	-
B/W Access Cntrl Improvements	4,018	-	-	-	-	-
Siren Warning System Replacement	588,912	-	-	-	-	-
BAB Roof Replacement	715,636	-	-	-	-	-
BAB Chiller Replacement	23,422	-	-	-	-	-
Records Center Control Panel	6,566	-	-	-	-	-
Special Assessment Software	85,603	-	-	-	-	-
River Center Roof	490,058	-	-	-	-	-
River Center Handicapped Access Improvements (ADA)	153,867	-	-	-	-	-
Poppy Ln Building Sewer System Replacement	50,000	-	-	-	-	-
Clerk Department Carpet Replacement	-	14,000	-	-	-	-
Financial Services Budgeting Software	-	60,000	-	-	-	-
GIS - Pictometry	-	334,000	-	-	-	-
OEM - EOC Paving & Electrical Installation	-	-	65,000	-	-	-
OEM - Siren battery replacement	-	-	-	7,280	-	-
General Government Capital FY29	-	-	-	-	-	50,000
Total Funds Applied	2,119,792	408,000	65,000	7,280	-	50,000
Net Results From Operations	(1,919,792)	(258,000)	35,000	92,720	100,000	450,000
Beginning Fund Balance	2,182,382	262,590	4,590	39,590	132,310	232,310
Ending Fund Balance	\$ 262,590	\$ 4,590	\$ 39,590	\$ 132,310	\$ 232,310	\$ 682,310

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 411

Department 32XXX - Solid Waste Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 520,571	\$ 342,532	\$ 359,670	\$ 386,365	\$ 415,123	\$ 1,558,078
Operating Transfers In From:						
Solid Waste Fund	650,000	600,000	2,800,000	1,000,000	500,000	1,000,000
General Fund	-	1,400,000	1,435,000	1,470,875	1,507,647	7,726,690
Grants and Debt Issuance	6,387,922	-	-	-	-	-
Equipment Replacement Fund	-	-	250,000	1,105,000	405,000	-
Closure/Post-Closure Liability Funds	-	-	-	-	-	-
Other Financing Sources:						
Authorized Solid Waste Debt Issuance	-	-	-	4,600,000	-	-
Unsecured Revenue Sources Unapproved Projects	-	-	13,600,000	6,500,000	500,000	6,000,000
Total Funds and Other Financing Sources Provided	7,558,493	2,342,532	18,444,670	15,062,240	3,327,770	16,284,768
<u>Funds Applied:</u>						
Transfer Sites Surveillance Improvements	100,000	-	-	-	-	-
CPL Building Fire Detection System Rebuild	40,000	-	-	-	-	-
Areawide Facility Lighting	32,543	-	-	-	-	-
Leachate Improvements Construction & Implementation (G)	7,291,511	-	-	-	-	-
CPL Landfill Gas and Leachate Collection Materials	41,878	-	-	-	-	-
CPL Landfill Gas Collection Design	100,000	-	-	-	-	-
South Peninsula Monofill Investigation and Design	250,000	-	-	-	-	-
HTF Site Repairs and Improvements	138,600	-	-	-	-	-
CPL Site Security Improvements	200,000	-	-	-	-	-
CPL CD Excavation, Clearing and Expansion	2,153	-	-	-	-	-
Utility Vehicle (CPL)	23,459	-	-	-	-	-
Transfer Site Improvements Design	100,000	-	-	-	-	-
Used Hydroseeder (CPL)	80,000	-	-	-	-	-
CPL Baler Building Boiler Replacement	125,212	-	-	-	-	-
Seward Monofill Clearing and Excavation	100,000	-	-	-	-	-
Tire Replacement	1,440	-	-	-	-	-
Annual Dumpster Repairs and Replacement	219,603	-	120,000	120,000	-	-
Compactor Engine Replacement and Repairs	130,000	-	-	-	-	-
CPL Landfill Gas and Leachate Collection Materials	75,000	-	125,000	-	-	-
CPL Fire Detection System Rebuild	160,000	-	-	-	-	-
CPL Cell 4 Design & Preliminary Construction	500,000	-	-	-	-	-
SW Homer Mono/Trsf Facility Site Work & Equipment	79,529	-	-	-	-	-
McNeil Canyon Transfer Site Expansion	-	-	600,000	-	-	-
HTF - Loader Tires	-	35,000	-	-	-	-
HTF - Baler Maintenance (Pump and Drive Motors)	-	25,000	-	-	-	-
HTF - Overhead Door Replacement	-	140,000	-	-	-	-
HTF - Siding and Roof for Baler Building	-	250,000	-	-	-	-
CPL - Cells 1 and 2 Seep Repair	-	650,000	-	-	-	-
CPL - Overhead Door Replacements	-	100,000	-	-	-	-
CPL - D8 Dozer with Ripper	-	-	950,000	-	-	-
CPL - Cab and Chassis Vehicle	-	-	-	100,000	-	-
CPL - Flatbed Plow/Sander	-	-	-	130,000	-	-
CPL - Waste Water Truck	-	-	-	265,000	-	-

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 411

Department 32XXX - Solid Waste Capital Projects Fund - Continued

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Applied - Continued:</u>						
Front End Loader (CPL)	-	-	700,000	-	-	-
Hope Transfer Site Relocation	-	-	700,000	-	-	-
Peterbuilt Roll-Off Truck (HTF)*	-	-	250,000	-	-	-
Dewatering Pump (CPL)	-	-	50,000	-	-	-
CPL Tractor/Mower	-	-	200,000	-	-	-
CPL CD Excavation, Clearing and Expansion	-	-	250,000	-	-	-
Used Dump Truck (CPL)	-	-	70,000	-	-	-
Cell 4 Development	-	-	-	4,600,000	-	-
Pick Up Truck (CPL)	-	-	-	75,000	-	-
Waste Compactor	-	-	-	950,000	-	-
Skid Steer Loader	-	-	-	80,000	-	-
CPL Stormwater and Drainage Improvements	-	-	-	500,000	-	-
Homer Maintenance Shop Roof/Siding Replacement	-	-	-	250,000	-	-
Seward Transfer Facility Sprinkler Replacement	-	-	-	70,000	-	-
Peterbuilt Roll-Off Truck (CPL)	-	-	-	-	250,000	-
1 Ton Flat Bed Pick Up Truck (CPL)	-	-	-	-	80,000	-
Pick Up Truck (CPL)	-	-	-	-	75,000	-
Solid Waste Capital FY29	-	-	-	-	420,000	-
Solid Waste Capital FY30	-	-	-	-	-	350,000
Solid Waste Capital FY31	-	-	-	-	-	250,000
Solid Waste Capital FY32	-	-	-	-	-	95,000
Solid Waste Capital FY33	-	-	-	-	-	-
Solid Waste Capital FY34	-	-	-	-	-	-
<u>Potential Bond Projects:</u>						
Rock Truck	-	-	-	-	500,000	-
Transfer Site Improvements Construction	-	-	600,000	-	-	-
Areawide Baler Replacements	-	-	2,000,000	-	-	-
CPL Hazardous Material Storage Building and Office Space	-	-	3,500,000	-	-	-
CPL Transfer Site Construction	-	-	7,500,000	-	-	-
South Peninsula Monofill/Transfer Site Construction	-	-	-	5,000,000	-	-
HTF Transfer Site Reconfiguration	-	-	-	1,500,000	-	-
CPL Cell 5 Design and Construction	-	-	-	-	-	6,000,000
Total Funds Applied	9,790,928	1,200,000	16,665,000	13,145,000	1,325,000	6,695,000
Net Results From Operations	(2,232,435)	1,142,532	1,779,670	1,917,240	2,002,770	9,589,768
Beginning Fund Balance	25,067,878	22,835,443	23,977,975	25,757,645	27,674,885	29,677,655
Ending Fund Balance	\$ 22,835,443	\$ 23,977,975	\$ 25,757,645	\$ 27,674,885	\$ 29,677,655	\$ 39,267,423
Restricted Fund Balance - Closure Post Closure	21,689,968	23,089,969	24,489,969	25,889,969	27,289,969	34,289,969
Unrestricted Fund Balance	\$ 1,145,475	\$ 888,006	\$ 1,267,676	\$ 1,784,916	\$ 2,387,686	\$ 4,977,454
* Funding from Equipment Replacement Fund (G) Grant Funded						

**Kenai Peninsula Borough
Projected Revenues and Appropriations**

Fund 455

Department 11255 - 911 Communications Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 20,249	\$ 17,553	\$ 22,668	\$ 29,742	\$ 36,974	\$ 103,530
Operating Transfers In From:						
911 Communications Fund	178,538	250,000	300,000	300,000	300,000	1,500,000
Total Funds Provided	198,787	267,553	322,668	329,742	336,974	1,603,530
<u>Funds Applied:</u>						
Cisco Router/Switch Replacement	22,000	-	2,038	2,038	2,038	-
Workstation, Monitor and Network Equipment	16,000	1,700	1,700	1,700	1,700	-
Uninterruptible Power Supply	11,000	-	-	-	-	-
Dell Host Server	13,000	-	-	-	-	-
Server Migration Project	21,220	-	-	-	-	-
Air Conditioning Unit - 911 Server Room	-	10,500	-	-	-	-
Furnishings and Equipment for Center	-	28,000	-	-	-	-
Voice Gateway	-	-	4,551	4,551	4,551	-
911 Capital Projects FY30	-	-	-	-	-	21,289
911 Capital Projects FY31	-	-	-	-	-	21,289
911 Capital Projects FY32	-	-	-	-	-	21,289
911 Capital Projects FY33	-	-	-	-	-	21,289
911 Capital Projects FY34	-	-	-	-	-	21,289
Total Funds Applied	83,220	40,200	8,289	8,289	8,289	106,445
Net Results From Operations	115,567	227,353	314,379	321,453	328,685	1,497,085
Beginning Fund Balance	664,553	780,120	1,007,473	1,321,852	1,643,305	1,971,990
Ending Fund Balance	\$ 780,120	\$ 1,007,473	\$ 1,321,852	\$ 1,643,305	\$ 1,971,990	\$ 3,469,075

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 441

Department 51110 - Nikiski Fire Service Area Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 16,243	\$ 10,085	\$ 21,337	\$ 46,567	\$ 70,677	\$ 367,126
Operating Transfers In From:						
Nikiski Fire Service Area	300,000	1,000,000	1,500,000	1,500,000	1,500,000	2,500,000
Total Funds Provided	316,243	1,010,085	1,521,337	1,546,567	1,570,677	2,867,126
<u>Funds Applied:</u>						
SCBA/Radio Communications - PILT Grant	8,743	-	-	-	-	-
Engine #3 - New Engine (Station #3)	793	-	-	-	-	-
Drager Gas Detection Monitors (6 ea.)	5,004	-	-	-	-	-
Unit #6 Chevy 1500 Truck (Station #3)	75,000	-	-	-	-	-
Unit #3 Chevy 1500 Truck (Station #2)	75,000	-	-	-	-	-
Unit #1 Response P/U (Station #1)	75,000	-	-	-	-	-
Medic #6290 Chevy Ambulance (Station 2)	-	375,000	-	-	-	-
Unit #2 Response P/U GMC 2500 (Station #2)	-	75,000	-	-	-	-
Hydrant Repair	-	60,000	-	-	-	-
Medic #9844 GMC Ambulance (Station #3)	-	-	400,000	-	-	-
Medic #0631 GMC Ambulance (Station #2)	-	-	-	400,000	-	-
Mech-1 Chevy 1500 Truck Mechanic /ops (Station #1)	-	-	-	75,000	-	-
Yamaha Rhino (Station #2)	-	-	-	-	35,000	-
Yamaha 4 Wheeler (Station #2)	-	-	-	-	15,000	-
Utility/Vehicle/Apparatus Replacements FY30	-	-	-	-	-	165,000
Utility/Vehicle/Apparatus Replacements FY31	-	-	-	-	-	2,550,000
Utility/Vehicle/Apparatus Replacements FY32	-	-	-	-	-	425,000
Utility/Vehicle/Apparatus Replacements FY33	-	-	-	-	-	300,000
Utility/Vehicle/Apparatus Replacements FY34	-	-	-	-	-	1,950,000
Total Funds Applied	239,540	510,000	400,000	475,000	50,000	5,390,000
Net Results From Operations	76,703	500,085	1,121,337	1,071,567	1,520,677	(2,522,875)
Beginning Fund Balance	371,522	448,225	948,310	2,069,647	3,141,214	4,661,891
Ending Fund Balance	\$ 448,225	\$ 948,310	\$ 2,069,647	\$ 3,141,214	\$ 4,661,891	\$ 2,139,017

**Kenai Peninsula Borough
Projected Revenues and Appropriations**

Fund 442

Department 51210 - Bear Creek Fire Service Area Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 33,874	\$ 12,630	\$ 16,964	\$ 22,408	\$ 27,525	\$ 74,858
Operating Transfers In From:						
Bear Creek Fire Service Area	225,000	225,000	225,000	225,000	225,000	500,000
General Fund - PILT Grant	55,446	-	-	-	-	-
Other Financing Sources						
Including Grants and Debt Issuance	495,000	-	-	-	-	-
Total Funds Provided	809,320	237,630	241,964	247,408	252,525	574,858
<u>Funds Applied:</u>						
Type III/Wildland/Heavy Rescue	1,171	-	-	-	-	-
SCBA/Radio Communications - PILT Grant	59,529	-	-	-	-	-
Ambulance (Unit 139)	250,000	-	-	-	-	-
Replace 1986 Tanker (Unit 125)	500,000	-	-	-	-	-
BC Paving	450,000	-	-	-	-	-
Power Cot Gurney and Receiver	-	45,000	-	-	-	-
Replace Snow Machine (1)	-	-	-	20,000	-	-
Replace Breathing Air Compressor	-	-	-	-	50,000	-
Utility/Vehicle/Apparatus Replacements FY30	-	-	-	-	-	110,000
Utility/Vehicle/Apparatus Replacements FY31	-	-	-	-	-	18,000
Utility/Vehicle/Apparatus Replacements FY32	-	-	-	-	-	-
Utility/Vehicle/Apparatus Replacements FY33	-	-	-	-	-	500,000
Utility/Vehicle/Apparatus Replacements FY34	-	-	-	-	-	650,000
Total Funds Applied	1,260,700	45,000	-	20,000	50,000	1,278,000
Net Results From Operations	(451,380)	192,630	241,964	227,408	202,525	(703,142)
Beginning Fund Balance	1,012,697	561,317	753,947	995,911	1,223,319	1,425,844
Ending Fund Balance	\$ 561,317	\$ 753,947	\$ 995,911	\$ 1,223,319	\$ 1,425,844	\$ 722,702

**Kenai Peninsula Borough
Projected Revenues and Appropriations**

Fund 444

Department 51410 - Western Emergency Service Area Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 6,048	\$ 3,061	\$ 3,018	\$ 6,660	\$ 2,599	\$ 22,446
Operating Transfers In From:						
Western Emergency Service Area	100,000	155,000	158,875	162,847	166,918	955,455
Other Financing Sources:						
Unsecured Revenue Sources Unapproved Projects	-	-	-	700,000	-	900,000
Total Funds Provided	106,048	158,061	161,893	869,507	169,517	1,877,901
<u>Funds Applied:</u>						
Command Vehicle	80,000	-	-	-	-	-
Shop Door Replacement	40,000	-	-	-	-	-
Utility/Response Vehicle SUV Replacement	-	80,000	-	-	-	-
Utility/Response Vehicle Pickup Replacement	-	80,000	-	-	-	-
Ambulance	-	-	-	350,000	-	-
Utility/Vehicle/Apparatus Replacements FY30	-	-	-	-	-	105,000
Utility/Vehicle/Apparatus Replacements FY31	-	-	-	-	-	125,000
Utility/Vehicle/Apparatus Replacements FY33	-	-	-	-	-	1,000,000
Utility/Vehicle/Apparatus Replacements FY34	-	-	-	-	-	910,000
<u>Unfunded Capital Projects:</u>						
Ambulance	-	-	-	350,000	-	-
Ambulance	-	-	-	350,000	-	-
Total Funds Applied	120,000	160,000	-	1,050,000	-	2,140,000
Net Results From Operations	(13,952)	(1,939)	161,893	(180,493)	169,517	(262,100)
Beginning Fund Balance	150,017	136,065	134,126	296,019	115,526	285,043
Ending Fund Balance	\$ 136,065	\$ 134,126	\$ 296,019	\$ 115,526	\$ 285,043	\$ 22,944

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 443

Department 51610 - Central Emergency Service Area Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 583,909	\$ 52,010	\$ 53,742	\$ 56,639	\$ 42,726	\$ 188,342
Operating Transfers In From:						
Central Emergency Service Area	800,000	800,000	900,000	950,000	1,000,000	5,000,000
Other Financing Sources:						
Unsecured Revenue Sources Unapproved Projects	-	-	750,000	750,000	-	-
Total Funds Provided	1,383,909	852,010	1,703,742	1,756,639	1,042,726	5,188,342
<u>Funds Applied:</u>						
SCBA Compressor	64,576	-	-	-	-	-
Station #1 Land Acquisition	19,524	-	-	-	-	-
Station #1 Relocation	1,124,656	-	-	-	-	-
SCBA/Radio Communications - PILT Grant	62,048	-	-	-	-	-
Stations #5 and #6 Interior LED Lighting Project	125,000	-	-	-	-	-
Security Door Upgrades All Stations	175,000	-	-	-	-	-
Stations #4 & #6 Bayfloors Resurface	200,000	-	-	-	-	-
Station Interior Upgrades/Flooring (#3, 4, 5 & 6)	33,796	-	-	-	-	-
CES Bond-Station 1 New Construction	15,194,540	-	-	-	-	-
Local-Station 1 New Construction	5,000,000	-	-	-	-	-
Fire Training Live Burn Buildings/Props	150,000	-	500,000	-	-	-
Tanker Replace (922)	1,100,000	-	-	-	-	-
Off Road EMS Winter Rescue Trailer/Vehicles	-	175,000	-	-	-	-
Station Vehicle Exhaust Removal System	-	600,000	-	-	-	-
Station #4 Baydoor Replacements	-	-	250,000	-	-	-
Utility Replace (992)	-	-	75,000	-	-	-
Squad/Utility Replacement (991)	-	-	-	75,000	-	-
Station #3 Baydoor Replacement	-	-	-	250,000	-	-
Tanker Replace (923)	-	-	-	975,000	-	-
Ambulance Replace (933)	-	-	-	325,000	-	-
Admin/Mech Truck (905)	-	-	-	-	75,000	-
Brush Truck (945)	-	-	-	-	400,000	-
Utility Truck (994)	-	-	-	-	75,000	-
Utility/Vehicle/Apparatus Replacements FY30	-	-	-	-	-	2,880,000
Utility/Vehicle/Apparatus Replacements FY31	-	-	-	-	-	405,000
Utility/Vehicle/Apparatus Replacements FY32	-	-	-	-	-	635,000
Utility/Vehicle/Apparatus Replacements FY33	-	-	-	-	-	525,000
Utility/Vehicle/Apparatus Replacements FY34	-	-	-	-	-	2,150,000
<u>Unfunded Capital Projects:</u>						
Training Site Building/Water Pump Facility	-	-	750,000	750,000	-	-
Total Funds Applied	23,249,140	775,000	1,575,000	2,375,000	550,000	6,595,000
Net Results From Operations	(21,865,231)	77,010	128,742	(618,361)	492,726	(1,406,658)
Beginning Fund Balance	24,176,769	2,311,538	2,388,548	2,517,290	1,898,929	2,391,655
Ending Fund Balance	\$ 2,311,538	\$ 2,388,548	\$ 2,517,290	\$ 1,898,929	\$ 2,391,655	\$ 984,997

**Kenai Peninsula Borough
Projected Revenues and Appropriations**

Fund 446

Department 51810 - Kachemak Emergency Service Area Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 19,383	\$ 12,466	\$ 12,522	\$ 4,760	\$ 11,958	\$ 19,243
Operating Transfers In From:						
Kachemak Emergency Service Area	300,000	300,000	307,500	315,188	323,068	250,000
Total Funds Provided	319,383	312,466	320,022	319,948	335,026	269,243
<u>Funds Applied:</u>						
SCBA/Radio Communications - PILT Grant	12,237	-	-	-	-	-
Command/Rapid Intervention w/Plow Ford F250	80,000	-	-	-	-	-
Utility Vehicle w/ Snow Plow - Ford F350	80,000	-	-	-	-	-
Pole Barn for Cold Storage	-	35,000	65,000	-	-	-
Paving Station 1	-	110,000	-	-	-	-
Engineering Estimate Station 2	-	50,000	-	-	-	-
Water Pump Upgrade Station 1 (Fill Site Upgrade)	-	35,000	-	-	-	-
Boiler Repair	-	80,000	-	-	-	-
Replace Tanker 2 with Type III Engine.	-	-	600,000	-	-	-
Station 2 Renovations	-	-	-	-	500,000	-
Total Funds Applied	172,237	310,000	665,000	-	500,000	-
Net Results From Operations	147,146	2,466	(344,978)	319,948	(164,974)	269,243
Beginning Fund Balance	406,903	554,049	556,515	211,537	531,485	366,511
Ending Fund Balance	\$ 554,049	\$ 556,515	\$ 211,537	\$ 531,485	\$ 366,511	\$ 635,754

**Kenai Peninsula Borough
Projected Revenues and Appropriations**

Fund 459

Department 61110 - North Peninsula Recreation Service Area Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 48,726	\$ 15,558	\$ 13,428	\$ 592	\$ 2,727	\$ 24,315
Operating Transfers In From: North Peninsula Recreation Operations	696,000	600,000	400,000	300,000	300,000	375,000
Other Financing Sources: Including Grants and Debt Issuance	-	-	-	7,786,900	-	-
Total Funds Provided	744,726	615,558	413,428	8,087,492	302,727	399,315
<u>Funds Applied:</u>						
Truck w/Plow	65,000	-	-	-	-	-
Re-Surface Skate Park Asphalt/Multi-Purpose Court	62,000	-	-	-	-	-
Trail Groomer	26,000	-	-	-	-	-
Pool Floor and Front Desk Replacement	282,951	-	-	-	-	-
Main Pool and Spa Circulation Pumps	126,000	-	-	-	-	-
NCRC Remodel/Fitness Equipment/Furnishings	710,000	-	-	-	-	-
Well Line Replacement	148,000	-	-	-	-	-
NPRSA Master Plan Project	-	150,000	-	-	-	-
Pool Room Renovations	-	175,000	-	-	-	-
NCRC Kitchen Appliances Replacement	-	100,000	-	-	-	-
NCRC Lighting Replacement	-	150,000	-	-	-	-
Warming Hut for Hockey Rink	-	50,000	-	-	-	-
Full Swing Golf Simulator Replacement	-	30,000	-	-	-	-
Snow Machine & Groomer Equipment	-	30,000	-	-	-	-
Replace NCRC Commercial Ovens	-	-	50,000	-	-	-
Replace John Deere UTV/Groomer	-	-	50,000	-	-	-
Replace Zero Turn Mower	-	-	50,000	-	-	-
Parking Lot Expansion - Rink/Pool	-	-	500,000	-	-	-
Outdoor Pavilion	-	-	400,000	-	-	-
Backup Generator for Pool	-	-	-	100,000	-	-
Skate Park Equipment	-	-	-	75,000	-	-
Master Plan Projects/Equipment Replacements FY31	-	-	-	-	-	148,500
<u>Unfunded Capital Projects:</u>						
Hockey Rink	-	-	-	7,786,900	-	-
Total Funds Applied	1,419,951	685,000	1,050,000	7,961,900	-	148,500
Net Results From Operations	(675,225)	(69,442)	(636,572)	125,592	302,727	250,815
Beginning Fund Balance	1,416,064	740,839	671,397	34,825	160,417	463,144
Ending Fund Balance	\$ 740,839	\$ 671,397	\$ 34,825	\$ 160,417	\$ 463,144	\$ 713,959

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 434

Department 33950 - Road Service Area Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 273,832	\$ 72,868	\$ 81,647	\$ 81,513	\$ 81,942	\$ 289,987
Operating Transfers In From:						
Road Service Area Fund	2,320,000	2,200,000	2,255,000	2,311,375	2,369,159	11,000,000
Other Financing Sources:						
Grants and Debt Issuance	159,251	-	-	-	-	-
Unsecured Revenue Sources Unapproved Projects	-	-	20,940,000	-	-	-
Total Funds Provided	2,753,083	2,272,868	23,276,647	2,392,888	2,451,101	11,289,987
<u>Funds Applied:</u>						
District & Project						
Grant Funded:						
16NRD North Road Extension	159,251	-	-	-	-	-
21SAL Fish Passage/Old Exit Glacier	91,039	-	-	-	-	-
Service Area Funded:						
Boroughwide FY20 CIPs						
S7WAL Walters/Wilderness/Sarah/Frontier	8,772	-	-	-	-	-
Boroughwide FY21 CIPs						
C2MRR Moose River Dr (glaciation sect.)	4,000	-	-	-	-	-
S7MAN Mansfield Ave	21,227	-	-	-	-	-
Boroughwide FY22 CIPs						
S8BSR Basargin Road	216,246	-	-	-	-	-
N3DUK Duke St	21,901	-	-	-	-	-
W7AND St. Andrews Rd	254,667	-	-	-	-	-
C5SPO Sports Lake/Hakala/Cotman	79,403	-	-	-	-	-
Boroughwide FY23 CIPs						
23CIP Roads	553,121	-	-	-	-	-
C5PAR Parkway/Sylvan/Northern Lights	65,147	-	-	-	-	-
N3LIS Lisburn Ave	123,902	-	-	-	-	-
W6GOO Goodrich/Center/Retirement (Design Phase)	41,827	-	-	-	-	-
W1GRI Griffing/Way/Territorial	19,217	-	-	-	-	-
N4MCG McGahan Dr (Design Phase)	51,993	-	-	-	-	-
Boroughwide FY24 CIPs						
S8BSN Basargin Rd (2,640') Phase 4 Design	10,477	-	-	-	-	-
C3SEC Seclusion/Robin/Lourdes/Robert Design	47,060	-	-	-	-	-
Boroughwide FY25 CIPs						
25CIP Roads	-	-	-	-	-	-
C3CRL Seclusion/Robin/Lourdes/Robert	1,210,000	-	-	-	-	-
W6GRC Goodrich/Center Ave/Retirement	765,000	-	-	-	-	-
Areawide Projects/Needs						
Boroughwide Gravel Projects	426,988	500,000	300,000	300,000	300,000	1,500,000
Boroughwide Bridge Repair/Replacements	600,000	300,000	300,000	300,000	300,000	1,500,000
High Traffic E1/CaC12 Capping	-	250,000	150,000	150,000	100,000	500,000
Department Vehicle Replacements	-	120,000	-	-	60,000	120,000
DRAIN Eastway Drainage Improvements	72,041	-	-	-	-	-
Boroughwide FY26 CIPs						
W7 Murwood Ave (back half, out to Ollie St) (Design) \$45,000	-	225,000	-	-	-	-
N3 Lighthouse/Rozella (Design) \$45,000	-	-	-	-	-	-
E3 Beach Dr (Design) \$55,000	-	-	-	-	-	-
C1 Patty/Southwind/Merkes (Design) \$40,000	-	-	-	-	-	-
N2 Bastein Dr (Design) \$40,000	-	-	-	-	-	-
Boroughwide FY27 CIPs						
N4 Mcgahan Dr (Defer due to water system conflict)	-	-	1,600,000	-	-	-
W7 Patty/Southwind/Merkes (Constr.)	-	-	-	-	-	-
W7 Murwood Ave (back half, out to Ollie St) (Constr.)	-	-	-	-	-	-
W2 Independence/Anushka/Carlene (Design)	-	-	-	-	-	-
C4 Delcie/Brenda/Kendanemken (Design)	-	-	-	-	-	-

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 434

Department 33950 - Road Service Area Capital Projects Fund - Continued

		FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Boroughwide FY28 CIPs</u>	Estimate *	-	-	-	1,600,000	-	-
N3 Lighthouse/Rozella (Constr.)							
E3 Beach Dr (Constr.)							
N2 Bastein Dr (Construction)							
W7 Murwood Ave (Front half, Ollie St Hwy) (Design)							
S3 SpinakerAve/NelsonSt (Design)							
C10 Fontaine Ave/Fontaine Ct (Design)							
N5 Neighbors Rd (Design)							
W4 Carol Rd/Nita St (Design)							
<u>Boroughwide FY29 CIPs</u>	Estimate *	-	-	-	-	1,600,000	-
W7 Murwood Ave (Front half, Ollie St Hwy) (Constr.)							
W2 Independence/Anushka/Carlene (Constr.)							
C4 Delcie/Brenda/Kendenemken (Constr.)							
S5 Eagleaerie Ave (Design)							
<u>Boroughwide FY30 CIPs</u>	Estimate *	-	-	-	-	-	1,600,000
<u>Boroughwide FY31 CIPs</u>	Estimate *	-	-	-	-	-	1,600,000
<u>Boroughwide FY32 CIPs</u>	Estimate *	-	-	-	-	-	1,600,000
<u>Boroughwide FY33 CIPs</u>	Estimate *	-	-	-	-	-	1,600,000
<u>Boroughwide FY34 CIPs</u>	Estimate *	-	-	-	-	-	1,600,000
Unfunded Capital Projects:							
Priority 1 Repaving: Sunrise Ct, Cavu St, Sports Lake Rd, Danna Ln, St Joseph St ; Priority 2 Repaving: Boregen Ave, Paul Ct, Wrangell Dr, McKinley Ave, Silver Spring, Nanook Rd, Nanook Cir, Keystone Dr, Midway Dr, Community College Dr, Divine Ct, Estate Ct, Jones Rd, Rustic Ave. 40,000' paved roads	Estimate *	-	-	2,000,000	-	-	-
Priority 3 Paving: Cabin Lake Dr, Bastien Dr, Lake Marie, Bruno Rd, Stoney Creek Ave, Depot Rd, Campus Dr, Breezewood Dr, Lakewood Rd, Calendula St, Cosmoview Ct, Frontier Ave, Kobuk St, Moser Ave, Spruce Ave, Edgington Rd, St Theresa Rd, West Lake Ct, Captains Court Cir, Chinulna Dr, Ocean Entrance Dr, Sailors Watch Cir, Cohoe Beach Rd, Aspen Ave, Aries Ct, Brumlow Pl, Commerce St, Liberty Ln, Libra Ct, Masters Ct, Moose Run Ave, Pisces Ct, Poppy Wood St, Singleton Ct, Virgo Ct, Winston Cir, Even Ln, Forest Wood Ave, Franke Rd, Huntington Dr, Memory Cir, Ophir Way, Poppy Ridge Rd, Raintree Cir, Ravenwood St, River Hills Dr, Rockwood Dr, Ryan Creek Cir, Slikok Creek Dr, Vanderberg Ct, West Brook Dr, Winridqe Ave, Woods Dr. 85,165' paved roads	Estimate *	-	-	6,000,000	-	-	-
Priority Bridge Replacements: Running Water Ave, Brody Ln, Tall Tree Ave, Chakok Rd, Cottonwood Ln, Henry Creek, Dorothy Dr, Bruno Rd, Grouse Creek, Lost Creek, Forest Rd, Spruce Creek, Nautical Rd, Old Exit Glacier #2, Tinker Ln. 823' of bridges	Estimate *	-	-	4,300,000	-	-	-
Priority 1 Gravel Road Projects Fox Rd, Eagleaerie Ave. 3,860'	Estimate *	-	-	8,000,000	-	-	-
Priority 2 Gravel Road Projects 352,455' of gravel roads, approx. 67 miles	Estimate *	-	-	640,000	-	-	-
Total Funds Applied		4,843,279	1,395,000	23,290,000	2,350,000	2,360,000	11,620,000
Net Results From Operations		(2,090,196)	877,868	(13,353)	42,888	91,101	(330,013)
Beginning Fund Balance		9,377,026	7,286,830	8,164,698	8,151,345	8,194,234	8,285,335
Ending Fund Balance		\$ 7,286,830	\$ 8,164,698	\$ 8,151,345	\$ 8,194,234	\$ 8,285,335	\$ 7,955,322

Districts: C - Central; N - North; S - South; W - West; E - East

* If project exceeds estimate by more than 20%, notice will be provided to the Service Area board and the Assembly.

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 490

Department 81110 - Central Kenai Peninsula Hospital Service Area Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 83,441	\$ 65,233	\$ 66,701	\$ 68,202	\$ 69,736	\$ 249,568
Other Financing Sources:						
Grants and Debt Issuance	-	-	-	-	-	-
CPH Plant Replacement and Expansion Fund	7,521,741	32,115,031	90,373,886	35,020,000	20,915,000	9,355,405
Total Funds Provided	7,605,182	32,180,264	90,440,587	35,088,202	20,984,736	9,604,973
<u>Funds Applied:</u>						
CT Scanner Replacement - Hospital	1,400,000	-	-	-	-	-
Neurology Buildout	842,230	-	-	-	-	-
Spacelabs Monitoring Replacement (ED/PACU)	803,906	-	-	-	-	-
Cellular Repeater Network	665,000	-	-	-	-	-
River Tower Basement Offices	555,189	-	-	-	-	-
Ventilators - planning for FY25	455,416	-	-	-	-	-
Spine Surgery Robot - Planning for FY25	2,800,000	-	-	-	-	-
Heritage Place - 100 Bed Replacement Facility	-	9,000,000	60,000,000	-	20,000,000	-
Fire alarm system replacement - campus-wide	-	3,000,000	-	-	-	-
Phase VII Expansion - OR + Mountain Tower Bed Capacity	-	2,880,000	21,120,000	-	-	-
daVinci 5 Surgical Robot	-	2,500,000	-	-	-	-
Clinical Lab Remodel	-	2,000,000	-	-	-	-
IV pump replacement (entire hospital)	-	2,000,000	-	-	-	-
Negative pressure chemo storage room - MOB Pharmacy	-	1,500,000	-	-	-	-
CT Scanner Replacement - River Tower	-	1,450,186	-	-	-	-
Pure Roche Analyzer - Replaces Chemistry Analyzer	-	727,400	-	-	-	-
Securitas Staff Protection - Hospital	-	714,486	-	-	-	-
Server Room HVAC Replacement & Heat Recovery Loop	-	650,000	-	-	-	-
Securitas Elopement - ECU/MS & HUGS OB	-	609,895	-	-	-	-
Kenai Health Center Mammography & DEXA Replacement	-	597,584	-	-	-	-
Windows 11 Upgrades & Equipment Replacement	-	563,000	-	-	-	-
Uninterruptible Power Supply	-	450,000	-	-	-	-
Offsite Security Upgrades - Phases 1 & 2	-	400,000	400,000	-	-	-
Automated User Provisioning Software	-	400,000	-	-	-	-
Spine Microscope	-	400,000	-	-	-	-
Corridor Refresh	-	375,000	-	-	-	-
Olympus Camera System	-	360,000	-	-	-	-
Amico Boom & Surgical Lights	-	350,000	-	-	-	-
Biomerieux Vitek MS Prime (MALDI-TOF)	-	337,926	-	-	-	-
Patient Room Refresh - Phase II	-	300,000	300,000	200,000	-	-
Ultrasound Machines	-	299,554	-	-	-	-
SPM Surgical Asset Tracking System	-	250,000	-	-	-	-
Future Design for Program Identified in Master Planning	-	-	3,000,000	3,000,000	-	-
Central Building Mechanical upgrade - Phases 1&2 of 4	-	-	1,500,000	-	-	-
IT equipment replacement (end of life/service)	-	-	825,000	870,000	915,000	960,000
Hematology Analyzer purchase and construction	-	-	738,886	-	-	-
Arctic Wolf Cloud Security Monitoring Software	-	-	550,000	-	-	-
Cloud Security Software	-	-	540,000	-	-	-
Mobility Enablement - Communications	-	-	500,000	-	-	-
Security Office Remodel/Replacement	-	-	350,000	-	-	-

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 490

Department 81110 - Central Kenai Peninsula Hospital Service Area Capital Projects Fund - Continued

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Applied Continued:</u>						
Elevator #4 Modernization	-	-	300,000	-	-	-
Basement Mechanical to Replace AHU2	-	-	250,000	-	-	-
Medical/Office expansion	-	-	-	20,000,000	-	-
Kenai Expansion	-	-	-	5,000,000	-	-
Emergency department expansion	-	-	-	2,500,000	-	-
Central Building Mechanical Upgrade - Phases 3&4 of 4	-	-	-	2,200,000	-	-
Laundry department remodel	-	-	-	850,000	-	-
Elevator Replacement at 245 Binkley	-	-	-	400,000	-	-
Cyclotron for Nuclear Medicine	-	-	-	-	-	3,500,000
PET CT Scanner - River Tower	-	-	-	-	-	2,645,405
PET Scanner for Nuclear Medicine	-	-	-	-	-	2,250,000
Total Funds Applied	7,521,741	32,115,031	90,373,886	35,020,000	20,915,000	9,355,405
Net Results From Operations	83,441	65,233	66,701	68,202	69,736	249,568
Beginning Fund Balance	2,815,805	2,899,246	2,964,479	3,031,180	3,099,382	3,169,118
Ending Fund Balance	<u>\$ 2,899,246</u>	<u>\$ 2,964,479</u>	<u>\$ 3,031,180</u>	<u>\$ 3,099,382</u>	<u>\$ 3,169,118</u>	<u>\$ 3,418,686</u>

The schedule is for information purposes only, and the projects shown are not being appropriated through the budget process. Appropriation of capital projects for the hospital will come back to the Assembly and the Service Area in separate appropriations as required by the contract.

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 491

Department 81210 - South Kenai Peninsula Hospital Service Area Capital Projects Fund

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Provided:</u>						
Interest Revenue	\$ 148,757	\$ 17,837	\$ 18,172	\$ 18,981	\$ 51,212	\$ 231,823
Operating Transfers In From:						
South Peninsula Hospital Service Area Fund	2,458,393	2,226,819	2,500,000	2,500,000	2,500,000	12,500,000
SPH Plant Replacement and Expansion Fund	2,268,761	-	-	-	-	-
Other Financing Sources:						
Funds Provided by South Peninsula Hospital Inc.	6,954,550	-	-	-	-	-
Unsecured Revenue Sources Unapproved Projects	-	-	13,800,000	7,075,000	1,850,000	23,250,000
Total Funds Provided	11,830,461	2,244,656	16,318,172	9,593,981	4,401,212	35,981,823
<u>Funds Applied:</u>						
Funds Provided by Local Funds:						
Homer Medical Center Remodel	1,478	-	-	-	-	-
Nuclear Medicine System	303,673	-	-	-	-	-
Security Upgrade	13,284	-	-	-	-	-
Hot Water System Replacement	380,243	-	-	-	-	-
Imaging Nuc Med System Part 2	614,206	-	-	-	-	-
Prelim Design Master Plan	254,524	-	-	-	-	-
OB Care Minor Hospital Equipment	27,906	-	-	-	-	-
Long-Term Care Minor Hospital Equipment	21,705	-	-	-	-	-
Surgery Minor Hospital Equipment	29,866	-	-	-	-	-
Emergency Room Minor Hospital Equipment	51,871	-	-	-	-	-
Transformer Replacement (SPLIT funding total \$159,120)	49,545	-	-	-	-	-
Physical Therapy Minor Hospital Equipment	34,933	-	-	-	-	-
Imaging Minor Hospital Equipment	29,832	-	-	-	-	-
Anesthesia Monitors Project	74,517	-	-	-	-	-
DynaCAD Imaging Software	72,720	-	-	-	-	-
Meal Suite Software	10,786	-	-	-	-	-
Loading Dock Scissor Lift	15,150	-	-	-	-	-
IT Minor Hospital Equipment	16,447	-	-	-	-	-
Various Hospital Equipment	1,189,978	-	-	-	-	-
Replacement Floor Obstetrics	11,006	-	-	-	-	-
Wander Management System	111,967	-	-	-	-	-
PACS Archive Storage Replacement	225,624	-	-	-	-	-
Security System Replacement	173,400	-	-	-	-	-
Behavioral Health Acute Care Room	107,100	-	-	-	-	-
Flooring Installation in Hospital First Floor Hallway	40,800	-	-	-	-	-
Heated Sidewalks/Medical Ctr + 203 West Pioneer	255,000	-	-	-	-	-
Liquid Oxygen System	153,000	-	-	-	-	-
Walk in Cooler Repair	17,340	-	-	-	-	-
Information System upgrades/Replacements	159,120	-	-	-	-	-

Kenai Peninsula Borough
Projected Revenues and Appropriations

Fund 491

Department 81210 - South Kenai Peninsula Hospital Service Area Capital Projects Fund - Continued

	FY2025 Active Projects	FY2026 Mayor Proposed	FY2027 Projected	FY2028 Projected	FY2029 Projected	Five Year FY2030-34 Projected
<u>Funds Applied - Continued:</u>						
Funds Provided by Local Funds - Continued:						
Hospital Construction and Infrastructure Repairs	915,042	-	-	-	-	-
Ancillary Services Equipment	-	1,145,284	-	-	-	-
Inpatient, Long-Term Care, and ER Equipment	-	700,048	-	-	-	-
Surgery Equipment	-	381,487	-	-	-	-
Nurse Call System	-	-	850,000	-	-	-
Infrastructure Repairs	-	-	500,000	-	-	-
Acute Care Flooring	-	-	225,000	-	-	-
Mammography Unit Replacement	-	-	900,000	-	-	-
Roof Replacement	-	-	-	800,000	-	-
Hydronic System Upgrades	-	-	-	-	1,750,000	-
Operating Room Expansion	-	-	-	-	-	5,000,000
Hospital Equipment FY30	-	-	-	-	-	2,000,000
Hospital Equipment FY31	-	-	-	-	-	2,000,000
Hospital Equipment FY32	-	-	-	-	-	2,000,000
Hospital Equipment FY33	-	-	-	-	-	2,000,000
Hospital Equipment FY34	-	-	-	-	-	2,000,000
Funds Provided by South Peninsula Hospital, Inc.:						
Electronic Medical Records Software	6,954,550	-	-	-	-	-
Funds Provided by Hospital Plant Replacement Fund:						
* A/C Unit - Long Term Care/Rehab	278,780	-	-	-	-	-
* Minor Hospital Equipment	56,831	-	-	-	-	-
* Design for Infrastructure Deferred Maint	41,851	-	-	-	-	-
* SPH Annunciator Switch	613,020	-	-	-	-	-
* ER Room 4 Exam Door	12,625	-	-	-	-	-
* Transformer Replacement (SPLIT funding total \$159,120)	107,120	-	-	-	-	-
* SPH Women's Health Remodel 4300 Bartlett	1,013,534	-	-	-	-	-
* SPH Lease/Purchase Earnest Money	145,000	-	-	-	-	-
<u>Unfunded Capital Projects:</u>						
** Nuclear Medicine, Pharmacy & Infusion Expansion	-	-	8,800,000	-	-	-
** Generator/Power Plant Replacement	-	-	5,000,000	-	-	-
Windows and Siding for LTC	-	-	-	200,000	-	-
Parking Expansion	-	-	-	5,000,000	-	-
CT Replacement	-	-	-	1,875,000	-	-
MRI Upgrade and Overhaul	-	-	-	-	1,850,000	-
Courtyard Expansion	-	-	-	-	-	10,000,000
Air Handler Replacement	-	-	-	-	-	3,750,000
Equipment Replacement/Updates	-	-	-	-	-	8,000,000
Kitchen/Cafeteria Expansion	-	-	-	-	-	1,500,000
Total Funds Applied	14,585,374	2,226,819	16,275,000	7,875,000	3,600,000	38,250,000
Net Results From Operations	(2,754,913)	17,837	43,172	1,718,981	801,212	(2,268,178)
Beginning Fund Balance	3,706,233	951,320	969,157	1,012,329	2,731,310	3,532,522
Ending Fund Balance	\$ 951,320	\$ 969,157	\$ 1,012,329	\$ 2,731,310	\$ 3,532,522	\$ 1,264,345

* To be paid for with Plant Replacement Equipment Funds

** For informational purposes only, will not appropriated as part of the budget process, a separate appropriated will be needed

School Revenue Fund Capital Improvement Project

Project Name	Bleacher Replacement	
Priority	Medium	
Department - Service Area	School Maintenance	
Total Funding	\$200,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.25727.4999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	200,000	300,000	250,000	200,000	200,000	\$ 1,150,000
Other (Specify)						
Total	\$ 200,000	\$ 300,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 1,150,000


Description (Justification and Explanation)

Funds are intended to replace bleacher systems and auditorium seating at facilities district wide. Priority will be based on functionality of old systems and availability of funding.

Impact on Annual Operating Budget

Personnel		These projects will result in a reduction in maintenance costs savings for the KPB School District. It also provides improvements to ADA accessibility, by adding the required companion seating, implemented by ADA.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	School System Assessment/Design Needs	
Priority	High	
Department - Service Area	School Maintenance	
Total Funding	\$570,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.25DSG.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Design (Engineering)	\$ 570,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 970,000
Construction/Equipment						-
Other (Specify)						-
						-
Total	\$ 570,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 970,000

Description (Justification and Explanation)

The fund will be utilized to develop engineering and design solutions for identified project needs. This initiative aims to produce plan models sufficient for in-house construction, contracted bidding, and/or to support the appropriation of available funding resources. The availability of these funds will contribute to a more efficient and timely resolution process. Currently, when a need is identified, there is an initial delay as funds are pursued and appropriated to support the assessment/design phase and/or the entire project scope. Additionally, legislative appropriation processes not supported by an assessment/design component may not accurately represent the actual project need, placing the governing body in a compromising position of making funding decisions based on unknown variables. These unknowns lead to under-informed funding decisions, construction phase complications, the need for additional appropriations, and delays. The emphasis of the fund will be on addressing existing identified needs throughout the district that have not yet been supported by assessment/design funding.

Impact on Annual Operating Budget

Personnel		Availability of funds will benefit an improved timely response to need and a more accurate and informed project funds appropriation process.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	Drainage Systems & Interior Renovation	 
Priority	High	
Department - Service Area	School Maintenance	
Total Funding	\$400,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.24862.4999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 400,000	\$ 500,000	\$ 300,000	\$ 500,000	\$ 300,000	\$ 2,000,000
Other (Specify)						
Total	\$ 400,000	\$ 500,000	\$ 300,000	\$ 500,000	\$ 300,000	\$ 2,000,000


Description (Justification and Explanation)

School facility systems and designs, over time, may become inadequate to perform the function intended, or new functionality is needed. Facility drainage system requirements may become inadequate, original kitchen designs are unable to serve current student needs, or class room functionality no longer supports current curriculum. Funds are intended to renew, upgrade or replace inadequate systems or locations to meet current needs area wide.

Impact on Annual Operating Budget

Personnel		These projects may result in a reduction in maintenance costs and provide a slight energy savings for the KPB School District.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	School Electrical & Lighting Upgrades	 <p style="text-align: center;">LED Fixture replacements at Soldotna High Pool</p>
Priority	High	
Department - Service Area	School Maintenance	
Total Funding	\$200,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.24758.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 200,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 700,000
Other (Specify)						
Total	\$ 200,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 700,000

Description (Justification and Explanation)


The Kenai Peninsula Borough Maintenance Department is responsible for the upkeep of 195 School District buildings, which include 42 schools, 46 support buildings, and 77 storage buildings. Their tasks involve repairing and maintaining 2,500 motors, 80 scoreboards, 800 battery pack emergency lights, and over 40,000 light fixtures. To enhance efficiency, funds are required for replacing existing lamps and ballasts with more efficient devices, planning and designing upgrades for parking lot lighting, and adding or upgrading other electrical devices and services. As these projects are completed across various schools in the borough, the KPB School District benefits from reduced utility bills. Current projects focus on replacing older generation and failed ballasts with improved energy-efficient programmable types, which last longer and require less maintenance. The fluorescent fixture lighting upgrades are nearing completion. Future interior projects will concentrate on replacing high-consumption lamps, implementing scaled lighting where possible (which dims lamps when natural ambient light is available), and upgrading large horsepower pumps and fan units. For exterior projects, LED lighting upgrades will commence, resulting in substantial utility savings and higher quality light.

Funds for these projects have been appropriated annually during the budget process.

Impact on Annual Operating Budget

Personnel		Upgrades to the lighting and electrical systems will generate utility savings due to the reduction in kilowatt usage.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	Elevator Upgrades	
Priority	High	
Department - Service Area	School Maintenance	
Total Funding	\$150,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.25803.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ 150,000	\$ 600,000
Other (Specify)						
Total	\$ 150,000	\$ 150,000	\$ 150,000	\$ -	\$ 150,000	\$ 600,000

Description (Justification and Explanation)

These funds are required to upgrade elevators throughout the district. This funds will primarily be utilized to replace or upgrade door openers and main controls on various elevators that are having operation issues due to age and available repair parts.

Impact on Annual Operating Budget

Personnel		Projects will provide value related to a reduction in maintenance demand and increase to system reliability.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	Building Envelope Upgrade/Replacement	
Priority	High	
Department - Service Area	School Maintenance	
Total Funding	\$140,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.24714.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 140,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 940,000
Other (Specify)						
Total	\$ 140,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 940,000

Description (Justification and Explanation)

Many school facilities have aged and degraded window and siding structures that urgently need replacement. The scope of this issue exceeds the available funds of the Maintenance Department. The building envelope, which separates the conditioned and unconditioned environments, plays a crucial role in resisting air, water, heat, light, and noise transfer. The allocated funds will be prioritized to address the most critical issues, including weather intrusion, hardware operability, and security.

Impact on Annual Operating Budget

Personnel		Upgrades to facility window and siding systems will provide savings to the Borough relating to system efficiency and costs associated with maintenance and repair.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	School Flooring Replacement Upgrades	
Priority	High	
Department - Service Area	School Maintenance	
Total Funding	\$275,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.24755.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 275,000	\$ 350,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,225,000
Other (Specify)						
Total	\$ 275,000	\$ 350,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,225,000

Description (Justification and Explanation)

The flooring funds are allocated for replacing all types of flooring throughout the school district. Additionally, these funds are used for contracted refurbishment or replacement of gym floor surfaces. During refurbishment, the surface is completely sanded, game lines are laid out and painted, and the entire surface is refinished. A standard wood floor can undergo 2-3 sanding/resurfacing cycles. Depending on the wood's depth and condition, replacement may be necessary. When selecting flooring projects, safety concerns are the highest priority, followed by condition assessment. Projects are prioritized based on annual district-wide site walkthroughs. Flooring funds may also be used in conjunction with asbestos abatement funds when asbestos is encountered during flooring replacement.

Impact on Annual Operating Budget

Personnel		Projects will have no effect on annual operating budget.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	School HVAC/DDC & Boiler Upgrades	
Priority	High	
Department - Service Area	School Maintenance	
Total Funding	\$1,480,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.24801.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 1,480,000	\$ 2,000,000	\$ 2,000,000	\$ 1,500,000	\$ 1,500,000	\$ 8,480,000
Other (Specify)						
Total	\$ 1,480,000	\$ 2,000,000	\$ 2,000,000	\$ 1,500,000	\$ 1,500,000	\$ 8,480,000

Description (Justification and Explanation)

Funds will be utilized to replace and upgrade various HVAC systems and devices. The Borough faces challenges with much of its HVAC equipment and control systems, as many components are nearing or have exceeded their design life expectancy. Component obsolescence further complicates the situation, with industry support for older equipment dissolving, making service increasingly difficult. Key areas of concern include Direct Digital Control (DDC) and boiler systems. Many DDCs, installed in the 1980s, no longer have factory support, and third-party support and component availability are also diminishing. Our strategy involves incremental replacement at individual facilities, improving and stabilizing those sites while providing a spare parts inventory for other active old systems. For boiler systems, obsolescence and degradation are issues, with some appliances being 60-70 years old. The primary motivation for upgrading to modern, high-efficiency equipment is energy efficiency, which quickly recoups project costs and provides future savings over current equipment energy consumption. This funding includes systems related to facility control and overall heating generation and distribution, such as DDC head-in, control peripherals, boilers, hydronic system support components, and facility air distribution components. Replacements, improvements, and modifications will reduce maintenance costs and improve energy efficiency at district facilities.

Impact on Annual Operating Budget

Personnel		Upgrades to HVAC systems will provide savings to the Borough relating to system efficiency and costs associated with maintenance and repair.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	Portables and Out Buildings	
Priority	Medium	
Department - Service Area	School Maintenance	
Total Funding	\$130,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78010.26851.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 130,000	\$ 125,000	\$ 80,000	\$ 400,000	\$ 80,000	\$ 815,000
Other (Specify)						
Total	\$ 130,000	\$ 125,000	\$ 80,000	\$ 400,000	\$ 80,000	\$ 815,000

Description (Justification and Explanation)

Funds are utilized to support the transport of portable structures from one facility to another or to provide resources for large scale improvements. Qualifying improvements include replacements of systems such as: roofs, siding, windows/doors, furnaces, or repairs relating to structural deficiencies. Funds may also support the construction of new onsite structures if a need were determined. There is a particular need at the Paul Banks Elementary facility in Homer. The two portable structures that exist there are in an advanced state of deterioration and require replacement. The units are beyond repair. The priority for the fund is to support site redeployment, based on District needs. If no need develops, the funds would be utilized to support system improvements (roofs, doors ,windows, siding, heating) to existing units; many of which are in need.

Impact on Annual Operating Budget

Personnel		If utilized for improvements, resulting projects would result in the reduction of both maintenance cost and utility spend related to energy efficiency.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	Roof Repair/Replace	
Priority	Medium	
Department - Service Area	School Maintenance	
Total Funding	\$150,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.24711.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 150,000	\$ 512,500	\$ 512,500	\$ 585,000	\$ 585,000	\$ 2,345,000
Other (Specify)						
Total	\$ 150,000	\$ 512,500	\$ 512,500	\$ 585,000	\$ 585,000	\$ 2,345,000

Description (Justification and Explanation)

Borough facility roofs are aging, with roofing material separating, bubbled, heavily worn, and brittle. Evidence of roof leaks are present in multiple facilities. Funds from this project would replace sections of worn roofing, prioritized based on roofing condition and history of leaks detected.

Impact on Annual Operating Budget

Personnel		These projects will have some impact on reducing ongoing maintenance costs to repair moisture damage from roof leaks, and energy cost reduction.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	Safety and Security Improvements	
Priority	High	
Department - Service Area	School Maintenance	
Total Funding	\$100,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.24856.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 100,000	\$ 225,000	\$ 465,000	\$ 200,000	\$ 475,000	\$ 1,465,000
Other (Specify)						
Total	\$ 100,000	\$ 225,000	\$ 465,000	\$ 200,000	\$ 475,000	\$ 1,465,000

Description (Justification and Explanation)

Funds will provide for the modification of entries, the replacement of obsolete, non-functional and/or non-code compliant life safety systems, or the addition of new life safety systems such as: Fire monitoring, intercom, access control and security sensors. Priorities will be based on functionality and code compliance of existing systems or the cost/value of new systems. Needed improvements have been identified in fire monitoring systems, intercom/bell notifications systems, and security access systems. The paging systems are an integral part of most site security protocols.

Impact on Annual Operating Budget

Personnel		Fire system projects will impact annual budgets if the replaced facility system is not a currently monitored system (monitoring fees). Otherwise, the labor impacts will be minimal. Security projects will result in an increased labor demand, as they introduce a large number of additional equipment components and a system management role.
Operating		
Capital Outlay		
Other		
Total	\$ -	

School Revenue Fund Capital Improvement Project

Project Name	School Septic Systems	
Priority	High	
Department - Service Area	School Maintenance	
Total Funding	\$100,000	
Project Manager	Maintenance Director	
Project Location	KPB schools - area wide	
Funding Source/ Project Number	Local 400.78050.26852.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Construction/Equipment	\$ 100,000	\$ 150,000	\$ 300,000	\$ 30,000	\$ 80,000	\$ 660,000
Other (Specify)						
Total	\$ 100,000	\$ 150,000	\$ 300,000	\$ 30,000	\$ 80,000	\$ 660,000


Description (Justification and Explanation)

Borough school facility septic systems, being completely out of sight, are often overlooked and are operated well past their typical life. These project funds would cover the cost of replacing septic tanks, leach fields, or other parts of our facility waste handling systems based on condition assessment.

Impact on Annual Operating Budget

Personnel		Replacement of worn septic systems will be a matter of keeping our facilities functioning, and new systems will have little impact on operating or maintenance costs.
Operating		
Capital Outlay		
Other		
Total	\$ -	

General Fund - Planning Department - GIS Capital Improvement Project

Project Name	Remote Sensing Aerial Photography	
Priority	High	
Department - Service Area	Planning GIS / Supports multiple departments/Svc. Areas	
Total Funding	\$334,000	
Project Manager	Planning Director	
Project Location	Boroughwide	
Funding Source/ Project Number	407.21110.26473.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contracting	334,000	167,000	167,000	167,000	-	835,000
Total	334,000	167,000	167,000	167,000	-	835,000

Description (Justification and Explanation)

Since 2020, KPB has contracted with Pictometry International Corp (dba Eagleview) to provide high-resolution ortho and oblique imagery. This imagery has proved invaluable to a multitude of KPB departments, outside stakeholders and the general public. Importantly, these products integrate with Pro Val CAMA that the Assessing Department uses for property valuation increasing the efficiency of the Assessing Dept while reducing risk and improving employee safety. There are two unique issues we are hoping to solve by moving this into a capital budget; 1) Averaging annual payouts; because this effort has differing geographic extents for imagery capture our year-to-year budget swings dramatically, making it difficult to consistently track expenses. We negotiated an annual level pay of \$167k/ year for the next 5-years to smooth out our fluctuating year-over-year expenses. Secondly the image capture requires minimal snow cover prior to vegetation "leaf on" conditions. Depending on where the capture is for a given year this work often spans the fiscal year between image capture and digital product. Moving this into the capital budget process assists with both of these challenges. The first two years' level payments are appropriated in year-one to allow flexibility in the timing of deliverables and the challenges associated with flight and imagery coordination.

Operating	\$ -	
Capital Outlay	-	
Other	-	
Total	\$ -	

Solid Waste Capital Improvement Project

Project Name	Overhead Door Replacements	
Priority	High	
Department - Service Area	Solid Waste	
Total Funding	\$140,000	
Project Manager	Solid Waste Director	
Project Location	Homer Transfer Facility	
Funding Source/ Project Number	Local 411.32310.26493.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Construction Equipment	140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000
		-	-	-	-	-
Total	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000

Description (Justification and Explanation)

The purpose of this project is to replace damaged overhead doors on the HTF Baler building, including major maintenance items that require long lead times.

Impact on Annual Operating Budget

Operating	\$ -	This capital expense is not expected to have any increase on the annual operating budget.
Capital Outlay	-	
Other	-	
Total	\$ -	

Solid Waste Capital Improvement Project

Project Name	Siding and Roof Repair/Replacement
Priority	High
Department - Service Area	Solid Waste
Total Funding	\$250,000
Project Manager	Solid Waste Director
Project Location	Homer Transfer Facility
Funding Source/ Project Number	Local 411.32310.26494.49999



	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Construction Equipment	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
	-	-	-	-	-	-
Total	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000

Description (Justification and Explanation)

The purpose of this project is to replace or repair roof and siding on the HTF Baler building and maintenance shop, including major maintenance items that require long lead times.

Impact on Annual Operating Budget

Operating	\$ -	This capital expense is not expected to have any increase on the annual operating budget.
Capital Outlay	-	
Other	-	
Total	\$ -	

Solid Waste Department - CPL Capital Improvement Project

Project Name	Cells 1 & 2 Seep Repair	
Priority	High	
Department - Service Area	Solid Waste	
Total Funding	\$650,000	
Project Manager	Solid Waste Director/Project Manager	
Project Location	Central Peninsula Landfill	
Funding Source/ Project Number	Local 411.32122.26495.49999	

	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	Five Year Total
Design (Engineering)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction/Equipment	650,000	-	-	-	-	650,000
KPB 2% Admin Fee	-	-	-	-	-	-
Project Management	-	-	-	-	-	-
Total	\$ 650,000	\$ -	\$ -	\$ -	\$ -	\$ 650,000

Description (Justification and Explanation)

The purpose of the project is to repair leachate seeps on the slope surface of cells 1 & 2 and complete rain sheet cover to mitigate storm water saturation.

Impact on Annual Operating Budget

Personnel		This project is not expected to have any increase on the annual operating budget.
Operating	\$ -	
Capital Outlay		
Other / Utilities		
Total	\$ -	

Solid Waste Department - CPL Capital Improvement Project

Project Name	Overhead Door Replacements	
Priority	High	
Department - Service Area	Solid Waste	
Total Funding	\$100,000	
Project Manager	Solid Waste Director	
Project Location	Central Peninsula Landfill	
Funding Source/ Project Number	Local 411.32122.26496.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Equipment	100,000	-	-	-	-	100,000
Total	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Description (Justification and Explanation)

The purpose of this project is to replace failing overhead doors, including major maintenance items that require long lead times.

Impact on Annual Operating Budget

Operating	\$ -	This capital expense is not expected to have any increase on the annual operating budget.
Capital Outlay	-	
Other	-	
Total	\$ -	

Nikiski Fire Service Area Capital Improvement Project

Project Name	Medic 4 (6290) Replacement (2016)	
Priority	High (Priority 1)	
Department - Service Area	Nikiski Fire Service Area	
Total Funding	\$375,000	
Project Manager	Nikiski Fire Chief	
Project Location	Nikiski Fire Service Area	
Funding Source/ Project Number	Local 441.51110.26411.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ 375,000
Other (Specify)	-	-	-	-	-	-
Total	\$ 375,000	\$ -	\$ -	\$ -	\$ -	\$ 375,000

Description (Justification and Explanation)

This project is intended to replace (1) aging ambulance for Nikiski Fire Service Area. This will allow NFSA to update the ambulance fleet in Tyonek by moving the 2008 ambulance to Tyonek and placing the new ambulance in Nikiski. The Ambulance being replaced is a 2008 and has high mileage and increasing mechanical issues. This will increase the ambulance Fleet by one.

Impact on Annual Operating Budget

Operating	\$ 1,000	This is a one time Capital Projects expenditure for this Emergency Response vehicle from the FY26 budget that will have annual fuel and maintenance costs.
Capital Outlay	-	
Other	-	
Total	\$ 1,000	

Nikiski Fire Service Area Capital Improvement Project

Project Name	Unit Emergency Response Vehicle Replacement (2015)
Priority	High (Priority 3)
Department - Service Area	Nikiski Fire Service Area
Total Funding	\$75,000
Project Manager	Nikiski Fire Chief
Project Location	Nikiski Fire Service Area
Funding Source/ Project Number	Local 441.51110.26412.49999



	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
Other (Specify)	-	-	-	-	-	-
Total	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Description (Justification and Explanation)

This project is intended to replace an Emergency Response vehicle that is operating out of station #2. This vehicle is used for daily emergency responses and is starting to have mechanical problems.

Impact on Annual Operating Budget

Operating	\$ 1,000	The purchase of this Emergency Response Vehicle is a one time Capital Project expenditure from the FY26 budget, with annual maintenance that is included in the departments operating budget.
Capital Outlay	-	
Other	-	
Total	\$ 1,000	

Western Emergency Services Capital Improvement Project

Project Name	Utility/Response Vehicle SUV Replacement	
Priority	High	
Department - Service Area	Western Emergency Services	
Total Funding	\$80,000	
Project Manager	WES Fire Chief	
Project Location	Western Emergency Services	
Funding Source/ Project Number	Local 444.51410.26441.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Other (Specify)	-	-	-	-	-	-
Total	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

Description (Justification and Explanation)

This utility/response vehicle will be used for emergency response and for transportation of members between stations and/or other departments for training events. This vehicle will replace a 2004 Dodge Durango.

Impact on Annual Operating Budget

Operating	\$ 1,000	
Capital Outlay		
Other	-	
Total	\$ 1,000	

Western Emergency Services Capital Improvement Project

Project Name	Utility/Response Vehicle Pickup Truck Replacement	
Priority	High	
Department - Service Area	Western Emergency Services	
Total Funding	\$80,000	
Project Manager	WES Fire Chief	
Project Location	Western Emergency Services	
Funding Source/ Project Number	Local 444.51410.26442.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
Other (Specify)	-	-	-	-	-	-
Total	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

Description (Justification and Explanation)

This utility/response vehicle will be used for emergency response and for transportation of members between stations and/or other departments for training events. This vehicle will replace a 2003 Ford F350.

Impact on Annual Operating Budget

Operating	\$ 1,000	
Capital Outlay		
Other	-	
Total	\$ 1,000	

Central Emergency Services Capital Improvement Project

Project Name	Off Road EMS Rescue Vehicles and Trailer (All seasons)	 
Priority	High	
Department . Service Area	Central Emergency Services	
Total Funding	\$175,000	
Project Manager	CES Fire Chief	
Project Location	CES	
Funding Source/ Project Number	Local 443.51610.26461.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Other	-	-	-	-	-	-
Total	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000

Description (Justification and Explanation)


CES is requesting replacement of current off-road search and rescue vehicles and a new cargo trailer used for transport. The vast majority of our emergency response coverage includes large rural or back country areas often only accessible by off road vehicles. This project would include purchase of vehicles for all seasonal responses, such as UTV/ATVs, which would include options to add track kits to wheeled vehicles, EMS/Stokes stretcher units for patient transports, and snowmachines for winter use. Funding will be utilized also to purchase the required protective equipment such as helmets, cold weather gear, heaters, additional trailer hitches, options/accessories for the UTV/ATVs and snowmachines.

Purchases will include three snowmachines and three ATVs; along with one enclosed cargo trailer.

Impact on Annual Operating Budget

Operating	\$ 1,500	CES currently has within the operating budget funds for maintenance and operations of the off road rescue program.
Capital Outlay	-	
Other	-	
Total	\$ 1,500	

Central Emergency Services Capital Improvement Project

Project Name	Station Vehicle Exhaust Purification System	
Priority	High	
Department . Service Area	Central Emergency Services	
Total Funding	\$600,000	
Project Manager	CES Fire Chief	
Project Location	CES Stations #3, 4, 5 and 6	
Funding Source/ Project Number	Local 443.51610.26462.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Other	-	-	-	-	-	-
Total	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000

Description (Justification and Explanation)

To improve safety and limit station personnel and visitors from contaminated air by removing disease causing compounds utilizing an air purification system. Located in the Station Apparatus Bays, ceiling mounted filtration systems will provide the removal of harmful substances, particulates, toxic gases and airborne contaminants. We will also specify UV lamps for additional protections against viruses, bacteria and mold. The funding will be used for design, purchase, installation, training, accessories and filters.

Impact on Annual Operating Budget

Operating	\$ 2,000	We will need to budget filters that require one being changed out every 6 mos, and another every 2 years on average.
Capital Outlay	-	
Other	-	
Total	\$ 2,000	

Kachemak Emergency Service Area Capital Improvement Project

Project Name	Paving Station 1	
Priority	medium	
Department - Service Area	Kachemak Emergency Services Area	
Total Funding	\$110,000	
Project Manager	Capital Projects	
Project Location	KESA Station 1	
Funding Source/ Project Number	local 446.51810.26482.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000
Other (Specify)	-	-	-	-	-	-
Total	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ 110,000

Description (Justification and Explanation)

Snow plow operations consistently remove gravel from parking lot, necessitating the purchase and delivery of replacement gravel at an average cost of \$15,000 per year. Paving of this parking lot will eliminate this recurring expense and will have the additional benefit of reducing the amount of dirt that is tracked into the building, thereby reducing the amount of wear and tear put on the station flooring.

Impact on Annual Operating Budget

Operating	\$ (15,000)	Elimination of average \$15,000 per year for replacement gravel
Capital Outlay	-	
Other	-	
Total	\$ (15,000)	

Kachemak Emergency Service Area Capital Improvement Project

Project Name	Station 1 boiler repair / upgrade
Priority	high
Department - Service Area	Kachemak Emergency Services Area
Total Funding	\$80,000
Project Manager	Capital Projects
Project Location	KESA Station 1
Funding Source/ Project Number	local 446.51810.26485.49999



	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000
labor	40,000	-	-	-	-	40,000
Total	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000

Description (Justification and Explanation)

Boiler #2 at Station 1 has tripped consistently and currently will not reset, putting entire load on Boiler #1 with no functional back up. Entire system has visible glycol leaks and possible leaks underground that cannot be seen; this makes it necessary to add approximately \$600 of glycol per year to the system. Assessment by contractor will determine if repairs can be made or if unit must be replaced. Previous assessment has determined that glycol needs to be replaced.

Impact on Annual Operating Budget

Operating	\$ (600)	Will eliminate \$600 per year expenditure for glycol. Upgraded unit should have improved fuel efficiency.
Capital Outlay	-	
Other	-	
Total	\$ (600)	

North Peninsula Recreation Service Area Capital Improvement Project

Project Name	NPRSA Master Plan	
Priority	High	
Department . Service Area	North Peninsula Recreation Service Area	
Total Funding	\$150,000	
Project Manager	Service Area Director	
Project Location	Nikiski Pool	
Funding Source/ Project Number	Local 459.61110.26451.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Services	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Other	-	-	-	-	-	-
Total	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Description (Justification and Explanation)

The North Peninsula Recreation Service Area will be at the end of its current 10 year Master plan in FY27. Creating a masterplan generally takes 12-18 months to compile, therefore we want to start the master planning process so we have an updated plan as soon as the current plan is complete.

Impact on Annual Operating Budget

Operating	\$ -	This should have little impact to the current operating budget but could have a major impact to the operational budget in the years to come as we determine the communities priorities in the 1-10 year range.
Capital Outlay	-	
Other	-	
Total	\$ -	

North Peninsula Recreation Service Area Capital Improvement Project

Project Name	Pool Room Renovation	
Priority	Medium	
Department . Service Area	North Peninsula Recreation Service Area	
Total Funding	\$175,000	
Project Manager	Service Area Director	
Project Location	Nikiski Pool	
Funding Source/ Project Number	Local 459.61110.26452.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Construction/Services	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000
Other	-	-	-	-	-	-
Total	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ 175,000

Description (Justification and Explanation)

Once the recreation center remodel is complete, fitness equipment will be moved there. This frees up a large room in the pool building that we can update to create space that is more conducive to party rentals. The pool is a high demand destination for birthday parties. On the weekends we host multiple parties each day. This area would be renovated to provide more space for parties and activities that could produce revenue.

Impact on Annual Operating Budget

Operating	\$ -	This renovation is intended to raise revenues at no additional operating cost.
Capital Outlay	-	
Other	-	
Total	\$ -	

North Peninsula Recreation Service Area Capital Improvement Project

Project Name	NCRC Commercial Appliance Replacement	
Priority	Medium	
Department . Service Area	North Peninsula Recreation Service Area	
Total Funding	\$100,000	
Project Manager	Service Area Director	
Project Location	Nikiski Community Recreation Center	
Funding Source/ Project Number	Local 459.61110.26453.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Other	-	-	-	-	-	-
Total	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000

Description (Justification and Explanation)

The kitchen appliances in the Nikiski Community Recreation Center were purchased in 2006, so they will be reaching the end of their 20 year life cycle in FY27. These appliances include a large commercial 3 door freezer, a commercial refrigerator/freezer combo, a commercial food warmer, 2 heated food servers and a cold food server.

Impact on Annual Operating Budget

Operating	\$ -	This could potentially save on energy but it would be minimal impact on the operating budget but it will reset the life cycle of the equipment for the next 20 years.
Capital Outlay	-	
Other	-	
Total	\$ -	

North Peninsula Recreation Service Area Capital Improvement Project

Project Name	NCRC Lighting Replacement	
Priority	High	
Department . Service Area	North Peninsula Recreation Service Area	
Total Funding	\$150,000	
Project Manager	Service Area Director	
Project Location	Nikiski Community Recreation Center	
Funding Source/ Project Number	Local 459.61110.26454.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment/Services	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Other	-	-	-	-	-	-
Total	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000

Description (Justification and Explanation)

Nikiski Community recreation Center has outdated, less energy efficient lighting. This project would be to upgrade our lighting throughout the building to be more energy efficient to help combat the rising cost of energy.

Impact on Annual Operating Budget

Operating	\$ (5,000)	This would have a positive impact on our operating budget saving at least \$5000 annually. In FY24 we spent roughly \$53,000 on electricity and are projecting to be around \$55,000 in FY25.
Capital Outlay	-	
Other	-	
Total	\$ (5,000)	

Road Service Area Capital Improvement Project

Project Name	Boroughwide Bridge Repair/Replacement	
Priority	High	
Department . Service Area	Road Service Area	
Total Funding	\$300,000	
Project Manager	Roads Director	
Project Location	KPB Road Service Area	
Funding Source/ Project Number	434.33950.26BRG.49999 Local	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Construction/Equipment	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000
Other	-	-	-	-	-	-
Total	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,500,000

Description (Justification and Explanation)

A number of bridges became the Kenai Peninsula Borough's responsibility upon its formation in 1964, but there was no mechanism in place to address bridge rehabilitation or replacement.

In the early days, there were no established construction standards, yet there were many miles of bridges earmarked for maintenance. Not surprisingly, aging bridges initially taken on by the RSA will require rehabilitation and/or replacement to ensure they are pass-able year round.


Many bridges "grandfathered" into the maintenance system need minor rehabilitation, major rehabilitation, and replacement. Without these improvements, it is a serious challenge for the RSA to keep these bridges safe and passable for residents (and tourists visiting our communities each year). The expense required to maintain a substandard bridge is far higher than for bridges meeting borough construction standards.

The RSA will perform a bridge assessment with the assistance of historic state bridge inspections to identify and prioritize rehabilitation/replacement projects for rebuilding and upgrading as many bridges as possible with available funding. These projects range from basic rehabilitation to complete replacement.

Impact on Annual Operating Budget

Operating	\$ -	In the long term, this project should see a decrease in annual maintenance costs for bridges.
Capital Outlay	-	
Other	-	
Total	\$ -	

Road Service Area Capital Improvement Project

Project Name	Boroughwide High Traffic E1/CaCl ₂ Capping	
Priority	High	
Department . Service Area	Road Service Area	
Total Funding	\$250,000	
Project Manager	Roads Director	
Project Location	KPB Road Service Area	
Funding Source/ Project Number	434.33950.26CPM.49999 Local	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Construction/Equipment	\$ 250,000	\$ 150,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 750,000
Other	-	-	-	-	-	-
Total	\$ 250,000	\$ 150,000	\$ 150,000	\$ 100,000	\$ 100,000	\$ 750,000

Description (Justification and Explanation)

With emphasis on high traffic roadways, the project fund supports the placement of State of Alaska DOT specified "E1" capping material. The overall project scope includes: aggressive reshaping of the roadway and ditch-line, pulling materials back into the roadway and the reestablishment of proper width and crown; capping placement of the E1 material, maintaining road crown; application of CaCl₂, acting as a material binder; followed by roll compaction of placed materials. The fund is classified as areawide, but primary targeted roadways will be KB Drive and Sonder Street. If funds are sufficient, scope would be expanded to address areas of Bonita Ave. Process will result in a road surface that has greatly enhanced material binding and a much firmer surface that resists potholing. Project goal supports service improvement and maintenance longevity. Long term impacts may contribute to reduced maintenance costs, as practice becomes more prevalent.

Impact on Annual Operating Budget

Operating	\$ -	In the long term, this project should see a decrease in annual maintenance costs for the treated roads.
Capital Outlay	-	
Other	-	
Total	\$ -	

Road Service Area Capital Improvement Project

Project Name	Boroughwide Gravel Road Rehabilitation	
Priority	High	
Department . Service Area	Road Service Area	
Total Funding	\$500,000	
Project Manager	Roads Director	
Project Location	KPB Road Service Area	
Funding Source/ Project Number	434.33950.26GRV.49999 Local	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Construction/Equipment	\$ 500,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,700,000
Other	-	-	-	-	-	-
Total	\$ 500,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,700,000


Description (Justification and Explanation)

Funds support the rehabilitation of roadways that experience issues due to breakup, weather related occurrences, poor drainage and general degradation over time. Addressed roads are not in a condition state that justifies the full formal CIP process. The fund allows for resolution of localized condition issues through a much less expensive and more expedient process. The gravel road rehabilitation CIP allows us to address roadways that have increased maintenance cost due to poor conditions on specific portions of the overall road, thus extending the life of the road as a whole.

Impact on Annual Operating Budget

Operating	\$ -	In the long term, this project should see a decrease in annual maintenance costs for the updated roads.
Capital Outlay	-	
Other	-	
Total	\$ -	

Road Service Area Capital Improvement Project

Project Name	Inspection Pickup Trucks	
Priority	High	
Department . Service Area	Road Service Area	
Total Funding	\$120,000	
Project Manager	Roads Director	
Project Location	KPB Road Service Area	
Funding Source/ Project Number	Local 434.33950.26421.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Vehicles	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000
Other	-	-	-	-	-	-
Total	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000

Description (Justification and Explanation)

The new trucks will be used to replace a 2011 Ford F250 Pickup and a 2016 Ford F250 Extended Cab pickup. These older vehicles incur higher maintenance costs and regular replacements are needed for reliability.

Impact on Annual Operating Budget

Operating	\$ -	Should see a reduction in vehicle maintenance costs once purchased/placed in service. This will grow the vehicle fleet for Road Service Area by one reserve vehicle.
Capital Outlay	-	
Other	-	
Total	\$ -	

Road Service Area Capital Improvement Project

Project Name	Road Improvement Projects	
Priority	High	
Department - Service Area	Road Service Area	
Total Funding	\$225,000	
Project Manager	Service Area Director	
Project Location	KPB Road Service Area	
Funding Source/ Project Number	Local 434.33950.26CIP.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Design (Engineering)	\$ 225,000	\$ 300,000	\$ 300,000	\$ 225,000	\$ 225,000	\$ 1,275,000
Construction/Services	-	1,300,000	1,300,000	1,375,000	1,375,000	5,350,000
Other (Specify)	-	-	-	-	-	-
Total	\$ 225,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 6,625,000

Description (Justification and Explanation)

In 1986, the RSA board adopted (and the Borough Assembly approved by ordinance) minimum road construction standards, establishing that any road not already RSA maintained had to meet these standards. While this helped to ensure that newly constructed roads would have a more reasonable maintenance cost, it did not solve the existing problem of the expense of maintaining hundreds of poorly constructed roads in desperate need of improvement.

Many roads "grandfathered" into the maintenance system need gravel upgrades, widening, paving, signage, repair, and realignment. Without these improvements, it is a serious challenge for the RSA to keep these roads safe and passable for residents (and tourists visiting our communities each year). The expense required to maintain a substandard road is far higher than for roads meeting borough construction standards.

The RSA has established objective criteria to identify priority construction projects for rebuilding and upgrading as many roads as possible with available funding. These projects range from correcting basic safety and access problems to complete upgrade and paving on others. In FY19, the legislative grants that have funded capital improvement projects since 2008 were exhausted. Capital improvement projects are now solely funded by tax dollars.

Impact on Annual Operating Budget

Personnel	\$ -	Savings realized due to lower maintenance costs.
Operating	-	
Capital Outlay	-	
Other/Utilities	-	
Total	\$ -	

South Peninsula Hospital Service Area Capital Improvement Project

Project Name	Ancillary Services Equipment	 
Priority	High	
Department - Service Area	South Kenai Peninsula Hospital Service Area	
Total Funding	\$1,145,284	
Project Manager	SPH Director of Materials Management	
Project Location	South Peninsula Hospital	
Funding Source/ Project Number	Local 491.81210.26SHA.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 1,131,714	\$ -	\$ -	\$ -	\$ -	\$ 1,131,714
KPB 1% Project Fees	13,570	-	-	-	-	13,570
Total	\$ 1,145,284	\$ -	\$ -	\$ -	\$ -	\$ 1,145,284

Description (Justification and Explanation)

The Pharmacy laminar flow hood is end of life and needs to be replaced. The Imaging Fluoroscopy system is end of life and can no longer be serviced. As Imaging Fluoroscopy is the standard of care this needs to be replaced. The current Hi flow bipap machines have been recalled, are no longer serviceable and will need to be replaced. The Rehab treatment table is end of life and is due for replacement. MRI patients receiving procedures who are on infusion medication requires a specific MRI safe infusion pump. The current pump became no longer serviceable in 2024 and needs to be replaced. After ultrasound procedures, it is necessary to disinfect probes using Trophons. SPH currently has two end of life trophons that need to be replaced. IT virtual servers host hardware is currently 6 years old, exceeding the normal 4 year replacement cycle. It is necessary to replace this equipment to avoid downtime and disruption to systems. IT has two core switches that need to be replaced that all hospital network closets and key systems connect to. These switches will go end of life and be unsupported in 2026 and need to be replaced to prevent the loss of critical networks and hospital systems. A phototherapy unit is a key piece of equipment in dermatology to provide light therapy. SPH will be adding Dermatology services in the summer of 2025. This device will be used on a panel of 25 patients at any one time and should conservatively generate \$7,500 per month paying for itself in less than a year. The Laboratory microbiology fridge is over 15 years old and needs to be replaced before it fails.

Impact on Annual Operating Budget

Operating	\$ -	
Capital Outlay	-	
Other	-	
Total	\$ -	

South Peninsula Hospital Service Area Capital Improvement Project

Project Name	Inpatient, Long-Term Care, and ER Equipment	  
Priority	High	
Department - Service Area	South Kenai Peninsula Hospital Service Area	
Total Funding	\$700,049	
Project Manager	SPH Director of Materials Management	
Project Location	South Peninsula Hospital	
Funding Source/ Project Number	Local 491.81210.26SHB.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 693,117	\$ -	\$ -	\$ -	\$ -	\$ 693,117
KPB 1% Project Fees	6,931	-	-	-	-	6,931
Total	\$ 700,048	\$ -	\$ -	\$ -	\$ -	\$ 700,048

Description (Justification and Explanation)

IV Infusion pumps are ten years old and at the end of life. They have been recalled and must be replaced.

Replacement of ten patient room sleeper sofas. The current sofas are in poor shape, many with holes and need to be upgraded.

Replacement of patient beds including a pediatric crib and mattress control unit. The beds are at end of life and are being replaced a few each year. The goal is to purchase 5 beds, 1 pediatric crib, and one mattress control unit.

Replacement of three wheelchairs. SPH supplies Long Term Care patients with wheel chairs. Specialized wheelchairs are required for residents to both accommodate their size and help assist them with sitting upright.

Replacement of a fluid infuser and warmer. The current device is not functional and manual pressure is used when traumas occur. The volume of traumas is increasing justifying the need for replacement.

Impact on Annual Operating Budget

Operating	\$ -	
Capital Outlay	-	
Other	-	
Total	\$ -	

South Peninsula Hospital Service Area Capital Improvement Project

Project Name	Surgery Equipment	  
Priority	High	
Department - Service Area	South Kenai Peninsula Hospital Service Area	
Total Funding	\$381,487	
Project Manager	SPH Director of Materials Management	
Project Location	South Peninsula Hospital	
Funding Source/ Project Number	Local 491.81210.26SHC.49999	

	FY2026	FY2027	FY2028	FY2029	FY2030	Five Year Total
Equipment	\$ 377,710	\$ -	\$ -	\$ -	\$ -	\$ 377,710
KPB 1% Project Fees	3,777	-	-	-	-	3,777
Total	\$ 381,487	\$ -	\$ -	\$ -	\$ -	\$ 381,487

Description (Justification and Explanation)

Operating room tables are currently at end of life and are experiencing hydraulic failures are becoming more difficult to maintain. When the tables are down it results in cancelled and delayed procedures. In addition to replacing two standard operating room tables the end-of-life orthopedic table for which parts are no longer manufactured. This replacement will allow for the SPH to become efficient performing total hip surgeries. Cost

A Surgery GI Scope Drying Cabinet replacement is needed to meet the updated standards for scope sterilization. A new cabinet is required to allow scopes to dry while meeting the standard of providing forced HEPA filtered air through the scopes for 10 minutes.

Surgery Instrument Replacements are needed for orthopedics, cystoscopy and ear nose and throat procedures. The current instruments are out of date and in some cases certain functionalities are no longer available to do complete procedures. Updating will also allow the OR to increase the volumes of procedures done in a day and more rapidly turn over operating rooms.

Impact on Annual Operating Budget

Operating	\$ -	
Capital Outlay	-	
Other	-	
Total	\$ -	

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Internal Service Funds

These funds are used to account for a government's business-type activities supported, at least in part, by fees or charges. These services are not rendered to the general public but are for other governmental units within the Borough, i.e., the service areas, individual funds and departments, and the school district. The following funds have been established:

	<u>Page #</u>
Total Internal Service Funds Budget Projection	409
Combined Revenues and Expenses	411
Insurance and Litigation Reserve Fund	412

The Borough and School District are self-insured and the Insurance and Litigation Reserve Fund is used to account for the provision of insurance for the Borough, not including health insurance. All funds requiring insurance coverage make contributions to this fund in amounts equal to their proportional share of the total cost of insurance. Additionally, the fund maintains reserves for litigation contingencies, insurance contingencies, and self-insurance deductible requirements.

Health Insurance Reserve Fund	424
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The Borough is self-insured for health insurance and the Health Insurance Reserve Fund is used to account for the costs of the Borough's employee health insurance plan. The reserve fund will accommodate the smoothing of plan cost variances by allowing the variances to be applied over multiple year's premiums. In years where the plan costs do not equal budgeted amounts for premiums in all borough funds, the amount over/under will be recovered/refunded in subsequent years through increases/decreases in plan premiums. This process will eliminate large year-end supplemental appropriations or unspent budget amounts in the Borough's and Service Area's operating funds.

Equipment Replacement Fund	428
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The Equipment Replacement Fund is used to finance the major purchases of user departments. Departments are charged an annual fee over the expected life of the vehicle or piece of equipment. This manner of financing major purchases eliminates the substantial impact such purchases would otherwise have on annual operating budgets.

Total Internal Service Funds - Budget Projection

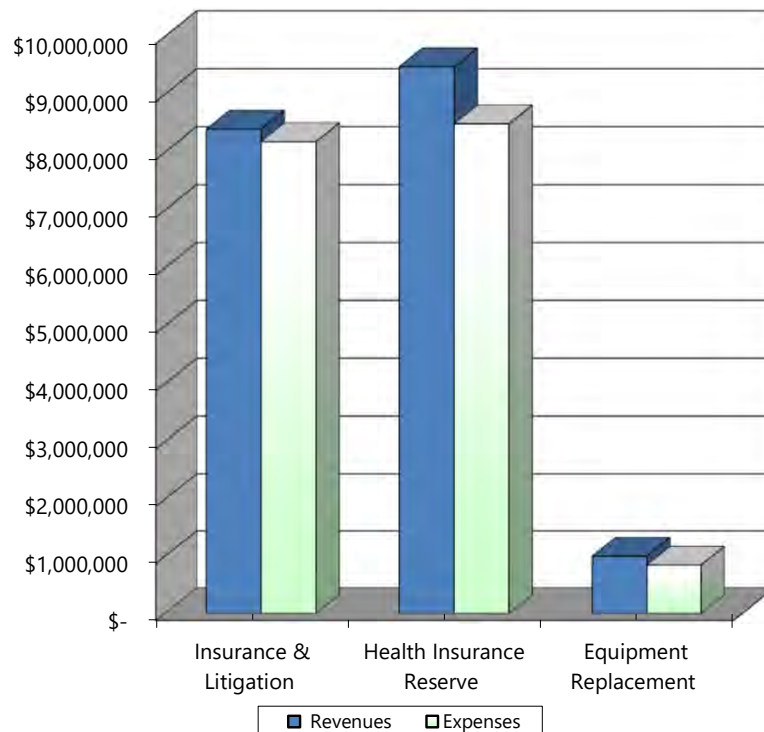
Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Revenues:								
Interest Revenue	\$ 229,033	\$ 878,369	\$ 162,769	\$ 562,997	\$ 322,678	\$ 394,140	\$ 392,559	\$ 391,680
State Revenues	9,062	11,262	-	-	-	-	-	-
Charges to Other Depts.	15,063,328	16,932,265	17,953,093	17,953,093	17,807,078	16,973,619	17,620,958	18,378,039
Employee Insurance Premiums	704,445	697,264	755,400	755,400	755,400	755,400	755,400	755,400
Sales of Fixed Assets	(224,215)	342,500	-	-	-	-	-	-
other revenue	-	-	-	-	-	-	-	-
Total Revenues:	15,781,653	18,861,660	18,871,262	19,271,490	18,885,156	18,123,159	18,768,917	19,525,119
Expenses:								
Personnel	520,751	665,354	923,294	923,294	906,924	925,062	943,563	962,434
Supplies	2,816	1,130	3,650	3,650	3,218	3,282	3,348	3,415
Services	12,874,431	14,007,671	17,561,177	16,543,917	16,608,417	17,387,838	17,979,805	18,595,304
Capital Outlay	16,962	2,130	-	-	10,916	11,025	11,135	11,246
Total Expenses:	13,414,960	14,676,285	18,488,121	17,470,861	17,529,475	18,327,207	18,937,851	19,572,399
Total Expenses and Operating Transfers	13,414,960	14,676,285	18,488,121	17,470,861	17,529,475	18,327,207	18,937,851	19,572,399
Net Results From Operations	2,366,693	4,185,375	383,141	1,800,629	1,355,681	(204,048)	(168,934)	(47,280)
Beginning Retained Earnings	12,752,418	15,119,111	19,304,486	19,304,486	21,105,115	22,460,796	22,256,748	22,087,814
Ending Retained Earnings	\$ 15,119,111	\$ 19,304,486	\$ 19,687,627	\$ 21,105,115	\$ 22,460,796	\$ 22,256,748	\$ 22,087,814	\$ 22,040,534

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**Kenai Peninsula Borough
Combined Revenues and Expenses
Internal Service Funds
Fiscal Year 2026**

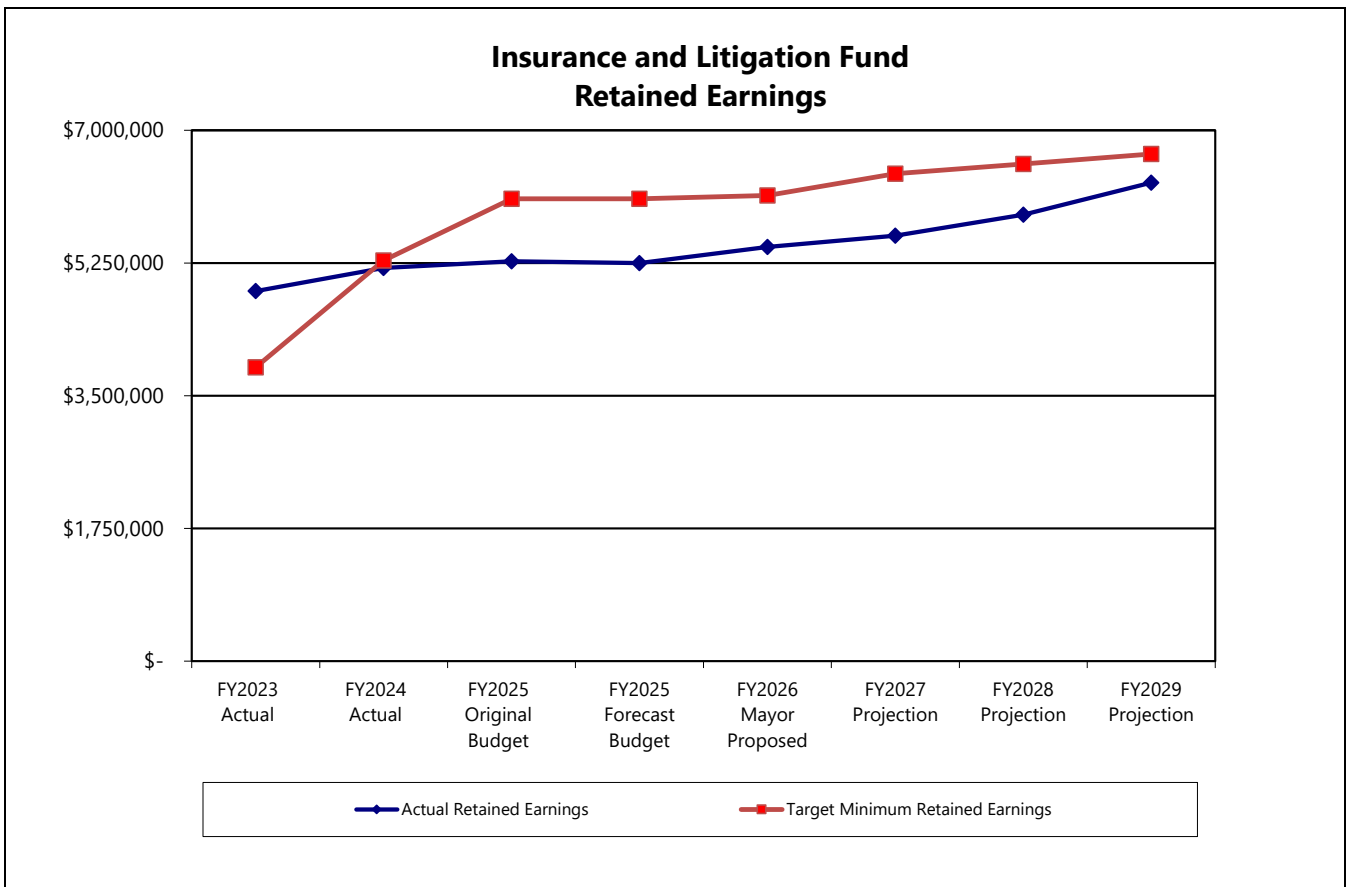
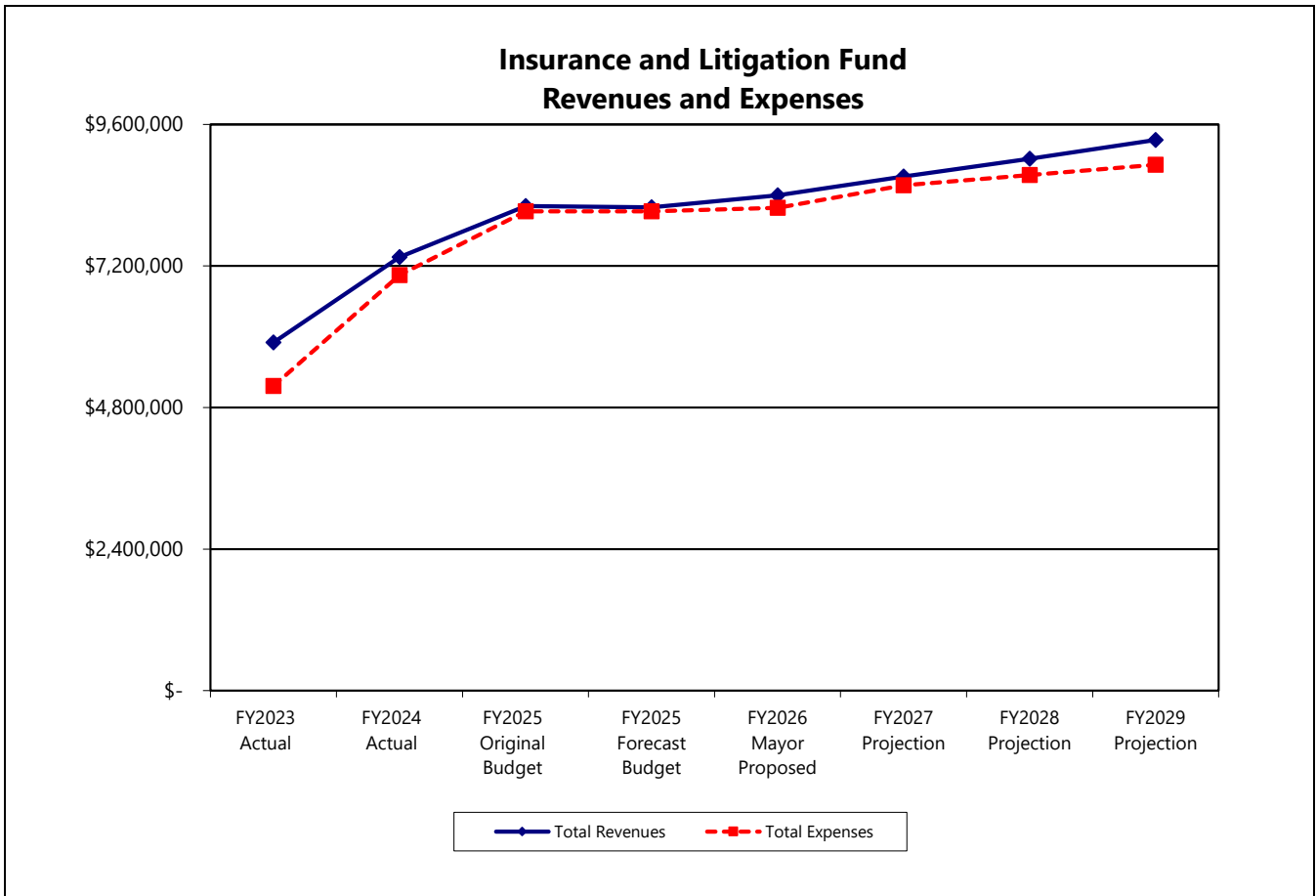
<u>Revenues</u>	Insurance & Litigation	Health Insurance Reserve	Equipment Replacement	Total
Interest Revenue	\$ 84,838	\$ 150,424	\$ 87,416	\$ 322,678
Charges To Other Depts	8,315,495	8,573,795	917,788	17,807,078
Miscellaneous Revenue	-	755,400	-	755,400
Total Revenues	\$ 8,400,333	\$ 9,479,619	\$ 1,005,204	\$ 18,885,156
<u>Expenses</u>				
Personnel	906,924	-	-	906,924
Supplies	3,218	-	-	3,218
Services	7,265,717	8,492,700	850,000	16,608,417
Total Expenses	8,186,775	8,492,700	850,000	17,529,475
Total Expenses and Operating Transfers	8,186,775	8,492,700	850,000	17,529,475
Net Results From Operations	213,558	986,919	155,204	1,355,681
Beginning Retained Earnings	5,249,070	10,028,291	5,827,754	21,105,115
Ending Retained Earnings	\$ 5,462,628	\$ 11,015,210	\$ 5,982,958	\$ 22,460,796

Revenues & Expenses



Fund: 700 Insurance and Litigation Fund - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Revenues:								
Interest Revenue	\$ 114,084	\$ 398,349	\$ 84,838	\$ 62,997	\$ 84,838	\$ 109,253	\$ 112,201	\$ 117,769
State Revenues	9,062	11,262	-	-	-	-	-	-
Federal Revenue	-	-	-	-	-	-	-	-
Charges to Other Depts.	5,779,181	6,939,148	8,129,861	8,129,861	8,315,495	8,606,537	8,907,766	9,219,538
Total Revenues:	5,902,327	7,348,759	8,214,699	8,192,858	8,400,333	8,715,790	9,019,967	9,337,307
Expenses:								
Personnel	520,751	665,354	923,294	923,294	906,924	925,062	943,563	962,434
Supplies	2,816	1,130	3,650	3,650	3,218	3,282	3,348	3,415
Services	4,625,077	6,374,783	7,201,217	7,201,217	7,265,717	7,629,003	7,783,518	7,939,188
Capital Outlay	16,962	2,130	-	-	10,916	11,025	11,135	11,246
Total Expenses:	5,165,606	7,043,397	8,128,161	8,128,161	8,186,775	8,568,372	8,741,564	8,916,283
Net Results From Operations	736,721	305,362	86,538	64,697	213,558	147,418	278,403	421,024
Beginning Retained Earnings	4,142,290	4,879,011	5,184,373	5,184,373	5,249,070	5,462,628	5,610,046	5,888,449
Ending Retained Earnings	\$ 4,879,011	\$ 5,184,373	\$ 5,270,911	\$ 5,249,070	\$ 5,462,628	\$ 5,610,046	\$ 5,888,449	\$ 6,309,473



Department Function

Fund 700

Risk Management

Dept 11234

Administration

Mission

The Risk Management Department works to protect the Kenai Peninsula Borough (KPB) and Kenai Peninsula Borough School District's (KPBSD) assets by identifying, analyzing and mitigating against the consequences of accidental losses and claims. The Risk Management Department serves as a resource for protecting the health, safety, and well-being of KPB and KPBSD employees and property through continuous efforts to reduce the frequency, severity and associated cost of risk and risk-related claims through continuous education, analysis, active participation and communication.

Program Description

The Risk Management Department coordinates the insurance program for the KPB and KPBSD, manages Workers' Compensation claims, and consults with the KPB, Service Areas, and the KPBSD on loss prevention, safety, and environmental compliance programs.

Major Long-Term Issues and Concerns:

- Navigating complex regulatory landscapes remains a challenge, impacting insurance procurement, compliance costs, and the ability to maintain adequate claim reserves.
- Employee retention issues continue to have both direct and indirect effects, including reduced operational capacity, loss of institutional knowledge, and increased regulatory compliance difficulties.
- Escalating cybersecurity threats and the need to quickly adapt to rapidly evolving technologies present ongoing risks and operational challenges.

FY2025 Accomplishments:

- Developed an internal web-based library to manage contractor certificates of insurance, including tracking their current status and sending notifications to the Risk Management Department before expiration dates. The second phase of this project is underway, incorporating notifications for additional stakeholders.
- Established standard operating procedures (SOPs) for all major processes and cross-trained team members to ensure redundancy and operational resiliency in case of employee unavailability.
- Successfully managed the transition from our previous insurance broker to a new broker, ensuring a seamless handover and continuity of service.
- Migrated ten years of historical claims data into our new database, enhancing data structure, accessibility, reporting capabilities, analysis, data management, and consistency.

FY2026 New Initiatives:

- Collaborate with KPBSD to enhance the Building Use Application process for differing levels of risk, potentially by further developing existing software to streamline operations.
- Implement digital records retention for approved retention groups and work to archive a backlog of departmental files, improving organization and accessibility of data.
- Assess the feasibility of transitioning from our current EHS Management System to Maintenance's software solution by comparing system capabilities, evaluating migration capacity and costs, and analyzing the long-term cost-benefit of a unified software platform.

Performance Measures:

Staffing	FY2023 Actual	FY2024 Actual	FY2025 Actual	FY2026 Proposed
Staffing History	4	5	6	6

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Number of Insurance Policies Purchased	14	14	15	17	17
Number of Insurance Certificates Reviewed	313	256	273	257	317
Number of Contracts Reviewed for Insurance	365	553	698	805	864
Loss Control Incentive Program (LCIP) Inspection	138	114	114	138	138
Tax Foreclosure Environmental Reviews	111	93	120	81	81

**Kenai Peninsula Borough
Budget Detail**

Fund 700

Department 11234 - Risk Management - Administration

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 289,111	\$ 377,730	\$ 528,634	\$ 528,634	\$ 545,394	\$ 16,760	3.17%
40210	FICA	24,115	31,710	47,363	47,363	48,771	1,408	2.97%
40221	PERS	79,178	97,780	117,635	117,635	121,350	3,715	3.16%
40321	Health Insurance	95,623	110,361	166,300	166,300	102,500	(63,800)	-38.36%
40322	Life Insurance	450	591	843	843	765	(78)	-9.25%
40410	Leave	32,274	43,242	62,519	62,519	63,144	625	1.00%
40511	Other Benefits	-	3,940	-	-	25,000	25,000	-
Total: Personnel		520,751	665,354	923,294	923,294	906,924	(16,370)	-1.77%
Supplies								
42120	Computer Software	948	-	-	-	-	-	-
42210	Operating Supplies	653	570	1,500	1,500	2,265	765	51.00%
42250	Uniforms	-	515	500	500	500	-	0.00%
42310	Repair/Maintenance Supplies	104	-	150	150	-	(150)	-100.00%
42410	Small Tools & Minor Equipment	1,111	45	1,500	1,500	453	(1,047)	-69.80%
Total: Supplies		2,816	1,130	3,650	3,650	3,218	(432)	-11.84%
Services								
43011	Contractual Services	109,075	80,136	78,500	78,500	90,415	11,915	15.18%
43019	Software Maintenance	2,908	135	137	137	-	(137)	-100.00%
43026	Software Licensing	-	36,814	28,175	28,175	53,657	25,482	90.44%
43110	Communications	4,960	9,494	4,800	4,800	9,711	4,911	102.31%
43140	Postage & Freight	38	90	100	100	100	-	0.00%
43210	Transportation/Subsistence	5,022	7,253	17,107	17,107	12,029	(5,078)	-29.68%
43220	Car Allowance	10,661	13,430	18,000	18,000	18,000	-	0.00%
43260	Training	1,000	2,144	2,100	2,100	5,438	3,338	158.95%
43310	Advertisinq	199	-	300	300	-	(300)	-100.00%
43410	Printing	-	78	60	60	-	(60)	-100.00%
43510	Insurance/Litigation Fund Premiums	14,194	27,761	25,756	25,756	27,034	1,278	4.96%
43610	Utilities	8,502	(125)	-	-	-	-	-
43720	Equipment Maintenance	50	181	1,000	1,000	952	(48)	-4.80%
43810	Rents and Operating Leases	-	-	27,600	27,600	28,428	828	3.00%
43916	Equipment Depreciation	6,529	6,529	-	-	-	-	-
43919	Amortization	7,534	26,694	-	-	-	-	-
43920	Dues and Subscriptions	2,391	1,920	8,548	8,548	1,948	(6,600)	23.21%
44025	Interest Expense	-	1,124	-	-	-	-	-
Total: Services		173,063	213,658	212,183	212,183	247,712	35,529	16.74%
Capital Outlay								
48120	Office Machines	5,248	-	-	-	-	-	-
48710	Minor Office Equipment	1,578	1,533	-	-	9,272	9,272	-
48720	Minor Office Furniture	10,136	-	-	-	1,644	1,644	-
48740	Minor Office Furniture	-	597	-	-	-	-	-
Total: Capital Outlay		16,962	2,130	-	-	10,916	10,916	-
Interdepartmental Charges								
60000	Charge (To) From Other Depts	(713,592)	(882,272)	(1,139,127)	(1,139,127)	(1,168,770)	(29,643)	-
Total: Interdepartmental Charges		(713,592)	(882,272)	(1,139,127)	(1,139,127)	(1,168,770)	(29,643)	-
Department Total		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-

**Kenai Peninsula Borough
Budget Detail**

Fund 700

Department 11234 - Risk Management - Administration - Continued

Line-Item Explanations

40110 Regular Wages. Staff includes: Risk Manager, Claims Manager, Safety Manager, Safety Specialist, Environmental Manager, and an Administrative Assistant.

43011 Contractual Services. Insurance Broker (\$80,000), SPCC Plan Updates (\$10,000), DocuSign (\$115), & Other Small Contracts (\$300).

43026 Software Licensing. MSDSOnline (\$13,314), InteleX Technologies (\$32,500), Monday (\$6,050), Zoom (\$844), Adobe Pro (\$600), & Sketchup Pro (\$349).

43210 Transportation/Subsistence. Reduced as a result of two fewer conferences, Alaska Waste Water Conference & PRIMA Institute. Also provides for travel to facilities for site visits, safety audits, tank inspections and continued education for members of Risk.

43260 Training. Increased \$3,338 to provide training for environmental, health and safety (EHS) training; risk management (ARM) certification training, and Board of Certified Safety Professionals (BCSP) certification training. EHS and BCSP have been reclassified to training from prior year dues and subscriptions.

43810 Rents & Operating Leases. Office Space Lease (\$28,428).

43920 Dues & Subscriptions. Reduced as a result of removing zoom licensing and reclassifying amounts to training from prior year subscriptions. Risk & Insurance Management Society, Public Risk Management Association, American Water Works Association, Board of Certified Safety Professionals, National Fire Protection Association, and Amazon Prime Business.

48710 Minor Office Equipment. Four replacement Surface Pro slate devices at \$2,318 each (\$9,272) that will reach their replacement schedule in FY26.

48720 Minor Office Furniture. One HON Ignition 2.0 Office Chair (\$490) & One Uline Height Adjustable Office Desk (\$1,154).

60000 Charges (To) From Other Depts. Allocation of risk management administration costs to insurances provided by the fund: (50%) Workers Compensation, (20%) Property Insurance, and (30%) General Liability.

Fund 700	Department Function
Dept 11236	Risk Management
	Workers' Compensation

Program Description

As required under the Alaska Workers' Compensation Act, Workers' Compensation is a program that requires employers to pay medical costs and lost wages in the event an employee becomes injured or ill due to working conditions. The Risk Management Department is responsible for complying with the Alaska Workers' Compensation Act by administering a compliant and comprehensive self-insurance program. This includes identifying and mitigating to the extent possible, the hazards that could cause injury to the visiting public, students, and employees; and analyzing, managing, and processing claims.

Mission

Our program serves to educate supervisors about our Workers' Compensation obligations and actions, and about providing accommodations to returning employees in temporary transitional work to help reduce time away from work and increase productivity.

Major Long-Term Issues and Concerns:

- Ongoing pressures from medical and wage inflation could significantly drive the cost of workers' compensation claims.
- Expansion of presumptive disability statutes, such as AS 23.30.118 for PTSD, continue to impact risk avoidance for emergency services organizations.

FY2025 Accomplishments:

- Enhanced incident investigations through in-person investigations for all recordable injuries to strengthen mitigation strategies, identify root causes, and improve workplace safety measures.
- Revised and standardized all Workers' Compensation materials, including forms, supervisor instructions, employee guides, and annual training materials, ensuring clarity and compliance for KPB&SD leadership groups.
- Expanded training opportunities by providing monthly in-person classroom sessions covering all eight (8) primary Risk Management training modules, enhancing accessibility and engagement for employees.

FY2026 New Initiatives:

- Enhancing our Job Hazard Analysis (JHA) Program by expanding the implementation of the JHA program to proactively identify and mitigate workplace hazards, improving overall safety and compliance.
- Strengthen our return-to-work policies and develop a structured stay-at-work program with a clearly defined list of light-duty work options to minimize lost-time incidents and support employee recovery.
- Create an easy-to-understand pamphlet providing essential workers' compensation information to streamline the claims process and to ensure employees and supervisors are well-informed and confident in navigating the processes.

Performance Measures:

Key Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Estimated
Total Incidents for the KPB	34	34	40	25	29
Total Incidents for the KPBSD	98	117	119	116	112
Total Incidents for Year (KPB & KPBSD)	132	151	159	141	141
Number of No Treatment Incidents	58	60	62	48	49
Number of First Aid Treatment Incidents	33	59	48	58	55
Number of Recordable Incidents	41	32	49	35	37

Key Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Estimated
KPB Total Recordable Incident Rate (TRIR)	3.00	2.57	5.90	2.90	2.10
KPBSD Total Recordable Incident Rate (TRIR)	3.00	2.75	3.28	2.88	3.07

Key Measures	Benchmark	CY2022 Actual	CY2023 Actual	CY2024 Actual	CY2025 Estimated
KPB Days Away, Restricted or Transferred (DART)	2.0	1.93	4.70	1.74	2.93
KPBSD Days Away, Restricted or Transferred (DART)	2.0	1.94	2.60	1.15	1.73

**Kenai Peninsula Borough
Budget Detail**

Fund 700

Department 11236 - Risk Management - Workers' Compensation

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services								
43011	Contract Services	\$ -	\$ 3,000	\$ -	\$ -	\$ 5,000	\$ 5,000	-
43210	Transportation/Subsistence	238	-	4,392	4,392	3,192	(1,200)	-27.32%
43260	Training	-	-	460	460	460	-	0.00%
43508	Workers' Compensation	688,308	873,374	841,619	841,619	960,106	118,487	14.08%
43530	Disability Coverage	6,090	7,128	7,875	7,875	7,215	(660)	-8.38%
43999	Contingency (Claim Reserves)	969,017	1,843,957	1,951,348	1,951,348	1,805,499	(145,849)	-7.47%
Total: Services		1,663,653	2,727,459	2,805,694	2,805,694	2,781,472	(24,222)	-0.86%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	356,796	441,136	569,564	569,564	584,385	14,821	2.60%
Total: Interdepartmental Charges		356,796	441,136	569,564	569,564	584,385	14,821	2.60%
Department Total		\$ 2,020,449	\$ 3,168,595	\$ 3,375,258	\$ 3,375,258	\$ 3,365,857	\$ (9,401)	-0.28%

Line-Item Explanations

43011 Contract Services. Worker's Comp Actuarial Study (\$5,000).

43210 Transportation/Subsistence. APRA Conference (\$2,748) & Alaska Bar Association's (ABA) Annual Workers' Comp Case Review (\$444).

43260 Training. Alaska Bar Association's (ABA) Annual Workers' Comp Case Review (\$460).

43508 Workers' Compensation. Estimated Workers' Comp Premium (\$798,246) & Estimated FY25 Payroll Audit (\$161,860). Increases in premium and audit are primarily based on linear projections and weighted against market outlook for each.

43530 Disability Coverage. Supplemental Volunteer Firefighter ADD Premium (\$7,215).

43999 Contingency (Claim Reserves). Self-Insured Workers' Comp Losses (\$1,805,499). Based on a 5-year average of actual loss increases weighted against a 10-year linear projection.

60000 Charges to Other Depts. Allocation of risk management administration costs to insurances provided by the fund: (50%) Workers Compensation, (20%) Property Insurance, and (30%) General Liability.

Department Function

Fund 700

Risk Management

Dept 11237

Property

Program Description

Property Insurance including claims is for coverage of the buildings, contents, emergency equipment, and vehicles of the Borough, School District, and Service Areas.

Major Long-Term Issues and Concerns:

- Aging properties throughout the Borough resulting in increased frequency and cost of repairs to integral systems such as fire suppression, HVAC, and security.
- While appraisals have started to level off, significant increases to construction and replacement costs continue to challenge our annual insurance premiums.
- Efficient and accurate management of facilities across the KPB and KPBSD including purchasing, inspections, maintenance, remodels, appraisals, etc.

FY2025 Accomplishments:

- Performed comprehensive audits of video security systems and access control measures in several locations, providing recommendations for additional equipment placements and hardware upgrades.
- Conducted an audit of our facilities, automotive, and mobile equipment schedules, comparing them against multiple

- internal KPB&SD records and our insurer's schedule. This process resulted in significant savings of several thousand dollars in insurance premiums for FY25.
- Updated multiple floorplans to include detailed layers highlighting risk-related facility equipment, such as cameras, access control hardware, AEDs, and first aid supplies. This provides for better documentation of existing property and valuations.
- Collaborated with South Peninsula Hospital (SPH) to enhance our individual asset schedules and uncovered two facilities that previously lacked appropriate coverage.

FY2026 New Initiatives:

- Leverage web-based tools to implement the Management of Change (MOC) process initiative for property additions and property deletions.
- Continue to map camera locations and camera coverages at all KPB-operated facilities and identify if a need for additional resources is needed. This provides for better visibility and identification during events.
- Develop a comprehensive action plan based on the documented restitution process and identified improvements. This plan should include clear roles and responsibilities for the KPB&SD, establish measurable goals for restitution collection, and outline strategies for enhancing communication and collaboration between stakeholders.

Performance Measures:

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Total Number of Claims	27	27	28	22	29
Average Claim Cost (Auto, Property & Vandalism)	\$5,641	\$5,824	\$6,357	\$6,934	\$6,591

**Kenai Peninsula Borough
Budget Detail**

Fund 700

Department 11237 - Risk Management - Property

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services							
43011 Contract Services	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	-
43511 Fire and Extended Coverage	1,297,561	1,811,742	2,378,105	2,378,105	2,298,235	(79,870)	-3.36%
43999 Contingency (Claim Reserves)	177,695	201,750	214,097	214,097	191,150	(22,947)	-10.72%
Total: Services	1,475,256	2,013,492	2,592,202	2,592,202	2,494,385	(97,817)	-3.77%
Interdepartmental Charges							
60000 Charges (To) From Other Depts.	147,518	176,454	227,825	227,825	233,754	5,929	2.60%
Total: Interdepartmental Charges	147,518	176,454	227,825	227,825	233,754	5,929	2.60%
Department Total	\$ 1,622,774	\$ 2,189,946	\$ 2,820,027	\$ 2,820,027	\$ 2,728,139	\$ (91,888)	-3.26%

Line-Item Explanations

43011 Contract Services. Property Claims Actuarial Study (\$5,000).

43511 Fire & Extended Coverage. Estimated Premiums for Property (\$2,142,655), Auto (\$96,645) & Equipment Breakdown (\$58,935).

43999 Contingency (Claim Reserves). Self-Insured Liability Losses (\$191,150). Based on a 10-year linear projection weighted against known losses.

60000 Charges to Other Depts. Allocation of Risk Management Administration costs to insurances provided by the fund; (50%) Workers Compensation, (20%) Property Insurance, and (30%) General Liability.

	Department Function
Fund 700	Risk Management
Dept 11238	Liability

Program Description
Administered by the Risk Management Department, the liability insurance program covers the Kenai Peninsula Borough (KPB) and Kenai Peninsula Borough School District (KPBSD) for risks imposed by lawsuits and other similar claims.

- Major Long-Term Issues and Concerns:**
- The KPB&SD’s exposures, loss ratio, and experience continue to present challenges in securing reasonably priced excess insurance.
 - As evolving social dynamics continue to evolve, social inflation will prove a challenge for the excess market.

- FY2025 Accomplishments:**
- Create a Risk Register to capture identified operational risks, develop actionable response plans, prepare for possible impacts, and recommend mitigation methods to the Administration.
 - Develop a web-based insurance requirements flowchart to improve departments’ user experience, streamline the contracting and insurance process, and provide clear definitions and expectations in departments’ planning stages. This has been a long-term issue for other

- departments and will likely resolve many of the hurdles they’ve experience.
- Met with stakeholders from the Department of Juvenile Justice and the District Attorney’s Office to document the restitution process across all agencies and identify opportunities for improvement in restitution collection.

- FY2026 New Initiatives:**
- Broaden the use of our risk register by linking identified risks to specific compliance and legal obligations, while also developing a communication plan to keep stakeholders informed.
 - Utilize newly available tools and datasets to create quarterly risk reports for all departments, highlighting loss categories, associated costs, and recommended mitigation strategies to help reduce risk and associated experience.
 - Develop a web-based insurance requirements flowchart to improve departments’ user experience, streamline the contracting and insurance process, and provide clear definitions and expectations in departments’ planning stages. This has been a long-term issue for other departments and will likely resolve many of the hurdles they’ve experience.

Performance Measures:

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Total Number of Claims	7	12	7	7	7
Average Claim Cost (Liability Only)	\$38,842	\$46,419	\$62,353	\$35,714	\$58,317

**Kenai Peninsula Borough
Budget Detail**

Fund 700

Department 11238 - Risk Management - Liability

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services								
43011	Contractual Services	\$ -	\$ -	\$ -	\$ -	5,000	5,000	-
43515	CGL Excess Liability	669,070	817,953	897,623	897,623	1,190,267	292,644	32.60%
43519	Finance Officer Bond	600	-	3,000	3,000	3,000	-	0.00%
43520	Employee Bond	100	400	650	650	650	-	0.00%
43521	Other Bonds	240	480	520	520	520	-	0.00%
43525	Travel Accident Coverage	-	14,715	7,800	7,800	4,905	(2,895)	-37.12%
43528	Aviation Liability	27,305	29,653	32,140	32,140	26,995	(5,145)	-16.01%
43529	Other Miscellaneous Coverage	80,479	89,972	112,091	112,091	102,595	(9,496)	-8.47%
43999	Contingency (Claim Reserves)	535,311	467,001	537,314	537,314	408,216	(129,098)	-24.03%
Total: Services		1,313,105	1,420,174	1,591,138	1,591,138	1,742,148	151,010	9.49%
Interdepartmental Charges								
60000	Charges (To) From Other Depts.	209,278	264,682	341,738	341,738	350,631	8,893	2.60%
Total: Interdepartmental Charges		209,278	264,682	341,738	341,738	350,631	8,893	2.60%
Department Total		\$ 1,522,383	\$ 1,684,856	\$ 1,932,876	\$ 1,932,876	\$ 2,092,779	\$ 159,903	8.27%

Line-Item Explanations

43011 Contract Services. Liability claims actuarial study (\$5,000).

43515 CGL Excess Liability. Estimated Premiums for Liability (\$744,193), Crime (\$3,812), Excess Liability 5M*15M (\$274,589), Excess Liability 5M*20M (\$199,763), KPB&SD Cyber Liability (\$44,439), and Loss Control Credit (\$76,528). Increases are primarily based on linear projections and weighted against market outlook for each line of coverage. This increase also includes two additional lines of coverage for cyber.

43519 Finance Officer Bond. Five (5) State-Required Fiduciary Bonds for KPB&SD Officials (\$3,000).

43520 Employee Bond. Thirteen (13) Fidelity Bonds for Public Employee Notaries (\$650).

43521 Other Bonds. Thirteen (13) State of Alaska Notary Bond Fees (\$520).

43525 Travel Accident Insurance. Estimated Business Travel Accident (BTA) Premium (\$4,905).

43528 Aviation Liability. Estimated Non-Owned Aircraft Liability Premium (\$26,995).

43529 Other Miscellaneous Coverage. Estimated Premiums for Environmental Pollution Liability (\$41,392), Storage Tank Liability (\$12,395), Medical Professional Liability (\$7,920), and Mobile Equipment (\$40,888).

43999 Contingency (Claim Reserves). Self-Insured Liability Losses (\$408,216). Based on a 5-year average of actual loss increases weighted against a 10-year linear projection.

60000 Charges (To) From Other Depts. Allocation of Risk Management Administration costs to insurances provided by the fund: (50%) Workers Compensation, (20%) Property Insurance, and (30%) General Liability.

Kenai Peninsula Borough

Budget Detail

Fund 700

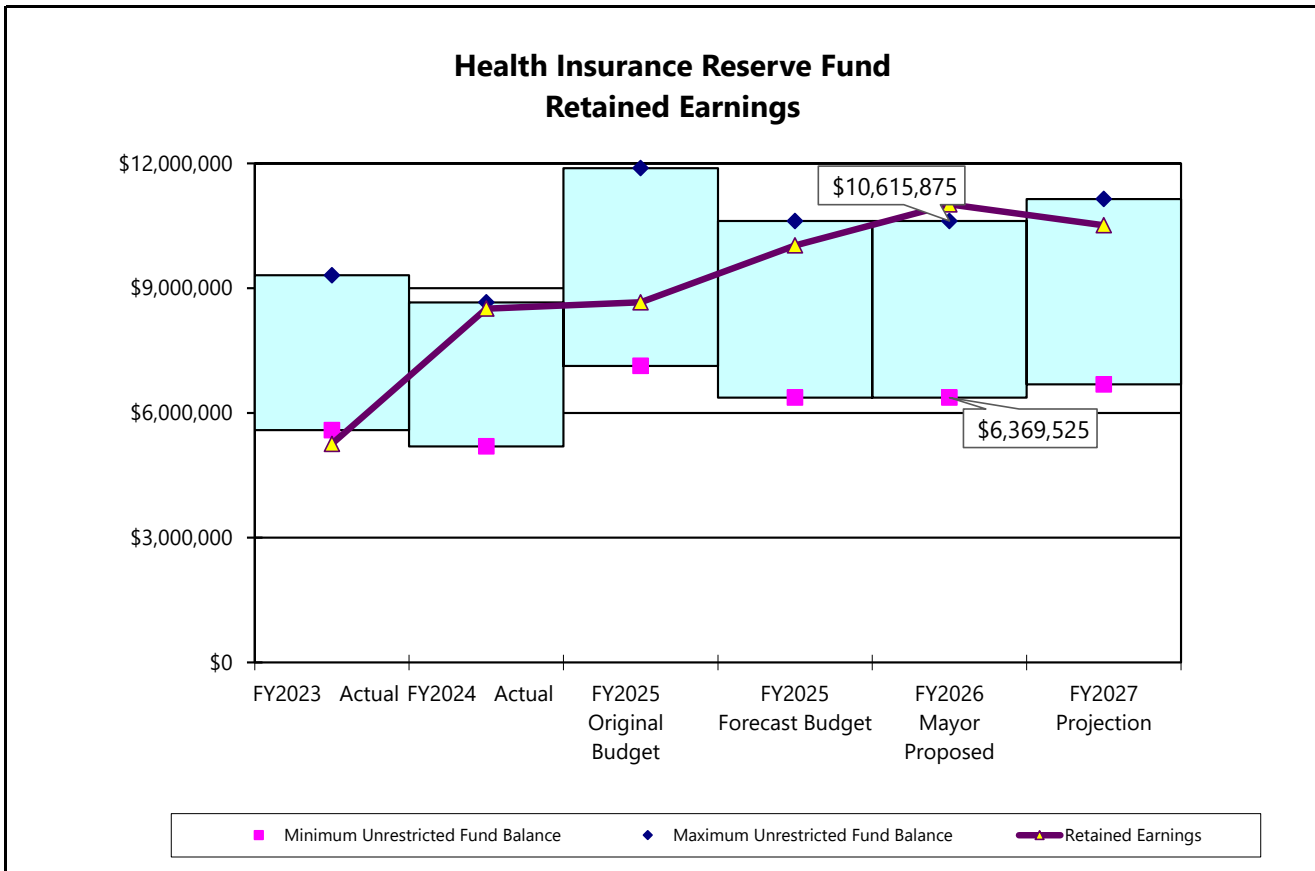
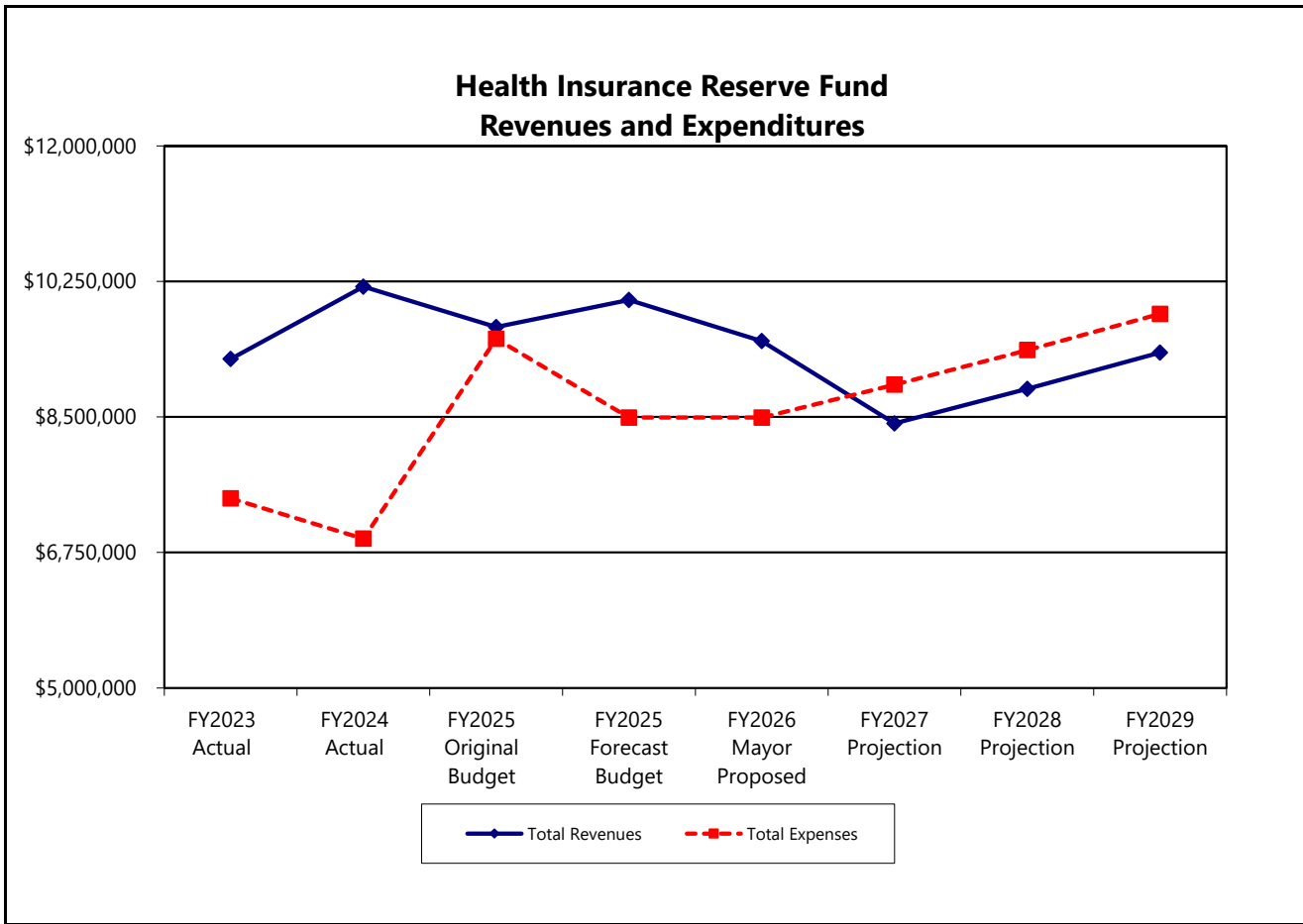
Expenditure Summary By Line Item

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Personnel								
40110	Regular Wages	\$ 289,111	\$ 377,730	\$ 528,634	\$ 528,634	\$ 545,394	\$ 16,760	3.17%
40210	FICA	24,115	31,710	47,363	47,363	48,771	1,408	2.97%
40221	PERS	79,178	97,780	117,635	117,635	121,350	3,715	3.16%
40321	Health Insurance	95,623	110,361	166,300	166,300	102,500	(63,800)	-38.36%
40322	Life Insurance	450	591	843	843	765	(78)	-9.25%
40410	Leave	32,274	43,242	62,519	62,519	63,144	625	1.00%
40511	Other Benefits	-	3,940	-	-	25,000	25,000	-
Total: Personnel		520,751	665,354	923,294	923,294	906,924	(16,370)	-1.77%
Supplies								
42120	Computer Software	948	-	-	-	-	-	-
42210	Operating Supplies	653	570	1,500	1,500	2,265	765	51.00%
42250	Uniforms	-	515	500	500	500	-	0.00%
42310	Repair/Maintenance Supplies	104	-	150	150	-	(150)	-100.00%
42410	Small Tools & Minor Equipment	1,111	45	1,500	1,500	453	(1,047)	-69.80%
Total: Supplies		2,816	1,130	3,650	3,650	3,218	(432)	-11.84%
Services								
43011	Contractual Services	109,075	83,136	78,500	78,500	105,415	26,915	34.29%
43019	Software Maintenance	2,908	135	137	137	-	(137)	-100.00%
43026	Software Licensing	-	36,814	28,175	28,175	53,657	25,482	90.44%
43110	Communications	4,960	9,494	4,800	4,800	9,711	4,911	102.31%
43140	Postage	38	90	100	100	100	-	0.00%
43210	Transportation/Subsistence	5,260	7,253	21,499	21,499	15,221	(6,278)	-29.20%
43220	Car Allowance	10,661	13,430	18,000	18,000	18,000	-	0.00%
43260	Training	1,000	2,144	2,560	2,560	5,898	3,338	130.39%
43310	Advertising	199	-	300	300	-	(300)	-100.00%
43410	Printing	-	78	60	60	-	(60)	-100.00%
43508	Workers' Compensation	688,308	873,374	841,619	841,619	960,106	118,487	14.08%
43510	Insurance/Litigation Fund Premiums	14,194	27,761	25,756	25,756	27,034	1,278	4.96%
43511	Fire and Extended Coverage	1,297,561	1,811,742	2,378,105	2,378,105	2,298,235	(79,870)	-3.36%
43515	CGL Excess Liability	669,070	817,953	897,623	897,623	1,190,267	292,644	32.60%
43519	Finance Officer Bond	600	-	3,000	3,000	3,000	-	0.00%
43520	Employee Bond	100	400	650	650	650	-	0.00%
43521	Other Bonds	240	480	520	520	520	-	0.00%
43525	Travel Accident Coverage	-	14,715	7,800	7,800	4,905	(2,895)	-37.12%
43528	Aviation Liability	27,305	29,653	32,140	32,140	26,995	(5,145)	-16.01%
43529	Other Miscellaneous Coverage	80,479	89,972	112,091	112,091	102,595	(9,496)	-8.47%
43530	Disability Coverage	6,090	7,128	7,875	7,875	7,215	(660)	-8.38%
43610	Utilities	8,502	(125)	-	-	-	-	-
43720	Equipment Maintenance	50	181	1,000	1,000	952	(48)	-4.80%
43810	Rents and Operating Leases	-	-	27,600	27,600	28,428	828	3.00%
43916	Equipment Depreciation	6,529	6,529	-	-	-	-	-
43919	Amortization	7,534	26,694	-	-	-	-	-
43920	Dues and Subscriptions	2,391	1,920	8,548	8,548	1,948	(6,600)	-77.21%
43999	Contingency (Claim Reserves)	1,682,023	2,512,708	2,702,759	2,702,759	2,404,865	(297,894)	-11.02%
44025	Interest Expense	-	1,124	-	-	-	-	-
Total: Services		4,625,077	6,374,783	7,201,217	7,201,217	7,265,717	64,500	0.90%
Capital Outlay								
48120	Major Office Machines	5,248	-	-	-	-	-	-
48710	Minor Office Equipment	1,578	1,533	-	-	9,272	9,272	-
48720	Minor Office Furniture	10,136	-	-	-	1,644	1,644	-
48740	Minor Office Furniture	-	597	-	-	-	-	-
Total: Capital Outlay		16,962	2,130	-	-	10,916	10,916	-
Interdepartmental Charges								
60000	Charge (To) From Other Depts.	-	-	-	-	-	-	-
Total: Interdepartmental Charges		-	-	-	-	-	-	-
Department Total		\$ 5,165,606	\$ 7,043,397	\$ 8,128,161	\$ 8,128,161	\$ 8,186,775	\$ 58,614	0.72%

Fund: 701 Health Insurance Reserve Fund - Budget Projection

Fund Budget:	FY2023	FY2024	FY2025	FY2025	FY2026	FY2027	FY2028	FY2029
	Actual	Actual	Original Budget	Forecast Budget	Mayor Proposed	Projection	Projection	Projection
Revenues:								
Interest Revenue	\$ 76,149	\$ 324,579	\$ -	\$ 350,000	\$ 150,424	\$ 165,228	\$ 157,728	\$ 150,228
Employee Insurance Premiums	704,445	697,264	755,400	755,400	755,400	755,400	755,400	755,400
Charges From Other Depts	8,467,880	9,160,945	8,905,444	8,905,444	8,573,795	7,496,707	7,950,074	8,425,734
Total Revenues:	9,248,474	10,182,788	9,660,844	10,010,844	9,479,619	8,417,335	8,863,202	9,331,362
Expenses:								
Services	7,449,122	6,927,764	9,509,960	8,492,700	8,492,700	8,917,335	9,363,202	9,831,362
Total Expenses:	7,449,122	6,927,764	9,509,960	8,492,700	8,492,700	8,917,335	9,363,202	9,831,362
Net Results From Operations	1,799,352	3,255,024	150,884	1,518,144	986,919	(500,000)	(500,000)	(500,000)
Beginning Retained Earnings	3,455,771	5,255,123	8,510,147	8,510,147	10,028,291	11,015,210	10,515,210	10,015,210
Ending Retained Earnings *	\$ 5,255,123	\$ 8,510,147	\$ 8,661,031	\$ 10,028,291	\$ 11,015,210	\$ 10,515,210	\$ 10,015,210	\$ 9,515,210

* Includes \$300,000 advance from the General Fund.



Department Function	
Fund 701	Health Insurance Reserve Fund
Dept 11240	Medical, Prescription, Dental & Vision

<p>Program Description</p> <p>This fund provides payment of Borough employees healthcare expenses (medical, prescriptions, dental, and vision) as well as claims administration and other benefit plan expenses.</p> <hr/> <p>Major Long-Term Issues and Concerns:</p> <ul style="list-style-type: none"> • Rising cost of health care benefits, federal and state changing compliance issues and administrative requirements. • Continued rise in pharmaceutical costs on the national market. • High cost of health care services in Alaska. 	<p>FY2025 Accomplishments:</p> <ul style="list-style-type: none"> • Held open enrollment in fall 2024, provided online presentations of the plan structure, and options effective January 1, 2025. <hr/> <p>FY2026 New Initiatives:</p> <ul style="list-style-type: none"> • Increase communications through web portal and other means of communications to employees on improved benefit services and cost savings programs provided through new plan administrator.
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Performance Measures:

Priority:	Health Insurance Plan Delivery
Goal:	To provide appropriate, economical health coverage for our employees.
Objective:	<ol style="list-style-type: none"> 1. To decrease our per-employee cost by implementing effective utilization controls in plan design. 2. To decrease our cost per employee by engaging in provider contracts. 3. To continue to explore partnering with other organizations to benefit from economies of scale. 4. While decreasing overall costs, to continue to provide appropriate healthcare coverage for our employees and their families.

Key Measures	Benchmark	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Estimated
Monthly Cost per Employee (net of employee contributions)	\$2,345	\$2,059	\$1,835	\$2,345	\$2,345

**Kenai Peninsula Borough
Budget Detail**

Fund 701

Department 11240 - Health Insurance Reserve - Medical, Dental & Vision

		FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services								
43011	Contractual Services	\$ 184,690	\$ 187,596	\$ 304,000	\$ 304,000	\$ 195,000	\$ (109,000)	-35.86%
43501	Medical/Dental/Vision Coverage	5,483,947	5,237,699	7,663,800	7,663,800	6,662,700	(1,001,100)	-13.06%
43502	Medical Stop Loss Coverage	1,046,521	1,071,043	992,160	992,160	1,085,000	92,840	9.36%
43503	Healthcare Savings Account	733,964	431,426	550,000	515,000	550,000	-	0.00%
Total: Services		7,449,122	6,927,764	9,509,960	9,474,960	8,492,700	(1,017,260)	-10.70%
Department Total		\$ 7,449,122	\$ 6,927,764	\$ 9,509,960	\$ 9,474,960	\$ 8,492,700	\$ (1,017,260)	-10.70%

Line-Item Explanations

43011 Contract Services. Claims administrator services. Reduction due to transition to new third party administrator.

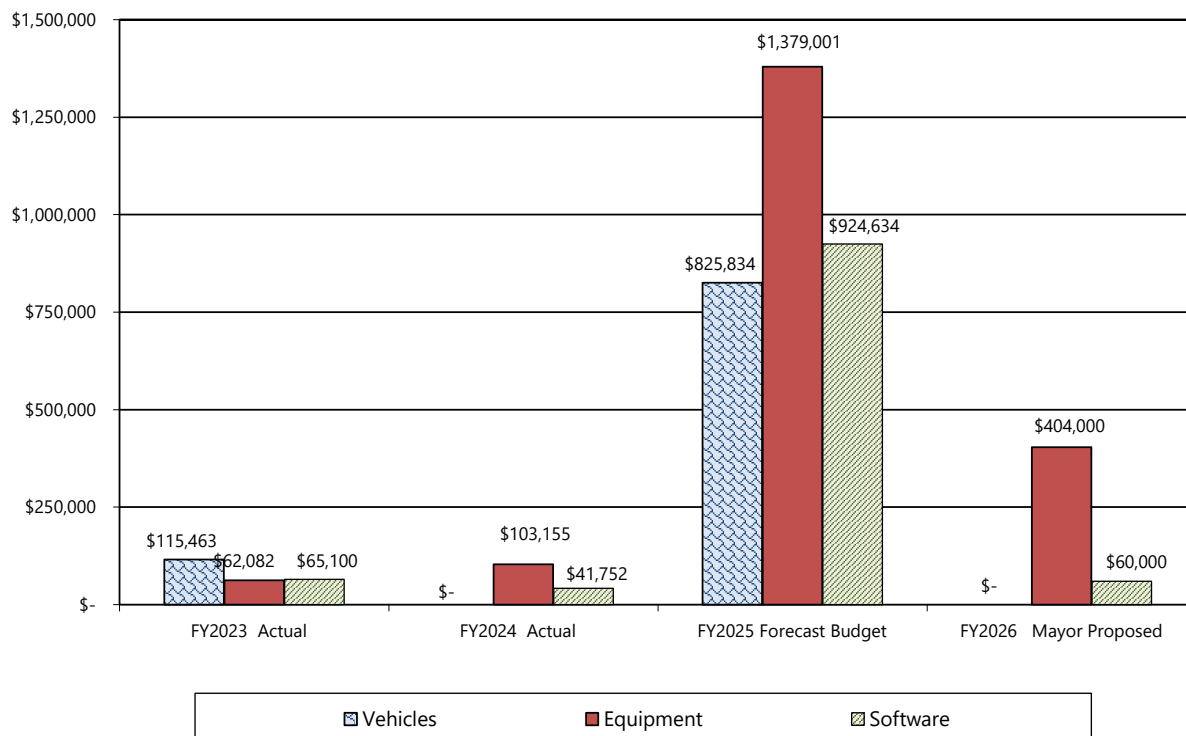
43502 Medical Stop Loss Coverage. Coverage purchase to limit plan payments to no more than \$200,000 per covered incident per year.

43501 Medical/Dental/Vision Coverage. Payments made for actual medical, dental, and vision claims by plan participants.

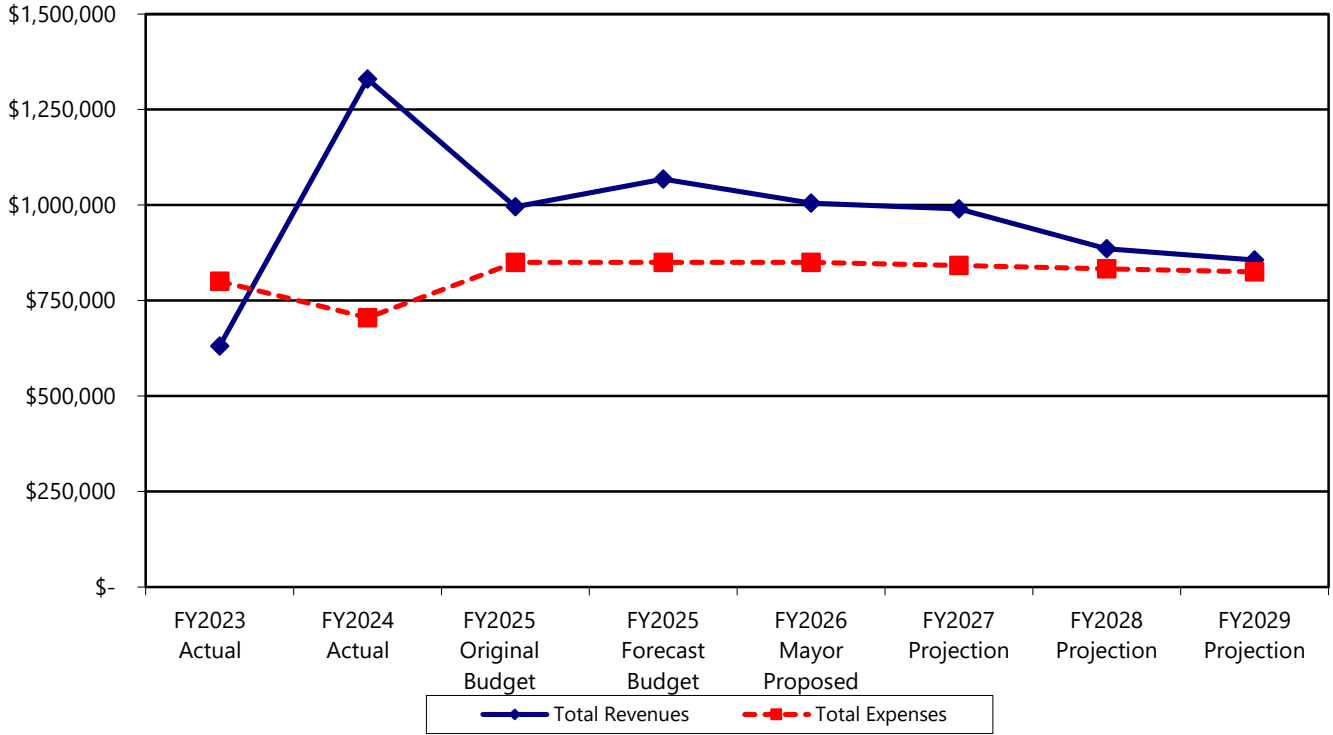
Fund: 705 Equipment Replacement Fund - Budget Projection

Fund Budget:	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	FY2027 Projection	FY2028 Projection	FY2029 Projection
Revenues:								
Interest Revenue	\$ 38,800	\$ 155,441	\$ 77,931	\$ 150,000	\$ 87,416	\$ 119,659	\$ 122,630	\$ 123,683
Charges from Other Depts.	816,267	832,172	917,788	917,788	917,788	870,375	763,118	732,767
Sale of Fixed Assets	(224,215)	342,500	-	-	-	-	-	-
Total Revenues:	630,852	1,330,113	995,719	1,067,788	1,005,204	990,034	885,748	856,450
Expenses								
Services	800,232	705,124	850,000	850,000	850,000	841,500	833,085	824,754
Total Expenses:	800,232	705,124	850,000	850,000	850,000	841,500	833,085	824,754
Total Expenses and Operating Transfers	800,232	705,124	850,000	850,000	850,000	841,500	833,085	824,754
Net Results From Operations	(169,380)	624,989	145,719	217,788	155,204	148,534	52,663	31,696
Beginning Retained Earnings	5,154,357	4,984,977	5,609,966	5,609,966	5,827,754	5,982,958	6,131,492	6,184,155
Ending Retained Earnings	\$ 4,984,977	\$ 5,609,966	\$ 5,755,685	\$ 5,827,754	\$ 5,982,958	\$ 6,131,492	\$ 6,184,155	\$ 6,215,851
Retained Earnings Committed								
Retained Earnings estimated to be committed to future depreciation expense	\$ 2,471,145	\$ 3,028,732	\$ 2,468,515	\$ 2,468,515	\$ 4,747,984	\$ 4,361,984	\$ 4,070,484	\$ 4,467,399
Retained Earnings committed to unexpended authorized expenses	2,203,627	2,406,538	1,744,563	1,744,563	464,000	550,000	1,230,000	1,105,000
Uncommitted Retained Earnings	\$ 310,205	\$ 174,696	\$ 1,542,607	\$ 1,614,676	\$ 770,974	\$ 1,219,508	\$ 883,671	\$ 643,452

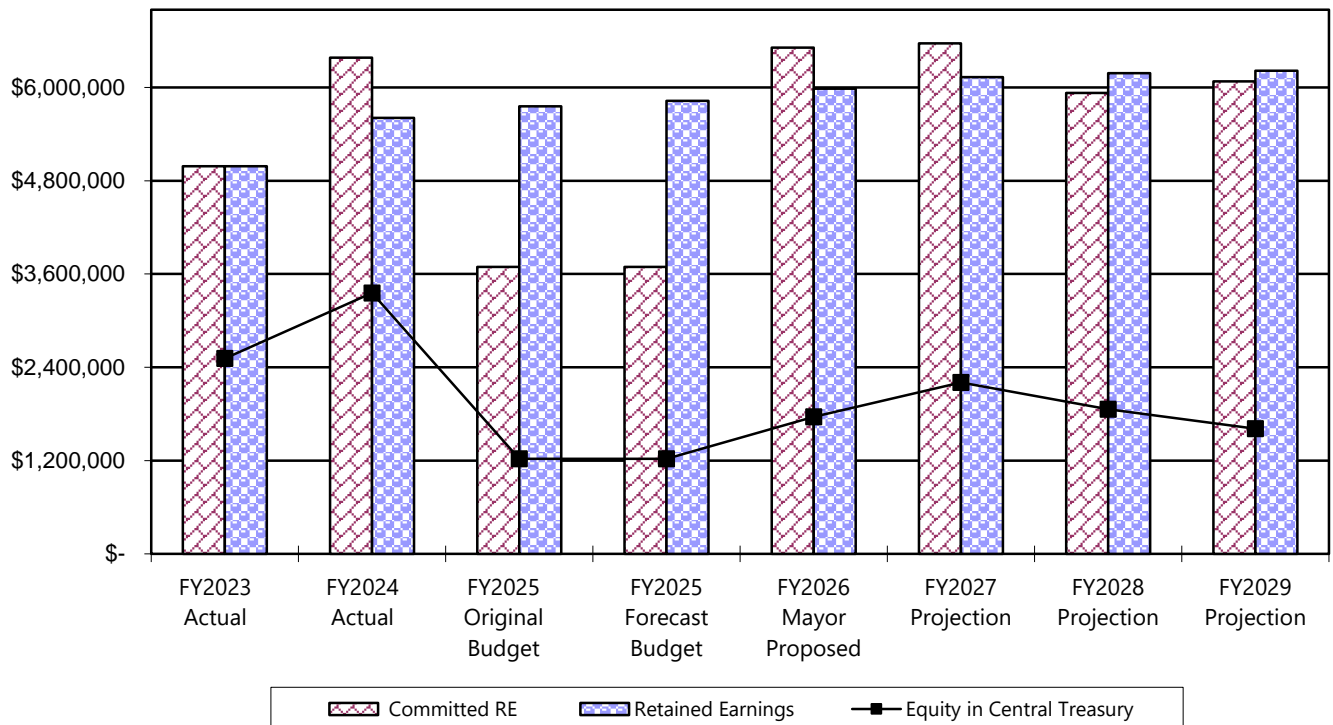
Vehicle, Equipment & Software Purchases



Equipment Replacement Fund Revenues



Equipment Replacement Fund Retained Earnings



Fund 705 Dept 94910	Department Function Equipment Replacement Fund Administration
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Mission

To provide a funding mechanism for departments to purchase vehicles and other equipment with the cost to be recaptured over time.

Program Description

This is a revolving fund which provides funding for user departments to purchase vehicles and equipment. The purchases are then recaptured through an annual billing process for the original cost of the vehicle or equipment plus accrued interest. The fund also provides an extended rental option for vehicles that have exceeded their original useful life of 5 years. The repayment and rental schedule is designed to recapture the original cost, depreciation and inflation factor within the life of the asset. This will replenish the fund resources in order to facilitate the scheduled replacement of vehicles and equipment.

Major Long-Term Issues and Concerns:

- The expected useful life of vehicle and equipment extending beyond the life cycles currently being assigned.
- Having adequate equity and uncommitted retained earnings to fund any unanticipated expenditure requests that departments may have.

FY2025 Accomplishments:

- Purchase vehicles and equipment for various departments within the borough.

FY2026 New Initiatives:

- Purchase vehicles and equipment for various departments within the borough.

Performance Measures:

Priority: Asset Acquisition and Funding
Goal: Provide funding mechanism for Borough Departments to purchase vehicles and equipment.
Objective: Continue to provide funding for vehicle and equipment purchases through annual billings amounts.

Purchases	FY2023 Actual	FY2024 Actual	FY2025 Projected	FY2026 Proposed
Vehicle Purchases	2 / \$115,463	- / -	10 / \$1,494,000	- / -
Equipment/Imagery Purchases	4 / \$62,082	3 / \$103,155	4 / \$130,000	5 / \$404,000
Software Purchases	2 / \$65,100	4 / \$41,752	-	1 / \$60,000

**Kenai Peninsula Borough
Budget Detail**

Fund 705

Department 94910 - Non-Departmental

	FY2023 Actual	FY2024 Actual	FY2025 Original Budget	FY2025 Forecast Budget	FY2026 Mayor Proposed	Difference Between Mayor Proposed & Original Budget %	
Services							
43916 Equipment Depreciation	\$ 800,232	\$ 705,124	\$ 850,000	\$ 850,000	\$ 850,000	\$ -	0.00%
Total: Services	800,232	705,124	850,000	850,000	850,000	-	0.00%
Department Total	<u>\$ 800,232</u>	<u>\$ 705,124</u>	<u>\$ 850,000</u>	<u>\$ 850,000</u>	<u>\$ 850,000</u>	<u>-</u>	<u>0.00%</u>

Line-Item Explanations

43916 Equipment Depreciation. The Equipment Replacement Fund Policy requires assets of this fund be depreciated on a 7 to 15 year life cycle. Depreciation is the allowance provided for the reduction in value of the asset, usually by use or age.

Details of FY2026 Equipment Replacement Purchases

<u>Department</u>	<u>Quantity</u>	<u>Description</u>	<u>Cost Each</u>	<u>Total Cost</u>
Information Technology	1	2026 San Array	\$ 175,000	\$ 175,000
Human Resources - Print Shop	1	Envelope Stuffer	31,000	31,000
Finance - Financial Services	1	Budget Software	60,000	60,000
Clerk	1	Copier	13,000	13,000
	1	Election Equipment	80,000	80,000
Solid Waste	1	Foam Filled Tires	105,000	105,000
	<u>6</u>		<u>Grand Total</u>	<u>\$ 464,000</u>

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Appendix

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Kenai Peninsula Borough
Salary Schedule
Effective July 1, 2025
Classified

40 hour

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
G	20.77	21.55	22.33	22.78	23.23	23.70	24.17	24.65	25.15	25.65	26.16	26.69
H	22.22	23.06	23.89	24.37	24.86	25.36	25.86	26.38	26.91	27.44	27.99	28.55
I	23.78	24.67	25.57	26.08	26.60	27.13	27.67	28.23	28.79	29.37	29.95	30.55
J	25.44	26.40	27.35	27.90	28.46	29.03	29.61	30.20	30.80	31.42	32.05	32.69
K	27.22	28.24	29.27	29.85	30.45	31.06	31.68	32.31	32.96	33.62	34.29	34.98
L	29.13	30.22	31.32	31.94	32.58	33.23	33.90	34.58	35.27	35.97	36.69	37.43
M	31.16	32.34	33.51	34.18	34.86	35.56	36.27	37.00	37.74	38.49	39.26	40.05
N	33.35	34.60	35.85	36.57	37.30	38.05	38.81	39.59	40.38	41.19	42.01	42.85
O	35.68	37.02	38.36	39.13	39.91	40.71	41.53	42.36	43.20	44.07	44.95	45.85
P	38.18	39.61	41.05	41.87	42.71	43.56	44.43	45.32	46.23	47.15	48.09	49.06
Q	40.85	42.39	43.92	44.80	45.70	46.61	47.54	48.49	49.46	50.45	51.46	52.49
R	43.71	45.35	47.00	47.94	48.89	49.87	50.87	51.89	52.93	53.98	55.06	56.16

56 hour

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
K	19.12	19.84	20.56	20.97	21.39	21.82	22.25	22.70	23.15	23.62	24.09	24.57
L	20.46	21.23	22.00	22.44	22.89	23.34	23.81	24.29	24.77	25.27	25.77	26.29
M	21.89	22.71	23.54	24.01	24.49	24.98	25.48	25.99	26.51	27.04	27.58	28.13
N	23.42	24.30	25.18	25.69	26.20	26.73	27.26	27.81	28.36	28.93	29.51	30.10
O	25.06	26.00	26.95	27.49	28.04	28.60	29.17	29.75	30.35	30.95	31.57	32.20
P	26.82	27.82	28.83	29.41	30.00	30.60	31.21	31.83	32.47	33.12	33.78	34.46
Q	28.69	29.77	30.85	31.47	32.10	32.74	33.39	34.06	34.74	35.44	36.15	36.87
R	30.70	31.86	33.01	33.67	34.34	35.03	35.73	36.45	37.17	37.92	38.68	39.45

Management

<u>Level</u>	<u>Minimum</u>	<u>Mid point</u>	<u>Maximum</u>
1	69,211	84,823	102,457
2	74,042	90,744	109,611
3	79,200	97,065	117,245
4	84,857	102,904	126,227
5	90,855	111,165	140,235
6	97,196	121,464	151,595
7	104,055	130,098	162,425

Kenai Peninsula Borough
Full-Time Equivalent Employees by Function - FY2026 and Last Ten Fiscal Years

	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	Change between FY2025 & FY2026	Change between FY2017 & FY2026
Assembly												
Clerk's Office	3.67	3.67	3.67	3.67	3.67	3.67	4.00	4.00	4.00	4.00	0.00	0.33
Records Management	1.83	1.83	1.83	1.83	2.33	2.33	3.00	3.00	3.00	3.00	0.00	1.17
Department Total	5.50	5.50	5.50	5.50	6.00	6.00	7.00	7.00	7.00	7.00	0.00	1.50
Mayor	6.00	5.00	4.50	4.50	4.25	4.25	6.00	6.00	6.00	6.00	0.00	0.00
Purchasing, Contracting and Capital Projects	10.00	9.00	8.00	8.00	8.00	8.00	9.00	9.00	10.00	10.00	0.00	0.00
Office of Emergency Management	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00	0.00
General Services												
Administration/Human Resources	5.00	5.00	5.00	5.00	5.00	5.00	5.25	5.25	5.25	5.00	-0.25	0.00
Printing/Mail	1.25	1.25	1.25	0.75	1.25	1.50	2.00	1.50	1.50	1.50	0.00	0.25
Custodial Maintenance	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	0.00	0.00
Department Total	7.50	7.50	7.50	7.00	7.50	7.75	8.50	8.00	8.00	7.75	-0.25	0.25
IT	11.50	11.50	11.50	11.50	12.00	12.00	12.00	13.00	13.00	13.00	0.00	1.50
Legal	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	0.00	0.00
Finance												
Administration	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	0.00	0.00
Financial Services	8.00	8.00	7.50	7.50	7.50	7.50	8.00	8.00	8.00	8.00	0.00	0.00
Property Tax and Collections	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00	0.00	0.00
Sales Tax	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00	0.00
Department Total	22.00	22.00	21.50	21.50	21.50	21.50	22.00	22.00	22.00	22.00	0.00	0.00
Assessing												
Administration	10.00	10.00	10.00	10.00	9.00	9.00	10.00	10.00	10.00	10.00	0.00	0.00
Appraisal	12.00	12.00	14.00	14.00	14.00	12.00	12.00	12.00	12.00	12.00	0.00	0.00
Department Total	22.00	22.00	24.00	24.00	23.00	21.00	22.00	22.00	22.00	22.00	0.00	0.00
Resource Planning												
Administration	9.00	9.00	8.75	8.75	8.00	8.00	8.00	8.00	8.00	8.00	0.00	-1.00
GIS	4.00	4.00	4.00	4.00	3.25	3.25	3.00	4.00	4.00	4.00	0.00	0.00
River Center	5.00	5.00	5.00	5.00	4.00	4.00	4.00	4.00	4.00	4.00	0.00	-1.00
Department Total	18.00	18.00	17.75	17.75	15.25	15.25	15.00	16.00	16.00	16.00	0.00	-2.00
Total General Government	111.50	109.50	109.25	108.75	106.50	104.75	110.50	112.00	113.00	112.75	-0.25	1.25

Kenai Peninsula Borough
Full-Time Equivalent Employees by Function - FY2026 and Last Ten Fiscal Years

Other Funds:		FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	Change between FY2025 & FY2026	Change between FY2017 & FY2026
School													
Custodial Maintenance	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	1.25	0.00	0.00
Maintenance Department	45.00	45.00	44.60	44.60	43.50	44.50	45.35	48.75	48.75	49.25	49.75	0.50	4.75
Department Total	46.25	46.25	45.85	44.75	44.75	45.75	46.60	50.00	50.00	50.50	51.00	0.50	4.75
Nikiski Fire Service Area		21.75	21.75	21.25	21.00	21.00	25.00	25.00	25.00	26.00	26.00	0.00	4.25
Bear Creek Fire Service Area		1.50	1.50	2.00	2.00	2.00	2.00	3.00	3.00	3.00	3.00	0.00	1.50
Western Emergency Service Area ¹		4.00	4.00	5.00	5.00	10.00	10.00	10.00	10.00	13.00	13.00	0.00	9.00
Central Emergency Service Area		41.00	41.00	44.00	44.00	44.00	48.00	48.00	49.00	49.00	53.00	4.00	12.00
Kachemak Emergency Service Area		4.00	4.00	5.00	5.00	5.00	7.00	9.00	9.00	9.00	9.00	0.00	5.00
911 Communication		12.50	13.00	13.00	16.00	16.00	23.00	23.00	23.00	23.00	23.00	0.00	10.50
Seward-Bear Creek Flood Service Area		0.75	1.50	1.50	1.50	1.50	1.50	1.75	1.75	1.75	1.75	0.00	1.00
North Peninsula Recreation Service Area		16.65	16.65	16.50	16.50	16.50	17.00	16.75	16.75	16.85	16.85	0.00	0.20
Roads Service Area		8.00	8.00	7.40	6.50	6.50	5.90	6.75	6.75	6.75	6.75	0.00	-1.25
Land Trust		5.00	5.00	5.00	5.00	4.75	4.75	6.00	6.00	6.00	6.00	0.00	1.00
Solid Waste													
Administration	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	0.00	0.00
Central Peninsula Landfill	10.50	10.50	10.50	10.50	10.50	10.50	11.00	12.00	13.00	13.00	13.00	0.00	2.50
Homer Baler	0.00	0.00	0.00	0.00	0.00	0.00	4.00	4.00	4.00	4.50	4.50	0.00	0.00
Department Total	15.50	15.50	15.50	15.50	15.50	15.50	20.00	21.00	22.00	22.50	22.50	0.00	7.00
Insurance and Litigation		4.00	4.00	4.00	4.00	4.00	4.00	6.00	6.00	6.00	6.00	0.00	2.00
Total Other Funds		180.90	182.15	186.00	186.75	192.50	214.75	226.25	228.25	233.35	237.85	4.50	56.95
Total - All Funds		292.40	291.65	295.25	295.50	299.00	319.50	336.75	340.25	346.35	350.60	4.25	58.20

¹ Formerly Anchor Point Fire & Emergency Service Area, change in February 2021

¹ Staffing increased from 5 to 10 per Resolution 2021-010

Kenai Peninsula Borough
Schedule of Rates, Charges and Fees
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Clerk	FY2025 Fee	FY2026 Proposed Fee Change
Public records request up to 5 hrs staff time per month	-\$0.25 per page-	Removal
Public records request taking longer than 5 hrs staff time per month	actual costs	Title Change
Copies and Production Fees	-\$0.25 per page-	Reordered & named
Regular 8.5 x 11 B/W	\$0.25 per page	
Regular 8.5 x 11 Color (NEW)	-	\$0.30 per page
Regular 8.5 x 14 B/W (NEW)	-	\$0.30 per page
Regular 8.5 x 14 Color (NEW)	-	\$0.35 per page
Tabloid 11 x 14 B/W & Color	-	\$0.50 per page
Transcription Preparation (NEW)	-	Actual cost
Record Preparation	\$100.00 plus copy costs	New Fee
Certified copies	\$5.00 plus copy costs	
Media		
Flash drive (4-8GB)	\$3.00	\$5.00
Flash drive (large capacity >8GB)	-	\$45.00
Audio / Data CD	\$2.50 per copy	
Assembly agenda and minutes mailing	\$12.50	\$12.50 + copy costs
Assembly meeting packets, complete (black and white copy only)	\$90.00	\$90.00 + postage (if mailed)
Borough code, complete	\$150.00	\$150.00 + postage (if mailed)
Filing Fees		
Appeal Planning Commission or Planning Department Decision to Board of Adjustment (BOA)	\$300.00	
Appeal Assessment Valuation and flat tax appeal (BOE), refundable if appeal upheld		
Assessed value less than \$100K	\$30.00	
Assessed value \$100K to less than \$500K	\$100.00	
Assessed value \$500K to less than \$2 million	\$200.00	
Assessed value \$2 million or greater	\$1,000.00	
Elections		
Election recount (may be refundable or additional may apply)	\$100.00	\$300.00 deposit applied to actual costs
Election Contest (may be refundable or additional may apply)	-	\$300.00 deposit applied to actual costs
Special Election at the request of a Service Area	-	Actual cost of election paid by service area
Initiative/Referendum Petition Application (Refunded Upon Certification)	\$100.00	
Recall petition application (refunded upon certification)	-	\$100.00
Emergency Medical		
Ambulance billing (rates will be adjusted annually based on prior calendar years' annual Anchorage CPI rate)		
Basic Life Support (BLS-NE)	\$388.14	\$396.68
Basic Life Support Emergency (BLS-E)	\$646.90	\$661.13
Advanced Life Support (ALS)	\$517.53	\$528.92
Advanced Life Support (ALS 1)	\$776.28	\$793.36
Advanced Life Support (ALS 2)	\$1,035.04	\$1,057.81
Mileage	\$14.24	\$14.55
Mileage in excess of 17	\$9.05	\$9.25
Ambulance billing - air transport (if needed)	\$3,986 per hour + fuel charge	\$4,074 per hour + fuel charge
Note - fees are subject to change to meet Medicare definitions and rates for maximum reimbursement		
Finance		
Tax foreclosure recording fees including advertising	direct pass through cost from vendor	
Litigation report fees	direct pass through cost from vendor	
	direct pass through cost from vendor,	
Certified Mailing Fee	\$15 minimum for processing	
Redemption fee	\$250.00	
Personal property tax return, late filing or failure to file	10%	
Sales tax exemption card - owner builder	\$100.00	
Sales tax exemption card - reseller	\$10.00	
Sales tax exemption card - exempt (each card in excess of 10 per account)	-	\$10.00
Sales tax exemption card replacement	\$10.00	
Sales tax return not filed	\$25.00	
Reinstatement of business to active roll	\$100.00	
Publication fee for Real property tax delinquency	\$5.00	
Publication fee for Personnel property tax delinquency	\$3.00	
Audit estimate preparation	\$25.00 per hr NTE \$100.00	
Annual audit, paper copy	\$25.00	
Annual audit, electronic copy	no charge	
Annual Budget, paper copy	\$25.00	
Annual Budget, electronic copy	no charge	
Wire transfer fee	\$25.00	
Returned Check/e-check fee (NSF)	\$25.00	
Utility special assessment district application fee (USAD)	\$1,000.00	
USAD administration fee (USAD), plus estimated cost parcel share	\$6,000 plus \$70 per parcel	

**Kenai Peninsula Borough
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Geographic Information (GIS)		
8 1/2 x 11 map	\$3.00	
11 x 17 map	\$4.00	
18 x 24 22 x 34 map	\$12.00	\$6.00
24 x 36 map	\$24.00	Remove
34 x 44 map	\$30.00	\$12.00
Digital DVD map books (complete set)	\$30.00	Remove
Map books - hardcopy (each)	\$50.00	
Street naming/renaming petition	\$300.00	
Installation of new street sign & post	\$150.00	
Replacement of existing sign	\$80.00	
Uniform address sign fee	\$20.00	
Land Management		
Commercial temporary land use permit application fee	\$500.00	New Fee
Commercial temporary land use permit fee (up to 20 acres)	\$1,000.00	
Permit fee each additional 20 acres	\$400.00	
General temporary land use permit application fee	\$200.00	
General temporary land use permit fee (up to 5 acres)	\$400.00	New Fee
Permit fee for over 5 acres will be considered commercial	NA	
Right Of Way or easement application	\$500.00	\$750.00
Commercial right of way or easement application	\$750.00	New Fee
Negotiated lease application	\$750.00	New Fee
KPB Facility Rental	Varies	New Fee
Negotiated sale- Lease or exchange	\$500.00	Remove
Commercial quantity material extractions	\$300.00	\$500.00
Sand and gravel	\$5.50 per CY	New Fee
Sorted rock (when available)	\$8.25 per CY	New Fee
Small quantity material extraction application	\$25.00	\$150
Sand and gravel	\$5.50 per CY	New Fee
Sorted rock (when available)	\$8.25 per CY	New Fee
Temporary land use permit annual fee	\$400.00	Remove
General utility Right Of Way use (base fee)	\$500.00	\$750.00
General utility Right Of Way use (line fee)	\$25.00 per connection	\$50.00 per connection
Individual utility construction project (base fee)	\$50.00	\$100.00
Individual utility construction project (line fee)	\$0.10 per foot after first 200 feet	
Application to classify or reclassify Borough land	\$500.00	\$1,000.00
Application to modify conveyance document restrictions	\$500.00	\$1,000.00
Borough financed land sales	Prime + 2%	
Minimum down payment amount	10%	
late fees, more than 10 days late	10% of payment amt	
Agricultural Lease	Fair Market Value	New Fee
Agricultural Lease Areas (authorized by Resolution 2021-002 approved 2/2/2021)		
Tillable, LCC 3-5	\$15.00 per acre per year	
Highly Erodible Fields	\$10.00 per acre per year	
Hayland to Rangeland	\$5.00 per acre per year	
Managed Forestland	\$2.50 per acre per year	
Non-Farmed Sensitive Land	\$1.00 per acre per year	
Access Reserves - Ungated	No fee	
On-site Materials limited to 1,000 CY	\$3.00 per CY	
Barnyard Site	\$25.00 each + \$10.00 per acre per year	
Grazing Lease Areas (authorized by Resolution 2021-002 approved 2/2/2021)		
Hayland to Rangeland	\$5.00 per acre per year	
Non-Farmed Sensitive Land	\$1.00 per acre per year	
Access Reserves - Ungated	No fee	
On-site Materials limited to 1,000 CY	\$3.00 per CY	
Barnyard Site	\$25.00 each + \$10.00 per acre per year	
Planning Department		
Platting - Preliminary plats	\$400.00	
Platting - Preliminary plats; first major revision of previously approved preliminary	No charge	New
Platting - Preliminary plats; additional submittal with additional major revisions	\$400.00	New Fee
Platting - Preliminary Section Line Easement Vacation	No charge	
Platting - Abbreviated plat	\$400.00	
Platting - Final plats-Final paper plat; first submittal for review	\$400.00	
Platting - Final paper plat; additional submittal for review (per submittal)	\$100.00	Language Change
Platting - Final mylar plat; first submittal for review	No charge	New
Platting - Final mylar plat; additional submittal for review (per submittal)	\$100.00	New Fee
Platting - Final plats - Section Line Easement Vacation	\$200.00	
Platting - Time extensions	no charge	\$25.00
Platting - Building setback exception	\$100.00	
Platting - Easement vacation; to be finalized by document not requiring public hearing-	\$100.00	
Platting - Easement vacation; to be finalized by plat	\$100.00	New Fee
Platting - Section line easement & ROW vacations	\$500.00	
Platting - Plat amendment	\$50.00	
Platting - Plat waivers	\$50.00	

**Kenai Peninsula Borough
Schedule of Rates, Charges and Fees
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Planning Department - Continued		
Material Site - Counter Permit & Recording Fee Over the counter permit (material extraction less than 2.5 acres)(includes recording fee)	\$250.00	Language Change Remove
Conditional (material site) land use permit (CLUP)(includes recording fee)	\$1,000.00	
Material Site - CLUP & Recording Fee Modification of CLUP (material sites)(includes recording fee)	\$1,000.00	Language Change
Material Site - CLUP Variance-Variance to CLUP (material sites)	\$1,000.00	Language Change
Local option zoning petition & Recording Fee	\$1,000.00	Language Change
Correctional community residential center (CCRC)	\$1,000.00	
Concentrated animal feeding operation (CAFO)	\$1,000 plus price per animal \$.20	
Title 21 Variance Application	\$300.00	New Fee
Appeal of the Directors Decision	\$500.00	
Appeal to Office of Administrative Hearing (OAH); <u>time, fees, preparation of record and transcript (administrative management/appeal record/verbatim transcript/staff attendance)</u>	\$300.00	Language Change New Fee
Transcription Fee	\$350.00	
Recording Fee - 1 page plus recording fee	\$20.00 first page plus e-recording charges	
Recording Fee - each additional page plus e-recording charges	\$5.00 first page plus e-recording charges	
8 1/2 x 11 color copy	\$1.50	
11 x 17 color copy	\$3.00	
11 x 17 b&w copy	\$1.00	
18 x 24 b&w copy	\$1.00	Remove
24 x 36 b&w copy	\$2.00	Remove
911 Communications Department		
E911 surcharge	\$2.00	
Purchasing		
Contract award appeal (refundable if appellant prevails)	\$300.00	
River Center *		
Floodplain permit (staff)	\$50.00	Remove
Staff Permit Floodplain development permit (staff)	\$50.00	Language Change
Floodway development permit (staff)	\$300.00	Language Change
Floodplain variance (PC)	\$300.00	Remove
Habitat protection permit (staff)	\$50.00	Remove
Habitat protection prior existing permit (staff)	\$50.00	Remove
Habitat protection limited commercial permit (PC)	\$300.00	
Habitat protection conditional use permit (PC)	\$300.00	
Habitat protection variance (PC)	\$300.00	Remove
Conference room rental (rate for full day, partial days will be prorated)	\$175.00	
* If a project requires more than one borough River Center Department permit then		
Roads		
Encroachment Permit, upon approval of application	\$100.00	
Road Improvement district application fee (RIAD)		
Assessed value \$2 million or less	\$1,000.00	
Assessed value greater than \$2 million up to \$3 million	\$1,400.00	
Assessed value greater than \$3 million up to \$4 million	\$1,800.00	
Assessed value greater than \$4 million up to \$5 million	\$2,200.00	
Assessed value greater than \$5 million	\$2,200 plus \$400 for each add'l million	
Road Improvement district administration fee, included in the total cost of the project	\$6,000 plus \$70 per parcel	
Enforcement fees added via ordinance 2020-32 on 6/16/2020:		
Vehicle towing	actual cost	
Impound fee (per day up to a maximum of 30 days)	\$25.00/day	
Administrative fee (DMV search, certified mail, advertising)	\$35.00 per vehicle owner/lienholder	
Disposal fee	\$300.00	
Solid Waste		
Non commercial waste (residential)		
Asbestos (1 ton minimum charge)	\$200.00 per ton	
Automobiles	\$200.00 per vehicle, none allowed in Homer	
Household small batteries	No charge	
Trailers, RVs, Boats and Snow Machines	\$20.00 per foot	
Misc (animal carcasses, ashes, etc)	No charge	
Refrigerators and freezers	No charge	
Used oil (limits apply)	No charge	
Vehicle batteries (limits apply)	No charge	
Hazardous waste - 3 drums per year	No charge	
Fluorescent lamps and bulbs (limits apply)	No charge	
Cooking oil/grease, per gallon (maximum 5 gallons per month)	No charge	
Wood, brush, leaves, grass clippings, land clearing debris (No stumps or dirt allowed)	No charge	
Solid Waste Violation/Fine - Minor	\$100.00	
Solid Waste Violation/Fine - Major	\$500.00	

Kenai Peninsula Borough
Schedule of Rates, Charges and Fees
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Solid Waste - Continued

Commercial waste	
Bio Solids / Sewer Sludge	\$135.00 per ton
Solid waste	No Charge
Wastes generated outside of KPB	\$365.00 per ton
Asbestos (1 ton minimum charge)	\$200.00 per ton
Construction and demolition, tires, appliances, cardboard, metals, etc	
per ton	\$90 per ton, \$20 minimum
2-5 cubic yards	\$45.00
6-10 cubic yards	\$90.00
11-20 cubic yards	\$180.00
21-30 cubic yards	\$270.00
31-40 cubic yards	\$360.00
Wood, brush, leaves, grass clippings, land clearing debris (No stumps or dirt allowed)	
per ton	\$90 per ton, \$20 minimum
1 cubic yard	\$20.00
2-5 cubic yards	\$90.00
6-10 cubic yards	\$180.00
11-20 cubic yards	\$360.00
21-30 cubic yards	\$540.00
31-40 cubic yards	\$720.00
Acids/bases, liquid pesticides, etc. per gallon	\$30.00
Animal carcasses, ashes, etc per animal	\$5.00
Automobiles, per vehicle	\$200.00
Batteries, per pound	\$1.50
Empty drum, each	\$35.00
Fluorescent lamps and bulbs, each	\$0.52
Fuses and flares, per pound	\$30.00
Household appliances, per unit	\$20.00
Mercury, per pound	\$5.00
Oxidizers, per pound	\$60.00
Paint, solvent, fuel, oil, etc. per gallon	\$8.00
Solid pesticides, per pound	\$6.00
Solids or sludge, per gallon	\$12.00
Propane cylinders - small, 1 pound	\$3.00
Propane cylinders - large, 2-30 pound	\$30.00
Special waste, per ton (1 ton minimum charge)	\$135.00
Cooking oil/grease, per gallon	\$6.00
Commercial scale card, per additional card, 1st card per commercial account provided free (\$4.00
Solid Waste Violation/Fine - Minor	\$100.00
Solid Waste Violation/Fine - Major	\$500.00

North Peninsula Recreation

Pool		
General admission	\$5.00	
General admission - Service Area member	no charge	
General admission - punch card (10 punches)	\$45.00	
General admission - Senior citizen (60+)	\$2.00	
General Admission - Youth (1-10yrs old)	\$4.00	
General Admission - Military (Military ID Required)	\$3.00	
General admission with water slide - service area—member	\$1.50	
Water Slide - non service area members	\$3.00	
General admission with water slide - service area member (20 punches)	\$20.00	
Pool Membership 1-Month with Waterslide	\$75.00	
Pool Memberships- Each Additional Immediate Family Member	\$30.00	
Group log rolling private rental	\$35 per hour	
Water fitness, per class	\$8.00	
Water fitness Senior (60+), per class	\$5.00	
Water fitness punch card (10 punches)	\$75.00	
Group swimming lessons	\$55.00	
Group swimming lessons, service area- members	\$50.00	
Swimming lessons, tiny tots	\$25.00	
Swimming lessons, semi-private	\$75.00	
Swimming lessons, private	\$150.00	
Pre-School Aquatic Play	\$2.00	
American Red Cross Lifeguard class	\$175.00	
First Aid/CPR/AED Class	\$55.00	New Fee
Instructed water safety classes for groups, per participant (in addition to admission)	\$3.00	
Base pool rental per hour (up to 30 people)	\$150.00	
Base pool rental per hour, service area member (up to 30 people)	\$100.00	
Additional people per hour (addition to base rate)		
31-70 people	\$25.00	
71-100 people	\$50.00	
100+ people	\$75.00	
Waterslide rental per hour, (in addition to pool rental)	\$75.00	
Waterslide rental per hour, service area-member (in addition to pool rental)	\$50.00	
Each additional 20 people	\$0.00	

Kenai Peninsula Borough
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North Peninsula Recreation - continued

Birthday Swim Party - Service Area Member (includes dedicated party space for up to 15 swimmers and 5 spectators for 1 hour plus daily swim admission)	\$80.00	
Birthday Swim Party - Non Service Area Member (includes dedicated party space for up to 15 swimmers and 5 spectators for 1 hour plus daily swim admission)	\$100.00	
Fitness Room & Racquetball Courts		
Fitness room	\$5.00	
Fitness room, punch card	\$45.00	
Fitness room service area member	\$3.00	
Fitness room service area member, punch card (10 punches)	\$30.00	
Fitness membership - 6 months - Service Area Member	\$135.00	
Fitness membership - 12 months - Service Area Member	\$255.00	
Family fitness membership - 6 months - Service Area (ages 12 & up)	\$250.00	
Family fitness membership - 12 months - Service Area (ages 12 & up)	\$475.00	
Fitness membership - 6 months	\$225.00	
Fitness membership - 12 months	\$425.00	
Racquetball courts per hour	\$9.00	
Racquetball courts per hour, service area member	\$6.00	
Wally ball per hour	\$12.00	
Jason Peterson Memorial Ice Rink		
Zammed ice per hour	\$60.00	
Practice rates for ice 1.5 hours (Nikiski teams, High school, USA hockey)	\$75.00	
Game 2 hours (with clock and zam between periods)	\$175.00	
Game 1.5 hours (with clock and no zam between periods)	\$100.00	
Open skate	no charge	
Nikiski Community Recreation Center		
Room Rentals-Class Room, Training Room, Multi-Purpose Room	\$30/hr or \$175/8hrs	
Room Rentals-Class Room, Training Room, Multi-Purpose Room w/Kitchen	\$50/hr or \$250/8 hrs	
Room Rentals-Banquet Hall, Gymnasium	\$50/hr \$250/8 hrs	
Room Rentals-Banquet Hall, Gymnasium w/Kitchen	\$70/hr or \$400/8 hrs	
Kitchen Rental (up to 4 hours)	\$75.00	
Alcohol Permit Fee for Rentals	\$200.00	
Alcohol Administration/Processing Fee	\$50.00	
Support, hourly (projector, sound system, computer)	\$25 flat rate	
Refundable Cleaning Deposit	\$100.00	
Gym floor covering (must provide labor)	\$100.00	
Dance floor	\$100.00	
Gym equipment	\$25.00	
Open Gym use, per participant	No Charge	
Open Gym use, family of 5+	No Charge	
Teen night, per participant	\$2.00	
Teen dance/events, per participant	\$2.00-\$5.00	
Spin-f Fitness class	\$8.00	Language Change
Senior fitness class (60+)	\$5.00	
Spinning-f Fitness class punch card (10 punches)	\$75.00	Language Change
Senior fitness (60+) punch card (10 punches)	\$45.00	
Spinning fitness class punch card (5 punches)	\$22.50	Remove
Arts n Craft class, per class (Youth)	\$3.00	
Arts n Craft class, per class (Adult)	\$10.00	
Full Swing Golf per hour (Monday-Saturday)	\$20.00	
Summer-Camp Camps		Title Change
Summer pass, eight weeks	\$300.00	
Summer pass, eight weeks (2nd child)	\$275.00	
Summer pass, eight weeks (3rd child+)	\$250.00	
4 Week Session	\$200.00	
Weekly Rate	\$75.00	
Daily rate	\$30.00	
1/2 Day Specialty Camps (Weekly)	\$40.00	
After School Program (Service Area Members Only)		
Per Day	No charge	
Per Month	No charge	
Annual	No charge	
Sports Leagues		
Service Area Member	\$50.00	
Non-Service Area Member	\$60.00	
Partnered Volunteered Organizations (Per Player)	\$35.00	

Kenai Peninsula Borough
Schedule of Rates, Charges and Fees
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North Peninsula Recreation - continued

Vendor Booth Fees			
Family Fun in the Midnight Sun Vendor-Profit	\$45.00		
Family Fun in the Midnight Sun Vendor-Non- Profit	\$35.00		
Family Fun in the Midnight Sun Vendor Electricity Hookup	\$5.00		
Craft Fairs Vendor	\$20.00		
Craft Fairs Vendor with Tables -Table Rental for Vendors	\$5.00		Language Change
Community Garage Sales	\$10.00		
Other			
Multi-Purpose Fields and Picnic Areas	No Charge		
Trail Systems-Poolside Trails & Nikiski Community Trails	No Charge		
Skate Park & Playgrounds	No Charge		
Limited Overnight Camping-Hockey Rink Parking Lot Only	\$10/night		
RV/Trailers Only-must be self-contained. No open fires.			
Equipment -Ice Skate rental (2 hours)	\$5.00		Language Change
Before or After Hours Staffing for Rental	\$35 per hour		

North Peninsula Recreation - continued

Point Of Sale Items			
Goggles (new)	\$7.00		
Goggles (used)	\$2.00		
Facemask (used)	\$5.00		
Swim Caps	\$4.00		
Swim Diapers (plastic)	\$3.00		
Towel Rental	\$1.00		
Swim Suit Rental	\$1.00		
Snack Items Bagged (chips, pretzels, gummie snacks)	\$1.50		
Snack Items Bars (Candy bars, protein bars, granola bars, nuts, and crackers)	\$1.75		
Bottled Water	\$2.00		
Bottled Sports Drink	\$2.25		
Bottled Soda	\$2.50		
Community events			
Various community events and special programs are offered throughout the year. Check the monthly calendar or contact NPRSA Staff to			
The North Peninsula Recreation Service Area accepts Visa and MasterCard. There is a 2.35% consumer processing fee for credit card			

Seldovia Recreational Service Area

Sea Otter Community Center			
Facility Rental, organization, free public or community education event up to 6 hours	10.00		
Facility Rental, organization, free public or community education event 6-24 hours	20.00		
Facility Rental, individual, free public or community education event	No Charge		
Facility Rental, individual or organization, public or community education event charging fee	\$30 or 10% of sales whichever is less		
Cleaning fee (if applicable)	\$30 per hour		
Facility Rental, Individual residing INSIDE the service area up to 6 hours	\$25.00		
Facility Rental, Individual residing INSIDE the service area 6-24 hours	\$75.00		
Facility Rental, Organization residing INSIDE the service area up to 6 hours	\$50.00		
Facility Rental, Organization residing INSIDE the service area 6-24 hours	\$100.00		
Facility Rental, Individual residing OUTSIDE the service area up to 6 hours	\$30.00		
Facility Rental, Individual residing OUTSIDE the service area 6-24 hours	\$80.00		
Facility Rental, Organization residing OUTSIDE the service area up to 6 hours	\$65.00		
Facility Rental, Organization residing OUTSIDE the service area 6-24 hours	\$120.00		
Basic dishes (dinner plate, bowl, dessert plate)		\$1.00 per set	
60 piece silverware set (knife, fork, spoon, soup spoon, dessert fork)		\$.50 per set	
Pint glasses		\$0.25	
Glass beverage pitcher		\$1.00	
Melamine Serving tray		\$0.50	
Porcelain Serving platter		\$0.50	
White chairs on cart (27 chairs)		\$.50 each	
Dance Floor		\$1.00 per Sq Ft	
Skate Sharpening		\$5.00	
Please Note: the items above are included in the Facility Rental fee. If items above are rented for off site use the above fees apply plus a			
50% of rental fee security deposit which will be returned upon safe return of the items. If item is damaged or broken the renter is			
responsible for full replacement as stated in the SOCC Inventory list.			
Other			
Equipment Rentals, including but not limited to, Pickleball, Tennis, Volleyball, Soccer,	\$5.00 per rental set (plus cost of item(s) if lost		
Badminton, Baseball, Softball, Tball, Football, Basketball, Disc Golf and light blocks.	or damaged)		

CHART OF ACCOUNTS (FY2026)

Personnel Services - 40XXX

- 40110 Regular Wages:** Wages paid to budgeted staff.
- 40120 Temporary Wages:** Wages paid to temporary help.
- 40111 Special Pay:** Employee taxable commutes and contractual meals for emergency personnel.
- 40130 Overtime Wages:** Wages paid to regular staff for time exceeding 40 hours per week and wages paid to firemen and paramedics for holidays worked, overtime and double-time fire, additional meal allowances, and Fair Labor Standards Act settlement.
- 40131 FLSA Overtime Wages:** Wages paid to 56-hour employees for hours worked over the normal pay period threshold.
- 40210 FICA:** Federal Insurance Contributions Act. Social security payroll taxes.
- 40221 PERS:** Payment to the Public Employees Retirement System.
- 40321 Health Insurance:** Cost of health insurance for employees.
- 40322 Life Insurance:** Cost of life insurance for employees.
- 40410 Annual Leave:** Annual leave benefits.
- 40511 Other Benefits:** Other employee benefits including unemployment and flexible benefits program administrative fees.
- 40999 Interdepartmental Costs.** Payroll related costs charged between departments.

Supplies & Materials – 42XXX

- 42020 Signage Supplies:** Supplies purchased for signs and installation of signs.
- 42021 Promotional Supplies:** Supplies purchases for the promotion of the Borough at various community functions. Mayor approval required.
- 42120 Computer Software:** Software purchased separately from computer hardware. To include software purchased and/or downloaded via the internet. Intellectual property includes the purchase of videos, patents or trademarks.
- 42210 Operating Supplies:** All operating type supplies, such as office supplies, institutional supplies, cleaning and sanitation supplies and general consumable supplies.

- 42220 Fire/Medical/Rescue Supplies:** All supplies purchased for the process of extinguishing fires, administering of medical attention by EMS personnel and performing rescue. This also includes promotional supplies for fire prevention.
- 42230 Fuel, Oil and Lubricants:** Gasoline/diesel used for the operations of vehicles or other machinery.
- 42250 Uniforms:** Clothing, boots and uniform purchases required for daily performance of job duties. Items should be specific to an individual, not to be placed in general use areas.
- 42263 Training Supplies:** Video tapes, fluids, manikins, slides/photos, drill constructing materials and provider cards.
- 42310 Repair & Maintenance Supplies:** All repair and maintenance type supplies, such as building materials and supplies, paint and painting supplies, plumbing supplies and electrical supplies. These items should be fully consumed during project or end up as a component in the final product.
- 42360 Motor Vehicle Supplies:** Repair/replacement parts and other supplies used to repair and maintain motorized vehicles and heavy equipment.
- 42410 Small Tools & Minor Equipment:** Small tools, minor machinery and equipment or furniture with a cost of less than \$1,000.00.
- 42960 Recreational Supplies:** Supplies used for recreational or fitness programs.

Services – 43XXX

- 43006 Economic Development District:** Contacted services to the EDD.
- 43011 Contractual Services:** All contracted services, such as consulting services and other contract services.
- 43012 Audit Services:** Fees for annual audit of Borough and Service areas.
- 43014 Physical Examinations:** Cost for new employee and renewal physical examinations. To include physician, testing and lab fees.
- 43015 Water/Air Sample Testing:** Costs to administer water, air, soil and lead monitoring tests.
- 43017 Investment Portfolio Fees:** Fees paid to external investment advisors charged with

CHART OF ACCOUNTS (FY2026)

investing borough funds.

43019 Software Maintenance: Period/reoccurring charges for software updates and enhancements; along with software support agreements.

43021 Peninsula Promotion: Services purchased for the promotion of the Borough at various community functions. Mayor approval required.

43023 Kenai Peninsula College: Funding provided to the Kenai Peninsula College for funding of post-secondary education.

43026 Software Licensing: Reoccurring subscription or license costs required for the use of software. This includes cloud based or subscription-based software where the license is not perpetual or permanent.

43031 Litigation: Fees paid for process server services, court and execution related costs.

43034 Attorney Fees – Special Cases: For the hiring of outside counsel in situations where a conflict of interest may exist.

43036 Contractual Services – ARSSTC Fee: Cost to cover the Alaska Remote Sellers Sales Tax Commission collection fee.

43050 Solid Waste Fees: Fees for the disposal of refuse.

43095 Solid Waste Closure/Post-Closure: Costs associated with closing out landfills and Post Closure and monitoring those landfills after closure.

43100 Land Management Program Services: Preliminary investigative site work prior to land acquisitions including title report, appraisal, soil investigation, site inspection, environmental review, and survey (for Land Management Division use only).

43110 Communications: Telephone and long-distance phone charges, data plans, satellite and other communication services.

43140 Postage and Freight: Stamps, certified mail, registered letters and cost of delivering purchases.

43210 Transportation and Subsistence: All transportation and subsistence, such as mileage, per diem, meals, airfare, hotels, cab fare, parking fees, baggage fees, and meeting allowance.

43215 Travel Out of State – Assembly Members only: Airfare, cab fare, hotel bills for travel out of state by Assembly members.

43216 Travel in State – Assembly Members only: Airfare, cab fare, hotel bills for travel in state by Assembly Members.

43220 Car Allowance: For those employees who receive car allowance.

43260 Training: All cost of educational, training, and developmental classes, seminars and courses. Cost of transportation to and from the event goes to 43210.

43270 Employee Development: Per employees' contract, Borough-related training through career development grants.

43310 Advertising: Newspaper and radio advertising.

43410 Printing: Costs of external printing of forms, including tax bills, letterhead and envelopes, assessment notices, pamphlets, booklets, etc.; printing paper, ink, and other printing machine supplies.

43501 Medical/Dental/Vision Coverage: Medical, dental and vision expenses for employees of the Borough, School District or services areas.

43502 Medical Stop Loss Coverage (Internal Service Fund): Funds for coverage purchase to limit plan payments to no more than \$200,000 per covered incident per year.

43503 Healthcare Savings Account (Internal Service Fund): Payments made for actual medical, dental, and vision claims by plan participants.

43508 Worker's Compensation: Premium for coverage on occupational injuries or illnesses.

43510 Insurance and Litigation Fund Premiums: Premiums paid to the Borough Self-insurance fund.

43511 Fire and Extended Coverage (Internal Service Fund): Cost for property, auto, boiler, and machinery premiums. Covers KPBSD, KPB and service area buildings and vehicles.

43515 CGL Excess Liability (Internal Service Fund): Cost of liability, excess liability, and crime insurance policies as well as loss control and rate stabilization.

43519 Finance Officer Bond (Internal Service Fund): Costs of bonds for KPB and KPBSD fiduciary officials, as required by State statutes.

43520 Employee Bond: Fidelity bonds for all Kenai Peninsula Borough and School district employees except for the Borough finance Director.

CHART OF ACCOUNTS (FY2026)

43521 Other Bonds: Notaries fees

43525 Travel Accident Coverage (Internal Service Fund): Cost of the Travel Accident Insurance Policy.

43528 Aviation Liability (Internal Service Fund): Cost of liability insurance while traveling on chartered aircraft.

43529 Other Miscellaneous Coverage (Internal Service Fund): Cost for pollution liability, storage tank liability, professional medical liability, and mobile equipment liability policies.

43530 Disability Coverage (Internal Service Fund): Cost for supplemental volunteer fire fighter disability premium.

43600 Project Management: Fees charged by the Borough's Major Projects department for the management of capital projects.

43610 Utilities: Electricity, gas, water, sewer, heating fuel, trash removal.

43720 Equipment Maintenance: Maintenance of office and other equipment. Does not include maintenance of vehicles, buildings and grounds.

43750 Vehicle Maintenance: Repair and maintenance of motorized vehicles, heavy equipment and bailer equipment. To include all items that move on wheels or tracks.

43764 Snow Removal (Maintenance Department): Snow removal for all district facilities.

43765 Security and Surveillance: Services related to providing security and surveillance for all facilities.

43780 Buildings and Grounds Maintenance: All contracted repairs and maintenance. To also include sanding, snowplowing and sweeping.

43810 Rents and Operating Leases: Includes rents and operating lease payments on land, buildings, machinery, post office boxes and equipment.

43812 Equipment Replacement Payments: Rental payments to the Borough's Equipment Replacement Fund for equipment.

43916 Equipment Depreciation (Internal Service Fund): The Equipment Replacement Fund Policy requires assets of this fund be depreciated on a 7-to-15-year life cycle. Depreciation is the allowance provided for the reduction in value of the asset, usually by use or age.

43920 Dues and Subscriptions: Dues for professional organizations, re-certification cards; subscriptions to newspapers, magazines, trade journals, and publications.

43931 Recording Fees: Fees to record land sales and transfers of property.

43932 Litigation Reports: The purchase of title and other reports required in the real property tax collection process.

43933 Collection Fees: Escrow charges on payment contracts.

43936 USAD Assessments: Utility Special Assessment District - Assessment for Borough-owned properties.

43951 Road Binding Treatment: Dust control program on roads within the Roads Service Area system.

43952 Road Maintenance: Services purchase in the maintenance of all Borough maintained roads.

43960 Recreational Program Expenses: Services utilized in providing recreational services.

43999 Contingency: Amount for emergency or unexpected outflow of funds.

Services – 45XXX

45110 Land Sale Property Tax: The payment of property taxes on land retained for ownership by the Borough's Land Trust Fund.

Debt Services – 44XXX

44010 Principal on Bonds: Principal payments on bonds and note payables.

44020 Interest and Fees on Debt: Interest and fees on payments on bonds and note payables.

Capital Outlay – 48XXX

48110 Major Office Furniture: Office furniture and furnishings costing \$5,000 or more (each item).

48120 Major Office Equipment: Includes copy machines, communication equipment, machines for sorting, batching, stamping or folding, etc., with a cost of \$5,000 or more (each item).

48210 Major Communications Equipment: Purchase of communications equipment costing more than \$5,000.

CHART OF ACCOUNTS (FY2026)

48310 Vehicles: Automobile, trucks, ATV, Snow machines, etc. **DOES NOT** include emergency response vehicles.

48311 Major Machinery and Equipment: Purchase of machinery and equipment, with a cost of \$5,000 or more.

48513 Major Recreational Equipment: All recreational/physical fitness equipment with a cost of \$5,000 or more.

48514 Major Fire Fighting/Rescue Equipment: Purchase of firefighting and rescue equipment costing \$5,000 or more (each item).

48515 Major Medical Equipment: Purchase of medical equipment costing \$5,000 or more (each item).

48516 Hospital Equipment: Purchase of hospital equipment costing \$1,000 or more (each item.)

48519 Training Equipment. Purchase of training equipment (manikins, props etc.) costing more than \$5,000 each.

48520 Storage/Buildings/Containers: Purchase of storage containers/units costing more than \$5,000.

48521 Playground Equipment: Purchase of playground equipment costing more than \$5,000.

48522 Surveillance Equipment: Purchase of surveillance equipment costing more than \$5,000.

48525 Major Computer Software and Intellectual Property: Software purchased separately from computer hardware. To include software purchased and/or downloaded via the internet costing \$5,000 or more (each item). Intellectual property includes the purchase or lease of videos, patents or trademarks costing \$5,000 or more (each item).

48610 Land Purchase: Land purchases.

48620 Building Purchase: Buildings purchases.

48630 Improvements Other Than Buildings: Fences, parking lots, garage doors, lockers, bleachers, etc. costing over \$5,000.

48710 Minor Office Equipment: Capital office machines/equipment and communication equipment costing less than \$5,000 with a life of more than one year.

48720 Minor Office Furniture: Capital furniture, furnishings and cabinetry costing less than \$5,000 with a life of more than one year.

48740 Minor Machinery and Equipment: Machinery and equipment costing less than \$5,000 with a life of more than one year.

48750 Minor Medical Equipment: Medical equipment costing less than \$5,000 with a life of more than one year.

48755 Minor Recreation Equipment: Fitness equipment (Recreational/Physical) costing less than \$5,000 with a life of more than one year.

48760 Minor Fire Fighting/Rescue Equipment: Firefighting equipment and rescue equipment costing less than \$5,000, with a life of more than one year.

48770 Minor Improvements Other Than Buildings: Flag poles, fences, or other improvements on borough property costing less than \$5,000

Services – 49XXX

49101 Construction: Costs associated with new construction or major remodel.

49102 Site Work: Costs associated with site work prior to construction.

49125 Remodel: Office renovations.

49311 Design Services: Professional engineering or architectural design services.

49424 Surveying: Survey costs on new construction.

49433 Plan Reviews: Fees paid for the review of plans for compliance with fire and building codes.

Transfers – 50XXX

50* Interfund Transfers:** Transfer of funds from one fund to another. *** denotes receiving fund number.

Interdepartmental Charges – 6XXXX

60000 - 60003 Charges (To) From Other Depts.: Interdepartmental charges.

60004 Mileage Ticket Credits: Offset of travel costs charged to department operating funds.

61990 Admin. Service Fee: Fees charged to cover portion of costs associated with providing general government services.

GLOSSARY OF KEY TERMS

Accrual Basis – The basis of accounting under which the financial effects of a transaction and other events and circumstances that have cash consequences for the governmental entity are recorded in the period in which those transactions, events, and circumstances occur rather than only in the periods in which cash is received or paid by the entity.

Adopted Budget – Refers to the budget amounts as originally approved by the Kenai Peninsula Borough Assembly at the beginning of the fiscal year and also to the budget document which consolidates all beginning-of-the-year operating appropriations and new capital project appropriations.

Annual Budget – A budget developed and enacted to apply to a single fiscal year.

Annual Comprehensive Financial Report (ACFR) – The official annual report of a government. It includes: (a) the five combined financial statements in the combined statement-overview and their related notes and (b) combining statements by fund type and individual fund and account group financial statements prepared in conformity with GAAP, and organized into a financial report pyramid. It also includes support schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, required supplementary information, extensive introductory material, and detailed statistical sections.

Appraise – To estimate the value of something, particularly the value of property. If the property is valued for taxations, the narrower term "assess" is substituted.

Appropriation Ordinance – The official enactment by the Borough Assembly establishing the legal authority for the Borough administrative staff to obligate and expend resources.

Assess – To establish an official property value for taxation.

Assessed Valuation – The valuation set upon all real and personal property in the Borough that is used as a basis for levying taxes. Tax-exempt property is excluded from the assessable base.

Assessment Roll – With real property, the official list contains the legal description of each parcel of property and its assessed valuation, as well as the name and address of the last known owner. With personal property, the assessment roll contains the name and address of the owner, a description of the personal property, and its assessed value.

Audit – A systematic collection of the sufficient, competent evidential matter needed to attest to the fairness of management's assertions in the financial statements; or to evaluate whether management has efficiently and effectively carried out its responsibilities. The auditor obtains this evidential matter through inspections, observation, inquiries, and confirmations with third parties.

Automatic Aid – A plan developed between two or more fire departments for immediate joint response on first alarms. Defines the area of response and what will respond including initial response, vehicle, and manning.

Available Fund Balance – The difference between fund assets and fund liabilities of governmental and proprietary fund types that is not reserved for specific purposes.

Basis of Accounting – A term used to refer to when revenues, expenditures, expenses, and transfers (and the related assets and liabilities) are recognized in the accounts and reported in the financial statements. Specifically, it relates to the timing of the measurements made regardless of the nature of the measurement, on either the cash or accrual method.

Bond – Most often, a written promise to pay a specified sum of money, called the par value or principal, at a specified date or dates in the future, called the maturity date(s), together with periodic interest at a specified rate. The difference between a note and bond is that the latter is issued for a longer period and requires greater legal formality.

Bond Ordinance – An ordinance authorizing a bond issue.

Budget – A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Sometimes the term "budget" designates the financial plan presented to the appropriating governing body for adoption; and sometimes, the plan finally approved by that body.

Budgetary Control – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

GLOSSARY OF KEY TERMS

Budget Document – The official written statement prepared by the Borough's administrative staff to present a comprehensive financial program to the Borough Assembly. The first part provides overview information, together with a message from the budget-making authority, and a summary of the proposed expenditures and the means of financing them. The second part consists of schedules supporting the summary. These schedules show in detail the past years' actual revenues, expenditures, and other data used in making the estimates. The third part is composed of personnel and salary schedules, the chart of accounts, and a glossary.

Capital Improvement Plan – A plan that identifies: (a) all capital improvements which are proposed to be undertaken during a five to nine fiscal year period; (b) the cost estimate for each improvement; (c) the method of financing each improvement; and (d) the recommended time schedule for each project.

Capital Projects – Projects which purchase or construct fixed assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Projects Funds – Funds established to account for financial resources to be used for the acquisition or construction of major capital facilities (other than proprietary and trust funds).

Component Unit – A separate governmental unit, agency, or nonprofit corporation that is combined with other component units to constitute the reporting entity in conformity with GAAP.

Contingency – Those funds included in the budget for the purpose of providing a means to cover minor unexpected costs during the budget year.

Contractual Services – Items of expenditure from services the Borough receives primarily from an outside company.

Debt Service Funds – Funds established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest that resulted from the issuance of bonds.

Deficit – The excess of expenditures over revenues during an accounting period, or in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

Department – The Borough administration is divided into departments. While a department may refer to a single activity, it usually indicates a grouping of related activities.

Depreciation – In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of the asset. Each period is charged with a portion of the cost. Through this process, the entire cost of the asset less the salvage value is ultimately charged off as an expense.

Division – A major organization unit within a department. Usually, divisions are responsible for carrying out a major component of the department.

Employee Benefits – Contributions made by the Borough to designated funds to meet commitments or obligations for employee fringe benefits. Included is the Borough's share of costs for Social Security and the various pension, medical, and life insurance plans.

Encumbrances – Commitments related to unperformed contracts, in the form of purchase orders or contracts, for goods or services. Used in budgeting, encumbrances are not expenditures or liabilities, but represent the estimated expenditure amount that will result if unperformed contracts in process are completed.

Enterprise Fund – A proprietary fund established to account for operations that are financed and operated in a manner similar to private business enterprises. In this case, the intent of the governing body is that the expenses, including depreciation of providing goods and services to the general public on a continuing basis, be financed or recovered primarily through user charges. Included in this category are two hospitals.

Expenditures – Decreases in net financial resources. Expenditures include current operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and inter-governmental grants, entitlements, and shared revenues.

Expenses – Outflows or other using up of assets or incurrence of liabilities (or a combination of both) from delivering or producing goods, rendering services, or carrying out other activities that constitute the entity's ongoing major or central operations.

Fiduciary Fund Types – The trust and agency funds used to account for assets held by a government unit in a trustee capacity or an agent for individuals, private organizations, other government units, and/or other funds.

Financial Resources – Cash and other assets that, in the normal course of operations, will become cash.

GLOSSARY OF KEY TERMS

Fiscal Year – The twelve-month period to which the annual operating budget applies, and at the end of which a government determines the financial position and results of its operations. The Borough's fiscal year extends from July 1 to the following June 30.

Fixed Assets – Long-lived tangible assets obtained or controlled as a result of past transactions, events, or circumstances. Fixed assets include buildings, equipment, and improvements other than buildings and land.

Foreclosure – The seizure of property as payment for delinquent tax. Ordinarily, property foreclosed is sold to liquidate delinquent tax, but on occasion governments retain possession for their own needs.

Function – A group of related activities aimed at accomplishing a major service for which a government is responsible.

Fund – A fiscal and accounting entity with a self-balancing set of accounts in which cash and/or other financial resources, all related liabilities, residual equities or balances, and changes therein are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions, or limitations.

Fund Balance – The difference between fund assets and fund liabilities of governmental and similar trust funds.

Fund Balance Appropriated – The amount of fund balance budgeted as a revenue source.

Fund Categories – Funds used in governmental accounting are classified into three broad categories: governmental, proprietary, and fiduciary.

Fund Type – The three broad fund categories of governmental accounting are subdivided into seven fund types. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and fiduciary.

General Fund – A type of governmental fund used to account for revenues and expenditures for regular day-to-day operations of the Borough, including the School District, which is not accounted for in specific purpose funds. The primary sources of revenue for this fund are local taxes and federal and State revenues.

Generally Accepted Accounting Principles (GAAP) – Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompass the conventions, rules, and procedures

necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general applications, but also detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

Governmental Fund Types – Funds used to account for the acquisition, use of, and balances of expendable financial resources and the related current liabilities - except those accounted for in the proprietary funds and fiduciary fund. Under current GAAP, there are four governmental fund types: general, special revenue, debt service, and capital projects.

Grants – Contributions or gifts of cash or other assets from another government or other organization to be used for a specified purpose, activity, or facility. Typically, these contributions are made to local governments from the state and federal governments.

Interfund Transfers – Amounts transferred from one fund to another fund. This includes reimbursements, residual equity transfers, and operating transfers.

Intergovernmental Revenues – Revenues from other governments in the form of grants, entitlements, shared revenues, or payments in lieu of taxes.

Internal Service Fund – A proprietary fund type used to account for the financing of goods or services provided by one department of a government to other departments.

Investment – Securities held for the production of income in the form of interest in compliance with the policies set out by the Borough code of ordinances.

Landfill Closure/Post-Closure – Funds used for municipal solid waste landfill closure and post-closure care costs that are required to be incurred by federal, State, or local laws and regulations.

Levy – To impose taxes, special assessments, or service charges for the support of government activities. Also used to denote the total amount of taxes, special assessments, or service charges imposed by a government.

Liabilities – Debt or other legal obligations arising from present obligations of a particular entity, to transfer assets or provide services to other entities in the future as a result of past transactions or events.

GLOSSARY OF KEY TERMS

Measurement Focus – The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

Mill – A measure of the rate of property taxation, representing one one-thousandth of a dollar of assessed value.

Mill Rate – The tax rate on property, based on mill(s). A rate of 1 mill applied to a taxable value of \$100,000 would yield \$100 in tax.

Modified Accrual Basis of Accounting – A basis of accounting in which revenues and other financial resources are recognized when they become susceptible to accrual, that is when they are both "measurable" and "available to finance expenditures of the current period." "Available" means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred except for (1) inventories of materials and supplies that may be considered expenditures either when purchased or when used, and (2) prepaid insurance and similar items that may be considered expenditures either when paid for or when consumed. All governmental funds, expendable trust funds, and agency funds are accounted for using the modified accrual basis of accounting.

Mutual Aid – Reciprocal assistance by emergency services under a prearranged plan. Not an automatic response, but a requested response. Request identifies resources requested and manning. Does not need to be a defined area but generally is between adjacent entities or those relatively close in proximity to each other.

Non-Departmental – Refers to a group of governmental activities, which are not associated with and cannot be allocated to any particular department.

Ordinance – A formal legislative enactment by the legislative body which, if not in conflict with any higher form of law, has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

Other Financing Sources – Increase in current financial resources that is reported separately from revenues to avoid distorting revenue trends. Governmental funding includes general long-term debt proceeds, land lease payments, land sale payments, proceeds from the sale of fixed assets, operating transfers in, service charges, and fees for governmental services.

Performance Measures – Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity.

Personnel Services – Items of expenditures in the operating budget for salaries and wages paid for services performed by Borough employees, including employee benefit costs such as the Borough's contribution for retirement, Social Security, and health & life insurance.

Program – Group activities, operations, or organizational units directed to attaining specific purposes or objectives.

Property Tax – A tax levied on the assessed value of property.

Proprietary Funds – A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. Proprietary fund types used by the Borough include the enterprise and internal service funds.

Purchase Order – A document authorizing the delivery of specified merchandise or the rendering of certain services for a stated estimated price. Outstanding purchase orders at the end of the fiscal year are called encumbrances.

Replacement Cost – The amount of cash or other consideration that would be required today to obtain the same asset or its equivalent.

Retained Earnings – An equity account reflecting the accumulated earning of an enterprise or internal service fund.

Revenue – Increases in the net current assets of a governmental fund type other than expenditure refunds and residual equity transfers. General long-term debt proceeds and operating transfers are classified as 'other financing sources' rather than as revenues. Increases in the net total assets of a proprietary fund type other than expense refunds, capital contributions, and residual equity transfers. Operating transfers, as in governmental fund types, are classified separately from revenues.

GLOSSARY OF KEY TERMS

SaaS (Software as a service) – A way of delivering and licensing software that is accessed online via cloud rather than bought and installed on a computer.

Sales Tax – State legislation allows local governments to levy a sales tax on retail sales in its jurisdiction. The Borough currently levies and collects 3% on all taxable retail sales and also collects 3% sales tax on behalf of the cities located within the Borough.

Self-Insurance – The retention by an entity of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is sometimes accompanied by the setting aside of assets to fund any related losses.

Single Audit – An audit performed in accordance with the Single Audit Act of 1984 and the Office of Management and Budget (OMB) Circular A-128, Audits of State and Local Governments. The Single Audit Act allows or requires governments (depending on the amount of federal assistance received) to have one audit performed to meet the needs of all federal grantor agencies.

Special Revenue Fund – A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that are legally restricted to expenditure for specified purposes.

Tax Levy – The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

Acronyms

A-B

AAAO	Alaska Association of Assessing Officers
AAMC	Alaska Association of Municipal Clerks
ACA	Affordable Care Act
ACLS	Advanced Cardiac Life Support
ADA	Americans with Disabilities Act
ADL	Alaska Division of Lands
ADEC	Alaska Dept of Environmental Conservation
ADNR	Alaska Dept of Natural Resources
AGFOA	Alaska Government Finance Officers Association
AKDOT/PF	Alaska Dept of Transportation/Public Facilities
AK-CESCL	Alaska Certified Erosion & Sediment Control Lead
ALMR	Alaska Land Mobile Radio
AML	Alaska Municipal League
APA	American Planning Association
BLM	Bureau of Land Management
BOA	Board of Adjustments
BOE	Board of Equalization

C-D

CBA	Collective Bargaining Agreement
CES	Central Emergency Services
CESCL	Certified Erosion & Sediment Control Lead
CIP	Capital Improvement Projects
CIRCAC	Cook Inlet Regional Citizens Advisory Council
CLAPC	Cooper Landing Advisory Planning Commission
CPGH	Central Peninsula General Hospital
CPEMSA	Central Peninsula Emergency Medical Service Area
DEPT(S)	Department(s)

E-F

EDD	Economic Development District
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
EOC	Emergency Operation Center
EPA	Environmental Protection Agency
EPHESA	Eastern Peninsula Highway Emergency Service Area
ETT	Emergency Trauma Technician
FEMA	Federal Emergency Management Agency
FY	Fiscal Year

G

GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
GRM	Government Revenue Management

H-I-J

HBF	Homer Baling Facility
HEA	Homer Electric Association
HR	Human Resources
IAAO	International Association of Assessing Officers
IIMC	International Institute of Municipal Clerks
IRWA	International Right-of-Way Association
IT	Information Technology Dept

K-L

KES	Kachemak Emergency Services
KPB	Kenai Peninsula Borough
KPTMC	Kenai Peninsula Tourism Marketing Council
LEPC	Local Emergency Planning Committee
LNG	Liquid Natural Gas
LTIF	Land Trust Investment Fund

M-N

MATSU	Matanuska-Susitna Borough
MOA	Memorandum of Agreement
NACO	National Association of Counties
NFSA	Nikiski Fire Service Area
NPRSA	North Peninsula Recreation Service Area

O-P

OEM	Office of Emergency Management
PACS	Picture Archiving and Communication System
PALS	Pediatric Advanced Life Support
PERS	Public Employees Retirement System
POMV	Percentage of Market Value

Q-R

RIAD	Road Improvement Assessment District
RIM	Records and Information Management
RC	River Center
ROW	Right-of-Way

S-T

SaaS	Software as a service
SBA	Small Business Administration
SBCFSA	Seward Bear Creek Flood Service Area
SCBA	Self-contained breathing apparatus
SOCC	Sea Otter Community Center
SPH	South Peninsula Hospital
SWANA	Solid Waste Association of North America
TFR	Transfer

U-Z

USDA	United States Dept of Agriculture
USGS	United States Geological Survey
WESA	Western Emergency Service Area
WSI	Water Safety Instructor (Certified)
VFA	Volunteer Fire Assistance

Tax Exemptions

\$10,000 Volunteer Firefighter/EMS Provider – Exempts \$10,000 of assessed value of the home of an active volunteer firefighter or EMS provider. Maximum of 2 per household allowed. This exemption is also recognized by the cities of Soldotna, Seward, Homer, and Kachemak.

Homeowner – Available to any Borough resident who owns their own home and occupies it as their permanent place of residence. The exemption is a maximum of \$50,000 assessed value of the home and the land on which it sits. The cities of Kenai, Soldotna, Seward, and Seldovia do not recognize this exemption; the City of Homer recognizes a \$20,000 exemption.

\$100,000 Personal Property – Exempts the first \$100,000 of personal property owned by a taxpayer, excluding motor vehicles, aircraft, and watercraft.

\$300,000 Senior Citizen – Available to any Borough resident who is at least 65 years old, owns and occupies their home as their primary residence and permanent place of abode, and qualifies for a PFD. The State exempts up to \$150,000 of their total assessment. The Borough exempts an additional \$150,000. If a senior citizen lives inside city boundaries, the city only recognizes the exemption to \$150,000 value. The amount of exemption is proportional to the seniors' ownership and/or use of the property.

Farm Deferral – Mandated by the State of Alaska, this deferral is available to people who sell at least \$2,500 of agricultural products produced from the land, submit an IRS Schedule F (Form 1040), and must apply annually by May 15th. Qualifying property shall be assessed on the basis of full and true value for farm use.

ANCSA Native – Exempts property deeded to Alaskan native corporations under the Alaska Native Claims Settlement Act.

Cemetery – Exempts properties owned by a non-profit entity and used exclusively for cemetery purposes.

Charitable – Exempts properties owned by non-profit organizations that are used exclusively for charitable purposes.

Community Purpose – Exempts property of an organization not organized for business or profit-making purposes and used exclusively for community purposes.

Conservation Easement Deferral – To secure this deferral, the property owner of land subject to a conservation easement created under AS 34.17 must apply annually by May 15th. The Assessor shall maintain records valuing the land for both full and true value and value subject to the easement.

Disabled Resident – Available to any disabled resident who has been determined to be totally disabled by the US Social Security Program or other government alternative to Social Security. Qualified applicants receive a tax credit up to \$500 of Borough tax and \$250 of City of Kenai tax.

Disabled Veteran – Granted to honorably discharged veterans of the US armed forces who have a service-connected disability rating of 50% or more. The State exempts up to \$150,000 of their total assessment. The Borough and the City of Soldotna exempt the remainder. If a disabled veteran lives inside city boundaries, the city (except City of Soldotna) only recognizes the exemption to the \$150,000 value. The amount of exemption is proportional to the veteran's ownership and/or use of the property, up to the full value of the property.

Economic Development Property – Exempts up to 50% of the assessed value (general fund levy only) of property that is used for economic development for 5 years (effective FY2020).

Electrical Cooperative – Exempts property held by electricity producing cooperatives.

Government – Completely exempts all city, Borough, State, and federal properties from taxation.

Habitat Protection – Provides tax credits as partial reimbursement for habitat protection and restoration project expenses to promote the health of designated anadromous waters within the Borough. The credits are for one half of the tax on land for 3 years following completion of the approved project or until all costs are recovered, whichever comes first.

Hospital – Exempts properties owned by nonprofit organizations and used exclusively for hospital purposes.

Housing Authority – Granted in accordance with rules governing the Housing and Urban Development Authority and subject to a Cooperation Agreement with the Borough.

Tax Exemptions

Mental Health Trust – Exempts Mental Health Trust property from taxation as a branch of State government.

Multi-Purpose Senior Center – Exempts a parcel which has a multi-purpose senior center developed and operated by a nonprofit corporation.

Native Allotment – BIA holds in trust and issues to native individuals a restricted deed for homestead purposes, which expressly states that the land is inalienable and nontaxable until otherwise provided by Congress.

Religious – Exempts properties owned by non-profit organizations that are used exclusively for non-profit religious purposes.

River Restoration and Rehabilitation – Exempts all or part of the improvement value for 4 years when the improvement meets the criteria defined for habitat

protection and restoration along the river.

Educational – Exempts property owned by non-profit entities and used exclusively for non-profit educational purposes.

Vessel Exclusion – Vessels having a homeport location outside the Borough, but which are brought into the Borough solely for lay-up or repair, are not deemed to have established taxable situs. This exclusion does not apply to city tax.

Armed Forces Organization – Exempts property of a non-business organization or its auxiliary composed entirely of persons with 90 days or more of active service in the armed services of the United States.

University – Exempts property owned by the University of Alaska as a branch of State government.

Miscellaneous Demographics

Area

24,750 square miles. The Kenai Peninsula Borough (KPB) lies directly south of Anchorage, the State's principal population center. The waters of the Gulf of Alaska and Prince William Sound border the borough on the south and east with the dramatic Chigmit Mountains of the Alaska Range rimming the borough to the west. The Cook Inlet divides the borough into two land masses. The peninsula itself encompasses 99 percent of the borough's population and most of the development. The Kenai Mountains run north and south through the peninsula, contrasting to the lowlands lying to their west. The west side of the Inlet is sparsely inhabited, with the village of Tyonek being the largest populated settlement. The boundaries of the borough encompass a total of 24,750 square miles, of which 16,000 square miles are land and fresh water. In comparison, the total land mass of the borough equals that of Massachusetts and New Jersey combined. However, the total borough population is less than 1/260th of that same area.

Population

The Alaska Department of Labor & Workforce Development (AK DOL & WD) prepares annual population estimates for Alaska. Estimates include Armed Forces member serving in Alaska, but excludes seasonal populations. The KPB's population as of January 2025 is estimated at 61,350, a 4.3% increase from the 2020 Census.

Median Age

The KPB's median age was 41.4 years as of the 2020 census; as of July 2024 estimates, KPB's median age is 43.6. Alaska's median age for this same estimate was 37.4 years while the U.S. was 39.2.

Median Income

The most current information on median income from the State of Alaska DOL & WD is for 2023, when the Alaska per capita personal income was \$67,956 and the KPB per capita personal income was \$59,196, while the U.S. per capita personal income was \$72,360.

Unemployment Rate

The KPB's annual average employment data for calendar year 2024 is as follows: average labor force 27,543; average number employed 26,127; the average number unemployed 1,416 for an unemployment rate of 5.15%. The average unemployment rate is a better indication of the economy due to the vast number of seasonal employment.

Calendar Year	Average labor force	Average number employed	Average unemployed	Unemployment rate
2022	27,944	26,624	1,320	4.77%
2023	28,170	26,841	1,329	4.74%
2024	27,543	26,127	1,416	5.15%

Education

The Kenai Peninsula Borough School District consists of 42 schools in a variety of configurations: There are 42 schools; estimated enrollment for FY26 is 8,125 students, operated in 21 communities ranging in size from approximately 10 students to some with more than 500. Our communities are culturally diverse, including three Native communities, and four Russian-speaking communities. We have urban schools as well as remote, with some locations accessible only by air or boat. Schools on the peninsula can be found in almost any conceivable formation serving pre-kindergarten through 12th grades. In addition to the public school system, several private schools operate within the KPB. Four of these schools provide K-12 education while the others provide services to students ranging from pre-school through eighth grade. Post secondary education opportunities include the Kenai Peninsula College, which has three campuses in the Borough and operates as part of the University of Alaska System. The campuses are located in the central region near Soldotna, the Southern region in Homer and on the east side of the peninsula in Seward. The Alaska Vocational-Technical Center, located in Seward, also offers post-secondary training with a focus on industrial, technical and nursing curriculums.

Kenai Peninsula Borough
Property Tax Rates
Direct and Overlapping Governments
Last Ten Fiscal Years

Fiscal Year	Borough wide		Overlapping Rates (2)											
	General Fund		City of Homer				City of Kachemak				City of Kenai			
	Maximum rate (1)	Approved rate (1)	Special Districts		Special Districts		Special Districts		Special Districts		Special Districts		Special Districts	
			Operating (4)	Special (3)	Operating (4)	Special (3)	Operating (4)	Special (3)	Operating (4)	Special (3)	Operating (4)	Special (3)	Operating (4)	Special (3)
2015	8.33	4.50	4.50	2.30	1.00	2.30	4.35	0.01	4.60	0.75	3.12	0.75	0.50	2.66
2016	8.17	4.50	4.50	2.30	1.00	2.30	4.35	0.01	4.60	0.75	3.12	0.75	0.50	2.66
2017	8.29	4.50	4.50	2.30	1.00	2.30	4.35	0.01	7.50	0.75	3.12	0.75	0.50	2.73
2018	8.30	4.50	4.50	2.30	1.00	2.30	4.35	0.01	7.50	0.75	3.12	0.75	0.50	2.61
2019	8.30	4.70	4.50	2.30	1.00	2.30	4.35	0.01	7.50	0.75	3.84	0.75	0.50	2.86
2020	8.45	4.70	4.50	2.24	1.00	2.30	4.35	0.01	7.50	0.75	3.84	0.75	0.50	2.86
2021	8.56	4.70	4.50	2.24	2.00	2.24	4.35	0.01	7.50	0.75	3.84	0.75	0.50	2.86
2022	8.40	4.70	4.50	2.24	2.00	2.24	4.35	0.01	7.50	0.75	3.84	0.75	0.50	2.86
2023	8.40	4.50	4.50	2.24	2.00	2.24	4.35	0.01	7.50	0.75	3.84	0.75	0.50	2.86
2024	8.69	4.30	4.50	1.46	1.75	1.46	4.35	0.01	7.50	0.75	3.84	1.00	0.50	3.22

(1) The Borough's General Fund maximum mill rate and approved rate.

(2) Overlapping rates are those of the first class cities located within the Borough. The mill rates shown consist of two components: the mill rate for the operating entity and the mill rate for special districts, which include fire and emergency response, higher education, and local support for hospitals.

Sources:

(3) Data provided from Kenai Peninsula Borough's resolution approving the mill rates for each respective year.

(4) Data provided by the City Clerk's Office for each respective City.

Kenai Peninsula Borough
Ratios of Outstanding Debt by Type and Per Capita
Last Ten Fiscal Years

Governmental Activities						
Fiscal Year	General Obligation Bonds (Area-Wide) (Net of Premiums/ Discounts/ Adjustments)	General Obligation Bonds (Service Area) (Net of Premiums/ Discounts/ Adjustments)	Leases and IT Subscription Liabilities (Area-Wide) (5)	Leases and IT Subscription Liabilities (Service Area) (5)	Total	Debt as a Percentage of Estimated Actual Value of Taxable Property (4) (Area- Wide)
2015	44,631,585	3,102,979	-	-	47,734,564	0.61%
2016	41,928,618	5,671,350	-	-	47,599,968	0.58%
2017	45,138,506	5,367,557	-	-	50,506,063	0.58%
2018	41,706,478	4,978,766	-	-	46,685,244	0.51%
2019	38,159,450	4,569,975	-	-	42,729,425	0.46%
2020	33,949,621	5,624,485	-	-	39,574,106	0.42%
2021	31,199,379	5,092,289	-	-	36,291,668	0.38%
2022	27,044,501	4,528,448	-	58,961	31,631,910	0.33%
2023	56,873,977	20,408,793	173,072	43,594	77,499,436	0.76%
2024	53,417,253	19,315,149	189,416	63,487	72,985,305	0.66%

Debt Per Capita (1)(2)

Service Areas						
Fiscal Year	Debt as a Percentage of Total Personal Income (3)	Area-Wide	Central Emergency Services Service Area	Bear Creek Fire Service Area	Western Emergency Services Service Area	Nikiski Fire Department Service Area
2015	1.60%	781	68	744	-	-
2016	1.56%	726	158	714	-	-
2017	1.70%	777	150	685	-	-
2018	1.57%	719	138	656	-	-
2019	1.40%	653	126	623	-	-
2020	1.24%	579	168	590	-	-
2021	1.09%	529	152	610	-	-
2022	0.90%	459	135	564	2	9
2023	2.20%	948	721	519	-	7
2024	1.96%	880	689	470	-	6

Note: Details regarding the Borough's outstanding debt can be found in the notes to the financial statements.

- (1) Other Governmental Fund-type debt is for the Central Emergency Services Service Area, Bear Creek Fire Service Area, Western Emergency Services Service Area and Nikiski Fire Department Service Area is debt of the Service Area and not the Primary Government.
- (2) Due to overlapping taxing jurisdictions, the Debt Per Capita of the Area-Wide must be combined with each overlapping Service Area to determine the total Debt Per Capita within each Tax Code Area.
- (3) Personal income data is provided by the Bureau of Economic Analysis, <http://www.bea.gov>, prior years may be updated as more data becomes available.
- (4) Assessed values and tax exempt values represent only those values/exemptions provided by the Borough. It does not include those values/exemptions provided by federal or state requirements. Population data can be found in Table XV
- (5) Lease disclosures were implemented in FY2022, Subscription IT Asset disclosures were implemented in FY2023.

Kenai Peninsula Borough
Assessed Value and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years
(in thousands of dollars)

Fiscal Year	Total estimated actual value of property less mandatory federal and state exemptions (1)	Assessed Values (1)			Tax Exempt Values (1)			Total Taxable Assessed Value	Total Direct Tax Rate	Assessed Value as a Percentage of Actual Value
		Real	Oil & Gas	Personal Property	Real	(2)	Personal			
2015	\$ 7,797,117	\$ 6,330,106	\$ 1,142,158	\$ 324,853	\$ 826,802		\$ 32,999	\$6,937,316	4.50	88.97%
2016	8,189,366	6,625,363	1,224,525	339,478	876,982		33,986	7,278,398	4.50	88.88%
2017	8,752,156	6,915,818	1,467,353	368,985	902,055		34,392	7,815,709	4.50	89.30%
2018	9,172,335	7,315,915	1,468,600	361,551	971,774		33,843	8,140,449	4.50	89.00%
2019	9,232,907	7,355,512	1,518,606	358,789	1,008,086		34,792	8,190,029	4.70	88.70%
2020	9,523,733	7,606,558	1,563,998	353,177	1,055,143		34,914	8,433,676	4.70	88.55%
2021	9,614,464	7,762,088	1,493,429	358,947	1,094,461		35,444	8,484,559	4.70	88.25%
2022	9,623,206	7,840,659	1,421,416	361,131	1,120,268		34,829	8,468,109	4.70	88.00%
2023	10,145,138	8,277,859	1,501,174	366,105	1,187,524		35,727	8,921,887	4.50	87.94%
2024	11,066,371	9,114,939	1,570,245	381,187	1,285,696		36,295	9,744,380	4.30	88.05%

(1) Assessed values and Tax exempt values represent only those values/exemptions provided by the Borough. It does not include those values/exemptions provided by federal or state requirements.

(2) Increase in real property exempt amount due to increase of residential exemption from \$20,000 to \$50,000 in FY15.

Source: Data is provided by the Kenai Peninsula Borough's Assessing Department.
Does not include federal and state exempt property.

Kenai Peninsula Borough
Principal Property Taxpayers
Current and Nine Years Ago

Taxpayer	2024			2015		
	Taxable	Rank	Percentage	Taxable	Rank	Percentage
	Assessed Value (1)		of Total Taxable Assessed Value	Assessed Value (1)		of Total Taxable Assessed Value
Hilcorp	990,656,190	1	10.17%	460,096,690	1	6.61%
Harvest Alaska	232,220,150	2	2.38%	-	-	-
Tesoro Alaska	198,899,154	3	2.04%	178,222,079	3	2.56%
Bluecrest Energy	113,276,070	4	1.16%	-	-	-
Cook Inlet Natural Gas Storage Alaska LLC	109,978,783	5	1.13%	116,889,716	4	1.68%
Furie Operating Alaska LLC	80,461,190	6	0.83%	-	-	-
Alaska Pipeline	69,298,469	7	0.71%	58,676,344	7	0.84%
ACS	54,191,401	8	0.56%	77,886,637	5	1.12%
Cook Inlet Energy LLC	54,069,360	9	0.55%	36,446,610	9	0.52%
Enstar Natural Gas	51,256,023	10	0.53%	36,147,765	10	0.52%
Kenai Offshore Ventures, LLC	-	-	-	38,246,000	8	0.55%
Marathon Oil Co.	-	-	-	-	-	0.00%
ConocoPhillips Inc	-	-	-	240,642,477	2	3.46%
XTO Energy INC	-	-	-	61,522,320	6	0.88%
	<u>\$ 1,954,306,790</u>		<u>20.06%</u>	<u>\$ 1,304,776,638</u>		<u>18.74%</u>

(1) **Source:** Data is provided by the Kenai Peninsula Borough's Assessing Department.

Kenai Peninsula Borough
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population (1)	Personal Income - Borough (in thousands) (3)	Per Capita Personal Income - Borough (3)	Per Capita Personal Income - Alaska (3)	Median Age (2)	School Enrollment (5)	Unemployment Rate (2)	Number of Employed (2)
2015	57,147	2,759,412	51,734	54,582	40.5	8,826	7.70%	25,712
2016	57,763	2,981,871	52,639	56,147	40.0	8,788	7.60%	25,470
2017	58,060	3,056,190	49,544	55,674	40.6	8,785	8.20%	24,906
2018	58,024	2,965,755	49,697	56,042	41.4	8,712	7.70%	24,745
2019	58,471	2,965,755	51,975	59,871	41.0	8,680	7.10%	24,690
2020	58,671	3,046,230	54,026	61,742	41.8	8,535	6.30%	24,843
2021	58,934	3,182,915	56,139	62,756	41.8	7,756	9.60%	24,111
2022	58,957	3,528,727	59,041	65,813	42.1	8,298	7.30%	25,747
2023	60,017	3,718,013	61,262	68,635	43.0	8,489	4.70%	26,624
2024	60,690	3,718,013 (4)	61,262 (4)	68,635 (4)	42.9	8,301	4.70%	26,841

Sources:

- (1) Alaska Department of Labor estimates as of July 1 of each fiscal year.
- (2) Data is provided by the State of Alaska Department of Labor and is the annual rate for 12 months ending December of the prior calendar year. The Alaska Department of Labor amends every month the unemployment rate data for the previous month and again at the end of every calendar year. Some prior fiscal years have been updated to match updated statistical reported information.
- (3) Data is provided by the U.S. Department of Commerce, Bureau of Economic Analysis (BEA) and is for the 12-month period ending December of the prior calendar year. Some prior fiscal years have been updated to match updated statistical reported information.
- (4) Calendar year 2024 data currently unavailable from BEA.
- (5) Information provided from the Kenai Peninsula Borough School District.

Kenai Peninsula Borough
Principal Employers
Current and Nine Years Ago

<u>Employer</u>	<u>2024 *</u> <u>Rank</u>	<u>2015 *</u> <u>Rank</u>
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* The State of Alaska passed legislation that prevents disclosure of employer ranking and or the number of employees for each employer.

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Introduced by:	Mayor
Date:	05/06/25
Hearing:	05/20/25
Action:	
Vote:	

**KENAI PENINSULA BOROUGH
ORDINANCE 2024-19-36**

**AN ORDINANCE APPROPRIATING AND ALLOCATING
COMMERCIAL PASSENGER VESSEL TAX PROCEEDS RECEIVED
FROM THE STATE OF ALASKA TO THE CITY OF SEWARD AND TO
THE CITY OF HOMER**

- WHEREAS,** in the August 22, 2006 statewide election, the voters approved the initiative in Ballot Measure 2, enacting AS 43.52.200 – 43.52.295, which imposed a tax on travel aboard certain cruise ships travelling in Alaska waters; and
- WHEREAS,** the Alaska legislature has authorized the sharing of Commercial Passenger Vessel (“CPV”) excise tax collections with eligible ports of call in Alaska; and
- WHEREAS,** CPV excise tax collections are derived from taxes imposed on cruise ship passengers; and
- WHEREAS,** the City of Seward is an eligible port of call for receiving CPV funds; and
- WHEREAS,** the City of Homer is an eligible port of call for receiving CPV funds; and
- WHEREAS,** the 2024 CPV allocations to the City of Seward and City of Homer must be used for port improvement projects;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. This is a non-code ordinance.

SECTION 2. That the Mayor is authorized to execute grant agreements and any other documents deemed necessary to expend the funds and to fulfill the intents and purposes of this ordinance.

SECTION 3. That \$532,595.00 received from the State of Alaska for the commercial passenger vessel excise tax collection program be appropriated from the miscellaneous grant fund balance to account 271.94910.25CPV.43011, contract services, for payment to the City of Seward in the amount of \$527,982.50 and for payment to the City of Homer in the amount of \$4,612.50 to be used for port facilities, harbor

infrastructure and other services provided to the commercial passenger vessels and their passengers.

SECTION 4. That appropriations made in this ordinance are of a project length nature and as such do not lapse at the end of any particular fiscal year.

SECTION 5. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances will not be affected.

SECTION 6. This ordinance shall be effective immediately.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY OF * 2025.

Peter Ribbens, Assembly President

ATTEST:

Michele Turner, CMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough

Grants Administration & Community Liaison

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BT*

FROM: Elizabeth Hardie, Grants Administrator & Community Liaison *EH*

DATE: April 29, 2025

RE: Ordinance 2024-19-36, Appropriating and Allocating Commercial Passenger Vessel Tax Proceeds Received from the State of Alaska to the City of Seward and the City of Homer (Mayor)

In the August 22, 2006 election, Alaska voters approved the initiative in Ballot Measure No. 2, which imposed a tax on passengers travelling for at least 72 hours aboard a vessel with 250 or more berths, that anchors or moors in Alaska waters with the intent to allow passengers to disembark. The initiative enacted statutes AS 43.52.200 - AS 43.52.295 that provide for the levy and collection of this tax and the disposition of the proceeds.

The taxes are deposited into a state fund called the Commercial Passenger Vessel ("CPV") tax account. A portion of the proceeds are disbursed to the first seven ports of call each year. If ports of call are located in a city within a borough, \$2.50 per passenger is distributed to the city and to the borough in which the city is located.


Since 2007, the tax proceeds collected for the Borough have been awarded to the City of Seward and City of Homer by way of grant agreements. This year both cities have qualified for these funds, and the Borough has accordingly received proceeds from the CPV account.

Qualifying cities must provide a request letter describing funding intent for eligible projects (see attached). The city must confirm that the use of funds will comply with State of Alaska Department of Commerce, Community & Economic Development, "Commercial Vessel Passenger Tax Program" as governed by AS 43.52.200 - 43.52.295; specifically, AS 43.52.230(b), "shall use the funds for port facilities, harbor infrastructure, and other services provided to the commercial passenger vessels and the passengers on board those vessels."

This ordinance will approve the 2024 calendar year appropriations to be allocated to the City of Seward and the City of Homer which will be executed by way of grant agreements. The Grants Administrator shall oversee the program.

March 21, 2024
Re: O2023-19-36
Page 2

Your consideration is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED	
Acct. No.	<u>271.94910.25CPV.49999</u>
Amount:	<u>\$532,595.00</u>
By:	<u></u>
Date:	<u>4/29/2025</u>

Attachments:
City of Seward Letter 03/19/2025
City of Homer Letter 04/28/2025
Email confirmation State of Alaska 03/19/2025

From: [Hustman, Chris M \(DOR\)](#)
To: [Hardie, Elizabeth](#)
Cc: [Headings, Mary Anne S \(DOR\)](#); [Griffith, Christina](#); [Friedersdorff, Chad](#); [Harbaugh, Brandi](#)
Subject: <EXTERNAL-SENDER>FW: CPVT - Kenai Peninsula Borough
Date: Wednesday, March 19, 2025 8:52:57 AM
Attachments: [image001.png](#)
[image002.png](#)

CAUTION: This email originated from outside of the KPB system. Please use caution when responding or providing information. Do not click on links or open attachments unless you recognize the sender, know the content is safe and were expecting the communication.

Hi Elizabeth,

See below the breakdown of the Shared Revenue.

CY2024 CPV	Excise Tax		
Kenai Peninsula Borough Revenue Share Detail			
<i>Port</i>	<i>Passengers</i>	<i>Share Total</i>	<i>KPB Share</i>
Homer	1,845	\$ 9,225.00	\$ 4,612.50
Seward	211,193	\$ 1,055,965.00	\$ 527,982.50
	213,038.00	1,065,190.00	532,595.00

If you have any questions, please feel free to contact us.

Thank you,

Chris Hustman

Accountant III

Alaska Department of Revenue – Tax Division

907.465.2321

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From: Hardie, Elizabeth <ehardie@kpb.us>
Sent: Tuesday, March 18, 2025 4:13 PM
To: Headings, Mary Anne S (DOR) <maryanne.headings@alaska.gov>
Cc: Griffith, Christina <CGriffith@kpb.us>; Friedersdorff, Chad <cfriedersdorff@kpb.us>; Harbaugh, Brandi <BHarbaugh@kpb.us>
Subject: CPVT - Kenai Peninsula Borough

CAUTION: This email originated from outside the State of Alaska mail system. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello,

KPB received notice of ACH deposit in the amount of \$532,595. on 03/17/25 for commercial passenger vessel tax.

Can you please provide us a breakdown of the allocation of revenue between the cities of Homer and Seward as you have done in the past?

Thank you so much.

Elizabeth

Elizabeth Hardie

Grants Administrator & Community Liaison

Mayor's Office

Office: (907) 714-2150 Direct: (907) 714-2153



Kenai Peninsula Borough

144 N. Binkley St. Soldotna, AK 99669

kpb.us

City of Seward
PO Box 167
Seward, Alaska 99664



City Manager's Office
Kat Sorensen, City Manager
Phone: (907) 224-4012
Email: ksorensen@cityofseward.net

March 19, 2025.

Mayor Peter A. Micciche
Kenai Peninsula Borough
144 N. Binkley
Soldotna, Alaska 99669

Re: CY24 Cruise Ship Passenger Tax Proceeds

Dear Mayor Micciche,

On behalf of the City of Seward, I would like to thank the Borough Assembly and Administration for allocating \$527,982.50 of the Commercial Passenger Vessel (CPV) excise tax to the City of Seward, based on our pro-rata share of cruise ship passengers visiting our port. These funds continue to be extremely critical for Seward's ability to provide improvements to our port infrastructure in support of cruise ships and their passengers.

Annually, the City submits a letter requesting their allotment of cruise ship head tax proceeds, and to identify the intended use of these funds. AS 43.52.230(b) requires that "a city or borough that receives a payment under this subsection shall use the funds for port facilities, harbor infrastructure, and other services provided to the commercial passenger vessels and the passengers on board those vessels."

We have identified the following projects for possible use of the CPV funds, including: 1) bus transportation for cruise passengers and crew; 2) ambulance services; 3) passenger bus and rest benches and directional street signage; 4) cruise ship berth enhancements and amenities such as signage, paving, and cruise-related pedestrian path awnings; 5) harbor repairs/replacement; and cruise-related pedestrian improvements to and from the cruise dock.

In the past, the City has used CPV funds for projects such as construction of a security dock in the Small Boat Harbor to enhance U.S. Coast Guard, fire, and emergency response; Terminal signage and safety painting for vehicles, harbor, and port dredging; bus transportation; outboard replacement for the fire and rescue boats; ambulance services; breakwater repairs, etc.

We appreciate your support of our request and look forward to working with you to enhance facilities for the cruise ship industry in our region.

Sincerely,

Kat Sorensen
City Manager



City of Homer

www.cityofhomer-ak.gov

Administration

491 East Pioneer Avenue
Homer, Alaska 99603

(p) 907-235-8121 x2222

(f) 907-235-3148

April 28, 2025

Mayor Micciche
Kenai Peninsula Borough
144 N. Binkley St.
Soldotna, AK 99669

Delivered via email: ehardie@kpb.us

SUBJECT: Calendar Year 2024 Commercial Passenger Vessel Tax

Dear Mayor Micciche,

I am writing to confirm that the City of Homer wishes to receive the 2024 Commercial Passenger Vessel Tax (CPVT) receipts from the Kenai Peninsula Borough (KPB). We understand that you will be sponsoring an ordinance allocating the KPB's \$4,612.50 share of tax receipts from vessel landings in Homer available to the City of Homer.

This City of Homer would like to utilize the 2024 funds from the KPB to purchase benches that are compliant with the Americans with Disabilities Act (ADA). These benches will replace several along the walking path that lead from the Deep Water Dock where cruise ships arrive to the heart of the Homer Spit. Providing ADA-compliant benches allows accessible rest areas for those with disabilities who may need a brief pause while deciding how to spend their day in Homer or while waiting to return to the cruise ship.

The City of Homer Port and Harbor is committed to providing access and experiences for all cruise ship passengers. We greatly appreciate the opportunity to leverage these funds to be able to make meaningful improvements that enhance the cruise ship passenger experience.

Thank you for your time and consideration. Please contact me if you have any questions.

Sincerely,

Melissa Jacobsen
City Manager
City of Homer

Introduced by:	Mayor
Date:	05/06/25
Hearing:	05/20/25
Action:	
Vote:	

**KENAI PENINSULA BOROUGH
ORDINANCE 2024-19-37**

**AN ORDINANCE APPROPRIATING FUNDS FROM THE SOUTH
PENINSULA HOSPITAL SERVICE AREA CAPITAL PROJECT FUND
FOR CRITICAL HOSPITAL CONSTRUCTION AND INFRASTRUCTURE
REPAIRS**

WHEREAS, the Kenai Peninsula Borough (KPB) has entered into an Operating Agreement with South Peninsula Hospital, Inc. (SPHI) for operation of the South Peninsula Hospital and other related facilities, and to provide other healthcare programs and services, on a nonprofit basis in order to ensure the continued availability to the South Kenai Peninsula Hospital Service Area residents; and

WHEREAS, SPHI Administration has identified a grouping of necessary infrastructure repairs related to facility age, to include an overhaul to the hospital service elevator, upgrading multiple electrical and breaker panels, adding air conditioning in the lab, deaerator backup redundancy, and construction work related to the updated fluoroscopy system; and

WHEREAS, due to the recent award of a grant to provide for the power generation system at the hospital, the “Hospital Construction and Infrastructure Repairs Project Grouping” is being requested early to reduce redundancy and save money in areas where the projects intersect; and

WHEREAS, SPHI Administration estimates the Hospital Construction and Infrastructure Repairs Project Grouping cost to be \$915,042 and funds are currently available in the Service Area Capital Project Fund fund balance to support this; and

WHEREAS, the SPHI Board, at its April ___, 2025 meeting, recommended _____; and

WHEREAS, the South Kenai Peninsula Hospital Service Area Board, at its May 8, 2025 meeting, recommended _____;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That this is a non-code ordinance.

SECTION 2. That funds in the amount of \$915,042 are appropriated from the SPH Capital Project Fund fund balance to Account 491.81210.25SHR.49999 to provide funding for the Hospital Construction and Infrastructure Repairs Project Grouping.

SECTION 3. That the appropriations made in this ordinance are project length in nature and as such do not lapse at the end of any particular fiscal year.

SECTION 4. If any provision of this ordinance or its application to any person or circumstance is held invalid, the remainder of the ordinance or the application of the provision to other persons or circumstances will not be affected.

SECTION 5. That this ordinance shall be effective immediately.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY OF * 2025.

Peter Ribbens, Assembly President

ATTEST:

Michele Turner, CMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough
Purchasing & Contracting Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Brandi Harbaugh, Finance Director *BH*

FROM: John Hedges, Purchasing & Contracting Director *JH*

DATE: April 24, 2025

RE: Ordinance 2024-19- 37, Appropriating Funds from the South Peninsula Hospital Service Area Capital Project Fund for Critical Hospital Construction and Infrastructure Repairs (Mayor)

The Kenai Peninsula Borough (KPB) has entered into an Operating Agreement with South Peninsula Hospital, Inc. (SPHI) for operation of the South Peninsula Hospital (SPH) and other related facilities, and to provide other healthcare programs and services, on a nonprofit basis in order to ensure the continued availability to the South Kenai Peninsula Hospital Service Area residents.

SPHI Administration has identified a grouping of necessary infrastructure repairs related to facility age, such as: an overhaul to the hospital service elevator; upgrading multiple electrical and breaker panels; adding air conditioning in the lab; deaerator backup redundancy; and construction work related to the updated fluoroscopy system. All the projects were identified and recommended as part of the FY26 proposed budget process. However, due to the recent award of a grant to provide for the power generation system at the hospital, the “Hospital Construction and Infrastructure Repairs Project Grouping” is being requested early to reduce redundancy and save money in areas where the projects intersect.

SPHI Administration estimates the Hospital Construction and Infrastructure Repairs Project Grouping cost to be \$915,042 and funds are currently available in the Service Area Capital Project Fund fund balance to support this work. It is anticipated SPHI administration will manage this project.

Your consideration is appreciated

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>491.27900</u>	Amount: <u>\$915,042</u>
By: <u>CJ</u>	Date: <u>4/24/2025</u>

Introduced by:	Mayor
Date:	05/06/25
Hearing:	06/03/25
Action:	
Vote:	

**KENAI PENINSULA BOROUGH
ORDINANCE 2025-08**

**AN ORDINANCE APPROVING HUMPY POINT (R-1) LOCAL OPTION
ZONING DISTRICT AND AMENDING KPB 21.46.040**

- WHEREAS,** the Kenai Peninsula Borough (KPB) submitted an application to the Planning Department signed by the record owner of six lots within the proposed local option zoning district (LOZD); and
- WHEREAS,** pursuant to KPB 21.44.040(A) a minimum of 12 lots are included in the proposed LOZD; and
- WHEREAS,** the KPB is the sole owner of the subject property; and
- WHEREAS,** the Planning Department held a community meeting in the Betty J. Glick Assembly Chambers on April 21, 2025, regarding this proposed LOZD as required by KPB 21.44.040(C); and
- WHEREAS,** Goal 2, Focus Area: Land Use, Objective A of the KPB's 2019 Comprehensive Plan is to establish policies that better guide land use to minimize land use conflicts, maintain property values, protect natural systems and support individual land use freedoms; and
- WHEREAS,** Goal 2, Focus Area: Land Use, Objective F of the KPB's 2019 Comprehensive Plan is to actively manage KPB-owned lands to meet short and long-term regional goals; and
- WHEREAS,** Goal 3, Focus Area: Housing Objective A of the KPB's 2019 Comprehensive Plan is to increase the supply and variety of affordable housing options in the borough, while managing impacts of growth in communities; and
- WHEREAS,** the KPB Planning Commission reviewed the proposed LOZD at its regularly scheduled meeting of May 12, 2025 and recommended _____;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. That this is a code ordinance and will be added to KPB Code.

SECTION 2. That the Assembly finds the adoption of Humpy Point Local Option Zoning District to be consistent with surrounding land uses and the 2019 Kenai Peninsula Borough Comprehensive Plan.

SECTION 3. That KPB 21.46.040 is hereby amended as follows:

21.46.040. Single-Family Residential (R-1) Districts.

A. The following Single-Family Residential (R-1) districts and official maps are hereby adopted:

....

15. Humpy Point is described as follows:

Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, and 13, Humpy Point Subdivision, according to Plat KN 2025-5.

- a. Setbacks for permanent structures must be 75 feet from the top of the bluff.
- b. To mitigate erosion, elevated light-penetrating walkways and/or stairs will be the only allowed form of developed access to the beach. Lots will be restricted to pedestrian access only originating from the incorporated lots.
- c. The local option zoning applies to any further replats within the Humpy Point LOZD.

SECTION 4. That if any provision of this ordinance or its application is determined to be invalid, the remaining provisions shall continue in full force and effect.

SECTION 5. Humpy Point LOZD will be recorded in the proper recording district.

SECTION 6. That, upon final conveyance from the State, this ordinance shall be effective immediately.

**ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY
OF * 2025.**

Peter Ribbens, Assembly President

ATTEST:

Michele Turner, CMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough
Planning Department

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor *PM*
Robert Ruffner, Planning Director *RR*
Aaron Hughes, Land Management Officer *AH*

FROM: Ryan Raidmae, Planner *RCR*

DATE: April 24, 2025

RE: Ordinance 2025-08 , Approving Humpy Point (R-1) Local Option Zoning District and Amending KPB 21.46.040 (Mayor)

The Ordinance amends KPB 21.46.040 to approve the formation of the Humpy Point Local Option Zoning District (LOZD), a Single-Family Residential (R-1) district. The Kenai Peninsula Borough (KPB) is the applicant seeking to form the LOZD. The proposed LOZD will encompass Lots 1-13 of Humpy Point Subdivision, which are solely owned by the KPB.

This proposal is consistent with the applicable goals and objectives within the 2019 KPB Comprehensive Plan that encourage: (1) the establishment of policies that better guide land use to minimize land use conflicts; (2) active management of KPB-owned lands to meet goals; and (3) increasing the supply and variety of affordable housing options in the borough, while managing impacts of growth in communities.

The Planning Department sent notice to landowners within 300 feet of the proposed LOZD inviting them to participate at a community meeting that was held at the Betty J. Glick Assembly Chambers on April 21, 2025. A follow-up public hearing notice was sent to those same landowners inviting them to participate in the public hearings regarding the proposed LOZD. To date, no public comments or objections have been received.

Your consideration is appreciated.



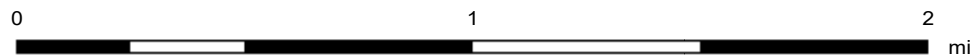
Humpy Point LOZD

 **Proposed LOZD**

KPB Parcel(s):
13301038, 13301034

Project Description:
Proposed R-1 LOZD

Vicinity: Coho



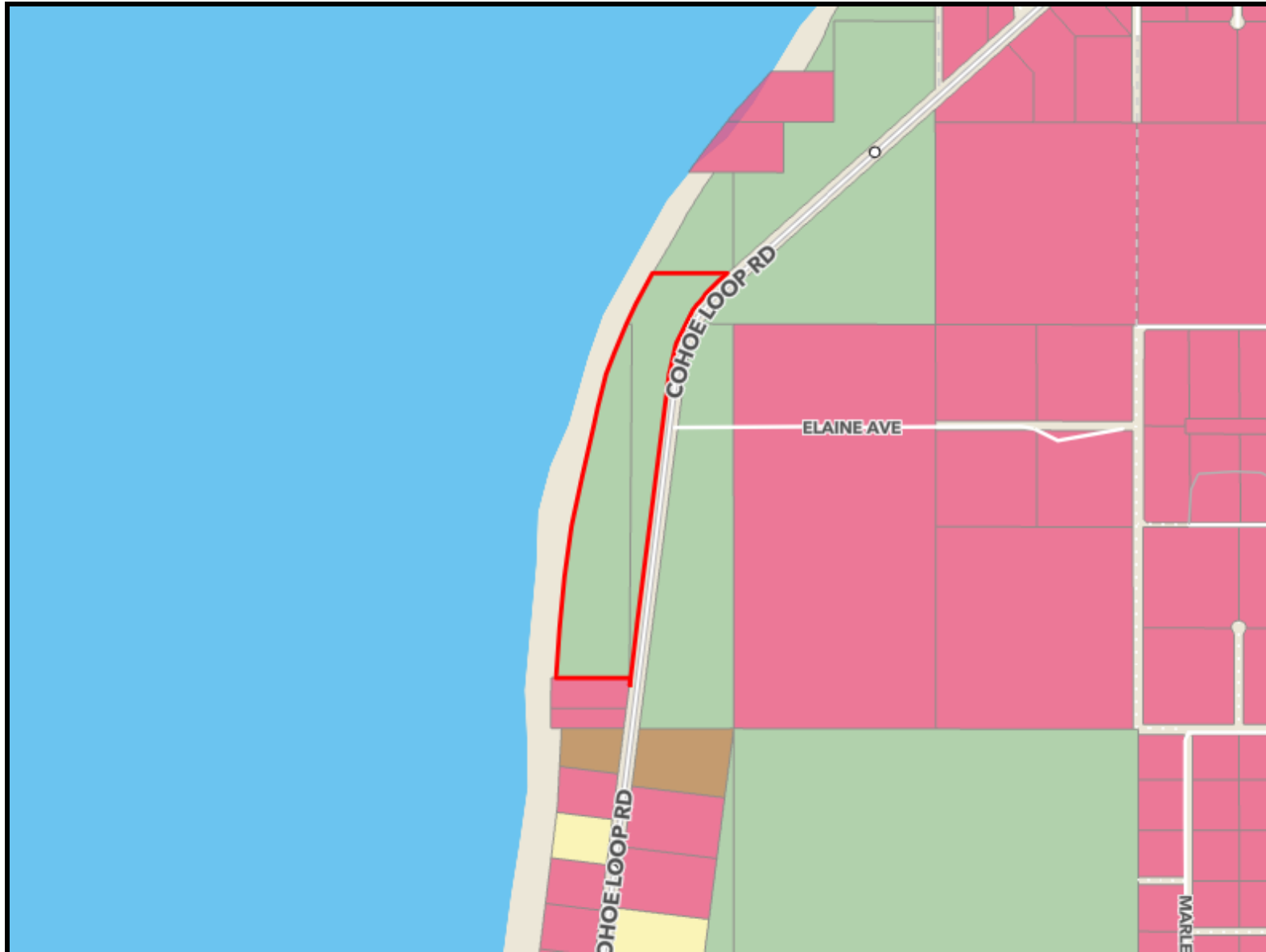
The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.

Map created by Lopez, Samantha
Friday, April 4, 2025





Ownership Map Humpy Point LOZD








 **Proposed LOZD**

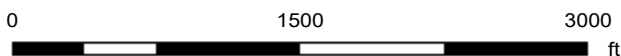
KPB Parcel(s):

13301038, 13301034

Parcel and PLSS

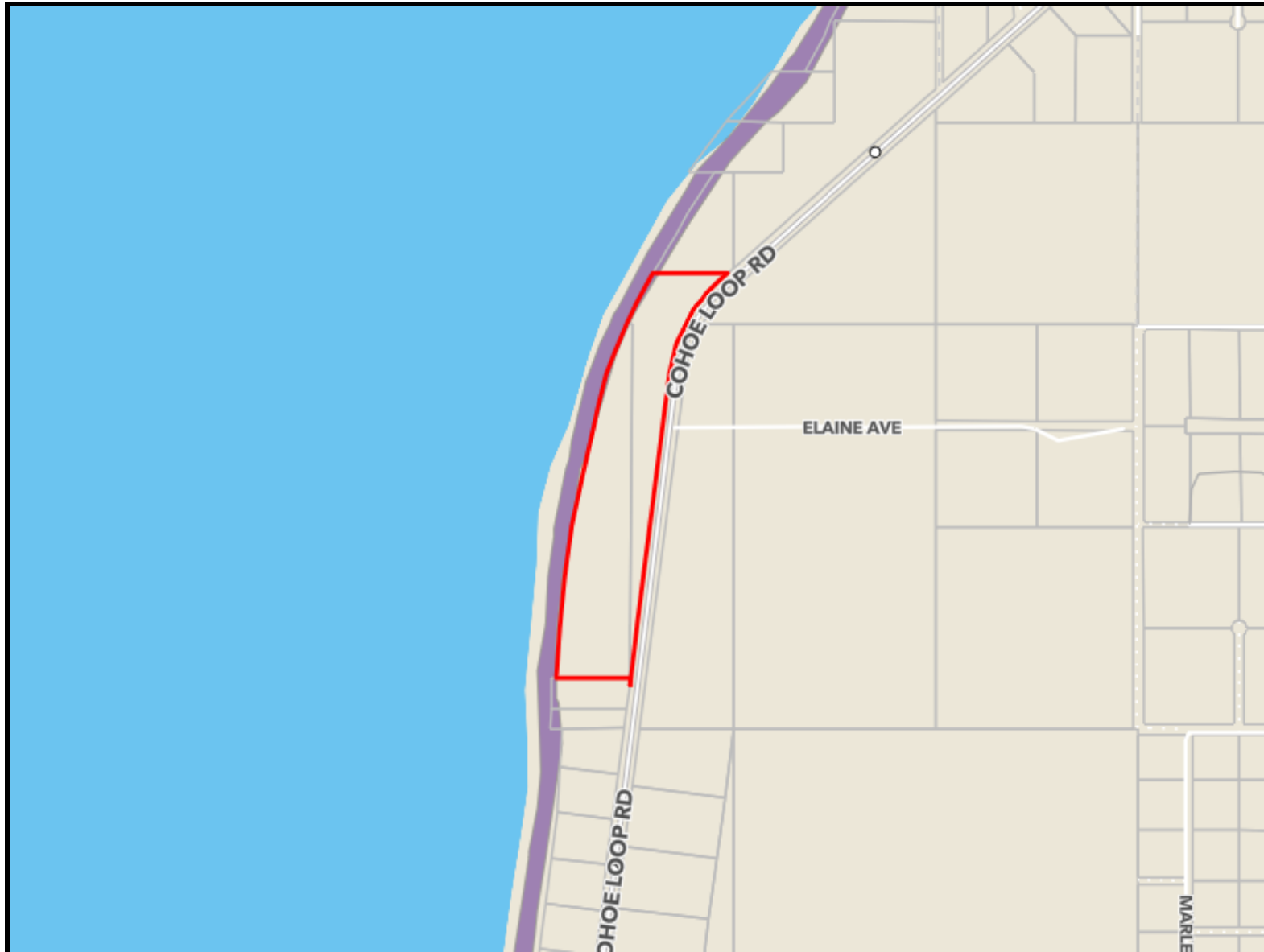
Parcel Ownership Type

-  Borough
-  Federal
-  Native
-  Native Allotment
-  Municipal
-  Private
-  State





Wetlands Map
Humpy Point LOZD



 **Proposed LOZD**

KPB Parcel(s):

13301038, 13301034

Parcel and PLSS

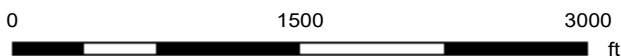
Tax Parcels



Landcover Features

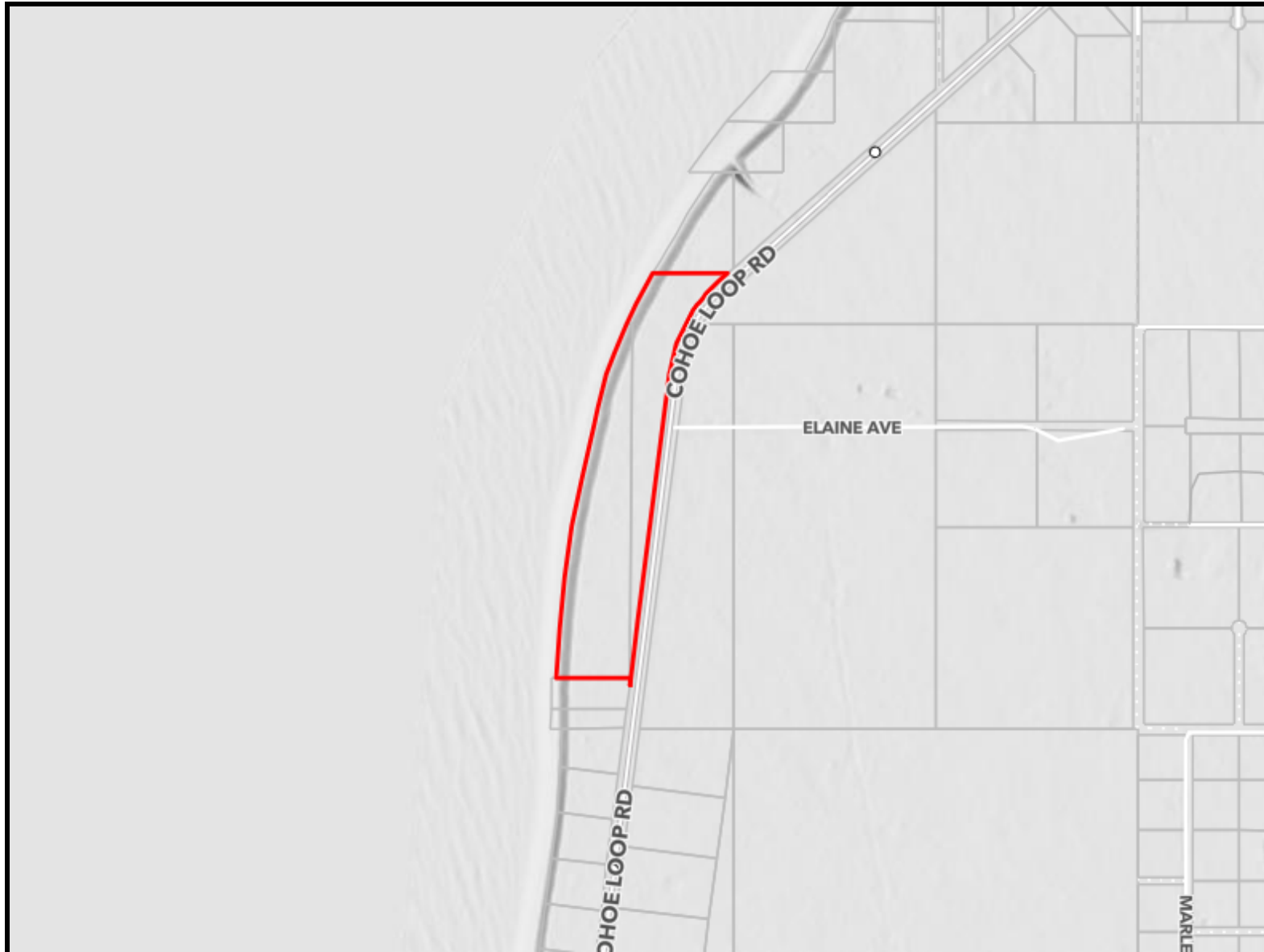
KWF Wetlands Assessment

-  DISTURB
-  Depression
-  Discharge Slope
-  Drainageway
-  Floating Island
-  Headwater Fen
-  Kettle
-  LAKE
-  Lakebed
-  Late Snow Plateau
-  Riverine
-  Tidal
-  Wetland / Upland Complex





Terrain Map
Humpy Point LOZD



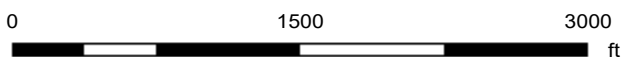
 **Proposed LOZD**

KPB Parcel(s):

13301038, 13301034

Parcel and PLSS

Tax Parcels





Humpty Point LOZD

 **Proposed LOZD**

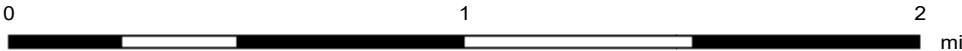
KPB Parcel(s):
13301038, 13301034

Project Description:
Proposed R-1 LOZD

Vicinity: Coho



Map created by Lopez, Samantha
Friday, April 4, 2025



The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.





Ownership Map

Humpy Point LOZD








 **Proposed LOZD**

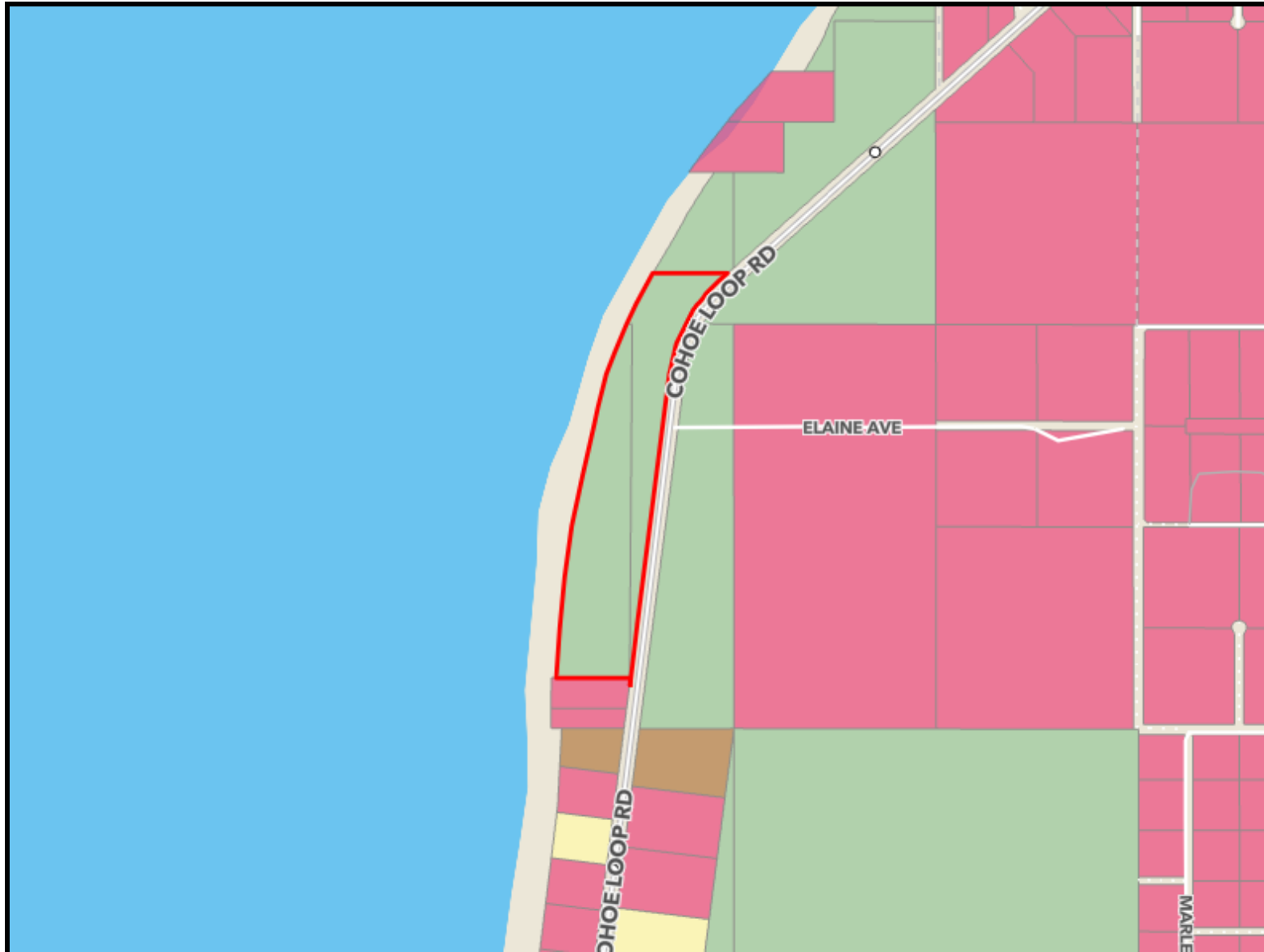
KPB Parcel(s):

13301038, 13301034

Parcel and PLSS

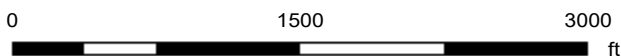
Parcel Ownership Type

-  Borough
-  Federal
-  Native
-  Native Allotment
-  Municipal
-  Private
-  State



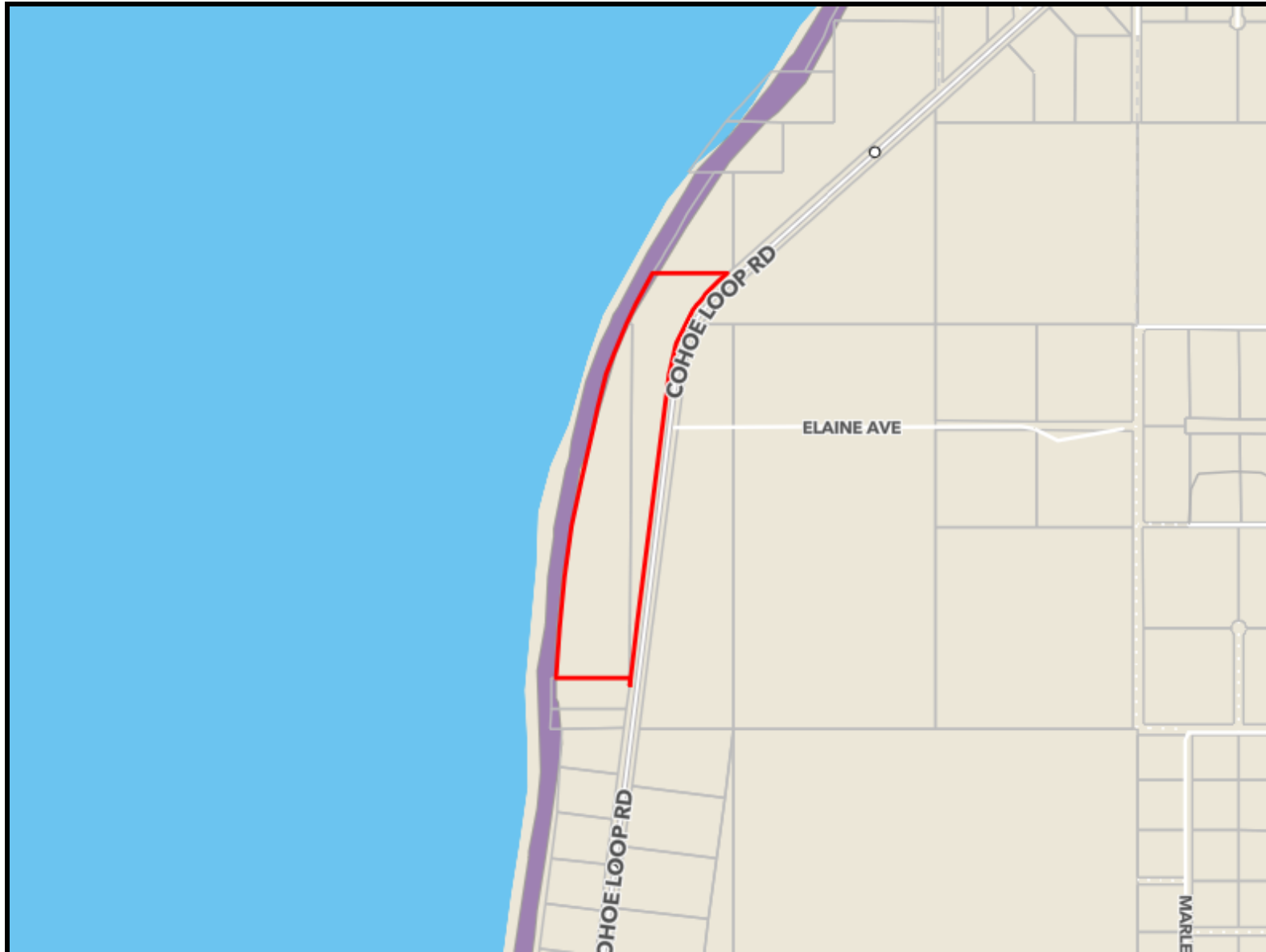
Map created by Lopez, Samantha

Friday, April 4, 2025





Wetlands Map Humpy Point LOZD



 **Proposed LOZD**

KPB Parcel(s):

13301038, 13301034

Parcel and PLSS

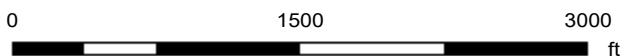
Tax Parcels



Landcover Features

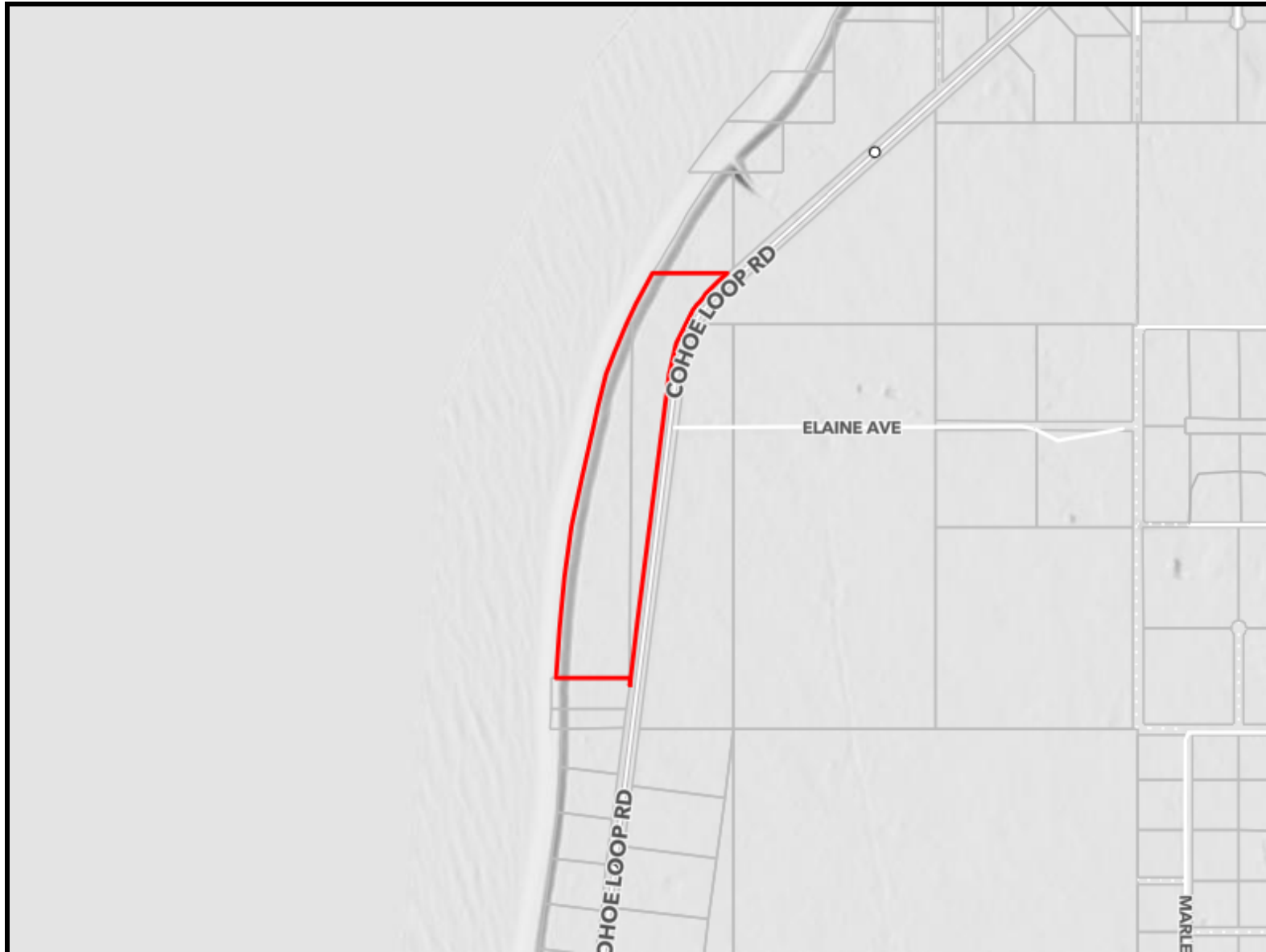
KWF Wetlands Assessment

-  DISTURB
-  Depression
-  Discharge Slope
-  Drainageway
-  Floating Island
-  Headwater Fen
-  Kettle
-  LAKE
-  Lakebed
-  Late Snow Plateau
-  Riverine
-  Tidal
-  Wetland / Upland Complex





Terrain Map
Humpy Point LOZD



 **Proposed LOZD**

KPB Parcel(s):

13301038, 13301034

Parcel and PLSS

Tax Parcels



Local Option Zoning District Application
Kenai Peninsula Borough
Donald E. Gilman River Center

514 Funny River Road
Soldotna, Alaska 99669
KenaiRivCenter@kpb.us

Phone: (907) 714-2460
Fax: (907) 260-5992

For Official Use Only

APPLICATION TO: ☒ Create LOZD ☐ Repeal LOZD ☐ Rezone LOZD ☐ Modify LOZD Boundaries

POINT OF CONTACT:

Name: Jennifer Shields Mailing Address: 144 N. Binkley Street
Phone: 907-714-2211 City, State, Zip: Soldotna, AK 99669
Email: jshields@kpb.us

CURRENT ZONING DISTRICT:

LOZD Name: _____
Legal: _____
Lot Numbers: _____
Total Parcels: _____

- ☐ R-1 Single-Family Residential District
☐ R-2 Small Lot Residential District
☐ R-R Rural Residential District
☐ R-W Residential Waterfront District
☐ R-M Multi-Family Residential District
☐ C-3 Mixed-Use District
☒ Rural District (no LOZD)

PROPOSED ZONING DISTRICT:

LOZD Name: Humpy Point Subdivision
Legal: Humpy Point Subdivision, according to Plat KN 2025-5
Lot Numbers: 1-13
Total Parcels: 13

- ☒ R-1 Single-Family Residential District
☐ R-2 Small Lot Residential District
☐ R-R Rural Residential District
☐ R-W Residential Waterfront District
☐ R-M Multi-Family Residential District
☐ C-3 Mixed-Use District
☐ Rural District (no LOZD)

ATTACHMENTS:

- ☐ \$1000 Application Fee
☒ Map of Proposed LOZD
☒ Signatures of Applicant Property Owners

CERTIFICATION:

I certify that the information contained on this form and the attachments are true and complete to the best of my knowledge.

Jennifer Shields
Point of Contact Signature

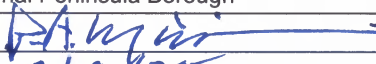
3-11-25
Date

Once an application is submitted, applicants must garner support from at least 60% of the parcels within the proposed zoning area. The Planning Department will then: (1) provide the point of contact with the petition, (2) set the deadline to garner signatures, and (3) schedule a community meeting regarding the application.

If this application fails to garner enough support by the given deadline, the application will be considered closed, and a new application must be submitted.

SIGNATURES OF APPLICANT PROPERTY OWNERS:

APPLICANT PROPERTY 1

KPB Parcel ID: (formerly 13301034 & 13301038; new ID's to be determined)
Physical Address: (to be determined)
Legal Description: Lots 1-13, Humpy Point Subdivision, according to Plat 2025-5, Kenai Recording District, Third Judicial District, State of Alaska.
Property Owner(s): Kenai Peninsula Borough
Signature(s):  Peter A. Micciche, Mayor
Date(s): 03/19/25

APPLICANT PROPERTY 2

KPB Parcel ID: _____
Physical Address: _____
Legal Description: _____
Property Owner(s): _____
Signature(s): _____
Date(s): _____

APPLICANT PROPERTY 3

KPB Parcel ID: _____
Physical Address: _____
Legal Description: _____
Property Owner(s): _____
Signature(s): _____
Date(s): _____

APPLICANT PROPERTY 4

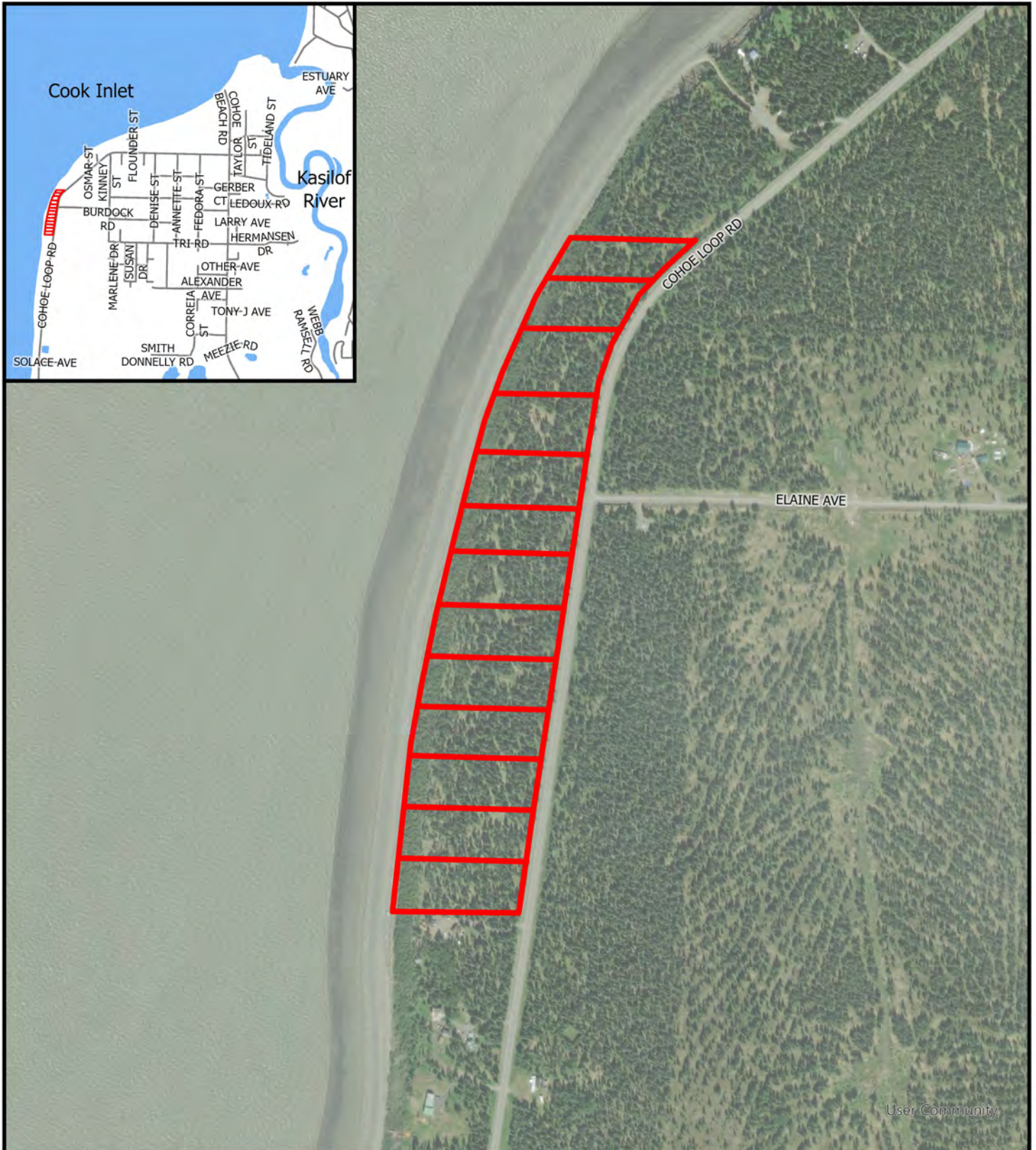
KPB Parcel ID: _____
Physical Address: _____
Legal Description: _____
Property Owner(s): _____
Signature(s): _____
Date(s): _____

APPLICANT PROPERTY 5

KPB Parcel ID: _____
Physical Address: _____
Legal Description: _____
Property Owner(s): _____
Signature(s): _____
Date(s): _____

APPLICANT PROPERTY 6

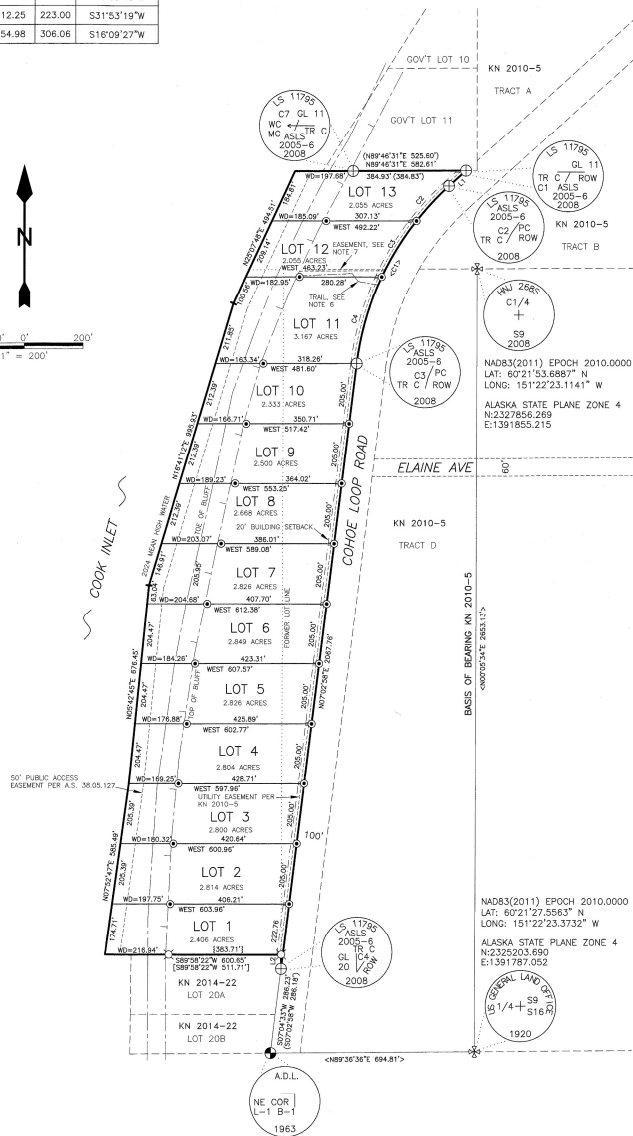
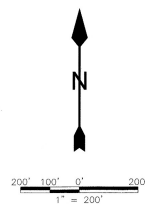
KPB Parcel ID: _____
Physical Address: _____
Legal Description: _____
Property Owner(s): _____
Signature(s): _____
Date(s): _____



0 680 1,360 2,040
ft

CURVE TABLE						
CURVE	LENGTH	RADIUS	DELTA ANGLE	TANGENT	CHORD	CHORD BEARING
<C1>	693.17	966.73	041°04'57"	362.24	878.42	S27°35'27"W
C2	162.32	966.73	009°37'13"	81.35	162.13	S43°19'19"W
C3	223.50	966.73	013°14'47"	112.25	223.00	S31°53'19"W
C4	307.35	966.73	018°12'58"	154.98	306.06	S16°09'27"W

LINE TABLE	
<L1>	S48°07'55"W 77.39'
L2	N00°05'34"E 48.30'



CERTIFICATE OF OWNERSHIP AND DEDICATION

I HEREBY CERTIFY THAT THE KENAI PENINSULA BOROUGH IS THE OWNER OF THE REAL PROPERTY SHOWN AND DESCRIBED HEREON, AND ON BEHALF OF THE KENAI PENINSULA BOROUGH, I HEREBY ADOPT THIS PLAN OF SUBDIVISION AND BY MY OWN FREE CONSENT DEDICATE ALL RIGHTS-OF-WAY AND PUBLIC AREAS TO PUBLIC USE AND GRANT ALL EASEMENTS TO THE USE SHOWN.

PETER A. MICICHE, MAYOR
KENAI PENINSULA BOROUGH
144 N BINKLEY STREET
SOLDOTNA, AK 99669

NOTARY ACKNOWLEDGMENT

FOR: PETER A. MICICHE
ACKNOWLEDGED BEFORE ME THIS 16th DAY OF February, 2025

NOTARY PUBLIC FOR ALASKA
MY COMMISSION EXPIRES: 09/07/2027

NOTARY PUBLIC
M. CASADY HERDING
STATE OF ALASKA
COMMISSION 23807052
MY COMMISSION EXPIRES 09/07/2027

NOTES

- A BUILDING SETBACK OF 20' IS REQUIRED FROM ALL STREET RIGHTS-OF-WAY UNLESS A LESSER STANDARD IS APPROVED BY RESOLUTION OF THE APPROPRIATE PLANNING COMMISSION.
- THE FRONT 10' OF THE BUILDING SETBACK AND THE ENTIRE SETBACK WITHIN 5' OF THE SIDE LOT LINES IS ALSO A UTILITY EASEMENT.
- NO PERMANENT STRUCTURE SHALL BE CONSTRUCTED OR PLACED WITHIN A UTILITY EASEMENT WHICH WOULD INTERFERE WITH THE ABILITY OF A UTILITY TO USE THE EASEMENT.
- NO ACCESS TO STATE MAINTAINED RIGHTS-OF-WAY PERMITTED UNLESS APPROVED BY THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION.
- THE SOURCE OF THE COOKE LOOP RIGHT-OF-WAY IS FROM PLAT KN 2010-5.
- SUBJECT TO RESERVATION OF EASEMENT FOR HIGHWAY PURPOSES, AND ANY ASSIGNMENTS OR USES THEREOF FOR RECREATIONAL, UTILITY OR OTHER PURPOSES, AS DISCLOSED BY PUBLIC LAND ORDER NO. 601, DATED AUGUST 10, 1949 AND AMENDED BY PUBLIC LAND ORDER NO. 757, DATED OCTOBER 10, 1959; PUBLIC LAND ORDER NO. 1613, DATED APRIL 7, 1958; AND DEPARTMENT OF THE INTERIOR ORDER NO. 2665, DATED OCTOBER 16, 1951, AMENDMENT NO. 1 THERETO, DATED JULY 17, 1952 AND AMENDMENT NO. 2 THERETO, DATED SEPTEMBER 15, 1956, FILED IN THE FEDERAL REGISTER.
- SUBJECT TO A 25' WIDE TRAIL EASEMENT PER PATENT 18756, DOCUMENT 2003-004067-0, RECORDED APRIL 3, 2003, KENAI RECORDING DISTRICT.
- PER 11 AND 51.015(D)(2) A 5' WIDE SURVEY ACCESS EASEMENT IS RESERVED ALONG THE SOUTH SIDE OF THE VACATED GOVERNMENT LOT LINE, AS SHOWN ON KN 2010-5, TO THE USFWS MONUMENTS, WITH AN ADDITIONAL 5' RADIUS SURVEY ACCESS EASEMENT AROUND EACH MONUMENT.
- THE NATURAL MEANDERS OF ORDINARY HIGH WATER IS FOR AREA COMPUTATIONS ONLY, THE TRUE CORNERS BEING ON THE EXTENSION OF THE SIDELINES AND THE INTERSECTION WITH THE NATURAL MEANDERS. THE MEAN HIGH WATER LINE WAS DETERMINED BY TIDAL OBSERVATIONS USING AN ELEVATION OF 19.8', EXTRAPOLATED FROM NOAA PUBLISHED ELEVATIONS FOR THE PREDICTIONS OF HIGH AND LOW WATER.
- THE BASIS OF COORDINATES IS ALASKA STATE PLANE ZONE 4, NAD83(2011) EPOCH 2010.0000, AS DERIVED FROM TOPCON TOPNET CORRECTION SERVICE.
- ALL BEARINGS SHOWN ARE TRUE BEARINGS ORIENTATED TO THE BASIS OF BEARING. THE STATE PLANE BEARING BETWEEN MONUMENTS DIFFERS FROM PLAT BASIS OF BEARING.
- EVERY TWO LOTS MUST SHARE A COMMON ACCESS.

WASTEWATER DISPOSAL

SOIL CONDITIONS, WATER TABLE LEVELS, AND SOIL SLOPES IN THIS SUBDIVISION HAVE BEEN FOUND SUITABLE FOR CONVENTIONAL ONSITE WASTEWATER TREATMENT AND DISPOSAL SYSTEMS SERVING SINGLE-FAMILY OR DUPLEX RESIDENCES. AN ENGINEER'S SUBDIVISION AND SOILS REPORT IS AVAILABLE FROM THE KENAI PENINSULA BOROUGH. ANY OTHER TYPE OF ONSITE WASTEWATER TREATMENT AND DISPOSAL SYSTEM MUST BE DESIGNED BY A QUALIFIED ENGINEER, REGISTERED TO PRACTICE IN ALASKA, AND THE DESIGN MUST BE APPROVED BY THE ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION.

CE13353 10 Dec '24
ENGINEER LICENSE # DATE

PLAT APPROVAL

THIS PLAT WAS APPROVED BY THE KENAI PENINSULA BOROUGH PLANNING COMMISSION AT THE MEETING OF JUNE 10, 2024.

KENAI PENINSULA BOROUGH

By: [Signature] 2/16/2025

AUTHORIZED OFFICIAL

LEGEND

- FOUND 2.5" BLM BRASS CAP MONUMENT
- FOUND 2.5" ALUMINUM MONUMENT
- FOUND 1.5" COPPERWELD MONUMENT
- FOUND 1/2" REBAR
- SET 5/8" X 36" REBAR WITH RED PLASTIC CAP, 14488-S
- RECORD DATA PER PLAT KN 2010-5
- RECORD DATA PER PLAT KN 2014-2
- RECORD AND MEASURED PER PLAT KN 2014-2
- RECORD AND MEASURED PER PLAT KN 2010-5
- FORMER LOT LINE

2025-5
Plat #
Kenai
Rec Dist
2-14 2025
Date
Time 1:30 PM



KPB FILE NUMBER: 2024-052

PENINSULA SURVEYING, LLC

10530 KATRINA DOULEVARD, NINILCHIK, AK 99639
(907)306-7065

PLAT OF
HUMPY POINT SUBDIVISION

A SUBDIVISION OF
TRACT C ALASKA STATE LAND SURVEY NO. 2005-6, KN 2010-5
AND GOVERNMENT LOTS 13-19, SEC 9, T3N, R12W, S.M., ALASKA
LOCATED WITHIN
W1/2 SEC 9, T3N, R12W, S.M., ALASKA
KENAI RECORDING DISTRICT, KENAI PENINSULA BOROUGH
CONTAINING 34.102 ACRES

OWNER: KENAI PENINSULA BOROUGH
144 N BINKLEY STREET, SOLDOTNA, AK 99669

SCALE: 1" = 200' DATE: NOVEMBER 26, 2024
DRAWN: JLS SHEET: 1 OF 1



KENAI PENINSULA BOROUGH NOTICE OF COMMUNITY MEETING

April 7, 2025

To whom it may concern:

Public notice is hereby given that the Kenai Peninsula Borough's property in the Kasilof area is being considered for the adoption of a Single-Family Residential (R-1) local option zoning district (LOZD). **You are being sent this notice because you are a property owner within the proposed district or within 300 feet of the proposed district and are being invited to provide your input at the below public meeting.**

Pursuant to KPB 21.44.040(C), the planning department shall hold a meeting in a public facility regarding the application. The property under consideration is Humpy Point Subdivision Lots 1-13 on Cohoe Loop Road in Kasilof, Alaska.

Petitioner: **Kenai Peninsula Borough**
 144 N. Binkley St.
 Soldotna, AK 99669

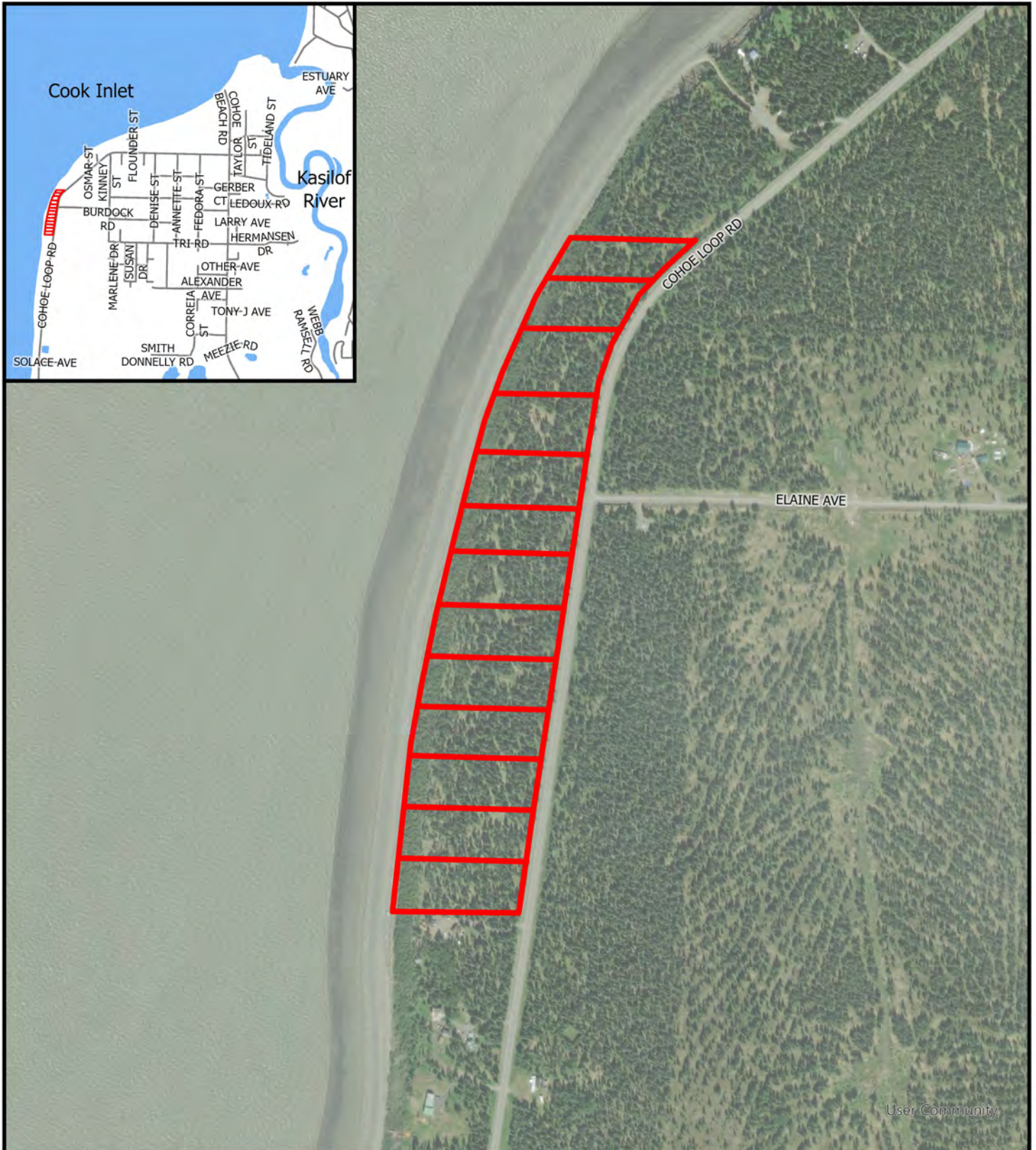
Community Meeting: The Kenai Peninsula Borough's Planning Department will hold a public community meeting on April 21, 2025 commencing at 6:00 p.m. The meeting is to be held in person at the Betty J. Glick Assembly Chambers at 144 N. Binkley St. Soldotna, AK 99669.

Public Comment: Anyone wishing to testify may attend the above meeting to provide comment.

For additional information, contact Ryan Raidmae at rraidmae@kpb.us or (907) 714-2462.

Ryan Raidmae

KPB Planner



0 680 1,360 2,040
ft



**NOTICE OF PUBLIC HEARINGS FOR
PROPOSED R-1 LOCAL OPTION ZONING DISTRICT**

April 25, 2025

NOTICE IS HEREBY GIVEN that the Kenai Peninsula Borough (KPB) will conduct public hearings for an ordinance proposing the creation of a Single-Family Residential (R-1) Local Option Zoning District (LOZD) in the Kasilof area. The proposed LOZD will encompass Lots 1-13 of Humpy Point Subdivision, on Cohoe Loop Road. The landowner and petitioner requesting the LOZD is the Kenai Peninsula Borough.

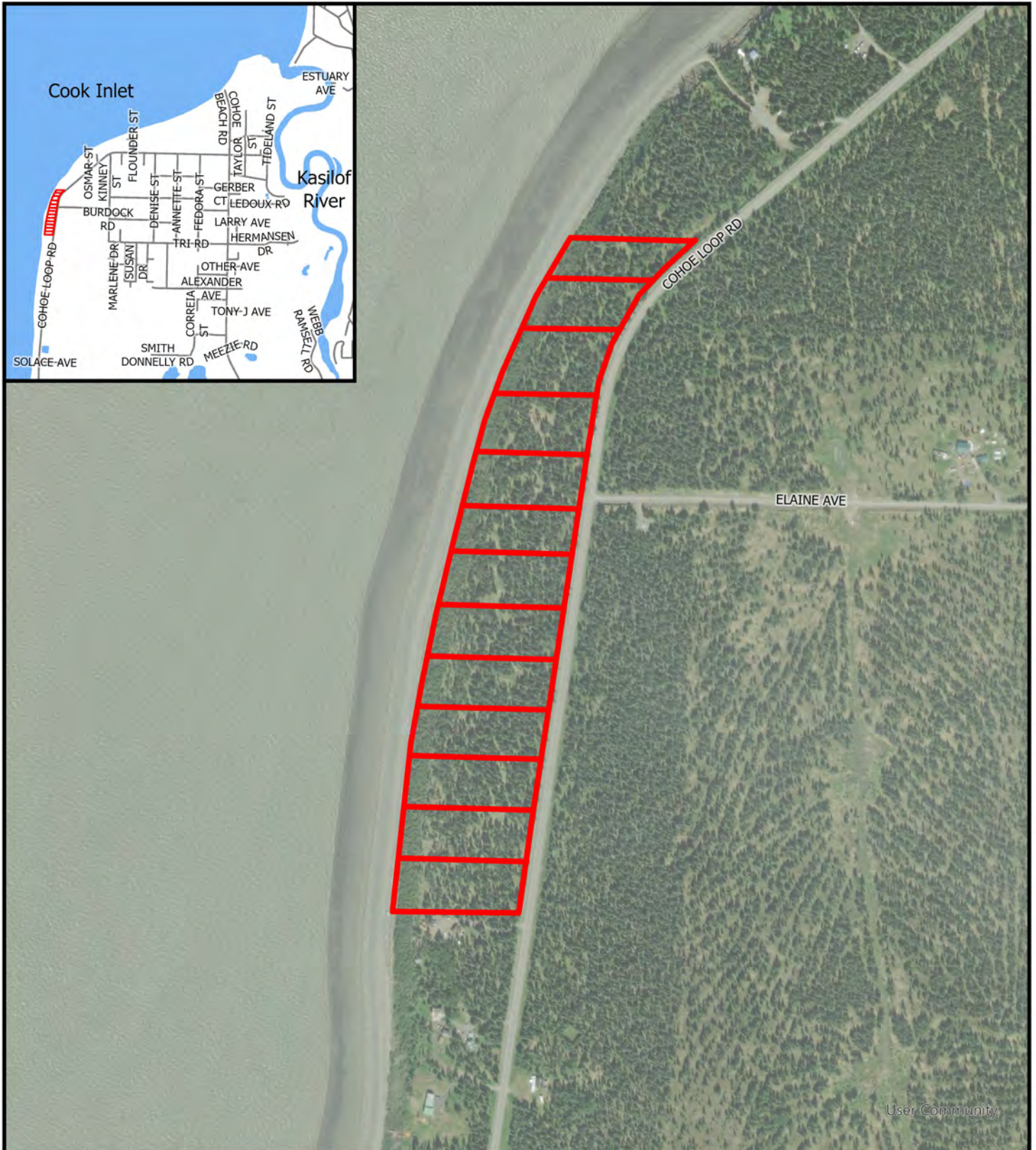
You are being sent this notice because you are a property owner within the proposed district or within 300 feet of the proposed district and are being invited to provide your input at the following public meetings:

- **KPB Assembly Introduction:** Tuesday, May 6, 2025, 6:00 p.m. in the KPB Assembly Chambers, 144 N. Binkley St. Soldotna, Alaska, and via Zoom, Meeting ID 895 1103 3332 Passcode 193069. Written comments for this meeting must be received by 6:00 p.m. Tuesday, May 6, 2025 and may be mailed to 144 N. Binkley St., Soldotna, Alaska 99669 or emailed to assemblyclerk@kpb.us.
- **KPB Planning Commission:** Monday, May 12, 2025 7:30 p.m., in the KPB Assembly Chambers, 144 N. Binkley St. Soldotna, Alaska and via Zoom, Meeting ID 907 714 2200. Written comments for this meeting must be received by 1:00 pm Friday, May 9, 2025 and may be mailed to KPB Planning Department, 144 N. Binkley St., Soldotna, Alaska 99669 or emailed to planning@kpb.us.
- **KPB Assembly Public Hearing:** Tuesday, June 3, 2025, 6:00 p.m. in the KPB Assembly Chambers, 144 N. Binkley St. Soldotna, Alaska, and via Zoom, Meeting ID 895 1103 3332 Passcode 193069. Written comments for this meeting must be received by 6:00 p.m. Tuesday, June 3, 2025 and may be mailed to 144 N. Binkley St., Soldotna, Alaska 99669 or emailed to assemblyclerk@kpb.us.

For additional information about this notice, contact Ryan Raidmae at rraidmae@kpb.us or (907) 714-2462.

Sincerely,

Ryan Raidmae
KPB Planner



0 680 1,360 2,040
ft

Introduced by:	Mayor
Date:	05/06/25
Hearing:	05/20/25
Action:	
Vote:	

**KENAI PENINSULA BOROUGH
ORDINANCE 2025-09**

**AN ORDINANCE AUTHORIZING AND APPROVING THE LAND
AFFORDABILITY PROGRAM**

WHEREAS, the Kenai Peninsula Borough (KPB) recognizes the need to promote affordable land purchase and residential housing development opportunities for residents; and

WHEREAS, this ordinance authorizes and approves a Land Affordability Program (LAP) to provide an opportunity for qualifying participants to purchase certain residential properties identified as "LAP Eligible" under an approved sale ordinance; and

WHEREAS, the LAP is designed to support residential development and homeownership while maintaining and ensuring a competitive bid process for authorized KPB land sale offerings; and

WHEREAS, high-value (a reserve price equal to or greater than \$120,000), tax foreclosure, and recreational properties will not be considered "LAP Eligible" properties under this program; and

WHEREAS, it is in the best interests of the KPB to establish a program that provides residents additional opportunity to become land owners and develop KPB sold lands for residential purposes, while mitigating speculative land purchases and maintaining a competitive bid process;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. Classification. This is a non-code ordinance.

SECTION 2. Definitions. For the purposes of this ordinance, unless the context otherwise requires, the following definitions apply:

- (a) "Affidavit of occupancy" means an executed affidavit validly executed by the LAP participant affirming that the LAP property is occupied as a primary residence.
- (b) "Alaskan residency" means a person who establishes residency in the state by being physically present in the state for no less than the preceding 30

consecutive days with the intent to remain in the state indefinitely and to make a home in the state.

- (c) "High-value" means a set reserve amount equal to or greater than \$120,000.
- (d) "Domiciled in the KPB" means physical presence and residence in the KPB along with an intent to remain permanently.
- (e) "LAP participant" means the initial buyer of a KPB designated "LAP property".
- (f) "Permanent foundation" means a foundation constructed of durable materials such as concrete, treated wood, steel piles, or mortared masonry and is site-built.
- (g) "Property Class Code 110" means a residential single unit dwelling.
- (h) "Property Class Code 112" means a residential 2-4 unit dwelling.
- (i) "Recreational Properties" means any property not legally accessed by a dedicated and developed road right-of-way.
- (j) "Tax Foreclosure" means any property disposed as part of a tax foreclosure action.

SECTION 3. Purpose and eligibility

- (a) The established purpose for the KPB's Land Affordability Program (LAP) is to support additional opportunities for KPB residents to obtain affordable residential property, and to encourage residential property development.
- (b) The LAP will apply only to KPB-selected residential properties specifically identified and authorized for the program under an approved sale ordinance. Such properties must be clearly identified as "LAP Eligible".
- (c) The "LAP Eligible" properties will be consistent with residential parcels. High-value, tax foreclosure, or recreational properties will not be considered "LAP Eligible".

SECTION 4. LAP Parameters, Qualifications, and Restrictions.

- (a) An LAP property must be improved with a permanent foundation and a Property Class Code 110 or 112, as determined by the KPB Assessing Department. An acceptable alternative to the foregoing is an owner provided professional appraisal showing that the property is a habitable residential dwelling qualifying for conventional financing.
- (b) An LAP participant must demonstrate Alaska residency and be domiciled in the KPB upon the LAP property closing date. An individual who intends to immediately establish Alaska residency and be domiciled in the KPB may qualify as an LAP participant by providing:

- (1) a properly executed affidavit affirming: (a) that the individual will be a permanent resident of the KPB by the closing date; (b) that the individual intends to develop the property; and (c) that upon completion of construction, the property will be occupied as a primary residence; and
 - (2) a Alaska driver's license showing a an address within the KPB; or
 - (3) a statement of employment from a sales tax compliant employer within the KPB stating that the LAP participant is employed within the KPB.
- (c) An LAP participant must prequalify prior to the sale through a process administered by the KPB.
 - (d) A property subject to an LAP Lien may not be subdivided without first satisfying all LAP requirements and release of the LAP lien.
 - (e) An LAP participant may not assign their approved interest in the program.
 - (f) An LAP participant may not have more than one LAP property with an active LAP lien against it.

SECTION 5. Financial terms, requirements, and lien

- (a) LAP properties may be financed through the KPB at an authorized rate and term. KPB financing is not a requirement of the program.
- (b) Financing and LAP lien documents must include recapture provisions and be secured through the recording of a deed of trust and or LAP lien.
- (c) Qualified buyers will be eligible, subject to the terms of the LAP program including recapture and development provisions, to receive a 25% discount off the winning bid amount at the time of sale if they choose to participate in the LAP.
- (d) Qualified buyers will be responsible to pay 75% of the winning bid amount over the term of the agreement ("LAP Amount").
- (e) A down payment of 10% of the LAP Amount is required, with the remaining 90% of the LAP Amount eligible for KPB financing.
- (f) Financing documents must identify the total winning bid amount, down payment, and recapture provisions.
- (g) LAP participants who do not satisfy the LAP terms will be subject to Section 6 and Section 7, below.

SECTION 6. LAP Satisfaction, Lien, Release, Assignment, and Foreclosure:

- (a) If KPB tax records indicate construction of a structure on a permanent foundation with Property Class Codes 110 or 112, as determined by the Assessing Department, on the property and the LAP participant has provided the affidavit of occupancy, the LAP requirements and lien will be deemed satisfied. Alternatively, a professional appraisal establishing that a habitable residential dwelling on a permanent foundation is complete in a manner necessary to qualify for conventional financing will satisfy the residential construction verification requirement in this subsection.
- (b) As a condition of the program, the KPB will require a Deed of Trust (LAP lien) be filed against the subject property as formal notice of the recapture terms, provisions and conditions of the LAP.
- (c) Should the Buyer utilize the seller financing option made available to participants of the sale, the LAP lien will be filed in a second position to the purchase money lien.
- (d) If Buyer elects to pay cash at the time of closing, only the LAP lien will be recorded as part of closing. No monthly payment obligations will result from the LAP.
- (e) The LAP lien may be released at any time without satisfying the LAP terms upon payment of the full recapture amount: 25% of the initial winning bid amount plus 50% of the current sales price, or appraised value, whichever is greater, less the initial bid amount. Upon request, consideration will be given for improvements made to the property with valuations of improvements determined by KPB assessor or as identified in a third-party appraisal.
- (f) Upon confirmation all terms of the LAP have been satisfied, the LAP recapture will be waived and LAP lien released.
- (g) No assignment of the LAP lien will be allowed.
- (h) If the property is sold or ownership is transferred without addressing the provisions of LAP lien, the lien will immediately be due and payable. The KPB reserves the right to foreclose any LAP lien that is not satisfied within 90 days of being due and payable.
- (i) The LAP lien shall run with the property until LAP terms have been satisfied, the LAP recapture has been paid in full, or 30 years.

SECTION 7. Recapture provisions

- (a) Upon resale of LAP property:
 - (1) If KPB determines that Section 6(a), above, is complied with then the recapture amount of the LAP lien will be waived and KPB will release the LAP lien.

- (2) If KPB determines that Section 6(a), above, is not complied with, then the LAP recapture amount will be 25% of the winning bid amount plus 50% of the current sales price, less the initial bid amount, or appraised value whichever is greater. The LAP recapture amount must be paid in full to satisfy the LAP lien. Upon request, consideration will be given for improvements made to the property with the valuations for the improvements determined by the KPB Assessor, or as identified in a third-party appraisal provided by the owner, in a form approved by the KPB.
- (b) Upon conventional refinance, construction loan, payoff, or completion of loan term without qualified use:
 - (1) If KPB determines that Section 6(a), above, is complied with then, the LAP requirements will be deemed satisfied and the recapture amount of the LAP lien will be waived and KPB will release the LAP lien.
 - (2) If KPB determines that Section 6(a), above, is not complied with, then, the LAP recapture amount will be 25% of the winning bid amount plus 50% of the current appraised value, less the initial bid amount. The LAP recapture amount must be paid in full to satisfy the LAP lien. Upon request, consideration will be given for improvements made to the property with the valuations for the improvements determined by the KPB Assessor, or as identified in a third-party appraisal provided by the owner, in a form approved by the KPB.
 - (3) With full payoff of KPB financing (if any), the LAP lien may be subordinate to the new construction loan upon review of the final settlement statement and approval from the Finance Director. The LAP lien will continue to be active until such time as the LAP requirements have been satisfied or the LAP terms expire.

SECTION 8. Implementation and Enforcement.

- (a) The KPB Administration will be responsible for overseeing program administration, ensuring compliance with financing and recapture provisions, and maintaining proper financial records.
- (b) The Mayor, or designee, may adopt administrative policies as necessary to implement the LAP effectively.
- (c) The KPB may take legal action to recover unpaid recapture amounts in accordance with this ordinance.
- (d) The KPB may, at its sole discretion, accept a “Deed in lieu of Foreclosure” from a property owner that is no longer willing or able to participate in the program.

SECTION 9. Severability. If any provision of this ordinance or its application is determined to be invalid, the remaining provisions shall continue in full force and effect.

SECTION 10. Effective Date. This ordinance shall be effective immediately.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY OF *, 2025.

Peter Ribbens, Assembly President

ATTEST:

Michele Turner, CMC, Borough Clerk

Yes:

No:



Absent:


Kenai Peninsula Borough

Planning Department – Land Management Division

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

THRU: Peter A. Micciche, Mayor 
Robert Ruffner, Planning Director 

FROM: Aaron Hughes, Land Management Officer 

DATE: April 24, 2025

RE: Ordinance 2025-09, Authorizing and Approving the Land Affordability Program (Mayor)

The Kenai Peninsula Borough (KPB) administration has been working hard to develop a comprehensive approach to general land sales with a focus on providing KPB residents an opportunity to become land owners and develop lands sold by the KPB for residential purposes. Toward that end, this Ordinance will establish a Land Affordability Program (LAP). The LAP's purpose is to support additional opportunities for KPB residents to obtain affordable residential property, and to encourage residential property development. The intent is to identify "LAP Eligible" properties for KPB land sales. The "LAP Eligible" properties will be consistent with residential parcels. High-value, tax foreclosure, or recreational properties will not be considered "LAP Eligible".

The full terms and legal obligations of the program will be detailed in the Ordinance, legal documents and contracts between the KPB and the "LAP participant". The below summary outlines the high-level terms of the LAP:

- An LAP property must be improved with a permanent foundation and Property Class Codes 110 or 112, as determined by the KPB Assessing Department. An acceptable alternative to the foregoing is an owner provided professional appraisal showing that the property is a habitable residential dwelling qualifying for conventional financing.
- An LAP participant must demonstrate Alaska residency and be domiciled in the KPB upon the LAP property closing date or comply with the requirements to prove a demonstratable intent to immediately establish Alaska residency and be domiciled within the KPB.
- A LAP participant may not have more than one LAP property with an active LAP lien against it.
- LAP properties may be financed through the KPB at an authorized rate and term. KPB financing is not a requirement of the program.
- Qualified buyers will be eligible, subject to the terms of the LAP program including recapture and development provisions, to receive a 25% discount off the winning bid

Page -2-
April 24, 2025
RE: O2025-09

amount at the time of sale if they choose to participate in the LAP.

- Qualified buyers will be responsible to pay 75% of the winning bid amount over the term of the agreement ("LAP Amount").
- A down payment of 10% of the LAP Amount is required, with the remaining 90% of the LAP Amount eligible for KPB financing.
- If KPB tax records indicate construction of a structure on a permanent foundation with a Property Class Codes 110 or 112, as determined by the Assessing Department, on the property and the LAP participant has provided the affidavit of occupancy, the LAP requirements and lien will be deemed satisfied.
- If the property is sold or ownership is transferred without addressing the provisions of LAP lien, the lien will immediately be due and payable. The KPB reserves the right to foreclose any LAP lien that is not satisfied within 90 days of being due and payable.
- The LAP lien shall run with the property until LAP terms have been satisfied, the LAP recapture has been paid in full, or 30 years

Your consideration is appreciated.

Introduced by:	Cox
Date:	04/15/25
Hearing:	05/20/25
Action:	
Vote:	

**KENAI PENINSULA BOROUGH
ORDINANCE 2025-07**

**AN ORDINANCE AMENDING KPB 4.10.100 RELATING TO THE USE OF
PUBLIC FUNDS ON BALLOT PROPOSITIONS TO MIRROR STATE LAW**

WHEREAS, KPB 4.10.100 prohibits the use of public funds, facilities, equipment or supplies purchased with public funds, and services of public employees in-kind to promote the passage of a ballot proposition; and

WHEREAS, due to uncertainty surrounding what might be considered materials or presentations intended to inform, promote or otherwise influence the outcome of a vote on a bond proposition, the historical trend has been to enact an ordinance that provides for the distribution of materials in a manner that complies with State law requirements, notwithstanding KPB 4.10.100; and

WHEREAS, Ordinance 2024-16, Ordinance 2022-19-02, Ordinance 2021-19-58, Ordinance 2020-19-04, Ordinance 2019-19-07, Ordinance 2017-19-03, and Ordinance 2017-19-02, are recent examples in which the Assembly enacted a notwithstanding exception to KPB 4.10.100 to allow for the distribution materials to inform voters about a ballot proposition; and

WHEREAS, State law provides that in order for a municipality to expend funds or other resources that may be considered to influence the outcome of an election there must be a specific ordinance that appropriates funds for that purpose; and

WHEREAS, this code amendment ordinance will align with State law to require a specific appropriating ordinance in order to use public moneys, or facilities, equipment or supplies purchased with public moneys, and services of public employees in kind, to influence the outcome or otherwise inform voters about ballot propositions;

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

SECTION 1. This ordinance amends KPB Code and will be codified.

SECTION 2. That KPB 4.10.100(a) is amended to read as follows:

4.10.100. Prohibition on use of public funds [MONEYS TO PROMOTE PASSAGE OF] for[A] ballot proposition[S] materials.

- A. The use of public moneys, or facilities, equipment or supplies purchased with public moneys, and services of public employees in kind, [TO PROMOTE THE PASSAGE OF]to inform voters about pros, cons, or potential impacts of an election concerning a ballot proposition[S] including public expenditures, appropriations or bond issues is prohibited unless funds have been specifically appropriated by ordinance for that purpose in accordance with AS 15.13.145.

...

SECTION 3. If any provision of this ordinance or its application is determined to be invalid, the remaining provisions shall continue in full force and effect.

SECTION 4. That this ordinance shall be effective immediately.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY OF * 2025.

Peter Ribbens, Assembly President

ATTEST:

Michele Turner, CMC, Borough Clerk

Yes:

No:

Absent:

Kenai Peninsula Borough Assembly

MEMORANDUM

TO: Peter Ribbens, Assembly President
Members, KPB Assembly

FROM: Tyson Cox, Assembly Member *TRC*

DATE: April 3, 2025

RE: Ordinance 2025-07, Amending KPB 4.10.100 Relating to the Use Of Public Monies on Ballot Propositions to Mirror State Law (Cox)

I originally spoke with Mr. Kelley about alternatives to making an exception to KPB 4.10.110 after our meeting in Homer last August because of questions surrounding Ordinance 2024-16. I felt it was confusing for both, assembly and community members, when the Assembly approved funds for an informational and promotional campaign with an ordinance requiring an exception to the KPB code.

Recently Mr Kelley forwarded me this code amendment ordinance that will align this section of code with State law to require a specific appropriating ordinance in order to use public moneys, or facilities, equipment or supplies purchased with public moneys, and services of public employees, in kind, to influence the outcome of ballot propositions.

Due to uncertainty surrounding the term "influence" as used in AS 15.13.145, even when providing informational materials regarding potential advantages, disadvantages, benefits, or drawback, the KPB has historically enacted ordinances that contain a "notwithstanding exception" to the prohibition contained in KPB 4.10.110. The need to consistently enact a "notwithstanding exceptions" to KPB Code indicates that the code may need to be amended.

This ordinance will amend KPB code to accomplish the same outcome as before, but without needing a "notwithstanding exception" to do so.

Your consideration is appreciated.



Grace Merkes, representing the
Kenai Peninsula Borough

Update from the Board of Directors

Cook Inlet Regional Citizens Advisory Council

The Cook Inlet Regional Citizens Advisory Council held its regular and annual meeting April 4th in Kenai.

Casey Sullivan, Manager of Government Affairs for Marathon Petroleum gave a presentation titled “Energy Matters to Alaska”. The company transports crude oil and refined products in Alaska. The presentation included a brief history of the Kenai refinery in Nikiski, which he says ranks near the top of the company’s operations in terms of safety and reliability, though changing market conditions are making the facility’s profitability more difficult. The refinery currently employs 280 people, and more than 100 associated contractors.

University of Alaska Fairbanks graduate student Sonia Kumar gave an update on her beluga whale studies, which have been funded in part by CIRCAC. The project uses acoustic monitoring techniques to gauge abundance of belugas and other species in the Kenai and Kasilof rivers. The gathered data in the rivers is analyzed as beluga positive minutes. No acoustic evidence of belugas was found in the Kasilof, despite traditional use of the species there. Sonia is working on a paper to try and explain this phenomenon. eDNA samples have also been taken, wherein water samples can be analyzed for DNA material and extrapolated to reflect species abundance. The eDNA studies produced data for king, silver, pink and sockeye salmon as well as eulachon, or hooligan. In the Kenai, belugas were detected during peak pink salmon runs, even though silver salmon make up the bulk of their diet according to earlier studies. The beluga population in Cook Inlet, last surveyed in 2021, showed marginal growth, potentially leveling off a decades-long decline.

We also received an update from the Alaska Department of Environmental Conservation. Ytamar Rodriguez, ADEC Interagency Coordination Manager for the Spill Prevention and Response (SPAR) Program reported that the central region is fully staffed and has seen nearly full employee retention in Fiscal Year 2025. We learned that Deputy Commissioner Christina Carpenter will soon be appointed as Department Commissioner, following the departure of Emma Pokon, who has moved to the Environmental Protection Agency Region 10 (Alaska, Washington, Oregon, Idaho, and Tribal entities). ADEC has planned upcoming training with all staff in Anchorage for presentations on migrating Geographic Response Strategies (GRS) to Geographic Information Systems (GIS), a more readily accessible and dynamic platform for responders to use during a spill event. ADEC issued a permit for tanker transportation to the Don Young Port of Alaska in Anchorage for Bear Logistics on March 10th. The Department is also working on removing the Drift River Terminal on the west side of Cook Inlet from current GRS maps.

Caryn Smith is our Ex-Officio member representing the Bureau of Ocean Energy Management. As Outer Continental Shelf (OCS) Oceanographer, she gave an update on proposed BOEM studies for Cook Inlet that are subject to available funding - two are bird studies for Lower Cook Inlet and another is for passive acoustic studies of Lower Cook Inlet. BOEM has so far lost one staffer in Alaska as a result of recent cuts to federal programs and agencies.

The April meeting also serves as our annual meeting, where we seat new and reelected Board and Committee members. Sean MacKenzie, representing the Municipality of Anchorage; Walt Sonen, representing the City of Seldovia; Robert Peterkin II, representing Tourism Interest Groups; Bob Flint, representing Recreation Interest Groups were all seated to the Council. We also recognized Council members for their years of service and our Volunteer of the Year:

Rob Lindsey (City of Kodiak) – 25 Years

Carla Stanley (City of Homer) – 20 Years

Michael Ophiem (Alaska Native Interest Groups) – 15 Years

Scott Arndt (Kodiak Island Borough) – 5 Years

Dr. Eric Klein (Environmental Monitoring Committee, public member) – 10 Years.

CIRCAC Volunteer of the Year – Scott Arndt

Our next meeting is scheduled for September 5th in Seldovia.

Kenai Peninsula Borough

Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Nick Kemp, Acting Maintenance Director *NK*

DATE: April 8, 2025

RE: Authorization to Award a Contract for ITB25-048 McNeil Canyon Asphalt Patch

The Purchasing and Contracting Office formally solicited and received bids for the ITB25-048 McNeil Canyon Asphalt Patch. Bid packets were released on March 3, 2025 and the Invitation to Bid was advertised on Bid Express from March 3 - 27, 2025.

The project consists of providing all labor, equipment and material to cut out approx. 8,400 SQ FT of asphalt and replace with new asphalt concrete paving at McNeil Canyon.

On the due date of March 27, 2025, two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$42,840.00 was submitted by Gregoire Construction, Homer, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400-78050-24802-43780.



Peter A. Micciche, Borough Mayor

4/9/2025

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400-78050-24802-43780
Amount:	\$42,840.00
By: <i>CJ BH</i>	Date: 4/9/2025


NOTES: NA

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB25-048 MCNEIL CANYON ASPHALT PATCH

CONTRACTOR	LOCATION	BASE BID
Gregoire Construction	Homer, Alaska	\$42,840.00
East Road Services, Inc.	Homer, Alaska	\$60,900.00

DUE DATE: March 27, 2025

KPB OFFICIAL: 
John Hedges, Purchasing & Contracting Director

Kenai Peninsula Borough
Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Nick Kemp, Acting Maintenance Director *NK*

DATE: April 8, 2025

RE: Authorization to Award a Contract for ITB25-047 West Homer Elementary Asphalt Patch

The Purchasing and Contracting Office formally solicited and received bids for the ITB25-047 West Homer Elementary Asphalt Patch. Bid packets were released on March 3, 2025 and the Invitation to Bid was advertised on Bid Express from March 3 - 27, 2025.

The project consists of providing all labor, equipment and material to cut out approx. 5,300 SQ FT of asphalt and replace with new asphalt concrete paving at West Homer Elementary.

On the due date of March 27, 2025, two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$27,798.75 was submitted by Gregoire Construction, Homer, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400-78050-24802-43780.

[Signature]

Peter A. Micciche, Borough Mayor

4/9/2025

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400-78050-24802-43780
Amount:	\$27,798.75
By: <i>CF BH</i>	Date: 4/9/2025


NOTES: NA

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB25-047 WEST HOMER ELEMENTARY ASPHALT PATCH

CONTRACTOR	LOCATION	BASE BID
Gregoire Construction	Homer, Alaska	\$27,798.75
East Road Services, Inc.	Homer, Alaska	\$38,388.75

DUE DATE: March 27, 2025

KPB OFFICIAL: 
John Hedges, Purchasing & Contracting Director

Kenai Peninsula Borough

Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Nick Kemp, Acting Maintenance Director *NK*

DATE: April 17, 2025

RE: Authorization to Award a Contract for ITB25-046 McNeil Canyon Parking Maintenance

The Purchasing and Contracting Office formally solicited and received bids for the ITB25-046 McNeil Canyon Parking Maintenance. Bid packets were released on March 10, 2025 and the Invitation to Bid was advertised on Bid Express from March 10 – April 2, 2025.

The project consists of providing all materials, equipment and qualified competent personnel to provide crack sealing, seal coating and striping to protect the parking lot at McNeil Canyon School.

On the due date of April 2, 2025, three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$36,600.00 was submitted by Boehmer Services, Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400-78050-24802-43780.

A Micciche

Peter A. Micciche, Borough Mayor

4/22/2025

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400-78050-24802-43780
Amount:	\$36,600.00
By: <i>CJK BH</i>	Date: 4/19/2025


NOTES: NA

KENAI PENINSULA BOROUGH PURCHASING & CONTRACTING

BID TAB FOR: ITB25-046 MCNEIL CANYON PARKING MAINTENANCE

CONTRACTOR	LOCATION	BASE BID
Boehmer Services	Anchorage, Alaska	\$36,600.00
Gregoire Construction	Homer, Alaska	\$43,500.00
Anchorage Striping	Anchorage, Alaska	\$44,300.00

DUE DATE: April 2, 2025

KPB OFFICIAL: 
John Hedges, Purchasing & Contracting Director

Kenai Peninsula Borough
Purchasing & Contracting

MEMORANDUM

TO: Peter A. Micciche, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Nick Kemp, Acting Maintenance Director *NK*

DATE: April 11, 2025

RE: Authorization to Award a Contract for ITB25-045 West Homer Elementary Parking Maintenance

The Purchasing and Contracting Office formally solicited and received bids for the ITB25-045 West Homer Elementary Parking Maintenance. Bid packets were released on March 10, 2025 and the Invitation to Bid was advertised on Bid Express from March 10 – April 2, 2025.

The project consists of providing all materials, equipment and qualified competent personnel to provide crack sealing, seal coating and striping to protect the parking lot at West Homer Elementary.

On the due date of April 2, 2025, three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$29,400.00 was submitted by Gregoire Construction, Homer, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400-78050-24802-43780.

P. Micciche

Peter A. Micciche, Borough Mayor

4/11/2025

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	400-78050-24802-43780
Amount:	\$29,400.00
By: <i>CJ BH</i>	Date: 4/11/2025

NOTES: NA

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: ITB25-045 WEST HOMER ELEMENTARY PARKING MAINTENANCE

CONTRACTOR	LOCATION	BASE BID
Gregoire Construction	Homer, Alaska	\$29,400.00
Anchorage Striping	Anchorage, Alaska	\$38,600.00
Boehmer Services	Anchorage, Alaska	\$43,189.00

DUE DATE: April 2, 2025

KPB OFFICIAL: 
John Hedges, Purchasing & Contracting Director