



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Minutes - Draft

Assembly

Ryan Tunseth, President
Kelly Cooper, Vice President
Willy Dunne
Cindy Ecklund
Dale Eicher
Scott Griebel
Michael Hicks
Lenora Niesen
Sarge Truesdell

Tuesday, November 18, 2025

6:00 PM

Betty J. Glick Assembly Chambers
Meeting ID: 835 6358 3837 Passcode: 606672
[https://yourkpb.zoom.us/j/83563583837?](https://yourkpb.zoom.us/j/83563583837?pwd=eTO44Um9ao1JJG86PXlsuNvm.1)
[pwd=eTO44Um9ao1JJG86PXlsuNvm.1](#)

Meeting ID: 835 6358 3837 Passcode: 606672

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

The invocation was given by Peter A. Micciche, Kenai Peninsula Borough Mayor.

ROLL CALL

Present: 9 - Ryan Tunseth, Kelly Cooper, Cindy Ecklund, Willy Dunne, Dale Eicher, Lenora Niesen, Michael Hicks, Sarge Truesdell, and Scott Griebel

Also present were:

Peter A. Micciche, Borough Mayor
Brandi Harbaugh, Finance Director
Sean Kelley, Borough Attorney
Michele Turner, Borough Clerk
Sue Ellen Essert, Deputy Borough Clerk

COMMITTEE REPORTS

Assembly Member Niesen stated the Finance Committee met and discussed its agenda items.

[9 Present: Cooper (ZOOM), Dunne, Ecklund, Eicher (ZOOM), Griebel, Hicks, Nielsen, Truesdell, Tunseth]

Assembly Member Truesdell stated the Policies and Procedures Committee met and

discussed its agenda items.

[9 Present: Cooper (ZOOM), Dunne, Ecklund, Eicher (ZOOM), Griebel, Hicks, Nielsen, Truesdell, Tunseth]

Assembly Member Dunne stated the Legislative Committee met and discussed its agenda item.

[9 Present: Cooper (ZOOM), Dunne, Ecklund, Eicher (ZOOM), Griebel, Hicks, Nielsen, Truesdell, Tunseth]

APPROVAL OF AGENDA AND CONSENT AGENDA

Niesen moved to approve the agenda and consent agenda.

Copies have been made available to the public, Borough Clerk Michele Turner noted by title only the resolutions, ordinances and other new business items that were on the consent agenda.

APPROVAL OF MINUTES

[KPB-7300](#) October 28, 2025 Regular Assembly Meeting Minutes

The following public hearing item met the required conditions of KPB 22.40.110 and was added to the consent agenda:

[2025-19-17](#) An Ordinance Appropriating Funds for the Central Peninsula Landfill Leachate Evaporator Project (Mayor)

This Budget Ordinance was enacted.

NEW BUSINESS

[2025-041](#) A Resolution Designating the Investment and Allocation Plan for the Borough's Land Trust Investment Fund and Establishing Appropriate Benchmarks to Measure Performance as of December 1, 2025 and for Calendar Year 2026 (Mayor)

Presentation at Finance Committee Only Land Trust Investment Fund, Blake Phillips, Alaska Permanent Capital Management (30 minutes)

This Resolution was adopted.

[2025-042](#) A Resolution Supporting the Transportation Priorities to Submit to the State of Alaska Department of Transportation and Public Facilities for Grant Funding Purposes (Mayor)

This Resolution was adopted.

[2025-043](#) A Resolution Confirming Appointments to Non-Borough Boards (Tunseth)

This Resolution was adopted.

[2025-19-18](#) An Ordinance Adding Two Full-Time 911 Public Safety Dispatch I Positions to the Classified Service and Appropriating Funds for the Positions (Mayor) (Hearing on 12/02/25)

This Budget Ordinance was introduced and set for public hearing.

[2025-19-19](#) An Ordinance Accepting and Appropriating Funding from the State of Alaska in the Amount of \$426,303 and Approving Projects to be Completed for Community Purposes Under the 2025/2026 Community Assistance Program (Mayor) (Hearing on 12/02/25)

This Budget Ordinance was introduced and set for public hearing.

[KPB-7301](#) Approval of the 2026 Assembly Meeting Schedule (Tunseth at the Request of the Borough Clerk)

approved.

[KPB-7302](#) Confirming an Appointment to the Nikiski Advisory Planning Commission (Mayor)

Kelly M. Brewer, Seat E, Term Expires 09/30/2028

This Board Appointment was approved.

[KPB-7303](#) WITHDRAWN FROM AGENDA Confirming an Appointment to the Kachemak Emergency Service Area Board (Mayor)

Ashley Vance, Seat D, Term Expires 10/2028

This Board Appointment was withdrawn from agenda.

Approval of the Consent Agenda

President Tunseth called for public comment with none being offered.

The motion to approve the agenda and consent agenda as amended carried by the following vote:

Yes: 9 - Tunseth, Cooper, Ecklund, Dunne, Eicher, Niesen, Hicks, Truesdell, and Griebel

COMMENDING RESOLUTIONS AND PROCLAMATIONS

PRESENTATIONS WITH PRIOR NOTICE

[KPB-7308](#) South Peninsula Hospital Quarterly Report, Ryan Smith, Chief Executive Officer (10 Minutes)

[Clerk's Note: Ryan Smith, Chief Executive Officer, presented the quarterly report to the assembly.]

[KPB-7309](#) Kenai Peninsula Borough School District Quarterly Report, Clayton Holland, Superintendent (10 Minutes)

[Clerk's Note: Clayton Holland, Superintendent, presented the quarterly report to the assembly.]

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Tunseth called for public comment with none being offered.

MAYOR'S REPORT

[KPB-7311](#) Mayor' Report Cover Memo

1. Assembly Requests/Responses - None
2. Agreements and Contracts
 - a. [KPB-7312](#) Authorization to Award Contract to MCG Explore Design for the Soldotna Schools Renovation of the Existing Soldotna Preparatory Facility
 - b. [KPB-7313](#) Authorization to Award Contract for ITB26-003 Ninilchik School Septic/Leach Field Modifications
3. Other
 - a. [KPB-7314](#) Capital Project Reports - September 30, 2025

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

UNFINISHED BUSINESS

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

President Tunseth called for public comment with none being offered.

ASSEMBLY COMMENTS

Assembly Member Eicher stated he was in Missouri with his wife awaiting the arrival

of their daughter.

Assembly Member Cooper congratulated Mr. Eicher and stated she enjoyed the hospital and the school superintendent presentations.

Assembly Member Dunne stated he attended the Seldovia Recreational Service Area Board meeting on 11/12/25 and noted open seats, encouraging interested residents to apply. He also attended the Resilience and Security Advisory Commission meeting on 11/13/25 via ZOOM.

Assembly Member Niesen stated the Nikiski Senior Center held its annual free Thanksgiving community lunch on 11/19/25 and expressed appreciation for the Nikiski Advisory Planning Commission and local volunteers. She wished everyone a happy Thanksgiving.

Assembly Member Griebel thanked the presenters for their helpful information.

Assembly Member Hicks stated he attended the Western Emergency Service Area board meeting on 11/12/25 and commended the board for its hard work.

Assembly Member Truesdell thanked the mayor and staff for updates on the central peninsula landfill, expressed appreciation for all presenters, and thanked Mr. Holland for student testing updates. He announced that the Soldotna High School volleyball team won the region championship and congratulated the players and coaches.

Assembly Member Ecklund thanked staff for communication-upgrade updates along the Seward Highway. She attended the Seward Bear Creek Flood Service Area board meeting on 11/03/25, which lacked a quorum but included useful discussions on future gravel removal.

Assembly Member Tunseth attended the Boys and Girls Club gala at the Soldotna Field House on 11/15/25, calling it a fantastic event. He congratulated the Kenai Kardinals volleyball team on their state championship and the Kenai High School marching band for winning the Albert J. Castronovo esprit de corps award in Indiana.

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. December 2, 2025 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Borough Administration Building
Remote participation available through Zoom
Meeting ID: 835 6358 3837 Passcode: 606672

ADJOURNMENT

With no further business to come before the assembly, President Tunseth adjourned the meeting at 7:43 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of November 18, 2025.

Michele Turner, CMC, Borough Clerk

Approved by the Assembly: _____