



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Agenda Assembly

Brent Johnson, President

Tyson Cox, Vice President

Kelly Cooper

Cindy Ecklund

Bill Elam

Brent Hibbert

Peter Ribbens

Ryan Tunseth

Mike Tupper

Tuesday, February 6, 2024

6:00 PM

Betty J. Glick Assembly Chambers

Meeting ID: 895 1103 3332 Passcode: 193069

[https://us06web.zoom.us/j/89511033332?](https://us06web.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

[pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1](https://us06web.zoom.us/j/89511033332?pwd=GThg6CA4QuaaPihm3rpMKljbZoy5ZG.1)

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CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

Any invocation that may be offered at the beginning of the assembly meeting shall be a voluntary offering of a private person, to and for the benefit of the assembly. No member of the community is required to attend or participate in the invocation.

ROLL CALL

COMMITTEE REPORTS

APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk () are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

ACTION ITEMS CURRENTLY ON CONSENT AGENDA:

KPB-5761: January 16, 2024 Regular Assembly Meeting Minutes

KPB-5760: Commending Resolution Kenai Central High School Esports Champs

Resolution 2024-004: Authorizing Award of a Contract for the Publication of the 2024 Foreclosure List

Ordinance 2023-19-35: \$88,200 for Surveying Resources

Ordinance 2024-03: Sale of Borough Owned Land for Outcry Auction

KPB-5763: Petition to Vacate Glacier Avenue West

KPB-5775: Confirming the Appointments to Anchor Point and Kachemak Bay Advisory Planning Commissions

ACTION ITEMS ELIGIBLE TO BE ADDED TO THE CONSENT AGENDA:

Ordinance 2023-19-33: \$350,000 for Snow Removal

Ordinance 2023-19-34: Opioid Settlement Funds for the Opioid Settlement Fund Program

Ordinance 2024-01: Authorizing a Negotiated Lease with Traylor Bros, Inc.

APPROVAL OF MINUTES

[KPB-5761](#) January 16, 2024 Regular Assembly Meeting Minutes

Attachments: [January 16, 2024 Regular Assembly Meeting Minutes](#)

COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-5760](#) A Resolution Commending the Kenai Central High School Esports Team as the 2023 Fall Alaska Super Smash Brothers State Champion (Mayor, Tunseth)

Attachments: [2023 State Champs - Kenai Central High School Esports 2023 Fall Team](#)

PRESENTATIONS WITH PRIOR NOTICE

(20 minutes total)

1. [KPB-5762](#) Project Homeless Connect Update, Jodi Stuart (10 minutes)

Attachments: [PHC Annual Report](#)
[PHC Presentation](#)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(3 minutes per speaker; 20 minutes aggregate)

MAYOR'S REPORT

Mayor's Report Cover Memo

[KPB-5765](#) Mayor's Report Cover Memo

Attachments: [Mayor's Report Cover Memo](#)
[Mayor's Report Meeting Notes](#)

1. Assembly Requests/Responses

2. Agreements and Contracts

- a. [KPB-5766](#) Authorization to Award a Contract for ITB24-024 KCHS Pool Boiler Replacement

Attachments: [ITB24-024 KCHS Pool Boiler Replacement](#)

- b. [KPB-5767](#) Authorization to Award a Contract for ITB24-029 Cybersecurity Hardware Replacement Purchase

Attachments: [ITB24-029 Cybersecurity Hardware Replacement Purchase](#)

- c. [KPB-5768](#) Authorization to Award a Contract for RFP24-008 Safe Streets & Roads for All (SS4A) Comprehensive Action Plan

Attachments: [RFP24-008 SS4A Comprehensive Safety Action Plan](#)

- d. [KPB-5769](#) Authorization to Award a Contract for RFP24-011 Hope School Roof Replacement Professional Design

Attachments: [RFP24-011 Hope School Roof Replacement](#)

3. Other

- a. [KPB-5770](#) Budget Revision - December 2023

Attachments: [Budget Revisions - December 2023](#)

- b. [KPB-5771](#) Revenue Expenditure Report – December 2023

Attachments: [Revenue Expenditure Report - December 2023](#)

- c. [KPB-5772](#) Tax Adjustment Request Approval

Attachments: [Tax Adjustment Request Approval](#)

- d. [KPB-5773](#) FY24-2Q Grant Reports

1. Alaska Small Business Development District
2. Kenai Peninsula Economic Development District
3. Senior Center Grants

Attachments: [Alaska Small Business Development District](#)
[Kenai Peninsula Economic Development District](#)
[Senior Center Grants](#)

- e. [KPB-5774](#) Litigation Status Report

Attachments: [Litigation Status Report - Quarter Ending 123123](#)

ITEMS NOT COMPLETED FROM PRIOR AGENDA

PUBLIC HEARINGS ON ORDINANCES

(Testimony limited to 3 minutes per speaker)

Ordinances referred to Finance Committee

[2023-19-33](#) An Ordinance Appropriating \$350,000 from the School Maintenance Fund for Snow Removal and Sanding (Mayor)

Attachments: [Ordinance 2023-19-33](#)
[Memo](#)

[2023-19-34](#) An Ordinance Accepting and Appropriating Opioid Settlement Funds for the Opioid Settlement Fund Program (Mayor)

Attachments: [Ordinance 2023-19-34](#)
[Memo](#)
[Allocation Schedule](#)

Ordinances referred to Lands Committee

[2024-01](#) An Ordinance Authorizing a Negotiated Lease with Traylor Bros, Inc. for a Temporary Craft Worker Housing Site in Support of the Sterling Highway MP 45-60 Construction Project Near Cooper Landing (Mayor)

Attachments: [Ordinance 2024-01](#)
[Memo](#)
[Lease Application](#)
[KPB Lease Required Provisions](#)
[Lease](#)
[Map](#)
[Development Plan](#)
[Advisory Board Recommendation](#)

[2024-02](#) An Ordinance Correcting the Description for the Anchors Aweigh North Subdivision Single-Family Residential (R-1) Local Option Zoning District and Amending KPB 21.46.040 (Mayor)

Attachments: [Ordinance 2024-02](#)
[Memo](#)

UNFINISHED BUSINESS**NEW BUSINESS**

1. Resolutions

Resolutions referred to Finance Committee

[2024-004](#) A Resolution Designating the Newspaper and Authorizing Award of a Contract for the Publication of the 2024 Foreclosure List, and the Delinquent Leasehold, Mobile Homes, Personal and Other Tax Lists for the Tax Year 2023 and Prior (Mayor)

Attachments: [Resolution 2024-004](#)
[Memo](#)
[Peninsula Clarion Quote](#)

[2024-007](#) A Resolution Authorizing a Sole Source Contract for the Tyonek Landfill Operation and Maintenance with Tyonek Contractors, LLC

Attachments: [Resolution 2024-007](#)
[Memo](#)

2. Ordinances for Introduction

Ordinances for Introduction and referred to Finance Committee

[2023-19-35](#) An Ordinance Appropriating Supplemental Funds from the Land Trust Fund Fund Balance to Land Management Operations for Surveying Resources (Mayor)

Attachments: [Ordinance 2023-19-35](#)
[Memo](#)

Ordinances for Introduction and referred to the Lands Committee

[2024-03](#) An Ordinance Authorizing the Sale of Certain Parcels of Kenai Peninsula Borough-Owned Land by Outcry Auction Followed by a Secondary Online Auction (Mayor)

Attachments: [Ordinance 2024-03](#)
[Memo](#)
[Spring Land Sale Vicinity Map](#)
[Parcel Maps](#)
[WES Meeting Minutes 101222](#)
[Advisory Board Recommendations](#)
[Public Comment 022724](#)

Other

Other items referred to Lands Committee

[KPB-5763](#) Petition to Vacate the Easternmost approximately 30-foot by 660-foot portion of Glacier Avenue West Right-of-Way, Sterling Area, Plat KN 2017-79, KPB 2024-002V

[Clerk's Note: At its regularly scheduled meeting of the Kenai Peninsula Borough Planning Commission on January 22, 2024 the proposed vacation was approved by unanimous consent.]

Attachments: [ROWV - Glacier Ave West KPB File 2024-002V](#)

Other items referred to Policies and Procedures Committee

[KPB-5775](#) Confirming the Appointments to Advisory Planning Commissions (Mayor)

Anchor Point Advisory Planning Commission

Catherine Mohn, Seat B, Term Expires 09/30/2026

Kachemak Bay Advisory Planning Commission

Samuel Walker, Seat B, Term Expires 09/30/2025

Attachments: [Advisory Planning Commission Appointments](#)

c. [KPB-5789](#) Requesting Formal Assembly Protest to the Transfer of Controlling Interest Application filed by Harbor Gateway Inc. dba Gateway Liquor & Food Mart, License No. 2683, Seward [Tabled on 02/06/24]

[Clerk's Note: Assembly Member Ecklund gave notice to remove KPB-5789 from the table on 02/15/24, per KPB 22.40.070.]

Attachments: [Protest Request](#)
[Finance Recommendations](#)
[Application for Transfer](#)
[Ecklund Memo to Assembly 021524](#)

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

ASSEMBLY COMMENTS

PENDING LEGISLATION

(This item lists legislation which will be addressed at a later date as noted.)

1. [2023-005](#) A Resolution of Intent by the Kenai Peninsula Borough Assembly Establishing that Financing of Energy and Resilience Improvement Projects through Assessments Serves a Valid Public Purpose and Related Matters (Ecklund) (Referred to Lands Committee) [Tabled on 10/24/23]

Attachments: [Resolution 2023-005](#)
[Memo](#)
[Ecklund Amendment](#)
[C-PACER Program Handbook](#)
[102423 Public Comments](#)
[010323 Public Comments](#)
[eComment](#)

INFORMATIONAL MATERIALS AND REPORTS

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. February 27, 2024 6:00 PM
Regular Assembly Meeting
Betty J. Glick Assembly Chambers
Remote participation available through Zoom
Meeting ID: 895 1103 3332 Passcode: 193069

ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on January 21, 2014, at 6:00 P.M. in the Borough Assembly Chambers, Soldotna, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO(KSKA)-FM 88.1 (East Peninsula).

The meeting will be held through Zoom, the Meeting ID: 884 7373 9641 Passcode: 671108 and in-person from the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. To attend the Zoom

meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 884 7373 9641 Passcode: 671108. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at www.kpb.us: "Meeting and Public Notices" "Assembly Meeting Calendar".

For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.kpb.us for copies of the agenda, meeting minutes, ordinances and resolutions.