

Kenai Peninsula Borough Assembly

MEMORANDUM

TO: Members, KPB Assembly

THRU: Brent Johnson, Assembly President BJ

FROM: Michele Turner, Borough Clerk (MT)

DATE: August 22, 2024

RE: Resolution 2024-038: Approving a 2024 Revised Memorandum of Agreement Between the Kenai Peninsula Borough and the Cities of Homer, Kenai, Seldovia, Seward and Soldotna, for the Purpose of Intergovernmental Administration of Borough and City Elections (Johnson at the Request of the Borough Clerk)

In July 2021, KPB Resolution 2021-055 approved Joint Resolution 2021-001 of the Assembly of the Kenai Peninsula Borough and Councils of the Cities of Homer, Kenai, Seldovia, Seward and Soldotna, for the purposes of Intergovernmental Administration of Borough and City Elections and authorized entering into a Memorandum of Agreement (Agreement) with the cities for that purpose.

Election processes have changed since 2021 and some administrative amendments to the Agreement are necessary to update processes and costs.

This Resolution will approve "2024 Revised" updates to the Agreement, as shown in the accompanying redline version of the Agreement. The substantive updates include: identifying KPB's software vendor responsibility for setting up the election database and ballot layouts; operations of the absentee voting sites at the cities respective clerk offices and the management of those election workers; and updated fees associated with programming city special election.

Your consideration is appreciated.