



Kenai Peninsula Borough

144 North Binkley Street
Soldotna, AK 99669

Meeting Minutes - Draft

Assembly

Kelly Cooper, President
Wayne Ogle, Vice President
Dale Bagley
Willy Dunne
Paul Fischer
Brent Hibbert
Brandii Holmdahl
Jill Schaefer
Stan Welles

Tuesday, March 7, 2017

6:00 PM

Assembly Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

INVOCATION

The invocation was given by Carrie Henson from Last Frontier Freethinkers.

ROLL CALL

[Clerk's Note: Assembly Members Fischer and Holmdahl participated by teleconference.]

Present: 9 - Kelly Cooper, Willy Dunne, Brandii Holmdahl, Wayne Ogle, Stan Welles, Paul Fischer, Dale Bagley, Brent Hibbert, and Jill Schaefer

Also present were:

Colette Thompson, Borough Attorney

Johni Blankenship, Borough Clerk

Michele Turner, Deputy Borough Clerk

COMMITTEE REPORTS

Assembly Member Hibbert stated the Finance Committee met and discussed its agenda items.

Assembly Member Dunne stated the Lands Committee met and discussed its agenda item.

Assembly Member Hibbert stated the Policies and Procedures Committee met and discussed its agenda items.

Assembly Member Ogle stated the Committee of the Whole met and discussed its agenda item.

VACANCY, DESIGNATION OR SEATING MEMBERS

1. Appointment of Assembly Member for District 6 by Secret Ballot

[KPB-1090](#) Review Applications and Interview Applicants for Assembly District 6 Seat

Kenn Carpenter received the required majority vote and was appointed to District 6 seat.

2. Swearing In of Newly Appointed Assembly Member

[Clerk's Note: Borough Clerk Blankenship swore in newly appointed Assembly Member Carpenter, effective Marcy 8, 2017.]

APPROVAL OF AGENDA AND CONSENT AGENDA

Ogle moved to approve the agenda and consent agenda.

[KPB-1095](#) February 14, 2017 Regular Assembly Meeting Minutes
approved.

The following public hearing items met the required conditions of KPB 22.40.110 and were added to the consent agenda:

[2016-19-23](#) An Ordinance Appropriating \$35,000 from the North Peninsula Recreation Service Area Operating Fund for Additional Personnel Cost (Mayor)

This Budget Ordinance was enacted.

[2016-19-24](#) An Ordinance Rescinding Authorized but Unissued Revenue Bonds for Specialty Clinic Building at Central Peninsula Hospital (Mayor)

This Budget Ordinance was enacted.

[2016-19-25](#) Appropriating \$50,100 from the Seward Bear Creek Flood Service Area Fund Balance to Fund the In-kind Match for Design and Implementation of the Salmon Creek 205 Project Partnership Agreement Approved by Resolution 2015-035 (Mayor)

[Clerk's Note: The final Whereas clause of Ordinance 2016-19-25 was amended to read, "WHEREAS, at its regular meeting on February 13, 2017, the

SBCFSA board recommended approval by unanimous consent, funding the required in-kind match with the funds to come from its fund balance in the amount of \$50,100;”]

This Budget Ordinance was enacted as amended.

[2017-03](#)

An Ordinance Amending the Kenai Peninsula Borough All-Hazard Mitigation Plan by Deleting Existing Annex F, 2010 City of Soldotna All Hazard Mitigation Plan Update, and Adopting the City of Soldotna All Hazard Mitigation Plan 2016 Update as the New Annex F (Mayor)

[Clerk's Note: The final Whereas clause of Ordinance 2017-03 was amended to read, "WHEREAS, the planning commission at its regular meeting of February, 13, 2017 recommended approval by unanimous consent;"]

This Ordinance was enacted as amended.

New Business

[2017-020](#)

A Resolution Confirming the Appointment of Mako Haggerty to the Prince William Sound Regional Citizen’s Advisory Council (Cooper)

This Resolution was adopted.

[2017-022](#)

A Resolution Authorizing the Administration to Give Notice of Termination of the Lease and Operating Agreement with Central Peninsula General Hospital, Inc. to Avoid an Automatic 10-Year Extension of the Agreement (Mayor)

This Resolution was adopted.

[2016-19-26](#)

An Ordinance Appropriating \$396,978.60 to the Special Assessment Fund for Clarence Drive Road Improvement Special Assessment District (Mayor)

This Budget Ordinance was introduced and set for public hearing.

[2016-19-27](#)

An Ordinance Appropriating \$175,000 from the Borough General Fund and Appropriating \$175,000 in the Kenai Peninsula Borough School Capital Projects Fund for the Chapman Elementary and Other Siding/Window Replacement Projects (Mayor)

This Budget Ordinance was introduced and set for public hearing.

[2016-19-28](#)

An Ordinance Appropriating \$100,000 from the School Fund for Snow Removal and Sanding (Mayor)

This Budget Ordinance was introduced and set for public hearing.

[2016-19-29](#) An Ordinance Transferring \$193.03 in Residual Fund Balance from the Lowell Point Emergency Service Area to the Borough's General Fund (Mayor)

This Budget Ordinance was introduced and set for public hearing.

[2017-04](#) An Ordinance Authorizing the Sale of Certain Parcels of Borough Land by Sealed Bid Followed by an Over-the-Counter Sale (Mayor)

This Ordinance was introduced and set for public hearing.

Approval of the Agenda and Consent Agenda

President Cooper called for public comment with none being offered.

The motion to approve the agenda and consent agenda as amended carried by the following vote:

Yes: 9 - Cooper, Dunne, Holmdahl, Ogle, Welles, Fischer, Bagley, Hibbert, and Schaefer

COMMENDING RESOLUTIONS AND PROCLAMATIONS

[KPB-1079](#) Mayor's Proclamation proclaiming the month of April 2017 as "Safe Digging Month"

[Clerk's Note: Mayor Navarre read the proclamation proclaiming April as "Safe Digging Month". The proclamation will be given to Kelsie Anderson, Communications Specialist for ENSTAR Natural Gas Company at the March 21, 2017 assembly meeting.]

PRESENTATIONS WITH PRIOR NOTICE

[KPB-1080](#) South Peninsula Hospital, Inc. Quarterly Report (10 Minutes)

[Clerk's Note: Bob Letson, CEO and Jason McCormack, Financial Consultant presented the South Peninsula Hospital quarterly report to the assembly.]

[KPB-1081](#) Kenai Peninsula Borough School District Quarterly Report (10 Minutes)

[Clerk's Note: Sean Dusek, Superintendent presented the Kenai Peninsula School District's quarterly report to the assembly.]

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

President Cooper called for public comment.

The following people addressed the assembly, requesting the borough fund the school district to the cap:

Brett Glidden, Homer
Debbie Carey, Ninilchik
Nadene Russo, Ninilchik
Lara McGinnis, Ninilchik
Sabrina Ferguson, Ninilchik

Matthew (minor child), Kachemak-Selo asked for repairs at his school.

George Pierce, Kasilof addressed the assembly regarding the appointment process of assembly members and public testimony given at the time of introduction.

[Clerk's Note: The 20 minute aggregate had been met and the public comment period was closed.]

MAYOR'S REPORT

[KPB-1094](#) Mayor's Memo

1. Assembly Requests/Responses
2. Agreements and Contracts
3. Other
 - a. [KPB-1092](#) Revenue-Expenditure Report-January 2017
- b. [KPB-1093](#) Budget Revisions-January 2017

presented.

presented.

ITEMS NOT COMPLETED FROM PRIOR AGENDA

None.

PUBLIC HEARINGS ON ORDINANCES

[2017-01](#) An Ordinance Amending Chapter 16.04 to Set Forth the Procedures for Establishing a Service Area Where the Power is Authorized Pursuant to AS 29.35.490 (Cooper, Mayor)

[Clerk's Note: "EMS Workgroup Update" at Committee (Stormy

Brown and Angela Ramponi - 15 minutes requested)]

Hibbert moved to enact Ordinance 107-01.

President Cooper called for public comment.

The following people spoke in support of Ordinance 2017-01:

Carrie Williams, Cooper Landing

Scott Walden, Office of Emergency Management Director

Lara McGinnis, Ninilchik

Stormy Brown, Co-Chair EMS Work Group

There being no one else who wished to speak, the public comment period was closed.

Assembly Member Welles spoke in support of Ordinance 2017-01.

Hibbert moved to amend Ordinance 2017-01.

Section 3 to read, "That [A] KPB 16.04.025 is hereby enacted as follows:

16.04.025. Initiation by the Assembly.

A. A service area establishment process may be initiated by resolution of the assembly, provided the assembly finds the public interest [IS] may be served through formation of a service area; and

B. A resolution initiating a service area establishment process under this section shall contain:

(1) findings required in subsection (A);

(2) a statement of services proposed; and

(3) a legal description or map of the area to be encompassed by the proposed service area."

The motion to amend carried by the following vote:

Yes: 9 - Cooper, Dunne, Holmdahl, Ogle, Welles, Fischer, Bagley, Hibbert, and Schaefer

This Ordinance was enacted as amended.

Yes: 9 - Cooper, Dunne, Holmdahl, Ogle, Welles, Fischer, Bagley, Hibbert, and Schaefer

UNFINISHED BUSINESS

None.

NEW BUSINESS

[2017-021](#)

A Resolution Initiating the Process for Establishing a Service Area for Provision of Emergency Services on the Highway Corridor of the

Eastern Kenai Peninsula (Cooper)

Bagley moved to adopt Resolution 2017-021.

President Cooper called for public comment with none being offered.

The motion to adopt carried by the following vote:

Yes: 9 - Cooper, Dunne, Holmdahl, Ogle, Welles, Fischer, Bagley, Hibbert, and Schaefer

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

President Cooper called for public comment.

Shelley Wade, Anchorage spoke regarding the upcoming process of updating the borough's comprehensive plan.

Lara McGinnis, Ninilchik spoke regarding non-profits correctly filing sales tax reports.

The following people addressed the assembly regarding funding the school district to the cap:

Dr. Steven Bezdecny, Ninilchik

Alana Kimbal, Ninilchik

There being no one else who wished to speak, the public comment period was closed.

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

March 21, 2017 Regular Assembly Meeting 6:00 PM
Assembly Chambers, Borough Administration Building

ASSEMBLY COMMENTS

President Cooper thanked Brandii Holmdahl for her years of service on the assembly and wished her well in her new endeavors.

Assembly Member Holmdahl thanked everyone who served with her. She stated she was in Boston, but Alaska will always be her home. Ms. Holmdahl congratulated Kenn Carpenter on his appointment and wished him; stating he would represent the community well.

Assembly Member Fischer congratulated Mr. Carpenter on his appointment. He also thanked everyone who came and testified from Ninilchik. He wished everyone a good evening.

Assembly Member Bagley thanked Brandii Holmdahl and extended his best wishes. Mr. Bagley welcomed Kenn Carpenter to the assembly.

Assembly Member Schaefer wished everyone a good evening.

Assembly Member Welles thanked Brandii Holmdahl for her fellowship on the assembly. He thanked Ms. Schaefer, Mr. Hibbert and Mr. Carpenter for joining the assembly. Mr. Welles wished everyone a good evening.

Assembly Member Dunne thanked Brandii Holmdahl for her service and welcomed Mr. Carpenter to the assembly. He stated he attended the Land Management forum and thanked the Mayor for a great introduction at the event, stating the Mayor had made an impact on the discussion. Mr. Dunne thanked everyone who testified. He stated he was going to introduce a Resolution at the next assembly meeting to encourage Congress to address deferred maintenance needs in our National Parks.

Assembly Member Hibbert thanked Brandii Holmdahl for her service. He welcomed Kenn Carpenter to the assembly. Mr. Hibbert thanked President Cooper for pushing him out of his comfort zone and appointing him Finance Chair, as well as Policies and Procedures Vice Chair.

Assembly Member Ogle congratulated Mr. Hibbert on a job well done chairing committees. He congratulated Mr. Carpenter on his appointment to the assembly. Mr. Ogle stated they would miss Brandii Holmdahl and wished her well. He thanked the administration for their presentation regarding the emergency response corridor, stating it was very well done. Mr. Ogle stated there was some superb testimony which put a human touch on the resolutions and ordinances they were dealing with.

President Cooper stated we were very fortunate to have the staff at the borough from our clerks, legal, administration, fire chiefs, and other employees, stating they worked hard and were sincere in doing a good job for the borough. She stated it touches her every time and thanked them for making a difference.

INFORMATIONAL MATERIALS AND REPORTS

NOTICE OF NEXT MEETING AND ADJOURNMENT

With no further business to come before the assembly, President Cooper adjourned the meeting at 8:32 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of March 7, 2017.

Johni Blankenship, MMC, Borough Clerk

Approved by the Assembly: _____