

Kenai Peninsula Borough Maintenance

MEMORANDUM

TO: Charlie Pierce, Borough Mayor

THRU: John Hedges, Purchasing & Contracting Director *JH*

FROM: Scott Griebel, Maintenance Director *SG*

DATE: December 31, 2020

RE: United Rentals Supplied Genie Telahandler

Under Section 5.28.280a of the Borough code, it is requested that the Kenai Peninsula Borough Maintenance Department (KPBM), through mayoral approval, be granted permission to purchase a Genie Telehandler from United Rental, for a purchase price of less than GSA purchasing coop. pricing and forgo the requirement of the formal bidding process.

As part of the FY21 budget process, the Maintenance Department has planned for the purchase of a telehandler material lift. Based on a combination of height, load limit criteria, as well as a primary consideration of the availability of factory support in our area, we have specified a Genie GTH-636 model unit. As a first process step we investigated the equipment's availability through GSA contract sourcing. The optioned machine was quoted through Sourcewell's cooperative purchasing network and came back at \$117,621.50. By code, the Borough is allowed to single source purchase through a government purchasing coop. As an additional measure, the Purchasing Director requested that we visit quoting the piece of equipment through our local Genie vendors. Request for quote was sent to three vendors: Resurrection Rentals in Seward, Airport Equipment Rentals in Kenai and United Rentals in Soldotna. United Rentals provided a fully responsive bid, offering to provide the equipment, as optioned, for the sum of \$98,895.45.

Under normal circumstances, a purchase of materials or services surpassing the value of \$40,000.00 would be subject to the KPBM formal bidding requirement. However, transactions through a GSA cooperative purchasing groups are exempted from this requirement. Since the provided quotation from United Rentals represents a pricing that is better than GSA I request that we be allowed to purchase the equipment with an exemption from the formal bidding process.

This office is available for any questions regarding this request.

Approved: Charlie Pierce
Charlie Pierce
Kenai Peninsula Borough Mayor

Date: 1/4/2021

NOTES:

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>705.94910.21E0248311</u>	
Amount <u>\$98,895.45</u>	
By <u>PP SD for Bkt</u>	Date: <u>12/31/2020</u>