



THE STATE
of **ALASKA**
GOVERNOR BILL WALKER

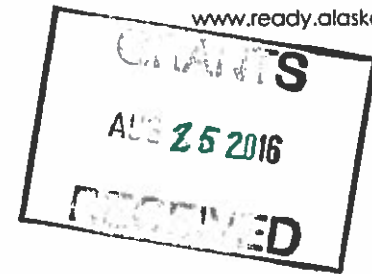
**Department of Military and
Veterans Affairs**

Division of Homeland Security
and Emergency Management

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August 23, 2016

The Honorable Mike Navarre, Mayor
Kenai Peninsula Borough
144 N Binkley Street
Soldotna, AK 99669



RE: 2016 Emergency Management Performance Grant, EMS-2016-EP-00001-S01
State Grant No.: 20EMPG-GY15

Certified Mail #: 9171 9690 0935 0126 7422 56

Dear Mayor Navarre:

The Division of Homeland Security and Emergency Management (DHS&EM) received funds from the Federal Emergency Management Agency (FEMA) under the 2016 Emergency Management Performance Grant (EMPG). We are pleased to award the Kenai Peninsula Borough the amount of \$160,000.00 under this grant.

EMPG performance includes but is not limited to the following:

- Accomplishment of activities identified in the jurisdiction's 2016 EMPG Work Plan.
- Update or completion of the Alaska Assessment.
- Required attendance at the State's multi-year Training and Exercise Plan Workshop (TEPW), to be held in conjunction with the 2017 Preparedness Conference, and development of a local jurisdiction Multi-Year Training and Exercise Plan to be submitted to DHS&EM at the TEPW.
- EMPG-funded personnel should make every attempt to participate in no less than three exercises during the performance period. Exercises may be discussion-based (seminars, workshops, tabletop simulations) or operations-based (drills, functional exercises, full scale exercises). DHS&EM-sponsored opportunities may be available during the performance period to meet the requirement. Real world events may not always count as exercise participation.
- Continued utilization and work towards adoption and implementation of the National Incident Management System (NIMS). The Alaska Assessment is the required means to report NIMS adoption and implementation.
- Complete the FEMA Independent Study Professional Development Series.
- Timely quarterly progress report submissions.
- Dollar-for-dollar, in-kind match.

EMPG funding allocations to local jurisdictions are a direct result of continued reporting on actual funds spent at the local level on emergency management activities. With that in mind, DHS&EM encourages reporting all funds spent on emergency management activities even if they exceed the required match.

Mayor Navarre
August 23, 2016
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Attached are two pre-signed Obligating Award Documents (OAD). Please review the information for accuracy. Sign the OADs, keep one original for your records, and return the other original within 30 days of jurisdiction receipt to:

State Administrative Agency (SAA) Point of Contact
PO Box 5750
JBER, AK 99505

If the OADs cannot be returned within 30 days due to local jurisdiction policies, a Notice of Intent to Accept Grant Award form and instructions are available for download on DHS&EM's Grants website, <http://ready.alaska.gov/grants>.

If signatory points of contact have changed since submittal of the application, please complete and return a Signatory Authority Form with the signed OAD. The Signatory Authority Form is available for download on DHS&EM's Grants website. If needed, electronic payment enrollment forms are also available upon request.

If you have any questions, please contact the Division Project Manager for this grant, Jared Woody, at (907) 428-7044, (800) 478-2337, or by email at jared.woody@alaska.gov.

Sincerely,



Michael J. Sutton
Deputy Director

Enclosures: (2 originals) Obligating Award Document
Project Budget Details Report

cc: Scott Walden, Jurisdiction Project Manager
Craig C. Chapman, Jurisdiction Chief Financial Officer