

Kenai Peninsula Borough Community & Fiscal Projects

MEMORANDUM

TO: Kelly Cooper, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor *CP*
Brandi Harbaugh, Finance Director *BD*

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager *BA*

DATE: November 15, 2019

RE: Resolution 2019-064, Authorizing Community Assistance Program Expenditures for Unincorporated Communities (Mayor)

The state legislature has approved funding to municipalities and unincorporated communities through the Community Assistance Program ("Program"). The Program requires that the borough assembly identify communities within the borough that are eligible for funds. By way of resolution 2019-019, the borough assembly approved a list of 27 unincorporated communities that are eligible to receive Program funds for fiscal year 2019/2020. Program funds in the amount of \$426,303 were accepted and appropriated by way of ordinance 2019-19-12. This proposed resolution recognizes the projects and expenditures per the non-profit or tribal entities representing their unincorporated community. Each community will receive \$15,479.41 for fiscal year 2020 public projects. A second resolution will be introduced January 7, 2020 to approve the following entities that did not meet the packet deadline: Hope, Nanwalek, and Razdolna.

The entities will be required to execute a grant agreement with the borough prior to receiving any funds. The agreement identifies the grant recipient, the amount allocated and the narrative/fiscal reporting requirements. Upon execution of the grant agreement, the entities will be reimbursed for eligible project costs. Please note that tribal entities will be required to complete a "Waiver of Sovereign Immunity," as required by the State of Alaska in addition to the grant agreement.

Brenda Ahlberg, Community & Fiscal Projects Manager will oversee the program requirements.

FINANCE DEPARTMENT ACCOUNT VERIFIED	
Acct. No.	<u>271.94910.20CAP.43011 - \$417,944.07</u>
	<u>271.94910.20CAP.61990 - \$ 8,358.93</u>
By: _____	<i>PP</i> Date: <u>11/20/2019</u>