

# Kenai Peninsula Borough Community & Fiscal Projects

## MEMORANDUM

**TO:** Brent Hibbert, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Charlie Pierce, Mayor *CP*  
Brandi Harbaugh, Finance Director *BH*

**FROM:** Brenda Ahlberg, Community & Fiscal Projects Manager *Bl*

**DATE:** January 7, 2021

**RE:** Resolution 2021-~~000~~, Redistributing Fiscal Years 2018 and 2019 Community Assistance Program Funds to Eligible Nonprofits within the Unincorporated Communities of Diamond Ridge and Fritz Creek (Mayor)

The Community Assistance Program provides state funding for unincorporated communities to complete public projects or services through nonprofit or tribal entities that agree to be the fiduciary.

The Kachemak Emergency Services Member Association ("Nonprofit") received funds for the fiscal years 2018 and 2019 to complete projects in Diamond Ridge and Fritz Creek. The Nonprofit did not respond to multiple reporting reminders or to the notice of compliance deadline of December 31, 2020. Therefore, it is in the best interests of the borough and the communities to redistribute the balance of funds to the area nonprofits that are compliant fiduciaries of the annual Community Assistance Program funds for the unincorporated communities of Diamond Ridge and Fritz Creek.

Upon approval, grant agreements will be executed for the use of funds to supplement projects such as trail maintenance or general operations that support services to the public. The Community & Fiscal Project Manager will oversee the program.

<b>FUND/ACCOUNT VERIFICATION</b>	
Acct. No. <u>271.95910.18CAP.43011</u> -	Amount: <u>\$2,109.00</u>
Acct. No. <u>271.95910.19CAP.43011</u> -	Amount: <u>\$4,869.86</u>
By: <u>PP</u>	Date: <u>1/7/2021</u>