

# Kenai Peninsula Borough Assembly

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## MEMORANDUM

**TO:** Peter Ribbens, Assembly President  
Members, KPB Assembly

**FROM:** Tyson Cox, Assembly Member *TRC*  
Willy Dunne, Assembly Member *WD*

**DATE:** March 27, 2025

**RE:** **LAYDOWN Revised Cox and Dunne Amendments** to Ordinance 2025-04,  
Amending the Resilience and Security Commission Enabling Ordinance (Mayor)

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(Please note the bold underlined language is new and the bracketed strikeout language is to be deleted.)

These amendments propose multiple amendments within Section 1 of this ordinance which amends the original corresponding sections of the enabling ordinance. This amendment adds "and assembly" to Section 2 below and otherwise fully incorporates the "Cox Laydown Amendments" document dated March 18, 2025.

➤ Amend Section 1 as follows:

**SECTION 1.** That the enacted sections of Ordinance 2020-25 are amended to read as follows:

...

**SECTION 2. Purpose and Scope.** The RSAC [COMMISSION] will work in collaboration with and advise the administration **and assembly** on developing sustainability solutions for the Kenai Peninsula Borough to promote the economic security, safety, self-reliance, and wellbeing of its inhabitants, while maintaining the ability of future generations to do the same. The RSAC may~~[, in collaboration with the administration],~~ **make recommendations** ~~[it considers advisable]~~ **directly to the assembly.**

The scope of matters subject to consideration by the RSAC **[resilience and security commission]** includes:

1. Divert materials in a manner that ~~[does not exacerbate]~~ **considers the effect of greenhouse gas generation** that would otherwise be discarded in landfills within the borough to extend the lifetime of landfills and save taxpayer dollars;
2. Improve cost and energy efficiency of buildings;
3. Improve cost and energy efficiency of transportation;

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4. [Increase] Evaluate the use of local, clean energy to [(A)] modernize electricity generation, storage and distribution; [(B)] increase energy independence; [(C)] diversify the grid, and reduce supply volatility;
5. Support hazard mitigation planning that accounts for changing environmental conditions;
6. Improve food security through support of local agriculture, protection of the ecological integrity of fish and wildlife habitat, protection of water resources, and other means;

7. Conduct cost-benefit analyses of sustainable resource initiatives; and

[8. ACTIVELY ENGAGE AND COMMUNICATE WITH BOROUGH COMMUNITIES TO DEVELOP AND INSTITUTE SUSTAINABLE RESOURCE INITIATIVES THROUGH COMMUNITY WORKGROUPS, TASK-FORCES, ONLINE MEDIA, ETC.;]

8. [9. SEEK] Research funding to support the work of the RSAC.  
[commission] [; AND]

[10. OTHER SIMILAR EFFORTS FOCUSED ON PROTECTION OF OUR NATURAL RESOURCES, ECONOMY, SECURITY AND WELLBEING.]

...

➤ Amend Section 1 as follows:

**SECTION 1.** That the enacted sections of Ordinance 2020-25 are amended to read as follows:

...

SECTION 3. Duties. In collaboration with the administration, [T]the duties of the RSAC [COMMISSION] are as follows to the extent the duties performed are within the scope of the borough's legally authorized powers:

[A. COLLABORATE WITH BOROUGH STAFF, COMMUNITIES, UTILITIES, AGENCIES, UNIVERSITIES, AND THE PRIVATE SECTOR TO LEAD THE DEVELOPMENT AND MODIFICATION OF STRATEGIC PLANNING TO MITIGATE AND ADAPT TO SIGNIFICANT CHANGES IN OUR ENVIRONMENT;]

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**1.** ~~[1.]~~ [B.] Develop programmatic strategies for sustainable development that anticipate, adapt to, and mitigate against changes in our natural systems;

[C. COLLABORATE WITH UTILITY COOPERATIVES TO CONDUCT ENERGY ASSESSMENTS, EVALUATE BOROUGH INVESTMENTS IN THE ENERGY SECTOR, AND DIVERSIFY ENERGY PORTFOLIOS;]

**2.** ~~[2.]~~ [D.] Conduct cost-benefit analyses of strategic support of borough services [SECTORS] with a [GOOD] long-term outlook, such as building and transportation efficiency, renewable energy, agriculture, tourism, and fishing;

**3.** ~~[3.]~~ [E. Lead] Participate in implementation of strategies through continued collaboration with the mayor, **assembly**, and staff [, AGENCIES, UTILITIES, UNIVERSITIES, THE PRIVATE SECTOR, AND COMMUNITIES];

**4.** ~~[4.]~~ [F.] Provide metrics for monitoring progress toward meeting goals, **and report annually to the mayor and assembly at the end of January on the progress made for the previous year** along with recommendations on how to support or improve those efforts; and

[G. ACTIVELY ENGAGE AND COMMUNICATE WITH BOROUGH COMMUNITIES TO COLLABORATIVELY DEVELOP AND INSTITUTE SUSTAINABLE RESOURCE INITIATIVES THOUGH CITIZEN WORKGROUPS, TASK-FORCES, ONLINE MEDIA, ETC.; AND]

**5.** ~~[5.]~~ [H.] Make recommendations to the mayor **or assembly** on public purpose grants that promote sustainability goals of the borough.

➤ Amend Section 1 as follows:

**SECTION 1.** That the enacted sections of Ordinance 2020-25 are amended to read as follows:

...

**SECTION 4.** Memberships. The RSAC [RESILIENCE AND SECURITY COMMISSION] shall consist of nine voting members appointed by the mayor and approved by the assembly. Appointed members shall have experience in at least one of the ~~[eight]~~ [TEN] areas **in Section 2 above** defining the

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scope of the [COMMISSION] RSAC, must be registered to vote, and must physically reside within the boundaries of the Kenai Peninsula Borough. [AND] Members shall serve overlapping three-year terms [FOR NO MORE THAN TWO CONSECUTIVE TERMS].

[SUSTAINABILITY] Prospective members [COMMISSIONERS] shall submit a resume with their application to be appointed by the mayor and approved by the assembly **from each of the following geographic areas as generally described below. If no qualified applicant from the geographic area applies, the seat may be filled by a qualified at-large applicant.**

1. **East Peninsula including areas of Seward, Moose Pass, Cooper Landing.**
2. **Southwest Borough including areas of Seldovia, Port Graham, Homer, Kachemak City, Nanwalek.**
3. **South Central including areas of Anchor Point, Ninilchik, Kasilof, Clam Gulch.**
4. **Central shall have two seats including areas of Sterling, Kenai, Soldotna, Kalifornsky.**
5. **Northwest Borough including areas of Hope, Tyonek, Nikiski.**
6. **Three At-Large Seats.**

In addition, the RSAC [COMMISSION] may appoint two non-voting youth members. Youth members shall serve one-year terms.

Notice of vacancies and the membership roster will be administered by the clerk's office.

...

➤ Amend Section 1 as follows:

**SECTION 1.** That the enacted sections of Ordinance 2020-25 are amended to read as follows:

**SECTION 5. Officers.** A chair, vice-chair, and recording secretary of the RSAC [COMMISSION] shall be selected annually from and by the appointed RSAC members [OF THE COMMISSION].

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The RSAC [COMMISSION] shall coordinate with the [PLANNING DEPARTMENT] borough clerk **to publicize meetings, and mayor's office to create agendas, meeting packets,** [PUBLICIZE MEETINGS,] **and** post the minutes, [, ETC.] The Assembly President may appoint an assembly member to be the assembly representative for the RSAC [THIS ADVISORY COMMISSION].

➤ Amend Section 1 as follows:

**SECTION 1.** That the enacted sections of Ordinance 2020-25 are amended to read as follows:

...

**SECTION 6. Meetings.** Meetings shall occur at least once quarterly and up to once a month at [ASSEMBLY CHAMBERS] the location provided by public meeting notice.

...

3. ~~[UP TO TWO]~~Quarterly work sessions may be called annually by the chair [UPON PRIOR APPROVAL FROM THE ADMINISTRATION AND UPON AT LEAST THREE BUSINESS DAYS' NOTICE]. No quorum is required at a work session, as the RSAC may not take any official action at a work session. RSAC work sessions will be open to the public. The RSAC need not, but may, provide for audience participation at a work session. Public notice of a work session is required.

➤ Amend Section 1 as follows:

**SECTION 1.** That the enacted sections of Ordinance 2020-25 are amended to read as follows:

...

**SECTION 8. [INVESTIGATION AND] Recommendation authority. The resilience and security commission may consider [AND INVESTIGATE ]subject matters tending to the development and betterment of the borough, now and in the future. It may make recommendations as it considers advisable to the [PLANNING COMMISSION,] administration and the assembly. [THE COMMISSION MUST REQUEST APPROVAL TO MAKE OR**

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HAVE MADE ENERGY ASSESSMENTS, ANALYSES, SURVEYS, MAPS OR PLANS  
THROUGH THE BUDGET PROCESS.]

Your consideration is appreciated.