

Kenai Peninsula Borough

Office of the Borough Mayor

MAYOR'S REPORT TO THE ASSEMBLY – MEETING NOTES

TO: Peter Ribbens, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Peter A. Micciche, Kenai Peninsula Borough Mayor

DATE: May 20, 2025

Assembly Request / Response

None

Agreements and Contracts

- a. Authorization to Award Contract – ITB25-057 Welding Shop Ventilation Engineering Services Kenai Central High School & Soldotna High School
- b. Authorization to Award Contract – ITB25-059 Seward High School Flooring Abatement
- c. Authorization to Award Contract – RFP25-017 Chapman Elementary School Transportation Operational and Capital Improvement

Other

- a. Capital Project Reports – March 31, 2025
- b. Investment Report Quarter Ended 03/31/25
- c. Tax Adjustment Request Approval

ASSEMBLY DAY SCHEDULE

9:00 AM Budget Work Session # 4
 Assessing
 Central Emergency Service Area
 Kachemak Emergency Service Area
 Western Emergency Service Area
 Nikiski Fire Service Area

Meeting Notes – 05/20/25

	911 Communications
	Mayor's Office
	Assembly
	Clerk's Office
	Elections and Records
3:00 PM	Finance Committee
4:15 PM	Lands Committee
4:45 PM	Policies and Procedures Committee
6:00 PM	Regular Assembly Meeting

MEETING NOTES – May 7-May 20

Wed. May 7

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| • KSRM "Sound Off" – Community Outreach | 9:00-10:00 AM |
| • Chief Trent Burnett's Retirement Party | 4:00-5:00 PM |

Mon. May 12

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| • Joe Rizzo – Communications Update | 9:00-9:30 AM |
| • Norm Blakeley re: Elections & Budget | 9:45-10:25 AM |
| • Nikiski Fire Service Area Chief – Interview #1 | 11:30 AM-Noon |
| • Nick Kemp re: Homer Cohesion Plan | 1:00-1:45 PM |
| • Adeena Wilcox re: Personnel | 1:45-2:15 PM |

Tues. May 13

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| • Heather Geer re: Opioids Settlement Funds and Next Round of Funding | 9:30-10:00 AM |
| • Wade Renfro and Jack Barksdale re: Waste to Energy at KPB Landfill (via Zoom) | 10:00-10:45 AM |
| ○ Tim Crumrine | |
| ○ John Hedges | |
| ○ Tom Winkler | |
| • Tom Winkler – Facilities and Operations Update | 11:00-11:45 AM |
| • Recycling and Solid Waste Options: | 1:00-2:00 PM |
| ○ Mat-Su Jeff Smith, Solid Waste Div. Mgr. | |
| ○ Tamara Boeve, ED Valley Community Recycling Solutions | |
| ○ Tim Crumrine | |
| ○ Tom Winkler | |
| ○ Joe Rizzo | |
| • Sean Kelley, Dil Uhlin and Walker Steinhage re: RSA Board Request re: RIADS | 2:30-3:00 PM |

Meeting Notes – 05/20/25

- Justen Huff re: Guidance on Complaint 3:00-3:30 PM
- Nikiski Fire Service Area Chief – Interview #2 3:30-4:00 PM

Wed. May 14

- KSRM "Sound Off" – Community Outreach 9:00-10:00 AM
- John Hendrix re: Cook Inlet Gas Issues 11:00-11:45 AM
- Congratulatory Remarks, Soldotna Chamber Scholarship Awards Luncheon Noon-12:45 PM
- Kachemak Bay National Estuarine Research Reserve Discussion:
 - Katherine Schake
 - Marie McCarty
 - Melissa Jacobsen, Homer City Manager
 - Robert Ruffner
 - Aaron Hughes

Thurs. May 15

- Chief Browning – Pre-Packet Meeting Check-In 9:30-10:00 AM
- Sean Kelley – Pre-Packet Meeting Check-In 10:00-10:30 AM
- Mayor's Packet Meeting for Assembly 6/3/25 1:30-2:30 PM
- Remarks at Peace Officers Memorial Day Ceremony, Sponsored by Soldotna Police Department and Alaska's Peace Officer Association 3:00-4:00 PM
- Tourism Industry Working Group meeting 4:30-6:00 PM

Fri. May 16

- Homer Eastland Multiuse Trail Visit with Cameale Johnson 2:30-3:00 PM
- Homer Kachemak-Selo Community Visit re: Facilities with John Hedges 4:00-5:00 PM

Sat. May 17

- Grant Opening and Ribbon-Cutting Celebration for New Boys & Girls Club Gym, Childcare Center and Commercial Kitchen 3:00-5:00 PM

Mon. May 19

- Budget Work Sessions 9:00 AM-4:00 PM
- Japan Consular Office – Dinner 6:00-8:00 PM
 - Consul Hamada Shochou
 - Stephen Beckley – Cultural Affairs Coordinator and Driver

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Meeting Notes – 05/20/25

- Daniel Holayter – Economic Analyst
- Jordan Engel – AGDC
- Erin Micciche

Tues. May 20 – Assembly Day

- Budget Work Sessions and Mayor's Department Budget Presentation 9:00 AM-Noon