

Kenai Peninsula Borough
Office of Emergency Management

MEMORANDUM

TO: Wayne Ogle, Assembly President

THRU: Charlie Pierce, Mayor *CP*

FROM: James Baisden, Chief, Emergency Services *JTB*
Brandi Harbaugh, Finance Director *BH*
Valentina Sustaita, Purchasing and Contracting Director *Valentina Sustaita*
Kevin Lyon, Project Manager *KL*

DATE: June 7, 2018

SUBJECT: Resolution 2018-029, Authorizing Award of a Contract to K+A Designstudios, P.C. for Professional Design Services for the Nikiski Fire Station 3 Design Development Update, Construction Document, and Construction Administration Without Competitive Bidding (Mayor)

Under KPB 5.28.280(B) the administration requests that a contract for updating the design for the Nikiski Fire Station 3 be awarded to K+A designstudios, P.C., ("K+A") of Kenai Alaska, for design update and construction administration services without competitive bidding. This contract would be for approximately \$160,000 for design services updates and construction administration services. This resolution authorizes the award of this contract.

K+A, formerly Kluge & Associates, was awarded the contract to design the fire station after the competitive process under a Request for Proposals in 2003. The site was acquired as approved by the assembly in ordinance 2003-13 and the design for this project was completed in November of 2003. As this project was not funded for construction until July 2018, the current 2003 design requires updating to address current code requirements and the department's changed needs. In discussion with the department and the architect of record it has been determined that the basic building design will accommodate these updates and that no further changes are required.

The reduction in effort by using the architect of record, K+A, is realized in familiarity with the design, design cost reduction and more efficient construction document process. The best interests of the borough will be protected by contracting with the firm that successfully completed the initial design phases, thus retaining value from the original design. Competitive bidding for the update of the original design and specification is not practicable in this situation and would cause increased cost to the borough.

Your consideration is appreciated.

<u>FINANCE DEPARTMENT - FUNDS VERIFIED</u>	
Acct. No.	<u>441.51110.19413.49311</u>
Amount	<u>\$160,000.00</u>
By: <u>pp</u>	Date: <u>6/7/18</u>