



KENAI PENINSULA BOROUGH

Maintenance Department
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**CHARLIE PIERCE
BOROUGH MAYOR**

MEMORANDUM

TO: Charlie Pierce, Mayor
THRU: Valentina Sustaita, Purchasing and Contracting Director
FROM: Scott Griebel, Director – Maintenance Department
DATE: December 15, 2017
SUBJECT: Request for Waiver of Formal Bidding – Skyview Middle School Pool Filtration System Replacement

This memo is to request that waiver of formal bidding procedures, per KPB Code 5.28.300, be considered for the following reasons:

The Maintenance Department has solicited quotes for the replacement of the pool filtration system at Skyview Middle School (SVMS). Cost was anticipated to be below the 40k formal bidding threshold, based on the 2013 pricing of equipment for the system replaced at Homer High School (HHS) pool.

A proposal quote request (PQR) was issued November 27, 2017 to seven (7) separate manufacturers of pool filtration equipment. Of the solicited vendors, one (1) presented a qualifying quotation and two (2) vendors declined the opportunity to submit a quote. The single responsive quote is follows:

Associated Pool Builders \$40,996.59

Formal bidding process will not produce the different results as quote request was submitted to an extensive list of available providers. This equipment requires long delivery time period and in order to be delivered before the installation in May 2018 it requires to be ordered as soon as possible

We request that a contract be awarded to Associated Pool Builders, for a not to exceed amount of \$40,996.59. A short form contract will be issued.

All expenditures for this project will be charged to accounts 400.78050.16759.48311 and 400.78050.17759.48311.

Charlie Pierce, Mayor

12/15/2017

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. 400.78050.16759.48311 - \$32,550.09 400.78050.17759.48311 - \$ 8,446.50	
By: _____	Date: 12/18/17