



# Kenai Peninsula Borough

144 North Binkley Street  
Soldotna, AK 99669

## Meeting Agenda Assembly

*Ryan Tunseth, President*  
*Kelly Cooper, Vice President*  
*Willy Dunne*  
*Cindy Ecklund*  
*Dale Eicher*  
*Scott Griebel*  
*Michael Hicks*  
*Lenora Niesen*  
*Sarge Truesdell*

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Tuesday, February 3, 2026

6:00 PM

Betty J. Glick Assembly Chambers

Meeting ID: 897 1694 8642 Passcode: 075938

[https://yourkpb.zoom.us/j/89716948642?](https://yourkpb.zoom.us/j/89716948642?pwd=fEb3zpJksgh1maera2nn3XZRWifPat.1)

[pwd=fEb3zpJksgh1maera2nn3XZRWifPat.1](https://yourkpb.zoom.us/j/89716948642?pwd=fEb3zpJksgh1maera2nn3XZRWifPat.1)

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### INVOCATION

*Any invocation that may be offered at the beginning of the assembly meeting shall be a chaplain from borough fire and emergency service areas. No member of the community is required to attend or participate in the invocation.*

### ROLL CALL

### COMMITTEE REPORTS

### APPROVAL OF AGENDA AND CONSENT AGENDA

*(All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. Public testimony will be taken. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)*

**ACTION ITEMS CURRENTLY ON CONSENT AGENDA:**

KPB-7432: January 20, 2026 Regular Assembly Meeting Minutes

Resolution 2026-007: Designating the Newspaper and Authorizing Award of a Contract for the Publication of the 2026 Foreclosure List, and the Delinquent Leasehold, Mobile Homes, Personal and other Tax List for the Tax Year 2025 and Prior

Resolution 2026-008: Supporting the Recertification of the Prince William Sound Regional Citizens' Advisory Council

Resolution 2026-009: Accepting \$58,642.97 from Homeland Security to Reimburse Eligible Costs for Emergency Protective Measures

Ordinance 2025-19-24: Accepting and Appropriating Opioid Settlement Funds

Ordinance 2025-19-25: Appropriating \$342,000 from the School Maintenance Fund for Snow Removal and Sanding

Ordinance 2026-03: Accepting Emergency Response Equipment from the Bear Creek Volunteer Fire & Ems, Inc. (BCV) on Behalf of Bear Creek Fire Service Area and Reconveying Used Equipment to BCV

KPB-7435: Authorizing the Issuance of a Letter of Non-Objection to the Marijuana Control Board Regarding the New Marijuana Concentrate Manufacturing Facility, Smooth Like Butter

KPB-7436: Appointment to the Seldovia Recreational Service Area Board

KPB-7437: Appointment to the Kachemak Emergency Service Area Board

**APPROVAL OF MINUTES**

- \*1. [KPB-7432](#) January 20, 2026 Regular Assembly Meeting Minutes

Attachments: [January 20, 2026 Regular Assembly Meeting Minutes](#)

**COMMENDING RESOLUTIONS AND PROCLAMATIONS****PRESENTATIONS WITH PRIOR NOTICE**

*(20 minutes total)*

1. [KPB-7433](#) Central Peninsula General Hospital Quarterly Report, Angela Hinnegan, Chief Executive Officer (10 Minutes)

Attachments: [Central Peninsula General Hospital Quarterly Presentation](#)

2. [KPB-7434](#) South Peninsula Hospital Quarterly Report, Ryan Smith, Chief Executive Officer (10 Minutes)

Attachments: [South Peninsula Hospital Quarterly Presentation](#)

**PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

*(3 minutes per speaker; 20 minutes aggregate)*

**MAYOR'S REPORT**

## Mayor's Report Cover Memo

[KPB-7440](#) Mayor's Report Cover Memo

*Attachments:* [Mayor's Report Cover Memo](#)

1. Assembly Requests/Responses - None
2. Agreements and Contracts - None
3. Other
  - a. [KPB-7438](#) Revenue Expenditure Report - December 2025  
*Attachments:* [Revenue-Expenditure Report December 2025](#)
  - b. [KPB-7439](#) Budget Revisions - December 2025  
*Attachments:* [Budget Revisions - December 2025](#)

**ITEMS NOT COMPLETED FROM PRIOR AGENDA****PUBLIC HEARINGS ON ORDINANCES**

*(Testimony limited to 3 minutes per speaker)*

## Ordinances referred to Policies and Procedures Committee

1. [2026-01](#) An Ordinance Amending Borough Code, KPB 22.40.130, Regarding Formal Presentations to the Assembly (Tunseth, Cooper)  
*Attachments:* [Ordinance 2026-01](#)  
[Memo](#)  
[Griebel Niesen Amendment Memo](#)

**UNFINISHED BUSINESS****NEW BUSINESS**

1. Resolutions

Resolutions referred to Finance Committee

- \*a. [2026-007](#) A Resolution Designating the Newspaper and Authorizing Award of a Contract for the Publication of the 2026 Foreclosure List, and the Delinquent Leasehold, Mobile Homes, Personal and Other Tax List for the Tax Year 2025 and Prior (Mayor)

Attachments: [Resolution 2026-007](#)  
[Memo](#)  
[Foreclosure Quote](#)  
[Reference Copy O2025-27](#)

- \*b. [2026-009](#) A Resolution Accepting \$58,642.97 from the State of Alaska Division of Homeland Security & Emergency Management to Reimburse Eligible Costs for Emergency Protective Measures (Mayor)

Attachments: [Resolution 2026-009](#)  
[Memo](#)  
[Award Letter](#)  
[Project Worksheet](#)  
[Reference Copy R2019-048](#)

Resolutions referred to Legislative Committee

- \*c. [2026-008](#) A Resolution Supporting the Recertification of the Prince William Sound Regional Citizens' Advisory Council (Dunne)

Attachments: [Resolution 2026-008](#)  
[Memo](#)

## 2. Ordinances for Introduction

Ordinances for Introduction and referred to the Finance Committee

- \*a. [2025-19-24](#) An Ordinance Accepting and Appropriating Opioid Settlement Funds for the Opioid Settlement Fund Grant Program (Mayor) (Hearing on 02/17/26)

Attachments: [Ordinance 2025-19-24](#)  
[Memo](#)  
[Reference Copy R2021-074](#)  
[Reference Copy O2021-19-50](#)  
[Reference Copy O2023-19-51](#)

- \*b. [2025-19-25](#) An Ordinance Appropriating \$342,000 from the School Maintenance Fund for Snow Removal and Sanding (Mayor) (Hearing on 02/17/26)
- Attachments:* [Ordinance 2025-19-25](#)  
[Memo](#)
- \*c. [2026-03](#) An Ordinance Accepting Emergency Response Equipment from the Bear Creek Volunteer Fire & EMS, Inc. (BCV) on Behalf of Bear Creek Fire Service Area and Reconvening Used Equipment to BCV (Mayor) (Hearing on 02/17/26)
- Attachments:* [Ordinance 2026-03](#)  
[Memo](#)
- d. [2025-19-26](#) LAYDOWN An Ordinance Appropriating Local Area and Tribal Consistency Funds to Fund the 25% Cost Share Requirement for the FY26 Congressionally Directed Spending Award to Construct Telecommunications Infrastructure in Turnagain Pass (Mayor) (Hearing on 02/17/26)
- Attachments:* [LAYDOWN Ordinance 2025-19-26](#)  
[LAYDOWN Memo](#)

### 3. Other

Other Items referred to Finance Committee

- \*a. [KPB-7435](#) Authorizing the Issuance of a Letter of Non-Objection to the Marijuana Control Board Regarding the New Marijuana Concentrate Manufacturing Facility, Requested by Smooth Like Butter, LLC, dba Smooth Like Butter, License No. 41639, Subject to Standard Conditions, Kasilof (Referred to Finance Committee)
- Attachments:* [New Marijuana Concentrate Manufacturing Facility, Smooth Like Butter](#)

Other items referred to Policies and Procedures Committee

- \*b. [KPB-7436](#) Confirming Appointment to the Seldovia Recreational Service Area Board (Mayor) (Referred to the Policies and Procedures Committee)  
Marcia Patrick, Seat A, Term Expires 10/2028
- Attachments:* [Appointment to Seldovia Recreational Service Area Board](#)

- \*c. [KPB-7437](#) Confirming Appointment to the Kachemak Emergency Service Area Board (Mayor)  
Michael Wojciak, Seat C, Term Expires 10/2027

Attachments: [Appointment to Kachemak Emergency Service Area Board](#)

## PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

### ASSEMBLY COMMENTS

### PENDING LEGISLATION

*(This item lists legislation which will be addressed at a later date as noted.)*

1. [2026-02](#) An Ordinance Amending Title 4, Elections, to Update Election Worker Compensation, the Candidate Filing Period, add a New Candidate Withdrawal Period and Extend the Terms of Office for Current Elected Officials to Align with a November Election Date (Eicher, Niesen and Tunseth at the request of the Borough Clerk) (Hearing on 02/17/26)

Attachments: [Ordinance 2026-02](#)  
[Memo](#)

## INFORMATIONAL MATERIALS AND REPORTS

### ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

1. February 17, 2026 6:00 PM  
Regular Assembly Meeting  
Betty J. Glick Assembly Chambers  
Borough Administration Building  
Remote participation available through Zoom  
Meeting ID: 897 1694 8642 Passcode: 075938

### ADJOURNMENT

*This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), and KIBH FM 91.7 (East Peninsula).*

*The meeting will be held in the Betty J. Glick Assembly Chambers, Borough Administration Building, Soldotna, Alaska. The meeting will also be held via Zoom, or other audio or video conferencing means whenever technically feasible. To attend the Zoom meeting by telephone call toll free 1-888-788-0099 or 1-877-853-5247 and enter the Meeting ID: 897 1694 8642 Passcode: 0745938. Detailed instructions will be posted on at the Kenai Peninsula Borough's main page at [www.kpb.us](http://www.kpb.us)*

*For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at <https://kpb.legistar.com/Calendar.aspx> for copies of the agenda, meeting minutes, ordinances and resolutions.*

