




Kenai Peninsula Borough
Finance

MEMORANDUM

TO: Wayne Ogle, Assembly President
Members of the Kenai Peninsula Assembly

THRU: Charlie Pierce, Mayor 

FROM: Brandi Harbaugh, Finance Director 
Scott Griebel, Acting Roads Director 

DATE: July 26, 2018

SUBJECT: Ordinance 2018-19-08, Appropriating \$12,000 from the Road Service Area Fund to Support the Preliminary Engineer's Estimates for FY2019 Proposed Road Improvement Assessment Districts (Mayor)

Each fiscal year the Road Service Area appropriates funds to support the preliminary engineer's estimates that are required for proposed road improvement assessment districts (RIAD). During the FY2019 annual budgetary process, no funds were appropriated for this purpose as an oversight. There are currently two proposed RIADs being prepared. Therefore, we are requesting that \$12,000 be appropriated from the Road Service Area fund balance to be transferred to the Engineer's estimate fund to support the preliminary RIAD process for fiscal year 2019.

This matter will come before the Road Service Area board at its meeting on August 14, 2018. The board's recommendations will be submitted to the assembly prior to the scheduled hearing on this ordinance.

Your consideration on this ordinance would be appreciated

FINANCE DEPARTMENT ACCOUNT / FUNDS VERIFIED	
Acct. No.	<u>236.00000.00000.27910 (FB)</u>
Amount:	<u>\$ 12,000.00</u>
By:	<u>pp</u> Date: <u>7/25/18</u>