

Kenai Peninsula Borough

Community & Fiscal Projects

MEMORANDUM

TO: Brent Johnson, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Charlie Pierce, Mayor CP
Brandi Harbaugh, Finance Director BH

FROM: Rachel Chaffee, Community & Fiscal Projects Manager RC
Roy Browning, CES Fire Chief JM RB
Jon Marsh, WESA Fire Chief
Bob Ciccicarella, KESA Fire Chief TB RWC
Trent Burnett, NFSA Fire Chief
Richard Brackin, BCFSA Fire Chief RB

DATE: May 26, 2022

RE: Ordinance 2021-19-56, Approving and Appropriating Grant Funds Totaling \$22,968.23 from the Alaska Department of Natural Resource for the Volunteer Fire Assistance Program on Behalf of Bear Creek Fire Service Area, Central Emergency Service Area, Kachemak Emergency Service Area, Nikiski Emergency Service Area, and Western Emergency Service Area (Mayor)

The Bear Creek Fire Service Area, Central Emergency Service Area, Kachemak Emergency Service Area, Nikiski Emergency Service Area, and Western Emergency Service Area all applied for the Alaska Department of Natural Resources, Division of Forestry Volunteer Fire Assistance ("VFA") grant program. The VFA program may be used for both wildland and structure protection needs. The assistance is provided to increase firefighter safety, improve the firefighting capabilities of rural volunteer fire departments, and enhance protection in the urban-wildland interface.

All five fire service areas were notified of the grant awards. The 2022 VFA awards all have a required match amount. The amounts are allocated based on each service area's individual application for the VFA program, and the notification from the program provides the grant amounts that each service area will receive following enactment of this ordinance.

The awards, grant request description by service area, administrative service fee amounts, and match requirements, are listed as follows:

Page 2
 May 26, 2022
 Re: O2021-19-56


Service Area	Award	Project Description	Account	Match	Admin Service Fee (1% Total Project)
BCFSA	\$ 4,370.76	Wildfire Safety Gear	207.51210.48760	\$ 485.64	\$ 48.56
CES	\$ 4,209.57	Fire Shelters and Equipment, Wildfire Safety Gear	211.51610.48760	\$ 542.18	\$ 47.52
KESA	\$ 4,981.50	Fire fighting Equipment, Safety Gear.	212.51810.48760	\$ 553.50	\$ 55.35
NFSA	\$ 4,406.40	Wildfire Safety Gear	206.51110.48760	\$ 489.60	\$ 48.96
WESA	\$ 5,000.00	Wildfire Safety Gear, Training Fire Shelter	209.51410.48760	\$ 664.83	\$ 56.65
Total	\$ 22,968.23			\$2,735.75	\$ 257.04

The VFA program requires 10 percent matching funds. Match funds, if in excess of 10 percent, are the funds needed to complete the program related to the project within the grant. Each service area will meet the match requirement, and the one percent Borough administrative fee through expenditures made from the approved FY22 operating budget if purchases are made prior to June 30, 2022; or from the FY23 operating budget if purchases are made between July 1, 2022 and December 31, 2022.

Each service area fire chief shall provide grant oversight and project completion.

Your consideration of this ordinance is appreciated.

FINANCE DEPARTMENT FUNDS/ACCOUNT VERIFIED		
Grant Account	Match Account	Match Amount
206-51110-23VF3-48760	206-51110-48760	\$ 538.56
207-51210-23VF4-48760	207-51210-48760	\$ 534.20
209-51410-23VF1-48760	209-51410-48760	\$ 721.48
211-51610-23VF5-48760	211-51610-48760	\$ 589.70
212-51810-23VF2-48760	212-51810-48760	\$ 608.85

By:  Date: 5/23/2022