

Kenai Peninsula Borough

Purchasing & Contracting Department

MEMORANDUM

TO: Charlie Pierce, Borough Mayor
THRU: John Hedges, Purchasing & Contract Director *JH*
FROM: Dan Nelson, Office of Emergency Management Manager *DN*
DATE: April 6, 2020
RE: Love Inc of the Kenai Peninsula Sole Source Waiver

Per KPB Code of Ordinances, Section 5.28.290 Emergency Procurement.

The Kenai Peninsula Borough (KPB) issued a Local Disaster Declaration on March 16, 2020 as a result of the coronavirus (COVID-19). The Office of Emergency Management (OEM) is requesting the authorization to enter into contract with Love, Inc of the Kenai Peninsula for the purpose of provisioning volunteer and donation management services related to the Borough response of the COVID-19 Pandemic.

Love Inc. has previously worked with the OEM over the past year formulating our whole community framework which is now being employed for the first time during this incident. They have knowledge of the intent of the community framework, and have a presence or affiliates that serve each community within the Kenai Peninsula Borough.

They have staffing that can immediately be detailed to the disaster and are supported by their national organization to provide disaster relief services. They have already lined up local resources to put the donation management structure in place.

Contracting with Love Inc. will provide an immediate benefit to the incident response and to the Kenai Peninsula Borough. This contract is currently written for an amount not to exceed \$9,500, but may be extended for an additional time period based on the needs of the incident not to exceed \$13,500. Your consideration is appreciated.

Approved: *CP*
Charlie Pierce, Mayor

4/6/2020
Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>100.11250.20D1A.43011</u>
Amount	<u>\$13,500</u>
By: <i>PP BH</i>	Date: <u>4/6/2020</u>

PH